

MINUTES

SPECIAL MEETING OF COUNCIL

To be held at
Council Chamber, JERRAMUNGUP
Friday, 7 August 2026
Commencing at 9.30am

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SPECIAL COUNCIL MEETING

MINUTES

1.0 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 9:32am by the Shire President.

I would like to begin today by acknowledging the Goreng people who are the Traditional Custodians of the land on which we meet today, and the Shire of Jerramungup would like to pay their respect to their Elders both past and present.

2.0 RECORD OF ATTENDANCE

2.1 ATTENDANCE

ELECTED MEMBERS:

Cr Nathan Brown	Shire President (Chair)
Cr Paul Barrett	Deputy Shire President
Cr Neil Foreman	Councillor
Cr Naomi Hall	Councillor
Cr Paul Hislop	Councillor
Cr Nathan McQuoid	Councillor (via Teams)

STAFF:

Charmaine Wisewould	Deputy Chief Executive Officer
Steffani Felesina	Human Resource Officer

VISITORS:

Nil

GALLERY:

Nil

2.2 APOLOGIES

Martin Cuthbert Chief Executive Officer

2.3 APPROVED LEAVE OF ABSENCE

Parental Leave – Cr Raegan Zacher

2.4 ABSENT

Nil

3.0 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allows an Elected Member to speak, the extent of the interest must also be stated.

3.1 DECLARATIONS OF FINANCIAL INTERESTS

Nil

3.2 DECLARATIONS OF PROXIMITY INTERESTS

Nil

3.3 DECLARATIONS OF IMPARTIALITY INTERESTS

Nil

4.0 PUBLIC QUESTION TIME

Nil

5.0 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

Nil

6.0 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

7.0 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14C(5) of the *Local Government (Administration) Regulations 1996* Council must approve the attendance of a person, not physically present at a meeting of Council, by electronic means.

In deciding whether to authorise a member to attend a meeting by electronic means under subregulation (2), the Mayor, President or Council must have regard to whether the location from which the member intends to attend the meeting, and the equipment that the member intends to use to attend the meeting, are suitable for the member to be able to effectively engage in deliberations and communications during the meeting.

RECOMMENDATION

That Councillor Nathan McQuoid be granted permission to be present at the Special Council Meeting to be held on 7 August 2026 by electronic means.

MOTION: SCM260801

MOVED: Cr Foreman

SECONDED: Cr Hall

That Cr Nathan McQuoid be granted permission to be present at the Ordinary Council Meeting to be held on 7 August 2026 by electronic means.

CARRIED: 6/0

For: President Brown, Cr Barrett, Cr Foreman, Cr Hall, Cr Hislop, Cr McQuoid

Against: Nil

8.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil

11.0 REPORTS

11.1 CORPORATE SERVICES

11.1.1 MUNICIPAL RATES IN THE DOLLAR

Location/Address:	Shire of Jerramungup
Name of Applicant:	Shire of Jerramungup
File Reference:	N/A
Author:	Charmaine Wisewould, Deputy Chief Executive Officer
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	5 August 2026
Attachments:	a) 2026/2027 Annual Budget
Authority/Discretion:	Legislative

SUMMARY:

To revoke Council Resolution No. OCM260712 adopted at the Ordinary Council Meeting held on 29 July 2026 relating to the adoption of the 2026/27 municipal rates in the dollar, and to adopt the correct rates in the dollar for the 2026/27 financial year.

BACKGROUND:

Council adopted the 2026/27 Budget, including the rates in the dollar, at the Ordinary Council Meeting held on 29 July 2026. Following adoption of the budget, it was identified that the rate in the dollar for the UV rating category had been calculated using outdated Landgate valuation information.

Rates modelling undertaken on 2 June 2026 was based on an estimated overall rates yield increase of 5% over the 2025/26 financial year. At that time, the 2026/27 Landgate valuation rolls had not yet been received or loaded into the Shire's rating system.

Accordingly, the modelling used the following valuation information:

- Total UV Valuation: \$746,656,080
- Amount to be Raised: \$3,718,082.40

The final Landgate valuation roll became effective on 30 June 2026 and should have formed the basis of the rates calculation for 2026/27.

The correct valuation information is:

- Total UV Valuation: \$895,512,710
- Average Valuation Increase: 20.47%

As a result, the adopted rate in the dollar does not generate the intended rate yield endorsed by Council through the budget process and therefore requires correction.

CONSULTATION:

Executive Staff

LG Best Practice

COMMENT:

The error relates solely to the calculation of the rate in the dollar and does not alter Council's adopted budget strategy or intended overall rate revenue.

Council's intention during budget deliberations was to raise an overall rates yield equivalent to approximately 5% above the previous financial year.

Due to the use of superseded valuation data, the adopted rate in the dollar is higher than required to achieve the intended revenue.

The *Local Government Act 1995* permits Council to revoke or amend a previous resolution, the motion to revoke must be carried by an absolute majority.

Once revoked, Council can immediately consider and adopt the corrected rates in the dollar for the 2026/27 financial year.

No changes are proposed to:

- the rating categories;
- minimum payments; or
- the overall budget adopted by Council;

other than correcting the applicable rate in the dollar.

The correction ensures Council raises the level of rate revenue adopted through the 2026/27 Budget.

Failure to revoke and replace the resolution would result in Council levying rates at an incorrect rate in the dollar and collecting more revenue than intended.

STATUTORY ENVIRONMENT:

Section 6.32 of the *Local Government Act 1995* provides Council with the authority to impose rates.

Section 5.25(1)(e) of the *Local Government Act 1995* requires that the revocation of a decision must be made by an absolute majority.

STRATEGIC IMPLICATIONS:

This item relates to the following component from the Shire of Jerramungup Community Plan 2021-2031:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations.

FINANCIAL IMPLICATIONS:

The correction ensures Council raises the level of rate revenue adopted through the 2026/27 Budget.

Failure to revoke and replace the resolution would result in Council levying rates at an incorrect rate in the dollar and collecting more revenue than intended.

WORKFORCE IMPLICATIONS:

There are no workforce implications for Council.

POLICY IMPLICATIONS:

Policy implications do not apply to this report and it is the opinion of the author that policy development is not required.

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION 1:

That Council, BY AN ABSOLUTE MAJORITY:

1. Revokes Council Resolution No. OCM260712 adopted at the Ordinary Council Meeting held on 29 July 2026 relating to the adoption of the 2026/27 rates in the dollar.

MOTION: SCM260802

MOVED: Cr Barrett

SECONDED: Cr Foreman

That Council BY AN ABSOLUTE MAJORITY revokes Council Resolution No. OCM260712 adopted at the Ordinary Council Meeting held on 29 July 2026 relating to the adoption of the 2026/27 rates in the dollar.

CARRIED BY ABSOLUTE MAJORITY: 6/0

For: President Brown, Cr Barrett, Cr Foreman, Cr Hall, Cr Hislop, Cr McQuoid

Against: Nil

OFFICER RECOMMENDATION 2:

1.1 Adoption of Rates – Section 6.32 Local Government Act 1995

That Council adopt the following municipal rates in the dollar on unimproved values and gross rental valuations for the 2026/2027 financial year:

a) General Rates

Impose the following rates in dollar and minimum rates for properties within the Shire of Jerramungup:

GRV: 10.0030 cents in the dollar

UV: 0.4117 cents in the dollar

GRV: \$884 minimum rate

UV: \$884 minimum rate

b) Effluent Rate – Townsite of Jerramungup

i. That Council impose the following rates in dollar for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.

GRV: 4.1000c in the dollar

ii. That Council impose the following minimum rate for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.

GRV: \$318.00

Non-Rateable First Fixture: \$318.00

Additional Fixture: \$178.00

c) Point Henry Fire Levy

That Council impose a levy of \$110 on all properties within the Point Henry Peninsula to be used for the maintenance of firefighting equipment and firebreaks on the Point Henry Peninsula. Any balance of funds created by the levy is to be put to the Point Henry Fire Levy Reserve.

1.2 That Council impose the following Refuse Collection and Recycling Charges for the Shire of Jerramungup for the 2026/2027 financial year:

a) Residential Properties – 240L Bin

- i. \$500.00 per annum per occupied Lot for one 240L General Rubbish Bin serviced weekly.**
- ii. \$267.00 per annum per occupied Lot for one 240L Recycling Bin serviced fortnightly.**
- iii. \$500.00 per annum per additional 240L Rubbish Bin.**

b) Commercial Collections – 240L Bin

- i. \$500.00 per annum per occupied Lot for one 240L Bin serviced weekly.**
- ii. \$267.00 per annum per occupied Lot for one 240L Recycling Bin serviced fortnightly.**
- iii. \$500.00 per annum per additional \$240L Bin as listed on their property's bin count.**

1.3 That, pursuant to the provisions of section 6.2 *Local Government Act 1995* and part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopt the Budget as contained in the agenda attachment for the Shire of Jerramungup for the 2026/2027 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type**
- Statement of Cash Flow**
- Statement of Financial Activity**
- Notes to and Forming Part of the Budget**

1.4 That the due dates for payment of Rates and Rubbish Collection Charges for 2026/2027 financial year be:

- Pay rates in full - 6 October 2026**
- Pay by two instalments:**
 - First Instalment Payment - 6 October 2026 and**
 - Second Instalment - 16 February 2027**
- Pay by four instalments:**
 - First Instalment Payment - 6 October 2026 and**
 - Second Instalment - 8 December 2026 and**
 - Third Instalment - 16 February 2027 and**
 - Fourth Instalment - 27 April 2027**

VOTING REQUIREMENT: ABSOLUTE MAJORITY

MOTION: SCM260803

MOVED: Cr Hislop

SECONDED: Cr Hall

That Council ADOPTS:

1.1 Adoption of Rates – Section 6.32 *Local Government Act 1995*

That Council adopt the following municipal rates in the dollar on unimproved values and gross rental valuations for the 2026/2027 financial year:

a) General Rates

Impose the following rates in dollar and minimum rates for properties within the Shire of Jerramungup:

GRV: 10.0030 cents in the dollar

UV: 0.4117 cents in the dollar

GRV: \$884 minimum rate

UV: \$884 minimum rate

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i. That Council impose the following rates in dollar for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.

GRV: 4.1000c in the dollar

ii. That Council impose the following minimum rate for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.

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Non-Rateable First Fixture: \$318.00

Additional Fixture: \$178.00

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 - **Second Instalment** - **16 February 2027**
- **Pay by four instalments:**
 - **First Instalment Payment** - **6 October 2026 and**
 - **Second Instalment** - **8 December 2026 and**
 - **Third Instalment** - **16 February 2027 and**
 - **Fourth Instalment** - **27 April 2027**

CARRIED BY ABSOLUTE MAJORITY: 6/0

For: President Brown, Cr Barrett, Cr Foreman, Cr Hall, Cr Hislop, Cr McQuoid

Against: Nil

12.0 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COUNCIL

Nil

15.0 CLOSURE

15.1 DATE OF NEXT MEETING

The next ordinary meeting of Council will be held on Tuesday, 1 September 2026, commencing at 1.00pm, in the Sports Club, Bremer Bay.

15.2 CLOSURE OF MEETING

The Presiding Member closed the meeting at 9:35am.

These minutes were confirmed at a meeting held

Date: _____

Signed: _____

Presiding Person at the meeting at which these minutes were confirmed.

Date: _____