



# SHIRE OF JERRAMUNGUP

## COUNCILLOR INFORMATION BULLETIN

### NOVEMBER – 2021

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## 1. DELEGATIONS

### 1.1 EXECUTIVE SERVICES

### 1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
9 April 2021	CEO Contract of Employment	Shire of Jerramungup and CEO	Personnel File	Cr Robert Lester, Shire President
15 July 2021	Sub Lease Agreement	Shire of Jerramungup, Bremer Bay CRC, Thuchan Pty Ltd (Bremer Bay Pharmacy)	CP.US.34	Martin Cuthbert, Chief Executive Officer
9 August 2021	Deed of Variation of Lease – Reserve 21496, Lot 130 (72) Bremer Bay Road, Bremer Bay	Shire of Jerramungup, Megatime P/L, Maroni, Norrish, Browning, Parsons and Want.	CP.US.33 & CP.US.36	Martin Cuthbert, Chief Executive Officer
3 September 2021	Deed of Variation of Lease – Portion of Lot 250 Tobruk Road, Jerramungup	Shire of Jerramungup, Jerramungup Community Resource Centre Inc	CP.US.28	Martin Cuthbert, Chief Executive Officer
24 September 2021	Contract for the Provision of Medical Services	Shire of Jerramungup and Livingston Medical	CA.CT.11	Martin Cuthbert, Chief Executive Officer

### 1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED
2020/21	Martin Cuthbert	Various Rates Write-Offs under \$5.00	Various

### 1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION

## 1.5 PLANNING

Planning application decisions under delegated authority up to 31 October 2021.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
20/08/2021	P21-031	Noel Myers	Craig Challen	Ellenbrook Sheds T/AS Shed Rite	Proposed storage shed	Lot 1304 Gairdner Rd, Fitzgerald River National Park	Approved	08/10/2021
17/09/2021	P21-036	Noel Myers	Amy & Kurt Wise		Proposed holiday accommodation	23 Margaret Street, Bremer Bay	Approved	08/10/2021
17/09/2021	P21-038	Noel Myers	Jacinta Alderton	Dr Ian Weir	Proposed tennis court	Lot 29 Short Beach Road, Bremer Bay	Approved	14/10/2021
17/09/2021	P21-039	Noel Myers	Lachlan & Sally Simpson		Prepare site and erect a shed for storage of vehicles and personal items	36 Quoll Court, Bremer Bay	Approved	04/10/2021
17/09/2021	P21-040	Noel Myers	Gibian Nominees Pty Ltd	Rod & Lynne Leeder	New house and shed	117 Ridgeway Drive, Bremer Bay	Approved	15/10/2021
13/09/2021	P21-042	Noel Myers	John McDowall	Craig Pursey	Single house, outbuilding and 3 x water tanks	Lot 133 Tooreburrup Road, Bremer Bay	Approved	01/10/2021

## 1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 31 October 2021.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
06/10/2021	BP21-039	Matt Bowen	Melissa Jane & Bradley Justin Shearer	Jamie Duncan Stewart - JDS Builders	Construction of 3 bedroom dwelling	Lot 81 Black Rocks Road, Bremer Bay	Approved	18/10/2021
30/09/2021	BP21-040	Matt Bowen	David Harder		Cabin	333 Wellstead Road, Bremer Bay	Approved	26/10/2021
08/10/2021	BP21-043	Matt Bowen	Craig Jonathan Challen	Ellenbrook Sheds T/AS Shed Rite	Construction of a storage shed for aircraft & parts	Lot 1304 Gairdner Rd, Fitzgerald River National Park	Approved	08/10/2021
31/08/2021	BP21-045	Matt Bowen	Elle Jade Harland	Jason Reside	Patio	18 Barbara Street, Bremer Bay	Approved	24/10/2021
10/09/2021	BP21-047	Matt Bowen	Colleen Judith & Jack Sainsbury Woodhams	Kosters Ooutdoor Pty Ltd	Skillon shed / Garage	11 Murphy Place, Bremer Bay	Approved	20/10/2021
21/10/2021	DP21-011	Matt Bowen	Henryk & Danuta Teresa Szydlowski	Blueback Films Pty Ltd	Complete demolition of all temporarily erected outbuildings	LOT 88 Trevally Place, Bremer Bay	Approved	26/10/2021

**1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES**

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
01/10/2021	BAC21-002	Noel Myers	Shire of Jerramungup		Storage Shed	Lot 289, #9 Newton Street, Jerramungup	Approved	01/10/2021

**1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME**

**Reg 30 (1) (c) *Caravan Parks and Camping Grounds Regulations 1997***

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

## 2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 19 August 2021.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
22 September 2021	OUT OF BUDGET EXPENSE – PURCHASE 1 X NEW MITSUBISHI TRITON	OCM210907	<p>That COUNCIL, BY AN ABSOLUTE MAJORITY;</p> <ul style="list-style-type: none"> <li>Note the increase in revenue to the 2021/2022 annual budget due to the settlement offer of \$29,573.64 from LGIS for the write off of the Shire's 2018 Mitsubishi Triton GLX (4x4).</li> <li>Authorise the out of budget expense of \$40,000 (ex GST) for the outright purchase of 1x new Mitsubishi Triton for the Works Department.</li> <li>Authorise a transfer from Plant Reserve for the amount of \$10,426.36 prior to 30 June 2022 to the Shire's Municipal account.</li> </ul>	Charmaine Solomon	Ongoing	
27 October 2021	PROPOSED LEASE (DISPOSITION OF LAND). JERRAMUNGUP LANDING GROUND.	OCM211007	<p>That COUNCIL:</p> <ol style="list-style-type: none"> <li>Delegates authority to the Chief Executive Officer to negotiate the terms of a lease with Joyce Air concerning the area of land required within Reserve 41532, Lot 2116 on DP2175110 and as to the term of the lease for a period up to a maximum term of 21 years or less;</li> <li>Grants delegation to the Chief Executive Officer to negotiate the lease on the basis that negotiations pertaining to the annual rental are to be as per those rates identified within the Valuation Report dated 6 September 2021 as prepared by Opteon Valuers; and</li> <li>Authorises the Chief Executive Officer to proceed with the necessary actions as set out under section 3.58 of the <i>Local Government Act 1995</i> to dispose of the land once negotiations have been finalised in accordance with Points 1 and 2 above and to his satisfaction.</li> </ol>	Martin Cuthbert	Ongoing	

### 3. CEO MEETINGS OF SIGNIFICANCE

[illegible]