

ACENDA

SPECIAL MEETING OF COUNCIL

To be held at
Council Chamber, JERRAMUNGUP
Friday, 7 August 2026
Commencing at 9.30am

Shire of Jerramungup

NOTICE OF SPECIAL COUNCIL MEETING

To the President and Councillors

Please be advised that a Special Meeting of the Council of the Shire of Jerramungup is to be held on:

Friday, 7 August 2026

At the Council Chamber,

Jerramungup,

Commencing at 9.30am

Council Meeting Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s Code of Conduct, policies and decisions of the Shire.



Martin Cuthbert

CHIEF EXECUTIVE OFFICER

7 August 2026

VISION	VALUES	KEY PRINCIPLES
Progressive, Prosperous and a Premium Place to Live and Visit	ASPIRE We aspire to continuously improve our skills and the services we deliver for our community UNITY We are a united team RESPECT We treat each other, all members of our community and visitors with respect QUALITY We ensure quality in everything we do TRUST We are trustworthy and act with honesty and integrity at all times	ADVOCATE We lead and represent the community on key issues PARTNER We collaborate with other organisations to deliver services and projects DELIVER We provide services and infrastructure FACILITATE We coordinate and enable other organisations REGULATE We enforce statutory requirements

OUR PLAN ON A PAGE

	Community	- Support the health, wellbeing and safety of the Shire's communities through advocacy, programs and services that meet the needs of all residents - Provide and maintain facilities and services that connect people, promote an active and healthy lifestyle - Encourage and support volunteers and community groups to grow an active volunteer base
	Economy	- Strengthen the Shire's economic base through strategic planning, investment attraction, business support and townscape improvement - Use the natural beauty and the heritage of the region to promote the Shire as a great place to visit - Advocate for improved road and telecommunications connectivity to support agriculture, freight and tourism across the Shire
	Environment (Built)	- Deliver sustainable long-term planning for the built environment that meets the current and future needs of the Shire's communities - Plan, deliver and maintain infrastructure and community facilities across the Shire in a sustainable and cost-effective manner - Pursue and secure funding opportunities that support the delivery of strategic projects and community priorities across the Shire
	Environment (Natural)	- Protect and enhance the Shire's natural environment while promoting and managing sustainable tourism growth - Plan and deliver sustainable water, stormwater and sewerage infrastructure across the Shire - Deliver a sustainable and progressive approach to waste management
	Governance & Leadership	- Work cohesively with the community to improve engagement and communication across the Shire - Deliver transparent, accountable and effective governance across the Shire - Build a capable, responsive and efficient organisation that delivers quality services

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OUR GUIDING VALUES

Progressive, Prosperous and a Premium place to Live and Visit

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Jerramungup (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Elected Member or officer of the Shire during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

NOTES FOR MEMBERS OF THE PUBLIC

PUBLIC QUESTION TIME

The Shire of Jerramungup extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local Government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meeting proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting. Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

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RECORDINGS

The Meeting will be recorded. The recording will be made publicly available as soon as is practical following the meeting.

NOTES FOR ELECTED MEMBERS

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council such as adopting plans and reports, accepting tenders, directing operations, grants, and setting and amending budgets.
Legislative:	Includes adopting local laws, town planning schemes and policies.
Administrative:	When Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.
Review:	When Council reviews a decision made by Officers.
Information:	Includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

ALTERNATIVE MOTIONS

Councillors wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Executive Assistant prior to the Council meeting.

DECLARATIONS OF INTEREST

Elected Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences. Section 5.60A of the *Local Government Act 1995* states:

"a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B states:

"a person has a proximity interest in a matter if the matter concerns –

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or*
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or*
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."*

Regulation 34C (Impartiality) states:

"interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

2026 MEETING DATES

At its Ordinary Meeting of Council on 26 November 2025, Council adopted the following meeting dates for 2026.

	January 2026	-	Council in Recess
Wednesday	25 February 2026	1.00pm	Council Chamber, Jerramungup
Wednesday	25 March 2026	1.00pm	Council Chamber, Jerramungup
Wednesday	22 April 2026	1.00pm	Council Chamber, Jerramungup
Wednesday	27 May 2026	1.00pm	Council Chamber, Jerramungup
Wednesday	24 June 2026	1.00pm	Bremer Bay Hall, Bremer Bay (Changed to Bremer Bay Sports Club)
Wednesday	29 July 2026	1.00pm	Council Chamber, Jerramungup
Wednesday	26 August 2026 (Changed to 1 September 2026)	1.00pm	Bremer Bay Hall, Bremer Bay (Changed to Bremer Bay Sports Club)
Wednesday	23 September 2026	1.00pm	Council Chamber, Jerramungup
Wednesday	28 October 2026	1.00pm	Council Chamber, Jerramungup
Wednesday	25 November 2026	1.00pm	Council Chamber, Jerramungup
Wednesday	16 December 2026	1.00pm	Bremer Bay Hall, Bremer Bay (Changed to Bremer Bay Sports Club)

Council's Audit, Risk & Improvement Committee meet when required. Details of these meetings are advised as appropriate.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with section 2.25 of the *Local Government Act 1995* (the Act), an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for Leave of Absence greater than six ordinary Council meetings. This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

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SPECIAL COUNCIL MEETING

AGENDA

1.0 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened atam by the Shire President.

I would like to begin today by acknowledging the Goreng people who are the Traditional Custodians of the land on which we meet today, and the Shire of Jerramungup would like to pay their respect to their Elders both past and present.

2.0 RECORD OF ATTENDANCE

2.1 ATTENDANCE

ELECTED MEMBERS:

STAFF:

VISITORS:

GALLERY:

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

2.4 ABSENT

3.0 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allows an Elected Member to speak, the extent of the interest must also be stated.

3.1 DECLARATIONS OF FINANCIAL INTERESTS

3.2 DECLARATIONS OF PROXIMITY INTERESTS

3.3 DECLARATIONS OF IMPARTIALITY INTERESTS

4.0 PUBLIC QUESTION TIME

5.0 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

6.0 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

7.0 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14C(5) of the *Local Government (Administration) Regulations 1996* Council must approve the attendance of a person, not physically present at a meeting of Council, by electronic means.

In deciding whether to authorise a member to attend a meeting by electronic means under subregulation (2), the Mayor, President or Council must have regard to whether the location from which the member intends to attend the meeting, and the equipment that the member intends to use to attend the meeting, are suitable for the member to be able to effectively engage in deliberations and communications during the meeting.

RECOMMENDATION

That Councillors _____ be granted permission to be present at the Special Council Meeting to be held on 7 August 2026 by electronic means.

8.0 APPLICATIONS FOR LEAVE OF ABSENCE

RECOMMENDATION

That _____ be granted Leave of Absence from the Special Council Meeting to be held on _____ 2026.

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil

11.0 REPORTS

11.1 CORPORATE SERVICES

11.1.1 MUNICIPAL RATES IN THE DOLLAR

Location/Address:	Shire of Jerramungup
Name of Applicant:	Shire of Jerramungup
File Reference:	N/A
Author:	Charmaine Wisewould, Deputy Chief Executive Officer
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	5 August 2026
Attachments:	a) 2026/2027 Annual Budget
Authority/Discretion:	Legislative

SUMMARY:

To revoke Council Resolution No. OCM260712 adopted at the Ordinary Council Meeting held on 29 July 2026 relating to the adoption of the 2026/27 municipal rates in the dollar, and to adopt the correct rates in the dollar for the 2026/27 financial year.

BACKGROUND:

Council adopted the 2026/27 Budget, including the rates in the dollar, at the Ordinary Council Meeting held on 29 July 2026. Following adoption of the budget, it was identified that the rate in the dollar for the UV rating category had been calculated using outdated Landgate valuation information.

Rates modelling undertaken on 2 June 2026 was based on an estimated overall rates yield increase of 5% over the 2025/26 financial year. At that time, the 2026/27 Landgate valuation rolls had not yet been received or loaded into the Shire's rating system.

Accordingly, the modelling used the following valuation information:

- Total UV Valuation: \$746,656,080
- Amount to be Raised: \$3,718,082.40

The final Landgate valuation roll became effective on 30 June 2026 and should have formed the basis of the rates calculation for 2026/27.

The correct valuation information is:

- Total UV Valuation: \$895,512,710
- Average Valuation Increase: 20.47%

As a result, the adopted rate in the dollar does not generate the intended rate yield endorsed by Council through the budget process and therefore requires correction.

CONSULTATION:

Executive Staff

LG Best Practice

COMMENT:

The error relates solely to the calculation of the rate in the dollar and does not alter Council's adopted budget strategy or intended overall rate revenue.

Council's intention during budget deliberations was to raise an overall rates yield equivalent to approximately 5% above the previous financial year.

Due to the use of superseded valuation data, the adopted rate in the dollar is higher than required to achieve the intended revenue.

The *Local Government Act 1995* permits Council to revoke or amend a previous resolution, the motion to revoke must be carried by an absolute majority.

Once revoked, Council can immediately consider and adopt the corrected rates in the dollar for the 2026/27 financial year.

No changes are proposed to:

- the rating categories;
- minimum payments; or
- the overall budget adopted by Council;

other than correcting the applicable rate in the dollar.

The correction ensures Council raises the level of rate revenue adopted through the 2026/27 Budget.

Failure to revoke and replace the resolution would result in Council levying rates at an incorrect rate in the dollar and collecting more revenue than intended.

STATUTORY ENVIRONMENT:

Section 6.32 of the *Local Government Act 1995* provides Council with the authority to impose rates.

Section 5.25(1)(e) of the *Local Government Act 1995* requires that the revocation of a decision must be made by an absolute majority.

STRATEGIC IMPLICATIONS:

This item relates to the following component from the Shire of Jerramungup Community Plan 2021-2031:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations.

FINANCIAL IMPLICATIONS:

The correction ensures Council raises the level of rate revenue adopted through the 2026/27 Budget.

Failure to revoke and replace the resolution would result in Council levying rates at an incorrect rate in the dollar and collecting more revenue than intended.

WORKFORCE IMPLICATIONS:

There are no workforce implications for Council.

POLICY IMPLICATIONS:

Policy implications do not apply to this report and it is the opinion of the author that policy development is not required.

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION 1:

That Council, BY AN ABSOLUTE MAJORITY:

1. Revokes Council Resolution No. OCM260712 adopted at the Ordinary Council Meeting held on 29 July 2026 relating to the adoption of the 2026/27 rates in the dollar.

OFFICER RECOMMENDATION 2:

1.1 Adoption of Rates – Section 6.32 *Local Government Act 1995*

That Council adopt the following municipal rates in the dollar on unimproved values and gross rental valuations for the 2026/2027 financial year:

a) General Rates

Impose the following rates in dollar and minimum rates for properties within the Shire of Jerramungup:

GRV: 10.0030 cents in the dollar

UV: 0.4117 cents in the dollar

GRV: \$884 minimum rate

UV: \$884 minimum rate

b) Effluent Rate – Townsite of Jerramungup

i. That Council impose the following rates in dollar for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.

GRV: 4.1000c in the dollar

ii. That Council impose the following minimum rate for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.

GRV: \$318.00

Non-Rateable First Fixture: \$318.00

Additional Fixture: \$178.00

c) Point Henry Fire Levy

That Council impose a levy of \$110 on all properties within the Point Henry Peninsula to be used for the maintenance of firefighting equipment and firebreaks on the Point Henry Peninsula. Any balance of funds created by the levy is to be put to the Point Henry Fire Levy Reserve.

1.2 That Council impose the following Refuse Collection and Recycling Charges for the Shire of Jerramungup for the 2026/2027 financial year:

a) Residential Properties – 240L Bin

i. \$500.00 per annum per occupied Lot for one 240L General Rubbish Bin serviced weekly.

- ii. \$267.00 per annum per occupied Lot for one 240L Recycling Bin serviced fortnightly.
 - iii. \$500.00 per annum per additional 240L Rubbish Bin.
- b) Commercial Collections – 240L Bin
- i. \$500.00 per annum per occupied Lot for one 240L Bin serviced weekly.
 - ii. \$267.00 per annum per occupied Lot for one 240L Recycling Bin serviced fortnightly.
 - iii. \$500.00 per annum per additional \$240L Bin as listed on their property's bin count.

1.3 That, pursuant to the provisions of section 6.2 *Local Government Act 1995* and part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopt the Budget as contained in the agenda attachment for the Shire of Jerramungup for the 2026/2027 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type
- Statement of Cash Flow
- Statement of Financial Activity
- Notes to and Forming Part of the Budget

1.4 That the due dates for payment of Rates and Rubbish Collection Charges for 2026/2027 financial year be:

- Pay rates in full - 6 October 2026
- Pay by two instalments:
 - First Instalment Payment - 6 October 2026 and
 - Second Instalment - 16 February 2027
- Pay by four instalments:
 - First Instalment Payment - 6 October 2026 and
 - Second Instalment - 8 December 2026 and
 - Third Instalment - 16 February 2027 and
 - Fourth Instalment - 27 April 2027

13.0 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COUNCIL

16.0 CLOSURE

16.1 DATE OF NEXT MEETING

The next ordinary meeting of Council will be held on Tuesday, 1 September 2026, commencing at 1.00pm, in the Sports Club, Bremer Bay.

16.2 CLOSURE OF MEETING

The Presiding Member closed the meeting atam.

These minutes were confirmed at a meeting held

Date: _____

Signed: _____

Presiding Person at the meeting at which these minutes were confirmed.

Date: _____