



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

AUGUST/SEPTEMBER – 2022

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
7 July 2022	Right of Entry	Shire of Jerramungup, Bremer Bay CRC, ETA Pharmacies Group P/L, Irek Chrenowski, Commonwealth Bank	CP.US.34	Martin Cuthbert, Chief Executive Officer
7 July 2022	Right of Entry	Shire of Jerramungup, ETA Pharmacies Group P/L, Irek Chrenowski, Commonwealth Bank	CP.US.52	Martin Cuthbert, Chief Executive Officer
7 July 2022	Lease Agreement	Electricity Networks Corporation T/AS Western Power	CP.US.80	Martin Cuthbert, Chief Executive Officer

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED
2021/22	Martin Cuthbert	Various Rates write-off <\$5.00	Various

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
06/07/2022	Martin Cuthbert	Jerramungup Bowling Club	\$250 donation to the 2022 Jerramungup Bowls Classic

1.5 PLANNING – AUGUST

Planning application decisions under delegated authority up to 31 August 2022.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
01/08/2017	P17-018	Noel Myers	BUCKENARA PTY LTD		Proposed extractive industry – Lime, gravel & sand	4733 Swamp Road, Bremer Bay & Lot 1566 Borden-Bremer Bay Road, Bremer Bay	Approved	02/08/2022
19/05/2022	P22-018	Noel Myers	Aaron & Jessica McFarlane		Short term holiday accommodation	Lot 785 FREEMAN DR BREMER BAY WA 6338	Approved	09/08/2022
09/06/2022	P22-021	Noel Myers	Chloe Hamilton		Short term holiday accommodation	18A Emma Street, Bremer Bay	Approved	09/08/2022
09/06/2022	P22-022	Noel Myers	Jacquelin & John Clemenger		New house and shed with ancillary dwelling	Lot 105 Black Rocks Road, Bremer Bay	Approved	11/08/2022
11/08/2022	P22-029	Noel Myers	Michael, Jemma & Jennifer Van Dongen		Proposed dwelling, water tank, carport/shed and driveway	Lot 67 Native Dog Beach Road, Bremer Bay	Approved	19/08/2022

1.6 BUILDING AND DEMOLITION – AUGUST

Building application decisions under delegated authority up to 31 August 2022.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
01/08/2022	BP22-023	Matt Bowen	Drew Glendon & Jenifer Anne Dawson	Modularis Pty Ltd T/As Modular WA	Single storey modular residence	171 Point Henry Road, Bremer Bay	Approved	13/08/2022
09/08/2022	BP22-025	Matt Bowen	Morwenna Gaye Richardson	Dane Richardson	Shed and water tank	Lot 10 Point Henry Road, Bremer Bay	Approved	31/08/2022
15/08/2022	BP22-029	Matt Bowen	Megatime Pty Ltd	Albany Sheds and Garages	Roof and patio over existing caravan and annexe	Site 51, Bremer Bay Caravan Park, Bremer Bay	Approved	25/08/2022

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 31 August 2022.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
27/04/2022	INVITATION TO JOIN GREAT SOUTHERN TREASURES	OCM220405	That COUNCIL: 1. Accepts the invitation to become a member of the Great Southern Treasures; 2. Authorises the Chief Executive Officer and the Shire President to execute the Memorandum of Understand and affix the Shire's Common Seal; and 3. Allocates a provision of \$11,000 in the 2022-2023 budget for membership.	Martin Cuthbert, Chief Executive Officer	MOU has been signed and executed.	29 August 2022
24/08/2022	REQUEST TO VARY CONDITIONS OF APPROVAL – ORCA'S MOBILE COFFEE AND FOOD VAN	OCM220807	That Council; 1. Approve the variation to the current Planning Approval (Item 9.3.3 OCM210209) by granting permission to the Orca's Coffee Company to operate a mobile Ice-Cream Van from the locations previously approved by Council in accordance with all other past conditions; 2. That details of the new Van are to be provided to and approved by the Shire prior to the commencement of use. The Shire will have regard to the condition, size and compliance with all relevant health legislation applicable to mobile food businesses and be to the satisfaction of the Chief Executive Officer; 3. Delegates Authority to the Chief Executive Officer to grant Development Approval to the proposed use following completion of the required 21-day public consultation period. Such delegation is granted on the basis that there are no sustainable objections received from the consultation process that cannot be satisfactorily resolved. Should a relevant sustainable objection be received that cannot be reasonably resolved then the matter is required to be referred back to the next available Council meeting for determination; 4. Authorises the Chief Executive Officer to make all necessary arrangements to amend the Licence issued under the Land Administration Act over a portion of Reserves 21496, 46625 and 511 granting non-exclusive use of a portion of the Reserve.	Noel Myers, Manager of Development	Ongoing Proposal has been advertised for the 21-day public consultation period.	

			5. Procludes 2 vans operating at Paperbarks Park at any one time due to parking and congestion issues.			
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3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
19 August 2022	Bremer Bay	John Robertson	Sealed Souls book launch
22 August 2022	Jerramungup	Shire of Jerramungup	Bremer Bay Boat Ramp Project meeting
24 August 2022	Jerramungup	LGPro	Briefing with Minister Carey. Re: Local Government Reform
26 August 2022	Jerramungup	LGPro	Better Practice Meeting
26 August 2022	Katanning	WALGA	Great Southern Zone of WALGA Meeting
29 August 2022	Katanning	Great Southern Treasures	GST Stakeholder Meeting
30 August 2022	Jerramungup	Department of Biodiversity, Conservation & Attractions	Introduction meeting with Jade Malanczak
2 September 2022	Jerramungup	LGPro	Board meeting
2 September 2022	Jerramungup	Main Roads	Annual Shire catch-up
9 September 2022	Albany	South Coast Alliance	CEO's meeting with Marie Kerr
12 September 2022	Jerramungup	LEMC	Meeting
13 September 2022	Katanning	DFES	Local Emergency Management Agreements (LEMA) Review workshop
14 September 2022	Jerramungup	Shire of Jerramungup	OSH meeting
15 September 2022	Ravensthorpe		Fitzgerald River National Park Fire Working Group meeting
16 September 2022	Perth	LGPro	LG Professionals WA Board Meeting
23 September 2022	Jerramungup	Shire of Jerramungup	Official Opening of the swimming pool