



SHIRE OF JERRAMUNGUP

SPECIAL COUNCIL MEETING

**Held at the Council Chambers
Jerramungup
Thursday, 23 January 2020**

MINUTES

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Shire of Jerramungup
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Special Meeting of Council
Thursday 23 January 2020

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SPECIAL COUNCIL MEETING MINUTES

1.0 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 12:52pm by the Shire President.

2.0 RECORD OF ATTENDANCE

2.1 ATTENDANCE

ELECTED MEMBERS:

Cr Robert Lester	Shire President (Chair)
Cr Joanne Iffla	Deputy Shire President
Cr Rex Parsons	Councillor
Cr Julie Leenhouders	Councillor
Cr Bill Bailey	Councillor
Cr Andrew Price	Councillor
Cr Drew Dawson	Councillor

STAFF:

Charmaine Solomon	Acting Chief Executive Officer
Murray Flett	Manager of Works
Noel Myers	Manager of Development
Rachel Smith	Executive Assistant

VISITORS:

Nil

GALLERY:

Nil

2.2 APOLOGIES

Martin Cuthbert, Chief Executive Officer

2.3 APPROVED LEAVE OF ABSENCE

Nil

2.4 ABSENT

Nil

2.5 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision

making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

2.5.1 DECLARATIONS OF FINANCIAL INTERESTS

Nil

2.5.2 DECLARATIONS OF PROXIMITY INTERESTS

Nil

2.5.3 DECLARATIONS OF IMPARTIALITY INTERESTS

Nil

3.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4.0 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14A of the *Local Government (Administration) Regulations 1996* Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by Absolute Majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

5.0 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6.0 PUBLIC TIME

6.1 PUBLIC QUESTION TIME

Nil

6.2 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

Nil

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Special Council Meeting held 27 August 2019.

That the Minutes of the Special Council Meeting of the Shire of Jerramungup held in the Emergency Services Shed, Bremer Bay, on 27 August 2019 be CONFIRMED

MOTION: SCM200101

MOVED: Cr Bailey

SECONDED: Cr Iffla

That the Minutes of the Special Council Meeting of the Shire of Jerramungup held in the Emergency Services Shed, Bremer Bay, on 27 August 2019 be CONFIRMED

CARRIED: 7/0

8.0 REPORTS

Nil

9.0 CONFIDENTIAL REPORTS**MOTION: SCM200102**

MOVED: Cr Bailey	SECONDED: Cr Dawson
That Council close the meeting to the public.	

CARRIED: 7/0**9.1 CONFIDENTIAL – TENDER CONSIDERATION – SUPPLY, DELIVERY AND SPRAYING OF BITUMEN – RFT 07/19**

Location/Address: N/A
Name of Applicant: N/A
File Reference:
Author: Murray Flett, Manager of Works
Responsible Officer: Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 20 January 2020
Attachments:

- a) RFT 07/19 Request for Tender
- b) CONFIDENTIAL – Tenders received
- c) CONFIDENTIAL - Tender Assessment Sheet
- d) CONFIDENTIAL- Tender Pricing Evaluation Sheet

Authority/Discretion: Confidential

OFFICER RECOMMENDATION:**That Council:**

- 1. ACCEPTS the Tender submitted by Colas Western Australia Pty Ltd to form a Contract for the Supply and Spray hot bitumen / Supply of a 'Full Service' supply and spray hot bitumen seal and spread Principal supplied aggregate for the purpose of Prime, Primer seals, second coat seals and reseals in the Shire of Jerramungup for the sum included in the confidential attachment as the most advantageous tender, in accordance with the specifications, terms and conditions specified in the tender documentation;**
- 2. DELEGATES the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.**
- 3. In the event that the preferred contractor is unavailable to perform the works when required, AUTHORISE the CEO to accept the next best available offer from the tenders.**

MOTION: SCM200103**MOVED: Cr Dawson****SECONDED: Cr Bailey****That Council:**

- 1. ACCEPTS the Tender submitted by Colas Western Australia Pty Ltd to form a Contract for the Supply and Spray hot bitumen / Supply of a 'Full Service' supply and spray hot bitumen seal and spread Principal supplied aggregate for the purpose of Prime, Primer seals, second coat seals and reseals in the Shire of Jerramungup for the sum included in the confidential attachment as the most advantageous tender, in accordance with the specifications, terms and conditions specified in the tender documentation. The estimated start date for the contract is 1 February 2020 and will be in place until 31 January 2021. The Contractor shall have two (2), one (1) year options to extend the term, commencing on 1 February 2021 and subsequently the anniversary of the first extension of the contract. The ability of the Contractor to exercise the option shall be conditional upon the Contractor not having breached this contract in any respect during the contract period. The Contractor will have no option to extend the contract at either the end of the initial contract period or the subsequent one year extension unless an extension to the contract is offered in writing by the Principal.**
- 2. DELEGATES the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.**
- 3. In the event that the preferred contractor is unavailable to perform the works when required, AUTHORISE the CEO to accept the next best available offer from the tenders.**

CARRIED: 7/0

Reason for variation: As per the terms and condition specified in the tender documentation the contract commencement date and option to extend has been included.

Murray Flett left the meeting at 12:58pm

Murray Flett returned to the meeting at 1:00pm

9.2 PROPOSED DISPOSITION OF PROPERTY PROCESS – 8 DERRICK STREET, JERRAMUNGUP

Location/Address: 8 Derrick Street, Jerramungup
Name of Applicant: N/A
File Reference:
Author: Charmaine Solomon, Deputy Chief Executive Officer
Responsible Officer: Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 22 January 2020
Attachments: a) CONFIDENTIAL – Valuation Report
Authority/Discretion: Executive

OFFICER RECOMMENDATION:

That Council:

1. **DECLARE** that the market valuation is a true indication of the property's value.
2. **RESOLVE** to proceed with advertising the proposed disposition of 8 Derrick Street, Jerramungup in accordance with Section 3.58(3) and (4) of the *Local Government Act 1995*.

MOTION: SCM200104**MOVED: Cr Leenhouders****SECONDED: Cr Dawson**

That Council:

1. **DECLARE** that the market valuation is a true indication of the property's value.
2. **RESOLVE** to proceed with advertising the proposed disposition of 8 Derrick Street, Jerramungup in accordance with Section 3.58(3) and (4) of the *Local Government Act 1995*.

CARRIED: 7/0**MOTION: SCM200105****MOVED: Cr Parsons****SECONDED: Cr Bailey**

That Council re-open the meeting to the public.

CARRIED: 7/0

10.0 CLOSURE

10.1 DATE OF NEXT MEETING

The next ordinary meeting of Council will be held Wednesday, 19 February 2020, commencing at 2.00pm, in the Council Chambers, 8 Vasey Street, Jerramungup.

10.2 CLOSURE OF MEETING

The Presiding Member closed the meeting at 1:18pm

These minutes were confirmed at a meeting held

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Signed:

Presiding Person at the meeting at which these minutes were confirmed

Date: