



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

JULY-AUGUST 2025

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority – 1 July 2025 – 31 December 2025

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DELEGATED OFFICER
22 July 2025	Deed of Extension and Variation of Lease	Jerramungup Depot, Portion of Reserve 37080, 9 Newton St, Western Power	CP.US.26	Cr Joanne Iffla, Shire President and Martin Cuthbert, Chief Executive Officer
28 July 2025	Deed of Extension and Variation of Lease	Jerramungup Pharmacy, 9 Memorial Rd, Jerramungup ETA Pharmacies Group	CP.US.52	Cr Joanne Iffla, Shire President and Martin Cuthbert, Chief Executive Officer

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED/DEBTOR NO.

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 5: Donations 1 July 2025 – 31 December 2025

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
19 August 2025	Martin Cuthbert, CEO	Jerramungup Bowls Classic 2025	Donation of \$250 Silver Sponsorship

DELEGATIONS

1.5 PLANNING – JULY

Planning application decisions under delegated authority up to 31 July 2025.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
11/09/2024	P24-038	Martin Cuthbert	Gemma Yardley		Building Envelope, Single Storey Dwelling, Outbuilding and Water Tank	Lot 152 Point Henry Road, BREMER BAY 6338	Approved	23/07/2025
19/05/2025	P25-019	Martin Cuthbert	William Max Wellstead	Auspan Building Systems Pty Ltd	Machinery Storage Shed	Lot 2 Wellstead Road, BREMER BAY 6338 Lot 2100 Wellstead Road, BREMER BAY 6338	Approved	15/07/2025

1.6 BUILDING AND DEMOLITION – JULY

Building application decisions under delegated authority up to 31 July 2025.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
16/05/2025	BP25-015	Martin Cuthbert	Michele Anne & Peter Ernest Brown	Rohan English	New Shed	Lot 105 Osprey Crt, BREMER BAY 6338	Approved	17/07/2025
23/05/2025	BP25-016	Martin Cuthbert	Bryan Paul Bullock & Paula Kathleen McLean	JTC Construction	New Storage Shed	Lot 19 Point Henry Rd, BREMER BAY 6338	Approved	18/07/2025
06/06/2025	BP25-019	Martin Cuthbert	George Rigelhof & Jennifer Harland		Addition - Carport/Storage, Two Water Tanks	5 Chuditch Cl, BREMER BAY 6338	Approved	15/07/2025
24/06/2025	BP25-020	Martin Cuthbert	Jenny-Anne Gliddon & Bradley John Tapscott	Auspan Building Systems Pty Ltd	Construction of a Storage Facility	Lot 770 Freeman Dr, BREMER BAY 6338	Approved	14/07/2025

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
Nil								

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
Nil								

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 19 August 2025.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	COMPLETED
26/06/24	Concerns with WACHS Nursing Staff	OCM240618	That Council resolves that the Chief Executive Officer write to the WA Country Health Service (WACHS) to: - Express the Shire's concerns relating to the continuity and retention of critical nursing staff within the region; - Advise WACHS that it is the view of the Council that the current staffing arrangements are causing unreasonable and unsustainable fatigue and stress on community volunteers who are required to provide emergency services to the community during periods when WACHS staff are unavailable; and - Encourage WACHS to investigate incentives to help retain and attract nursing staff to and in the region.	A/CEO	A/CEO met with a WACHS representative and received positive update which addressed issues in Council's resolution. Subsequently a letter has not been sent to WACHS. Ongoing Councillor briefings. Director of Nursing gave update on nursing staff at LEMC meeting held 10/03/25 and LEMC meeting held 9/06/2025.	Ongoing
23/10/24	Financial Management Systems Review – Audit Report	OCM241003	That Council ADOPT the recommendations of the Audit Committee to receive the report prepared by Australian Audit on the appropriateness and effectiveness of the Shire of Jerramungup's systems and procedures in relation to financial management.	CEO		Ongoing

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
23/10/24	CEO Review of Systems and Procedures (Reg 17)	OCM241004	That Council ADOPT the recommendations of the Audit Committee to: 1. Accept the Chief Executive Officer's Regulation 17 review of the appropriateness and effectiveness of the Shire of Jerramungup systems and procedures in relation to risk management, internal control and legislative compliance, and 2. Request that the Chief Executive Officer provide regular updates to the Audit Committee on the progress of the recommendations for improvement identified as part of the review.	CEO		Ongoing
27/11/24	Delivery of Waste Services	OCM241112	That COUNCIL: - Seek formal quotations for the services generally in accordance with the Tender Documents from select suppliers under the provisions of section 11 (2) (c) of the Local Government (Functions and General Regulations) 1996.	DCEO		In progress

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
26/03/25	Proposed Bush Fire Brigades Local Law – Commence-ment	OCM250316	That: 1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Bush Fire Brigades Local Law, and invite submissions for a minimum six (6) week period – Purpose – to revoke the <i>Shire of Jerramungup Bylaws Relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades</i> published in the Government Gazette on 13 July 1990, and make provisions for establishment, management and administration of Bush Fire Brigades in accordance with the <i>Bush Fires Act 1954</i>. Effect – to align the requirements for bush fire brigades with legislation and local practice. 2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – • Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries, and the Commissioner for Fire and Emergency Services. • Made available to any other person requesting a copy.	EAO	Waiting on Department of Local Government response	In progress
26/03/25	Proposed Dogs Local Law – Commence-ment	OCM250317	That: 1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Dogs Local Law, and invite submissions for a minimum six (6) week period – Purpose – to make provisions about the impounding, the number that may be kept on premises, the manner of keeping dogs and create offences for non-compliance.	EAO	Waiting on Department of Local Government response	In progress

			Effect – to repeal the existing Dogs Local Law published in the Government Gazette on 7 February 2003 and provide for the controls of dogs within the district and impose penalties for non-compliance. 2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – • Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries; • Made available to any other person requesting a copy. 3. Clause 3.2(3)(a) be amended by replacing “three” with “two”.			
26/03/25	Proposed Dust, Sand and Erosion Local Law – Commencement	OCM250318	That: 1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Dust, Sand and Erosion Local Law, and invite submissions for a minimum six (6) week period – Purpose – to repeal the <i>Shire of Jerramungup Dust and Sand Local Law 2011</i>, and make provisions about the control of dust and sand, and activities causing erosion on land and create offences for non-compliance. Effect – to provide for the controls of activities creating a nuisance from dust and sand, and those which may cause erosion, and impose penalties for non-compliance. 2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – • Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries; • Made available to any other person requesting a copy.	EAO	Waiting on Department of Local Government response	In progress

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
26/03/25	Proposed Fencing Local Law – Commence-ment	OCM250319	That – 1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Fencing Local law, and invite submissions for a minimum six (6) week period – Purpose – to prescribe sufficient fences, the standard for construction of fences and create offences for non-compliance. Effect – to establish the minimum requirements for fencing, provide for permitted and prohibited fencing, and create offences for non-compliance. 2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – • Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries; • Made available to any other person requesting a copy.	EAO	Waiting on Department of Local Government response	In progress
26/03/25	Proposed Public Places and Local Government Property Local Law – Commence-ment	OCM250320	That – 1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Public Places and Local Government Property Local Law, and invite submissions for a minimum six (6) week period – Purpose – to make provisions for the management of public places, thoroughfares and all local government property. Effect – to repeal existing local laws, establish necessary controls for public places, thoroughfares and local government property, provide for permitted and prohibited use and activities, and create offences for non-compliance.	EAO	Waiting on Department of Local Government response	In progress

			2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – • Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries; • Made available to any other person requesting a copy.			
26/03/25	Proposed Animals, Environment & Nuisance Local Law – Commencement	OCM250321	That – 1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make an Animals, Environment and Nuisance Local Law, and invite submissions for a minimum six (6) week period – Purpose – to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances. Effect – to establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply. 2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – • Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries; • Made available to any other person requesting a copy.	EAO	Waiting on Department of Local Government response	In progress

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
26/03/25	Proposed Parking and Parking Facilities Amendment Local Law – Commence-ment	OCM250325	That – 1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Parking and Parking Facilities Amendment Local Law, and invite submissions for a minimum six (6) week period – Purpose – to make amendments to the local law updating for use of disability parking permits, and modified penalties. Effect – to amend references to be consistent with legislation, and increase offences for non-compliance. 2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – • Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries; • Made available to any other person requesting a copy.	EAO	Waiting on Department of Local Government responses	In progress
28/05/25	Bush Fire Advisory Committee AGM	OCM250506	That the appointments of BFAC officebearers for the Shire of Jerramungup be confirmed and gazetted as required.	CESM/EAO/CEngO	Government Gazette and local public notice	In progress
28/05/25	Bush Fire Advisory Committee AGM	OCM250507	That the Restricted and Prohibited burning period dates for the 2025/2026 fire season be confirmed.	CESM/CEngO	Local public notice and Fire Information brochure	In progress

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
30/07/25	Review of Meeting Attendance and Elected Member Allowances 2025/2026	OCM250707	That Council, BY AN ABSOLUTE MAJORITY, ENDORSE the following annual allowances and meeting attendance fees in the 2025/2026 Annual Budget, to be paid annually in October: 1. Annual Attendance Fee of \$8,388 per Councillor. 2. Annual President's Attendance Fee of \$17,241. 3. An Annual ICT/Telecommunications Allowance of \$1,000 to all Councillors and the Shire President. 4. A Presidential Allowance of \$17,708 per annum. 5. A Deputy Presidential Allowance of \$4,427 per annum.	DCEO	Include in Budget Notify relevant staff	Completed
30/07/25	Adoption of Shire of Jerramungup 2025/2026 Annual Municipal Budget	OCM250708	That Council ADOPTS: 1.1 Adoption of Rates – Section 6.32 <i>Local Government Act 1995</i> That Council adopt the following municipal rates in the dollar on unimproved values and gross rental valuations for the 2025/2026 financial year: a) General Rates Impose the following rates in dollar and minimum rates for properties within the Shire of Jerramungup: GRV: 9.5848 cents in the dollar UV: 0.4721 cents in the dollar GRV: \$841 minimum rate UV: \$841 minimum rate b) Effluent Rate – Townsite of Jerramungup i. That Council impose the following rates in dollar for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System. GRV: 4.1000c in the dollar ii. That Council impose the following minimum rate for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.	DCEO	Budget to be sent to Department of Local Government and published on website	Completed

			GRV: \$318.00 Non Rateable First Fixture: \$318.00 Additional Fixture: \$178.00 c) Point Henry Fire Levy Impose a levy of \$110 on all properties within the Point Henry Peninsula to be used for the maintenance of firefighting equipment and firebreaks on the Point Henry Peninsula. Any balance of funds created by the levy is to be put to the Point Henry Fire Levy Reserve. 1.2 Impose the following Refuse Collection and Recycling Charges for the Shire of Jerramungup for the 2025/2026 financial year: a) Residential Properties – 240L Bin \$476.00 per annum per occupied Lot for one 240L General Rubbish Bin serviced weekly. \$254.00 per annum per occupied Lot for one 240L Recycling Bin serviced fortnightly. \$476.00 per annum per additional 240L Rubbish Bin. b) Commercial Collections – 240L Bin \$476.00 per annum per occupied Lot for one 240L Bin serviced weekly. \$254.00 per annum per additional 240L Bin as listed on their property's bin count. 1.3 Pursuant to the provisions of section 6.2 <i>Local Government Act 1995</i> and <i>part 3 of the Local Government (Financial Management) Regulations 1996</i>, Council adopt the Budget as contained in the agenda attachment for the Shire of Jerramungup for the 2025/2026 financial year which includes the following: - Statement of Comprehensive Income by Nature and Type - Statement of Cash Flows - Statement of Financial Activity - Notes to and Forming Part of the Budget			
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			1.4 Pursuant to section 6.11 of <i>the Local Government Act 1995</i>, maintain the following reserves (noting the purpose of each reserve) detailed on page 18 of the Shire of Jerramungup 2025/2026 Budget: - Leave Reserve - Developer Contributions Reserve - Carpark Payment in Lieu Reserve - Plant Reserve - Community Recreation Reserve - Bremer Bay Youth Camp Reserve - Building Reserve - Bremer Bay Retirement Units Reserve - Jerramungup Retirement Units Reserve - Jerramungup Entertainment Centre Reserve - Effluent Reserve - Point Henry Fire Levy Reserve - Bremer Bay Boat Ramp Reserve - Capital Works Reserve - Swimming Pool Reserve - Roe Park Reserve - Skate Park Reserve - Regional Landfill Facility Reserve 1.5 The due dates for payment of Rates and Rubbish Collection Charges for the 2025/2026 financial year: - Pay rates in full 1 October 2025 - Pay by two instalments: First Instalment Payment: 1 October 2025; and Second Instalment: 4 February 2026 - Pay by four instalments: First Instalment Payment: 1 October 2025; Second Instalment Payment: 3 December 2025; Third Instalment Payment: 4 February 2026; and Fourth Instalment: 8 April 2026			
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COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
30/07/25		OCM250709	THAT, Council IMPOSES the following Rates and Charges to provide for Administration and Interest Charges on Rating, Rubbish, Waste, Recycling, Effluent and General Debtor Collection Charges for the 2025/2026 financial year: a) Instalment Plan Administration Fee Pursuant to Section 6.45 of the <i>Local Government Act 1995</i>, and Regulation 67 of the <i>Local Government (Financial Management) Regulations 1996</i>, Council adopts an administration charge of \$8 for each instalment after the initial instalment is paid, where the owner has elected to pay rates and charges through an instalment option. b) Instalment Plan Interest Charge Pursuant to Section 6.45 of the <i>Local Government Act 1995</i>, and Regulation 68 of the <i>Local Government (Financial Management) Regulations 1996</i>, Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option. c) Late Payment Interest Charge Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the <i>Local Government Act 1995</i>, and regulation 70 of the <i>Local Government (Financial Management) Regulations 1996</i>, Council adopts an interest rate of 11% for rates and service charges that remain unpaid after becoming due and payable.	DCEO		Completed

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
30/07/25		OCM250710	That Council: a) In accordance with Section 5.98(1)(b) of the <i>Local Government Act 1995</i>, Regulation 30 <i>Local Government (Financial Management) Regulations 1996</i>, Part 6.2(1) and Part 6.3(1)(a) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the <i>Salaries and Allowances Act 1975</i>, Shire President annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees, be set at \$17,241. b) In accordance with Section 5.98(1)(b) of the <i>Local Government Act 1995</i>, Regulation 30 <i>Local Government (Financial Management) Regulations 1996</i>, Part 6.2(1) and Part 6.3(1)(a) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the <i>Salaries and Allowances Act 1975</i>, Deputy Shire President and Councillor annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees, be set at \$8,388. c) In accordance with Section 5.98(5) of the <i>Local Government Act 1995</i>, Regulation 33 <i>Local Government (Financial Management) Regulations 1996</i>, Part 7.2(1) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the <i>Salaries and Allowances Act 1975</i>, annual allowance for the Shire President be set at \$17,708.	DCEO		Completed

			d) In accordance with Section 5.98(5) of the <i>Local Government Act 1995</i>, Regulation 33 <i>Local Government (Financial Management) Regulations 1996</i>, Part 7.3(1) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the <i>Salaries and Allowances Act 1975</i>, annual allowance for the Deputy Shire President be set at \$4,427. e) In accordance with Section 5.99A(b) of the <i>Local Government Act 1995</i>, Regulation 34A <i>Local Government (Financial Management) Regulations 1996</i>, and Part 9.2(2) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the <i>Salaries and Allowance Act 1975</i>, the annual allowance for ICT expenses for the Shire President, Deputy Shire President and Councillors be set at \$1,000. f) Annual Travel and Accommodation Allowance (allowable claims will be reimbursed).			
30/07/25		OCM250711	THAT Council ADOPTS a material variance level of 10% with a minimum \$10,000 variance for the 2025/2026 financial year for monthly reporting purposes.	DCEO	No action required	Completed
30/07/25		OCM250712	Pursuant to Section 6.16 of the <i>Local Government Act 1995</i> and other relevant legislation, Council adopts the Fees and Charges forming part of the 2025/2026 Budget.	DCEO	Publish Fees and Charges on website	Completed
30/07/25		OCM250713	That Council confirms that it is satisfied that the services and facilities it provides in accordance with section 3.18(3) of the <i>Local Government Act 1995</i>: - Integrate and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public body; - Do not duplicate, to an extent that the local government considered inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and - Are managed efficiently and effectively.	DCEO	No action required	Completed

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
30/07/25	Repeal of AP7 – Human Resources – Remuneration , Subsidies and Other Work Arrangements Policy	OCM250714	That Council: 1. REPEAL Council Policy AP7 – Human Resources – Remuneration, Subsidies and Other Work Arrangements Policy.	DCEO	Remove from website Notify employees of repeal	Completed
30/07/25	Adoption of AP18 – Employees Housing Allowance Policy	OCM250715	That Council: 1. ADOPTS new Council Policy AP18 – Employees Housing Allowance Policy, as attached to this Report.	DCEO	Publish on website Notify employees and update processes	Completed
30/07/25	Adoption of AP19 – Employer Superannuation Contribution Policy	OCM250716	That Council: 1. ADOPTS new Council Policy AP19 – Employer Superannuation Contribution Policy, as attached to this Report. 2. Notes that the Policy will take effect from 31 July 2025 for the administration.	DCEO	Publish on website Notify employees and update processes	Completed

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
30/07/25	WALGA Local Government Convention and Appointment of Voting Delegates	OCM250718	That with respect to the 2025 WA Local Government Convention, Council: 1. APPOINT President Joanne Iffla and Deputy Shire President Julie Leenhouders to represent the Shire of Jerramungup as voting delegates at the Western Australian Local Government Association's Annual General Meeting, to be held on Tuesday, 23 September 2025; and 2. APPOINT Councillor Raegan Zacher and Councillor Nathan Brown as proxy voting delegates for the Western Australian Local Government Association's Annual General Meeting, to be held on Tuesday, 23 September 2025.	EA	Register Councillors when registrations open	
30/07/25	Communications Agreement Consultation Paper	OCM250719	That Council: 1. Submit to WALGA the completed discussion paper as attached to this report. 2. Authorises the Chief Executive Officer to finalise and lodge a submission to the Department of Local Government, Industry Regulation and Safety prior to the public consultation deadline of Friday, 22 August 2025 based on the discussion points included in this report.	CEO	Submit discussion paper	Completed

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION NO.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
30/07/25	Policy Manual Review – Council Policies	OCM250720	That Council, pursuant to section 2.7(2)(b) of the <i>Local Government Act 1995</i> , reaffirm the continued application and operation of each of the following current Council Policies as amended in the report and attached to this report for a further year or such earlier date as Council may determine from time to time: CP1 – Legal Representation Costs Indemnification Policy CP2 – Attendance at Events Policy CP3 – Elected Member Continuing Professional Development Policy CP4 – Appointment of Acting Chief Executive Officer Policy CP5 – Electronic Variable Message Board Policy CP6 – Communications and Social Media Policy CP7 – Recording of Council Meetings Policy CP8 – Electoral Caretaker Period Policy	EA	Update date of review and ensure most up to date version on website	Completed
30/07/25	Appointment of Acting Chief Executive Officer	OCM250722	That Council: 1. Appoints an external Acting Chief Executive Officer for the period from Monday, 8 September 2025 to Friday, 10 October 2025 inclusive. 2. In liaison with the Chief Executive Officer authorises the Shire President to finalise and execute the necessary contractual and remuneration arrangements with the Acting Chief Executive Officer. Remuneration shall be in line with that of the incumbent Chief Executive Officer, Mr Martin Cuthbert.	CEO	Chief Executive Officer and Shire President to action	Leave cancelled, no further action required

3. CEO MEETINGS OF SIGNIFICANCE – JULY – AUGUST 2025

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
4 August 2025	Jerramungup	WALGA	WALGA President and CEO met with Shire of Jerramungup President, Deputy President and CEO
6 August 2025	Bremer Bay	Shire of Jerramungup	BBCDC Meeting
12 August 2025	TEAMS	Western Power	Discuss future developments and planning for the Western Power network
22 August 2025	Ravensthorpe	WALGA Great Southern Country Zone	Meeting
26 August 2025	Nyabing	Great Southern Treasures	Quarterly CEO Meeting