



# SHIRE OF JERRAMUNGUP

## COUNCILLOR INFORMATION BULLETIN

### SEPTEMBER – 2021

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## 1. DELEGATIONS

### 1.1 EXECUTIVE SERVICES

### 1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
8 March 2021	Development Agreement	Department of Education and Shire of Jerramungup		Martin Cuthbert, Chief Executive Officer
18 March 2021	Lease Agreement	Bremer Bay Community Resource and Visitors Centre	CP.US.34	Martin Cuthbert, Chief Executive Officer
9 April 2021	CEO Contract of Employment	Shire of Jerramungup and CEO	Personnel File	Cr Robert Lester, Shire President
15 July 2021	Sub Lease Agreement	Shire of Jerramungup, Bremer Bay CRC, Thuchan Pty Ltd (Bremer Bay Pharmacy)	CP.US.34	Martin Cuthbert, Chief Executive Officer
9 August 2021	Deed of Variation of Lease – Reserve 21496, Lot 130 (72) Bremer Bay Road, Bremer Bay	Shire of Jerramungup, Megatime P/L, Maroni, Norrish, Browning, Parsons and Want.	CP.US.33 & CP.US.36	Martin Cuthbert, Chief Executive Officer
3 September 2021	Deed of Variation of Lease – Portion of Lot 250 Tobruk Road, Jerramungup	Shire of Jerramungup, Jerramungup Community Resource Centre Inc	CP.US.28	Martin Cuthbert, Chief Executive Officer

### 1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED
2020/21	Martin Cuthbert	Various Rates Write-Offs under \$5.00	Various

### 1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION

## 1.5 PLANNING

Planning application decisions under delegated authority up to 31 August 2021.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
02/07/2021	P21-025	Noel Myers	Co-Operative Bulk Handling		Proposed development for additional grain receival and storage facilities. Unsealed internal roads with stormwater drains, 2 x 150m X 35m 19,650 tonne capacity open bulkheads	33069 South Coast Highway, Gairdner 6337	Approved	02/08/2021
13/07/2021	P21-026	Noel Myers	James Anthony Charlton		Establish and create building envelope and driveway.	LOT 154 POINT HENRY RD BREMER BAY 6338	Approved	03/08/2021
19/07/2021	P21-028	Noel Myers	Co-Operative Bulk Handling		Proposed development for additional grain receival and storage facilities. Unsealed internal roads with stormwater drains, 1 x 270m X 35m 35,370 tonne capacity open bulkheads.	22570 South Coast Highway, Jacup 6337	Approved	02/08/2021
09/08/2021	P21-030	Noel Myers	Naleem Pty Ltd	Wayne & Sally-Ann Evans	Install 12m X 20m Shed	8 Bennett Street, Jerramungup, 6337	Approved	23/08/2021

## 1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 31 July 2021.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
29/07/2021	BP21-037	Matt Bowen	Rodney John McGuire		Transportable Dwelling and Shed	5 Mary Road, Bremer Bay 6338	Approved	29/08/2021
18/08/2021	BP21-041	Matt Bowen	David Alan & Susan Dorothy Till	Poett Building Co Pty Ltd	Single Storey Dwelling	7 The Esplanade, Bremer Bay 6338	Approved	27/08/2021
19/08/2021	BP21-042	Matt Bowen	Colin Richard Orr & Pamela Fay Cheney*	Thomas & Wendy Brade	New Dwelling	32 McGlade Close, Bremer Bay 6338	Approved	26/08/2021

**1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES**

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
05/08/2021	OP21-002	Janna Cheshire	Shire of Jerramungup	Matt Bowen	Occupancy for Boxwood Hill Combined Sports Club Change-room Facilities	Lot 1000, 19 Pimelea Street, Boxwood Hill WA 6338	Approved	05/08/2021

**1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME****Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997**

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
30/07/2021	BP21-038	Matt Bowen	Shire of Jerramungup	Matthew Orzel	Replacement of Annexe	Site 112, Bremer Bay Caravan Park	Approved	31/08/2021

## 2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 19 August 2021.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
25 August 2021	TENDER CONSIDERATION - RFT 04/21 MEDICAL SERVICES PROVIDER	OCM210809	That Council;  1. ACCEPTS the Tender submitted by Livingston Medical as the most advantageous Tender to form a Contract for Provision of a qualified Medical Services Provider to provide General Practitioner Medical Services and General Business Practice Support Services to the Shire of Jerramungup Community. The estimated start date for the contract is 1 September 2021 and it will be in place until 31 August 2024. After this date, there is one extension available, for three (3) years.  2. Authorises and Delegates, in accordance with section 9.49A(4) of the <i>Local Government Act 1995</i> , to the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract in accordance with the specifications, terms and conditions specified in the tender documentation.	Martin Cuthbert	Contract negotiations are still underway.	Ongoing

### 3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
24 August 2021	Albany	GSDC	Infrastructure WA Strategy Presentation
25 August 2021	Bremer Bay	Men's Shed Bremer Bay	Meeting with Merv to discuss Men's Shed in Bremer Bay
25 August 2021	Bremer Bay	Shire of Jerramungup	Citizenship Ceremony
26 August 2021	Jerramungup	LGPro	Conference Committee Meeting
26 August 2021	Ravensthorpe	WACHS	Meeting to discuss GP and WACHS service
30 August 2021	Jerramungup	Electoral Commission	Meeting with Returning Officer Christine Petersen
1 September 2021	Jerramungup	Shire of Jerramungup	Pool Progress meeting
3 September 2021	Mt Barker	South Coast Alliance	South Coast Alliance Meeting
4 September 2021	Boxwood Hill	Various	Official Opening of the new Boxwood Hill Combined Sports Club project
8 September 2021	Jerramungup	Shire of Kent	Meeting with Rob Stewart – Waste Project
10 September 2021	Albany	Shire of Denmark	Housing Forum
13 September 2021	Albany	GSDC	2021-22 Western Australia State Budget Briefing with WA Premier Mark McGowan
17 September 2021	Perth	LGPro	LG Professionals WA Board Meeting
20-21 September 2021	Perth	WALGA	WALGA Local Government Convention
21 September 2021	Perth	WALGA & Liberal WA	Get-Together with The Hon. Steve Martin MLC and Rick Wilson MP