

7.3 a) Bremer Bay Community Development Committee
Minutes - 6 August 2025



Bremer Bay Community Development Committee

MINUTES

Bremer Bay Community Resource Centre and Library,
Bremer Bay Regional Trails Committee, Fitzgerald Biosphere Group,
Bremer Bay Progress Association

Wednesday 6 August 2025

Bremer Bay Town Hall
Bremer Bay
9:30am

1. OPENING AND WELCOME

Cr Joanne Iffla declared the meeting open at 9.28am.

2. ATTENDANCE

Members:

Cr Joanne Iffla	Shire of Jerramungup (Chairperson)
Leonie McMahon	Fitzgerald Biosphere Group/Bremer Bay Trails Committee
Katrina Wellstead	Bremer Bay Progress Association
Terri Smart	Bremer Bay CRC
Michael Lance	Bremer Bay Regional Trails Committee
Cr Gavin Mair	Shire of Jerramungup

Support Staff/Observers:

Martin Cuthbert	Shire of Jerramungup
Richard Hindley	Shire of Jerramungup
Glenda Forbes	Shire of Jerramungup (Minute Taker)

Apologies:

Cr Raegan Zacher	Shire of Jerramungup
Jody Scott	Bremer Bay Progress Association
Jan Roberts	Bremer Bay Regional Trails Committee
Jen Harland	Bremer Bay CRC

3. CONFIRMATION OF MINUTES

The Minutes of the Bremer Bay Community Development Committee held 7 May 2025 to be confirmed.

Moved: Leonie McMahon

Seconded: Terri Smart

That the Minutes of the Bremer Bay Community Development Committee held 7 May 2025 be confirmed.

CARRIED

4. BUSINESS FROM PREVIOUS MINUTES

Nil.

5. MEMBER ITEMS

5.1 Bremer Bay Community Resource Centre and Library

Presented by Terri Smart on behalf of Jen Harland

Please accept my apologies for not attending the meeting.

The Committee is currently feeling much more confident and settled. Fiona Murray has been an incredible help in implementing the restructure.

We are in the process of interviewing candidates for the Manager's position, and we will inform you as soon as someone is appointed.

Additionally, we are advertising for a Customer Service Officer position, 3-4 days per week, as Camila Cordova will be moving on. If you know anyone who might be interested in joining our team, please encourage them to get in touch.

The library is looking great – I've received new books and conducted a clean-out. The books from the clean-out are available in the foyer for sale at \$2 each, and the proceeds are used to purchase specific new titles. This system is working really well. I also have a selection of children's books available for free to any child who visits the library to "read and learn"!

It has been fairly quiet with people which has given us a chance to catch up on things.

Terri added that the library is running very well and Jen has been amazing.

The AGM will be held at the end of October.

The DPIRD requirements of CRCs are rigorous. The CRC was required to restructure and is expected to be financially independent. Two staff are currently employed, the Shire funds one of these. There are concerns that funding from DPIRD will be reduced.

Cr Iffla congratulated the CRC for turning things around and asked that this be passed on to the Committee.

5.2 Fitzgerald Biosphere Group

Caring for Wellstead Estuary Coastal Vegetation

This project is coming to an end. The contractor conducting spraying is nearly done. Signs have been ordered, installation of these will finish the project off.

Strategic Weed Management Project

There has been tremendous involvement from NRM, Weeds Action Group and contractors in protecting priority areas from weeds, mainly aiming at Vic Ti Tree.

Nathan McQuoid led a group of community members with the FBG at the Estuary identifying and discussing management of weeds.

Bird Hide

The Shire has committed \$150,000 towards the Bird Hide. An application will be submitted to Lotterywest for additional funding.

Leonie advised that she is resigning from the FBG, finishing at the end of September. She will, however, see the Bird Hide project through.

Cr Iffla congratulated Leonie on how the Bird Hide project has evolved and the processes followed should be a template on how to get funding and run a project.

Ospreys

General discussion about the Telstra tower and the ospreys. Things have gone quiet. Ospreys will keep nesting in the same location.

There is a community group in Port Lincoln with cameras on an osprey tower. This would be great for the community. Follow Port Lincoln Ospreys on Facebook.

5.3 Bremer Bay Regional Trails Committee

The Trails Committee attempted to hold an AGM, however didn't have a Quorum so couldn't go ahead. The last meeting was held in September 2024. There is diminishing interest and it is hard to keep momentum. Still people passionate but need to get boots on the ground with something to anchor them.

Leonie commented that there is a Trail Development Plan underway from Beaches Caravan Park to Fisheries to Back Beach.

5.4 Bremer Bay Progress Association

Cairn Project

Funding

A Sub-Committee has been established and members are working on grant applications. Funding has been committed from the Men's Shed (\$10,000) and the BBPA (\$10,000).

It was noted that the Shire has not committed funding to the Cairn project in the 2025/2026 Budget. The BBPA had been asked to provide a written request/project plan. As this had not been received, Council has not been in a position to consider the project formally.

Stage 1

Repair of Cairn and revitalisation of the area where it sits, including gravel and area being levelled out for buses and ANZAC Service. Hoping to achieve this by ANZAC Day 2026.

It was understood that the Shire had verbally agreed that if the BBPA source gravel, the Shire would spread it out.

Stage 2

Viewing deck where people can walk out for the view, including some information plaques.

Cuneo Drive

Cuneo Drive is not a gazetted road. To gazette the road, clearing and realignment would be required, this may have Native Title implications and would require approvals from State Government Departments.

5.5 Shire of Jerramungup

5.5.1 Bremer Bay Cultural and Civic Precinct Building

Bremer Bay is a growing community and to plan for the future, the Shire of Jerramungup is undertaking planning and feasibility to locate key community and civic services in a new building on Seadragon Avenue, next to the new Civic Square/Skatepark.

The aim is to design a high quality, vibrant, public building that creates a focal point for the town, is site responsive and enhances the character of Bremer Bay, integrates with surrounding sites and encourages activity, people to linger and a diverse range of formal and informal activities across the day and week by a wide range of people.

- The community survey closed this week.
- A workshop for the community was held on 27 July 2025, everyone was on the same page.
- A targeted survey of potential tenants, local groups, State Government and visiting professionals will be initiated.
- The Shire is running the project in conjunction with Consultants BlueSalt.
- High priority to establish what the precinct building might look like and who might go in there. Hoping to have this part completed in 2025. The cultural and civic building at Hopetoun is a good example of what we are aiming for.
- Funding will be sought for this project.

5.5.2 Bin Locations

Bins are being installed now that all concrete pads have been poured.

5.5.3 Public Access Way in front of the Bremer Bay Store

Rumble strips will be purchased now that the budget has been adopted.

5.5.4 Parking Signs across the road from the Bremer Bay Store

The Shire has installed blue parking signs across the road from the Store.

The ACROD parking bay at the Store was inspected. There is no pothole in the parking bay, water pools in an indentation on the ground surface. The Shire cannot repair this, as the carpark is the responsibility of the property owner.

5.5.5 Installation of Parks and Benches – Mary Street Park

Benches are being installed. Concrete pads have been poured.

5.5.6 Pelican Park

A park bench is being installed in Pelican Park. A concrete pad has been poured.

An assessment of the play equipment at Pelican Park established that it is no longer serviceable and should be replaced. The Shire is waiting on advice regarding how it should be removed. Council has allocated funds to progress the replacement including community consultation. In addition, external funding can be applied for as grants for play equipment are available. The basketball hoop will be retained. There will be an interim period where no play equipment, or bare minimum, will be in place at Pelican Park.

5.5.7 Request for a barrier to be installed at the end of the bike path as it meets Main Beach to slow bikes down.

This has been discussed and options are being considered.

5.5.8 Shire of Jerramungup Budget 2025/2026 – Overview of key projects specific to Bremer Bay:

BUILDINGS:

Project	Budget	Comment
Fisheries Beach Ablutions/Office – roof sheeting	\$5,000	
Blossoms Beach Ablutions – replace roof sheeting and lining	\$6,600	Works to commence the second week of August – weather dependent
Native Dog toilet – resheeting works	\$6,130	Works to be completed Friday 1 August
Short Beach ablutions resheeting	\$6,040	Works to commence the first week of August – weather dependent
Millers Point – Install 10,000lt metal water tank, gutters and fittings at Millers Point	\$9,039	

ADMINISTRATION:

Project	Budget	Comment
Shire of Jerramungup Brand Development	\$5,890	Project carryover
Community consultation and design/planning of proposed cultural precinct	\$75,150	Consultation process has commenced. Bluesalt has been engaged
Update BAL Contour mapping – dataset review Jerramungup and Bremer Bay townsites	\$18,880	Annual requirement
Bremer Bay Cemetery survey	\$6,000	Survey costs for the future expansion of the Bremer Bay Cemetery
Provision of General Practitioner and Business Services	\$206,000	Excludes costs associated with provision of housing and vehicle
Bremer Bay CRC Service Level Agreement	\$61,432	Provision of Library and Front Counter services

OTHER INFRASTRUCTURE:

Project	Budget	Comment
Fisheries Boardwalk	\$15,000	Section of railings to be replaced
40 foot Sea Container for Bremer Bay Waste Transfer Station	\$5,950	Mattress storage
Bremer Bay Airfield cross runway project	\$2,445,246	Continuation
Footpath lighting along Borden-Bremer Bay Road	\$25,000	Frantom Way to intersection
Construction of Bird Hide, Bremer Bay	\$150,000	On condition that funding can be secured up to \$100k

PARKS:

Project	Budget	Comment
Service of skate park surface, grind rail and skate repair station	\$65,295	
Bike service station – Paperbarks Park	\$8,400	
Upgrades to Pelican Park	\$100,000	Project scope still to be determined
Sporting Grounds Turf Management	\$198,992	Bremer Bay, Jerramungup and Boxwood Sporting Ovals

FOOTPATH MAINTENANCE

Project	Budget	Comment
Replace various sections and patch: All of John St. All of Emma St. All of Roderick St. All of Seadragon Ave opposite the Brewery side. All of Riverside Way.	\$54,700 allocated in 24/25	Carryover from 24/25 financial year
Various sections to be confirmed	\$30,000 allocated in 25/26	

INFRASTRUCTURE – ROADS:

Project	Budget	Comment
Meechi Road – MRWA	\$603,245	Construct and seal to 7.2m wide – This road is the most popular route for tourists visiting Bremer Bay and for visiting the Fitzgerald River National Park. This project will be part of a 5 year construct and seal progressively from Meechi Road SLK 0.24 through to SLK 14 intersection of Swamp Road.
Cuiss Road – MRWA	\$481,613	Construct and seal to 7.2m wide. Seal progressively from Cuiss Road to entry of the Fitzgerald River National Park
Roberts Street	\$93,760	Asphalt reseal works including kerbing
Mary Street – R2R	\$59,640	Asphalt reseal works including kerbing
Gnornbup Terrace – R2R	\$156,600	Asphalt reseal works including kerbing
Frantom Way – R2R	\$136,024	Asphalt reseal works including kerbing
Cowalellup Road – R2R	\$183,633	Asphalt reseal works including kerbing
Monjebup Road – R2R	\$65,850	Asphalt reseal works including kerbing
Mount Joy Road	\$106,600	Complete design, commission Western Power to move poles
Corackerup Road	\$175,796	Form and gravel resheet and drainage

Cardinnup Road	\$180,146	Form and gravel resheet and drainage
Cameron Road Construction	\$175,796	Form and gravel resheet and drainage
Exchange Road	\$176,062	Form and gravel resheet and drainage
Bremer Bay Sports Club Carpark	\$107,000	Full reconstruction of carpark including asphalt sealing including kerbing
Street Sweeping and Drain Clean Out	\$22,000	Bremer Bay Townsite

EXPENSES RELATING TO LAW, ORDER & PUBLIC SAFETY:

Project	Budget	Comment
Point Henry Fire annual compliance inspections	\$16,640	
Point Henry Strategic Firebreak maintenance	\$25,000	Ongoing
MAF 24/25 Round 2	\$252,890	Project completion for ongoing mitigation works to be November 2026
MAF 25/26	\$187,110	Mitigation works have commenced
Contract Ranger Services	\$20,000	Contract services for additional Ranger services in Bremer Bay over Dec/Jan and Easter

DONATION REQUESTS APPROVED:

Project	Budget	Comment
Bremer Bay Art & Craft Club	\$1,725	Pottery shed equipment
Bremer Bay Community Resource Centre	\$3,000	Kidzfest
Fitzgerald Biosphere Group	\$10,000	Dancing in the Dirt
Friends of Fitzgerald River National Park	\$3,000	Twertup opening day
Jerramungup Sports Club	\$5,000	Outdoor heaters
St John Ambulance	\$300,000	Contribution towards Bremer Bay St John facility. Monies are currently being held in Shire reserve.
Bremer Bay Progress Association	\$3,652	Bombs, Beasts & Beauties Car Show

ONGOING ANNUAL CONTRIBUTIONS:

Project	Budget	Comment
Bremer Bay Sports Club	\$10,000	Operational and maintenance costs associated with grounds and facilities
Jerramungup Sports Club	\$10,000	Operational and maintenance costs associated with grounds and facilities
Boxwood Sports Club	\$10,000	Operational and maintenance costs associated with grounds and facilities
Gairdner Progress Association	\$1,500	Contribution towards running costs
Needilup Progress Association	\$1,500	Contribution towards running costs
Bremer Bay Primary School	\$150	End of year book prize donation
Jerramungup DHS	\$150	End of year book prize donation
Dieback Working Group	\$13,357	Contribution towards FBCC
Great Southern Treasures	\$13,000	Membership to Great Southern Alliance
Fitzgerald Biosphere Group	\$15,000	Administrative and running costs

6. GENERAL BUSINESS

Michael Lance: The Shire is dealing with the consequences of tracks created in the 'old days'.

Katrina Wellstead: A very informative meeting.

Terri Smart: Thanked everyone for having her (again!)

Leonie McMahon

Asked where the proposed Bremer Bay St Johns building project was up to.

Martin advised that the Shire applied for funding on behalf of St Johns WA but was unsuccessful. St Johns are now considering options for constructing a modified building at less cost.

The Emergency Services precinct is located on one Reserve which will include WAPOL, DFES and St Johns, each with their own, independent building. All three organisations are keen to get things moving.

WAPOL are intending to establish a Police Post, it is understood this will be manned by Jerramungup Police initially.

Cr Iffla

Cr Iffla advised that this was her final BBCDC Meeting, as she will be retiring from Council at the 18 October 2025 election.

7. NEXT MEETING

The next Bremer Bay Community Development Committee meeting will be held on Wednesday, 5 November 2025 at 9.30am at the Bremer Bay Town Hall Meeting Room.

8. CLOSURE

The Chairperson declared the meeting closed at 10.43am.