

# SHIRE OF JERRAMUNGUP



## MINUTES

### COUNCIL ORDINARY MEETING

21<sup>st</sup> JUNE 2017

**ORDINARY MINUTES – 21<sup>st</sup> JUNE 2017**

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## SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS,  
JERRAMUNGUP ON WEDNESDAY 21<sup>st</sup> JUNE 2017, COMMENCING AT 2:07PM.

### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 2:07pm.

### 2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr J Iffla	Deputy President
Cr W Bailey	Member
Cr C Daniel	Member
Cr Leenhouders	Member
Cr R Parsons	Member
Cr B Trevaskis	Member
Mr B Bailey	Chief Executive Officer
Ms C Solomon	Deputy Chief Executive Officer
Mr C Pursey	Planning Officer
Mr M Flett	Manager Of Works
Ms E Hyde	Executive Assistant
Ms Kiara Leeson	Payroll / Accounts Officer
Mr Mark Weller	Consulting Great Southern
Mr Jarrod King	Boxwood Hill Combined Sports Club

### 3. APOLOGIES

Nil

### 4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

### 5. PUBLIC QUESTION TIME

Nil

### 6. APPLICATIONS FOR LEAVE OF ABSENCE

OC170601 Moved Cr Leenhouders / Seconded Cr Daniel

That Cr Parsons be granted a leave of absence for the July 2017 and August 2017 Ordinary Meetings.

Carried 7-0

## **7. PETITIONS / DEPUTATIONS / PRESENTATIONS**

Mr Weller from Consulting Great Southern and Mr King from Boxwood Hill Football Club presented an overview of the proposed Boxwood Hill clubhouse redevelopment. They explained that the existing structure was built in the 1960's and had experienced a number of major plumbing and structural issues in recent years. The Club has engaged Mr Weller as a consultant to assist with funding applications for the redevelopment process and presented a number of costed options to the Council, focusing on one practical and feasible option. The funding breakdown was explored and a request for future Council contribution will be forthcoming through a CSRFF application.

Cr Daniel made a suggestion to relocate the Universal Access Toilets (UAT) to improve access. Mr King thanked Cr Daniel for her input and confirmed that the plans were conceptual at this stage to allow costings to be developed on a square metre basis and that there was plenty of flexibility around floor plans and layouts moving forward.

Cr Daniel queried whether the structure would have any electrical wiring issues given its age. Mr King confirmed that these issues had been addressed during the new kitchen fitout and lighting installation at the hockey oval.

Mr Bailey queried whether the feasibility study had addressed the future of the Ongerup Football Association (OFA). Mr Weller and Mr King noted that while the OFA had recently seen a decrease in club numbers they were confident that the Boxwood Hill Sports Club was a resilient community and had enough catchment areas to retain and build on their current membership numbers.

Mr Bailey suggested that they include statistics and demographics with their feasibility study to address concerns from the Department of Sport and Recreation. Mr Weller thanked Mr Bailey for this recommendation and confirmed that he would consider this moving forward.

Cr Parsons commented that the Boxwood Hill Sports Club is clearly a successful organisation at the moment however the nearby Boxwood Hill Golf Club was having difficulty maintaining its membership. He queried whether this could affect the sustainability of the project. Mr King acknowledged this point but stated that club was in a strong financial position and believed that they had a big enough catchment area where they could continue as a sustainable sporting club.

The Councillors were impressed with the level of planning and thought which has been put into the project to date and look forward to seeing the full application in due course.

Mr King and Mr Weller thanked the Councillors for their time and valued input.

Mr Bailey left the room at 2:36pm

Mr King and Mr Weller left the room at 2:37pm

Mr Bailey returned to the room at 2:38pm

**8. DECLARATIONS OF FINANCIAL INTEREST**

Cr Iffla declared a Financial and Proximity Interest in item 10.3.1 - Proposed Land Exchange - Lot 1485 Meechi Road & Lot 151 Swamp Road, Gairdner. The nature of the interest is that is that she owns one of the affected properties and would benefit from cheaper freight should the road be granted RAV network approval.

Mr Bailey declared an impartiality interest in item 10.4.2 - Administration Policy 8 - Human Resources. The nature of the interest is that components of the Policy may have an impact on his remuneration and benefits.

**9. CONFIRMATION OF MINUTES**

**9.1** Ordinary Council Meeting held 17<sup>th</sup> May 2017

**OC170602 Moved Cr Daniel / Seconded Cr Bailey**

**That the Minutes of the Ordinary Council Meeting held 17<sup>th</sup> May 2017 be confirmed.**

**Carried 7-0**

**WORKS**

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<b>SUBMISSION TO:</b>	<b>Works</b>
<b>AGENDA REFERENCE:</b>	10.1.1
<b>SUBJECT:</b>	Works Report
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	
<b>AUTHOR:</b>	Murray Flett
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	12 <sup>th</sup> June 2017

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## **ATTACHMENT**

Attachment 10.1.1(a) - Jerramungup, Bremer Bay & rural road maintenance report  
Attachment 10.1.1(b) - Road construction program schedule

## **ROAD CONSTRUCTION**

The Construction crew have commenced reinstatement works on the Swamp Road flood crossings. These works will include cement stabilisation of the base course layer which will reduce longitudinal scouring of the pavement with any future flood events. These works will also include upgrades to the existing off road drains through private property which will channel the water away from the roadside drains more efficiently and reduce scouring.

The crew has also undertaken gravel sheeting of clay sections on Carney Road which has improved traffic safety on these slippery sections. As part of our commitment to improving safety on all bus routes, gravel sheeting clay sections will continue over the coming years as part of our maintenance schedule.

Western Stabilisers have been undertaking cement stabilisation of pavement failures on Gairdner South, Devils Creek and Needilup North Roads prior to sealing works which will commence later in the year. These works will enhance ride-ability of these roads and enhance traffic safety.

Completion of the Bremer Bay Town Centre works has been held up as a result of the insufficient depth of a Telstra cable at the intersection of Mary Street which will be relocated shortly. The cable has now been lowered and the project is due for completion in the coming weeks.

Focus is still on obtaining appropriate approvals to undertake future works, in the interim, work practices have been amended to adhere to DER (Department of Environment and Regulation) requirements until appropriate approvals are obtained.

Attached is the completed 2016 / 2017 construction program

## **ROAD MAINTENANCE**

The roadside spraying program has commenced to restrict weed infestations within the road reserve.

Routine Maintenance grading and gravel patching is continuing on roads in both the Bremer Bay and Jerramungup areas with emphasis on patching all the blowouts prior to the wet weather onset.

The crew are still focused on clearing of back-slopes especially on bends and intersections to improve sight distances for the road user.

## **TOWN SERVICES**

The town services team in conjunction with a local contractor have installed a concrete footpath along Coral Sea Road which will greatly benefit pedestrian movements along this section.

The team have been kept busy on weed eradication in both towns which has been a great effort by those involved. They are also undertaking maintenance of the parks and gardens in Jerramungup and Bremer Bay.

## **STATUTORY REQUIREMENTS**

Nil

## **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

**Aspiration 3.4:** To lobby, advocate for and deliver a first class transport and telecommunications network.

## **FINANCIAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **WORKFORCE IMPLICATIONS**

This report provides an overview of the outside workforce operations for the month.



**VOTING REQUIREMENTS**

Simple Majority

**COMMENTS**

Nil

**RECOMMENDATION**

That Council adopt the May works report.

**OC170603 Moved Cr Bailey / Seconded Cr Iffla**

**That Council adopt the May works report.**

**Carried 7-0**

# **FINANCE**

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<b>SUBMISSION TO:</b>	<b>Finance</b>
<b>AGENDA REFERENCE:</b>	10.2.1
<b>SUBJECT:</b>	Accounts Payable
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>NAME OF APPLICANT:</b>	
<b>AUTHOR:</b>	Kiara Leeson
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	1 <sup>st</sup> June 2017

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### **ATTACHMENT**

Attachment 10.2.1(a) - List of Accounts Paid to 31<sup>st</sup> May 2017  
Attachment 10.2.1(b) - Credit Card Statement 18/04/2017 – 18/05/2017

### **BACKGROUND**

<b>FUND</b>	<b>VOUCHERS</b>	<b>AMOUNTS</b>
<b>Municipal Account</b>		
Last Cheque Used	28110	
	EFT 13341 – 13355	\$ 107,512.82
	EFT 13359 – 13386	\$ 668,436.06
	EFT 13388 – 13459	\$ 218,407.39
	Cheque 28111 – 28111	\$ 1600.07
	Cheque 28112 – 28112	Printing Error
	Cheque 28113 – 28119	\$ 14,179.02
	Direct Deposit	\$ 37,098.72
<b>Municipal Account Total</b>		<b>\$ 1,047,234.08</b>
<b>Trust Account</b>		
	EFT 13356 – 13358	\$ 39,519.00
	EFT 13387 – 13387	\$ 20.00
<b>Trust Account Total</b>		<b>\$ 39,539.00</b>
<b><u>Grand Total</u></b>		<b><u>\$ 1,086,773.08</u></b>

## **CERTIFICATE**

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

## **VOTING REQUIREMENTS**

Simple Majority.

## **RECOMMENDATION**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a) The List of Accounts Paid to 31<sup>st</sup> May 2017 as detailed in Attachment 10.2.1(a); and
- b) The Credit Card Statement for 18/04/2017 – 18/05/2017 as detailed in Attachment 10.2.1(b)

**OC170604 Moved Cr Parsons / Seconded Cr Daniel**

**That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;**

- a) The List of Accounts Paid to 31<sup>st</sup> May 2017 as detailed in Attachment 10.2.1(a); and**
- b) The Credit Card Statement for 18/04/2017 – 18/05/2017 as detailed in Attachment 10.2.1(b)**

**Carried 7-0**

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Shire of Jerramungup  
Accounts Payable Report

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10.2.1 (a)

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13341	02/05/2017	TRUCKLINE	JP008 - Aftermarket Repair Kit Ringfeder	1		379.11
INV 5936284	27/04/2017	TRUCKLINE	JP008 - Aftermarket Repair Kit Ringfeder		379.11	
EFT13342	02/05/2017	DEVELOPMENT CARTOGRAPHICS	Mapping for Local Planning Strategy Amendments	1		44.00
INV 3636	22/02/2017	DEVELOPMENT CARTOGRAPHICS			44.00	
EFT13343	02/05/2017	BREMER BAY LANDSCAPE	LAWN MOWING BREMER BAY 21/11/2016 - 05/04/2017	1		1,100.00
INV 0918	06/04/2017	BREMER BAY LANDSCAPE	LAWN MOWING BREMER BAY 21/11/2016 - 05/04/2017		1,100.00	
EFT13344	02/05/2017	BREMER PRODUCE	CONTRACT CLEANING SERVICES BREMER BAY	1		14,401.00
INV 66	30/04/2017	BREMER PRODUCE	CONTRACT CLEANING SERVICES BREMER BAY		14,401.00	
EFT13345	02/05/2017	DROP IN MECH	Side tipper - JP70078 Wheel & brake repairs	1		1,848.00
INV INV-028529/04/2017		DROP IN MECH	Post Hole Digger - new on/off switch fitted.		88.00	
INV INV-027925/04/2017		DROP IN MECH	Side tipper JP70078 - remove grease caps, change over meters		88.00	
INV INV-028630/04/2017		DROP IN MECH	Side tipper - JP70078 Wheel & brake repairs		1,672.00	
EFT13346	02/05/2017	SHIRE OF RAVENSTHORPE	COMMUNITY EMERGENCY SERVICES OFFICER	1		5,167.20
INV 2236	19/04/2017	SHIRE OF RAVENSTHORPE	CONTRIBUTION - QUARTER 3 - 2016/2017		5,167.20	
EFT13347	02/05/2017	WOOD AND GRIEVE ENGINEERS	WELLSTEAD RD SHARED PATH - PHASE 1 - CONCEPT DESIGN & DRAWING	1		2,062.50
INV 204796	20/12/2016	WOOD AND GRIEVE ENGINEERS	WELLSTEAD RD SHARED PATH - PHASE 1 - CONCEPT DESIGN & DRAWING		2,062.50	
EFT13348	02/05/2017	BREMER BAY EARTHMOVING CONTRACTORS	Rock stockpiling as per Department of Transport Specification - Fisheries Beach Marina - 70% CLAIM	1		75,855.78
INV 1852	24/04/2017	BREMER BAY EARTHMOVING CONTRACTORS	Rock stockpiling as per Department of Transport Specification - Fisheries Beach Marina - 70% CLAIM		75,855.78	
EFT13349	02/05/2017	EASTERN GREAT SOUTHERN PETROLEUM	2600 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 27/4/2017 - LESS EARLY PAYMENT	1		3,218.07

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1281411	27/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	2600 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 27/4/2017 - LESS EARLY PAYMENT		3,218.07	
EFT13350	02/05/2017	G & M DETERGENTS	JUMBO ROLLS & TOILET BLOCKS	1	238.00	
INV 23288	27/04/2017	G & M DETERGENTS	JUMBO ROLLS & TOILET BLOCKS		238.00	
EFT13351	02/05/2017	SUNNY SIGN COMPANY PTY LTD	3 X Rural Street Number Sign	1	42.27	
INV 358143	26/04/2017	SUNNY SIGN COMPANY PTY LTD	3 X Rural Street Number Sign		42.27	
EFT13352	02/05/2017	JERRAMUNGUP B&B & CATERING	2017 Anzac Day Catering - Breakfast Fruit Platters	1	50.00	
INV 390380	25/04/2017	JERRAMUNGUP B&B & CATERING	2017 Anzac Day Catering - Breakfast Fruit Platters		50.00	
EFT13353	04/05/2017	CHILD SUPPORT	Payroll deductions	1	166.89	
INV DEDUCT03/05/2017		CHILD SUPPORT	Payroll deductions		166.89	
EFT13354	11/05/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 26/4 - 9/5	1	2,100.00	
INV 1275	09/05/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 26/4 - 9/5		2,100.00	
EFT13355	11/05/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 21/4 - 3/5 - 28 HRS @ \$30 / HR	1	840.00	
INV 0258	03/05/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 21/4 - 3/5 - 28 HRS @ \$30 / HR		840.00	
EFT13356	11/05/2017	HEATHER BOLSTAD	Heather Bolstad - SWIMMING POOL KEY BOND REIMBURSEMENT	2	20.00	
INV T53	10/05/2017	HEATHER BOLSTAD	Heather Bolstad - SWIMMING POOL KEY BOND REIMBURSEMENT	2	20.00	
EFT13357	11/05/2017	K & O (DANG) WARD	DANG WARD - SWIMMING POOL KEY BOND REIMBURSEMENT	2	20.00	
INV T53	11/05/2017	K & O (DANG) WARD	DANG WARD - SWIMMING POOL KEY BOND REIMBURSEMENT	2	20.00	
EFT13358	11/05/2017	SHIRE OF RAVENSTHORPE	REIMBURSEMENTS - RECOUP OF GRANT MONIES FOR THE REGIONAL LANDFILL	2	39,479.00	
INV 2250	05/05/2017	SHIRE OF RAVENSTHORPE	REIMBURSEMENTS - RECOUP OF GRANT MONIES FOR THE REGIONAL LANDFILL		39,479.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13359	12/05/2017	DEVELOPMENT CARTOGRAPHICS	Mapping amendments to strategy	1		44.00
INV 3694	26/04/2017	DEVELOPMENT CARTOGRAPHICS	Mapping amendments to strategy		44.00	
EFT13360	12/05/2017	MOTEL LE GRANDE	Accommodation Steve Elson for TAFE Training TAE40110 - 3-4/05/2017	1		230.00
INV 38112	05/05/2017	MOTEL LE GRANDE	Accommodation Steve Elson for TAFE Training TAE40110 - 3-4/05/2017		230.00	
EFT13361	12/05/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE	1		85.00
INV 22334	02/05/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE		85.00	
EFT13362	12/05/2017	FIRST HEALTH SERVICES	SERVICE FEE FOR MAY 2017, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE	1		13,845.57
INV 0000795902/05/2017		FIRST HEALTH SERVICES	SERVICE FEE FOR MAY 2017, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE		13,845.57	
EFT13363	12/05/2017	DROP IN MECH	JP0019 - John Deere Loader - Replace damaged valve on auto greaser	1		1,541.76
INV INV-028804/05/2017		DROP IN MECH	Service on JP0016 Toyota Hilux Ute & Side Tipper JP3914 - Repairs to tail and brake light wires		440.00	
INV INV-028904/05/2017		DROP IN MECH	JP0019 - John Deere Loader - Replace damaged valve on auto greaser		1,101.76	
EFT13364	12/05/2017	JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	Truck JP006 - repairs to lights	1		346.50
INV 0000021019/04/2017		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	Truck JP006 - repairs to lights		346.50	
EFT13365	12/05/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	BIN RENTAL APRIL 2017	1		16,653.25
INV 9746184 30/04/2017		CLEANAWAY WASTE MANAGEMENT LIMITED	APRIL 2017 - REFUSE MONTHLY COLLECTIONS - 2436 BINS		4,919.73	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9743779	30/04/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	BIN RENTAL APRIL 2017		5,804.64	
INV 9746186	30/04/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	APRIL 2017 - ADDITIONAL MONTH SERVICE		736.31	
INV 9746185	30/04/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	APRIL 2017 - RECYCLE MONTHLY COLLECTIONS - 1216 BINS		5,192.57	
EFT13366	12/05/2017	RIVERHILL CONTRACTING	AGRN743 - FLOODING WESTERN AUSTRALIA (JANUARY-FEBRUARY 2017) SUPPLY OF PLANT AND LABOUR FOR ROAD REPAIRS FROM STORM DAMAGE	1		177,870.00
INV 0000116130	04/2017	RIVERHILL CONTRACTING	AGRN743 - FLOODING WESTERN AUSTRALIA (JANUARY-FEBRUARY 2017) SUPPLY OF PLANT AND LABOUR FOR ROAD REPAIRS FROM STORM DAMAGE		90,953.50	
INV 0000116030	04/2017	RIVERHILL CONTRACTING	AGRN696 - HEAVY RAINFALL AND ASSOCIATED FLOODING SUPPLY OF PLANT AND LABOUR FOR ROAD REPAIRS FROM STORM DAMAGE		86,916.50	
EFT13367	12/05/2017	R & L CONSTRUCTION	CONSTRUCT CONCRETE FOOTPATH	1		44,777.70
INV 627	09/05/2017	R & L CONSTRUCTION	CONSTRUCT CONCRETE FOOTPATH		44,777.70	
EFT13368	12/05/2017	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF APRIL 2017	1		236.93
INV APRIL2030	04/2017	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF APRIL 2017		236.93	
EFT13369	12/05/2017	HJ MACHINING & WELDING	LOADING TREES CARNEY RD - 6 HOURS @ \$140 / HR	1		924.00
INV 2022	25/02/2017	HJ MACHINING & WELDING	LOADING TREES CARNEY RD - 6 HOURS @ \$140 / HR		924.00	
EFT13370	12/05/2017	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF APRIL 2017	1		1,308.94
INV APRIL2030	04/2017	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF APRIL 2017		1,308.94	
EFT13371	12/05/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	APRIL CLEANING	1		1,342.43
INV 0001204902	05/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	APRIL CLEANING		1,282.50	
INV 0001204602	05/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	APRIL PRINTING - EASTER MARKET DISPLAY		18.80	



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0001205002	05/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	APRIL PRINTING		41.13	
EFT13372	12/05/2017	TOBRUK TRADERS	JP0085 - diesel for april	1		560.75
INV 27896	30/04/2017	TOBRUK TRADERS	JP00 - DIESEL APRIL 2017		208.90	
INV 27897	30/04/2017	TOBRUK TRADERS	JP0085 - diesel for april		351.85	
EFT13373	12/05/2017	EASTERN GREAT SOUTHERN PETROLEUM	4200 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT	1		8,276.73
INV 1156093	19/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	5/5/2017 - LESS EARLY PAYMENT		218.48	
INV APRIL2030	04/2017	EASTERN GREAT SOUTHERN PETROLEUM	ENERGREGASE LC2		2,991.96	
INV 1006110	05/05/2017	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER CARDS - FUEL PURCHASED FOR THE MONTH OF APRIL 2017		5,066.29	
EFT13374	12/05/2017	DAVID CAMPBELL TRANSPORT	4200 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT	1		1,122.00
INV INV-805624	04/2017	DAVID CAMPBELL TRANSPORT	5/5/2017 - LESS EARLY PAYMENT		1,122.00	
EFT13375	16/05/2017	TRUCKLINE	HIRE OF SIDE TIPPER, DROP DECK & FRONT END	1		712.17
INV 5902078	04/05/2017	TRUCKLINE	LOADER			
EFT13376	16/05/2017	LANDMARK OPERATIONS LIMITED	HIRE OF SIDE TIPPER, DROP DECK & FRONT END	1		6,555.76
INV 9915750503	04/2017	LANDMARK OPERATIONS LIMITED	LOADER		119.68	
INV 9923582127	04/2017	LANDMARK OPERATIONS LIMITED	JP0019 - DIVIDER BLOCK		91.59	
INV 9923218126	04/2017	LANDMARK OPERATIONS LIMITED	JP0019 - DIVIDER BLOCK		666.86	
INV 9916288404	04/2017	LANDMARK OPERATIONS LIMITED	CROP GLADIATOR 450 110L, NUFA PULSE 5L & BARM		132.28	
INV 9920776219	04/2017	LANDMARK OPERATIONS LIMITED	AMMONIUM SULPHATE 25KG		522.74	
INV 9918104610	04/2017	LANDMARK OPERATIONS LIMITED	SINO ROUNDUP CT BROADACRE 20L AGENCY		726.82	
			CROP GLADIATOR 450 20L			
			BGCC BUILDERS CHOICE FAST 20KG			
			AGNT KRYSTAL CHEM LIQ POOL CHLORINE 20 L & AGNT			
			KRYSTAL CHEM DRUM FEE CHLORINE 20L			
			CROP GLADIATOR 450 110L & OMNS AMMONIUM			
			SULPHATE 25KG			
			CROP GLADIATOR 450 110L, NUFA PULSE 5L & OMNS			
			AMMONIUM SULPHATE 25KG			

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 Accounts Payable Report

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INV 9919925512/04/2017		LANDMARK OPERATIONS LIMITED	CROP GLADIATOR 450 110L, OMNS AMMONIUM SULPHATE 25KG & NUFA PULSE 5L		726.82	
INV 9922252224/04/2017		LANDMARK OPERATIONS LIMITED	CROP GLADIATOR 450 110L & FRTX SPRAY GRADE AMMONIUM SULPHATE 25KG		526.12	
INV 9919932918/04/2017		LANDMARK OPERATIONS LIMITED	CROP GLADIATOR 450 110L, VICT DELUGE 1000 WETTER 20L & OMNS AMMONIUM SULPHATE 25KG		642.20	
INV 9923494327/04/2017		LANDMARK OPERATIONS LIMITED	CROP GLADIATOR 450 110L & FRTX SPRAY GRADE AMMONIUM SULPHATE 25KG		526.12	
INV 9924992330/04/2017		LANDMARK OPERATIONS LIMITED	CROP GLADIATOR 450 110L, NUFA PULSE 5L & BARM AMMONIUM SULPHATE 25KG		735.87	
INV 9923018526/04/2017		LANDMARK OPERATIONS LIMITED	CROP GLADIATOR 450 110L, NUFA PULSE 5L & BARM AMMONIUM SULPHATE 25KG		673.45	
INV 9925061301/05/2017		LANDMARK OPERATIONS LIMITED	CROP GLADIATOR 450 20L, NUFA PULSE 5L, LLAN LIBERATE 20L & BARM AMMONIUM SULPHATE 25KG		465.21	
EFT13377	16/05/2017	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	JP0039 - 250hr Service on Backhoe	1		1,423.65
INV J1CMP2605/05/2017		JCB CONSTRUCTION EQUIPMENT AUSTRALIA	JP0039 - 250hr Service on Backhoe		1,423.65	
EFT13378	16/05/2017	UDLA	Update Concept Design and Complete Detailed Design /Tender	1		7,568.00
INV 05	04/05/2017	UDLA	Update Concept Design and Complete Detailed Design /Tender		7,568.00	
EFT13379	16/05/2017	PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION ADMINISTRATION - CLAIM FOR WORK COMPLETED TO 30TH APRIL 2017	1		7,095.00
INV 0001719501/05/2017		PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION ADMINISTRATION - CLAIM FOR WORK COMPLETED TO 30TH APRIL 2017		7,095.00	
EFT13380	16/05/2017	BROONS HIRE (S-A) PTY LTD	6 x Bushes & FREIGHT	1		538.16
INV S6652	02/05/2017	BROONS HIRE (S-A) PTY LTD	6 x Bushes & FREIGHT		538.16	
EFT13381	16/05/2017	WCP CIVIL PTY LTD	PROGRESS CLAIM 2 - BREMER BAY TOWN CENTER STAGE 2	1		366,178.85

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INV 600704	30/04/2017	WCP CIVIL PTY LTD	Supply and lay 3840m2 of 30mm thick 10mm dense grade black asphalt @ \$25.25		106,656.00	
INV 600703	30/04/2017	WCP CIVIL PTY LTD	Supply materials, plant and labour to install new on-street carparking, reseals, formalise intersection, linemarking and kerbing to Bremer Bay Road.		5,267.24	
INV 600705	30/04/2017	WCP CIVIL PTY LTD	Intersection overlays and kerbing reinstatement - path reinstatement to be requested for asphalt rather than concrete		55,783.20	
INV 600702	30/04/2017	WCP CIVIL PTY LTD	Supply materials, plant and labour to install new on-street carparking, reseals, formalise intersection, linemarking and kerbing to Bremer Bay Road.		16,141.62	
INV 600709	30/04/2017	WCP CIVIL PTY LTD	PROGRESS CLAIM 2 - BREMER BAY TOWN CENTER STAGE 2		182,330.79	
EFT13382	16/05/2017	JERRAMUNGUP ENTERPRISES	JP006 - PARTS	1		501.68
INV 0007224401/04/2017		JERRAMUNGUP ENTERPRISES	ITLV361 - TRAILER PLUG		17.65	
INV 0007226604/04/2017		JERRAMUNGUP ENTERPRISES	JP006 - PARTS		400.93	
INV 0007245920/04/2017		JERRAMUNGUP ENTERPRISES	TUBING & PLASTIC FUEL CAN 10LT		49.60	
INV 0007246921/04/2017		JERRAMUNGUP ENTERPRISES	JP008 - BLITZ CLEANER & GLOBE		33.50	
EFT13383	16/05/2017	CJD EQUIPMENT PTY LTD	Volvo Maintenance Loader - Fitting V11305199	1		64.48
INV 1508755	13/04/2017	CJD EQUIPMENT PTY LTD	Volvo Maintenance Loader - Fitting V11305199		64.48	
EFT13384	16/05/2017	FULTON HOGAN INDUSTRIES PTY LTD	1 Pallet EZ Street Cold Asphalt	1		1,795.20
INV 1056223003/05/2017		FULTON HOGAN INDUSTRIES PTY LTD	1 Pallet EZ Street Cold Asphalt		1,795.20	
EFT13385	16/05/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	4000hr Grader Service	1		6,724.25
INV IS50210103/05/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	2500hr Grader Service		1,436.86	
INV IS50210103/05/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	4000hr Grader Service		5,287.39	
EFT13386	16/05/2017	BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - APRIL2017 - LESS COLLECTION FEE	1		113.30

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INV APRIL20	30/04/2017	BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - APRIL2017 - LESS COLLECTION FEE		113.30	
EFT13387	16/05/2017	VICKI THOMSON	VICKI THOMSON - POOL KEY BOND REIMBURSEMENT	2		20.00
INV T53	15/05/2017	VICKI THOMSON	VICKI THOMSON - POOL KEY BOND REIMBURSEMENT	2	20.00	
EFT13388	16/05/2017	MCLEODS BARRISTERS AND SOLICITORS	RATE RECOVERY - A1601978	1		5,410.40
INV 97538	28/04/2017	MCLEODS BARRISTERS AND SOLICITORS	RATE RECOVERY - A70166		2,024.50	
INV 97541	28/04/2017	MCLEODS BARRISTERS AND SOLICITORS	RATE RECOVERY - A1601978		2,809.81	
INV 97481	28/04/2017	MCLEODS BARRISTERS AND SOLICITORS	RATES EXEMPTION -		576.09	
EFT13389	16/05/2017	TRUCKLINE	JP0019 - LINCOLN BLANKING PLUG	1		31.68
INV 5932477	12/05/2017	TRUCKLINE	JP0019 - LINCOLN BLANKING PLUG		31.68	
EFT13390	16/05/2017	ITVISION	RATES SERVICES - APRIL 2017	1		1,947.00
INV 27856	30/04/2017	ITVISION	RATES SERVICES - APRIL 2017		1,947.00	
EFT13391	16/05/2017	EVERTRANS	Trailer JP70078 - assorted repairs including RAM bottom bearings, Rebuild cylinder pin, Repair Swivel eyes on RAMS, door hinges, clean skid plate.	1		3,170.20
INV 125136	30/03/2017	EVERTRANS	Trailer JP70078 - assorted repairs including RAM bottom bearings, Rebuild cylinder pin, Repair Swivel eyes on RAMS, door hinges, clean skid plate.		3,170.20	
EFT13392	16/05/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH K/MINOLTA C554E COPIER	1		1,477.90
INV 030664	27/04/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH K/MINOLTA C554E COPIER		1,477.90	
EFT13393	16/05/2017	DROP IN MECH	Tipper JP009 - Service	1		924.00
INV INV-029104/05/2017		DROP IN MECH	Tipper JP009 - Service		484.00	
INV INV-029208/05/2017		DROP IN MECH	JP005 - SERVICE & ASSESS CBH DAM PUMP		440.00	
EFT13394	16/05/2017	JERRAMUNGUP TRANSPORT	Standpipe water refund acct 9007791133	1		22.96

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INV INV-814803	05/2017	JERRAMUNGUP TRANSPORT	Standpipe water refund acct 9007791133		22.96	
EFT13395	16/05/2017	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE - SCHEDULE NO: G 2017/2 - 11/02 - 24/03/2017	1		115.25
INV 329751-1	01/04/2017	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE - SCHEDULE NO: G 2017/2 - 11/02 - 24/03/2017		115.25	
EFT13396	16/05/2017	JERRAMUNGUP ENTERPRISES	GARDEN TRAILER - METAL PLUG, LABOUR & D SHACKLE	1		374.28
INV 00072388	13/04/2017	JERRAMUNGUP ENTERPRISES	DRILL SINGLE PACK X 3		15.83	
INV 00072520	26/04/2017	JERRAMUNGUP ENTERPRISES	JP003 - UNC BOLT & HEX NUT		12.24	
INV 00072531	27/04/2017	JERRAMUNGUP ENTERPRISES	JP70078/79 - AIR FITTING		37.56	
INV 00072528	26/04/2017	JERRAMUNGUP ENTERPRISES	GARDEN TRAILER - METAL PLUG, LABOUR & D SHACKLE		211.12	
INV 00072570	27/04/2017	JERRAMUNGUP ENTERPRISES	CORAL SEA RD - ROAD MARKER PAINT		35.00	
INV 00072543	27/04/2017	JERRAMUNGUP ENTERPRISES	JP70078/79 - HOSE CLAMP		13.08	
INV 00072260	04/2017	JERRAMUNGUP ENTERPRISES	JP006 - CRC GLASS CLEANER		17.85	
INV 00072354	10/04/2017	JERRAMUNGUP ENTERPRISES	JP006 - HAMMER BALL PEIN		31.60	
EFT13397	16/05/2017	KLEENHEAT GAS - ACC 602368	45KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE APR-2018 YR	1		227.70
INV 4048565	01/04/2017	KLEENHEAT GAS - ACC 602368	45KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE APR-2018 YR		75.90	
INV 4048566	01/04/2017	KLEENHEAT GAS - ACC 602368	45KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE APR-2018 YR		75.90	
INV 4048567	01/04/2017	KLEENHEAT GAS - ACC 602368	45KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE APR-2018 YR		75.90	
EFT13398	16/05/2017	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - APRIL 2017	1		77.00
INV APRIL20	30/04/2017	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - APRIL 2017		77.00	
EFT13399	16/05/2017	JASON SIGNMAKERS	Deg Exercise Area SIGNS & No Motorcycle SIGNS	1		259.16
INV 177771	28/04/2017	JASON SIGNMAKERS	Deg Exercise Area SIGNS & No Motorcycle SIGNS		259.16	

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EFT13400	16/05/2017	BOC GASES	R400C Oxygen Medical C Size - 29/3/17 - 27/4/17	1		5.78
INV 5005395028/04/2017		BOC GASES	R400C Oxygen Medical C Size - 29/3/17 - 27/4/17		5.78	
EFT13401	16/05/2017	TOBRUK TRADERS	Admin Stationary Supplies - March 2017	1		450.75
INV 27853	30/04/2017	TOBRUK TRADERS	Admin Stationary Supplies - March 2017		450.75	
EFT13402	16/05/2017	EASTERN GREAT SOUTHERN PETROLEUM	4200 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 12/05/2017 - LESS EARLY PAYMENT	1		5,014.09
INV I281428	12/05/2017	EASTERN GREAT SOUTHERN PETROLEUM	4200 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 12/05/2017 - LESS EARLY PAYMENT		5,014.09	
EFT13403	16/05/2017	TOLL IPEC	FREIGHT - BEST OFFICE & SUNNY SIGNS	1		49.31
INV 0276	28/04/2017	TOLL IPEC	FREIGHT - BEST OFFICE & SUNNY SIGNS		49.31	
EFT13404	16/05/2017	ALEX BURNS & CO	JP008 Prime Mover - repairs to computer	1		548.94
INV 0002259910/05/2017		ALEX BURNS & CO	JP006 Fuel cap & delivery		115.13	
INV 0002261310/05/2017		ALEX BURNS & CO	JP008 Prime Mover - repairs to computer		433.81	
EFT13405	16/05/2017	DAVID CAMPBELL TRANSPORT	JP006 - Check door windows & replace door switch	1		339.02
INV INV-815004/05/2017		DAVID CAMPBELL TRANSPORT	JP006 - Check door windows & replace door switch		339.02	
EFT13406	16/05/2017	H & H ARCHITECTS	PROPOSAL FOR THE MASTER PLAN & DESIGN FOR A NEW COMMUNITY CENTRE AT BREMER BAY - BRIEFING	1		1,980.00
INV 0000447309/05/2017		H & H ARCHITECTS	PROPOSAL FOR THE MASTER PLAN & DESIGN FOR A NEW COMMUNITY CENTRE AT BREMER BAY - BRIEFING		1,980.00	
EFT13407	16/05/2017	CHADSON ENGINEERING PTY. LTD.	Chemical water sampling kit "Pooltest6"	1		770.00
INV A00714812/05/2017		CHADSON ENGINEERING PTY. LTD.	Chemical water sampling kit "Pooltest6"		770.00	
EFT13408	16/05/2017	AUSTRALIA POST	BULK MONTHLY POSTAGE APRIL 2017	1		247.36
INV 1006381503/05/2017		AUSTRALIA POST	BULK MONTHLY POSTAGE APRIL 2017		247.36	
EFT13409	16/05/2017	SOUTHERN TOOL & FASTENER CO	3 x chainsaw Chains & files	1		123.00

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INV 1104390212/05/2017		SOUTHERN TOOL & FASTENER CO	3 x chainsaw Chains & files		123.00	
EFT13410	16/05/2017	CITY OF ALBANY	BUILDING SURVEYING - 4/5/2017	1		220.00
INV 74543	08/05/2017	CITY OF ALBANY	BUILDING SURVEYING - 4/5/2017		220.00	
EFT13411	16/05/2017	JERRAMUNGUP NETBALL CLUB	KIDSPORT	1		585.00
INV K50099510/05/2017		JERRAMUNGUP NETBALL CLUB	KIDSPORT		585.00	
EFT13412	16/05/2017	DAVID CAMPBELL TRANSPORT	Repairs to side tipper/dolly	1		2,057.00
INV INV-814904/05/2017		DAVID CAMPBELL TRANSPORT	Repairs to side tipper/dolly		2,057.00	
EFT13413	18/05/2017	AUSTRALIAN TAXATION OFFICE	2017 FBT return	1		12,081.01
INV FBT 2017/05/2017		AUSTRALIAN TAXATION OFFICE	2017 FBT return		12,081.01	
EFT13414	18/05/2017	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT17/05/2017		CHILD SUPPORT	Payroll deductions		166.89	
EFT13415	22/05/2017	BANKWEST	CREDIT CARD PAYMENT 18/04 - 18/05/2017	1		445.29
INV CCPAY18/05/2017		BANKWEST	CREDIT CARD PAYMENT 18/04 - 18/05/2017		445.29	
EFT13416	23/05/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	AGGREGATE FOR SEALING STABILISED PATCHES	1		7,862.18
INV 7053723016/05/2017		HANSON CONSTRUCTION MATERIALS PTY LTD	10MM SINGLE SIZE AGGREGATE		1,971.41	
INV 7052489811/05/2017		HANSON CONSTRUCTION MATERIALS PTY LTD	AGGREGATE FOR SEALING STABILISED PATCHES		3,940.68	
INV 7055231514/05/2017		HANSON CONSTRUCTION MATERIALS PTY LTD	7-5 MM BLENDED AGGREGATE		1,950.09	
EFT13417	23/05/2017	KEY2CREATIVE	SHIRE OF JERRAMUNGUP WEB HOSTING - 12 MONTHS - FEB2017 - FEB2018	1		528.00
INV 44859	01/05/2017	KEY2CREATIVE	SHIRE OF JERRAMUNGUP WEB HOSTING - 12 MONTHS - FEB2017 - FEB2018		528.00	

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EFT13418	23/05/2017	BRUCE PITTARD	LAYOUT DRAWINGS AND SITE PLAN FOR PROPOSED RENOVATIONS TO ABLUTION BLOCK AT PAPERBARKS	1		990.00
INV 12896	22/05/2017	BRUCE PITTARD	LAYOUT DRAWINGS AND SITE PLAN FOR PROPOSED RENOVATIONS TO ABLUTION BLOCK AT PAPERBARKS		990.00	
EFT13419	23/05/2017	CR CAROLYN DANIEL	COUNCILLOR TRAVEL REIMBURSEMENT - 881KM @ \$0.75 /KM	1		660.75
INV RCT17.0517	05/2017	CR CAROLYN DANIEL	COUNCILLOR TRAVEL REIMBURSEMENT - 881KM @ \$0.75 /KM		660.75	
EFT13420	23/05/2017	HEWER CONSULTING SERVICES	AGRN 696 - HEAVY RAINFALL AND ASSOCIATED FLOODING IN THE SOUTH WEST (18-21 JAN 2016)	1		10,672.94
INV 1315	02/05/2017	HEWER CONSULTING SERVICES	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017)		3,648.89	
INV 1311	02/05/2017	HEWER CONSULTING SERVICES	AGRN 696 - HEAVY RAINFALL AND ASSOCIATED FLOODING IN THE SOUTH WEST (18-21 JAN 2016)		7,024.05	
EFT13421	23/05/2017	CLASSIC FUNDING GROUP	EXCESS USAGE	1		14.31
INV 030980	18/05/2017	CLASSIC FUNDING GROUP	EXCESS USAGE		14.31	
EFT13422	23/05/2017	EXTERIA STREET & PARK OUTFITTERS	7 x Parkway Seats @ \$1187 each - 5 for Jerramungup & 2 for Bremer Bay	1		9,139.90
INV 00006870	18/05/2017	EXTERIA STREET & PARK OUTFITTERS	7 x Parkway Seats @ \$1187 each - 5 for Jerramungup & 2 for Bremer Bay		9,139.90	
EFT13423	23/05/2017	DAVE'S TREE SERVICE	Maintenance of Trees in Bremer Bay and Jerramungup	1		11,440.00
INV L326	23/05/2017	DAVE'S TREE SERVICE	Maintenance of Trees in Bremer Bay and Jerramungup		11,440.00	
EFT13424	23/05/2017	OCEANSIDE PLUMBING AND GAS	Install downpipe at front entry of doctors house	1		326.85
INV 00000100	16/05/2017	OCEANSIDE PLUMBING AND GAS	Install downpipe at front entry of doctors house		326.85	
EFT13425	23/05/2017	SATELLITE TELEVISION & RADIO AUSTRALIA PTY LTD	COMS/RADIO TRANSMITTER SITE MAINTENANCE - BREMER BAY & GAIRDNER	1		1,633.50
INV INV-431E19	05/2017	SATELLITE TELEVISION & RADIO AUSTRALIA PTY LTD	COMS/RADIO TRANSMITTER SITE MAINTENANCE - BREMER BAY & GAIRDNER		1,633.50	
EFT13426	23/05/2017	AURORA ENVIRONMENTAL	Third invoice (April 2017) for Coastal Management Plan review	1		13,641.01



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INV 20824	05/05/2017	AURA ENVIRONMENTAL	Third invoice (April 2017) for Coastal Management Plan review		13,641.01	
EFT13427	23/05/2017	GAIA CIVIL	AGRN696 - HEAVY RAINFALL & ASSOCIATED FLOODING	1		61,846.40
INV 49	31/03/2017	GAIA CIVIL	AGRN696 - HEAVY RAINFALL & ASSOCIATED FLOODING			61,846.40
EFT13428	23/05/2017	BROCK DAWSON	APPLICATION FOR FINANCIAL ASSISTANCE SPORT AND RECREATION GRANTS - TENNIS	1		500.00
INV GRANT422/05/2017		BROCK DAWSON	APPLICATION FOR FINANCIAL ASSISTANCE SPORT AND RECREATION GRANTS - TENNIS		500.00	
EFT13429	23/05/2017	HEMPFIELD SMALL MOTORS	ROCKET GASKIT & HEAD GASKIT	1		37.65
INV 0005556323/05/2017		HEMPFIELD SMALL MOTORS	ROCKET GASKIT & HEAD GASKIT		37.65	
EFT13430	23/05/2017	OZRUSS TRADING CO	JP0015 - 2x tyres replacement and disposal	1		616.00
INV 2017	30/04/2017	OZRUSS TRADING CO	JP0015 - 2x tyres replacement and disposal		616.00	
EFT13431	23/05/2017	JERRAMUNGUP TRANSPORT	Freight Jason Signmakers	1		107.80
INV INV-821015/05/2017		JERRAMUNGUP TRANSPORT	Freight Jason Signmakers		107.80	
EFT13432	23/05/2017	LANDGATE	RURAL UV GENERAL REVALUATIONS 2016/2017	1		6,642.70
INV 330335-10/05/2017		LANDGATE	RURAL UV GENERAL REVALUATIONS 2016/2017		6,642.70	
EFT13433	23/05/2017	HASSELL DISTRICT TRADERS	16 x 1 TONNE BULKER BAGS OF CEMENT FOR STABILISING FLOODWAYS	1		6,976.00
INV 1005694423/05/2017		HASSELL DISTRICT TRADERS	16 x 1 TONNE BULKER BAGS OF CEMENT FOR STABILISING FLOODWAYS		6,976.00	
EFT13434	23/05/2017	SOUTHERN TOOL & FASTENER CO	Chainsaw Repairs & new chain	1		177.18
INV 1104395719/05/2017		SOUTHERN TOOL & FASTENER CO	Chainsaw Repairs & new chain		177.18	
EFT13435	23/05/2017	JERRAMUNGUP SPORTS CLUB INC	POWER CHARGES FOR JERRAMUNGUP ENTERTAINMENT CENTRE	1		1,086.62
INV 0000104922/05/2017		JERRAMUNGUP SPORTS CLUB INC	POWER CHARGES FOR JERRAMUNGUP ENTERTAINMENT CENTRE		1,086.62	

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EFT13436	23/05/2017	BAMLEY PTY LTD	Pest spray for spiders and flies for 12 houses and other properties (halls, admin, telecentres, depots, toilets, entertainment centre)	1	2,943.60	2,943.60
INV 000605115/05/2017		BAMLEY PTY LTD	Pest spray for spiders and flies for 12 houses and other properties (halls, admin, telecentres, depots, toilets, entertainment centre)		2,943.60	
EFT13437	23/05/2017	ALBANY TOYOTA	1E2I304 - SERVICE	1	493.42	493.42
INV JCI4024511/05/2017		ALBANY TOYOTA	1E2I304 - SERVICE		493.42	
EFT13438	23/05/2017	BREMER BAY EARTHMOVING CONTRACTORS	Slashing/mulching around power lines from Derrick Street to Entertainment Centre	1	4,070.00	4,070.00
INV 1858	17/05/2017	BREMER BAY EARTHMOVING CONTRACTORS	Slashing/mulching around power lines from Derrick Street to Entertainment Centre		4,070.00	
EFT13439	23/05/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 5/5 - 17/5 - 28 HRS @ \$30/HR	1	840.00	840.00
INV 0259	17/05/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 5/5 - 17/5 - 28 HRS @ \$30/HR		840.00	
EFT13440	23/05/2017	CITY OF ALBANY	CERTIFICATE OF DESIGN COMPLIANCE FEE 161397 - LOT 130 BREMER BAY ROAD	1	190.00	190.00
INV 74554	11/05/2017	CITY OF ALBANY	CERTIFICATE OF DESIGN COMPLIANCE FEE 161397 - LOT 130 BREMER BAY ROAD		190.00	
EFT13441	23/05/2017	EASTERN GREAT SOUTHERN PETROLEUM	3300 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 18/05/2017 - LESS EARLY PAYMENT	1	3,939.64	3,939.64
INV 1006139	18/05/2017	EASTERN GREAT SOUTHERN PETROLEUM	3300 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 18/05/2017 - LESS EARLY PAYMENT		3,939.64	
EFT13442	23/05/2017	PRE-EMPTIVE STRIKE	Design and layout of information Bay Signage as per quote 15/6/2016 (quoted \$1800 +GST but spent less time so have adjusted invoice amount accordingly)	1	1,650.00	1,650.00
INV 0009122910/05/2017		PRE-EMPTIVE STRIKE	Design and layout of information Bay Signage as per quote 15/6/2016 (quoted \$1800 +GST but spent less time so have adjusted invoice amount accordingly)		1,650.00	
EFT13443	23/05/2017	ALBANY CITY MOTORS	JP0015 - Package ASM, Mirror, RH	1	172.79	172.79
INV 354546	15/05/2017	ALBANY CITY MOTORS	JP0015 - Package ASM, Mirror, RH		172.79	
EFT13444	23/05/2017	TOLL IPEC	FREIGHT CHADSON	1	12.86	12.86

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INV 0277	12/05/2017	TOLL IPEC	FREIGHT CHADSON		12.86	
EFT13445	23/05/2017	JERRAMUNGUP B&B & CATERING	MAY COUNCIL LUNCH - 19 PEOPLE	1		380.00
INV 390384	17/05/2017	JERRAMUNGUP B&B & CATERING	MAY COUNCIL LUNCH - 19 PEOPLE		380.00	
EFT13446	23/05/2017	BLACKWOODS	Cleaner glass & Laminats (0433 9913), Wipes Lens cleaner (0716 9264), ear plugs with cord CL5 (0537 4744) & Safety Glasses (0789 6354)	1		224.44
INV AAMK4018/05/2017		BLACKWOODS	Cleaner glass & Laminats (0433 9913), Wipes Lens cleaner (0716 9264), ear plugs with cord CL5 (0537 4744) & Safety Glasses (0789 6354)		224.44	
EFT13447	26/05/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT	1		255.00
INV 22420	25/05/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT		255.00	
EFT13448	26/05/2017	STEPHEN CARRICK ARCHITECTS	HERITAGE ADVISORY SERVICE - 1 APRIL - 30 APRIL 2017	1		726.00
INV SCAL25816/05/2017		STEPHEN CARRICK ARCHITECTS	HERITAGE ADVISORY SERVICE - 1 APRIL - 30 APRIL 2017		726.00	
EFT13449	26/05/2017	DROP IN MECH	John Deere Loader JP0019 - repairs to auto greaser	1		1,404.48
INV INV-029819/05/2017		DROP IN MECH	John Deere Loader JP0019 - repairs to auto greaser		1,096.48	
INV INV-029919/05/2017		DROP IN MECH	Dolly JP70079 - repairs to brake booster & Isuzu Giga JP006 - Truck not starting, checking fuel lines & filters for leaks		308.00	
EFT13450	26/05/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH - 14/05 - 23/05/2017	1		2,100.00
INV 1276	23/05/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH - 14/05 - 23/05/2017		2,100.00	
EFT13451	26/05/2017	POOLS SPAS AQUAPONICS	Concrete pool installation at Jerramungup School as per quote 1095 - POOL REPAIRS PAYMENT 1 OF 2 - 75%	1		7,095.00
INV 258	24/05/2017	POOLS SPAS AQUAPONICS	Concrete pool installation at Jerramungup School as per quote 1095 - POOL REPAIRS PAYMENT 1 OF 2 - 75%		7,095.00	
EFT13452	26/05/2017	De Jonge Mechanical Repairs	JP0014 - 70,000km service	1		262.00
INV 27	26/04/2017	De Jonge Mechanical Repairs	JP0014 - 70,000km service		262.00	
EFT13453	26/05/2017	OZRUSS TRADING CO	replace trailer tyre 185x14C	1		97.20

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INV 2036	18/04/2017	OZRUSS TRADING CO	replace trailer tyre 185x14C		51.70	
INV 2033	20/04/2017	OZRUSS TRADING CO	Tyre change		33.00	
INV 1987	28/04/2017	OZRUSS TRADING CO	Halogen PBTS light globe		12.50	
EFT13454	26/05/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2016/17 ESL QUARTER 4 IN ACCORDANCE WITH THE DFES OF WA ACT 1998 PART 6A	1		8,569.70
INV 145102	22/05/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2016/17 ESL QUARTER 4 IN ACCORDANCE WITH THE DFES OF WA ACT 1998 PART 6A		8,569.70	
EFT13455	26/05/2017	SHIRE OF LAKE GRACE	Induction to Local Government - EMP 152 & 162	1		660.00
INV 3834	25/05/2017	SHIRE OF LAKE GRACE	Induction to Local Government - EMP 152 & 162		660.00	
EFT13456	26/05/2017	BREMER BAY RESORT	ACCOMMODATION & MEALS - CITY OF ALBANY Environmental Health Technician	1		385.50
INV 1177-25217/05/2017	26/05/2017	BREMER BAY RESORT	ACCOMMODATION & MEALS - CITY OF ALBANY Environmental Health Technician		385.50	
EFT13457	26/05/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Procurement Services - Bremer Bay Town Centre	1		5,775.00
INV I3065298 23/05/2017	23/05/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Procurement Services - Bremer Bay Town Centre		5,775.00	
EFT13458	26/05/2017	JERRAMUNGUP NETBALL CLUB	KIDSPORT	1		140.00
INV KS0105524/05/2017	26/05/2017	JERRAMUNGUP NETBALL CLUB	KIDSPORT		140.00	
EFT13459	31/05/2017	RYDE BUILDING COMPANY	VERGE BOND REIMBURSEMENT	1		2,000.00
INV T87	31/05/2017	RYDE BUILDING COMPANY	VERGE BOND REIMBURSEMENT	2	2,000.00	
28111	02/05/2017	TELSTRA	MOBILE PHONE CHARGES WORKS DEPARTMENT, PLANNING, EXECUTIVE, RANGER, BRPC & EHO	1		1,600.07
INV 2503813423/04/2017	02/05/2017	TELSTRA	SERVICE & EQUIP RENTAL TO 18/05/2017 ; USAGE CHARGES TO 18/04/2017		82.96	
INV 4566063622/04/2017	02/05/2017	TELSTRA	MOBILE PHONE CHARGES WORKS DEPARTMENT, PLANNING, EXECUTIVE, RANGER, BRPC & EHO		1,517.11	
28113	12/05/2017	TELSTRA	USAGE CHARGES TO 22/04/2017 SERVICE & EQUIP RENTAL TO 22/05/2017	1		697.05

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INV 6335743027	04/2017	TELSTRA	SERVICE & EQUIP RENTAL TO 22/05/2017		37.94	
INV 6336743027	04/2017	TELSTRA	USAGE CHARGES TO 22/04/2017 & SERVICE & EQUIP RENTAL TO 22/05/2017		38.25	
INV 6378724527	04/2017	TELSTRA	USAGE CHARGES TO 22/04/2017 & SERVICE & EQUIP RENTAL TO 22/05/2017		168.54	
INV 6344067727	04/2017	TELSTRA	SERVICE & EQUIP RENTAL TO 22/05/2017		34.95	
INV 0985677627	04/2017	TELSTRA	USAGE CHARGES TO 22/04/2017 SERVICE & EQUIP RENTAL TO 22/05/2017		417.37	
28114	16/05/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		66.62
INV 9007791128	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		66.62	
28115	16/05/2017	SYNERGY	SUPPLY PERIOD 25 MARCH 2017 TO 24 APRIL 2017 STREETLIGHT TARIFF CHARGE - STREETLIGHTS	1		4,279.35
INV 5955088702	05/2017	SYNERGY	SUPPLY PERIOD 25 MARCH 2017 TO 24 APRIL 2017 STREETLIGHT TARIFF CHARGE - STREETLIGHTS		4,279.35	
28116	16/05/2017	TELSTRA	USAGE CHARGES TO 22/04/2017 & SERVICE & EQUIP RENTAL TO 22/05/2017	1		1,130.74
INV 6336244001	05/2017	TELSTRA	USAGE CHARGES TO 22/04/2017 & SERVICE & EQUIP RENTAL TO 22/05/2017		1,034.26	
INV 6273833601	05/2017	TELSTRA	USAGE CHARGES TO 22/04/2017 & SERVICE & EQUIP RENTAL TO 22/05/2017		96.48	
28117	23/05/2017	SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017	1		7,785.20
INV 4765964218	05/2017	SYNERGY	SUPPLY PERIOD FROM 13/03/2017 - 18/05/2017		277.80	
INV 9359309911	05/2017	SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		551.15	
INV 2320256511	05/2017	SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		106.75	
INV 2128644411	05/2017	SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		1,215.60	
INV 9499667011	05/2017	SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		40.45	
INV 9667921211	05/2017	SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		399.00	
INV 1130181111	05/2017	SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		141.35	
INV 8041671111	05/2017	SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		394.75	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2150225011/05/2017		SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		481.85	
INV 7190425111/05/2017		SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		346.85	
INV 1846624511/05/2017		SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		333.55	
INV 9424435511/05/2017		SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		283.85	
INV 2561968911/05/2017		SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		109.65	
INV 5018269211/05/2017		SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		424.40	
INV 2104072512/05/2017		SYNERGY	SUPPLY PERIOD FROM 15/03/2017 - 12/05/2017		55.40	
INV 9647302512/05/2017		SYNERGY	SUPPLY PERIOD FROM 10/03/2017 - 12/05/2017		354.90	
INV 1012409912/05/2017		SYNERGY	SUPPLY PERIOD FROM 10/03/2017 - 12/05/2017		227.90	
INV 9833215512/05/2017		SYNERGY	SUPPLY PERIOD FROM 10/03/2017 - 12/05/2017		1,186.30	
INV 1050032312/05/2017		SYNERGY	SUPPLY PERIOD FROM 03/03/2017 - 12/05/2017		47.90	
INV 8962770112/05/2017		SYNERGY	SUPPLY PERIOD FROM 10/03/2017 - 12/05/2017		35.70	
INV 6599032412/05/2017		SYNERGY	SUPPLY PERIOD FROM 10/03/2017 - 12/05/2017		109.35	
INV 9681607512/05/2017		SYNERGY	SUPPLY PERIOD FROM 10/03/2017 - 12/05/2017		34.80	
INV 3572377112/05/2017		SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 12/05/2017		101.80	
INV 2042033512/05/2017		SYNERGY	SUPPLY PERIOD FROM 10/03/2017 - 12/05/2017		193.95	
INV 9652033115/05/2017		SYNERGY	SUPPLY PERIOD FROM 13/03/2017 - 15/05/2017		122.85	
INV 9068684516/05/2017		SYNERGY	SUPPLY PERIOD FROM 13/03/2017 - 16/05/2017		28.60	
INV 2459401516/05/2017		SYNERGY	SUPPLY PERIOD FROM 16/03/2017 - 16/05/2017		47.50	
INV 5138992311/05/2017		SYNERGY	SUPPLY PERIOD FROM 09/03/2017 - 11/05/2017		40.45	
INV 7040728211/05/2017		SYNERGY	SUPPLY PERIOD FROM 08/03/2017 - 11/05/2017		29.05	
INV 274635011/05/2017		SYNERGY	SUPPLY PERIOD FROM 21/03/2017 - 11/05/2017		61.75	
28118	23/05/2017	TELSTRA	SMS TEXT MESSAGING SERVICE	1		200.64
INV 4566063702/05/2017		TELSTRA	SMS TEXT MESSAGING SERVICE		200.64	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
28119	23/05/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1	19.42	19.42
INV 9007791105/05/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE			
DD15066.1	03/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,018.03
INV SUPER	03/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,243.66	
INV DEDUCT03/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT03/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT03/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	274.54	
INV DEDUCT03/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	412.78	
INV DEDUCT03/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	946.33	
DD15066.2	03/05/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCT03/05/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT03/05/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT03/05/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER	03/05/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD15066.3	03/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT03/05/2017		BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER	03/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD15066.4	03/05/2017	PRIME SUPER	Superannuation contributions	1		548.89
INV DEDUCT03/05/2017		PRIME SUPER	Payroll deductions	1	134.42	
INV SUPER	03/05/2017	PRIME SUPER	Superannuation contributions	1	414.47	
DD15066.5	03/05/2017	AUSTRALIAN SUPER	Superannuation contributions	1		212.84

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	03/05/2017	AUSTRALIAN SUPER	Superannuation contributions	1	212.84	
DD15066.6	03/05/2017	HOSIPLUS SUPERANNUATION FUND	Superannuation contributions	1		116.76
INV SUPER	03/05/2017	HOSIPLUS SUPERANNUATION FUND	Superannuation contributions	1	116.76	
DD15066.7	03/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER	03/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DD15089.1	17/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,113.22
INV SUPER	17/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,313.08	
INV DEDUCT17/05/2017	17/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT17/05/2017	17/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT17/05/2017	17/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	278.98	
INV DEDUCT17/05/2017	17/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	413.43	
INV DEDUCT17/05/2017	17/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	967.01	
DD15089.2	17/05/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCT17/05/2017	17/05/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT17/05/2017	17/05/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT17/05/2017	17/05/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER	17/05/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD15089.3	17/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT17/05/2017	17/05/2017	BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER	17/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15089.4	17/05/2017	PRIME SUPER	Superannuation contributions	1		548.89
INV DEDUCT17/05/2017		PRIME SUPER	Payroll deductions	1	134.42	
INV SUPER 17/05/2017		PRIME SUPER	Superannuation contributions	1	414.47	
DD15089.5	17/05/2017	AUSTRALIAN SUPER	Superannuation contributions	1		212.84
INV SUPER 17/05/2017		AUSTRALIAN SUPER	Superannuation contributions	1	212.84	
DD15089.6	17/05/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		116.76
INV SUPER 17/05/2017		HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	116.76	
DD15089.7	17/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER 17/05/2017		BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DD15100.1	31/05/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,705.13
INV SUPER 31/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,004.84	
INV DEDUCT31/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT31/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT31/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	278.98	
INV DEDUCT31/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	413.43	
INV DEDUCT31/05/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	867.16	
DD15100.2	31/05/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCT31/05/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT31/05/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT31/05/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER 31/05/2017		COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15100.3	31/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT31/05/2017		BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER 31/05/2017		BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD15100.4	31/05/2017	PRIME SUPER	Superannuation contributions	1		548.89
INV DEDUCT31/05/2017		PRIME SUPER	Payroll deductions	1	134.42	
INV SUPER 31/05/2017		PRIME SUPER	Superannuation contributions	1	414.47	
DD15100.5	31/05/2017	AUSTRALIAN SUPER	Superannuation contributions	1		212.84
INV SUPER 31/05/2017		AUSTRALIAN SUPER	Superannuation contributions	1	212.84	
DD15100.6	31/05/2017	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		116.76
INV SUPER 31/05/2017		HSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	116.76	
DD15100.7	31/05/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER 31/05/2017		BT SUPER FOR LIFE	Superannuation contributions	1	234.14	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5532607	1,047,234.08
2	TRUST BANK 0042691	39,539.00
	TOTAL	1,086,773.08

Credit Card Payment 18/04/2017 - 18/05/2017

GLA/JOB No.	GL Description	Amount	Date	Comment	Amount
140500	WESTNET DATA COMMUNICATIONS INJUN	\$309.95	3/05/2017	Westnet Bill	\$1,293.95
			17/05/2017	Survey Monkey - Community Survey	\$30.00
			18/04/2017	Vinyl Interior - Administration Wall Sticker	\$150.00
					<del>\$394.95</del>
PC31/170/600	IP0086 - DEED TOYOTA KLUGER	\$74.24	9/05/2017	Gul Albany	\$74.24
040104	Members Refreshments & Reception Expenses INJUN	\$42.00	24/04/2017	Bremner Bay Resort - Council Refreshments	\$42.00
140507	Training Expenses - Admin INJUN		10/05/2017	Dome Application - Service/Delivery Levels	\$19.10
<b>Total</b>		<b>\$426.19</b>			

SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

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<b>TO:</b>	<b>Finance</b>
<b>AGENDA REFERENCE:</b>	10.2.2
<b>SUBJECT:</b>	Monthly Financial Report
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>AUTHOR:</b>	Charmaine Solomon
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	9 <sup>th</sup> June 2017

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## **SUMMARY**

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

## **ATTACHMENT**

Attachment 10.2.2 - Monthly Financial Report Period Ending 31<sup>st</sup> May 2017

## **BACKGROUND**

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

## **CONSULTATION**

Council financial records.

## **COMMENT**

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

## **STATUTORY REQUIREMENTS**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

## **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

**Aspiration 2.5:** To provide strong civic leadership and governance systems that are open and transparent and ethical.

## **FINANCIAL IMPLICATIONS**

As detailed within the Monthly Financial Report

## **POLICY IMPLICATIONS**

Accounting policies as detailed within the Monthly Financial Report

## **WORKFORCE IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council receive the Monthly Financial Report for the period ending 31<sup>st</sup> May 2017 in accordance with Section 6.4 of the Local Government Act 1995.

**OC170605 Moved Cr Iffla / Seconded Cr Bailey**

**That Council receive the Monthly Financial Report for the period ending 31<sup>st</sup> May 2017 in accordance with Section 6.4 of the Local Government Act 1995.**

**Carried 7-0**

**Shire of Jerramungup**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31st May 2017**

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LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**Shire of Jerramungup**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Nature or Type)**  
**For the Period Ended 31st May 2017**

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	
		\$	\$	\$	\$	%	
<b>Operating Revenues</b>							
Grants, Subsidies and Contributions		2,168,709	2,167,950	1,861,370	(306,580)	(16.5%)	▼
Profit on Asset Disposal	10	66,654	61,094	46,443	(14,651)	(31.5%)	▼
Fees and Charges		744,143	709,054	785,440	76,386	9.7%	
Service Charges		0	0	0	0		
Interest Earnings		61,755	56,595	74,326	17,731	23.9%	▲
Other Revenue		482,000	441,826	342,996	(98,830)	(28.8%)	▼
<b>Total (Excluding Rates)</b>		<b>3,523,261</b>	<b>3,436,519</b>	<b>3,110,575</b>	<b>(325,944)</b>		
<b>Operating Expense</b>							
Employee Costs		(1,872,687)	(1,716,077)	(1,715,833)	244	0.0%	
Materials and Contracts		(2,691,434)	(2,466,420)	(3,127,610)	(661,190)	(21.1%)	▲
Utilities Charges		(159,763)	(146,102)	(155,623)	(9,521)	(6.1%)	
Depreciation (Non-Current Assets)		(1,638,717)	(1,501,929)	(1,759,639)	(257,710)	(14.6%)	▲
Interest Expenses		(42,194)	(38,632)	(29,814)	8,818	29.6%	
Insurance Expenses		(233,928)	(230,384)	(223,973)	6,411	2.9%	
Loss on Asset Disposal	10	(36,074)	(33,066)	(41,060)	(7,994)	(19.5%)	
Other Expenditure		56,352	41,423	88,811	47,388	(53.4%)	▼
<b>Total</b>		<b>(6,618,445)</b>	<b>(6,091,187)</b>	<b>(6,964,742)</b>	<b>(873,556)</b>		
<b>Funding Balance Adjustment</b>							
Add Back Depreciation		1,638,717	1,501,929	1,759,639	257,710	14.6%	▲
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(28,028)	(5,383)	22,645	(420.7%)	
Movement in Provisions Accruals				50,590	50,590		
<b>Net Operating (Ex. Rates)</b>		<b>(1,487,047)</b>	<b>(1,180,767)</b>	<b>(2,049,322)</b>	<b>(868,555)</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	8	1,886,784	1,886,784	824,269	(1,062,515)	(128.9%)	▼
Proceeds from Disposal of Assets	10	295,000	270,417	227,663	(42,754)	(18.8%)	▼
Proceeds from New Debentures		350,000	350,000	350,000	0	0.0%	
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	85,166	(56,504)	(66.3%)	▼
<b>Total</b>		<b>2,673,454</b>	<b>2,648,871</b>	<b>1,487,098</b>	<b>(1,161,773)</b>		
<b>Capital Expenses</b>							
Land and Buildings	10	(237,780)	(217,965)	(151,434)	66,531	43.9%	▼
Plant and Equipment	10	(331,644)	(304,007)	(327,130)	(23,123)	(7.1%)	
Furniture and Equipment	10	(6,600)	(6,050)	(5,712)	338	5.9%	
Infrastructure Assets - Roads	10	(2,915,402)	(2,672,452)	(1,982,195)	690,256	34.8%	▼
Infrastructure Assets - Other	10	(2,191,843)	(2,009,189)	(411,219)	1,597,971	388.6%	▼
Repayment of Debentures		(156,493)	(143,452)	(144,965)	(1,513)	(1.0%)	
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(280,058)	(331,614)	(51,555)	(15.5%)	▲
<b>Total</b>		<b>(6,145,280)</b>	<b>(5,633,173)</b>	<b>(3,354,269)</b>	<b>2,278,904</b>		
<b>Net Capital</b>		<b>(3,471,826)</b>	<b>(2,984,303)</b>	<b>(1,867,171)</b>	<b>1,117,131</b>		
<b>Total Net Operating + Capital</b>		<b>(4,958,873)</b>	<b>(4,165,069)</b>	<b>(3,916,493)</b>	<b>248,577</b>		
Rate Revenue		3,124,811	3,124,811	3,131,804	6,993	0.2%	
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>5,947</b>	<b>799,751</b>	<b>1,028,115</b>	<b>228,365</b>		

**Shire of Jerramungup**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31st May 2017**

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
		\$	\$	\$	\$	%	
<b>Operating Revenues</b>							
Governance		0	0	1,733	1,733	100.0%	
General Purpose Funding		1,330,005	1,322,762	1,344,699	21,937	1.6%	
Law, Order and Public Safety		158,004	157,537	154,791	(2,746)	(1.8%)	
Health		0	0	4,509	4,509	100.0%	
Education and Welfare		1,093	1,001	1,481	480	32.4%	
Housing		132,673	121,561	113,707	(7,854)	(6.9%)	
Community Amenities		396,511	390,142	413,266	23,124	5.6%	
Recreation and Culture		743,567	741,495	100,033	(641,462)	(641.3%)	▼
Transport		1,921,083	1,915,447	1,086,310	(829,137)	(76.3%)	▼
Economic Services		91,068	87,424	89,974	2,550	2.8%	
Other Property and Services		636,041	585,934	624,340	38,406	6.2%	
<b>Total (Excluding Rates)</b>		<b>5,410,045</b>	<b>5,323,303</b>	<b>3,934,844</b>	<b>(1,388,459)</b>		
<b>Operating Expense</b>							
Governance		(241,458)	(231,348)	(190,526)	40,822	21.4%	▼
General Purpose Funding		(86,150)	(78,936)	(82,481)	(3,545)	(4.3%)	
Law, Order and Public Safety		(643,924)	(591,209)	(539,612)	51,597	9.6%	
Health		(285,311)	(261,437)	(225,270)	36,167	16.1%	▼
Education and Welfare		(83,264)	(76,208)	(62,674)	13,534	21.6%	▼
Housing		(151,139)	(137,654)	(157,171)	(19,517)	(12.4%)	▲
Community Amenities		(948,810)	(869,242)	(811,848)	57,394	7.1%	
Recreation and Culture		(638,233)	(586,764)	(719,373)	(132,609)	(18.4%)	▲
Transport		(2,801,159)	(2,567,455)	(3,449,307)	(881,852)	(25.6%)	▲
Economic Services		(156,476)	(143,385)	(236,919)	(93,534)	(39.5%)	▲
Other Property and Services		(582,522)	(547,549)	(489,562)	57,987	11.8%	▼
<b>Total</b>		<b>(6,618,445)</b>	<b>(6,091,187)</b>	<b>(6,964,742)</b>	<b>(873,556)</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation		1,638,717	1,501,929	1,759,639	257,710	14.6%	▲
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(28,028)	(5,383)	22,645	(420.7%)	
Movement in Provisions Accruals		0	0	50,590	50,590		
<b>Net Operating (Ex. Rates)</b>		<b>399,737</b>	<b>706,017</b>	<b>(1,225,053)</b>	<b>(1,931,070)</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	10	295,000	270,417	227,663	(42,754)	(18.8%)	▼
Proceeds from New Debentures		350,000	350,000	350,000	0	0.0%	
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	85,166	(56,504)	(66.3%)	▼
<b>Total</b>		<b>786,670</b>	<b>762,087</b>	<b>662,829</b>	<b>(99,258)</b>		
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(237,780)	(217,965)	(151,434)	66,531	43.9%	▼
Plant and Equipment	10	(331,644)	(304,007)	(327,130)	(23,123)	(7.1%)	
Furniture and Equipment	10	(6,600)	(6,050)	(5,712)	338	5.9%	
Infrastructure Assets - Roads	10	(2,915,402)	(2,672,452)	(1,982,195)	690,256	34.8%	▼
Infrastructure Assets - Other	10	(2,191,843)	(2,009,189)	(411,219)	1,597,971	388.6%	▼
Purchase of Investments		0	0	0	0		
Repayment of Debentures		(156,493)	(143,452)	(144,965)	(1,513)	(1.0%)	
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(280,058)	(331,614)	(51,555)	(15.5%)	▲
<b>Total</b>		<b>(6,145,280)</b>	<b>(5,633,173)</b>	<b>(3,354,269)</b>	<b>2,278,904</b>		
<b>Net Capital</b>		<b>(5,358,610)</b>	<b>(4,871,087)</b>	<b>(2,691,440)</b>	<b>2,179,646</b>		
<b>Total Net Operating + Capital</b>		<b>(4,958,873)</b>	<b>(4,165,069)</b>	<b>(3,916,493)</b>	<b>248,577</b>		
<b>Rate Revenue</b>							
Rate Revenue		3,124,811	3,124,811	3,131,804	6,993	0.2%	
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>5,947</b>	<b>799,751</b>	<b>1,028,115</b>	<b>228,365</b>		



Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Jerramungup  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31st May 2017

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Land	0%
Buildings	2%
Furniture and Internal Equipment	15%
Computers and Computer Equipment	33%
Light Vehicles if replacement is due	
Annually	5%
Every second year	10%
More than every second year	15%
Light Plant	15%
Heavy Plant	10%
Freehold Land For Sale	0%

**Sealed Roads and Streets**

Clearing and Earthworks	0%
Pavement	2%
Seal	5%
Kerb	3%

**Unsealed Roads**

Clearing and Earthworks	0%
Pavement	3%

Footpaths	2%
Drainage, Sewerage Fixtures	2%
Other Infrastructure	2%

Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Administration and operation of facilities and services to members of Council, other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services. In accordance with legislation changes effective July 1997 general administration costs have been allocated to the various programmes of Council to reflect the true costs of the associated services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants, interest revenue and allocated administration costs associated with general purpose funding.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various local laws, fire prevention, emergency services and animal control. Requirements that Council carries out by statute.

**HEALTH**

Food quality and pest control, maintenance and contributions to health services and facilities.

Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

**EDUCATION AND WELFARE**

Provision and maintenance of retirement units in Bremer Bay and Jerramungup, assisting Southern AgCare Services. Assistance to pre-school facilities as well as local primary and high schools

**HOUSING**

The provision and maintenance of housing to both staff and private residents.

**COMMUNITY AMENITIES**

Rubbish collection services, maintenance of refuse sites, sewerage maintenance in Jerramungup control and coordination of cemeteries, administration of Town Planning Scheme, coastal reserves and other environmental services

**RECREATION AND CULTURE**

Maintenance and administration of halls, sporting complexes, resources centres, libraries Bremer Bay Youth Camp, parks and gardens and broadcasting services.

**TRANSPORT**

Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic facilities townscapes and airstrips.

**ECONOMIC SERVICES**

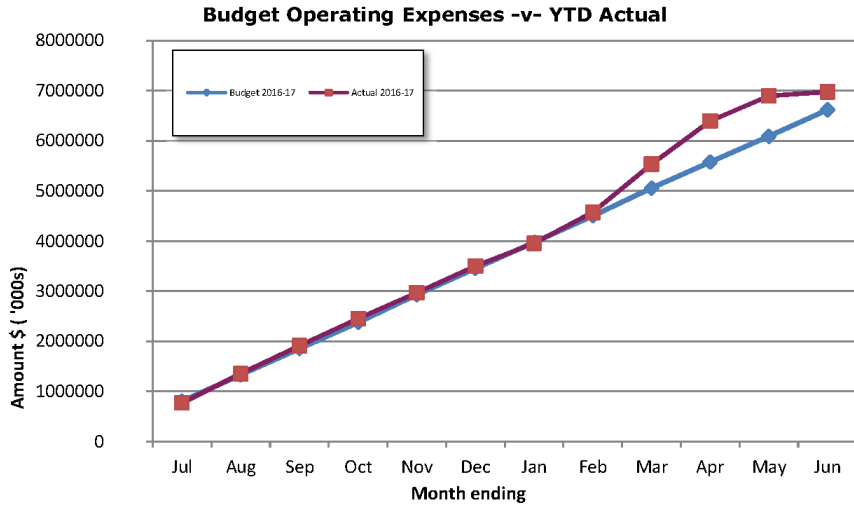
The regulation and provision of tourism, area promotion, building control, saleyards noxious weeds, vermin control and water supply including standpipes.

**OTHER PROPERTY & SERVICES**

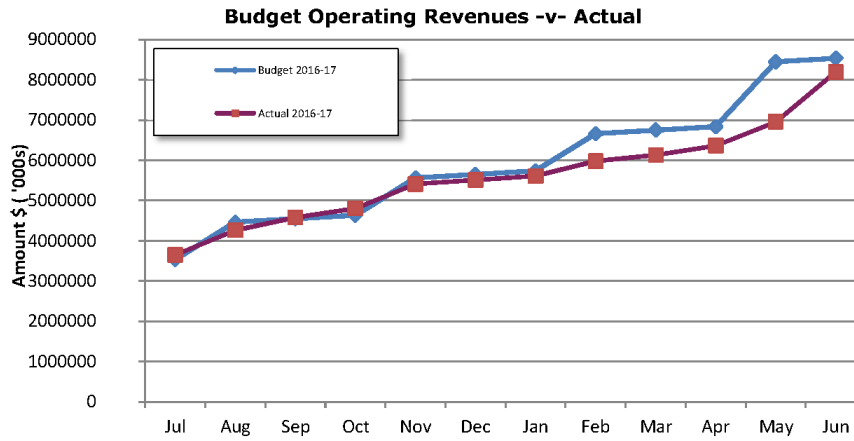
Private works operations, plant maintenance and operation costs.  
Police Licensing and other non classified items.

Shire of Jerramungup  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 31st May 2017

**Note 2 - Graphical Representation - Source Statement of Financial Activity**

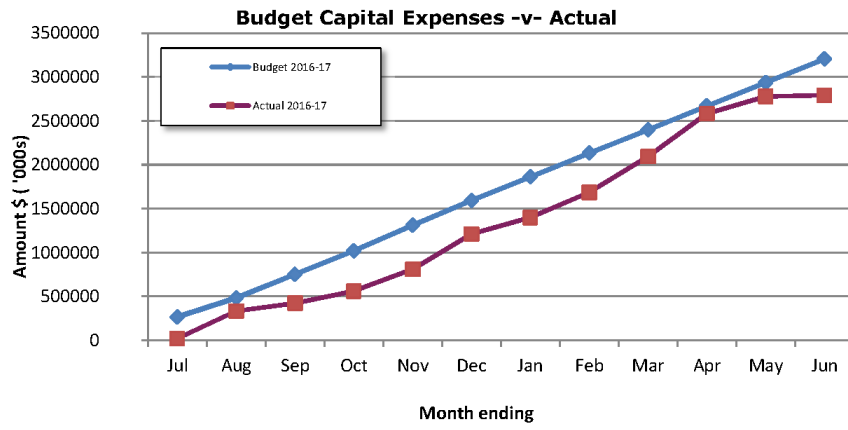


**Comments/Notes - Operating Expenses**



**Comments/Notes - Operating Revenues**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



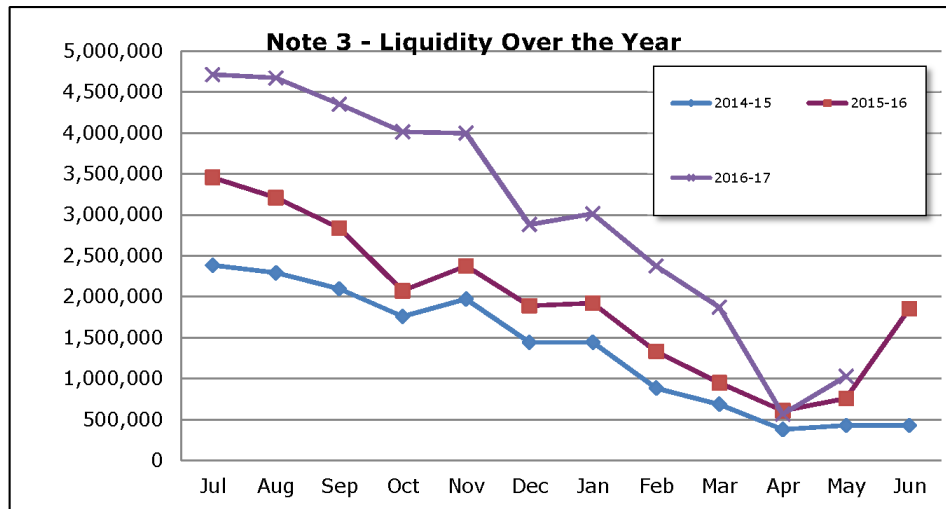
**Comments/Notes - Capital Expenses**



Shire of Jerramungup  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31st May 2017

**Note 3: NET CURRENT FUNDING POSITION**

	Positive=Surplus (Negative=Deficit)		
	2016-17		
	This Period	Last Period	Opening Balance
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	(383,899)	(537,469)	457,146
Cash Restricted	1,439,770	1,475,729	1,193,165
Investments	1,281,757	1,502,460	1,696,383
Receivables - Rates and Rubbish	106,189	122,328	52,361
Receivables -Other	45,351	126,729	102,357
Inventories	68,331	55,350	31,982
	2,557,498	2,745,127	3,533,393
<b>Less: Current Liabilities</b>			
Payables	(89,613)	(705,587)	(527,424)
Provisions	(287,428)	(287,428)	(287,428)
	(377,041)	(993,015)	(814,852)
Less: Cash Restricted	(1,439,770)	(1,475,729)	(1,193,165)
Add Back - Non Cash Provisions Accruals	287,428	287,428	287,428
<b>Net Current Funding Position</b>	<b>1,028,115</b>	<b>563,811</b>	<b>1,812,805</b>



Comments - Net Current Funding Position

**Shire of Jerramungup**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st May 2017**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Invest \$	Total Amount \$	Institution
(a) <b>Cash Deposits</b>							
Muni Fund	1.75%	(384,299)				(384,299)	Bankwest
Till / Petty Cash	0.00%	400				400	
Committed Funds	1.35%		14,938			14,938	Bankwest
(b) <b>Term Deposits</b>							
Reserves Term Deposit	2.45%						
Muni Cash Deposit						0	
(c) <b>Investments</b>							
Investment Account	1.35%				1,281,757	1,281,757	WA Treasury
Reserves Cash A/c	1.35%		1,424,832			1,424,832	Bankwest
<b>Total</b>		<b>(383,899)</b>	<b>1,439,770</b>	<b>0</b>	<b>1,281,757</b>	<b>2,337,628</b>	

**Comments/Notes - Investments**

Council is currently utilising Reserve funds to cover Contractor expenses associated with flood damage AGRN696 & AGRN743, claims have been sent to Main Roads for approval.

Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

**Note 5: MAJOR VARIANCES**

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

**Comments/Reason for Variance**

**5.1 OPERATING REVENUE (EXCLUDING RATES)**

**5.1.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Waiting on approval and payment through WANDRRA (AGRN 696) - Claim 3 & 4 have been approved for payment it is expected to have these funds in June, Claim 5 is still outstanding. Final FAG's payment was received in May.

**5.1.2 PROFIT ON ASSET DISPOSAL**

Net book value proceeds from the sale of excavator was less than forecasted in budget.

**5.1.3 FEES AND CHARGES**

**5.1.7 INTEREST EARNINGS**

Interest earnings are up on budget projections due to grant income funds associated with the Civic Square project gaining interest.

**5.1.8 OTHER REVENUE**

A large Department of Transport licensing receipt occurred 30/06/16, automated direct debit payment did not occur until 4/7/16.

**5.2 OPERATING EXPENSES**

**5.2.1 EMPLOYEE COSTS**

**5.2.2 MATERIAL AND CONTRACTS**

The variance is significantly due to Contractor expenses relating to flood damage AGRN696 & AGRN743. The flood event in February 2017 (AGRN743) was not factored into the 16/17 budget.

**5.2.3 UTILITY CHARGES**

**5.2.4 DEPRECIATION (NON CURRENT ASSETS)**

Depreciation rates changed slightly due to fair value.

**5.2.5 INTEREST EXPENSES**

Interest payments on Loan 262 is due 22nd June 2017

**5.2.6 INSURANCE EXPENSES**

**5.2.7 LOSS ON ASSET DISPOSAL**

The Terex PT-50 Posi Track Loader & toyota kluger will go to auction towards the end of the financial year.

**5.2.8 OTHER EXPENDITURE**

Increased Department of Transport payments (Approximately \$20,000 of invoices posted to other expenditure however budgeted as materials and contractors)

Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

**Note 5: MAJOR VARIANCES**

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

**Comments/Reason for Variance**

**5.3 CAPITAL REVENUE**

**5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Lotterywest income for Paperbarks & Skate Park will be forthcoming next financial year. Due to flood damage the Shire will carryover of \$131,671 of Roads to Recovery funding into the next financial year. RRG jobs Gairdner South & Devils Creek should be completed in the coming weeks, once works are completed a final claim will be sent off to Main Roads.

**5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS**

**5.3.3 PROCEEDS FROM NEW DEBENTURES**

**5.3.4 PROCEEDS FROM SALE OF INVESTMENT**

**5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)**

Transfer of \$50,000 from the Community Recreation Reserve for the skate park project is likely to occur next financial year. Transfer of Point Henry Fire Reserve will occur towards the end of financial year.

**5.4 CAPITAL EXPENSES**

**5.4.1 LAND HELD FOR RESALE**

**5.4.2 LAND AND BUILDINGS**

**5.4.3 PLANT AND EQUIPMENT**

All plant & equipment has been purchased as budgeted for this financial year with a surplus of \$4514

**5.4.4 FURNITURE AND EQUIPMENT**

**5.4.5 INFRASTRUCTURE ASSETS - ROADS**

Council endorsed a revised road construction program at the March Ordinary Council meeting; Funds of \$115,000 were reallocated from Marnigarup West Road to Carney Road. The budget allocated to Jacup North Road was also reduced by \$200,000. \$60,000 was allocated to Bremer Bay streets - asphalt overlays and reseals, \$50,000 allocated to Swamp Road - floodway improvements and resheeting. Boxwood-Ongerup Road project was increased by \$90,000. Construction works on Meechi Road are unlikely to proceed due to weather delays experienced to date. The funds allocated to this project is likely to be deferred to 17/18 financial year.

**5.4.6 INFRASTRUCTURE ASSETS - OTHER**

The Bremer Bay Civic Square Construction and Skate Park is projected to carryover into the 2017/18 financial year.

**5.4.7 PURCHASES OF INVESTMENT**

**5.4.8 REPAYMENT OF DEBENTURES**

Capital repayments on Loan 262 due on 22nd June.

**5.4.9 ADVANCES TO COMMUNITY GROUPS**

**5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)**

Reserve transfers budgeted for have occurred, sale proceeds of old depot has been transferred to the building reserve. Remaining funds from the effluent project in 15-16 was transferred to reserve which was not budgeted for.

**5.5 OTHER ITEMS**

**5.5.1 RATE REVENUE**

**5.5.2 OPENING FUNDING SURPLUS(DEFICIT)**

Audited opening balance has been factored into the finance report from October 2016

Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

**Note 6: OUT OF BUDGET EXPENSE APPROVALS**

Expense authorisations outside of original budget. Surplus/(Deficit)

	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Adoption</b>						5,947
	Materials & Contractors - 20 Coral Sea Road, Jerramungup	OC161005	Capital Expenses			(17,800)	(11,853)
	Materials & Contractors costs allocated to A610	OC161005	Capital Expenses		5,800		(6,053)
	Materials & Contractors costs allocated to A26	OC161005	Capital Expenses		12,000		5,947
	Reallocate funds from Marnigarup West Road to Carney Road	OC170303	Capital Expenses			(115,000)	
	16-17 Budget - Funds allocated to Marnigarup West Road	OC170303	Capital Expenses		115,000		115,000
	Increase the Boxwood-Ongerup Road budget by \$90,000	OC170303	Capital Expenses			(90,000)	25,000
	Allocate funds to Swamp Road - floodway improvements and resheeting	OC170303	Capital Expenses			(50,000)	(25,000)
	Allocate funds to Bremer Bay Streets - asphalt overlays and reseals	OC170303	Capital Expenses			(60,000)	(85,000)
	Reduce the budget allocated to Jacup North Road	OC170303	Capital Expenses		200,000		115,000
	<b>Closing Funding Surplus (Deficit)</b>			<b>0</b>	<b>332,800</b>	<b>(332,800)</b>	<b>5,947</b>

Shire of Jerramungup  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 31st May 2017

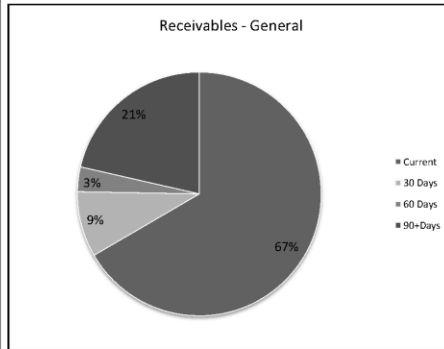
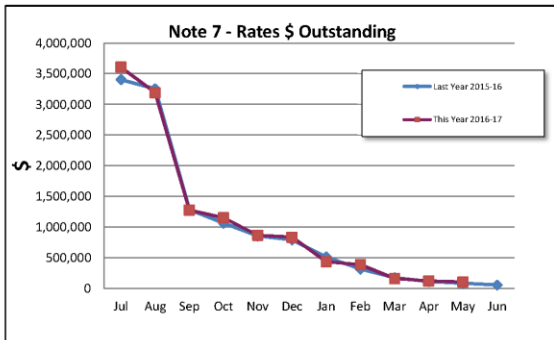
**Note 7: RECEIVABLES**

**Receivables - Rates and Rubbish**

	Current 2016-17	Previous 2015-16	Total
Opening Arrears Previous Years	\$	\$ 79,470	\$ 79,470
Rates, Rubbish Charges Levied this year	3,473,224		3,473,224
<u>Less</u> Collections to date	(3,423,148)	(23,358)	(3,446,506)
<b>Equals</b> Current Outstanding	<b>50,077</b>	<b>56,112</b>	<b>106,189</b>
<b>Net Rates Collectable</b>			<b>106,189</b>
% Collected			97.01%

Receivables - General	Current	30 Days	60 Days	90+Days
Excluding GST	\$	\$	\$	\$
Receivable	8,671	1,131	427	2,790
<b>Total Outstanding</b>				<b>13,019</b>

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish

Comments/Notes - Receivables General

Shire of Jarraungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

**Note 8: GRANTS AND CONTRIBUTIONS**

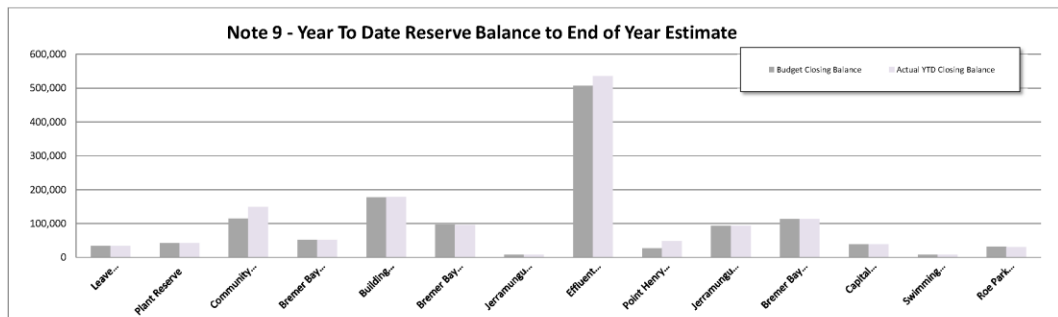
Program/Details GL	Provider	Expected Date of Receipt	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
			\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>							
Grants Commission Grant Received - General	WA Grants Commission	September, December, February, May	-\$606,681.00	(3,020)	(609,701)	(609,701)	0
Grants Commission Grant Received - Roads	WA Grants Commission	September, December, February, May	-\$590,000.00	(2,092)	(592,092)	(592,092)	0
Other General Purpose funding received	Cooperative Bulk Handling	July	-\$46,729.04	(23)	(46,752)	(46,752)	(0)
<b>GOVERNANCE</b>							
Other Income Relating to Members	Kokoda Op-Shop	Infrequent	\$0.00	(320)	(320)	(320)	0
<b>LAW, ORDER, PUBLIC SAFETY</b>							
ESL Operating grant	DFES - ESL Operating Grant	August, October, January, April	-\$29,745.00	(668)	(30,413)	(30,413)	(1)
Income Relating to Fire Prevention	DFES - NRMP Funding & insurance recoup DFES sheds	December	-\$27,176.00	(12,114)	(27,176)	(12,114)	(15,063)
Income Relating to Fire Prevention	Western Power & DFES bushfire mitigation works	Infrequent	\$0.00	(6,478)	(6,478)	(6,478)	(0)
Income Relating to Fire Prevention	SEMC - Point Henry Hazard Management Strategy	September	-\$6,000.00		(6,000)	(6,000)	0
CESM Contributions	DFES - BRPC Position	March, June	-\$64,013.00		(64,013)	(64,013)	(0)
FESA/bushfire admin fee grant	DFES	September	-\$4,000.00		(4,000)	(4,000)	0
<b>HEALTH</b>							
Income Relating to Other Health	Health Services	Monthly	\$0.00	(148)	(148)	(148)	0
<b>EDUCATION AND WELFARE</b>							
Income Relating to Care of Families & Children		Monthly	\$0.00	(746)	(746)	(746)	(0)
<b>COMMUNITY AMENITIES</b>							
Income Relating to Protection Of Environment	Dept of Transport annual water contribution - Fisheries	November	-\$500.00	(7,026)	(7,526)	(7,526)	(0)
Income Relating to Town Planning & Regional Development			-\$16,220.00	(24,500)	(40,720)	(20,720)	(20,000)
Income Relating to Town Planning & Regional Development			\$0.00	(791)	(791)	(791)	(0)
Income Relating to Other Culture			\$0.00	(91)	(91)	(91)	(0)
Income Relating to Other Community Amenities	Insurance reimbursement - Church roof	Infrequent	\$0.00	(1,452)	(1,452)	(1,452)	(0)
<b>RECREATION AND CULTURE</b>							
Income Relating to Other Recreation & Sport	DSR - Swimming Pool Grant	November	-\$32,000.00	(32,678)	(64,678)	(64,678)	0
Income Relating to Other Recreation & Sport	Kokoda Op Shop		\$0.00	(1,818)	(1,818)	(1,818)	0
Income Relating to Other Recreation & Sport	Lotterywest, Bremer Bay Community Fundraising - Skatepark and Paperbarks Park.		-\$687,000.00		(687,000)	0	(687,000)
Income Relating to Other Recreation & Sport	Kokoda & Pelican Op-Shop	Infrequent - Bench seating	\$0.00	(11,309)	(11,309)	(11,309)	0
Income - Department Sport & Rec (kids sport)	Kidsport & Club Development Officer Scheme Funding		-\$9,000.00		(9,000)	(5,000)	(4,000)
<b>TRANSPORT</b>							
Income Relating to Streets, Roads, Bridges & Depot Maintenance Grant - MRWA Direct	Lease MRWA		-\$6,144.00		(6,144)	(6,121)	(24)
Grants MRWA - Flood damage	MRWA		-\$139,801.00		(139,801)	(139,801)	0
Grants MRWA - Flood damage	WANDRRA - AGRN 696	December - June	-\$507,800.00		(507,800)	(60,744)	(447,056)
Grant - MRWA Project	MRWA	September, October, January	-\$550,000.00		(550,000)	(306,246)	(243,754)
Grant - Roads to Recovery	MRWA	September, December, March, June	-\$649,784.00		(649,784)	(518,023)	(131,761)
<b>ECONOMIC SERVICES</b>							
Income Relating to Tourism & Area Promotion	Tourism WA - Campsite Project Millers & House	October	-\$48,000.00		(48,000)	(48,000)	0
<b>OTHER PROPERTY &amp; SERVICES</b>							
Income Relating to Public Works Overheads	Provision	Infrequent	\$0.00	(6,623)	(6,623)	(6,623)	0
Workers Compensation Reimbursements	LGIS	Infrequent	-\$24,000.00	(39,885)	(24,000)	(39,885)	0
Diesel Fuel Rebate	Monthly through BAS		\$0.00	(43,840)	(43,840)	(43,840)	(0)
Income relating to Administration	LGIS & Dept Transport training refund	Infrequent	\$0.00	(7,683)	(7,683)	(7,683)	(0)
Income relating to Administration	LGIS - Member dividend & insurance claims	Infrequent	-\$10,900.00		(10,900)	(10,033)	(867)
M/V Insurance claim Reimbursement		Infrequent	\$0.00	(373)	(373)	(373)	0
Income Paid Parental leave	Centrelink - Paid Parental leave	Infrequent	\$0.00	(12,107)	(12,107)	(12,107)	(0)
<b>TOTALS</b>			<b>(4,055,493)</b>	<b>(215,785)</b>	<b>(4,271,278)</b>	<b>(2,685,699)</b>	<b>(1,545,574)</b>

Comments - Grants and Contributions

Shire of Jerramungup  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 31st May 2017

**Note 9: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	32,804	623	416						33,427	33,220
Plant Reserve	41,242	784	523					Bremer Bay Bowling Green CSRF project & Skate Park	42,026	41,765
Community Recreation Reserve	111,647	2,121	1,787	80,622	80,622	(80,000)	(45,166)	Project	114,390	148,890
Bremer Bay Youth Camp Reserve	51,075	970	648						52,045	51,723
Building Reserve	31,428	597	1,781	145,000	145,000				177,025	178,209
Bremer Bay Retirement Units Reserve	94,468	1,795	1,198						96,263	95,666
Jerramungup Entertainment Centre Re	8,328	158	106						8,486	8,433
Effluent Reserve	471,618	8,961	6,559	26,227	56,744			Expenditure on Point Henry Fire Mitigation	506,806	534,921
Point Henry Fire Levy Reserve	25,954	267	529	21,670	21,670	(21,670)			26,221	48,153
Jerramungup Retirement Units Reserve	92,029	1,749	1,167						93,778	93,196
Bremer Bay Boat Ramp Reserve	111,710	2,122	1,417						113,832	113,127
Capital Works Reserve	77,756	1,314	986			(40,000)	(40,000)	Coral Sea Road Footpath	39,070	38,742
Swimming Pool Reserve	7,951	151	101						8,102	8,052
Roe Park Reserve	20,374	387	360	10,000	10,000				30,761	30,734
	<b>1,178,385</b>	<b>21,999</b>	<b>17,578</b>	<b>283,519</b>	<b>314,036</b>	<b>(141,670)</b>	<b>(85,166)</b>		<b>1,342,233</b>	<b>1,424,832</b>





Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit(Loss) of Asset Disposal				Disposals	Current Budget		
Net Book Value	Proceeds	Profit (Loss)	Budget		Actual	Variance	
\$	\$	\$	\$	\$	\$	\$	
53,000	49,494	(7,546)	LP00 - Fracto	3,000	6,969	3,969	
38,000			LP 0036 - Kluger	3,000	0	(3,000)	
60,974			Terex PT-50 Posi Track Loader	51,644	0	(51,644)	
148,278	145,866	(4,722)	Sale of Old Shire Depot	0	0	0	
29,900	17,363	(11,537)	Elevator	0	0	0	
0	18,041	18,041	Needlup Fire Truck	0	0	0	
0	3,807	3,807	Terex Ride on Mower	0	0	0	
326,954	227,663	(5,883)	Totals	57,644	6,969	(60,675)	

Comments - Capital Disposal

Budgeted Contributions Information				Summary Acquisitions	Current Budget		
Grants this FY	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	\$	\$
20,000	30,000	0	30,000	Property, Plant & Equipment	237,790	151,434	(86,356)
0	0	0	0	Land and Buildings	33,644	327,110	(4,514)
0	0	0	0	Plant & Property	6,600	5,712	(888)
0	0	0	0	Furniture & Equipment	2,915,402	1,982,195	(933,207)
1,199,784	0	350,000	1,549,784	Infrastructure	0	0	0
0	0	0	0	Roadworks	0	0	0
0	0	0	0	Drainage	0	0	0
0	0	0	0	Bridges	0	0	0
40,000	0	0	40,000	Footpaths & Cycleways	316,793	292,364	(24,429)
715,000	50,000	0	765,000	Parks, Gardens & Reserves	1,875,050	128,313	(1,746,737)
0	0	0	0	Airports	0	0	0
0	0	0	0	Sewerage	0	0	0
0	0	0	0	Other Infrastructure	0	0	0
1,934,784	120,000	350,000	2,628,784	Totals	5,683,265	2,877,631	(2,805,634)

Comments - Capital Acquisitions

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Shire of Jerramungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Budgeted Contributions				Land & Buildings	Current Budget		
Grants this FY	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	\$	\$
20,000	30,000	0	30,000	0 Collins Street Units Buildings And Improvements	3,000	0	(3,000)
0	0	0	0	4 Demirk Street Improvements	19,962	23,024	3,064
0	0	0	0	8 Demirk Street Improvements	15,000	0	(15,000)
0	0	0	0	2 Cone Sea Road Building And Improvements	24,000	31,361	7,361
0	0	0	0	Jerramungup Waste Site Capital Expenditure	0	60	60
0	0	0	0	Administration Building And Improvements	29,000	27,240	(1,760)
0	0	0	0	Gardner Hall Kitchen Ceiling Repair	3,000	3,000	0
0	0	0	0	Jerramungup Entertainment Centre Building And Impr	2,444	7,294	4,850
0	0	0	0	37 Demirk Street Building And Improvement	4,200	0	(4,200)
0	0	0	0	Jerramungup Depot Building Improvement	21,220	14,094	(7,126)
0	0	0	0	Papermills Auditions	10,000	2,941	(7,059)
0	0	0	0	Bremer Bay Bowling Green	29,034	0	(29,034)
0	0	0	0	Shed - 28 Demirk Street	14,500	19,278	4,778
0	0	0	0	20 Cone Sea Road Building and Improvement	12,800	22,854	10,054
0	0	0	0	Ed Anstrop Amenities Facility	0	1,276	1,276
20,000	30,000	0	30,000	Totals	237,790	151,434	(86,356)

Note: The actual reserve fund transfer for the Bowling Green from the Community Recreation Reserve was \$45,166 which covered the full cost of Council's contribution to the facility.

Budgeted Contributions				Plant & Equipment	Current Budget		
Grants this FY	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	0	0 Cio Vehicle	53,000	52,423	(577)
0	0	0	0	0 Doo Vehicle	35,000	36,277	1,277
0	0	0	0	0 Backhoe Loader	150,000	135,869	(14,131)
0	0	0	0	0 Terex PT-50 Posi Track Loader	84,644	93,373	8,699
0	0	0	0	0 Slasher/Mower	9,600	10,050	450
0	0	0	0	Totals	331,644	327,110	(4,514)

Budgeted Contributions				Furniture & Equipment	Current Budget		
Grants this FY	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	0	0 Upgrade Library Computer	1,600	0	(1,600)
0	0	0	0	0 New Senne Computer Network	5,000	5,712	712
0	0	0	0	Totals	6,600	5,712	(888)

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Shire of Jarraamungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Budgeted Contributions				Roads	Current Budget		
Grants this FY	Reserves	Borrowing	Total		Budget	Actual	Variance (Under/Over)
\$	\$	\$	\$		\$	\$	\$
				0 Rabbit Proof Fence Road	115,360	1,377	(113,983) ▼
				0 Maramungup West	0	3,119	3,119 ▲
				0 Bowwood-Orgerup	205,000	236,091	31,091 ▲
				0 Brook Road	115,014	143,242	28,228 ▲
				0 White Trail Road	40,000	51,714	11,714 ▲
		350,000	350,000	Bremer Bay Town Centre Construction	895,700	778,490	(117,210) ▼
				Memorial Rd/Jump Grp Intersection Rev Approval	40,000	0	(40,000) ▼
150,000			150,000	Gardiner South Road - Regional Road Group	214,700	20,844	(193,856) ▼
160,000			160,000	Lake Magenta Road - Regional Road Group	225,000	224,188	(811) ▼
60,000			60,000	Borden - Boxwood Road	92,328	143	(92,185) ▼
60,000			60,000	Needilup North Road	81,000	4,311	(76,689) ▼
120,000			120,000	Dewitts Creek Road	124,338	115,454	(8,884) ▼
200,000			200,000	Jarraamungup North Road	202,358	178,872	(23,486) ▼
130,000			130,000	Meech Road	150,963	31,565	(119,398) ▼
219,784			219,784	Jacup North Road	73,580	9,935	(63,645) ▼
100,000			100,000	Paperbarks Park Development	105,000	199	(104,801) ▼
				Carney Road	115,000	74,694	(40,306) ▼
				Swamp Road	50,000	34,119	(15,881) ▼
				Eb Anastip Turnaround Area	0	8,327	8,327 ▲
				Bremer Bay Streets	60,000	65,542	5,542 ▲
<b>1,159,784</b>	<b>0</b>	<b>350,000</b>	<b>1,509,784</b>	<b>Totals</b>	<b>2,515,402</b>	<b>1,562,145</b>	<b>(953,257)</b>

Note: The original Roads to Recovery funds allocated to Jacup North Road were reallocated to Bowwood-Orgerup Rd, Swamp Rd & Bremer Streets as per Council resolution OCR170203, information on the budget amendment is provided in Note 6.

Budgeted Contributions				Footpaths & Cycleways	Current Budget		
Grants this FY	Reserves	Borrowing	Total		Budget	Actual	Variance (Under/Over)
\$	\$	\$	\$	\$	\$	\$	
			245,000	Trail - White Trail Road To Point Henry Road	245,000	208,050	(36,950) ▼
	40,000		40,000	Footpath Corel Sea Road	59,793	63,265	3,472 ▲
				Bremer Bay Footbridge Replacement	12,000	11,261	(739) ▼
<b>0</b>	<b>40,000</b>	<b>0</b>	<b>285,000</b>	<b>Totals</b>	<b>316,793</b>	<b>282,576</b>	<b>(34,217)</b>

Shire of Jarraamungup  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st May 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Budgeted Contributions				Parks, Gardens & Reserves	Current Budget		
Grants this FY	Reserves	Borrowing	Total		Budget	Actual	Variance (Under/Over)
\$	\$	\$	\$	\$	\$	\$	
200,000			200,000	Paperbarks Redevelopment	200,000	6,000	(194,000) ▼
24,000			24,000	Milners Point Toilet Facility	15,000	20,917	5,917 ▲
				Milners Point Site Works	0	234	234 ▲
			24,000	House Beach campsite upgrade project	15,000	33,401	18,401 ▲
				House Beach Campsite - Site Works	0	1,517	1,517 ▲
				Bremer Bay Civic Square Construction	1,123,666	45,922	(1,077,744) ▼
447,000	50,000		517,000	Bremer Bay Skate Park	52,000	21,320	(30,680) ▼
<b>715,000</b>	<b>50,000</b>	<b>0</b>	<b>765,000</b>	<b>Totals</b>	<b>1,875,656</b>	<b>128,811</b>	<b>(1,746,845)</b>

Note: \$48,000 of income is budgeted for 17/18 associated with the campsite redevelopment project. \$18,000 of these funds were spent in 16/17 financial year.

**Shire of Jerramungup**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st May 2017**

**Note 11: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-16 \$	Amount Received \$	Amount Paid \$	Closing Balance 30-Jun-17 \$
210012 Trust Building bonds Receipts	24,000	12,000	14,000	22,000
210011 Trust Key Bonds Receipts	530	360	320	570
210013 Trust Housing bonds Receipts	640	1,380	1,380	640
210014 Trust Developer fees & bonds Receipts	56,228	1,140	0	57,368
210017 Trust Other bonds Receipts	1,170	820	820	1,170
210015 Trust Hall and Shire bonds Receipts	0	50	50	0
992113 FOOTPATH BONDS	0	0	0	0
210019 Trust Waste Management Funds	1,772,397	25,023	1,548,379	249,041
210020 Trust Regional Waste Management Funds	3,176,095	56,219	13,278	3,219,037
210016 Trust BB community funds Receipts	5,327	15,472	0	20,799
	<b>5,036,388</b>	<b>112,464</b>	<b>1,578,227</b>	<b>3,570,625</b>

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<b>SUBMISSION TO:</b>	<b>Finance</b>
<b>AGENDA REFERENCE:</b>	10.2.3
<b>SUBJECT:</b>	Out of Budget Expense
<b>LOCATION/ADDRESS:</b>	
<b>NAME OF APPLICANT:</b>	Shire of Jerramungup
<b>FILE REFERENCE:</b>	
<b>AUTHOR:</b>	Charmaine Solomon
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	12 <sup>th</sup> June 2017

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## **SUMMARY**

This item seeks Council approval to purchase outright a Ford Ranger XLT for the Works Manager.

This expenditure has not been included in 2016/17 annual budget and the recommendation seeks Council approval for the out of budget expense to be incurred this financial year.

## **ATTACHMENT**

Nil

## **BACKGROUND**

Under the Shire's current plant replacement the Works Manager vehicle (2015 Toyota Hilux, registration JP001) is due for disposal in 2017; the vehicle has done approximately 77,900km's to date.

## **CONSULTATION**

Executive Staff

## **COMMENT**

The Shire has been advised by the Department of Fire and Emergency Services that the Bushfire Risk Planning Coordinators (BRPC) contract has been extended until 30<sup>th</sup> September 2017. Commuting use of a Shire vehicle is to be provided to facilitate necessary travel between work sites, currently the BRPC has been utilising the former DCEO vehicle however this vehicle will be going to auction prior to 30<sup>th</sup> June as Council's 16-17 annual budget had a provision for the disposal of the Toyota Kluger.

It is recommended that the Shire outright purchase a Ford Ranger XLT for the Works Manager so the BRPC can utilise the Toyota Hilux until 30<sup>th</sup> September 2017. The 2015 Toyota Hilux will then go to auction or public tender after this time. Early purchase of the new vehicle for the works manager will also minimise stamp duty paid on the vehicle which would be incurred if the vehicle was purchased in the new financial year.

## **STATUTORY ENVIRONMENT**

Section 6.8 of the Local Government Act 1995 applies;

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

*\* Absolute majority required.*

(1a) In subsection (1) —

**additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

*[Section 6.8 amended by No. 1 of 1998 s. 19.]*

## **STRATEGIC IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

On the 8<sup>th</sup> June 2017, the Shire received an advance payment of the 2017-18 Financial Assistance Grants (FAGS) which will be recognised as revenue for 2016-17. This affects the comparatives between the budget figures and actual figures for the 2016-17 financial year. Local governments can spend these funds before the end of the 2016-17 financial year, if Council approve the outright purchase of the Ford Ranger XLT these funds will be used to purchase the vehicle.

## **WORKFORCE IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Absolute Majority

## **RECOMMENDATION**

That Council authorise the out of budget expense of approximately \$47,100 (ex GST) for the outright purchase of a Ford Ranger XLT for the Works Manager.

### **OC170606 Moved Cr Parsons / Seconded Cr Leenhouders**

**That Council authorise the out of budget expense of approximately \$47,100 (ex GST) for the outright purchase of an appropriate utility for the Works Manager.**

**Carried by Absolute Majority**

Reason for variation: Council wanted to provide the opportunity for additional negotiation and assessment of alternative models to be undertaken.

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<b>SUBMISSION TO:</b>	<b>Finance</b>
<b>AGENDA REFERENCE:</b>	10.2.4
<b>SUBJECT:</b>	Fees and Charges – 2017/2018
<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>AUTHOR:</b>	Charmaine Solomon
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	12 <sup>th</sup> June 2017

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## **SUMMARY**

This item addresses setting Council's fees and charges for the 2017/2018 financial year. The proposed fees and charges are provided as an attachment and the recommendation seeks to adopt the fees and charges for advertising.

## **ATTACHMENT**

Attachment 10.2.4 - Proposed Fees and Charges 2017/2018

## **BACKGROUND**

In preparation for the 2017/2018 budget period the attached fees and charges are submitted for Council adoption. By adopting the fees and charges prior to the budget any applicable advertising can be undertaken and the new charges can be incorporated into the draft budget workings.

The attachment provides a listing of Council's fees and charges and comparatives to the current financial year. Items highlighted in yellow have been proposed to be added, increased or amended to the schedule.

Council's fees and charges contain clauses that allow fees set by external bodies to override those advertised and published by Council.

## **CONSULTATION**

Fees and Charges as set by external statutory bodies

## **COMMENT**

The 2017/2018 schedule of fees and charges has been formulated using the 2016/2017 year as a basis and incorporating new charges, CPI increases and input from external statutory bodies that Council collects fees on behalf of.

Due to the changes to the operation of the Shire's waste facilities in preparation for the regional waste site in Ravensthorpe being commissioned, Council adopted the amended fees and charges at the April Ordinary meeting of Council, the waste fees and charges have been updated to reflect Council's resolution.

This financial year the Shire of Jerramungup undertook a new approach to the delivery of Environmental Health services, the Shire entered into a service arrangement with the City of Albany who provided authorised Environmental Health Officers to carry out such roles as:

- Food premises inspections and licensing
- Food standards compliance
- Public building inspections and certifications
- Caravan park inspections and licensing
- Septic tank approvals
- Water sampling
- Street trading
- Swimming pool inspections
- General public health advice and information

A list of fees and charges for Environmental Health services was incorporated into the 2016/17 schedule in line with fees and charges set by the City of Albany. The Shire has been working closely with all key agencies involved in food preparation, as systems and checks have now been put in place staff have reviewed the fees and charges and recommend a reduction in the fees and charges set to allow businesses, the school and not-for-profit organisations time to implement the food regulation requirements.

During the year it was discussed to reduce the stall holder (single event) to \$10 per event and introduce a stall holder (annual licence) fee of \$25 as a majority of our stall holders are not-for-profit organisations.

Two new fees have also been introduced in the section of “Other Building Control Fees and Charges”;

- Request to provide a Certificate of Design Compliance (Class 1 or 10 buildings outside of the Shire of Jerramungup)
- Request to provide a Certificate of Design Compliance (Class 2 or 9 buildings outside of the Shire of Jerramungup)

These fees would only apply if a neighbouring Shire is planning on building a shed/dwelling on their Council land/property. Due to a possible conflict of interest the neighbouring Shire may be unable to certify the plans, in this case they could approach the Shire of Jerramungup to certify the plans for their Shire.

When the annual budget agenda report is presented in July, Council will still set additional fees and charges for rates for rural and townsite properties.



## **STATUTORY REQUIREMENTS**

### **Local Government Act 1995**

#### **Subdivision 2 — Fees and charges**

##### **6.16. Imposition of fees and charges**

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. \* *Absolute majority required.*
- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
  - (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year. \* *Absolute majority required.*

##### **6.17. Setting the level of fees and charges**

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors
  - (a) the cost to the local government of providing the service or goods;
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
  - (a) under section 5.96;
  - (b) under section 6.16(2)(d); or

- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

(4) Regulations may —

- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
- (b) limit the amount of a fee or charge in prescribed circumstances.

#### **6.18. Effect of other written laws**

(1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —

- (a) determine an amount that is inconsistent with the amount determined under the other written law; or
- (b) charge a fee or charge in addition to the amount determined by or under the other written law.

(2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

#### **6.19. Local government to give notice of fees and charges**

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

### **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

**Aspiration 6:** An engaged and informed community defined by strong civic leadership, sound governance and transparent decision making.

### **FINANCIAL IMPLICATIONS**

Fees and Charges make up approximately \$785,000 of annual income.

### **WORKFORCE IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Absolute Majority

## **RECOMMENDATION**

That Council adopt the attached schedule of fees and charges for the 2017/2018 financial year effective as of 1<sup>st</sup> July 2017.

### **OC170607 Moved Cr Iffla / Seconded Cr Bailey**

**That Council adopt the attached schedule of fees and charges for the 2017/2018 financial year effective as of 1<sup>st</sup> July 2017 subject to;**

- a) The annual risk assessment/inspection fees for food premises remaining the same, and**
- b) The Introduction of a specific fee for school canteen inspections of \$150.**

**Carried by Absolute Majority**

Reason for variation: Council was satisfied with the current level of fees and charges for health services with the exception of the School Canteen of which a specific fee was introduced.

**Cr Iffla left the room at 3:27pm**

**HEALTH,  
BUILDING  
&  
TOWN  
PLANNING**

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<b>SUBMISSION TO:</b>	<b>Health, Building and Town Planning</b>
<b>AGENDA REFERENCE:</b>	10.3.1
<b>SUBJECT:</b>	Proposed land exchange
<b>LOCATION/ADDRESS:</b>	Lot 1485 Meechi Road, Gairdner & Lot 151 Swamp Road, Bremer Bay
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A1601257
<b>AUTHOR:</b>	Planning Officer, Craig Pursey
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	14 June 2017

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## **SUMMARY**

Council resolved to support a land swap on the bend in Meechi Road at their meeting in January 2017 to facilitate a new road alignment. The proposal was advertised for public comment with one formal submission received.

The road design has changed during the advertising period as a result of discussions with neighbouring landowners.

The area to be swapped has increased and now includes a small portion of Lot 151 Swamp Road, Bremer Bay.

It is recommended that the land swap process be progressed.

## **ATTACHMENT**

Attachment 10.3.1 - Plan of proposed road alignment and required land swap/acquisition.

## **BACKGROUND**

A bend on Meechi Road located 8km south of Devils Creek Road is too sharp and prevents Meechi Road being used as a RAV route.

In order to realign this portion of Meechi Road the new road alignment will need to extend into a portion of Lot 1485 and Lot 151.

Lot 1485 is still leasehold and in order to place a road through this land a land swap between Lot 1485 and the road reserve is required. The area of land required is now uneven with 2.6695ha from Lot 1485 to be included in the road reserve and only 1.3448ha to be taken from road reserve and included in Lot 1485. The difference may need to be 'acquired by agreement' with the leaseholder.

3990m<sup>2</sup> of Lot 151 is required as a road reserve. Lot 151 is freehold land and will need to follow a subdivision process. There may be an expectation or requirement that the land needed from Lot 151 is purchased as part of this process.

A copy of the proposed road realignment is attached to this report.

## **CONSULTATION**

The proposed land swap was advertised for public comment and referred to relevant government agencies.

Only the Water Corporation responded to the request for comment with a no objection.

The Swarbrick family (the adjoining leaseholder) have advised that they are happy to cede as much land as is necessary to achieve a good result. Rick Swarbrick also advised of the presence of a Telstra cable underneath the road. A cable locator was subsequently engaged as part of the road design process.

The owners of Lot 151 (Iffla) were also subsequently approached and they indicated that they were also willing to swap/cede land to achieve a good result with the proposed road realignment.

Department of Lands have advised that as the land is leasehold a land swap between the road reserve and the leased lot (both effectively crown land) would be the best way forward. This would require:

1. *Perpetual Leaseholder's consent to the excision of land from the leasehold for the new road alignment and any amalgamation of land into the leasehold area;*
2. *Council resolution for dedication of the new alignment under section 56 of the Land Administration Act 1997 (LAA) of Meechi Road;*
3. *Indemnification against all claims and costs to the Minister for Lands;*
4. *Advice as to whether any of the existing portion of Meechi Road is to be closed (Council resolution for closure under section 58 of the LAA would be required), and;*
5. *Future disposition of road closure area (e.g. amalgamation with adjoining freehold property or, remain as unallocated Crown land (UCL)).*
6. *Whether the Shire is prepared to pay any survey/graphic costs pertaining to the proposal; and*
7. *Submission to include dimensioned sketch, showing new road alignment, any truncations, road closure area, excision area from leasehold lot, likely future amalgamation of redundant road*

## **COMMENT**

The initial proposal and road design was planned to achieve a result that required as little impact upon the adjoining leaseholder as possible.

Following discussions with both Michael and Rick Swarbrick who indicated support for a more generous realignment of the road; the road has been redesigned and the land to be included in the road reserve increased. The area affected now includes a small portion of Lot 151 Swamp Road as well.

Council is asked to consider supporting a land swap and possible acquisition of a portion of Lot 1485 Meechi Road, Gairdner and Lot 151 Swamp Road, Bremer Bay to enable the future realignment of Meechi Road.

### **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

**Objective 3.4.1** - Continued improvements on the local road network.

### **STATUTORY REQUIREMENTS**

Road closures are undertaken in accordance with section 58 of the Land Administration Act 1997. Council is required to publically advertise the proposed closure and obtain comments of affected service agencies and any surrounding landowners.

Road dedications are undertaken in accordance with section 56 of the Land Administration Act 1997.

The road closure process is then administered by Department of Lands.

As the area of land required from Lot 1485 and Lot 151 exceeds a straight 'swap' a portion of these properties may be required to be 'acquired' through the Land Administration Act 1997 (LAA) as an 'acquisition by agreement'.

### **FINANCIAL IMPLICATIONS**

There will be some costs to engage surveyors to prepare the necessary plans and subdivision applications.

There may be further costs in amalgamating land and changing reserve boundaries.

It is highly likely that there will be a cost in acquiring land that exceeds the area that could be considered to be a 'swap'. This can be on agreement with the land owner or leaseholder or as compensation that follows a process set out in section 10 of the LAA.

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council resolve to,

1. Support closure of a portion of Meechi Road reserve in accordance with Section 58(1) of the Land Administration Act 1997 as shown on the plan at Attachment 10.3.1 of this report and its amalgamation with the adjoining Lot 1485 Meechi Road, Gairdner;
2. In pursuance of section 56 of the Land Administration Act 1997, support the dedication of the land required for the realignment of Meechi Road in accordance with the plan at Attachment 10.3.1 of this report;
3. In pursuance of Division 3, subdivision 1 of the Land Administration Act 1997, support the acquisition by agreement of portion of Lot 1485 Meechi Road, Gairdner and Lot 151 Swamp Road, Bremer Bay in accordance with the plan at Attachment 10.3.1 of this report;
4. Provide indemnification against all claims and costs to the Minister for Lands; and
5. Indicate to the Department of Lands that the Shire of Jerramungup will bear all costs associated with the process including survey costs.

### **OC170608 Moved Cr Daniel / Seconded Cr Leenhouders**

That Council resolve to,

1. **Support closure of a portion of Meechi Road reserve in accordance with Section 58(1) of the Land Administration Act 1997 as shown on the plan at Attachment 10.3.1 of this report and its amalgamation with the adjoining Lot 1485 Meechi Road, Gairdner;**
2. **In pursuance of section 56 of the Land Administration Act 1997, support the dedication of the land required for the realignment of Meechi Road in accordance with the plan at Attachment 10.3.1 of this report;**
3. **In pursuance of Division 3, subdivision 1 of the Land Administration Act 1997, support the acquisition by agreement of portion of Lot 1485 Meechi Road, Gairdner and Lot 151 Swamp Road, Bremer Bay in accordance with the plan at Attachment 10.3.1 of this report;**
4. **Provide indemnification against all claims and costs to the Minister for Lands; and**
5. **Indicate to the Department of Lands that the Shire of Jerramungup will bear all costs associated with the process including survey costs.**

**Carried 6-0**

Cr Iffla returned to the room at 3:31pm



**A D M I N**

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.1
<b>SUBJECT:</b>	Informing Document for the Corporate Business Plan – Workforce Plan
<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>AUTHOR:</b>	Charmaine Solomon
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	9 <sup>th</sup> June 2017

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## **SUMMARY**

This agenda report presents an updated Workforce Plan which is an informing document to Council's Corporate Business Plan.

## **ATTACHMENT**

10.4.1 - Shire of Jerramungup Workforce Plan

## **BACKGROUND**

The Shire of Jerramungup is responsible for managing and delivering a range of quality services. The Shire has a proactive approach to planning for the future of our community. Like other local governments, elements of the Shire's future planning is legislated in Section 5.56 (1) of the Local Government Act 1995 and the Local Government (Administration) Amendment Regulations (No. 2) 2011.

This planning is completed under the Integrated Planning and Reporting (IPR) Framework and Guidelines which were introduced in Western Australia (WA) in 2010 as part of the State Government's Local Government Reform Program.

Workforce Planning is one of the core components of IPR, underpinning our Community Plan and Corporate Business Plan. Workforce Planning is "a continuous process of shaping the workforce to ensure that it is capable of delivering organisational objectives now and in the future.

This report is separated into the following areas:

1. **Current Workforce Analysis** – Provides an overview of the current Shire workforce functional and reporting structure; a normative comparison of functional role provision against 'typical' non-metropolitan local governments; workforce statistics and an analysis of current workforce planning related issues;
2. **Environmental Analysis** – Identifies external factors that influences the required labour related resources in Shire of Jerramungup;
3. **Forecast Future Needs** – A summary of the Shire's strategic direction, objectives and future projects influencing workforce planning;
4. **Strategies Development** – A gap analysis and high level short-term and long-term strategies to address the gaps and meet future Shire of Jerramungup workforce requirements

5. **Monitoring** – The methodology to be used for reviewing results of implementing the plan against performance measures

## **CONSULTATION**

Shire of Jerramungup Community Plan  
Shire of Jerramungup Workforce  
Great Southern Consulting

## **COMMENT**

Implementation of the Workforce Plan will involve the following key guiding principals:

- The organisation will imbue the principals of effective change management at all levels of implementation. This includes ensuring sound and effective engagement involving all staff;
- Where significant changes to individual positions are required the shire will work with any individual affected and consider all options. These may include:
  - Ensuring changes are implemented over a sufficient time period to adequately involve affected staff in the change;
  - Implement retraining and skilling as appropriate;
  - Offering redeployment if available; and
  - As a last resort offering redundancy if required.

The document will be reviewed and updated regularly as required to improve the content, layout and evolve as community aspirations do.

## **STATUTORY REQUIREMENTS**

### **Local Government Act 1995 - Section 5.56(1) and (2)**

#### **5.56. Planning for the future**

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

### **Local Government Administration Regulations 1996**

#### **Division 3 — Planning for the future**

#### **19C. Strategic community plans, requirements for (Act s. 5.56)**

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.

- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
  - (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
  - (5) In making or reviewing a strategic community plan, a local government is to have regard to —
    - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
    - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
    - (c) demographic trends.
  - (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
  - (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.
- \*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
  - (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
  - (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

**19DA. Corporate business plans, requirements for (Act s. 5.56)**

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and

- (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
  - (4) A local government is to review the current corporate business plan for its district every year.
  - (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
  - (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.
- \*Absolute majority required.
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

**19D. Adoption of plan, public notice of to be given**

- (1) After the adoption of a strategic community plan, or modifications of a strategic community plan, under regulation 19C, the local government is to give local public notice in accordance with subregulation (2).
- (2) The local public notice is to contain —
  - (a) notification that —
    - (i) a strategic community plan for the district has been adopted by the council and is to apply to the district for the period specified in the plan; and
    - (ii) details of where and when the plan may be inspected;
  - or
  - (b) where a strategic community plan for the district has been modified —
    - (i) notification that the modifications to the plan have been adopted by the council and the plan as modified is to apply to the district for the period specified in the plan; and
    - (ii) details of where and when the modified plan may be inspected.

**STRATEGIC IMPLICATIONS**

The document attached sits underneath Council's Corporate Business Plan and is driven by the Community Plan projects and objectives.

## **FINANCIAL IMPLICATIONS**

The majority of actions and strategies detailed within the Workforce Plan will be completed utilising Shire of Jerramungup human resources in the form of staff time.

The total impact of changes in 2018/19 is estimated to be \$74,974. It is anticipated that the 2019 and future budgets will not feature additional increases related to measures detailed within this plan. Costs will be reviewed as part of a minor review of the workforce plan each year.

## **WORKFORCE IMPLICATIONS**

The Workforce Plan which will ensure a continuous process of shaping the workforce to ensure that it is capable of delivering organisational objectives now and in the future.

## **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council receive the Workforce Plan covering the period 1<sup>st</sup> July 2017 – 30<sup>th</sup> June 2022.

**OC170609 Moved Cr Leenhouders / Seconded Cr Iffla**

**That Council receive the Workforce Plan covering the period 1<sup>st</sup> July 2017 – 30<sup>th</sup> June 2022.**

**Carried 7-0**

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.2
<b>SUBJECT:</b>	Administration Policy 8 – Human Resources
<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>AUTHOR:</b>	Brent Bailey
<b>DISCLOSURE OF ANY INTEREST:</b>	The author declares a financial interest in this item as components of the policy may have an impact on remuneration and benefits.
<b>DATE OF REPORT:</b>	12 <sup>th</sup> June 2017

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### **SUMMARY**

This item addresses a review of the Shire’s Human Resources Policy. A number of amendments have been made to reflect contemporary human resources practices and to formalise existing arrangements.

### **ATTACHMENT**

10.4.2(a) - Current Administration Policy 8 - Human Resources - Remuneration and Subsidies

10.4.2(b) - Proposed Administration Policy 8 - Human Resources - Remuneration, Subsidies and Other Work Arrangements

### **BACKGROUND**

Provided as an attachment to this agenda item is a revised Human Resources (HR) Policy. The HR Policy aims:

- To ensure equitable and uniform application of the provisions of remuneration, benefits and assistance to Shire of Jerramungup personnel.
- To maintain a competitive position in the labour market place.
- To provide a comfortable, safe, and attractive working environment for Shire personnel.

The sections which have been amended have been highlighted in yellow for reference.

### **CONSULTATION**

Executive Staff

## **COMMENT**

Under the revised policy the following updates or revisions have been made.

**Superannuation:** Policy statement updated to remove ambiguous wording and remove reference to staged increases of Statutory Superannuation which has been shelved by the Government. No change to actual arrangements. Council may resolve to amend or remove the additional superannuation contributions which it provides staff. Implementation will need to be implemented over time as new Enterprise Bargaining Agreements and contracts are executed.

**Conference and Training Expenses:** Daily meal allowance increased to \$75.00 and staff travel to be reimbursed one way only if combining personal business with training attendance. Removal of reference to travel recoup based on fuel usage which is inconsistent with current awards.

**Enterprise Bargaining Agreements & Awards:** Update of table to current levels. Above award level rate has been benchmarked against current market conditions.

**Flexible Work Arrangements:** Insertion of this section to capture current workplace utilisation of flexible work arrangements. Insertion of specific reference to time off in lieu for contract staff. The current wording reflects a long standing operational arrangement in regards to time off in lieu however Council may choose to remove or amend this section.

**Staff Residing in Private Accommodation:** This section reflects an equalisation subsidy between staff being provided subsidised rental accommodation by Council and those who provide their own housing. An additional loading is provided to staff based in the Bremer Bay townsite acknowledging the additional cost of securing housing rentals there. It is not designed to reflect distance from the Shire administration centre or depot.

**Senior Staff:** Addition of the Works Manager and Manager of Development as Senior Officer Positions. By confirming these two additional positions as Senior Officer Positions Council will need to be consulted on their appointment or termination.

The updates and changes are generally in line with existing workplace practices. If major changes are sought by Council then it would be worthwhile to lay the item on the table to allow for further consultation with the workforce and details regarding financial impact to be assessed.

## **STATUTORY REQUIREMENTS**

This policy has been developed with reference to the Local Government Industry Award 2010 and the Shire's Enterprise Bargaining Agreement with the outside workforce.



## **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

**Objective 2.5.5** - Attract and retain a highly competent local workforce.

## **FINANCIAL IMPLICATIONS**

The increase of the daily meal allowance will have an insignificant impact on Council's financial position. Amendments to the Superannuation co-contribution policy and time off in lieu policy may impact Council's financial position.

## **WORKFORCE IMPLICATIONS**

This policy reflects Council's existing workplace arrangement and impacts employee attraction and retention.

## **POLICY IMPLICATIONS**

This item seeks to endorse a revised Human Resources policy.

## **VOTING REQUIREMENTS**

Simple Majority.

## **RECOMMENDATION**

That Council adopt the revised policy - Administration Policy 8 - Human Resources - Remuneration, Subsidies and Other Work Arrangements.

**OC170610 Moved Cr Trevaskis / Seconded Cr Daniel**

**That Council adopt the revised policy - Administration Policy 8 - Human Resources - Remuneration, Subsidies and Other Work Arrangements subject to the award rates table in item 3 being updated with the most recent information.**

**Carried 7-0**

Reason for variation: to maintain the accuracy of the current award rates after an updated award rates table was made available from WALGA after the agenda was prepared.

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.3
<b>SUBJECT:</b>	Shire of Jerramungup Bushfire Risk Management Plan
<b>LOCATION/ADDRESS:</b>	Jerramungup, Gardiner, Boxwood, Bremer Bay
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	N/A
<b>AUTHOR:</b>	Bushfire Risk Planning Coordinator, Melanie Haymont, Bushfire Risk Management Officer, Vivienne Gardiner
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	13 <sup>th</sup> June 2017

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## **SUMMARY**

The Shire of Jerramungup Bushfire Risk Management Plan (BRMP) is a strategic document that identifies assets at risk from bushfire and their priority for treatment. It is a 5 year plan.

The aim of the BRMP is to document a coordinated and efficient approach toward the identification, assessment and treatment of assets exposed to bushfire risk within the Shire of Jerramungup. The objective of the BRMP is to effectively manage bushfire risk within the Shire of Jerramungup in order to protect people, assets and other things of local value.

Local government are the custodians of the BRMP and coordinate its development and ongoing review. The Department for Fire and Emergency Services, Department of Parks and Wildlife, other agencies and landowners are required to participate in, and contribute to, the locally-developed plan.

Local Government are required as a land manager to implement treatment strategies to address risk on their land.

Government agencies and other land managers responsible for implementing treatments within the Shire have participated in the development of this Plan to ensure treatment strategies are collaborative and efficient, regardless of land tenure.

## **ATTACHMENT**

Attachment 10.4.3 - Shire of Jerramungup - Bushfire Risk Management Plan, June 2017 Version 2.0

## **BACKGROUND**

Under the State Hazard Plan for Fire (Westplan Fire) an integrated BRMP is to be developed for local government areas with significant bushfire risk. This BRMP has been prepared for the Shire of Jerramungup in accordance with the requirements of Westplan Fire and the Guidelines for Preparing a Bushfire Risk Management Plan

(Guidelines). The risk management processes used to develop this BRMP are aligned to the key principles of AS/NZS ISO 31000:2009 Risk management – Principles and guidelines (AS/NZS ISO 31000:2009).

The Department of Fire and Emergency Services received funding to assist 16 Priority Local Governments that have high bushfire risk but low capacity to prepare Bushfire Risk Management Plans. The Shire of Jerramungup nominated to be part of this program. A dedicated Bushfire Risk Management Officer and Bushfire Risk Planning Officer have been working with both the Shire of Jerramungup and the Shire of Ravensthorpe to prepare Bushfire Risk Management Plans for the two Local Governments.

## **CONSULTATION**

The project includes a Communication Strategy at Appendix 1. Consultation was facilitated through this plan. Consultation is critical to the development of the BRMP particularly because it is tenure blind and looks at risk across all tenures.

Broadly speaking the following communication objectives underpin the Plan for the development, implementation and review of the BRMP for the Shire of Jerramungup:

1. Key stakeholders understand the purpose of the BRMP and their role in the bushfire risk management planning process.
2. Stakeholders who are essential to the bushfire risk management planning process, or can supply required information, are identified and engaged in a timely and effective manner.
3. Relevant stakeholders are involved in decisions regarding risk acceptability and treatment.
4. Key stakeholders engage in the review of the BRMP as per the schedule in place for the local government area.
5. The community and other stakeholders engage with the bushfire risk management planning process and as a result are better informed about bushfire risk and understand their responsibilities to address bushfire risk on their own land.
6. Strengthen Shire of Jerramungup Community Plan 2016-26 objectives i.e. Aspiration 2.5 - Civic Leadership To provide strong civic leadership and governance systems that are open and transparent and ethical.

## **COMMENT**

The BRMP being tabled contains the written documentation for the plan. The asset schedule and treatment plan are not being tabled. The asset schedule lists all the assets within the Shire that have been assessed for their exposure to bushfire risk. They are categorised under the following; human settlement, economic, environmental and cultural assets. The Treatment Schedule sets out a broad program of coordinated multi-agency treatments to address risks identified in the BRMP.

## **STRATEGIC IMPLICATIONS**

This item relates to the following components from the Shire of Jerramungup Community Plan 2016 - 2026;

**Aspiration 1.1 - Environmental Stewardship** To be an industry leader in implementing new technology and initiatives which deliver environmental benefits to the region.

**Aspiration 2.4 - Emergency Management** To ensure that the Shire of Jerramungup is seen as an industry leader in emergency management and preparedness.

**Objective 2.4.1** - Maintain a high standard of emergency planning and preparedness.

**Objective 2.4.4** - Continue the delivery of fire mitigation strategies across the Shire.

## **STATUTORY REQUIREMENTS**

Under the State Hazard Plan for Fire (Westplan Fire) an integrated BRMP is to be developed for local government areas with significant bushfire risk

The endorsement of the BRMP by Shire of Jerramungup Council satisfies their endorsement obligations under section 2.3.1 of the State Hazard Plan for Fire (Westplan Fire).

## **FINANCIAL IMPLICATIONS**

The Shire of Jerramungup is responsible for the coordination, development and ongoing review of the Plan. Currently this is being facilitated by the dedicated Bushfire Risk Management Officer and Bushfire Risk Planning Officer. The Bushfire Risk Management Project is currently only funded on a month by month basis until 30 September 2017, if further funding is not secured ongoing responsibility for the Plan will need to be delegated within the Shire.

Implementation of treatment options will be the responsibility of individual agencies and/or land owners/managers. The Shire as a land manager may be responsible for undertaking risk treatment strategies as they are identified in the process.

Endorsed Bushfire Risk Management Plans will support requests for future mitigation funding from both State and Federal Government.

*Note: In approving the BRM Plan, the local government council is acknowledging the assets that have been identified and the risk ratings and treatment priorities assigned. Approval of the plan is a commitment by local government to work with land owners and managers to address unacceptable risk within their community. It is not the local government committing to a program of treatment works to be implemented by others or an acceptance of responsibility for risk occurring on land that is not owned or managed by the local government (Government of Western Australia Office of Bushfire Risk Management (2015), Guidelines for Preparing a Bushfire Risk Management Plan, pp. 79).*

**POLICY IMPLICATIONS**

This Plan will support the Shire's Fire Control Policies.

**VOTING REQUIREMENTS**

Simple majority

**RECOMMENDATION**

That Council endorse the Shire of Jerramungup Bushfire Risk Management Plan.

**OC170611 Moved Cr Iffla / Seconded Cr bailey**

**That Council endorse the Shire of Jerramungup Bushfire Risk Management Plan.**

**Carried 7-0**

**C O U N C I L L O R  
R E P O R T S**

## **11. COUNCILLOR REPORTS**

### **Cr Daniel**

Attended a meeting of the Department of Sport and Recreation  
Attended a meeting of the Coastal Management Plan Review Committee  
Attended a meeting of the South Coast Management Group  
Attended a Budget Review Meeting

### **Cr Iffla**

Attended a meeting of the Town Centre Community Reference Group  
Attended a Budget Review Meeting

### **Cr Bailey**

Attended a Budget Review Meeting

### **Cr Trevaskis**

Attended a Budget Review Meeting

### **Cr Leenhouders**

Attended a Budget Review Meeting

### **Cr Lester**

Attended a meeting of the Lower Great Southern Alliance  
Attended a breakfast with the Western Australian Premier, the Hon Mark McGowan and Member for Albany, the Hon Peter Watson  
Attended a meeting with the Minister for Regional Development, the Hon Alannah MacTiernan and Member for Albany, the Hon Peter Watson  
Attended a meeting of the Local Emergency Management Committee  
Attended a Budget Review Meeting

## **12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER**

### **12.1 From Officers**

Nil

### **12.2 From Elected Members**

Nil

## **13. NEXT MEETING/S**

Ordinary Meeting – to be held Wednesday 19<sup>th</sup> July, 2017 commencing 2:00pm at the Town Hall, Bremer Bay.

## **14. CLOSURE**

The President declared the meeting closed at 4:10pm.

I confirm these Minutes to be a true and accurate record of the proceedings of the Council.

Signed: ..... Dated: .....  
(Shire President)