



SHIRE OF JERRAMUNGUP

GENERAL MEETING – JERRAMUNGUP BUSHFIRE ADVISORY COMMITTEE

Held at the Council Chambers
Jerramungup
Monday, 20 April 2026

MINUTES

This page has been left intentionally blank

Jerramungup Bushfire Advisory Committee

Table of Contents

General Meeting

Monday 20 April 2026

1.0	DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS	4
2.0	RECORD OF ATTENDANCE	4
2.1	ATTENDANCE.....	4
2.2	APOLOGIES	4
3.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	4
4.0	BUSINESS ARISING FROM MINUTES	4
4.1	REVIEW OF LOCAL LAWS – MARTIN CUTHBERT, CHIEF EXECUTIVE OFFICER	4
4.2	REVIEW OF FIRE CONTROL POLICY/ REVIEW OF REGISTERED FIRE PIT REGISTER	4
5.0	CORRESPONDENCE	5
6.0	REPORTS	5
6.1	CHIEF BUSHFIRE CONTROL OFFICER	5
6.2	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	5
6.3	COMMUNITY EMERGENCY SERVICES MANAGER	5
6.4	DEPARTMENT OF FIRE EMERGENCY SERVICES	5
6.5	BUSHFIRE RISK MITIGATION COORDINATOR	5
6.6	OTHER REPORTS	5
7.0	GENERAL BUSINESS	5
7.1	RURAL RESIDENTIAL PROPERTY FENCING REGULATIONS	5
7.2	REVIEW OF EXISTING ARRANGEMENTS FOR FIREFIGHTING UNITS ACCOMPANYING FARM MACHINERY DURING PROHIBITED BURNING PERIOD	6
7.3	DATES FOR UPCOMING TRAINING OPPORTUNITIES.....	6
8.0	ROUND TABLE	7
9.0	CLOSURE OF MEETING	7

JERRAMUNGUP BUSHFIRE ADVISORY COMMITTEE GENERAL MEETING MINUTES

1.0 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

Alex Jones, Chief Bush Fire Control Officer, declared the meeting open at 6.22pm.

2.0 RECORD OF ATTENDANCE

2.1 ATTENDANCE

Alex Jones	CBFCO/Gairdner BFB	Anthony Thomas	DCBCO/Boxwood Hill BFB
Craig Hall	Gairdner BFB	Ruairi Sinnott	Bremer Bay VFES
Brad Shelton	Gairdner BFB	Paul Hislop	DCBFCO/Jerramungup VFES
Michael Lester	Jacup BFB	Matt Foster	Jerramungup VFES
Wade Brown	Needilup BFB	Neil Foreman	Shire of Jerramungup
Janna Cheshire	Shire of Jerramungup	Martin Cuthbert	Shire of Jerramungup
Simon Hawes	DBCA (Teams)	Daniel Biddulph	Shire of Jerramungup

2.2 APOLOGIES

Jye Duggan	Needilup BFB	Peter Buckenara	Bremer Bay VFES
Stuart Hocking	Boxwood BFB	Stephen Peterson	DFES
Stacey Francis	Bremer Bay VFES	Charmaine Wisewould	Shire of Jerramungup

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Jerramungup Bushfire Advisory Committee General Meeting held 20 October 2025.

MOVED: Matt Foster

SECONDED: Wade Brown

That the Minutes of the Jerramungup Bushfire Advisory Committee General Meeting held at the Council Chambers, Jerramungup on 20 October 2025 be CONFIRMED.

CARRIED

4.0 BUSINESS ARISING FROM MINUTES

4.1 REVIEW OF LOCAL LAWS – MARTIN CUTHBERT, CHIEF EXECUTIVE OFFICER

The process for reviewing local laws includes referral to the Department of Local Government, Industry Regulation and Safety (DLGIRS) and approval by the Joint Standing Committee on Delegated Legislation (JSCDL). Following advertising for public submissions, the local laws were referred to DLGIRS for comment. They aren't bound by advertising timelines. Now that it has been over six months from initial advertising to when we can adopt at Council, the risk is that the JSCDL will reject them. They now need to be re-advertised and re-referred to the DLGIRS. If the Shire attempted to adopt the local laws and proceed through the gazettal process, it could cost \$20-\$30K.

4.2 REVIEW OF FIRE CONTROL POLICY/ REVIEW OF REGISTERED FIRE PIT REGISTER

Item was deferred to next meeting to coincide with review of Fire Control Policy No. 7.

5.0 CORRESPONDENCE

As per attachment

6.0 REPORTS

6.1 CHIEF BUSHFIRE CONTROL OFFICER

See attachment

6.2 DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS

See attachment

6.3 COMMUNITY EMERGENCY SERVICES MANAGER

See attachment

6.4 DEPARTMENT OF FIRE EMERGENCY SERVICES

See attachment

6.5 BUSHFIRE RISK MITIGATION COORDINATOR

See attachment

6.6 OTHER REPORTS

Nil

7.0 GENERAL BUSINESS

7.1 RURAL RESIDENTIAL PROPERTY FENCING REGULATIONS

Bremer Bay VFES seeks BFAC feedback on current fencing requirements for rural residential properties, particularly on the Point Henry Peninsula, and the committee's support to progress the matter to Council, including consideration of additional conditions to enhance safety for residents and emergency services during incidents.

Discussion:

- Concerns around recently installed fencing.
- Should they be gated?
- Strategic breaks.
- Respect the rights of landowners but also consider firefighters.
- Propose conditions defining:
 - Materials and height of fencing
 - No barb/chain mesh/electric

Bremer Bay VFES proposed to formalise a submission to the Shire's currently advertised Local Law for Fencing, to include conditions for fencing in the rural residential and rural zones specific to the Point Henry Peninsular. BFAC agreed to support the submission and endorse Bremer Bay VFES leadership to prepare the wording and submit the list of conditions for consideration to the Shire.

7.2 REVIEW OF EXISTING ARRANGEMENTS FOR FIREFIGHTING UNITS ACCOMPANYING FARM MACHINERY DURING PROHIBITED BURNING PERIOD

This item seeks to review whether the current water-carrying and water-delivery capacity requirements for fire units, when multiple headers or harvesters are operating in the same paddock, remain relevant and appropriate.

Number of headers	Current requirements	Proposed requirements
1 x header	1x 600L (min) mobile fire fighting unit	No change
2 x headers	1x 600L (min) mobile fire fighting unit	No change
3 x headers or more	2x 600L (min) mobile fire fighting units or; 1 x 600L (min) mobile fire fighting unit and 1 x trailer mounted unit of 600L capacity (min)	Remove trailer option and add requirement for a secondary water source of at least 5000L being available at all times during harvest operations.

MOVED: Alex Jones

SECONDED: Paul Hislop

That the BFAC agrees that firefighting units of minimum 5000L should be available at all times in close proximity to harvesting operations during the Prohibited Burning Period and authorises the CBFCO and CESM to review and modify the Shire's Fire Break Notice 2026-2027 to clearly reflect the requirements for firefighting units required to accompany headers during prohibited season.

CARRIED

7.3 DATES FOR UPCOMING TRAINING OPPORTUNITIES

Proposed dates for personal development opportunities. Requests for additional training welcome.

Training dates:

- Catch up course - 15 June 2026 in Gairdner
- Fire Control Officer course – 22 June 2026 in Gairdner
- Bushfire Safety Awareness and Firefighting Skills - 22-23 August in Bremer Bay
- Bushfire Safety Awareness and Firefighting Skills - 12-13 August in Jerramungup
- Level 1 Incident Controller, AIIMS 2017 and Ground Controller courses yet TBC

Alex – Speed Tiller – Training video.

Group expressed interest in attending a Fireline Construction and Machine Supervision for Bushfire courses.

Action: CESM to investigate training options for Fireline Construction (including Speed Tillers) and Machine Supervision.

8.0 ROUND TABLE

Alex – Trailers – don't want to see them. Also don't want people riding on back of utes without rods or PPE. Dangerous. Let Alex know if see it happening.

Dan – Working with Water Corporation on mitigation works.

Mick – Whisper on splitting Zone 1 again.

Janna – Timing of BFAC AGM. Will bring item to October BFAC. Seeking feedback.

Anthony – Traffic control – Are there any guidelines or training?

9.0 CLOSURE OF MEETING

The meeting was declared closed at 7.53pm.