



OP5 – TEMPORARY ACCOMMODATION

MANAGEMENT PRACTICE: N/A

DELEGATION: N/A

PURPOSE

This policy provides guidance to support applications seeking an approval for temporary accommodation on private property or in an area other than a caravan park.

SCOPE

A person may stay in temporary accommodation on a property for up to 5 nights per 28-day consecutive period without a shire approval. Any period greater than this, requires an application to the local government for assessment and possible approval for a maximum of 24 consecutive months. An applicant may reapply after 24 months to renew their application. If an applicant is seeking to camp on a reserve, approval must be obtained from the relevant authority who manages that land.

LIMITATION

Temporary accommodation will not be permitted within to Zone 5 – Point Henry area as defined in the Shire of Jerramungup Fire Boundaries unless it is located in association with an existing dwelling with sufficient water and with a fuel reduced area.

PRACTICE

This policy is supported by the Shires temporary accommodation guidelines, application and assessment process. For applications to be considered, the requirements detailed in the guidelines must be adhered to.

The applicant must own or have a legal right to occupy the land and is to complete the application form ([Temporary Accommodation » Shire of Jerramungup](#)) and submit to the Shire with the applicable fee.

Applications will not be considered outside the following zoned areas:

- Residential
- Rural Residential
- Rural

Any temporary accommodation is to be located wholly on the property and comply with any setbacks stipulated for the zone in which the temporary accommodation will occur, and at least 1.8 metres from structures.

Approvals will only be granted where health, safety and hygiene requirements have been met. This includes the following requirements:

- power;
- potable water;
- waste water management;
- cooking and laundry facilities;
- emergency management (fire suppression and smoke detection);
- waste and recycling (rubbish collection service or waste management plan is required); and
- any other requirement at the request of the Shire.

Upon receipt of an application and fee, the Shire will assess the application, conduct an evaluation of the site, and issue a permit where the application is approved. Follow-up site assessments may be conducted throughout the duration of the approval period.

Approval can be for a maximum period of 24 months, and any reapplication will require the completion of a new form, fee payable and be accompanied by a structural report confirming the integrity of the habitable camp.

The temporary accommodation cannot be used as holiday rental or for tourism purposes.

Should the temporary accommodation cease prior to the expiry of the permit, the local government must be notified. No refund is applicable.

The Shire reserves the right to withdraw an approval, where a breach of an approval condition has occurred.

Relevant Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Administration) Amendment Regulations 2021</i> <i>Caravan and Camping Grounds Regulations 1997</i>
Related Documents:	N/A
Related Local Law:	N/A
Related Policies:	N/A
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