



SHIRE OF JERRAMUNGUP

SPECIAL COUNCIL MEETING

To the President and Councillors,

Please be advised that a Special Meeting of the Council of the Shire of Jerramungup is to be held on

Thursday, 23 January 2020
At the Council Chambers,
Jerramungup
Commencing at 12:00pm

Council Meeting Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s Code of Conduct, policies and decisions of the Shire.

Charmaine Solomon

ACTING CHIEF EXECUTIVE OFFICER

21 January 2020

AGENDA

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Shire of Jerramungup
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Thursday 23 January 2020

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ORDINARY COUNCIL MEETING AGENDA

1.0 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened atpm by the Shire President.

2.0 RECORD OF ATTENDANCE

2.1 ATTENDANCE

ELECTED MEMBERS:

STAFF:

VISITORS:

GALLERY:

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

2.4 ABSENT

2.5 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

2.5.1 DECLARATIONS OF FINANCIAL INTERESTS

2.5.2 DECLARATIONS OF PROXIMITY INTERESTS

2.5.3 DECLARATIONS OF IMPARTIALITY INTERESTS

3.0 APPLICATIONS FOR LEAVE OF ABSENCE

4.0 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14A of the *Local Government (Administration) Regulations 1996* Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by Absolute Majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

5.0 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6.0 PUBLIC TIME

6.1 PUBLIC QUESTION TIME

6.2 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Special Council Meeting held 27 August 2019.

That the Minutes of the Special Council Meeting of the Shire of Jerramungup held in the Emergency Services Shed, Bremer Bay, on 27 August 2019 be CONFIRMED

8.0 REPORTS

9.0 CONFIDENTIAL REPORTS

9.1 CONFIDENTIAL – TENDER CONSIDERATION – SUPPLY, DELIVERY AND SPRAYING OF BITUMEN – RFT 07/19

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	
Author:	Murray Flett, Manager of Works
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	20 January 2020
Attachments:	a) RFT 07/19 Request for Tender b) CONFIDENTIAL – Tenders received c) CONFIDENTIAL - Tender Assessment Sheet d) CONFIDENTIAL- Tender Pricing Evaluation Sheet
Authority/Discretion:	Confidential

OFFICER RECOMMENDATION:**That Council:**

- 1. ACCEPTS the Tender submitted by Colas Western Australia Pty Ltd to form a Contract for the Supply and Spray hot bitumen / Supply of a 'Full Service' supply and spray hot bitumen seal and spread Principal supplied aggregate for the purpose of Prime, Primer seals, second coat seals and reseals in the Shire of Jerramungup for the sum included in the confidential attachment as the most advantageous tender, in accordance with the specifications, terms and conditions specified in the tender documentation;**
- 2. DELEGATES the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.**
- 3. In the event that the preferred contractor is unavailable to perform the works when required, AUTHORISE the CEO to accept the next best available offer from the tenders.**

9.2 PROPOSED DISPOSITION OF PROPERTY PROCESS – 8 DERRICK STREET, JERRAMUNGUP

Location/Address: 8 Derrick Street, Jerramungup
Name of Applicant: N/A
File Reference:
Author: Charmaine Solomon, Deputy Chief Executive Officer
Responsible Officer: Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 22 January 2020
Attachments: a) CONFIDENTIAL – Valuation Report

Authority/Discretion: Executive

OFFICER RECOMMENDATION:

That Council:

- 1. DECLARE that the market valuation is a true indication of the property's value.**
- 2. RESOLVE to proceed with advertising the proposed disposition of 8 Derrick Street, Jerramungup in accordance with Section 3.58(3) and (4) of the *Local Government Act 1995*.**

10.0 CLOSURE

10.1 DATE OF NEXT MEETING

The next ordinary meeting of Council will be held Wednesday, 19 February 2020, commencing at 2.00pm, in the Council Chambers, 8 Vasey Street, Jerramungup.

10.2 CLOSURE OF MEETING

The Presiding Member closed the meeting atpm

These minutes were confirmed at a meeting held

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Signed:

Presiding Person at the meeting at which these minutes were confirmed

Date: