



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

JANUARY/FEBRUARY – 2023

ITEMS

1.	DELEGATIONS.....	3
1.1	EXECUTIVE SERVICES.....	3
1.2	COMMON SEAL.....	3
1.3	WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF.....	3
1.4	CEO DONATIONS.....	3
1.5	PLANNING – DECEMBER AND JANUARY.....	4
1.6	BUILDING AND DEMOLITION – DECEMBER AND JANUARY.....	4
1.7	BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES.....	5
1.8	APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME.....	5
2.	COUNCIL RESOLUTION STATUS REPORT.....	6
3.	CEO MEETINGS OF SIGNIFICANCE – JANUARY/FEBRUARY 2023.....	8

This page has been left intentionally blank

1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
7 July 2022	Right of Entry	Shire of Jerramungup, Bremer Bay CRC, ETA Pharmacies Group P/L, Irek Chrenowski, Commonwealth Bank	CP.US.34	Martin Cuthbert, Chief Executive Officer
7 July 2022	Right of Entry	Shire of Jerramungup, ETA Pharmacies Group P/L, Irek Chrenowski, Commonwealth Bank	CP.US.52	Martin Cuthbert, Chief Executive Officer
7 July 2022	Lease Agreement	Electricity Networks Corporation T/AS Western Power	CP.US.80	Martin Cuthbert, Chief Executive Officer
29 September 2022	Licence Agreement	Licence Agreement for the Shared Use of the Pool at Jerramungup District High School	CS.SP.31	Martin Cuthbert, Chief Executive Officer

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED
	Martin Cuthbert	Various Rates write-off <\$5.00	Various

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
06/07/2022	Martin Cuthbert	Jerramungup Bowling Club	\$250 donation to the 2022 Jerramungup Bowls Classic
30/11/2022	Martin Cuthbert	Jerramungup Occasional Childcare Committee	\$250 donation to the 2022 Jerramungup Christmas Tree

DELEGATIONS

1.5 PLANNING – DECEMBER AND JANUARY

Planning application decisions under delegated authority up to 31 December 2022.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
12/12/2022	P22-045	Noel Myers	Bevaul P/L	Paul Dejonge	New storage shed for commercial workshop	11 Gnornbup Tce Bremer Bay WA 6338	Approved	12/12/2022

Planning application decisions under delegated authority up to 31 January 2023.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
06/04/2021	P21-017	Noel Myers	Peter James Kruger		Proposed holiday home	30 Bennett St, Bremer Bay WA 6338	Approved	24/01/2023
09/01/2023	P23-002	Noel Myers	Jeffrey Major	TR Homes	Ancillary dwelling for staff accommodation	3011 West River Rd, Jacup WA 6337	Approved	11/01/2023

1.6 BUILDING AND DEMOLITION – DECEMBER AND JANUARY

Building application decisions under delegated authority up to 31 December 2022.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
10/11/2022	BP22-041	Matt Bowen	Naomi Witham & Geoffrey Allison		Shed	3 Mary Rd, Bremer Bay 6338	Approved	08/12/2022
21/11/2022	BP22-042	Matt Bowen	Rodney Leeder	Gibian Nominees Pty Ltd	New dwelling, attached shed and water tank	117 Ridgeway Dve, Bremer Bay 6338	Approved	01/12/2022

Building application decisions under delegated authority up to 31 January 2023.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
17/11/2022	BP22-043	Matt Bowen	Gregory & Linda Selleck		Outbuilding and verandah	26 Templetonia Rd, Bremer Bay WA 6338	Approved	09/01/2023
16/01/2023	BP22-045	Matt Bowen	Jemma & Jennifer Van Dongen	Unearthed Homes	New dwelling, shed and water tank	Lot 67 Native Dog Beach Rd, Bremer Bay WA 6338	Approved	31/01/2023

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 31 January 2023.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
21/12/22	Management Options – Wellstead Estuary, Bremer Bay	OCM221207	That COUNCIL: <ol style="list-style-type: none"> 1. Authorise staff to prepare information on the proposed installation of the barrier fencing across the bar to the Wellstead Estuary and for such information to be circulated for community feedback for a period of no less than 28 days; 2. Instructs that the matter be brought back to Council at the next available Council Meeting following the close of the consultation period for final determination as to whether to proceed with the retention of the fencing insitu on a semi-permanent basis or to adopt alternative solutions that may arise from the community consultation process; 3. Reserves the right to erect the barrier fencing as a temporary measure to preserve the integrity of the habitat in the eventuality that the bar to the Wellstead Estuary closes prior to Council making a final determination as to whether the barrier fence or alternative solution is to be reinstalled on a semi-permanent basis; 4. Advises the Fitzgerald Biosphere Group that in providing its in-principal support does not bind the Council to the project should issues arise in the opinion of the Council prove to be fatal flaws from an environmental, engineering and financial perspective. 	Manager of Development		
21/12/22	Proposed WALGA Best Practice Governance Review	OCM221209	That COUNCIL: <ol style="list-style-type: none"> 1. SUPPORTS the Western Australian Local Government Association’s best practice governance review consultation paper. 2. ADVISE WALGA that their preferred option is the status quo, Option Five. 3. ADVISE WALGA that the options are ranked as follows: <ol style="list-style-type: none"> a. Option Five b. Option One 	Chief Executive Officer	Completed Council formally advised WALGA of its position	23 Dec 2023
21/12/22	Annual Report 2021/2022	OCM221210	That Council, BY AN ABSOLUTE MAJORITY: <ol style="list-style-type: none"> 1. Pursuant to section 5.54 of the <i>Local Government Act 1995</i>, ACCEPTS the Annual Report for the 2021/2022 financial year, as attached to this report; 2. Pursuant to section 5.55 of the <i>Local Government Act 1995</i>, GIVES local public notice of the availability of the 2021/2022 Annual Report. 	Chief Executive Officer	Completed Public notice given	

21/12/22	Annual Meeting of Electors	OCM221211	<p>That Council:</p> <ol style="list-style-type: none"> 1. Pursuant to section 5.27 of the <i>Local Government Act 1995</i>, CONVENES the Annual General Meeting of Electors on Wednesday 8 February 2022 commencing at 8.30am at the Council Chambers, Jerramungup and 2. ADVERTISE the Annual General Meeting of Electors in accordance with section 5.29 of the <i>Local Government Act 1995</i>. 	Chief Executive Officer	Completed Meeting advertised in accordance with Regulations and meeting held 8 Feb 2023	8 Feb 2023
21/12/22	Australia Day Awards	OCM221213 OCM221214 OCM221215	<ol style="list-style-type: none"> 1. That Council AWARD the 2022 Citizenship Award to Graham Carthew, with it being presented to the recipient on 26 January 2023 at the Australia Day Breakfast Event. 2. That Council AWARD the 2022 Senior Sportsperson Award to Rosemary Lester, with it being presented to the recipient on 26 January 2023 at the Australia Day Breakfast Event. 3. That Council AWARD the 2022 Junior Sportsperson Award to Lara Lester, with it being presented to the recipient on 26 January 2023 at the Australia Day Breakfast Event. 4. That Council AWARD the 2022 Community Group or Event Award to Bremer Bay Primary School P&C, with it being presented to the recipient on 26 January 2023 at the Australia Day Breakfast Event. 	Chief Executive Officer	Completed Australia Day awards presented at Australia Day event held in Bremer Bay	26 January

3. CEO MEETINGS OF SIGNIFICANCE – JANUARY/FEBRUARY 2023

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
12 January 2023	Jerramungup	Natural Resource Management	Fitzgerald-Stirling South Coast NRM
17 January 2023	Bremer Bay	Shire of Jerramungup	Site meeting at Bremer Bay Boat Ramp
26 January 2023	Bremer Bay	Shire of Jerramungup	Australia Day event
27 January 2023	Bremer Bay	Shire of Jerramungup	Meeting with President and Deputy President
1 February 2023	Bremer Bay	BBCDC	BBCDC Meeting
3 February 2023	Albany	SCA	SCA Meeting
6 February 2023	Teams		OASG meeting – Ravensthorpe Fire
7 February 2023	Teams		OASG meeting – Ravensthorpe Fire
8 February 2023	Jerramungup	Shire of Jerramungup	Annual Elector's Meeting
9 February 2023	Perth	LG Professionals	LGPro Board Strategic Planning Session and Risk Workshop
10 February 2023	Teams	Dept of Transport	Meeting regarding Bremer Bay Boat Ramp
15 February 2023	Jerramungup	Shire of Jerramungup	WHS Meeting
17 February 2023	Nyabing	WALGA	WALGA Great Southern Zone meeting