



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

FEBRUARY/MARCH – 2022

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
15 July 2021	Sub Lease Agreement	Shire of Jerramungup, Bremer Bay CRC, Thuchan Pty Ltd (Bremer Bay Pharmacy)	CP.US.34	Martin Cuthbert, Chief Executive Officer
9 August 2021	Deed of Variation of Lease – Reserve 21496, Lot 130 (72) Bremer Bay Road, Bremer Bay	Shire of Jerramungup, Megatime P/L, Maroni, Norrish, Browning, Parsons and Want.	CP.US.33 & CP.US.36	Martin Cuthbert, Chief Executive Officer
3 September 2021	Deed of Variation of Lease – Portion of Lot 250 Tobruk Road, Jerramungup	Shire of Jerramungup, Jerramungup Community Resource Centre Inc	CP.US.28	Martin Cuthbert, Chief Executive Officer
24 September 2021	Contract for the Provision of Medical Services	Shire of Jerramungup and Livingston Medical	CA.CT.11	Martin Cuthbert, Chief Executive Officer
24 February 2022	Deed of Assignment of Lease	Shire of Jerramungup, NineNine Health Holdings P/L, ETA Pharmacies Group P/L, Irek Chrenowski	CP.US.52	Martin Cuthbert, Chief Executive Officer
24 February 2022	Deed of Assignment of Sublease	Shire of Jerramungup, Bremer Bay CRC, Thuchan P/L, ETA Pharmacies Group P/L, Thuc Huynh, Irek Chrenowski	CP.US.34	Martin Cuthbert, Chief Executive Officer

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
25/02/2022	Martin Cuthbert	Jerramungup Sports Club	\$250 donation to provide free sausage sizzle to children attending the 'Thank a Volunteer' night.

1.5 PLANNING – FEBRUARY

Planning application decisions under delegated authority up to 28 February 2022.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
15/12/2021	P21-052	Noel Myers	Ruth Reader & Michael Southern		Addition to existing dwelling	Lot 82 Black Rocks Road, Bremer Bay	Approved	14/02/2022

1.6 BUILDING AND DEMOLITION – FEBRUARY

Building application decisions under delegated authority up to 28 February 2022.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
05/01/2022	BP22-001	Matt Bowen	Robert Edward & Margaret Lorna Lester	Michael Lester	Swimming pool with barrier fence	1206 Jacup North Road, Jacup	Withdrawn	01/02/2022
01/02/2022	BP22-006	Matt Bowen	Nalem Pty Ltd	Jerramungup Seed Works	Storage shed 12m X 20m	8 Bennett Street, Jerramungup	Approved	15/02/2022
01/02/2022	BP22-007	Matt Bowen	Angus James Duthie	Modularis Pty Ltd T/AS Modular WA	New single storey modular residence	Lot 66 Native Dog Beach Road, Bremer Bay	Approved	08/02/2022

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 23 February 2022.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
23 February 2022	DEED OF ASSIGNMENT OF LEASE - RESERVE 25164, JERRAMUNGUP PHARMACY	OCM220209	That Council, BY AN ABSOLUTE MAJORITY; 1. APPROVES the Deed of Assignment of Lease for Reserve 25164, 9 Memorial Road Jerramungup 2. DELEGATE authority to the Shire President and Chief Executive Officer to finalise the preparation, execution and affixing of the Common Seal of the Shire of Jerramungup to execute the Deed of Assignment of Lease for Reserve 25164, 9 Memorial Road Jerramungup. Such delegation is granted on the basis there are no material changes made to the Deed of Assignment as considered by Council.	Martin Cuthbert	Completed	14/03/2022
23 February 2022	DEED OF ASSIGNMENT OF SUBLEASE - PORTION OF RESERVE 26384 BREMER BAY PHARMACY	OCM220210	That Council, BY AN ABSOLUTE MAJORITY; 1. APPROVES the Deed of Assignment of Sublease for Portion of Reserve 26384, 7 Mary Street, Bremer Bay. 2. DELEGATE authority to the Shire President and Chief Executive Officer to finalise the preparation, execution and affixing of the Common Seal of the Shire of Jerramungup to execute the Deed of Assignment of Sublease for Portion of Reserve 26384, 7 Mary Street, Bremer Bay. Such delegation is granted on the basis there are no material changes made to the Deed of Assignment as considered by Council.	Martin Cuthbert	Completed	14/03/2022

3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
28 February 2022	Jerramungup	South Coast Alliance	SCA CEO's preparing for the workshop on Friday 4/3/22
1 March 2022	Bremer Bay	WAPOL	Meeting
2 March 2022	Jerramungup	Water Corporation	Meeting
3 March 2022	Jerramungup	South Coast Sustainable Waste Alliance	Meeting
4 March 2022	Albany	South Coast Alliance	Meeting of SCA CEO's and SCA Chair prior to workshop
4 March 2022	Albany	South Coast Alliance	South Coast Alliance Workshop
4 March 2022	Albany	South Coast Alliance	South Coast Alliance Meeting
8 March 2022	Jerramungup	GSDC	Great Southern: COVID-19 Situational Insights & Analysis
14 March 2022	Jerramungup	LEMC	Meeting
14 March 2022	Jerramungup	Shire of Jerramungup	Fire Debrief
14 March 2022	Jerramungup	DFES	CEO meeting with Wayne Green
17 March 2022	Jerramungup	History Group	History Working Party Meeting – Steve Grimmer