

SHIRE OF JERRAMUNGUP



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

11 December 2023

A MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE JERRAMUNGUP CRC ON MONDAY 11 December 2023 COMMENCING AT 12.

MINUTES

1. OPEN AND WELCOME

2. RECORD OF ATTENDANCE (Attendance sheet Appendix 1 and 10)

3. APOLOGIES(Attendance sheet Appendix 1)

Charmaine Solomon – DCEO, Shire of Jerramungup

Charlotte Powis - DEMA

Stuart Kerr – WAPLO Jerramungup

Stephen Petersen DO DFES

Matt Prophet – DBCA

Anthony Armstrong – Jerramungup VFES

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held 11 September 2023 be confirmed.

Moved – Alex Jones **Second** – Ed Duffy

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1. BEN Signs – completed. One sign was stolen and needed replacing. Social media message regarding the implications to safety of stolen and missing signs. Remaining signs to be installed next week.

5.2. Bremer Airstrip Funding (9.3) Martin Cuthbert. Still waiting on third announcement for funding. This will determine how much council will need to contribute. Current shortfall is about \$1M. Hopefully tenders going out first quarter next year. Have clearing permits sorted.

6. MEMBERSHIP UPDATES - Any updates to contacts Appendix 4 and WhatsApp

6.1. Farewell Dave Atkins and Welcome Stuart Kerr – Jerramungup Police

6.2. New DFES CPA – Melanie Haymont

6.3. New BRMC – interviews tomorrow for new BRMC.

6.4. Communities – Jodie Pollard no longer with Communities. Updated list will be forwarded to Russell from Sharon Austin.

7. CORRESPONDENCE

7.1. State Hazard Plan – Heatwave

7.2. DFES Circular Nov 2023 – Public Information reminders

7.3. DFES Email – EV public charging locations

7.4. Aboriginal Heritage Legislation Update

7.5. DFES Circular Nov 2023 – Western Power alerts now on Emergency WA

7.6. AFAC email Nov 2023 – issued seasonal Bushfire warning

7.7. SEMC – State Hazard Plan Crash Emergency

7.8. DFES Circulars – burn-over procedures and safety drills

7.9. DFES Update – State Aerial Firefighting Fleet 2023-2024

7.10. Email – Bremer Bay Telstra tower and power supply during outages – discussion followed. Alex as the Chief needs to know how long it will work for in the event of incident planning. Answer on how long the tower will last is “depends on its usage. Suggestion from DEMA is to write a letter to the DEMC seeking support. Anecdotal evidence is it

could last as little as 15 minutes. Non Telstra staff are not permitted to connect external power supply. **Action:** - Letter to be sent to DEMC requesting answer to length of time and also requesting better guarantee of supply.

8. ITEMS FOR DISCUSSION

8.1. LEMC Exercise – This year's exercise needed to be cancelled. Will discuss with the incoming Sgt in Jerramungup early in the new year.

8.2. RFDS and Bombers needing Jerramungup strip at the same time – Planning purposes. Pilots talk with each other and coordinate movements well, case in point is what happened in Ravensthorpe recently. In the case of a RFDS transfer, length of time will depend on several circumstances. Can swap to Bremer strip if required. Logistics and planning.

Vince Hilder – Not the case with Jerramungup. The issue is the space at Jerramungup strip. Last discussion Vince had with Charmaine is to possibly extend the area. (Separate issue to the original question from Alex.)

8.3. Power out in Bremer – How long Telstra tower have power? See 7.10 and appendix 5 below.

8.4. Emergency WA – Worth exploring. As well as obvious emergencies and incidents, Emergency WA now shows information regarding;
DBCA – park closures and smoke alerts
Education – school closures
Health – heatwave warnings
Western Power – significant outages (100 000+ people)
Weather – rain, thunderstorms and lightning, wind direction
Discussions are also being held with DPIRD and Police for future inclusion.

9. ROUND TABLE

9.1. Jerramungup Police – Ed Duffy. - Plans in place for New Year's Eve. Total of 12 officers and 4 police cars. Have raised the issue requesting bikes but endorsed. Will have a police post in Bremer. Pushing for a Police Station. Need over 1000 people and a push from the Shire. Police post by November next year.

9.2. Shire of Jerramungup - Martin Cuthbert – CEO Shire of Jerramungup. – Getting ready for Christmas. List of plant and personnel will be circulated.
Mal Grant no longer with the Shire. Conducting interviews tomorrow.
Item going before Council this month for a new St John Building to be build next door.
Grant application expression of interest.

Works crew turnover. New staff on board. Have all undergone fire training.

Mark – 27th – 7th 2 rangers in Bremer. Mark plus another contract ranger. Morning patrols especially targeting camp fires. \$1000 on the spot fines.

Airstrip emergency lighting is in a box upstairs here in this building. Batteries maintained every 12 months.

Shire is working with Main Roads regarding fires on road sides. Signage has been installed as well as regular checks by ranger. Old fires have been removed.

9.3. Council –

9.4. DCEO Charmaine Solomon - Apologies

9.5. Community Paramedic – no report

9.6. St John Ambulance – Danielle Wisewould – Gearing up for Christmas period. Deb away but should be back. Bremer very light on for staff and volunteers. Gairdner and Wellstead are pretty well stocked and willing to assist but obvious time delays.
Jerramungup also limited availability of volunteers. On Call list attached Appendix 6
Jerramungup soon to be able to stock better drugs, hopefully by May.

9.7. Health – No report

- 9.8. DPIRD - John Collins** – Attached Appendix 7 Currently managing 8 declared incidents for Plant Pests and Diseases and no Animal incidents. Conducting surveillance and monitoring overseas but no known incidents in WA. Some disaster recovery funding arrangements in place. Providing business continuity after disasters.
- 9.9. Department of Communities** – Sharon Austin – Department of Treasury has sanctioned additional funding for the Dept of Communities, equivalent to 36 FTE. Three Additional staff in Great Southern.
Current contact - Sharon Austin – A/Regional Officer, Emergency Relief and Support –
If an Evacuation centre is needed to be opened contact **All Hazards -State On-Call Officer 0418 943 835** – this phone is manned 24 hours.
- 9.10. DFES** – Apologies from Stephen Petersen, nothing from Dan Pell
- 9.11. CBFCO** – Alex Jones – Attached Appendix 8
- 9.12. BRPC** –
- 9.13. CESM - Russell Palmer** attached appendix 9
- 9.14. DBCA** – Vince Hilder – Staffing still an issue. Have lost 2 recently but gaining one experienced replacement. Once we get a Marine park and get some housing in Bremer will hope to keep rangers longer.
A very dry end to the year hence early fires. Bombers started early.
Staff will be on call over Christmas. I am going to fill in /esperance. Always looking for machine contractors. Our Ravensthorpe contractor has sold his machine. Hygiene concerns always with new machines and getting them cleaned before entering the park.
- 9.15. VFES** – Mick Bachelor, Bremer Bay – Pretty well set up and servicing done. Pre-season training completed. Will be sending out contact details of emergency responders. Compliance rate at Point Henry is high this year.
High Season Fast Attack vehicle on its way which will give us 2 fast attacks for the season.
Anthony Armstrong, Jerramungup – apology, nothing to report.
- 9.16. Marine Rescue** – Have approval to mark all the local life buoys with the nearest BEN sign number. Allows identification if life rings are found. Will assist in searches. Q. from Russell. Do you mind if I pursue this with RecFishWest And DPIRD to make it a state wide initiative? Good idea.
New electronics on the boat, will try to have an exercise before the holidays.

10. NEXT MEETING

The next LEMC meeting is to be held Monday 11 March Jerramungup CRC.

CLOSURE 1:00 pm

Appendix 1

ATTENDEES:		1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
NAME	ORGANISATION	11/09/2023	11/12/2023	11/03/2024	10/06/2024
Cr Joanne Iffla Chairperson	Cr Joanne Iffla, Shire President – Shire of Jerramungup	Apology	Cr Joanne Iffla		
Dave Atkins Local Emergency Coordinator	Officer in Charge – Jerramungup Police Station	Dave Atkins	Sgt Ed Duffy Scott Smith		
Local Recovery Coordinator	Chief Executive Officer - Shire of Jerramungup, Martin Cuthbert	Martin Cuthbert	Martin Cuthbert		
Local Welfare Liaison Officer	Deputy Chief Executive Officer - Shire of Jerramungup, Charmaine Solomon	Apology	Apology		
Russell Palmer Executive Officer	Community Emergency Services Officer - Shire of Jerramungup and Ravensthorpe	Russell Palmer Via zoom (Glenda Gray – minutes)	Russell Palmer		
Shire of Jerramungup	Bushfire Risk Planning Coordinator	Mal Grant	Position Vacant		
Shire of Jerramungup	Ranger - Shire of Jerramungup	Mark Cruickshank	Mark Cruickshank		
Shire of Jerramungup	Chief Bush Fire Control Officer – Shire of Jerramungup	Alex Jones	Alex Jones		
DFES	DFES District Officer	Apology	Danial Pell		
Charlotte Powis DFES	DFES District Emergency Management Advisor Great Southern	Apology	Apology		
DBCA	DBCA	Vince Hilder Andy Benton	Vince Hilder		
St John Ambulance	St John Ambulance - Community Paramedic	Apology	Apology		
St John Ambulance	St John Ambulance, Jerramungup	Danielle Wisewould	Danielle Wisewould		
DPIRD	Research Officer - DPIRD	John Collins Via Zoom	John Collins Via TEAMS		
Water Corp	Operations Manager – Water Corp				

Dept of Communities			Sharon Austin via TEAMS		
WA Country Health Service	WA Country Health Service				
Debra Eggleston	Director of Nursing – Ravensthorpe district hospital				
Anthony Armstrong	Jerramungup VFES	Anthony Armstrong	Apology		
Michael Bachelor	Bremer Bay VFES	Apology	Michael Bachelor		
Jason Willcocks	Bremer Bay Marine Rescue		Jason Willcocks		

Appendix 2

JERRAMUNGUP LOCAL EMERGENCY MANAGEMENT COMMITTEE

2023/24 MEETING & EXERCISE DATES

Period	Date	Location	Exercise
1 st Quarter	Monday 11 September 2023	Jerramungup CRC	Desktop Exercise 11/09/2023
2 nd Quarter	Monday 11 December 2023	Bremer Bay VFES	
3 rd Quarter	Monday 11 March 2024	Jerramungup CRC	TBA
4 th Quarter	Monday 10 June 2024	Jerramungup CRC	

NOTE:

- Meeting start time is 1200hrs, unless otherwise advised.
- Agenda Items to be received 2 weeks prior to the meeting date. (8 dot points as per appendix 2).

Appendix 3

Local Emergency Management Committee Member Report Talking Points

1. What is your current capability for managing incidents/responses? (do you have enough trained and/or experienced people, resources)
2. What is your capacity (such as volunteer numbers) and resources looking like for the future? Do you have a volunteer recruitment strategy?
3. Are there any new or emerging risks which might impact on your organisation (changes to legislation, seasonal outlooks, new industrial developments)
4. Do you have any exercises planned? Can other agencies attend to participate or observe?
5. If you have had any incidents or exercises what were the lessons identified – are any these common to other organisations?
6. Thinking about your community/ies, how well prepared are they to respond to your hazard/emergency
7. What community engagement activities have you carried out / have planned
8. How resilient do you think your community is for your hazards and what could be done to improve community resilience?

Appendix 4

JERRAMUNGUP LOCAL EMERGENCY MANAGEMENT COMMITTEE 2022/23 CONTACT LIST (Updated Sept 2023)



Name	Position	Organisation	Contact No#	Email
Cr Joanne Iffla <i>Chairperson</i>	Shire President	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 9835 1022 M: 0429 374 298	joanne.iffa@jerramungup.wa.gov.au
Cr Julie Leenhouders <i>Chairperson Proxy</i>	Deputy Shire President	Shire of Jerramungup		julie.leenhouders@jerramungup.wa.gov.au
Dave Atkins <i>Local Emergency Coordinator – Jerramungup Police District</i>	Officer in Charge	Jerramungup Police Station 6 Vasey Street, Jerramungup WA 6337	Ph: 9835 0222 M: 0436 849 508	dave.atkins@police.wa.gov.au jerramungup.police.station@police.wa.gov.au
Martin Cuthbert <i>Local Recovery Coordinator</i>	Chief Executive Officer	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 9835 1022 M: 0499 351 033	ceo@jerramungup.wa.gov.au
Charmaine Solomon <i>Local Welfare Liaison Officer</i>	Deputy Chief Executive Officer	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 9835 1022 M: 0429 351 025	dceo@jerramungup.wa.gov.au
Russell Palmer <i>Executive Officer</i>	Community Emergency Services Officer	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 9835 1022 M: 0438 498 221	ceso@jerramungup.wa.gov.au
Anthony Armstrong	Lieutenant	Jerramungup Volunteer Fire & Emergency Services Cnr Kokoda & Memorial Road Jerramungup WA 6337	M: 0427 651 561	michellearmstrong1@bigpond.com impfesa@westnet.com.au

Mick Batchelor	Captain	Bremer Bay Volunteer Fire & Emergency Services John St Bremer Bay WA 6338	M: 0427 284 024	batchym@gmail.com bbfesa@westnet.com.au
Darren Clews	RCR 1 st Lt	Bremer Bay Volunteer Fire & Emergency Services	M: 0407 144 448	dazaclews@bigpond.com
Jodie Pollard	District Emergency Services Officer - State Welfare Incident Coordination Centre	Dept of Communities Peel Place Albany WA 6330	M: 0467 963 661	jodie.pollard@communities.wa.gov.au
Jonathan Boswell	District Officer – Natural Hazards	Dept of Fire & Emergency Services 5 Hercules Crescent Albany WA 6330	Ph: 9845 5000 M: 0427 005 114	jonathan.boswell@dfes.wa.gov.au
Deb Wahlstrom	Community Paramedic	St John Ambulance	M: 0498 844 017	deb.wahlstrom@stjohnwa.com.au
John Collins	Research Officer	Dept of Primary Industries & Regional Development 10 Dore Street Katanning WA 6337	Ph: 9821 3249 M: 0427 170 035	john.collins@dpird.wa.gov.au
Peter Gray	Operations Manager	Water Corporation – Great Southern 215 Lower Stirling Tce Albany WA 6330	Ph: 9842 4301 M: 0438 998 601	peter.gray@watercorporation.com.au
Mal Grant	Bushfire Risk Planning Coordinator	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 9835 1424 M: 0499 351 155	brpc@jerramungup.wa.gov.au

Vince Hilder	District Fire Coordinator	DBCA - Parks & Wildlife Services 120 Albany Hwy Albany WA 6330	Ph: 9842 4500 M: 0429 200 858	vince.hilder@dbca.wa.gov.au
Alex Jones	Chief Bush Fire Control Officer	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 9836 1034 M: 0429 361 034	akmijones@gmail.com cbfco@jerramungup.wa.gov.au
Stephen Petersen	District Officer Esperance - DFES Esperance	Dept of Fire & Emergency Services Esperance Business Centre 75 Dempster Street 6450	Ph: 9071 3393 M: 0427 002 718	doesperanceurban@dfes.wa.gov.au Stephen.petersen@dfes.wa.gov.au
Wes Bailye	Area Officer – Stirlings (Fire)	Dept of Fire & Emergency Services 5 Hercules Crescent Albany WA 6330	Ph: 9845 5005 M: 0427 002 714	wes.bailye@dfes.wa.gov.au
Darlene Forbes Anne Gerick (Rotational)	Administration Remote Area Nurse	Bremer Bay Health Centre John Street Bremer Bay WA 6338	Ph: 9837 4026	darlene.forbes@health.wa.gov.au anne.gerick@health.wa.gov.au
Linda Brogan	Remote Area Nurse	Jerramungup Health Centre Kokoda Road Jerramungup WA 6337	Ph: 08 9835 1004 M: 0429 351 007	linda.brogan@health.wa.gov.au
Debra Eggleston	Director of Nursing	Ravensthorpe Hospital Queen St Ravensthorpe WA 6346	Ph: 08 9838 2211 M: 0428 937 895	debra.eggleston@health.wa.gov.au
Mark Cruickshank	Ranger	Shire of Jerramungup 8 Vasey Street Jerramungup WA 633	Ph: 08 9835 1022 M: 0499 351 141	ranger2@jerramungup.wa.gov.au
Danielle Wisewould	Chairperson	St John Ambulance - Jerramungup 9 Kokoda Rd,	M: 0429 830 612	jerramungup.chair@stjohnwa.com.au

		Jerramungup, WA 6337		
Danial Pell	District Officer – Marine Rescue	Dept of Fire & Emergency Services 5 Hercules Crescent Albany WA 6330	Ph: 08 9845 5000 M: 0437 634 472	danial.Pell@dfes.wa.gov.au
Darren Prior	Bushfire Risk Management Officer	Dept of Fire & Emergency Services 5 Hercules Crescent Albany WA 6330	Ph: 08 9845 5000 M: 0447 545 510	darren.prior@dfes.wa.gov.au
Charlotte Powis	District Emergency Management Advisor	Dept of Fire & Emergency Services 5 Hercules Crescent Albany WA 6330	Ph: 08 9845 5000 M: 0429 104 007	charlotte.powis@dfes.wa.gov.au
Eddy Duffy 11413	Senior Constable	Jerramungup Police Station 6 Vasey Street, Jerramungup WA 6337	Ph: 0436 861 826	eddy.duffy@police.wa.gov.au
Scott Smith 13872	Senior Constable	Jerramungup Police Station 6 Vasey Street, Jerramungup WA 6337	Ph: 0436 860 440	scott.smith2@police.wa.gov.au
Jason Willcocks	Commander	Bremer Bay Marine Rescue John Street Bremer Bay WA 6338	M: 0429 651 785	jpwpjw@outlook.com bremerbayvmr@gmail.com
Jeremy Wisewould	Captain	Jerramungup Volunteer Fire & Emergency Services Cnr Kokoda & Memorial Road Jerramungup WA 6337	M: 0428 351 171	jmpelectrical@bigpond.com jmpfesa@westnet.com.au
Trisha Power	MPS Operations Manager	WA Country Health Service Great Southern	M: 0429 103 370	trisha.power@health.wa.gov.au

Matt Prophet	DBCA - Senior Operations Officer Fitzgerald NP		M: 0455 465 317	Matt.prophet@dbca.wa.gov.au
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REGIONAL DUTY COORDINATORS / AFTER HOURS EMERGENCY CONTACT

**Contact numbers are for LEMC/Emergency only - not to be distributed*

DBCA - South Coast Region 08 9842 4500	DFES - Great Southern Region 1800 314 644	Main Roads WA 13 81 38	WA Police - Great Southern 08 9892 9318 13 14 44	Western Power Emergency 13 13 51
Dept. of Communities 1800 199 008	DBCA - Wheatbelt Region 08 9881 9200	Water Corp 13 13 75	WA Country Health Service 0437 986 621	Telstra (Emergency Services Liaison) 08 6224 5469
DPIRD Incident & Emergency Management 08 9368 3132 (2 nd Nov – 28 th March)				

Appendix 5

Hi Russell and Alex,

I spoke with Boyd Brown from Telstra yesterday. He mentioned that he had spoken with Alex aswell regarding the Bremer Bay tower and battery life and inability to provide a definitive answer to how long it will last in an emergency situation. After Boyd explained the complexities of the phone towers and battery power I can understand why it is so difficult for them to be able to give a definitive answer on how long the tower would last. This is linked to battery life, how many power outages the area experiences and how long they last for (the longer the power outages means the battery life can be shortened significantly) and the load on the tower at the time. They do run national battery replacement program whereby they upgrade or replace the batteries every 7 years.

With the other trial I mentioned below that has evolved since its initial stages whereby they are now looking at power supplies at exchange locations opposed to individual tower locations. There are a number of reasons why they have had to explore this as an alternative.

Boyd suggestion was that you write or email Telstra officially making a formal request and referencing the high risk community (Point Henry in particular of concern) and impacts on the area given it is such a high tourism area during holiday periods.

We did discuss it at our last DEMC meeting and there is an action item to write to communication infrastructure owners to provide an update if there is any planning around stand alone power supplies for communication infrastructure.

Again I hope this helps. Please let me know if I can be of anymore assistance.

Kind regards
Charlotte

Charlotte Powis

**District Emergency Management Advisor
Great Southern Region | Operations**

Department of Fire and Emergency Services | 5 Hercules Crescent, Albany WA 6330

P: 08 9845 5007 | M: 0429 104 007 | F: 08 9841 6719 | E:

charlotte.powis@dfes.wa.gov.au



Government of Western Australia
Department of Fire & Emergency Services



Appendix 6

ON CALL JERRAMUNGUP & BREMER BAY

DAY & DATE	Comments	CONTACT PHONE NUMBER & NURSING POST ON CALL
Monday 1 st Jan	NEW YEARS DAY	0428374026 – Bremer Bay
Tuesday 2 nd Jan		0428374026 – Bremer Bay 0427 823 887 - Jerramungup
Wednesday 3 rd Jan		0428374026 – Bremer Bay 0427 823 887 - Jerramungup
Thursday 4 th Jan		0428374026 – Bremer Bay 0427 823 887 - Jerramungup
Friday 5 th Jan		0428374026 – Bremer Bay
Saturday 6 th Jan		0428374026 – Bremer Bay
Sunday 7 th Jan		0428374026 – Bremer Bay
Monday 8 th Jan		0428374026 – Bremer Bay 0427 823 887 - Jerramungup
Tuesday 9 th Jan		0428374026 – Bremer Bay 0427 823 887 - Jerramungup
Wednesday 10 th Jan		0428374026 – Bremer Bay 0427 823 887 - Jerramungup
Thursday 11 th Jan		0428374026 – Bremer Bay
Friday 12 th Jan		0428374026 – Bremer Bay
Saturday 13 th Jan		0428374026 – Bremer Bay
Sunday 14 th Jan		0428374026 – Bremer Bay

NOTES:

The Bremer Bay Health Centre will remain open over the New Year period 2023/24

There will be a nurse on site from 0800 -1800 from 1st January and 2nd January

0800-1200 on the 6th and 7th January 24

Outside of these dates the clinic will be open Monday to Friday 0800 – 1600

***** There will be a nurse on call in Bremer Bay 24/7 over this period*****

1/1/24 – 14/1/24

The Jerramungup Nursing Post will be CLOSED on Monday 1st January 2024 (Public Holiday)

ON CALL JERRAMUNGUP & BREMER BAY

DAY & DATE	Comments – See Notes	CONTACT PHONE NUMBER & NURSING POST ON CALL
Monday 18 th Dec		0428374026 – Bremer Bay 0427 823 887 - Jerramungup
Tuesday 19 th Dec		0428374026 – Bremer Bay 0427 823 887 - Jerramungup
Wednesday 20 th Dec		0428374026 – Bremer Bay
Thursday 21 st Dec		0428374026 – Bremer Bay
Friday 22 nd Dec		0428374026 – Bremer Bay
Saturday 23 rd Dec		0428374026 – Bremer Bay
Sunday 24 th Dec		0428374026 – Bremer Bay
Monday 25 th Dec	CHRISTMAS DAY	0428374026 – Bremer Bay
Tuesday 26 th Dec	BOXING DAY	0428374026 – Bremer Bay
Wednesday 27 th Dec	PUBLIC HOLIDAY	0428374026 – Bremer Bay
Thursday 28 th Dec	PUBLIC HOLIDAY	0428374026 – Bremer Bay
Friday 29 th Dec		0428374026 – Bremer Bay
Saturday 30 th Dec		0428374026 – Bremer Bay
Sunday 31 st Dec	NEW YEARS EVE	0428374026 – Bremer Bay

NOTES:

The Bremer Bay Health Centre will remain open over the Christmas and New Year period 2023/24

There will be a nurse on site from:

0800 -1800 from 23 December to January 2 (inclusive)

0800-1200 on the 6th and 7th January 24

Outside of these dates the clinic will be open Monday to Friday 0800 – 1600

***** There will be a nurse on call in Bremer Bay 24/7 over this period*****

The Jerramungup Nursing Post will be CLOSED on

18/12/23- 31/12/23
Saturday 23 December to 26 December (inclusive) &

Monday 1st January 2024 (Public Holiday)

Appendix 7



Incident and Emergency Management

Agency Name:	Department of Primary Industries and Regional Development		Date: 11 December 2023
Report prepared by:	Helen Kent	Position:	Emergency Preparedness Coordinator – Incident & Emergency Management Branch
LEMC and DEMC report: December 2023			
Prevention/mitigation activities:			
DPIRD undertakes prevention/mitigation strategies in line with its role as the hazard management agency for animal and plant biosecurity.			
Surveillance program to protect the WA bee industry			
Western Australia has strong biosecurity and surveillance measures in place to protect the State's bee industry from exotic pests and diseases including the bee parasite, varroa mite.			
Varroa mite was first detected in the Port of Newcastle in New South Wales in June 2022. The national eradication response is now moving to a management phase after it was deemed no longer technically feasible to eradicate.			
WA undertakes State and national bee pest surveillance programs which include extensive surveillance at ports and airports, considered to be the highest risk entry points for bees and bee parasites.			
The surveillance program is coordinated by the Department of Primary Industries and Regional Development (DPIRD) in WA with the support of volunteer beekeepers and covers Fremantle, Kwinana, Perth Airport, Bunbury, Albany, Esperance, Geraldton and Derby.			
As part of the program, there are 40 sentinel hives in place at key locations across the State which act as an early warning system to detect exotic bees and signs of bee parasites. There are also 34 catch boxes located across Bunbury, Fremantle and Geraldton. Plans are underway to expand the sentinel hive program to monitor additional industrial areas and freight hubs across the Perth metropolitan area.			

DPIRD Preparedness for the 2023-2024 Natural Hazards Heightened Threat Period

The Department of Primary Industries and Regional Development (DPIRD) has existing initiatives in place, and also undertakes additional activities, to assist in organisational preparedness for the natural hazards heightened threat period.

State Support Plan – Animal Welfare in Emergencies

The State Emergency Management Committee (SEMC) has formally assigned the role and responsibility for coordinating animal welfare in emergencies to the Department of Primary Industries and Regional Development.

The owner or person responsible for caring for an animal (the carer) is responsible for the welfare of that animal. The owner or carer's ability to address animal welfare issues may be hampered, or prevented, due to the nature of the emergency. In these circumstances, local arrangements, such as the local government's plan for animal welfare in emergencies (PAWE), may assist. If local arrangements do not exist, are inadequate or have been exhausted, the controlling agency or hazard management agency (HMA) may determine the need to access the arrangements under the State Support Plan.

The controlling agency or hazard management agency (HMA) may determine the need to activate the arrangements under the State Support Plan where:

- animal welfare is beyond the capacity and capability of the owners or carers, and
- any local or district arrangements are no longer sufficient or effective; or
- no local or district arrangements exists.

In addition, DPIRD may recommend activation of the State Support Plan to the Incident Controller.

Approval to activate the State Support Plan – Animal Welfare in Emergencies is by the DPIRD Executive Director - Biosecurity.

Note: DPIRD may support local arrangements for animal welfare prior to the activation of the State Support Plan through the provision of advice, communication and providing connection to animal welfare stakeholders or service providers.

DPIRD's responsibilities may include:

- • liaise with the relevant controlling agency or HMA as a liaison officer and/ or member of the incident support group (ISG) or operational area support group (OASG);
- • coordinates the activation of the DPIRD internal operational plan in line with this Plan;
- • contribute to public information released during the emergency;
- • provide situational reports to the CAWE on animal welfare in the emergency;

- • establish the Animal Welfare in Emergences (AWEG) to consult on actions undertaken by DPIRD in coordinating animal welfare services for an emergency;
- • liaise with the local government and other organisations to coordinate response activities including:
 - providing support and advice on transportation for evacuating animals;
 - identifying the availability of locations to house evacuated animals;
 - managing displaced or stray animals; assisting owners and carers to obtain Restricted Access Permits, where applicable;
 - assessing and triaging impacted animals;
 - identifying/administering treatment;
 - performing/assisting with transportation for euthanasia or perform on-site; advising on/arranging for disposal of deceased animals;
 - identifying/providing emergency food / water / shelter; and
 - identifying and reuniting animals with their owners or carers.
- Coordinate arrangements to best utilise volunteers and
- donations relevant to DPIRD animal categories;
- coordinate the reporting and future investigation of animal welfare complaints arising as a consequence of the emergency;
- liaise with and advise Local Government and other organisations about suitable temporary containment and other welfare needs of animals.

Business Continuity Plan

DPIRD has a business continuity plan to assist in maintaining delivery of its critical functions.

DPIRD First Response Teams

DPIRD has first response teams (FRTs) to assist with a response in relation to its role as the HMA for animal and plant biosecurity incidents and emergencies, and its support responsibilities in relation to animal welfare in emergencies.

The DPIRD first response teams (FRTs) provide the Department with teams across the State, which may be activated to undertake required actions in relation to response and recovery.

Emergency management training

DPIRD has an ongoing schedule to deliver emergency management training and exercises.

Biosecurity Emergency Response Training Australia

Relevant DPIRD staff are currently completing the Certificate IV in Public Safety (Biosecurity Emergency Response Leadership). **Page 3 of 3**

DPIRD emergency management workshop for DEMC/LEMC representatives and FRT members

The DPIRD Incident and Emergency Management Branch (IEMB) will be delivering emergency response training to its district and local emergency management committee (DEMC/ LEMC) representatives, and first response teams across the state.

Sessions include:

- FRT activation, functional roles and responsibilities
- DEMC and LEMC representatives' operational role on an ISG and/or an OASG
- Use of DPIRD information and mapping systems during incidents and emergencies
- Hybrid desktop/functional emergency management exercise

On call arrangements

DPIRD appoints on call officers during the DPIRD heightened threat period – 1 November to 31 March, annually.

Incident and Emergency Management Branch On Call Coordinator:

The Incident and Emergency Management Branch (IEMB) staff undertake the role of On Call Coordinator from 1 November to 31 March, annually.

The IEMB On Call Coordinator supports local DPIRD staff;

- by monitoring weather conditions, and incidents and emergencies across the state
- in their role on an Incident Support Group (ISG) or Operational Area Support Group (OASG);
- who undertake a role on a First Response Team.

Regionally based on call officers:

Regionally based on call officers fulfil this function from 25 December 2023 to 15 January 2024.

Regionally based officers:

- monitor weather conditions, and incidents and emergencies in their region
- are the Department's Liaison Officer on an ISG or OASG

DPIRD on call operates:

Monday to Sunday – 7am to 8pm

Important Disclaimer

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Appendix 8

CBFCO Report

LEMC Meeting December 11th 2023 Bremer Bay

Good afternoon and welcome.

There have been several fires for the early part of the fire season, thankfully none have been too serious. As always the response from volunteers and staff has been exceptional.

17 September Love grass fire road verge Jacup

22 October Stream Beach area escaped campfire 0600hrs

22 October Mt Maxwell FRNP 1137hrs

10 November owner extinguished small stubble fire caused by harvester SW of Jerry

23 November Boxwood and Needilup trucks to help Gnowangerup shire at Formby road

30 November Needilup and Jerramungup trucks to Ongerup header fire.

10 December header fire 8km North of Jerramungup

I harvest and movement ban 2nd December 1000HRS to 1500HRS

During the waterbomber training I considered the approach required if the RFDS is required while the water bombers are being used so I asked Danielle and Russell the question " How long would the water bombers be out while allowing the RFDS to land pick up the patient and then depart" Useful for planning what to do while the bombers are grounded

Then I considered the essential nature of the Bremer phone tower and wondered how we would get messages out in a timely manner if we lost power? How far ahead would I need to warn people? Responses are in Russells report.

Thankyou

Alex Jones

CBFCO Shire of Jerramungup

Appendix 9

CESM Report LEMC 11 December 2023

Summer has arrived with several fires being reported, the most significant being the recent fire caused by lightning strikes in the Eastern part of Fitzgerald NP.

I have started investigations into longer term needs for our capital grant applications through LGGs Capital grants funding for a possible new shed for Gairdner BFB as they are in line for a replacement truck in the next few years.

The new AFDRS system has now been in use for over 12 months. Some of the teething issues have been sorted out and we are all getting more used to the new ratings. The issue of fuel loads has been a continuous point of discussion. Options are now available for local input so loads may be more accurately recorded on the system. I hope to be working with DFES officers and senior FCOs to progress this for our shire.

- 1. What is your current capability for managing incidents/responses?** As stated in previous reports, The Shire's resources have the capability to manage most incidents as they present. As highlighted by bushfire deaths in other regions last summer, volunteer training needs to be maintained in order for us to safely respond to incidents. Progress is being made at DFES to improve access to initial brigade training by providing online access to these courses. Rural Fire Awareness aimed at support and seasonal workers is now available online and Bushfire Safety Awareness soon to be trialled at our shire.

Incident Control and AIIMS training will need to be considered going forward as there are only a limited number within our volunteer ranks with the training and experience to carry out this vital role during larger protracted incidents.

One aspect of response that we are encouraging with volunteers and the community is the use of 000 for reporting ALL incidents

- 2. What is your capacity (such as volunteer numbers) and resources looking like for the future? Do you have a volunteer recruitment strategy?** Most brigades are well served by volunteers and there have been several new members enrolled. There are a couple of BFBs would ideally require more volunteers to ensure capability.

- 3. Are there any new or emerging risks which might impact on your organisation (changes to legislation, seasonal outlooks, new industrial developments)** Continued increases in tourism and mining will continue to provide risk to the area. Covid complications seem to have eased but haven't completely gone. The changes to the WHS laws have highlighted the importance of maintaining official training and adherence to SOPs and protocols such as supply and wearing of PPE/PPC but all of these are currently being addressed at a Shire and BGU level. See point 1. Above re the implications for our volunteers and the Shire staff.

Bushfire risk and heatwave risk again have both been flagged as concerns for the southern part of the state.

- 4. Do you have any exercises planned? Can other agencies attend to participate or observe?** Unfortunately, our planned exercises needed to be cancelled. None are planned at this stage but I will be having conversations with the incoming Police Sgt regarding the need for this.

5. **If you have had any incidents or exercises what were the lessons identified – are any these common to other organisations?** Recent incidents have highlighted the need for calling 000 and have further supported the requirement Incident controller and commander training. The importance of public information has been highlighted around the state. This needs to be a priority for incident control when dealing with larger and more threatening incidents. Issues with traffic control and road closures has again been raised at a state level. If Main Roads or Police assistance are required, this can be requested through Comcen.
6. **Thinking about your community/ies, how well prepared are they to respond to your hazard/emergency** Depending on the type of emergency, there may be some limitations but known issues have been identified and are being worked through.
7. **What community engagement activities have you carried out / have planned**
Nothing specific this quarter.
There are continuing but infrequent issues with BEN signs being souvenired. Public messaging has been sent out regarding the potential life-threatening consequences of this. A replacement sign has been ordered and should be installed soon.
While the next comment isn't really a Community Engagement event it fits within the idea of information to the wider community. This may be an appropriate time to reflect on a recent event at a fire. I received a complaint from a volunteer regarding the actions and road sense of another responder going to a recent fire. Volunteers could be reminded of the dangers resulting from adrenalin and country roads and also reminded that incident response does not allow for breeches of most road rules.
8. **How resilient do you think your community is for your hazards and what could be done to improve community resilience?** The Shire of Ravensthorpe is constantly reviewing strategies and has proven to be a very resilient community in the past.

Russell Palmer
CESM Jerramungup

Appendix 10



Meeting Attendance Record (LEMC)

LEMC Name Ravensthorpe	Date of Meeting 06/12/2023	Time of Meeting 10:00	Location of Meeting Hopetoun
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NAME	POSITION / AGENCY	EMAIL	PHONE NUMBER
✓ VINCE HILPER	DBCA	vince.hilper@dbca.wa.gov.au	0429200858
✓ MICK BATHUR	BREMER VFES	BATHUR M 2 J MAIL.COM	0427284024
✓ Alex Jones	CBFCO	akmjones@gmail.com	0429361034
✓ MARTIN LUTHERBERT	CEO, SHIRE	ceco@jerramungup.wa.gov.au	0499351033
✓ Jo IFFe	Shire President	joanne.iff@jerramungup.wa.gov.au	0429374218
✓ DAN PELL	DFES	daniel.pell@dfes.wa.gov.au	0437634472
✓ Daniella Hiseould	Chair St John	jerramungup.chair@stjohns.com.au	049830612
✓ Scott Smith	WA POL	scott.smith2@police.wa.gov.au	0436860440
✓ EDDY DUFFY	WA POL	eddy.duffy@police.wa.gov.au	0436861826
DARREN CLEWS	RCR 1st Lieutenant	darrenclews@bigpond.com	0407144448
✓ MARK CADUKSHANK	SHIRE RANGER	MARKER2@JERRAMUNGUP.GOV	0499351141
✓ Jason Willlocks	VML Commander	jpw@jwa@outlook.com	0429651785
Russell	CESM		
Sharon	Committee		
John Collins	SPRD		