



# **SHIRE OF JERRAMUNGUP**

## **SPECIAL COUNCIL MEETING**

**Held at the Emergency Services Shed  
Bremer Bay  
Tuesday, 27 August 2019**

### **MINUTES**

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**Tuesday 27 August 2019**

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## ORDINARY COUNCIL MEETING MINUTES

### 1.0 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 2.06pm by the Shire President.

### 2.0 RECORD OF ATTENDANCE

#### 2.1 ATTENDANCE

##### ELECTED MEMBERS:

Cr Robert Lester	Shire President (Chair)
Cr Joanne Iffla	Deputy Shire President
Cr Bill Bailey	Councillor
Cr Julie Leenhouders	Councillor
Cr Andrew Price	Councillor

##### STAFF:

Martin Cuthbert	Chief Executive Officer
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##### VISITORS:

Nil

##### GALLERY:

Nil

#### 2.2 APOLOGIES

Nil

#### 2.3 APPROVED LEAVE OF ABSENCE

Cr Rex Parsons, Councillor

#### 2.4 ABSENT

Nil

#### 2.5 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

**2.5.1 DECLARATIONS OF FINANCIAL INTERESTS**

Nil

**2.5.2 DECLARATIONS OF PROXIMITY INTERESTS**

Nil

**2.5.3 DECLARATIONS OF IMPARTIALITY INTERESTS**

Nil

**3.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**4.0 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS**

In accordance with regulation 14A of the *Local Government (Administration) Regulations 1996* Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by Absolute Majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

Nil

**5.0 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6.0 PUBLIC TIME****6.1 PUBLIC QUESTION TIME**

Nil

**6.2 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS**

Nil

**7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Nil

**8.0 REPORTS**

Nil

## 9.0 CONFIDENTIAL REPORTS

### OFFICER RECOMMENDATION:

That the meeting be closed to the public to discuss Confidential Item 9.1 – Tender Consideration.

**MOTION: SCM190801**

**MOVED: Cr Iffla**

**SECONDED: Cr Leenhouders**

That the meeting be closed to the public to discuss Confidential Item 9.1 – Tender Consideration.

**CARRIED: 5/0**

### OFFICER RECOMMENDATION:

That Council raise from the table, Confidential Report 12.3 – Four Residential Dwellings in Bremer Bay and Jerramungup Townsites Tender Consideration – RFT 04/19.

**MOTION: SCM190802**

**MOVED: Cr Bailey**

**SECONDED: Cr Price**

That Council raise from the table, Confidential Report 12.3 – Four Residential Dwellings in Bremer Bay and Jerramungup Townsites Tender Consideration – RFT 04/19.

**CARRIED: 5/0**

## 9.1 TENDER CONSIDERATION – FOUR RESIDENTIAL DWELLINGS IN BREMER BAY AND JERRAMUNGUP TOWNSITES – RFT 04/19

<b>Location/Address:</b>	Lot 263 Collins Street, Jerramungup Lot 265 Collins Street, Jerramungup Lot 208 McGlade Close, Bremer Bay
<b>Name of Applicant:</b>	Shire of Jerramungup
<b>File Reference:</b>	A906, A907, A908, A909
<b>Author:</b>	Marisa Papalia, Project Officer Martin Cuthbert, Chief Executive Officer
<b>Responsible Officer:</b>	Martin Cuthbert, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	26 August 2019
<b>Attachments:</b>	1. Internal Tender Assessment 2. RFT 04/19
<b>Authority/Discretion:</b>	Executive

### OFFICER RECOMMENDATION:

That Council:

1. **AWARD** Tender RFT 04/19 to Pindan Constructions Pty Ltd for the construction of four residential dwellings on Lot 208 McGlade Close, Bremer Bay and on Lots 263 and 265 Collins Street, Jerramungup for the sum included in the attachment as the most advantageous tender, in accordance with the specifications, terms and conditions specified in the tender documentation;
2. **AUTHORISE** the CEO to liaise with the successful tenderers to achieve design outcomes;

3. AUTHORISE the CEO, in accordance with section 9.49A(4) of the *Local Government Act 1995*, to execute the contract for Tender RFT 04/19 to Pindan Constructions Pty Ltd for the construction of four residential dwellings in Bremer Bay and Jerramungup, in accordance with the specifications, terms and conditions specified in the tender documentation once the above matters are addressed; and
4. In the event that the preferred contractor is unavailable to perform the works when required, AUTHORISE the CEO to accept the next best available offer from the tenders.

**MOTION: SCM190803****MOVED: Cr Leenhouders****SECONDED: Cr Iffla****That Council:**

1. AWARD Tender RFT 04/19 to Pindan Constructions Pty Ltd for the construction of four residential dwellings on Lot 208 McGlade Close, Bremer Bay and on Lots 263 and 265 Collins Street, Jerramungup for the sum included in the attachment as the most advantageous tender, in accordance with the specifications, terms and conditions specified in the tender documentation;
2. AUTHORISE the CEO to liaise with the successful tenderers to achieve design outcomes;
3. AUTHORISE the CEO, in accordance with section 9.49A(4) of the *Local Government Act 1995*, to execute the contract for Tender RFT 04/19 to Pindan Constructions Pty Ltd for the construction of four residential dwellings in Bremer Bay and Jerramungup, in accordance with the specifications, terms and conditions specified in the tender documentation once the above matters are addressed; and
4. In the event that the preferred contractor is unavailable to perform the works when required, AUTHORISE the CEO to accept the next best available offer from the tenders.

**CARRIED: 5/0****OFFICER RECOMMENDATION:****That the meeting be reopened to the public****MOTION: SCM190804****MOVED: Cr Bailey****SECONDED: Cr Price****That the meeting be reopened to the public.****CARRIED: 5/0**

### 13.0 CLOSURE

#### 13.1 DATE OF NEXT MEETING

The next ordinary meeting of Council will be held Wednesday, 18 September 2019, commencing at 2.00pm, in the Council Chambers, 8 Vasey Street, Jerramungup.

#### 13.2 CLOSURE OF MEETING

The Presiding Member closed the meeting at 2.16pm

These minutes were confirmed at a meeting held

.....

Signed: .....

Presiding Person at the meeting at which these minutes were confirmed

Date: .....