Shire of Jerramungup
8 Vasey Street, Jerramungup
PO Box 92, Jerramungup WA, 6337
(08) 9835 1022

COUNCILLOR INFORMATION BULLETIN

SEPTEMBER – OCTOBER 2026

Discover Diversity

This page has been left intentionally blank

Table of Contents

Information Bulletin | Wednesday 28 October 2026

1.0 DELEGATIONS 4

1.1 EXECUTIVE SERVICES 4

1.2 DEVELOPMENT SERVICES 5

2.0 COUNCIL RESOLUTION STATUS REPORT 8

3.0 CEO MEETINGS OF SIGNIFICANCE – SEPTEMBER – OCTOBER 2026 17

1.0 DELEGATIONS

1.1 EXECUTIVE SERVICES

1.1.1 COMMON SEAL

Use of Common Seal under Delegated Authority – 1 September 2026 – 31 December 2026

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DELEGATED OFFICER
10 September 2026	Animals, Environment and Nuisance Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer
10 September 2026	Bush Fire Brigades Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer
10 September 2026	Parking and Parking Facilities Amendment Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer
10 September 2026	Dogs Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer
10 September 2026	Dust, Sand and Erosion Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer

1.1.2 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of $500 or maximum of $20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED/DEBTOR NO.

1.1.3 CEO DONATIONS

Approve sundry donations to the value of $250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 5: Donations 1 July 2026 – 31 December 2026

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
22 September 2026	Chief Executive Officer	Bremer Bay Progress Association	Support for Welcome to Bremer event.

1.2 DEVELOPMENT SERVICES

1.2.1 PLANNING – SEPTEMBER

Planning application decisions under delegated authority up to 30 September 2026.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
02/02/2026	P26-006	Richard Hindley	Brodie Lee Baum		Reception Centre & 10 Tourist Accommodation (Eco Tents)	43 Horse Hill Road, Bremer Bay 6338	Approved	02/09/2026
22/06/2026	P26-040	Richard Hindley	Andrea Janae Nordstrom		Retrospective Approval for Completed Dwelling	41 Native Dog Beach Road, Bremer Bay 6338	Approved	29/09/2026
21/07/2026	P26-045	Richard Hindley	Simon Richard Burnell		Single Dwelling	38 Bremer Bay Road, Bremer Bay 6338	Approved	15/09/2026
19/08/2026	P26-046	Richard Hindley	Carolyn Sue Coleman		Proposed Holiday Home	18 Susan Street, Bremer Bay 6338	Approved	07/09/2026
24/08/2026	P26-047	Richard Hindley	Department of Biodiversity, Conservation & Attractions		Shed, Office, Washdown and Laydown to Support Marine Park Operations, with Staff Parking Bays	Lot 2 Wellstead Road, Bremer Bay 6338	Approved	29/09/2026
14/09/2026	P26-050	Richard Hindley	Shire of Jerramungup	Powertec Telecom-munications Pty Ltd	Installation of a Standalone Repeater Station to provide Emergency 000 Access to Remote Beach Location - Fosters	Lot 2128 Reef Beach Road, Bremer Bay 6338	Approved	29/09/2026

14/09/2026	P26-051	Richard Hindley	Shire of Jerramungup	Powertec Telecom-munications Pty Ltd	Installation of a Standalone Repeater Station to provide Emergency 000 Access to a Remote Beach Location – Reef Beach	Lot 2128 Reef Beach Road, Bremer Bay 6338	Approved	29/09/2026

1.2.2 BUILDING AND DEMOLITION – SEPTEMBER

Building application decisions under delegated authority up to 30 September 2026.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
26/05/2026	BP26-024	Martin Cuthbert	Kieron Strahan	Bremer Bay Steelworks	Proposed New Shed	118 Roderick St, Bremer Bay 6338	Approved	01/09/2026
16/07/2026	BP26-025	Martin Cuthbert	Dalton Bray		Installation of 130KL Pioneers Water Tank and Two Poly Water Tanks (24KL & 32KL)	225 Black Rocks Rd, Bremer Bay 6338	Approved	08/09/2026
23/07/2026	BP26-033	Martin Cuthbert	Sam & Rachel Williams		Proposed New Dwelling and Outbuilding	5 Peppy Ave, Bremer Bay 6338	Approved	14/09/2026
27/07/2026	BP26-034	Martin Cuthbert	Mandy & Andrew King	T R Homes	New Steel Framed Modular Dwelling, Alfresco, Verandah and Double Carport	39 Blossoms Ave, Bremer Bay 6338	Approved	08/09/2026
05/08/2026	BP26-039	Martin Cuthbert	Ann Bowler		Install Sea Container for Storage	26 Quoll Crt, Bremer Bay 6338	Approved	16/09/2026
12/08/2026	BP26-040	Martin Cuthbert	Agnes Bett Crouch	Bremer Bay Steelworks	Proposed Shed to Replace Existing Shed	40 Bennett St, Bremer Bay 6338	Approved	07/09/2026

18/08/2026	BP26-041	Martin Cuthbert	Corey Nelson	Williams Drafting Co	Proposed Single Storey Dwelling	35 McGlade Cl, Bremer Bay 6338	Approved	01/09/2026
08/09/2026	BP26-043	Martin Cuthbert	Todd & Rebecca Jefferis		Proposed New Dwelling and Shed	42 Blossoms Ave, Bremer Bay 6338	Approved	30/09/2026
09/09/2026	BP26-044	Martin Cuthbert	Hayley Jean & Jennah Marnie Tucker & Time Chase Pty Ltd		New Deck and Extension of Existing Deck	13 Mary Rd, Bremer Bay 6338	Approved	29/09/2026

1.2.3 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

Reg 30 (1) (c) ***Caravan Parks and Camping Grounds Regulations 1997***

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
Nil								

1.2.4 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) ***Caravan Parks and Camping Grounds Regulations 1997***

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
Nil								

2.0 COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 19 October 2026.

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
23/10/24	CEO Review of Systems and Procedures (Reg 17)	OCM241004	That Council ADOPT the recommendations of the Audit Committee to: 1. Accept the Chief Executive Officer's Regulation 17 review of the appropriateness and effectiveness of the Shire of Jerramungup systems and procedures in relation to risk management, internal control and legislative compliance, and 2. Request that the Chief Executive Officer provide regular updates to the Audit Committee on the progress of the recommendations for improvement identified as part of the review.	CEO		Ongoing
27/11/24	Delivery of Waste Services	OCM241112	That COUNCIL: - Seek formal quotations for the services generally in accordance with the Tender Documents from select suppliers under the provisions of section 11 (2) (c) of the Local Government (Functions and General Regulations) 1996.	DCEO/MoW		In progress
1/10/25	Proposed Modification to Reserve Management Orders – Reserve 51949	OCM250906	That Council request the Minister under Section 46(2) of the *Land Administration Act 1997* to add a power to lease for 21 years to Reserve 51949.	MoD	Request has been sent to DPLH	In progress

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
29/10/25	Adoption Subject to Modification – Structure Plan – Lot 9500 Borden-Bremer Bay Road, Bremer Bay	OCM251006	That Council support, in accordance with Clause 20(1)(c) and 20(2) of the Deemed Provisions, that the Proposed Structure Plan for Lot 9500 Borden-Bremer Bay Road, Bremer Bay should be supported by the Commission subject to modifications: (a)-(k).	MoD	Lodged with DPLH	In progress
26/11/25	Disposition of Interest in Property – Portion Reserve 51778 Pt. Lot 9001 Bremer Bay Road/ Seadragon Avenue, Bremer Bay	OCM251108	That Council: 1. Formally relinquish its interest in the 3,500m2 parcel of land described as Portion Reserve 51778 Pt. Lot 9001 Bremer Bay Road/Seadragon Avenue, Bremer Bay, identified on Diagram 1. 2. Surrender Management Order M847850 and M847851 as set out on Certificate of Title Volume LR3164 Folio 965 in relation to Reserve 51778 over the portion of land to be excised, as identified in Diagram 1.	MoD	In progress	In progress
17/12/25	Proposed Road Dedication – Proposed Lots 501 and 502 Borden-Bremer Bay Road, Boxwood Hill	OCM251209	That Council: 1. Request the Minister of Lands to dedicate a portion of Lot 47 and a portion of UCL proposed as lots 501 and 502 Borden-Bremer Bay Road, Boxwood Hill as road reserve under Section 56(1)(a) of the *Land Administration Act 1997*. 2. Instruct the Chief Executive Officer: a) To provide public notice seeking submissions on the proposal to dedicate proposed lots 501 and 502 Borden-Bremer Bay Road, Boxwood Hill pursuant to Section 56 of *Land Administration Act 1997* and Regulation 8 of *Land Administration Regulations 1998;* and	MoD	Advertising closed 4 September 2026. Meeting held with Wagyl Kaip 9 September 2026. Being presented to the Cultural Advice Committee then a formal response will be provided.	In progress

			b) Consider and respond to any submissions or objections received. 3. Advise the Minister of Lands that in accordance with Section 56(4) of the *Land Administration Act 1997* that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.			
24/06/26	Delegation Register Review	OCM260615	That Council, by an Absolute Majority, pursuant to the Local Government Act 1995 and the various provisions of other State Legislation as listed: 1. Notes completion by Council as the Delegator of the 2025/2026 annual statutory review of the Register of Delegations of Authority, in accordance with sections 5.18 and 5.46 of the Local Government Act 1995, section 47(2) of the Cat Act 2011 and section 10AB of the Dog Act 1976; 2. Adopt the delegations and limitations thereto with respect to the Chief Executive Officer, Chief Bushfire Control Officer and Shire President as designated in the attached Register of Delegations of Authority; and 3. Notes the delegations that the Chief Executive Officer has determined with respect to other officers, pursuant to section 5.44 of the *Local Government Act 1995*.	EAO	Finalise Delegation Register incorporating amendments Write to all staff with delegations Update Corporate Document Register and Website	Completed Completed Completed

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
29/07/26	Proposed Fencing Local Law Re-commencement	OCM260722	That 1. In accordance with the *Local Government Act 1995* s. 3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Fencing Local Law, and inviting submissions for a minimum six week period – Purpose – to prescribe sufficient fences, the standard for construction of fences and create offences for non-compliance. Effect – to establish the minimum requirements for fencing, provide for permitted and prohibited fencing, and create offences for non-compliance. 2. In accordance with the *Local Government Act 1995* s.3.12(3), copies of the proposed local law be – - Sent to the Chief Executive Officer of the Department of Local Government, Industry Regulation and Safety;- - Made available to any other person requesting a copy.	EAO	Public submissions closed 9 October 2026. None received. Waiting for response to referral to DLGIRS.	In progress
29/07/26	Proposed Public Places and Local Government Property Local Law – Re-commencement	OCM260723	That – 1. In accordance with the *Local Government Act 1995* s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Public Places and Local Government Property Local Law, and inviting submissions for a minimum six week period – Purpose – to make provisions for the management of public places, thoroughfares and all local government property, and repeal – (a) The Shire of Jerramungup *By-Laws Relating to Reserves and Foreshores* published in the Government Gazette on 1 December 1989;	EAO	Public submissions closed 9 October 2026. None received. Waiting for response to referral to DLGIRS.	In progress

			(b) *Shire of Jerramungup Beach Access Local Law 1997* published in the Government Gazette 15 August 1997; and (c) *Shire of Jerramungup Local Government Property Local Law* published in the Government Gazette on 2 December 2005. Effect – to repeal existing local laws, establish necessary controls for public places, thoroughfares and local government property, provide for permitted and prohibited use and activities, and create offences for non-compliance. 2. In accordance with the *Local Government Act 1995* s.3.12(3), copies of the proposed local law be – - Sent to the Chief Executive Officer of the Department of Local Government, Industry Regulation and Safety; - Made available to any other person requesting a copy.			
01/09/26	Disposition of Property – Part Reserve 511 – Bremer Bay	OCM260812	That Council: 1. Approves the disposition of a portion of Reserve 511 (as shown on Attachment a)) by way of a lease to Bremer Bay Community Men's Shed for the purpose of operating a Men's Shed facility; 2. Authorises the Chief Executive Officer to draft a lease agreement with Bremer Bay Community Men's Shed; 3. Endorses a proposed lease term of twenty (20) years, with a further term at Council's discretion; 4. Agrees to a reduced annual lease amount of $1 per annum, recognising the community benefit of the proposed use.	MoD/AM	Seeking a survey to allow lease documents to be drafted.	In Progress.

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
01/09/26	Proposed Animals, Environment and Nuisance Local Law – Final Adoption	OCM260816	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make an Animals, Environment and Nuisance Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS; - Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.	EA	1 & 2 Completed. To be published in Government Gazette on 27 October 2026.	In Progress
01/09/26	Proposed Bush Fire Brigades Local Law – Final Adoption	OCM260817	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make a Bush Fire Brigades Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS;	EA	1 & 2 Completed. To be published in Government Gazette on 27 October 2026.	In Progress

			- Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.			
01/09/26	Dogs Local Law – Final Adoption	OCM260818	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make a Dogs Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS; - Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.	EA	1 & 2 Completed. To be published in Government Gazette on 27 October 2026.	In Progress
01/09/26	Dust, Sand and Erosion Local Law – Final Adoption	OCM260819	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make a Dust, Sand and Environment Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS;	EA	1 & 2 Completed. To be published in Government Gazette on 27 October 2026.	In Progress

			- Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.			
01/09/26	Proposed Parking and Parking Facilities Amendment Local Law – Final Adoption	OCM260820	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make a Parking and Parking Facilities Amendment Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS; - Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.	EA	1 & 2 Completed. To be published in Government Gazette on 27 October 2026.	In Progress
24/09/26	Compliance Audit Return 2025	OCM260906	That Council: 1. ADOPTS the completed 2025 Compliance Audit Return for the period 1 January 2025 to 31 December 2025 as attached; 2. AUTHORISES the Shire President and Chief Executive Officer to sign the joint certification; and 3. SUBMITS the completed Compliance Audit Return, and any additional information explaining or quantifying the compliance audit, to the Local Government Inspectorate by 30 September 2026.	EA		Completed

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
24/09/26	Christmas/New Year Opening Hours 2026/2027	OCM260910	That Council NOTES the closure of Council facilities as follows: 1. Shire Administration Centres at Jerramungup and Bremer Bay from 4.00pm on Wednesday, 23 December 2026 to Friday, 8 January 2027, inclusive; and 2. Shire Depot from Friday, 18 December 2026, to Friday, 1 January 2027, inclusive.	CEO	Advertising during November and December	
24/09/26	Policy Manual Review – Work Health and Safety Policies	OCM260911	That Council, pursuant to section 2.7(2)(b) of the *Local Government Act 1995*, reaffirm the continued application and operation of each of the following current Council Policies as amended in the report and attached to this report for a further year or such earlier date as Council may determine from time to time: WHS01 – Work Health and Safety Policy WHS02 – Fitness for Work Policy WHS04 – Workplace Bullying, Harassment and Discrimination Policy WHS05 – Sexual Harassment Policy WHS06 – Injury Management and Rehabilitation Policy WHS07 – Contractor Work Health and Safety Policy	EA	Update Policies in Corporate Documents and on Website	
24/09/26	Review of Terms of Reference – Bremer Bay Community Development Committee	OCM260912	That Council ADOPT the Terms of Reference for the Bremer Bay Community Development Committee as amended and attached to this report.	EA	Finalise Terms of Reference and notify Bremer Bay Community Men's Shed	Completed

3.0 CEO MEETINGS OF SIGNIFICANCE – SEPTEMBER – OCTOBER 2026

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
25 September 2026	Bremer Bay	South Coast Alliance	Meeting
2 October 2026	Jerramungup	Department of Home Affairs	Citizenship Ceremony
6 October 2026	Jerramungup	Department of Fire & Emergency Services	South East Fire Working Group Meeting
6 October 2026	Jerramungup	Main Roads WA	Annual Catch-Up
13 October 2026	Teams	Great Southern Development Commission	Homes for Regional Workforce Growth
16 October 2026	Perth	Department of Fire & Emergency Services	State Bushfire Exercise 2026