



Bremer Bay Community Development Committee

MINUTES

Bremer Bay Community Resource Centre and Library,
Bremer Bay Regional Trails Committee, Fitzgerald Biosphere Group

Wednesday 11 October 2023

Bremer Bay Town Hall

Bremer Bay

9:00am

1. OPENING AND WELCOME

Chairperson Cr Rob Lester declared the meeting open at 9.02am.

2. ATTENDANCE

Members:

Cr Rob Lester	Shire of Jerramungup (Chairperson)
Cr Joanne Iffla	Shire of Jerramungup
Troy Treeby	Bremer Bay CRC
Jan Roberts	Bremer Bay Trails Committee
Leonie McMahon	Fitzgerald Biosphere Group

Support Staff/Observers:

Cr Drew Dawson	Shire of Jerramungup
Martin Cuthbert	Shire of Jerramungup
Ruth Reader	Bremer Bay Progress Association
Katrina Wellstead	Bremer Bay Progress Association
Glenda Gray	Shire of Jerramungup (Minute Taker)

Apologies:

Noel Myers	Shire of Jerramungup
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3. CONFIRMATION OF MINUTES

The Minutes of the Bremer Bay Community Development Committee held 7 June 2023 to be confirmed.

Moved: Troy Treeby Seconded: Drew Dawson

That the Minutes of the Bremer Bay Community Development Committee meeting held on 7 June 2023 be confirmed.

CARRIED

FOR: Rob Lester, Troy Treeby, Jan Roberts, Leonie McMahon

AGAINST: Nil

4. BUSINESS FROM PREVIOUS MINUTES

4.1. ITEM 5.1 – Bremer Bay Design and Co-Ordination Group

It was determined that a letter be sent to the Bremer Bay Design and Co-Ordination Group to ascertain if they are still in operation.

Correspondence was sent to the last known email address for Ian Weir, of the Bremer Bay Design and Co-Ordination Group, on 13 July 2023, asking the following:

1. Is the Bremer Bay Design and Coordination Group still active?
2. If so, who is the best contact for the group?

No response has been received to date.

Refer to 6.1 Tenure of Membership in the Terms of Reference.

4.2 ITEM 6. – General Business

- *An invitation was extended to the Progress Association to attend future meetings with a view to joining the BBCDC if they consider applicable to their organisation.*

The Bremer Bay Progress Association has been included in recent communications with BBCDC members. Item 6.1 was included at their request.

- *Extra meeting in August proposed to discuss the future of the Committee. This would enable members to go back to their respective organisations and get a position on the future of the BBCDC.*

Items to be discussed include:

- *Terms of Reference review;*
- *Purpose of meetings;*
- *Timing/frequency of meetings;*
- *Number of Delegates from each organisation to attend the meetings.*

An email to be sent from the Shire with potential dates in August.

A meeting was scheduled for 30 August 2023, however due to the unavailability of members, this was cancelled.

All member groups were emailed correspondence on 13 July 2023, requesting that they consider the above matters at their meetings and respond by 23 August 2023.

A Summary of Responses Table is attached at Appendix 1.

Individual responses from the Bremer Bay Sports Club Committee, Fitzgerald Biosphere Group, and Bremer Bay Community Resource Centre, are attached at Appendix 2 (a) – (c).

Please note that:

- The Bremer Bay Sports Club Committee resigned from the BBCDC.
- The Friends of Wellstead Estuary Group went into recess in 2017 and withdrew representation from the BBCDC at that time.
- No response was received from the Bremer Bay Design and Co-Ordination Group (as discussed in item 4.1 above).
- No response was received from the Bremer Bay Trails Committee. (It is understood that they were unable to meet before the response deadline, and the absence of key members has precluded a response being formulated since that time.)

Discussion held regarding future membership of the BBCDC

It was noted that if something changes, the Bremer Bay Sports Club, the Friends of Wellstead Estuary Group, and the Bremer Bay Design and Co-ordination Group would be more than welcome to return to participating in Bremer Bay Community Development Committee meetings.

Consideration was given to the comments received from the CRC and FBG.

Troy Treeby, CRC:

- Lots of scope for the BBCDC to be effective and useful.
- Supportive of including more of the Bremer Bay groups participating in the BBCDC, eg, Men's Shed, P&C, School Council, Emergency Services.

Leonie McMahan, FBG:

- Two way communication – group's report on activities, Shire can report on priorities and Strategic Community Plan.
- Groups can see how they can help – where activities can dovetail and members can collaborate.
- Restrictions and limitations can be shared and acknowledged.
- All groups have different mandates, opportunities and funding.

Jo Iffla, Shire President:

- Suggested that a report from the Local Emergency Management Committee meeting could be provided to the BBCDC.

Drew Dawson, Shire Councillor:

- Shire quarterly updates regarding Strategic Community Plan can be shared to BBCDC.

General:

- Groups to meet prior to the BBCDC meetings.
- Each organisation 1 vote, with 1-2 delegates (optional).
- Voting For and Against to be recorded as per *Local Government Act 1995* requirements.

5. MEMBER ITEMS

5.1 Bremer Bay Community Resource Centre and Library

Report attached at Appendix 3.

5.2 Fitzgerald Biosphere Group

Current two priorities to focus on, being Paperbarks to Rock Cairn, and Bog Arm trails. Aiming to create a plan to rationalise tracks, and erect signage.

Potential funding sources include the Building Better Regions Program and the State Government funding for trails plans which will come available early in 2024.

Trails Development Plan for the Cuneo Drive area under consideration, as a number of different groups are keen on this area.

Waiting on funding options to progress the Bird Hide. The engineering report has been done.

Queried how the Shire and the CRC are planning for the summer.

Martin Cuthbert, CEO:

- Police have applied for additional staff (14).
- Respect Bremer campaign to continue.
- Ranger will stay in Bremer Bay for a period over summer.
- Contract Ranger will also stay in Bremer Bay for 10 days.

Troy Treeby, CRC:

- CRC manages as best they can with no extra resources.

Ruth commented that a full time Ranger in Bremer Bay is vital in peak periods, but in the off-peak period there is still illegal camping and rubbish being left. It would be an investment in the community to keep it safe and maintained.

The Shire advised that the current Ranger spends a significant amount of time in Bremer Bay, as well as the Contract Ranger in peak periods. An additional full time position is not feasible.

5.3 Bremer Bay Regional Trails Committee

The track to Sparkling Island needs upgrading with some additional gravel.

It was confirmed that this track is on State Government land. The Shire has previously approached the responsible State Government authorities, and they have advised that no work can be carried out on the land at this time due to the tenure issues created by the South West Land Settlement, which has not yet been finalised.

5.4 Shire of Jerramungup

- Met with DBCA for an overview of the Marine Park. Was provided with limited information, the Marine Park is planned for west of the marina to the state border. Public consultation will be carried out by the DBCA. It has to be signed off by Government Ministers before this can occur.
- Discussions underway in relation to the Estuary fence.
- The Shire cannot control camping which occurs on land which is not managed by the Shire. Dillon Bay is under the control of the State Government. Correspondence will be sent to Main Roads WA in relation to the camping on Bremer Road. They generally action issues when brought to their attention.
- Council submits funding applications for sealing of roads through Main Roads WA. Meechi Road is proposed to be sealed at 5km per year. Cuiss Road is being resheeted, with a funding application submitted to bring it up to a sealed standard.

6. GENERAL BUSINESS

6.1 Bremer Bay Progress Association

The Bremer Bay Progress Association representatives put some questions to the meeting about their potential membership of the BBCDC.

- Q. What is the purpose of the group? What was it set up for?
- A. Awareness of what other groups are working on, exchange of information. All here to make Bremer Bay a better place.
- Q. What are the benefits for members?
- A. Sharing of information, opportunities to collaborate with other groups across the Shire, learn of other funding options.
- Q. Are there funding benefits to being a member of this group?
- A. Some funding opportunities could be done jointly by groups. The Shire may have knowledge of funding options available. Sometimes the Shire is eligible for funding and the groups are not, and vice versa.
- Q. Will membership of this group be a shortcut to getting assistance from the Shire?
- A. No.
- Q. Will membership of this group impact or hamper any submissions to Council in the future?
- A. It would be a positive impact, as it would raise awareness within the Council of the Association's activities. Elected Members provide verbal reports regarding meetings they have attended, in addition to BBCDC Minutes being received by Council.

Suggested that meetings every two months would be reasonable.

7. SCHEDULING OF FUTURE MEETINGS

That the BBCDC, in accordance with S.8.5 of the BBCDC terms of reference, set the following meetings for 2024:

- 7 February 2024
- 5 June 2024
- 2 October 2024

Meetings to commence at 9.00am in the Bremer Bay Town Hall.

Moved: Leonie McMahon Seconded: Troy Treeby

That the Bremer Bay Community Development Committee recommends to Council that the Terms of Reference be amended as follows:

3.0 Purpose

Delete:

“To provide opportunity for various community groups in Bremer Bay to make recommendations to Council on matters which aim to improve the community of Bremer Bay.”

Replace with:

“To provide opportunity for community groups in Bremer Bay and the Shire of Jerramungup to:

- *Share information about Shire of Jerramungup current projects, development plans and issues.*
- *Be informed about priority activities of other community groups in Bremer Bay.*
- *Identify collaboration opportunities.*
- *Collectively problem-solve issues affecting the community.*
- *Make recommendations to Council.”*

6.0 Membership

- **Additional active community groups to be invited to join the Committee.**
- **For each member group, add the option of Member 2 under Member, and remove Proxy 2, to read:**

Member

Member 2

Proxy 1

8.5 Committee Meetings

Delete *three (3)* and replace with *four (4)*, to read:

The committee is required to hold four (4) meetings per year.

CARRIED

FOR: Rob Lester, Troy Treeby, Jan Roberts, Leonie McMahon

AGAINST: Nil

Note: There is no change recommended for 8.7 Voting, which states:

Each participating Community Group and the Presiding Member will have one vote on items requiring a decision.

It was agreed to hold the next meeting on 7 February 2024 at 9.00am, and schedule future dates at that time, in accordance with the Terms of Reference which may be amended by Council as per the BBCDC recommendation above.

8. NEXT MEETING

The next Bremer Bay Community Development Committee meeting will be held Wednesday, 7 February 2024 at 9:00am at the Bremer Bay Town Hall.

Shire President Jo Iffla thanked retiring Councillor Rob Lester for his contribution to the BBCDC over many years and for sharing his extensive knowledge.

9. CLOSURE

The Chairperson declared the meeting closed at 10.41am.