Shire of Jerramungup
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COUNCILLOR INFORMATION BULLETIN

OCTOBER – NOVEMBER 2026

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1.0 DELEGATIONS

1.1 EXECUTIVE SERVICES

1.1.1 COMMON SEAL

Use of Common Seal under Delegated Authority – 1 September 2026 – 31 December 2026

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DELEGATED OFFICER
10 September 2026	Animals, Environment and Nuisance Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer
10 September 2026	Bush Fire Brigades Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer
10 September 2026	Parking and Parking Facilities Amendment Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer
10 September 2026	Dogs Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer
10 September 2026	Dust, Sand and Erosion Local Law 2026	Shire of Jerramungup	LE.LL.3	Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer

1.1.2 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of $500 or maximum of $20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED/DEBTOR NO.

1.1.3 CEO DONATIONS

Approve sundry donations to the value of $250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 5: Donations 1 July 2026 – 31 December 2026

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
22 September 2026	Chief Executive Officer	Bremer Bay Progress Association	Support for Welcome to Bremer event.

1.2 DEVELOPMENT SERVICES

1.2.1 PLANNING – OCTOBER

Planning application decisions under delegated authority up to 31 October 2026.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
26/08/2026	P26-048	Richard Hindley	Harland	WA Country Builders	Double Storey Residential Dwelling	8 Melaleuca Crt, Bremer Bay 6338	Approved	01/10/2026
31/08/2026	P26-049	Richard Hindley	Rivenlea Investments Pty Ltd	CBD Architects	Alteration & Addition	42 Bennett St, Bremer Bay 6338	Approved	02/10/2026
18/09/2026	P26-053	Richard Hindley	JDWisewould Pty Ltd		Construction of Storage Shed	19 Truscott St, Jerramungup 6337	Approved	02/10/2026
24/09/2026	P26-055	Richard Hindley	Paul Cross		Conversion of Attached Garage into 3 Bedrooms and Bathroom	90 Native Dog Beach Rd, Bremer Bay 6338	Approved	19/10/2026
30/09/2026	P26-056	Richard Hindley	Josephine Deidre Phillipa Keam		Proposed New Dwelling	43 Templetonia Rd, Bremer Bay 6338	Approved	19/10/2026
07/10/2026	P26-058	Richard Hindley	Harland	Ronald John Harland	Retaining Wall	8 Melaleuca Crt, Bremer Bay 6338	Approved	19/10/2026

1.2.2 BUILDING AND DEMOLITION – OCTOBER

Building application decisions under delegated authority up to 31 October 2026.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
18/06/2026	BP26-028	Martin Cuthbert	Kim Keast	La Rosa Constructions	Patio Extension	8 Emma St, Bremer Bay 6338	Approved	08/10/2026
20/07/2026	BP26-032	Martin Cuthbert	Paul & Lynley Keley		Patio	14 Buck St, Bremer Bay 6338	Approved	23/10/2026
02/09/2026	BP26-042	Martin Cuthbert	Sarah Hyde & Gregory Hyde	Bremer Bay Steel Work	Standalone Roof Over Caravan (Site 48)	Corner of Lot 130 Borden-Bremer Bay Rd & 72 Cuneo Dr, Bremer Bay 6338	Approved	08/10/2026
16/09/2026	BP26-046	Martin Cuthbert	Chad & Melanie Hicks	WA Country Builders Pty Ltd	Proposed New Single Storey Dwelling, Alfresco, Porch & Garage	3 Murphy Pl, Bremer Bay 6338	Approved	05/10/2026

1.2.3 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

Reg 30 (1) (c) ***Caravan Parks and Camping Grounds Regulations 1997***

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
Nil								

1.2.4 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) ***Caravan Parks and Camping Grounds Regulations 1997***

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
Nil								

2.0 COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 10 November 2026.

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
23/10/24	CEO Review of Systems and Procedures (Reg 17)	OCM241004	That Council ADOPT the recommendations of the Audit Committee to: 1. Accept the Chief Executive Officer's Regulation 17 review of the appropriateness and effectiveness of the Shire of Jerramungup systems and procedures in relation to risk management, internal control and legislative compliance, and 2. Request that the Chief Executive Officer provide regular updates to the Audit Committee on the progress of the recommendations for improvement identified as part of the review.	CEO		Ongoing
27/11/24	Delivery of Waste Services	OCM241112	That COUNCIL: - Seek formal quotations for the services generally in accordance with the Tender Documents from select suppliers under the provisions of section 11 (2) (c) of the Local Government (Functions and General Regulations) 1996.	DCEO/MoW		In progress
1/10/25	Proposed Modification to Reserve Management Orders – Reserve 51949	OCM250906	That Council request the Minister under Section 46(2) of the *Land Administration Act 1997* to add a power to lease for 21 years to Reserve 51949.	MoD	Request has been sent to DPLH	In progress

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
29/10/25	Adoption Subject to Modification – Structure Plan – Lot 9500 Borden-Bremer Bay Road, Bremer Bay	OCM251006	That Council support, in accordance with Clause 20(1)(c) and 20(2) of the Deemed Provisions, that the Proposed Structure Plan for Lot 9500 Borden-Bremer Bay Road, Bremer Bay should be supported by the Commission subject to modifications: (a)-(k).	MoD	Lodged with DPLH	In progress
26/11/25	Disposition of Interest in Property – Portion Reserve 51778 Pt. Lot 9001 Bremer Bay Road/ Seadragon Avenue, Bremer Bay	OCM251108	That Council: 1. Formally relinquish its interest in the 3,500m2 parcel of land described as Portion Reserve 51778 Pt. Lot 9001 Bremer Bay Road/Seadragon Avenue, Bremer Bay, identified on Diagram 1. 2. Surrender Management Order M847850 and M847851 as set out on Certificate of Title Volume LR3164 Folio 965 in relation to Reserve 51778 over the portion of land to be excised, as identified in Diagram 1.	MoD	In progress	In progress
17/12/25	Proposed Road Dedication – Proposed Lots 501 and 502 Borden-Bremer Bay Road, Boxwood Hill	OCM251209	That Council: 1. Request the Minister of Lands to dedicate a portion of Lot 47 and a portion of UCL proposed as lots 501 and 502 Borden-Bremer Bay Road, Boxwood Hill as road reserve under Section 56(1)(a) of the *Land Administration Act 1997*. 2. Instruct the Chief Executive Officer: a) To provide public notice seeking submissions on the proposal to dedicate proposed lots 501 and 502 Borden-Bremer Bay Road, Boxwood Hill pursuant to Section 56 of *Land Administration Act 1997* and Regulation 8 of *Land Administration Regulations 1998;* and	MoD	Advertising closed 4 September 2026. Meeting held with Wagyl Kaip 9 September 2026. Being presented to the Cultural Advice Committee then a formal response will be provided.	In progress

			b) Consider and respond to any submissions or objections received. 3. Advise the Minister of Lands that in accordance with Section 56(4) of the *Land Administration Act 1997* that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.			
29/07/26	Proposed Fencing Local Law Re-commencement	OCM260722	That 1. In accordance with the *Local Government Act 1995* s. 3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Fencing Local Law, and inviting submissions for a minimum six week period – Purpose – to prescribe sufficient fences, the standard for construction of fences and create offences for non-compliance. Effect – to establish the minimum requirements for fencing, provide for permitted and prohibited fencing, and create offences for non-compliance. 2. In accordance with the *Local Government Act 1995* s.3.12(3), copies of the proposed local law be – - Sent to the Chief Executive Officer of the Department of Local Government, Industry Regulation and Safety;- - Made available to any other person requesting a copy.	EAO	Waiting for response to referral to DLGIRS.	In progress

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
29/07/26	Proposed Public Places and Local Government Property Local Law – Re-commencement	OCM260723	That – 1. In accordance with the *Local Government Act 1995* s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Public Places and Local Government Property Local Law, and inviting submissions for a minimum six week period – Purpose – to make provisions for the management of public places, thoroughfares and all local government property, and repeal – (a) The Shire of Jerramungup *By-Laws Relating to Reserves and Foreshores* published in the Government Gazette on 1 December 1989; (b) *Shire of Jerramungup Beach Access Local Law 1997* published in the Government Gazette 15 August 1997; and (c) *Shire of Jerramungup Local Government Property Local Law* published in the Government Gazette on 2 December 2005. Effect – to repeal existing local laws, establish necessary controls for public places, thoroughfares and local government property, provide for permitted and prohibited use and activities, and create offences for non-compliance. 2. In accordance with the *Local Government Act 1995* s.3.12(3), copies of the proposed local law be – - Sent to the Chief Executive Officer of the Department of Local Government, Industry Regulation and Safety; - Made available to any other person requesting a copy.	EAO	Waiting for response to referral to DLGIRS.	In progress

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
01/09/26	Disposition of Property – Part Reserve 511 – Bremer Bay	OCM260812	That Council: 1. Approves the disposition of a portion of Reserve 511 (as shown on Attachment a)) by way of a lease to Bremer Bay Community Men's Shed for the purpose of operating a Men's Shed facility; 2. Authorises the Chief Executive Officer to draft a lease agreement with Bremer Bay Community Men's Shed; 3. Endorses a proposed lease term of twenty (20) years, with a further term at Council's discretion; 4. Agrees to a reduced annual lease amount of $1 per annum, recognising the community benefit of the proposed use.	MoD/AM	Seeking a survey to allow lease documents to be drafted.	In Progress.
01/09/26	Proposed Animals, Environment and Nuisance Local Law – Final Adoption	OCM260816	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make an Animals, Environment and Nuisance Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS; - Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.	EA	Published in Government Gazette on 27 October 2026 and public notice given.	In Progress

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
01/09/26	Proposed Bush Fire Brigades Local Law – Final Adoption	OCM260817	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make a Bush Fire Brigades Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS; - Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.	EA	Published in Government Gazette on 27 October 2026 and public notice given.	In Progress
01/09/26	Dogs Local Law – Final Adoption	OCM260818	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make a Dogs Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS;	EA	Published in Government Gazette on 27 October 2026 and public notice given.	In Progress

			- Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.			
01/09/26	Dust, Sand and Erosion Local Law – Final Adoption	OCM260819	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make a Dust, Sand and Environment Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS; - Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.	EA	Published in Government Gazette on 27 October 2026 and public notice given.	In Progress
01/09/26	Proposed Parking and Parking Facilities Amendment Local Law – Final Adoption	OCM260820	That Council: 1. Pursuant to section 3.12(4), (5) and (6) of the *Local Government Act 1995*, and all other legislation enabling it, resolves to make a Parking and Parking Facilities Amendment Local Law. 2. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Local Law. 3. Authorise – - publication of the local law in the Government Gazette and giving of public notice; - provision of the local law to the DLGIRS;	EA	Published in Government Gazette on 27 October 2026 and public notice given.	In Progress

			- Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.			
24/09/26	Christmas/New Year Opening Hours 2026/2027	OCM260910	That Council NOTES the closure of Council facilities as follows: 1. Shire Administration Centres at Jerramungup and Bremer Bay from 4.00pm on Wednesday, 23 December 2026 to Friday, 8 January 2027, inclusive; and 2. Shire Depot from Friday, 18 December 2026, to Friday, 1 January 2027, inclusive.	CEO	Advertising during November and December	In progress
24/09/26	Policy Manual Review – Work Health and Safety Policies	OCM260911	That Council, pursuant to section 2.7(2)(b) of the *Local Government Act 1995*, reaffirm the continued application and operation of each of the following current Council Policies as amended in the report and attached to this report for a further year or such earlier date as Council may determine from time to time: WHS01 – Work Health and Safety Policy WHS02 – Fitness for Work Policy WHS04 – Workplace Bullying, Harassment and Discrimination Policy WHS05 – Sexual Harassment Policy WHS06 – Injury Management and Rehabilitation Policy WHS07 – Contractor Work Health and Safety Policy	EA	Update Policies in Corporate Documents and on Website	Completed

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
28/10/26	Budget Amendment – Outright Purchase of Mulcher Head	OCM261005	That Council, by an Absolute Majority: 1. Approves the deferral of the replacement of asset A991 Construction Crew Cab truck from the 2026/2027 financial year to the following financial year; 2. Authorises the purchase of a new mulcher head for asset A979 Caterpillar Skid Steer for an amount of up to $60,500; 3. Amends the 2026/2027 Annual Budget by: a) Decreasing capital expenditure for the replacement of asset A991 by $93,000; b) Increasing capital expenditure for the mulcher head for asset A979 by $60,500; c) Decreasing the transfer from reserve by $7,500; d) Removing the $25,000 budgeted disposal proceeds for asset A991; e) Removing the estimated net book value of $15,020 for asset A991; and f) Decreasing the budgeted profit on disposal for asset A991 by $9,980; 4. Notes that the budgeted disposal proceeds of $25,000 less the estimated net book value of $15,020 results in a budgeted profit on disposal of $9,980.	DCEO		Completed
28/10/26	Non-Potable Water Infrastructure Audit Project Funding	OCM261006	That Council, by an Absolute Majority: 1. Accepts funding of $60,000 from the Department of Water and Environmental Regulation for the Shire of Jerramungup Non-Potable Water Infrastructure Audit project, in accordance with the funding agreement attached to this report;	DCEO		Completed

			2. Approves, pursuant to section 6.8 of the *Local Government Act 1995*, the following amendments to the 2026/2027 Annual Budget: a) Increase grant income for the Non-Potable Water Infrastructure Audit project by $60,000; and b) Increase expenditure for the Non-Potable Water Infrastructure Audit and eligible urgent works by $60,000; 3. Notes that the budget amendment has nil net impact on the Shire's forecast closing position; 4. Authorises expenditure of up to $28,000 excluding GST for completion of the Non-Potable Water Infrastructure Audit in accordance with the consultant's quotation and the Shire's procurement requirements; and 5. Authorises the Chief Executive Officer to apply the remaining project funding to eligible urgent works identified through the audit, subject to the funding agreement, the Shire's adopted budget and applicable procurement requirements.			
28/10/26	Proposed Council Policy – Requests for Memorials, Plaques, Monuments and Trees	OCM261007	That Council adopt the new Council Policy – CP10 – Requests for Memorials, Plaques, Monuments and Tres, as contained in Attachment 12.3.1 a).	EAO	Add to Corporate Documents and Website. Advertised by Public Notice.	Completed
28/10/26	P26-059 – Development Application – 90 Native Dog Beach Road, Bremer Bay	OCM261008	That Council approve Development Application P26-059 for Temporary Workforce Accommodation and associated works at Lot 65 (90) Native Dog Beach Road, Bremer Bay, subject to conditions.	MoD	Issue DA	Completed

COUNCIL RESOLUTIONS						
MEETING DATE	**REPORT TITLE**	**RESOLUTION NO.**	**RESOLUTION**	**RESPONSIBLE OFFICER**	**CURRENT STATUS**	**COMPLETED**
28/10/26	Review of Terms of Reference – BBCDC	OCM261010	That Council adopt the Terms of Reference for the Bremer Bay Community Development Committee as amended and attached to this report.	EAO	Finalise ToR and notify Bremer Bay Sports Club	Completed
28/10/26	Alteration to Council Meeting Date – November 2026	OCM261011	That Council, with respect to the 2026 Ordinary Meeting of Council Schedule: 1. Approve the following rescheduling of the Ordinary Meeting of Council date for November 2026: Thursday 26 November 2026 1.00pm Council Chamber, Jerramungup 2. Request that the Chief Executive Officer or his authorised officer advertise the approved dates by Public Notice and on the Shire of Jerramungup website and social media sites.	EAO	Advertise change of meeting date	Completed
28/10/26	Disposition of Property – Portion of Reserve 18944, Lot 578 & 643 Gnowangerup–Jerramungup Road, Needilup	OCM261012	That Council: 1. Authorise the Chief Executive Officer to enter into the proposed lease (as per Attachment a)) with Jerramungup Districts Motorcycle Club Inc. for a term of ten (10) years commencing from 1 November 2026, with the option of a further term of ten (10) years, expiring on 31 October 2046. 2. Authorise the Chief Executive Officer to seek Ministerial approval. 3. By Absolute Majority, delegate authority to the Shire President and Chief Executive Officer to execute and affix the Common Seal of the Shire of Jerramungup to the lease agreement between the Shire of Jerramungup and Jerramungup Districts Motorcycle Club Inc.	AM	See Ministerial approval and execute lease agreement.	In progress

3.0 CEO MEETINGS OF SIGNIFICANCE – OCTOBER - NOVEMBER 2026

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
27 October 2026	Teams	Department of Fire & Emergency Services	Great Southern Emergency Management District Climate Risk Workshop
29 October 2026	Bremer Bay	Fitzgerald Biosphere	Fitzgerald Biosphere Community Collective Meeting
4-6 November 2026	Perth	Local Government Professionals WA	Annual State Conference
9 November 2026	Jerramungup	Jerramungup District High School	Liveability session with Year 7 students
12 November 2026	Jerramungup	Department of Fire & Emergency Services	Meeting with DFES Superintendent
13 November 2026	Katanning	Main Roads WA	Great Southern Regional Road Group Meeting
20 November 2026	Bremer Bay	WALGA	WALGA Great Southern Zone Meeting
23 November 2026	Lake Grace	Local Government Regional Health Alliance	Meeting