



MINUTES

Ordinary Council Meeting
20 JUNE 2018

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SHIRE OF JERRAMUNGUP**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Ordinary Council Meeting held in the Council Chambers, 8 Vasey Street Jerramungup, Wednesday 20 June 2018.

The President declared meeting opened at 14:10.

2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr J Iffla	Deputy President
Cr W Bailey	Member
Cr J Leenhouders	Member
Cr R Parsons	Member
Cr A Price	Member
Cr B Trevaskis	Member
Mr M Cuthbert	Chief Executive Officer
Ms Charmaine Solomon	Deputy CEO
Mr C Pursey	Manager of Development
Mr M Flett	Manager of Works
Ms L Levi	Executive Assistant

3. APOLOGIES

Nil

4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Leenhouders requested leave of absence for the July Ordinary Council Meeting.

OC180601 Moved Cr Iffla / Seconded Cr Trevaskis.

That Council approves Cr Leenhouders request for Leave of Absence for the Ordinary Meeting of Council to be held 18 July 2018.

Carried 7 - 0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8. DECLARATIONS OF FINANCIAL INTEREST

Nil

9. CONFIRMATION OF MINUTES

Ordinary Council Meeting held 16 May 2018.

That the Minutes of the Ordinary Council Meeting held 16 May 2018 be confirmed.

OC180602 Moved Cr Price / Seconded Cr Bailey

That the Minutes of the Ordinary Council Meeting held 16 May 2018 be confirmed.

Carried 7 - 0

W O R K S

10. WORKS

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	12 June 2018

Attachments

Attachment 10.1.1 - May Road Construction Program.

Road Construction

The construction crew have completed all the road pavement reinstatement works related to the February flood event. These works were undertaken on Park, Needilup North, Needilup South, Cardininup and Brown South Roads and included reinstatement of the gravel pavement and cleaning debris from drains and back-slopes.

Special recognition should go to the Construction and Drainage crews who completed these works estimated at **\$415,000**, on time, within budget and to a very high standard.

The Construction crew have commenced works on Stock Road which involve some minor curve widening, culvert extensions and gravel sheeting of rock and clay sections. These works will be continuing over the coming years and these improvements to the vertical and horizontal alignment of the road will dramatically improve road safety at these locations.

Bremer Bay Earthmoving are still on track to complete the flood damage reinstatement works associated with the road pavement due to be completed 18 June 2018, weather permitting. These works have been undertaken to a very high standard which is a credit to our local contractor.

The Environmental approval for Meechi Road clearing works has still not been obtained from DWER. This has been ongoing from August 2017.

Attached is the completed 2017 / 2018 construction program.

Road Maintenance

Town services crew have completed the drainage component of the flood damage reinstatement works. These works were undertaken on Park, Needilup North, Needilup South, Cardininup and Brown South Roads. The works involved cleaning

drains, culvert inlet & outlets and clearing of silt from drain lines. These works will reinstate these sections to pre-flood condition.

The roadside spraying program will commence at the appropriate time to counteract weed infestation within the road reserves.

The dry conditions have allowed the crew to maintain the offshoot drains and back-slopes which will be beneficial once the season breaks. The sight lines at intersections and the inside of curves have also been maintained to improve driving conditions for the road user.

Routine maintenance grading and gravel patching is continuing on roads in both the Bremer Bay and Jerramungup areas. The very dry conditions are proving challenging for our maintenance team. Hopefully we receive some soaking rain soon which will provide better grading conditions.

The maintenance grader has also been working with Western Stabilisers undertaking shoulder reconditioning and stabilising works on the Borden Bremer Bay Road. These works will allow reinstatement of the seal width prior to resealing these sections of road. These works were completed in late May.

Statutory Requirements

Nil

Strategic Implications

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

Financial Implications

Nil

Policy Implications

Nil

Workforce Implications

This report provides an overview of the outside workforce operations for a one month period.

Voting Requirements

Simple Majority

Comments

Nil

Recommendation

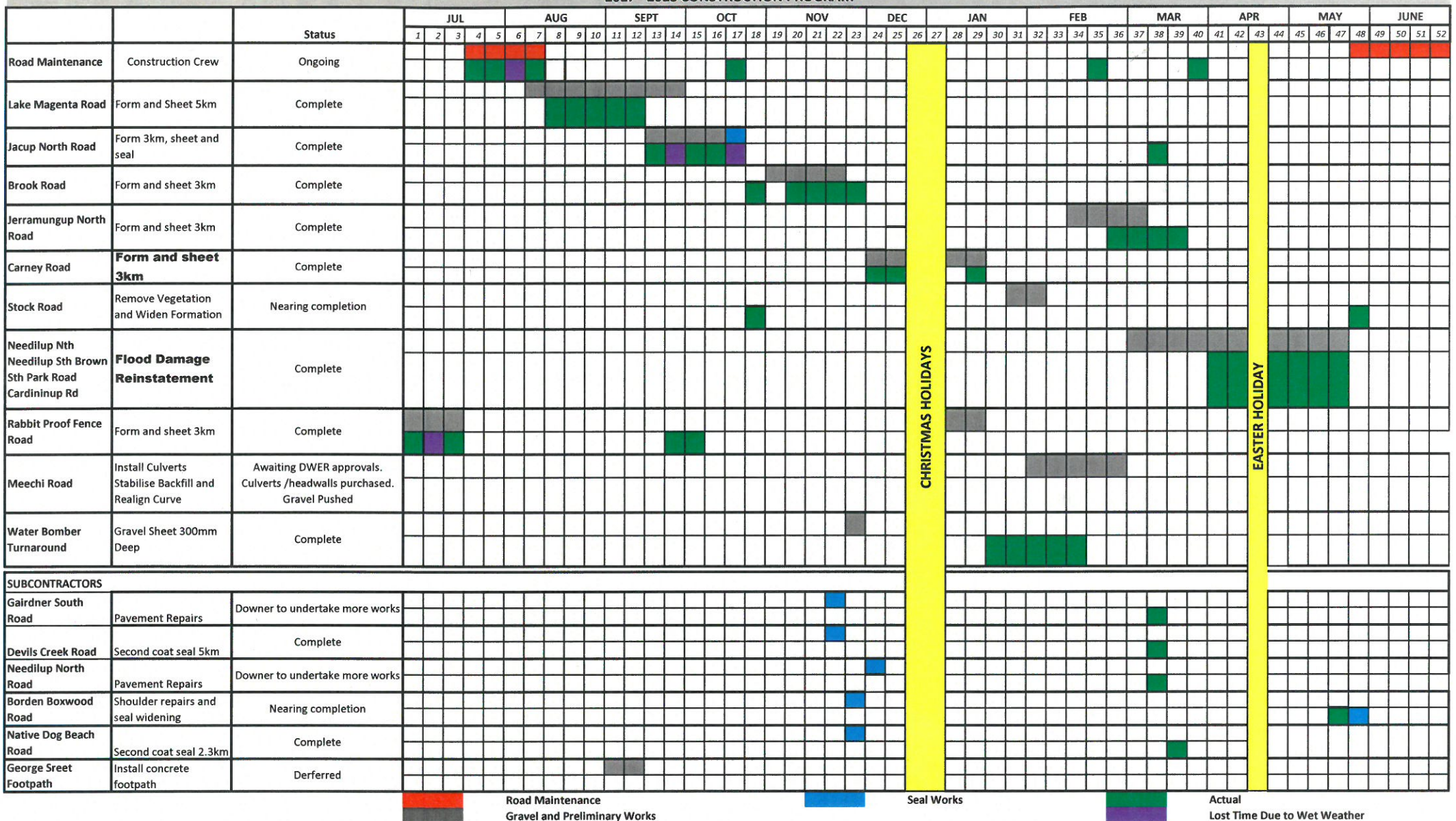
That Council adopts the Works Report for May 2018.

OC180603 Moved Cr Parson / Seconded Cr Price

That Council adopt the Works Report for May 2018.

Carried 7 – 0

2017 - 2018 CONSTRUCTION PROGRAM



F I N A N C E

11. FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	11.1.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Sarah Van Elden
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	08 JUNE 2018

Attachments

Attachment 11.1.1 - List of Accounts Paid to 31 May 2018.

Background

FUND	VOUCHER	AMOUNTS
Municipal Account		
Last Cheque Used	28162	
	EFT 14823 -	\$ 670,130.13
	14919	\$ 15,941.17
	Cheque 28163 -	\$ 34,782.36
	28164	
	Direct Deposit	
Municipal Account Total		\$ 720,853.66
Trust Account		
	EFT	\$
Trust Account Total		\$ 0.00
Grand Total		\$ 720,853.66

Certificate

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

Voting Requirements

Simple Majority.

Recommendation

That Council, pursuant to regulation 13 of the *Local Government (Financial Management) Regulations 1996*, confirm; the List of Accounts Paid to 31 May 2018 as detailed in Attachment 10.2.1.

OC180604 Moved Cr Leenhouwers / Seconded Cr Bailey

That Council, pursuant to regulation 13 of the *Local Government (Financial Management) Regulations 1996*, confirm; the List of Accounts Paid to 31 May 2018 as detailed in Attachment 10.2.1.

Carried 7 – 0

Murray Flett exited 14:35

Murray Flett re-entered 14:40

Attachment 11.1.1

Date: 08/06/2018
Time: 8:29:12AM

Shire of Jerramungup
Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14823	03/05/2018	CHILD SUPPORT	Payroll deductions	1		758.91
INV DEDUCT02/05/2018		CHILD SUPPORT	Payroll deductions		758.91	
EFT14824	10/05/2018	MCLEODS BARRISTERS AND SOLICITORS	RATES RECOVERY: A100621	1		208.56
INV 102997	30/04/2018	MCLEODS BARRISTERS AND SOLICITORS	RATES RECOVERY: A100621		208.56	
EFT14825	10/05/2018	LANDMARK OPERATIONS LIMITED	20L Hydrochloric Acid & Drum Fee	1		1,122.08
INV 9004684113/04/2018		LANDMARK OPERATIONS LIMITED	1kg talon wax blocks		45.60	
INV 9004717813/04/2018		LANDMARK OPERATIONS LIMITED	Clacicol 1& Calcicol 2		134.42	
INV 9004717813/04/2018		LANDMARK OPERATIONS LIMITED	20L Hydrochloric Acid & Drum Fee		455.40	
INV 9005029123/04/2018		LANDMARK OPERATIONS LIMITED	Palintest Tablets, Test Tubes, Test Strips		402.05	
INV 9004717813/04/2018		LANDMARK OPERATIONS LIMITED	Sodium Bicarbonate Feed Grade		84.61	
EFT14826	10/05/2018	FITZGERALD BIOSPHERE GROUP INC	PROJECT MANAGEMENT - BB TRIALS	1		880.00
INV BBT201704/05/2018		FITZGERALD BIOSPHERE GROUP INC	PROJECT MANAGEMENT - BB TRIALS		880.00	
EFT14827	10/05/2018	ITVISION	BPMS RATES SERVICES - APRIL 2018	1		5,266.25
INV 29485	30/04/2018	ITVISION	BPMS RATES SERVICES - APRIL 2018		5,266.25	
EFT14828	10/05/2018	ST & J TOMASINI	Remove asbestos from shed at 9 Monash Ave Jerramungup WA 6337	1		2,004.50
INV 201	22/04/2018	ST & J TOMASINI	Remove asbestos from shed at 9 Monash Ave Jerramungup WA 6337		2,004.50	
EFT14829	10/05/2018	BIO DIVERSE SOLUTIONS	Preparation of Land Capability and Local Water management Plan for Scheme Amendment 13	1		4,400.00
INV 2017-206 19/04/2018		BIO DIVERSE SOLUTIONS	Preparation of Land Capability and Local Water management Plan for Scheme Amendment 13		4,400.00	
EFT14830	10/05/2018	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MONTHLY FEE FOR DAILY MONITORING , MANAGEMENT AND RESOLUTION FOR DISASTER RECOVERY	1		85.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 23564	30/04/2018	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MONTHLY FEE FOR DAILY MONITORING , MANAGEMENT AND RESOLUTION FOR DISASTER RECOVERY		85.00	
EFT14831	10/05/2018	FIRST HEALTH SERVICES	SERVICE FEE FOR THE MONTH OF MAY 2018 PURSUANT TO CLAUSE 5.1 OF THE BUSINESS SERVICES AGREEMENT WITH RESPECT TO THE JERRAMUNGUP MEDICAL CENTRE	1		14,537.84
INV 0000806701	05/2018	FIRST HEALTH SERVICES	SERVICE FEE FOR THE MONTH OF MAY 2018 PURSUANT TO CLAUSE 5.1 OF THE BUSINESS SERVICES AGREEMENT WITH RESPECT TO THE JERRAMUNGUP MEDICAL CENTRE		14,537.84	
EFT14832	10/05/2018	ALLIED PICKFORDS	REMOVAL AND PACKING COSTS - MARTIN CUTHBERT	1		8,736.20
INV BME181128	03/2018	ALLIED PICKFORDS	REMOVAL AND PACKING COSTS - MARTIN CUTHBERT		8,736.20	
EFT14833	10/05/2018	DROP IN MECH	1CPD001: CHECK BRAKES AND REPAIR WIRING. REPAIR WIRING IN FLASHING LIGHT	1		1,012.00
INV INV-050029	04/2018	DROP IN MECH	JP0039: REMOVE OLD AERIAL & WIRING AND FIT NEW ONE		308.00	
INV INV-050507	05/2018	DROP IN MECH	1CPD001: CHECK BRAKES AND REPAIR WIRING. REPAIR WIRING IN FLASHING LIGHT		704.00	
EFT14834	10/05/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	REFUSE COLLECTIONS FOR THE MONTH OF APRIL	1		19,910.97
INV 9802333	30/04/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	RECYCLE SERVICES FOR THE MONTH OF APRIL		5,391.58	
INV 9802332	30/04/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	REFUSE COLLECTIONS FOR THE MONTH OF APRIL		9,069.24	
INV 9802334	30/04/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	ADDITIONAL SERVICES FOR THE MONTH OF APRIL		901.65	
INV 9800143	30/04/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	TRANSFER STATION BIN RENTAL		4,548.50	
EFT14835	10/05/2018	EDGE PLANNING & PROPERTY	Completion of scheme amendment 13 modifications	1		783.75
INV 1149	07/05/2018	EDGE PLANNING & PROPERTY	Completion of scheme amendment 13 modifications		783.75	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14836	10/05/2018	EARTHCARE (AUSTRALIA) PTY PTD	BREMER BAY PRIMARY SCHOOL VAL DRAINAGE WORKS	1		16,726.05
INV INV-436017/04/2018		EARTHCARE (AUSTRALIA) PTY PTD	BREMER BAY PRIMARY SCHOOL VAL DRAINAGE WORKS		16,726.05	
EFT14837	10/05/2018	Petania	Gravel to be used for AGRN 743 Flood Event	1		4,620.00
INV 80	23/04/2018	Petania	Gravel to be used for AGRN 743 Flood Event		4,620.00	
EFT14838	10/05/2018	Jo & Martin Cramp	REIMBURSEMENT FOR WATER DUE TO LEAK	1		584.25
INV REIMBU110/05/2018		Jo & Martin Cramp	REIMBURSEMENT FOR WATER DUE TO LEAK		584.25	
EFT14839	10/05/2018	AUSTRALIA POST	POSTAGE FOR THE MONTH OF APRIL 2018	1		236.03
INV 1007449203/05/2018		AUSTRALIA POST	POSTAGE FOR THE MONTH OF APRIL 2018		236.03	
EFT14840	10/05/2018	JERRAMUNGUP TRANSPORT	FREIGHT CHARGES - FULTON & HOGAN	1		198.13
INV INV-113430/04/2018		JERRAMUNGUP TRANSPORT	FREIGHT CHARGES - FULTON & HOGAN		198.13	
EFT14841	10/05/2018	LANDGATE	MINING TENEMENT VALUATION ROLLS	1		306.95
INV 339204 - 27/04/2018		LANDGATE	MINING TENEMENT VALUATION ROLLS		175.95	
INV 339073 - 26/04/2018		LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE - SCHEDULE G2018/3 10/3/18 - 6/4/18		65.50	
INV 339101 - 26/04/2018		LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE: R2018/2 17/2/18 - 16/3/18		65.50	
EFT14842	10/05/2018	JERRAMUNGUP HOTEL	Meals for 4 pilots for ANZAC Day 2018	1		142.00
INV 1577	30/04/2018	JERRAMUNGUP HOTEL	Meals for 4 pilots for ANZAC Day 2018		142.00	
EFT14843	10/05/2018	HASELL DISTRICT TRADERS	CORRUGATED S/W HDPE 900MM	1		6,419.85
INV 1006008303/05/2018		HASELL DISTRICT TRADERS	CORRUGATED S/W HDPE 900MM		5,445.00	
INV 1006010804/05/2018		HASELL DISTRICT TRADERS	EMP 112, 182 & 172 UNIFORM ORDER		974.85	
EFT14844	10/05/2018	BUNNINGS	8x 25 pack cup hooks	1		26.96
INV 2272/997(19/04/2018		BUNNINGS	8x 25 pack cup hooks		26.96	

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EFT14845	10/05/2018	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - APRIL 2018	1		88.00
INV APRIL 2030/04/2018		ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - APRIL 2018		88.00	
EFT14846	10/05/2018	SOUTHERN TOOL & FASTENER CO	BAR & CUTTER OIL	1		140.00
INV 1104616208/05/2018		SOUTHERN TOOL & FASTENER CO	BAR & CUTTER OIL		140.00	
EFT14847	10/05/2018	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF APRIL 2018	1		614.14
INV APRIL 2030/04/2018		BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF APRIL 2018		614.14	
EFT14848	10/05/2018	BAMLEY PTY LTD	SURFACE SPRAY EXTERIOR OF BUILDINGS FOR SPIDERS & FLYS	1		4,378.00
INV 0000659823/04/2018		BAMLEY PTY LTD	SURFACE SPRAY EXTERIOR OF BUILDINGS FOR SPIDERS & FLYS		4,378.00	
EFT14849	10/05/2018	UNITED TOOLS ALBANY	3/4 RATTLE GUN, 2 BATTERIES, 1 CHARGER, 2 INDUSTRIAL MASONRY BITS, 28 X 100 CONCRETE ANCHORS	1		1,035.15
INV 1019648 19/01/2018		UNITED TOOLS ALBANY	3/4 RATTLE GUN, 2 BATTERIES, 1 CHARGER, 2 INDUSTRIAL MASONRY BITS, 28 X 100 CONCRETE ANCHORS		1,035.15	
EFT14850	10/05/2018	ALBANY TOYOTA	JP00: PARTS FOR SERVICE	1		385.70
INV PI130213.03/01/2018		ALBANY TOYOTA	JP00: PARTS FOR SERVICE		385.70	
EFT14851	10/05/2018	BREMER BAY COMMUNITY RESOURCE CENTRE	APRIL CLEANING	1		930.61
INV 0001293903/05/2018		BREMER BAY COMMUNITY RESOURCE CENTRE	PLANNING AND BUILDING PRINTING - APRIL 2018		90.61	
INV 0001294003/05/2018		BREMER BAY COMMUNITY RESOURCE CENTRE	APRIL CLEANING		840.00	
EFT14852	10/05/2018	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION: 20/4/18 - 2/5/18	1		840.00
INV 3061 02/05/2018		ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION: 20/4/18 - 2/5/18		840.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14853	10/05/2018	TOBRUK TRADERS	FUEL PURCHASES FOR THE MONTH OF APRIL 2018	1		726.34
INV 28950	30/04/2018	TOBRUK TRADERS	APRIL 2018 STATIONARY ORDER		235.15	
INV 28920	30/04/2018	TOBRUK TRADERS	FUEL PURCHASES FOR THE MONTH OF APRIL 2018		491.19	
EFT14854	10/05/2018	GREAT SOUTHERN FUEL SUPPLIES	HIRE OF WATER TANKER TRAILER FOR THE MONTH OF APRIL 0218	1		3,300.00
INV GSFS07	13/04/2018	GREAT SOUTHERN FUEL SUPPLIES	HIRE OF WATER TANKER TRAILER FOR THE MONTH OF APRIL 0218		3,300.00	
EFT14855	10/05/2018	EASTERN GREAT SOUTHERN PETROLEUM	4000L DIESEL DELIVERED TO JMP DEPOT	1		8,303.82
INV APRIL 2030/04/2018		EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS - APRIL 2018		1,978.71	
INV APRIL 2001/05/2018		EASTERN GREAT SOUTHERN PETROLEUM	SUPPLIES PURCHASED FOR THE MONTH OF APRIL 2018		591.91	
INV 006247	03/05/2018	EASTERN GREAT SOUTHERN PETROLEUM	4000L DIESEL DELIVERED TO JMP DEPOT		5,733.20	
EFT14856	10/05/2018	BUILDING COMMISSION - Department of Mines, Industry Regulation and Safety (DMIRS)	BUILDING SERVICE LEVY FEE - APRIL 2018	1		2,771.22
INV APRIL 2007/05/2018		BUILDING COMMISSION - Department of Mines, Industry Regulation and Safety (DMIRS)	BUILDING SERVICE LEVY FEE - APRIL 2018		2,771.22	
EFT14857	10/05/2018	ALBANY LOCK SERVICE & SUPERIOR SECURITY	Box of 200 Key Tags	1		50.00
INV 0000705230/04/2018		ALBANY LOCK SERVICE & SUPERIOR SECURITY	Box of 200 Key Tags		50.00	
EFT14858	10/05/2018	S & A MARTIN SMASH REPAIRS	TRANSPORT SHIRE WATER TANKER TO BREMER BAY & RETURN	1		770.00
INV INV-003607/05/2018		S & A MARTIN SMASH REPAIRS	TRANSPORT SHIRE WATER TANKER TO BREMER BAY & RETURN		770.00	
EFT14859	10/05/2018	BLACKWOODS	STEP SAFETY IND STRENGTH	1		95.92
INV AA4234P03/05/2018		BLACKWOODS	STEP SAFETY IND STRENGTH		95.92	
EFT14860	10/05/2018	SYNERGY	SUPPLY CHARGE 3/4/18 - 2/5/18	1		4,486.95
INV 5955058702/05/2018		SYNERGY	SUPPLY CHARGE 3/4/18 - 2/5/18		4,486.95	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14861	10/05/2018	TELSTRA	Mobile Phone Charges	1		3,704.16
INV 4566063622/04/2018		TELSTRA	Mobile Phone Charges		1,073.63	
INV 2503813423/04/2018		TELSTRA	USAGE CHARGES TO 18/4/18		82.81	
INV 0985677627/04/2018		TELSTRA	USAGE CHARGES TO 22/4/18		420.96	
INV 6336743027/04/2018		TELSTRA	USAGE CHARGES TO 22/4/18		38.25	
INV 6335743027/04/2018		TELSTRA	USAGE CHARGES TO 22/4/18		37.94	
INV 6318724527/04/2018		TELSTRA	USAGE CHARGES TO 22/4/18		298.95	
INV 6344067727/04/2018		TELSTRA	USAGE CHARGES TO 22/4/18		34.95	
INV 6273833601/05/2018		TELSTRA	USAGE CHARGES TO 22 APRIL 2018. SERVICE & EQUIP RENTAL TO 22 MAY 2018		94.94	
INV 6336244001/05/2018		TELSTRA	USAGE CHARGES TO 22 APRIL 2018. SERVICE & EQUIP RENTAL TO 22 MAY 2018		1,066.67	
INV 4566063702/05/2018		TELSTRA	SMS TEXT MESSAGING SERVICE		555.06	
EFT14862	10/05/2018	HERITAGE TANKS AUSTRALIA	HGT135 STREAMLINE PALE EUCALYPT WATER TANK	1		6,673.34
INV SI-00096201/03/2018		HERITAGE TANKS AUSTRALIA	HGT135 STREAMLINE PALE EUCALYPT WATER TANK		6,673.34	
EFT14863	10/05/2018	WA TREASURY CORPORATION	Loan No. 263 Interest payment -	1		20,526.96
INV 263	10/05/2018	WA TREASURY CORPORATION	Loan No. 263 Interest payment -		20,526.96	
EFT14864	17/05/2018	CHILD SUPPORT	Payroll deductions	1		758.91
INV DEDUCT16/05/2018		CHILD SUPPORT	Payroll deductions		758.91	
EFT14865	21/05/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017): BORDEN-BOXWOOD RD & MONJEBUP RD	1		157,092.65
INV 8340	13/04/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017) : BORDEN - BOXWOOD HILL ROAD		16,020.95	
INV 8342	30/04/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017): BORDEN-BOXWOOD RD & MONJEBUP RD		141,071.70	
EFT14866	21/05/2018	SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18	1		7,412.10

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2128644414/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		1,278.75	
INV 9667921214/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		353.85	
INV 2561968914/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 10/5/18		148.10	
INV 5018269214/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 10/5/18		494.10	
INV 1130181114/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		223.75	
INV 9499667014/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		36.00	
INV 8041671114/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		85.20	
INV 2320256514/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		164.90	
INV 9359309914/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		631.05	
INV 9424435514/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 10/5/18		232.30	
INV 5138992314/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		38.00	
INV 1846624514/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		444.25	
INV 4765964214/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 11/5/18		329.65	
INV 2786689014/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 9/5/18		384.10	
INV 7190425114/05/2018		SYNERGY	SUPPLY CHARGE 8/3/18 - 10/5/18		305.90	
INV 2104072515/05/2018		SYNERGY	SUPPLY CHARGE 20/3/18 - 15/5/18		65.40	
INV 2941394815/05/2018		SYNERGY	SUPPLY CHARGE 2/3/18 - 15/5/18		96.20	
INV 9647302515/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 15/5/18		365.35	
INV 1012409915/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 15/5/18		174.25	
INV 2042033515/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 15/5/18		223.40	
INV 9833215515/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 15/5/18		1,066.80	
INV 9681607515/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 15/5/18		32.65	
INV 9068684515/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 15/5/18		34.60	
INV 6599052415/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 15/5/18		134.90	
INV 9652053115/05/2018		SYNERGY	SUPPLY CHARGE 13/3/18 - 15/5/18		68.65	

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EFT14867	21/05/2018	ONGERUP TYRES & AUTOMOTIVE	JP0019: reseal o-ring on tyre	1		563.95
INV 32224	09/04/2018	ONGERUP TYRES & AUTOMOTIVE	JP0019: reseal o-ring on tyre		235.05	
INV 32235	21/04/2018	ONGERUP TYRES & AUTOMOTIVE	JP0019: Replace o-ring on tyre		193.90	
INV 32262	30/04/2018	ONGERUP TYRES & AUTOMOTIVE	JP0019: multiple sets of drive keys to stop tyres spinning on rims		135.00	
EFT14868	21/05/2018	TRUCKLINE	jp70078/79: 5 Spoke Hub, Bearing Set, Seal Grease, Spacer Corrugated	1		552.56
INV 6290905	10/05/2018	TRUCKLINE	jp70078/79: 5 Spoke Hub, Bearing Set, Seal Grease, Spacer Corrugated		552.56	
EFT14869	21/05/2018	RN & KD POCOCK T/AS PENIUP VIEWS	Gravel to be used for AGRN743 Flood Event: Stock Rd, Brown South Rd, Needilup South Rd	1		26,515.80
INV 1-000039	11/05/2018	RN & KD POCOCK T/AS PENIUP VIEWS	Gravel to be used for AGRN743 Flood Event: Stock Rd, Brown South Rd, Needilup South Rd		23,515.80	
INV 1-000038	07/04/2018	RN & KD POCOCK T/AS PENIUP VIEWS	SAND TO BE USED FOR TIP & TANK PAD @ AIRSTRIP		3,000.00	
EFT14870	21/05/2018	FOREMAN RURAL	Dog food	1		18.70
INV 00004243	12/04/2018	FOREMAN RURAL	Dog food		18.70	
EFT14871	21/05/2018	HERITAGE TANKS AUSTRALIA	HGT135 STREAMLINE PALE EUCALYPT WATER TANK	1		6,673.34
INV SI-00096401	03/2018	HERITAGE TANKS AUSTRALIA	HGT135 STREAMLINE PALE EUCALYPT WATER TANK		6,673.34	
EFT14872	21/05/2018	S & E ELECTRICAL	Connection of bore to power supply	1		529.11
INV 00006665	12/05/2018	S & E ELECTRICAL	Connection of bore to power supply		529.11	
EFT14873	21/05/2018	BREMER PRODUCE	Bremer Bay Contract Cleaning Services - April 2018	1		12,759.10
INV APRIL 2030	04/2018	BREMER PRODUCE	Bremer Bay Contract Cleaning Services - April 2018		12,759.10	
EFT14874	21/05/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	JP0039: Parts for service	1		378.30
INV J1CSP28130	04/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	JP0039: Parts for service		378.30	

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EFT14875	21/05/2018	HEWER CONSULTING SERVICES	CONSULTING SERVICES: AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017)	1		12,937.69
INV 1370	03/05/2018	HEWER CONSULTING SERVICES	CONSULTING SERVICES: AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017)		12,937.69	
EFT14876	21/05/2018	OCEANSIDE PLUMBING AND GAS	Connect 2 pumps at airport bomber turn around and run boar lunc into water tank + labour	1		1,296.85
INV 0000038112/05/2018		OCEANSIDE PLUMBING AND GAS	Connect 2 pumps at airport bomber turn around and run boar lunc into water tank + labour		986.04	
INV 0000039212/05/2018		OCEANSIDE PLUMBING AND GAS	Remove tap at Op Shop & replace with Vandal proof tap		119.11	
INV 0000034121/03/2018		OCEANSIDE PLUMBING AND GAS	FIX LEAKING ROOF AT CRC OFFICE		130.40	
INV 0000039312/05/2018		OCEANSIDE PLUMBING AND GAS	Replace flush pipe on toilet and fill traps with water		61.30	
EFT14877	21/05/2018	DROP IN MECH	JP0019: Start Engine & Check Filters. JP0016: Service	1		4,433.44
INV INV-050810/05/2018		DROP IN MECH	JP0019: Start Engine & Check Filters. JP0016: Service		1,335.84	
INV INV-050709/05/2018		DROP IN MECH	Repairs / maintenance on various Shire vehicles		1,232.00	
INV INV-050913/05/2018		DROP IN MECH	Various Repairs / maintenance on Shire Vehicles		985.60	
INV INV-051116/05/2018		DROP IN MECH	JP0033: 219221km Service		880.00	
EFT14878	21/05/2018	KATANNING GLASS SUPPLIES	REPLACE EXIT DOORS WITH COMMERCIAL GRADE ALUMINIUM DOORS TO COMPLY WITH PUBLIC EXIT REGULATIONS.	1		5,675.46
INV 0000411209/05/2018		KATANNING GLASS SUPPLIES	REPLACE EXIT DOORS WITH COMMERCIAL GRADE ALUMINIUM DOORS TO COMPLY WITH PUBLIC EXIT REGULATIONS.		5,675.46	
EFT14879	21/05/2018	10TH LIGHT HORSE ALBANY TROOP INCORPORATED	Hire of 2x Light Horse Uniforms & 2x Light Horse Saddlery	1		320.00
INV JERRY H23/03/2018		10TH LIGHT HORSE ALBANY TROOP INCORPORATED	Hire of 2x Light Horse Uniforms & 2x Light Horse Saddlery		320.00	
EFT14880	21/05/2018	EARTHCARE (AUSTRALIA) PTY PTD	APRIL 2018 PROGRESS CLAIM FOR WORKS AR BREMER BAY SKATE PARK & LANDSCAPE WORKS, CIVIC SQUARE & PAPERBARK PARK	1		179,568.90

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INV INV-436230/04/2018		EARTHCARE (AUSTRALIA) PTY PTD	APRIL 2018 PROGRESS CLAIM FOR WORKS AR BREMER BAY SKATE PARK & LANDSCAPE WORKS, CIVIC SQUARE & PAPERBARK PARK		179,568.90	
EFT14881	21/05/2018	Joondalup Resort	3x night accommodation for training seminar EMP#169	1		597.00
INV JHI086-027/04/2018		Joondalup Resort	3x night accommodation for training seminar EMP#169		597.00	
EFT14882	21/05/2018	TM ENGINEERING	Transport & installation of wood heater	1		852.50
INV 1535	04/05/2018	TM ENGINEERING	Transport & installation of wood heater		852.50	
EFT14883	21/05/2018	IAN CAMPBELL & SON	Gravel to be used for AGRN743: Boxwodd-Ongerup Rd, Norman Rd & Boxwood-Borden Rd	1		15,523.20
INV 0013	14/05/2018	IAN CAMPBELL & SON	Gravel to be used for AGRN743: Boxwodd-Ongerup Rd, Norman Rd & Boxwood-Borden Rd		15,523.20	
EFT14884	21/05/2018	GNOWERAN SPRAYING & ENVIRONMENTAL SERVICES	FIRE MITIGATION POINT HENRY	1		2,728.00
INV 85	07/05/2018	GNOWERAN SPRAYING & ENVIRONMENTAL SERVICES	FIRE MITIGATION POINT HENRY		2,728.00	
EFT14885	21/05/2018	OZRUSS TRADING CO	JP0085: 2x new tyre & 1x new battery	1		1,098.80
INV 3305	22/04/2018	OZRUSS TRADING CO	JP0011: Tyre Change		115.50	
INV 3279	30/04/2018	OZRUSS TRADING CO	JP70078/79: Tyre change and tyre disposal		49.50	
INV 3278	03/04/2018	OZRUSS TRADING CO	JP0085: 2x new tyre & 1x new battery		600.80	
INV 3304	23/04/2018	OZRUSS TRADING CO	JP3914: tyre change		33.00	
INV 3323	30/04/2018	OZRUSS TRADING CO	JP0015: 2x Batteries		300.00	
EFT14886	21/05/2018	JERRAMUNGUP ENTERPRISES	JP0016: LED Flashing Light	1		862.77
INV 0007560624/04/2018		JERRAMUNGUP ENTERPRISES	JP0016: LED Flashing Light		439.00	
INV 0007561324/04/2018		JERRAMUNGUP ENTERPRISES	JP0085: Spin-on Filter		16.23	
INV 0007548909/04/2018		JERRAMUNGUP ENTERPRISES	Cut off disks		35.50	
INV 0007547909/04/2018		JERRAMUNGUP ENTERPRISES	2x Camlocks		94.14	

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INV 0007561924/04/2018		JERRAMUNGUP ENTERPRISES	JP70107: Swivel Jockey Wheels. JP0039: GME TX Antenna		277.90	
EFT14887	21/05/2018	Metroll	VARIOUS SUPPLIES	1		1,210.77
INV 299848	30/04/2018	Metroll	VARIOUS SUPPLIES		55.36	
INV 299797	30/04/2018	Metroll	VARIOUS SUPPLIES		1,155.41	
EFT14888	21/05/2018	NEEDILUP ENGINEERING	1X PUMP BOX COVER	1		632.50
INV 0000198512/05/2018		NEEDILUP ENGINEERING	Cute & prepare braces for barbeque repairs		110.00	
INV 0000200518/05/2018		NEEDILUP ENGINEERING	1X PUMP BOX COVER		412.50	
INV 0000200618/05/2018		NEEDILUP ENGINEERING	REPAIRS TO DEPOT WORKSHOP DOORS		110.00	
EFT14889	21/05/2018	BOC GASES	Argoshield & Oxygen Medical C Size	1		16.60
INV 5003962328/04/2018		BOC GASES	Argoshield & Oxygen Medical C Size		16.60	
EFT14890	21/05/2018	ASH-MON LAWN MOWING SERVICE	Bremer Bay Transfer Station: 4/5/18 - 16/5/18	1		720.00
INV 1315	16/05/2018	ASH-MON LAWN MOWING SERVICE	Bremer Bay Transfer Station: 4/5/18 - 16/5/18		720.00	
EFT14891	21/05/2018	CITY OF ALBANY	BUILDING RESOURCE SHARING INCOME CERTIFICATE OF DESIGN COMPLIANCE X2- 162420: 2 BARBARA ST & 162421: LOT 704 FREEMAN DRIVE	1		418.00
INV 79792	15/05/2018	CITY OF ALBANY	BUILDING RESOURCE SHARING INCOME CERTIFICATE OF DESIGN COMPLIANCE X2- 162420: 2 BARBARA ST & 162421: LOT 704 FREEMAN DRIVE		418.00	
EFT14892	21/05/2018	GREAT SOUTHERN FUEL SUPPLIES	Hire of Tandem Axle Water Tanker Trailer for the Month of May 2018	1		3,300.00
INV GSF08	01/05/2018	GREAT SOUTHERN FUEL SUPPLIES	Hire of Tandem Axle Water Tanker Trailer for the Month of May 2018		3,300.00	
EFT14893	21/05/2018	EASTERN GREAT SOUTHERN PETROLEUM	3970LTRS DIESEL FUEL DELIVERED TO JMP DEPOT	1		5,767.93
INV 006260	10/05/2018	EASTERN GREAT SOUTHERN PETROLEUM	3970LTRS DIESEL FUEL DELIVERED TO JMP DEPOT		5,767.93	
EFT14894	21/05/2018	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICES APRIL TO JUNE 2018	1		5,625.00

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INV 0000674004/04/2018		JERRAMUNGUP COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICES APRIL TO JUNE 2018		5,625.00	
EFT14895	21/05/2018	G & M DETERGENTS	5x Regal Toilet Tissue 2ply. 2x Regal Interleaved Toilet Tissue	1		315.00
INV 0002452211/05/2018		G & M DETERGENTS	5x Regal Toilet Tissue 2ply. 2x Regal Interleaved Toilet Tissue		315.00	
EFT14896	21/05/2018	ALBANY LOCK SERVICE & SUPERIOR SECURITY	3x new bilock keys	1		79.90
INV 0000709003/05/2018		ALBANY LOCK SERVICE & SUPERIOR SECURITY	3x new bilock keys		79.90	
EFT14897	21/05/2018	PLANNING INSTITUTE AUSTRALIA	PIA membership renewal EMP125	1		621.00
INV 85965	17/05/2018	PLANNING INSTITUTE AUSTRALIA	PIA membership renewal EMP125		621.00	
EFT14898	21/05/2018	TOLL IPEC	Freight	1		105.13
INV 0313	20/04/2018	TOLL IPEC	Freight		24.34	
INV 0314	27/04/2018	TOLL IPEC	Freight		57.78	
INV 0312	13/04/2018	TOLL IPEC	Freight - PCS		23.01	
EFT14899	21/05/2018	JERRAMUNGUP B&B & CATERING	CATERING FOR MAY 2018 COUNCIL MEETING	1		360.00
INV 19	16/05/2018	JERRAMUNGUP B&B & CATERING	CATERING FOR MAY 2018 COUNCIL MEETING		360.00	
EFT14900	21/05/2018	ABBOTTS LIQUID SALVAGE	PUMP OUT ABLUTION BLOCK AT PAPERBARKS	1		637.00
INV 2018041127/04/2018		ABBOTTS LIQUID SALVAGE	PUMP OUT ABLUTION BLOCK AT PAPERBARKS		637.00	
EFT14901	23/05/2018	AUSTRALIAN TAXATION OFFICE	APRIL 2018 BAS	1		16,654.00
INV APRIL 1830/04/2018		AUSTRALIAN TAXATION OFFICE	APRIL 2018 BAS		16,654.00	
EFT14902	24/05/2018	TRUCKLINE	JP006: Parts for Exhaust	1		1,426.27
INV 6278502	22/05/2018	TRUCKLINE	JP006: Parts for Exhaust		1,426.27	
EFT14903	24/05/2018	HERITAGE TANKS AUSTRALIA	1x HGT135 Streamline Woodland Grey Water Tank	1		6,673.34
INV SI-00096301/03/2018		HERITAGE TANKS AUSTRALIA	1x HGT135 Streamline Woodland Grey Water Tank		6,673.34	

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EFT14904	24/05/2018	BREMER BAY OCCASIONAL CHILD CARE CENTRE (BREMER BAY COMMUNITY RESOURCE CENTRE)	BREMER BAY DAYCARE INSURANCE 2018	1		798.90
INV 0000016110/05/2018		BREMER BAY OCCASIONAL CHILD CARE CENTRE (BREMER BAY COMMUNITY RESOURCE CENTRE)	BREMER BAY DAYCARE INSURANCE 2018		798.90	
EFT14905	24/05/2018	DROP IN MECH	JP0039: Check Leak in front tyres & repair. JP0010: Remove & Refit hydraulic hoses on grader	1		786.72
INV INV-051319/05/2018		DROP IN MECH	JP0039: Check Leak in front tyres & repair. JP0010: Remove & Refit hydraulic hoses on grader		786.72	
EFT14906	24/05/2018	Bremer Bay Mechanical	JP3902: Tyre Repair	1		35.00
INV 1058	21/05/2018	Bremer Bay Mechanical	JP3902: Tyre Repair		35.00	
EFT14907	24/05/2018	Canowie Pastoral Company	Gravel to be used for AGRN743 Flood Event	1		14,245.00
INV 0000002613/04/2018		Canowie Pastoral Company	Gravel to be used for AGRN743 Flood Event		14,245.00	
EFT14908	24/05/2018	GNOWERAN SPRAYING & ENVIRONMENTAL SERVICES	Fire Mitigation Point Henry. 91x Hours Spot Spraying	1		8,508.50
INV 86	14/05/2018	GNOWERAN SPRAYING & ENVIRONMENTAL SERVICES	Fire Mitigation Point Henry. 91x Hours Spot Spraying		8,508.50	
EFT14909	24/05/2018	OZRUSS TRADING CO	JACUP FIRE TRUCK FUEL	1		75.89
INV 3321	30/04/2018	OZRUSS TRADING CO	JACUP FIRE TRUCK FUEL		75.89	
EFT14910	24/05/2018	HASELL DISTRICT TRADERS	JP0040: Various Supplies	1		108.65
INV 1006030622/05/2018		HASELL DISTRICT TRADERS	JP0040: Various Supplies		108.65	
EFT14911	24/05/2018	SHIRE OF RAVENSTHORPE	COMMUNITY EMERGENCY SERVICES OFFICER - QUARTER 3 2017/18 CONTRIBUTION	1		4,109.35
INV 2597	09/05/2018	SHIRE OF RAVENSTHORPE	COMMUNITY EMERGENCY SERVICES OFFICER - QUARTER 3 2017/18 CONTRIBUTION		4,109.35	
EFT14912	24/05/2018	NEEDILUP ENGINEERING	Supply material & fabricate rear gates at 37 Derrick Street	1		748.00
INV 0000201918/05/2018		NEEDILUP ENGINEERING	Supply material & fabricate rear gates at 37 Derrick Street		748.00	

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EFT14913	24/05/2018	JERRAMUNGUP SPORTS CLUB INC	Electricity Charges for Jerramungup Entertainment Centre 19/03/18 - 21/05/18	1		585.38
INV 0000109621/05/2018		JERRAMUNGUP SPORTS CLUB INC	Electricity Charges for Jerramungup Entertainment Centre 19/03/18 - 21/05/18		585.38	
EFT14914	24/05/2018	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF APRIL 2018	1		1,487.09
INV APRIL 2030/04/2018		IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF APRIL 2018		1,487.09	
EFT14915	24/05/2018	EASTERN GREAT SOUTHERN PETROLEUM	3110ltrs DIESEL FUEL DELIVERED TO JMP DEPOT	1		4,618.71
INV 518800	22/05/2018	EASTERN GREAT SOUTHERN PETROLEUM	1x New Fuel Card (Works Admin)		2.75	
INV 18/05/20118/05/2018		EASTERN GREAT SOUTHERN PETROLEUM	3110ltrs DIESEL FUEL DELIVERED TO JMP DEPOT		4,615.96	
EFT14916	24/05/2018	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	Hire of Laptop, Projector & Projector Screen for 2018 ANZAC Day	1		95.00
INV 0004182816/05/2018		JERRAMUNGUP COMMUNITY RESOURCE CENTRE	Hire of Laptop, Projector & Projector Screen for 2018 ANZAC Day		95.00	
EFT14917	24/05/2018	ALBANY LOCK SERVICE & SUPERIOR SECURITY	3x Bi-Lock keys. Rekey Bi-lock core	1		157.10
INV 0000727421/05/2018		ALBANY LOCK SERVICE & SUPERIOR SECURITY	3x Bi-Lock keys. Rekey Bi-lock core		157.10	
EFT14918	24/05/2018	BLACKWOODS	20x Traffic Cones with Reflective Tape	1		753.77
INV AA2160P18/05/2018		BLACKWOODS	20x Traffic Cones with Reflective Tape		399.08	
INV AA5305P08/05/2018		BLACKWOODS	Hand Cleaner, Earplugs & Lens Cleaner		214.12	
INV AA5266P08/05/2018		BLACKWOODS	3x Slings & Truck Wash		140.57	
EFT14919	31/05/2018	CHILD SUPPORT	Payroll deductions	1		518.91
INV DEDUCT30/05/2018		CHILD SUPPORT	Payroll deductions		518.91	
28163	10/05/2018	BUILDING AND CONSTRUCTION TRAINING FUND	BUILDING LEVY PAYMENTS APRIL 2018 - LESS COMMISSION	1		2,081.17
INV APRIL 2007/05/2018		BUILDING AND CONSTRUCTION TRAINING FUND	BUILDING LEVY PAYMENTS APRIL 2018 - LESS COMMISSION		2,081.17	

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28164	21/05/2018	PLANCO	Gravel to be used for AGRN743 Flood Event	1		13,860.00
INV 22	16/05/2018	PLANCO	Gravel to be used for AGRN743 Flood Event		13,860.00	
DD15600.1	28/05/2018	SHIRE OF JERRAMUNGUP	EMP 172 - DRIVERS LICENCE RENEWAL	1		42.50
INV EMP172	27/05/2018	SHIRE OF JERRAMUNGUP	EMP 172 - DRIVERS LICENCE RENEWAL	1	42.50	
DD15616.1	04/05/2018	SHIRE OF JERRAMUNGUP	PLATE CHANGE JP4888	1		25.70
INV PLATE C03	03/05/2018	SHIRE OF JERRAMUNGUP	PLATE CHANGE JP4888	1	25.70	
DD15618.1	02/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,465.72
INV SUPER	02/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,865.20	
INV DEDUCT02	02/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	390.72	
INV DEDUCT02	02/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	281.90	
INV DEDUCT02	02/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	285.00	
INV DEDUCT02	02/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,442.90	
INV DEDUCT02	02/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
DD15618.2	02/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1		421.94
INV DEDUCT02	02/05/2018	BT SUPER FOR LIFE	Payroll deductions	1	163.33	
INV SUPER	02/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1	258.61	
DD15618.3	02/05/2018	PRIME SUPER	Superannuation contributions	1		565.23
INV DEDUCT02	02/05/2018	PRIME SUPER	Payroll deductions	1	138.42	
INV SUPER	02/05/2018	PRIME SUPER	Superannuation contributions	1	426.81	
DD15618.4	02/05/2018	AUSTRALIAN SUPER	Superannuation contributions	1		224.88

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	02/05/2018	AUSTRALIAN SUPER	Superannuation contributions	1	224.88	
DD15618.5	02/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1		244.99
INV SUPER	02/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1	244.99	
DD15618.6	02/05/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1		212.05
INV SUPER	02/05/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1	212.05	
DD15622.1	04/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		300.98
INV SUPER	04/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	262.25	
INV DEDUCT	04/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	7.31	
INV DEDUCT	04/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	31.42	
DD15641.1	16/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,135.66
INV SUPER	16/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,648.56	
INV DEDUCT	16/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	390.72	
INV DEDUCT	16/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	286.88	
INV DEDUCT	16/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	319.69	
INV DEDUCT	16/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,289.81	
INV DEDUCT	16/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
DD15641.2	16/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1		375.05
INV DEDUCT	16/05/2018	BT SUPER FOR LIFE	Payroll deductions	1	145.18	
INV SUPER	16/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1	229.87	

Date: 08/06/2018
Time: 8:29:12AM

Shire of Jerramungup
Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15641.3	16/05/2018	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT	16/05/2018	PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER	16/05/2018	PRIME SUPER	Superannuation contributions	1	427.72	
DD15641.4	16/05/2018	AUSTRALIAN SUPER	Superannuation contributions	1		225.39
INV SUPER	16/05/2018	AUSTRALIAN SUPER	Superannuation contributions	1	225.39	
DD15641.5	16/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1		217.77
INV SUPER	16/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1	217.77	
DD15641.6	16/05/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1		238.23
INV SUPER	16/05/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1	238.23	
DD15644.1	17/05/2018	SHIRE OF JERRAMUNGUP	JP0085 PLATE CHANGE	1		16.90
INV JP0085 PII	17/05/2018	SHIRE OF JERRAMUNGUP	JP0085 PLATE CHANGE	1	16.90	
DD15650.1	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		631.23
INV SUPER	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	476.64	
INV DEDUCT	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	154.59	
DD15660.1	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,201.29
INV SUPER	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,661.06	
INV DEDUCT	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	390.72	
INV DEDUCT	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	283.98	
INV DEDUCT	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	315.41	
INV DEDUCT	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,350.12	

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 Time: 8:29:12AM

Shire of Jerramungup
Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	30/05/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
DD15660.2	30/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1		421.94
INV DEDUCT	30/05/2018	BT SUPER FOR LIFE	Payroll deductions	1	163.33	
INV SUPER	30/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1	258.61	
DD15660.3	30/05/2018	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT	30/05/2018	PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER	30/05/2018	PRIME SUPER	Superannuation contributions	1	427.72	
DD15660.4	30/05/2018	AUSTRALIAN SUPER	Superannuation contributions	1		224.88
INV SUPER	30/05/2018	AUSTRALIAN SUPER	Superannuation contributions	1	224.88	
DD15660.5	30/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1		244.99
INV SUPER	30/05/2018	BT SUPER FOR LIFE	Superannuation contributions	1	244.99	
DD15660.6	30/05/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1		212.16
INV SUPER	30/05/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1	212.16	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	720,853.66
TOTAL		720,853.66

SUBMISSION TO:	Finance
AGENDA REFERENCE:	11.2.1
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	11 June 2018

Summary

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

Attachments

Attachment 11.2.1 - Monthly Financial Report Period Ending 31 May 2018.

Background

As per the Financial Management Regulation 34 each local government is to prepare each month a Statement of Financial Activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail:

- The annual budget estimates;
- The operating revenue, operating income, and all other income and expenses;
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period;
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period;
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result;
- Include an operating statement; and
- Any other required supporting notes.

Consultation

Council financial records.

Comment

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

Statutory Requirements

Section 6.4 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Financial Management) Regulations 1996* require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

Strategic Implications

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

Financial Implications

As detailed within the Monthly Financial Report.

Policy Implications

Accounting policies as detailed within the Monthly Financial Report.

Workforce Implications

Nil.

Voting Requirements

Simple Majority.

Recommendation

That Council receive the Monthly Financial Report for the period ending 31 May 2018 in accordance with section 6.4 of the *Local Government Act 1995*.

OC180604 Moved Cr Trevaskis / Seconded Cr Iffla

That Council receive the Monthly Financial Report for the period ending 31 May 2018 in accordance with section 6.4 of the *Local Government Act 1995*.

Carried 7 – 0

SHIRE OF JERRAMUNGUP
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 May 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF JERRAMUNGUP
Information Summary
For the Period Ended 31 May 2018

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 5 and shows a surplus as at 31 May 2018 of \$407,131.

Items of Significance

The material variance adopted by the Shire of Jerramungup for the 2017/18 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	%				
	Collected / Completed	Annual Budget	YTD Budget	YTD Actual	
Significant Projects					
Bremer Bay Civic Square Construction	45%	\$ 1,055,310	\$ 967,373	\$ 474,276	
Bremer Bay Skate Park	59%	\$ 558,250	\$ 511,731	\$ 332,025	
Paperbark Park Redevelopment	15%	\$ 187,865	\$ 170,632	\$ 29,118	
Replace ablution block - Blossoms Beach	0%	\$ 35,953	\$ 32,956	\$ -	
Bremer Bay To Point Henry Trail	100%	\$ 149,000	\$ 136,587	\$ 149,000	
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	63%	\$ 4,226,643	\$ 4,216,494	\$ 2,681,900	
Non-operating Grants, Subsidies and Contributions	61%	\$ 1,977,104	\$ 1,915,354	\$ 1,200,663	
	63%	\$ 6,203,747	\$ 6,131,848	\$ 3,882,563	
Rates Levied	100%	\$ 3,222,342	\$ 3,222,342	\$ 3,221,768	

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year	Current
Adjusted Net Current Assets	78%	\$ 523,545	\$ 407,131
Cash and Equivalent - Unrestricted	1%	\$ 897,858	\$ 10,640
Cash and Equivalent - Restricted	112%	\$ 1,439,770	\$ 1,606,915
Receivables - Rates	64%	\$ 106,189	\$ 68,290
Receivables - Other	210%	\$ 56,558	\$ 118,801
Payables	109%	\$ 296,927	\$ 323,243

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

Prepared by: Charmaine Solomon

Reviewed by: Martin Cuthbert

Date prepared: 11th June 2018

SHIRE OF JERRAMUNGUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2018

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	1,782,007	1,782,007	1,804,095	22,088	1%	
Revenue from operating activities							
Rates	9	3,222,342	3,222,342	3,221,768	(574)	(0%)	
Operating Grants, Subsidies and Contributions	11	4,226,643	4,216,494	2,683,659	(1,532,835)	(36%)	▼
Fees and Charges		706,559	703,141	747,049	43,908	6%	
Interest Earnings		76,400	72,526	56,515	(16,011)	(22%)	▼
Other Revenue		25,000	24,326	46,639	22,313	92%	▲
Profit on Disposal of Assets	8	0	0	0	0		
		8,256,944	8,238,829	6,755,630			
Expenditure from operating activities							
Employee Costs		(1,824,223)	(1,671,846)	(1,839,938)	(168,092)	(10%)	▼
Materials and Contracts		(4,871,455)	(4,466,053)	(3,571,540)	894,513	20%	▲
Utility Charges		(186,469)	(170,566)	(161,897)	8,669	5%	
Depreciation on Non-Current Assets		(1,732,628)	(1,588,037)	(1,787,096)	(199,059)	(13%)	▼
Interest Expenses		(45,503)	(41,679)	(33,681)	7,998	19%	▲
Insurance Expenses		(228,465)	(228,404)	(196,977)	31,427	14%	▲
Other Expenditure		(206,881)	(193,676)	(194,223)	(547)	(0%)	
Loss on Disposal of Assets	8	(100,535)	(92,147)	(54,064)	38,083	41%	▲
		(9,196,159)	(8,452,408)	(7,839,416)			
Operating activities excluded from budget							
Add back Depreciation		1,732,628	1,588,037	1,787,096	199,059	13%	▲
Adjust (Profit)/Loss on Asset Disposal	8	100,535	92,147	54,064	(38,083)	(41%)	▼
Adjust Provisions and Accruals			0	18,911	18,911		▲
Amount attributable to operating activities		893,948	1,466,605	776,285			
Investing activities							
Grants, Subsidies and Contributions	11	1,977,104	1,915,354	1,200,663	(714,691)	(37%)	▼
Proceeds from Disposal of Assets	8	193,855	177,700	134,797	(42,903)	(24%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(79,103)	(72,501)	(46,929)	25,572	35%	▲
Infrastructure Assets - Roads	13	(2,116,648)	(1,940,279)	(1,730,441)	209,838	11%	▲
Infrastructure Assets - Public Facilities	13	(1,801,425)	(1,651,309)	(835,420)	815,889	49%	▲
Infrastructure Assets - Footpaths	13	(208,991)	(191,587)	(149,112)	42,475	22%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(348,411)	(319,374)	(338,539)	(19,165)	(6%)	
Furniture and Equipment	13	(11,450)	(10,505)	(10,526)	(21)	(0%)	
Amount attributable to investing activities		(2,395,069)	(2,092,501)	(1,775,507)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	630,403	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(194,239)	(178,052)	(182,447)	(4,395)	(2%)	
Transfer to Reserves	7	(717,050)	(657,296)	(215,295)	442,000	67%	▲
Amount attributable to financing activities		(280,886)	(835,348)	(397,742)			
Closing Funding Surplus (Deficit)	3	0	320,763	407,131	86,368	27%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF JERRAMUNGUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2018

	Note	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(a) %	Var.
Opening Funding Surplus(Deficit)	3	1,782,007	1,782,007	1,804,095	22,088	1%	
Revenue from operating activities							
Governance		0	0	5,390	5,390		
General Purpose Funding - Rates	9	3,222,342	3,222,342	3,221,768	(575)	(0%)	
General Purpose Funding - Other		792,624	786,964	718,476	(68,488)	(9%)	
Law, Order and Public Safety		149,388	149,339	169,342	20,003	13%	▲
Health		7,363	7,363	12,351	4,988	68%	
Education and Welfare		1,088	1,088	2,483	1,395	128%	
Housing		135,643	135,638	130,577	(5,061)	(4%)	
Community Amenities		532,168	530,904	484,886	(46,018)	(9%)	
Recreation and Culture		112,134	102,460	56,640	(45,820)	(45%)	▼
Transport		3,100,367	3,100,303	1,736,367	(1,363,936)	(44%)	▼
Economic Services		37,895	37,047	51,407	14,360	39%	▲
Other Property and Services		165,931	165,381	167,123	1,742	1%	
		8,256,944	8,238,829	6,756,808			
Expenditure from operating activities							
Governance		(292,195)	(272,509)	(256,301)	16,208	6%	
General Purpose Funding		(139,774)	(130,810)	(82,487)	48,323	37%	▲
Law, Order and Public Safety		(647,110)	(594,127)	(603,115)	(8,988)	(2%)	
Health		(298,952)	(273,975)	(292,995)	(19,020)	(7%)	
Education and Welfare		(80,707)	(73,938)	(75,247)	(1,309)	(2%)	
Housing		(224,640)	(205,839)	(183,003)	22,836	11%	▲
Community Amenities		(1,166,653)	(1,069,162)	(892,055)	177,107	17%	▲
Recreation and Culture		(837,029)	(769,725)	(838,305)	(68,580)	(9%)	
Transport		(5,130,947)	(4,703,277)	(4,365,818)	337,459	7%	
Economic Services		(253,988)	(233,220)	(288,318)	(55,098)	(24%)	▼
Other Property and Services		(124,164)	(125,837)	37,039	162,876	129%	▲
		(9,196,159)	(8,452,419)	(7,840,605)			
Operating activities excluded from budget							
Add back Depreciation		1,732,628	1,588,037	1,787,096	199,059	13%	▲
Adjust (Profit)/Loss on Asset Disposal	8	100,535	92,147	54,064	(38,083)	(41%)	▼
Adjust Provisions and Accruals		0	0	18,911	18,911		▲
Amount attributable to operating activities		893,948	1,466,594	776,274			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,977,104	1,915,354	1,200,663	(714,691)	(37%)	▼
Proceeds from Disposal of Assets	8	193,855	177,700	134,797	(42,903)	(24%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(79,103)	(72,501)	(46,929)	25,572	35%	▲
Infrastructure Assets - Roads	13	(2,116,648)	(1,940,279)	(1,730,441)	209,838	11%	▲
Infrastructure Assets - Public Facilities	13	(1,801,425)	(1,651,309)	(835,420)	815,889	49%	▲
Infrastructure Assets - Footpaths	13	(208,991)	(191,587)	(149,112)	42,475	22%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(348,411)	(319,374)	(338,539)	(19,165)	(6%)	
Furniture and Equipment	13	(11,450)	(10,505)	(10,526)	(21)	(0%)	
Amount attributable to investing activities		(2,395,069)	(2,092,501)	(1,775,507)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	630,403	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(194,239)	(178,052)	(182,447)	(4,395)	(2%)	
Transfer to Reserves	7	(717,050)	(657,296)	(215,295)	442,000	67%	▲
Amount attributable to financing activities		(280,886)	(835,348)	(397,742)			
Closing Funding Surplus(Deficit)	3	0	320,761	407,131			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF JERRAMUNGUP
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 May 2018

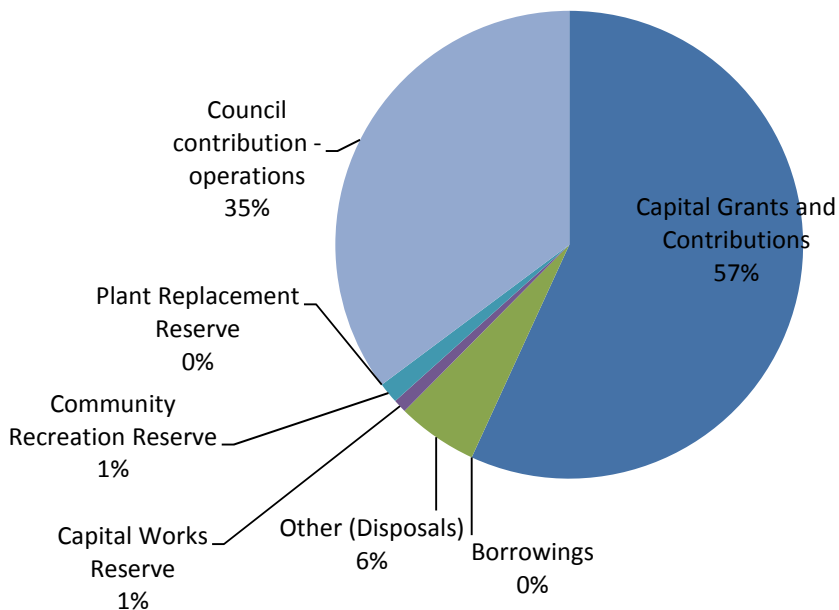
Capital Acquisitions

	Note	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$
Land and Buildings	13	72,501	79,103	46,929	-25,572
Infrastructure Assets - Roads	13	1,940,279	2,116,648	1,730,441	-209,838
Infrastructure Assets - Public Facilities	13	1,651,309	1,801,425	835,420	-815,889
Infrastructure Assets - Footpaths	13	191,587	208,991	149,112	-42,475
Infrastructure Assets - Drainage	13	0	0	0	0
Plant and Equipment	13	319,374	348,411	338,539	19,165
Furniture and Equipment	13	10,505	11,450	10,526	21
Capital Expenditure Totals		4,185,555	4,566,028	3,110,967	-1,074,588

Capital acquisitions funded by:

Capital Grants and Contributions	1,915,354	1,977,104	1,200,663
Borrowings	0	0	0
Other (Disposals)	177,700	193,855	134,797
Grants Carried Forward		1,088,006	
Council contribution - Cash Backed Reserves			
Capital Works Reserve	0	32,239	0
Community Recreation Reserve	0	50,000	0
Plant Replacement Reserve	0	0	0
Council contribution - operations	2,092,501	1,224,824	1,775,507
Capital Funding Total	4,185,555	4,566,028	3,110,967

Budgeted Capital Acquisitions Funding



SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1: Significant Accounting Policies

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1: Significant Accounting Policies

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1: Significant Accounting Policies
(r) Program Classifications (Function/Activity)

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control City/Town/Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Operating Grants, Subsidies and					
					Claims have been sent through to Main Roads for approval relating to WANDRRA claims relating to AGRN 743. Actual expenditure is behind budget forecast which is impacting timing of grants and contributions received in return.
Contributions	(1,532,835)	-36%	▼	Timing	
Fees and Charges	43,908	6%		Timing	
Interest Earnings	(16,011)	-22%	▼	Timing	
Other Revenue	22,313	92%	▲	Timing	
Profit on Disposal of Assets	0				
Operating Expense					
Employee Costs	(168,092)	-10%	▼	Timing	Contractor works continuing on with flood damage relating AGRN743, works should be completed on the 15th June. Project expenditure expected to increase over coming months. Still finalising MRWA projects so more contractor expenses to be paid.
Materials and Contracts	894,513	20%	▲	Timing	
Utility Charges	8,669	5%		Timing	
Depreciation on Non-Current Assets	(199,059)	-13%	▼		Depreciation rate of roads reduced after reviewing Other infrastructure depreciation rates
Interest Expenses	7,998	19%	▲	Timing	Loan payments are twice a year so there will always be a timing difference
Insurance Expenses	31,427	14%	▲	Timing	Changed the way Plant insurance is treated as a cost for plant recovery. Plant insurance only showing monthly rather than two payments early in the year.
Other Expenditure	(547)	0%		Timing	
					variation due to Skid steer loader not being sold. An item has been presented to Council this month to reject the tender received.
Loss on Disposal of Assets	38,083	41%	▲	Timing	
Capital Revenues					
Grants, Subsidies and Contributions	(714,691)	-37%	▼	Timing	Lotterywest grant funds for Skatepark and Paperbarks will be received once projects are completed.
Proceeds from Disposal of Assets	(42,903)	-24%	▼	Timing	Still have Skid steer loader to sell.
Capital Expenses					
Land and Buildings	25,572	35%	▼	Timing	Over-expenditure relates to wages and plant allocated to 37 Derrick Street. As per the budget review the Shire will not proceed with building the Blossums Beach ablution.
Infrastructure Assets - Roads	209,838	11%	▼	Timing	Waiting on approval from DER to carry out works on Meechi Road and contractor to complete work on Gairdner South Road and Needilup North Road
Infrastructure Assets - Public Facilities	815,889	49%		Timing	BB Civic Square, Skate park and Paperbarks redevelopment under construction.
Infrastructure Assets - Footpaths	42,475	22%	▲	Timing	Planning for George Street footpath has commenced however the project will not be carried out this financial year.
Infrastructure Assets - Drainage	0		▲		N/A
Plant and Equipment	(19,165)	-6%	▲	Timing	
Furniture and Equipment	(21)	0%			
Financing					
Repayment of Debentures	(4,395)	(2%)		Timing	

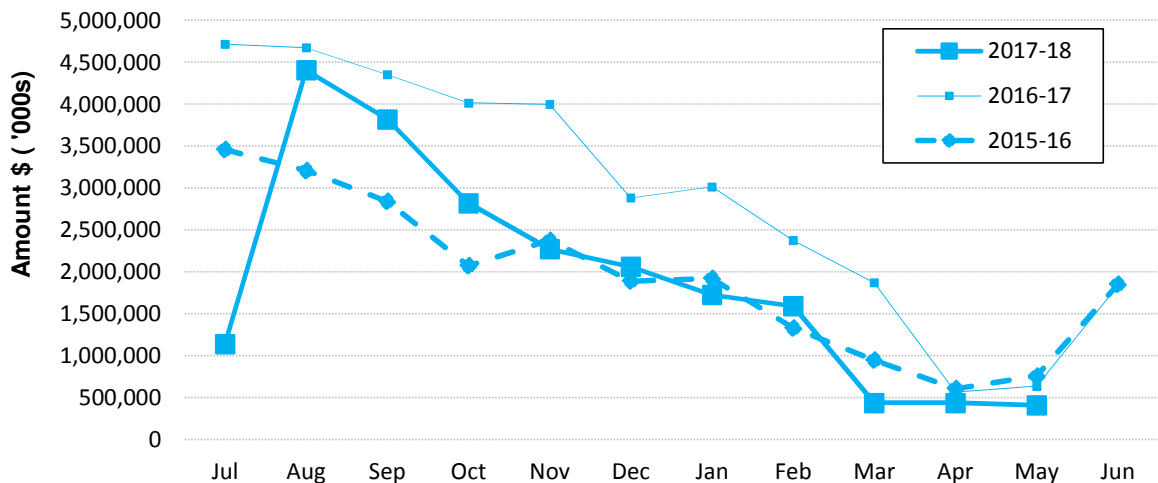
SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	31 May 2017	31 May 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	(52,761)	(383,899)	10,640
Investments		1,088,006	1,281,757	426,059
Cash Restricted	4	1,391,475	1,439,770	1,606,915
Receivables - Rates	6	98,546	106,189	68,290
Receivables - Other, including prepaid expenses	6	910,331	56,558	118,801
Inventories		31,982	52,600	106,584
		<u>3,467,579</u>	<u>2,552,975</u>	<u>2,337,289</u>
Less: Current Liabilities				
Payables		(296,927)	(589,660)	(323,243)
Provisions		(319,202)	(287,428)	(319,202)
		<u>(616,129)</u>	<u>(877,088)</u>	<u>(642,445)</u>
Less: Cash Reserves / Restricted	7	(1,391,475)	(1,439,770)	(1,606,915)
Add Back - Non Cash Provisions Accruals		319,202	287,428	319,202
Difference to Budgeted Opening Balance		24,918		
Net Current Funding Position		<u>1,804,095</u>	<u>523,545</u>	<u>407,131</u>

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Bank Account	10,440				10,440	BankWest	1.50%	At Call
Till / Petty Cash	200				200	BankWest	0.00%	At Call
Committed Funds		14,925			14,925	BankWest	1.05%	At Call
(b) Term Deposits								
Reserves Term Deposit								
Muni Cash Deposit								
(c) Investments								
Investment Account				230,643	230,643	WA Treasury	1.45%	At Call
Investment account				195,414	195,414	Bankwest	1.05%	At Call
Reserves Cash A/c		1,591,990			1,591,990	BankWest	1.60%	At Call
Total	10,640	1,606,915	0	426,057	2,043,612			

Comments/Notes - Investments

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						
	Opening surplus adjustment				22,088		22,088
	Budget review Defer Blossoms Beach	OCR180306	Capital Expenses		35,953		58,041
	Budget review Defer Blossoms Beach	OCR180306	Capital Expenses			(35,953)	22,088
	Budget review Doctor Contribution IT	OCR180306	Operating Expenses			(2,987)	19,101
	Budget review Doctor Contribution IT	OCR180306	Operating Expenses		2,987		22,088
	Budget review Trade Doctors Vehicle - JP0025	OCR180306	Capital Expenses		28,000		50,088
	Budget review Trade Doctors Vehicle - JP0025	OCR180306	Capital Expenses			(28,000)	22,088
				0	66,940	(66,940)	

The budget amendments were authorised by Council in response to the forecast end of year deficit of \$42,533.

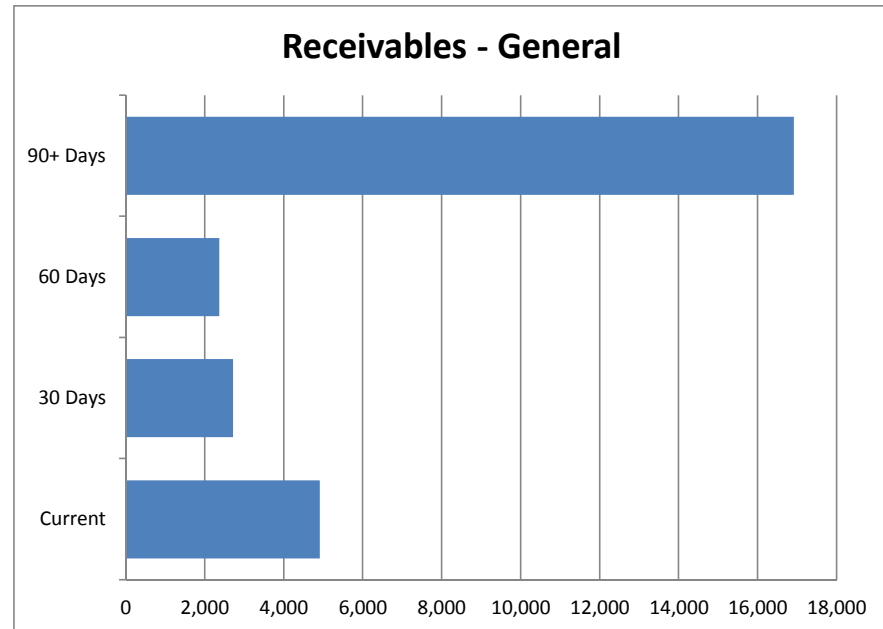
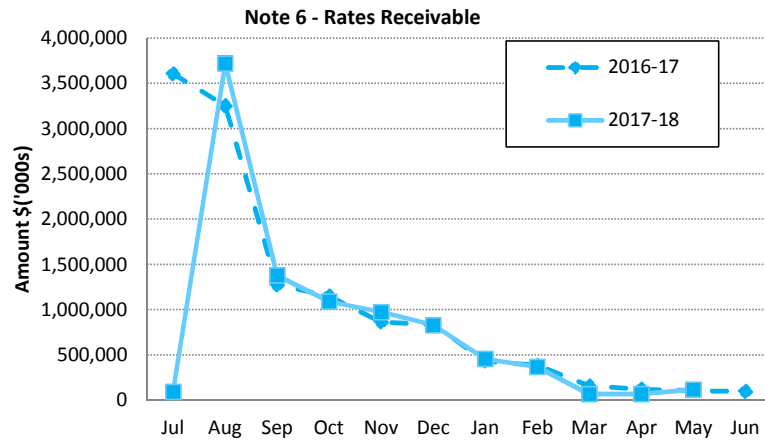
SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 6: Receivables

Receivables - Rates Receivable	31 May 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years		98,546
Rates Levied this year	3,221,768	
Rubbish, Recycling and Fire Levy this year	424,310	
Less Collections to date	3,577,788	98,546
Equals Current Outstanding	68,290	0
Net Rates Collectable	68,290	0
% Collected	98.13%	100.00%

Receivables - General	Current	30 Days	60 Days	90+ Days	Credit Balances
	\$	\$	\$	\$	\$
Receivables - General	4,913	2,712	2,365	16,912	(1,959)
GST Recievable	75,422				
Prepayments	18,436				
Total Receivables General Outstanding					118,801

Amounts shown above include GST (where applicable)



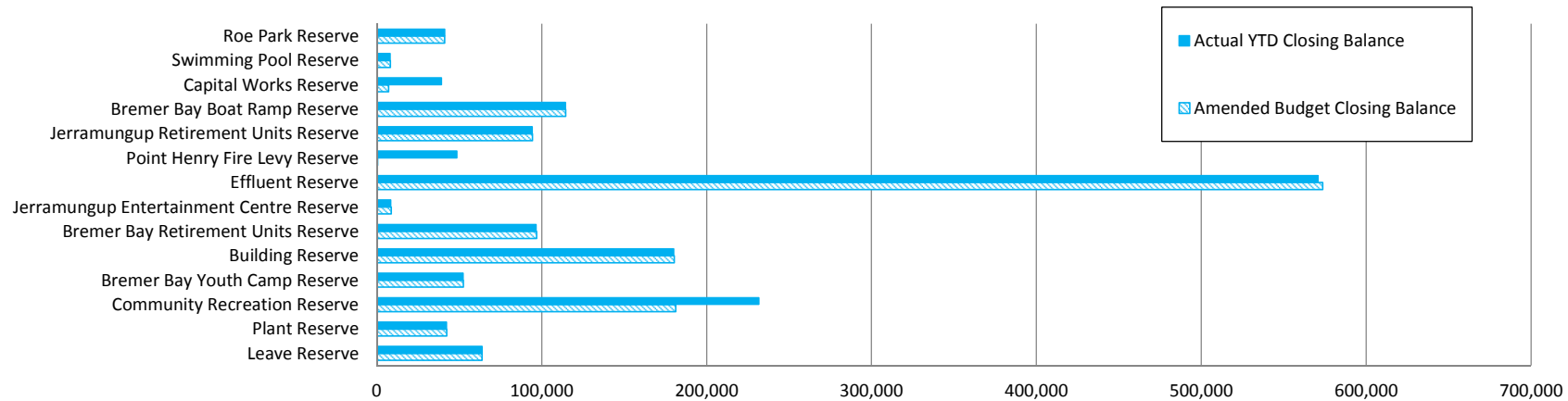
Comments/Notes - Receivables Rates

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	33,228	366	597	30,000	30,000			63,593	63,825
Plant Reserve	41,774	460	444					42,233	42,217
Community Recreation Reserve	148,922	1,638	2,238	80,636	80,636	(50,000)		181,196	231,796
Bremer Bay Youth Camp Reserve	51,734	569	550					52,303	52,283
Building Reserve	178,247	1,961	1,894					180,208	180,141
Bremer Bay Retirement Units Reserve	95,686	1,053	1,017					96,739	96,703
Jerramungup Entertainment Centre Reserve	8,435	93	90					8,528	8,525
Effluent Reserve	508,262	8,447	5,861	556,744	56,744	(500,000)		573,453	570,867
Point Henry Fire Levy Reserve	26,494	291	458	21,670	21,670	(48,164)		291	48,621
Jerramungup Retirement Units Reserve	93,216	1,025	990					94,242	94,207
Bremer Bay Boat Ramp Reserve	113,152	1,245	1,202					114,396	114,354
Capital Works Reserve	38,751	426	412			(32,239)		6,938	39,162
Swimming Pool Reserve	8,054	89	86					8,143	8,139
Roe Park Reserve	30,741	338	408	10,000	10,000			41,079	41,149
Restricted Cash	14,780							14,780	14,925
	1,391,475	18,000	16,245	699,050	199,050	(630,403)	0	1,478,121	1,606,915

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
A844	JP007 - Works Manager Vehicle	45,390				45,390	33,000		(12,390)
A848	2016 DCEO vehicle / BRPC vehicle	35,270	24,755		(10,515)	35,270	24,755		(10,515)
A845	JP0014 - Planners Vehicle	33,745	22,727		(11,018)	34,400	23,000		(11,400)
A814	JP0016 - Town Services Utility	16,640				16,640	5,000		(11,640)
A766	JP005 - Construction utility	26,560	4,032		(22,528)	26,560	13,100		(13,460)
A737	JP009 - Rural Maintenance Truck	62,210	46,716		(15,494)	62,210	50,000		(12,210)
A718	JP0015 - Isuzu Tip Truck Town Services	20,720	19,397		(1,323)	20,720	15,000		(5,720)
A782	Skid Steer Loader	53,200				53,200	30,000		(23,200)
A846	JP0025 - Dr Car	40,835				40,835	0		0
A800	JP0085 - Building Officer	21,570	17,170		(4,400)	0	0	0	0
		356,140	134,797	0	(65,278)	335,225	193,855	0	(100,535)

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: Rating Information

RATE TYPE	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	11.4850	555	6,431,590	743211	1,553	107	744,871	738,668	0	0	738,668
UV	1.0870	324	204,626,500	2224290	(2,389)	(392)	2,221,509	2,224,290	0	0	2,224,290
Sub-Totals		879	211,058,090	2,967,501	(836)	(285)	2,966,380	2,962,958	0	0	2,962,958
Minimum Payment	\$										
GRV	785.00	291	1,398,238	224510	0	0	224,510	228,435	0	0	228,435
UV	785.00	40	1,190,870	31400	0	0	31,400	31,400	0	0	31,400
Sub-Totals		331	2,589,108	255,910	0	0	255,910	259,835	0	0	259,835
		1,210	213,647,198	3,223,411	(836)	(285)	3,222,290	3,222,793	0	0	3,222,793
Concession							0				0
Amount from General Rates							3,222,290				3,222,342
Ex-Gratia Rates							0				0
Specified Area Rates							0				0
Totals							3,222,290				3,222,342

Comments - Rating Information

Rates were raised in August after the adoption of the budget.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Housing								
Loan 259 - Key Personnel Housing	155,403		59,232	59,232	96,171	96,171	6,561	9,041
Community Amenities								
Loan 261 - Housing Bremer Bay	260,144		32,592	32,592	227,552	227,552	8,272	10,840
Transport								
Loan 260 - Bremer Bay Town Centre	323,943		48,664	48,665	275,279	275,278	8,565	12,788
Loan 262 - Grader	97,076		11,659	23,450	85,417	73,626	1,052	2,080
Loan 263 - Bremer Bay Town Centre Stage 2	350,000		30,300	30,300	319,700	319,700	9,231	10,754
	1,186,566	0	182,447	194,239	1,004,119	992,327	33,681	45,503

All debenture repayments were financed by general purpose revenue.

Negative interest payments reflect end of year accrual journals.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)			
				\$	\$	\$				\$	\$			
General Purpose Funding														
11	030201	Grants Commission Grant Received - General	WALGGC	Operating	0	317,554	0	317,554	317,554	317,554	307,487	0	0	
11	030202	Grants Commission Grant Received- Roads	WALGGC	Operating	0	329,216	0	329,216	329,216	329,216	284,093	0	0	
11	030205	Other General Purpose funding received	WALGGC	Operating	0	48,155	0	48,154	48,155	48,155	47,976	0	0	
Law, Order and Public Safety														
11	050102	Income Relating to Fire Prevention	Dept. of Fire & Emergency Serv.	Operating	0	51,761	0	51,761	51,761	51,761	60,162	0	0	
11	050106	ESL Operating grant	Dept. of Fire & Emergency Serv.	Operating	0	29,340	0	29,340	29,340	29,340	31,125	0	0	
11	050107	CESM Contributions	Dept. of Fire & Emergency Serv.	Operating	0	38,467	0	38,467	38,467	38,467	34,261	0	0	
11	050109	FESA/bushfire admin fee grant	Dept. of Fire & Emergency Serv.	Operating	0	4,000	0	4,000	4,000	4,000	4,000	0	0	
Education and Welfare														
11	080302	Income Relating to Care of Families & Children	Various		0	0	0	0	0	117	0	0	0	
Housing														
11	090124	Income from Staff House - 37 (Lot 338) Derrick Street	Dept Housing	Operating	0	6,410	0	6,410	6,410	6,410	6,410	0	0	
Community Amenities														
11	100501	Income Relating to Protection Of Environment	Various	Operating	0	500	0	451	500	500	1,614	0	0	
11	100601	Income Relating to Town Planning & Regional Developn	Various	Operating	0	102,000	0	102,000	102,000	102,000	12,791	0	0	
11	100701	Income Relating to Other Community Amenities	Various	Operating	0	0	0	0	0	0	31,285	0	0	
Recreation and Culture														
11	110101	Income Relating to Public Halls and Civi Centres	Various	Operating	0	0	0	0	0	0	909	0	0	
11	110301	Income Relating to Other Recreation & Sport	Lotterywest	Operating	0	94,000	0	84,326	94,000	94,000	21,114	0	0	
11	110313	Income - Department Sport & Rec (kids sport)	Department of Sport and Rec	Operating	0	0	0	0	0	0	750	0	0	
11	110601	Income Relating to Other Culture	Various	Operating	0	0	0	0	0	0	273	0	0	
18	110301	Income Relating to Other Recreation & Sport	Lotterywest	Non-operating	0	0	741,000	679,250	741,000	741,000	256,001	0	0	
Transport														
11	120212	Grant - MRWA Direct	Main Roads WA	Operating	0	82,809	0	82,809	82,809	82,809	82,436	0	0	
11	120218	Grants MRWA - Flood damage	Main Roads WA	Operating - Tied	0	3,000,000	0	3,000,000	3,000,000	3,000,000	1,623,230	0	0	
18	120201	Income Relating to Streets, Roads, Bridges & Depot Mai	Various	Non-operating	0	0	99,500	99,500	99,500	99,500	104,000	0	0	
18	120211	Grant - MRWA Project	Main Roads WA	Non-operating	0	0	550,000	550,000	550,000	550,000	244,000	0	0	
18	120216	Grant - Roads to Recovery	Roads to Recovery	Non-operating	0	0	586,604	586,604	586,604	586,604	562,571	0	0	
18	120601	Grant - Aerodrome	Various	Non-operating	0	0	0	0	0	0	34,091	0	0	
Other Property and Services														
11	140201	Income relating to Public Works Overheads	Various	Operating	0	0	0	0	0	0	1,299	0	0	
11	140210	Workers Compensation Reimbursements	LGIS WA	Operating	0	5,000	0	4,576	5,000	500	5,500	16,499	0	0
11	140311	M/V Insurance claim Reimbursement	LGIS WA	Operating	0	31,094	0	31,094	31,094	31,094	1,918	0	0	
11	140404	Diesel Fuel Rebate	ATO	Operating	0	48,000	0	48,000	48,000	4,000	52,000	43,969	0	0
11	140512	Income relating to Administration	Various	Operating	0	38,337	0	38,336	38,337	38,337	43,278	(43,278)	0	0
11	140515	Income Paid Parental leave	Centrelink	Operating	0	0	0	0	0	0	25,020	(25,020)	0	0
TOTALS					0	4,226,643	1,977,104	6,131,848	6,203,747	4,500	6,208,247	3,882,680	(68,298)	0
SUMMARY														
	Operating		Operating Grants, Subsidies and Contributions		0	1,226,643	0	1,216,494	1,226,643	4,500	1,231,143	1,058,670	(68,298)	0
	Operating - Tied		Tied - Operating Grants, Subsidies and Contributions		0	3,000,000	0	3,000,000	3,000,000	0	3,000,000	1,623,230	0	0
	Non-operating		Non-operating Grants, Subsidies and Contributions		0	0	1,977,104	1,915,354	1,977,104	0	1,977,104	1,200,663	0	0
TOTALS					0	4,226,643	1,977,104	6,131,848	6,203,747	4,500	6,208,247	3,882,563	(68,298)	0

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018









Note 12: Trust Fund


Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	01 Jul 2017	Received	Paid	31 May 2018
	\$	\$	\$	\$
Trust Building Bond receipts	22,000	4,000	4,000	22,000
Trust Key Bonds receipt	570	80		650
Trust Housing bonds receipt	640	940	640	940
Trust Developer fees & bonds receipts	57,368	249	2,000	55,617
Trust Other Bonds receipts	1,170	80		1,250
Trust Hall and Shire bonds receipts	0	0		0
Footpath bonds	0	0		0
Trust Waste Management Funds	0	0		0
Trust Regional Waste Management Funds	3,038,646	24,656	226,138	2,837,164
Trust BB Community Funds receipts	20,813	0	20,813	0
	3,141,207	30,005	253,591	2,917,621

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2018








Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget	
		\$	\$	\$	\$	\$	\$	
Buildings								
Housing								
 Enclose outdoor patio area & back gate (double) - 37								
 Derrick St	A479	35,067		35,067	16,300	14,938	(18,767)	
 Refurbish kitchen cupboards & carpet - 4 Derrick St	A25		5,850	5,850	10,000	9,163	4,150	
 Tile Fire - 20 Coral Sea Rd	A31A		853	853	2,450	2,244	1,598	
 Water softening unit / cupboard in study / door in hallway - 37 McGlade Close	A37	0		0	6,500	5,962	6,500	
	Housing Total	35,067	6,703	41,769	35,250	32,307	(6,519)	
Community Amenities								
 Replace ablution block - Blossoms Beach	A12B	0	0	0	35,953	32,956	35,953	
 Jerramungup Transfer station	A262I	0	0	0	0	0	0	
	Community Amenities Total	0	0	0	35,953	32,956	35,953	
Recreation And Culture								
 Replace last set of side exit doors - Jerramungup Entertainment Centre	A46		5,160	5,160	7,900	7,238	2,740	
	Recreation And Culture Total	0	5,160	5,160	7,900	7,238	2,740	

 Level of completion indicator, please see table at the end of this note for further detail.







SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget	
		\$	\$	\$	\$	\$	\$	
 Buildings Total		35,067	11,862	46,929	79,103	72,501	32,174	
Footpaths								
Transport								
 George Street Footpath	P318	112		112	59,991	55,000	59,879	
 Bremer Bay To Point Henry Trail	P317	149,000		149,000	149,000	136,587	0	
	Transport Total	149,112	0	149,112	208,991	191,587	59,879	
 Footpaths Total		149,112	0	149,112	208,991	191,587	59,879	
Furniture & Office Equip.								
Other Property and Services								
 New Computer Equipment X 3 Admin & Projector Council Chambers	A700		10,526	10,526	8,250	7,568	(2,276)	
	Other Property and Services Total	0	10,526	10,526	8,250	7,568	(2,276)	
Recreation And Culture								
 Upgrade Library Computer X2	A853		0	0	3,200	2,937	3,200	
	Recreation And Culture Total	0	0	0	3,200	2,937	3,200	
 Furniture & Office Equip. Total		0	10,526	10,526	11,450	10,505	925	





SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment	
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget		
		\$	\$	\$	\$	\$	\$		
Plant , Equip. & Vehicles									
Community Amenities									
	Manager Of Development Vehicle	A888		36,988	36,988	41,101	37,675	4,113	
	Community Amenities Total		0	36,988	36,988	41,101	37,675	4,113	
Transport									
	Mitsuibishi Triton-Construction	A891		28,656	28,656	28,622	26,235	(34)	
	Mitsuibishi Triton-Rural Maintenance	A890		28,656	28,656	28,622	26,235	(34)	
	2017 Ud 6X4 Truck - Rural Maintenance	A889		185,963	185,963	186,146	170,632	183	
	2017 Hino Truck - Town Services	A892		58,274	58,274	63,920	58,597	5,646	
	Transport Total		0	301,551	301,551	307,310	281,699	5,759	
	Plant , Equip. & Vehicles Total		0	338,539	338,539	348,411	319,374	9,872	

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget	
		\$	\$	\$	\$	\$	\$	
Public Facilities								
Recreation And Culture								
	Paperbarks Redevelopment	A854	29,118	29,118	187,865	172,205	158,747	
	Bremer Bay Skate Park	A855	332,025	332,025	558,250	511,731	226,225	
	Bremer Bay Civic Square Construction	A856	474,276	474,276	1,055,310	967,373	581,034	
	Recreation And Culture Total	0	835,420	835,420	1,801,425	1,651,309	966,005	
	Public Facilities Total	0	835,420	835,420	1,801,425	1,651,309	966,005	

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment	
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget		
		\$	\$	\$	\$	\$	\$		
Roads (Non Town)									
Transport									
	Rabbit Proof Fence Road	C78		78,387	78,387	115,000	105,413	36,613	
	Boxwood Ongerup Road	C10		360	360	0	0	(360)	
	Carney Road	C26		77,352	77,352	115,000	105,413	37,648	
	Brook Road	C12		124,429	124,429	145,000	132,924	20,571	
	Stock Road	C84		50,077	50,077	79,986	73,326	29,909	
	Water Bomber Turnaround	C177	59,372		59,372	25,000	22,913	(34,372)	
	Devils Creek Road	RRG7	173,873		173,873	150,000	137,500	(23,873)	
	Lake Magenta Road	RG11	202,560		202,560	240,001	220,000	37,441	
	Gairdner South Road	RG10	134,711		134,711	225,000	206,261	90,289	
	Needilup North Road	RRG1		131,918	131,918	150,000	137,511	18,082	
	Borden Boxwood Road	RG12		7,134	7,134	60,000	55,000	52,866	
	Jerramungup North Road	RR16		133,694	133,694	146,595	134,376	12,901	
	Meechi Road	RR17	30,022	30,022	60,044	150,000	137,500	89,956	
	Jacup North Road	RR20	105,989	105,989	211,978	209,969	192,467	(2,009)	
	Swamp Road	RR21	3,069		3,069	0	0	(3,069)	
Transport Total			706,526	739,361	1,445,887	1,811,551	1,660,604	365,664	
Roads (Non Town) Total			706,526	739,361	1,445,887	1,811,551	1,660,604	365,664	
Town Streets									
Transport									
	Bremer Bay Town Centre Civil Works	C101	146,752		146,752	135,097	123,838	(11,655)	
	Townsite Reseals - Jerramungup	C175		29,379	29,379	30,000	27,500	621	
	Townsite Reseals - Bremer Bay	C176		54,635	54,635	60,000	55,000	5,365	
	Native Dog Beach Road	RR71	53,788		53,788	80,000	73,337	26,212	
Transport Total			200,540	84,014	284,554	305,097	279,675	20,543	
Town Streets Total			200,540	84,014	284,554	305,097	279,675	20,543	
Capital Expenditure Total			1,091,245	2,019,721	3,110,967	4,566,028	4,185,555	1,455,061	
Level of Completion Indicators									
	0%								
	20%								
	40%								
	60%								
	80%								
	100%								
	Over 100%								
		Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.							

SUBMISSION TO:	Finance
AGENDA REFERENCE:	11.3.1
SUBJECT:	Application for Travel and Accommodation Subsidy
LOCATION/ADDRESS:	2018 Interstate Tennis Tour
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	8 June 2018

Summary

This item addresses a subsidy request for travel and accommodation under Council's Finance Policy #4 – Sport and Recreation Grants. The recommendation is to approve the subsidy.

Attachments

Attachment 11.3.1(a) - Correspondence from Drew Dawson.

Attachment 11.3.1(b) - Application for Financial Assistance – Drew Dawson.

Background

Council has received an application for a travel and accommodation subsidy to assist with the costs of Brock Dawson attending and participating in the 2018 Interstate Tennis Tour in Darwin in June.

Consultation

Applicant.

Comment

The assessment under the criteria of the policy has been provided below which demonstrates the suitability of the applicant to the subsidy requirements.

Applicants must be a resident of the Shire of Jerramungup.	Brock is a current resident in Bremer Bay.
Funding will only be considered after all other funding opportunities have been exhausted e.g. State and Federal Government funding.	The program is already sponsored by Department of Local Government, Sport and Cultural Industries and Tennis West and accordingly there is no further sponsorship available.
Funding will only be provided for up to 50% of travel and accommodation costs to a maximum of \$500.	The total estimated cost of the program is \$1,067.98. This subsidy request is for \$500.

Table continued next page.

The travel/accommodation subsidy donation is only available to participants. Coaches, support staff and chaperones are not eligible to apply for funding.	The subsidy request is for Brock's participation in the program only.
Selected representatives are entitled to one subsidy donation per activity in any one financial year.	This is the only subsidy application made this financial year.

Statutory Requirements

Nil.

Strategic Implications

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.1: To recognise that sport and recreation is a significant part of the community network and support its growth and development.

Support for high performing athletes will contribute towards building strong sporting clubs.

Financial Implications

The subsidy value is \$500 and funds would be allocated to GL Account 110300 – Expenses relating to other recreation and sport.

Policy Implications

This application has been assessed in accordance with Finance Policy # 4 Sports and Recreation Grants.

Workforce Implications

Nil.

Voting Requirements

Simple Majority.

Recommendation

That Council approve the application for up to \$500 towards half of the costs of travel and accommodation associated with Brock Dawson's participation in the 2018 Interstate Tennis Tour.

OC180605 Moved Cr Leenhouders / Seconded Cr Trevaskis

That Council approve the application for up to \$500 towards half of the costs of travel and accommodation associated with Brock Dawson's participation in the 2018 Interstate Tennis Tour.

Carried 7 – 0

Jerramungup PA

From: Drew and Jeni Dawson <dgdinternational@hotmail.com>
Sent: Thursday, 17 May 2018 2:26 PM
To: Charmaine Solomon
Subject: Fwd: Entry confirmation NT Junior Championships

Hi Charmaine
Will have to do it this way. These are additional to the costs that I have put on the form.

Regards
Drew

Get [Outlook for iOS](#)

From: noreply@tournamentsoftware.com <noreply@tournamentsoftware.com>
Sent: Thursday, May 10, 2018 1:31:30 PM
To: dgdinternational@hotmail.com
Subject: Entry confirmation NT Junior Championships

Please do not reply to this email address.

If you have any questions email us on customersupport@tennis.com.au or call 1800 PLAYTENNIS



Entry confirmation NT Junior Championships

Dear Brock Dawson,

This message is from tournaments.tennis.com.au. We have received your online entry for tournament "NT Junior Championships". If you want to change your online entry, click on the link below and select **Edit entry**. Please note this option is available only as long as online entries are open.

The tournament is located at:

<http://tournaments.tennis.com.au/sport/tournament.aspx?id=F21D23DD-C0A3-44EB-904F-076E1EFC059D>

We have received the following information:

Entry ID:	E2018051012136686
First name:	Brock
Last name:	Dawson

Sport Details

My Tennis Number	61000160807
Club:	Western Australia

Events

Partner

1. **14 & U Boys Singles** -
 2. **14 & U Boys Doubles** Joshua Carter
 3. **16 & U Boys Singles** -
-

Extra Items

Tennis NT Sanction Fee: 1 x \$5.50

Overview of Entry Costs

	Quantity	Price	Total
Entries			
14 & U Boys Singles	1	\$25.00	\$25.00
14 & U Boys Doubles	1	\$15.00	\$15.00
16 & U Boys Singles	1	\$25.00	\$25.00
Extra items			
Tennis NT Sanction Fee	1	\$5.50	\$5.50
		Total	\$70.50

Additional Australian Ranking Points Tournament Circuit Information

Please note – the latest Australian Ranking tournament regulations are available via <https://www.tennis.com.au/tournaments/regulations>

1. **Small Draw Reduction (Prizemoney & Australian Ranking points)** – Please be aware that total prizemoney for events and Australian Ranking points can be reduced at the discretion of the tournament if entry numbers are low. Please refer to the Australian Ranking Tournament regulations document for specific wording about small draw reduction rules.
2. **Matches played without a chair umpire** – The majority of tennis matches at Australian Ranking tournaments will be played without a chair umpire. Please be aware of the specific rules regarding matches played without a chair umpire in the Australian Ranking Tournament regulations document.
3. **Tennis Etiquette** – If you or your family are unfamiliar with the behaviour you need to display at Australian Ranking tournaments, please be aware of the tennis etiquette rules in the Australian Ranking Tournament regulations document and the Tennis Australia Code of Behaviour.
4. **Withdrawal deadline and Late Withdrawal Rule** – Players are now allowed three late withdrawals per calendar year without penalty. But please read the additional information regarding this new policy via http://www.tennis.com.au/wp-content/uploads/2017/03/New-Tournament-Regulations_Late-withdrawal_V3.pdf
5. **Australian Ranking points allocation eligibility** – The Australian Ranking is an all-inclusive ranking of Australian players. Therefore to create an accurate ranking system, certain rules have been put in place in regards to what points players' can obtain at each age of their journey. Please refer to the full Australian Ranking rules in the appendix of the Australian Rankings Tournament regulations document.
6. **Entering two tournaments at the same time** – An athlete may enter and play an event (including qualifying draws) in different tournaments where any of the dates of those tournaments overlap, however they must complete all commitments to the earlier tournament by the day before their first match of the second tournament that has been scheduled. Under no circumstances can an athlete be an active participant in two overlapping tournaments on the same day. Refer to the "Entering two tournaments" rule within the Australian Ranking Tournaments Regulations document.

Best regards,

All Tournaments – Tennis Australia
tournaments.tennis.com.au

provided by  tournament
software

Jerramungup PA

From: Drew and Jeni Dawson <dgdinternational@hotmail.com>
Sent: Thursday, 17 May 2018 2:27 PM
To: Charmaine Solomon
Subject: Fwd: Entry confirmation Darwin Junior Titles

Hi Charmaine

Here is the second one

Regards
Drew

Get [Outlook for iOS](#)

From: noreply@tournamentsoftware.com <noreply@tournamentsoftware.com>
Sent: Thursday, May 10, 2018 1:35:55 PM
To: dgdinternational@hotmail.com
Subject: Entry confirmation Darwin Junior Titles

Please do not reply to this email address.

If you have any questions email us on customersupport@tennis.com.au or call 1800 PLAYTENNIS



Entry confirmation Darwin Junior Titles

Dear Brock Dawson,

This message is from tournaments.tennis.com.au. We have received your online entry for tournament "Darwin Junior Titles". If you want to change your online entry, click on the link below and select **Edit entry**. Please note this option is available only as long as online entries are open.

The tournament is located at:

<http://tournaments.tennis.com.au/sport/tournament.aspx?id=CD2BA532-A4ED-4759-B5FD-76B362AB2483>

We have received the following information:

Entry ID:	E2018051012136690
First name:	Brock
Last name:	Dawson

Sport Details

My Tennis Number	61000160807
Club:	Western Australia

Events

Partner

1. **14 & U Boys Singles** -
 2. **14 & U Boys Doubles** *I am still looking for a partner.*
 3. **16 & U Boys Singles** -
-

Extra Items

Tennis NT Sanction Fee: 1 x \$5.50

Overview of Entry Costs

	Quantity	Price	Total
Entries			
14 & U Boys Singles	1	\$25.00	\$25.00
14 & U Boys Doubles	1	\$15.00	\$15.00
16 & U Boys Singles	1	\$25.00	\$25.00
Extra items			
Tennis NT Sanction Fee 1		\$5.50	\$5.50
		Total	\$70.50

Additional Australian Ranking Points Tournament Circuit Information

Please note – the latest Australian Ranking tournament regulations are available via <https://www.tennis.com.au/tournaments/regulations>

1. **Small Draw Reduction (Prizemoney & Australian Ranking points)** – Please be aware that total prizemoney for events and Australian Ranking points can be reduced at the discretion of the tournament if entry numbers are low. Please refer to the Australian Ranking Tournament regulations document for specific wording about small draw reduction rules.
2. **Matches played without a chair umpire** – The majority of tennis matches at Australian Ranking tournaments will be played without a chair umpire. Please be aware of the specific rules regarding matches played without a chair umpire in the Australian Ranking Tournament regulations document.
3. **Tennis Etiquette** – If you or your family are unfamiliar with the behaviour you need to display at Australian Ranking tournaments, please be aware of the tennis etiquette rules in the Australian Ranking Tournament regulations document and the Tennis Australia Code of Behaviour.
4. **Withdrawal deadline and Late Withdrawal Rule** – Players are now allowed three late withdrawals per calendar year without penalty. But please read the additional information regarding this new policy via http://www.tennis.com.au/wp-content/uploads/2017/03/New-Tournament-Regulations_Late-withdrawal_V3.pdf
5. **Australian Ranking points allocation eligibility** – The Australian Ranking is an all-inclusive ranking of Australian players. Therefore to create an accurate ranking system, certain rules have been put in place in regards to what points players' can obtain at each age of their journey. Please refer to the full Australian Ranking rules in the appendix of the Australian Rankings Tournament regulations document.
6. **Entering two tournaments at the same time** – An athlete may enter and play an event (including qualifying draws) in different tournaments where any of the dates of those tournaments overlap, however they must complete all commitments to the earlier tournament by the day before their first match of the second tournament that has been scheduled. Under no circumstances can an athlete be an active participant

in two overlapping tournaments on the same day. Refer to the "Entering two tournaments" rule within the Australian Ranking Tournaments Regulations document.

Best regards,

All Tournaments – Tennis Australia
tournaments.tennis.com.au

provided by  tournament
software

APPLICATION FOR FINANCIAL ASSISTANCE SPORT AND RECREATION GRANTS

The following application form should be completed by the applicant and assessed by the Shire of Jerramungup using the policy parameters contained within Finance Policy 4 – Sport and Recreation Grants.

APPLICANT DETAILS

Name:

ROCK DAWSON.

Address:

11 POINT HENRY ROAD BREMER BAY.

Date of birth:

17/03/2004.

Are you a Shire of Jerramungup resident?

Yes No

EVENT DETAILS

Type of sport:

TENNIS.

Name of event:

NT AGE CHAMPIONSHIPS + DARWIN JUNIOR TITLES.

Location of event:

DARWIN NT.

Is your selection at a National or International level?

State International

OTHER FUNDING DETAILS

Have you explored/applied for other funding?

Yes No

Name of organisation	Amount requested	Amount received
TOTAL		\$ _____

FINANCIAL DETAILS

Total cost of accommodation \$ _____
 Total cost of flights \$ _____
 Total \$ 1067.98
 50% of total \$ 533.99
 Less other funding (from table above) \$ _____
 Requested from Shire of Jerramungup \$ 500.00

OTHER INFORMATION

Please attach to this application;

- 1. Proof of selection Yes No
- 2. Endorsed travel and accommodation costs Yes No
- 3. Correspondence from other funding organisations Yes No

SIGNED

Brock Dawson
 Applicant name

BD
 Signature

Drew Dawson
 Parent/guardian name

[Signature]
 Signature

INTERNAL USE ONLY

Shire of Jerramungup resident	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Level appropriate (National or International)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Funding for accommodation/travel only	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other funding sourced	<input type="checkbox"/> Yes	<input type="checkbox"/> No
50% up to maximum \$500	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Participant only	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant applied already this year	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Funding approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Amount approved	\$ _____	

ASSESSOR

 Assessor name

 Signature

SUBMISSION TO:	Finance
AGENDA REFERENCE:	11.4.1
SUBJECT:	Proposed Fees and Charges 2018/19
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	12 June 2018

Summary

This item addresses setting Council's fees and charges for the 2018/2019 financial year. The proposed fees and charges are provided as an attachment and the recommendation seeks to adopt the fees and charges for advertising.

Attachments

Attachment 11.4.1 - Proposed Fees and Charges 2018/19.

Background

In preparation for the 2018/2019 budget period the attached proposed fees and charges are submitted for Council adoption. By adopting the fees and charges prior to the budget any applicable advertising can be undertaken and the new charges can be incorporated into the draft budget workings.

The attachment provides a listing of Council's fees and charges and comparatives to the current financial year. Items highlighted in yellow have been proposed to be added, increased or amended to the schedule.

Council's fees and charges contain clauses that allow fees set by external bodies to override those advertised and published by Council.

Consultation

Fees and Charges as set by external statutory bodies.
Executive Management and Staff.

Comment

The 2018/2019 schedule of fees and charges has been formulated using the 2017/2018 year as a basis and incorporating new charges, CPI increases and input from external statutory bodies that Council collects fees on behalf of.

When the annual budget agenda report is presented in July, Council will still set additional fees and charges for rates for rural and town site properties.

Statutory Requirements***Local Government Act 1995******Subdivision 2 — Fees and charges******6.16. Imposition of fees and charges***

(1) A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. * Absolute majority required.*

(2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
- (b) supplying a service or carrying out work at the request of a person;*
- (c) subject to section 5.94, providing information from local government records;*
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
- (e) supplying goods;*
- (f) such other service as may be prescribed.*

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed* during a financial year; and*
- (b) amended* from time to time during a financial year. * Absolute majority required.*

6.17. Setting the level of fees and charges

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors:

- (a) the cost to the local government of providing the service or goods;*
- (b) the importance of the service or goods to the community; and*
- (c) the price at which the service or goods could be provided by an alternative provider.*

(2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.

(3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —

- (a) under section 5.96;*
- (b) under section 6.16(2)(d); or*
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

(4) Regulations may —

- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or*
- (b) limit the amount of a fee or charge in prescribed circumstances.*

6.18. Effect of other written laws

(1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —

(a) determine an amount that is inconsistent with the amount determined under the other written law; or

(b) charge a fee or charge in addition to the amount determined by or under the other written law.

(2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a) its intention to do so; and

(b) the date from which it is proposed the fees or charges will be imposed.

Strategic Implications

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

Financial Implications

Fees and Charges make up approximately \$785,000 of annual income.

Policy Implications

Accounting policies as detailed within the Monthly Financial Report.

Workforce Implications

Nil.

Voting Requirements

Absolute Majority.

Recommendation

That Council adopt the attached schedule of fees and charges for the 2018/2019 financial year effective as of 1 July 2018.

OC180606 Moved Cr Iffla / Seconded Cr Bailey

That Council adopt the attached schedule of fees and charges, excluding waste fees which will be set as part of the Budget adoption, for the 2018/2019 financial year effective as of 1 July 2018.

**Carried 6 – 0
by an Absolute Majority**

Julie Leenhouders exited 15:23

Julie Leenhouders re-entered 15:25

Attachment 11.4.1

SHIRE OF JERRAMUNGUP DRAFT FEES & CHARGES 2017/2018

	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
Administration						
ADMINISTRATION						
Annual minutes and agendas	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Council Minutes and Agendas – complete	\$20.00	NO	\$20.00	\$20.00	NO	\$20.00
Extracts per double sided page	\$0.60	NO	\$0.60	\$0.60	NO	\$0.60
Photocopying A4	\$0.64	YES	\$0.70	\$0.64	YES	\$0.70
Council Local Laws – per double sided page	\$0.60	NO	\$0.60	\$0.60	NO	\$0.60
Electoral Rolls	\$50.00	NO	\$50.00	\$50.00	NO	\$50.00
Deposit for Preparation of Commercial Lease or License Agreement	\$1,500.00	NO	\$1,500.00	\$1,500.00	NO	\$1,500.00
Map Booklets	\$27.27	YES	\$30.00	\$27.27	YES	\$30.00
Budgets / Annual Reports	\$15.00	NO	\$15.00	\$15.00	NO	\$15.00
Copy of a Certificate of Title	\$28.00	NO	\$28.00	\$28.00	NO	\$28.00
Administration fee Local Authority Series Custom Plates	\$52.00	NO	\$52.00	\$52.00	NO	\$52.00
FREEDOM OF INFORMATION						
Non-personal application	\$30.00	NO	\$30.00	\$30.00	NO	\$30.00
Archive Research of Council Records per hour or part thereof	\$30.00	NO	\$30.00	\$30.00	NO	\$30.00
Other fees and charges as stated in Freedom of Information Regulations 1993.						
Photocopying required for enquiry	\$0.64	NO	\$0.64	\$0.64	YES	\$0.70
RATE ENQUIRIES						
Rate / accounts / enquiry (simple written)	\$40.00	NO	\$40.00	\$40.00	NO	\$40.00
Rate notice re-print	\$9.09	YES	\$10.00	\$9.09	YES	\$10.00
EAS – Rates / Zoning / Order / Requisitions	\$127.27	YES	\$140.00	\$127.27	YES	\$140.00
EAS – Rates & Requisitions only	\$65.00		\$65.00	\$65.00	NO	\$65.00
Rate Assessment Report	\$10.00	NO	\$10.00	\$10.00	NO	\$10.00
PAYMENT RELATED FEES						
Dishonoured Cheque Fees	\$20.00	YES	\$22.00	\$20.00	YES	\$22.00
Cheque Re-issue	\$13.64	YES	\$15.00	\$13.64	YES	\$15.00

Animal Control	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
DOG CONTROL FEES						
Seizure and Impounding of Dog	\$85.00	NO	\$85.00	\$85.00	NO	\$85.00
Unregistered Dog Fine	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
<i>Dangerous Dog</i>	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Failure to advise change of ownership (on current owner)	\$40.00	NO	\$40.00	\$40.00	NO	\$40.00
Keeping more than two dogs	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Dogs wandering at large	\$50.00	NO	\$50.00	\$50.00	NO	\$50.00
<i>Dangerous Dog</i>	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Dogs unleashed in certain public places	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
<i>Dangerous Dog</i>	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Owners Name and Address not on Collar	\$50.00	NO	\$50.00	\$50.00	NO	\$50.00
<i>Dangerous Dog</i>	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Dog in Public Place without Registration Disk	\$50.00	NO	\$50.00	\$50.00	NO	\$50.00
<i>Dangerous Dog</i>	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Failure to control dog in exercise area and rural areas	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
<i>Dangerous Dog</i>	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Dog in place without consent	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
<i>Dangerous Dog</i>	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
DOG REGULATIONS 1976						
Dangerous Dog not muzzled	\$250.00	NO	\$250.00	\$250.00	NO	\$250.00
Dangerous Dog not leashed in exercise area	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Dangerous Dog not under continuous supervision	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Dangerous Dog requirement not complied with	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Dangerous Dog not wearing specified collar	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Dangerous Dog signs not displayed	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Local Govt not advised of Dangerous Dog attack	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Local Govt not advised of missing Dangerous Dog	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Local Govt not advised of Dangerous Dog change of ownership	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Local Govt not advised of Dangerous Dog change of location	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Dog causing nuisance	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
<i>Dangerous Dog</i>	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Failure of alleged offender to give name and address	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Breach of Kennel Establishment license	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
Overnight Keeping of Dog (plus food cost)	\$7.00	NO	\$7.00	\$10.00	NO	\$10.00
Return of dog in working hours	No charge		No charge	No charge		No charge
Return of dog outside working hours	\$45.00	NO	\$45.00	\$50.00	NO	\$50.00
Dogs will not be released until licenced						
Destruction of a dog	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Replacement Dog Tag if Lost	\$5.00	NO	\$5.00	\$5.00	NO	\$5.00

	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
DOG LICENSE FEES						
Unsterilised						
1 Year	\$50.00	NO	\$50.00	\$50.00	NO	\$50.00
3 Year	\$120.00	NO	\$120.00	\$120.00	NO	\$120.00
Lifetime	\$250.00	NO	\$250.00	\$250.00	NO	\$250.00
Sterilised						
1 Year	\$20.00	NO	\$20.00	\$20.00	NO	\$20.00
3 Year	\$42.50	NO	\$42.50	\$42.50	NO	\$42.50
Lifetime	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Pensioners are eligible for a 50% discount on dog and cat registrations						
Working Dogs						
Unsterilised						
1 Year	\$12.50	NO	\$12.50	\$12.50	NO	\$12.50
3 Year	\$30.00	NO	\$30.00	\$30.00	NO	\$30.00
Lifetime	\$62.50	NO	\$62.50	\$62.50	NO	\$62.50
Sterilised						
1 Year	\$5.00	NO	\$5.00	\$5.00	NO	\$5.00
3 Year	\$10.65	NO	\$10.65	\$10.65	NO	\$10.65
Lifetime	\$25.00	NO	\$25.00	\$25.00	NO	\$25.00
CAT LICENSE FEES						
Sterilised						
1 Year	\$20.00	NO	\$20.00	\$20.00	NO	\$20.00
3 Year	\$42.50	NO	\$42.50	\$42.50	NO	\$42.50
Lifetime	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Registration made after 31 May for registration until 31 October						
				\$10.00	NO	\$10.00

All fees and penalties as stated in Dog and Cat Regulations as amended from time to time. Any discrepancies between the above amounts will revert to the regulations to the extent of the inconsistency.

2017/2018 Fees and Charges

2018/2019 Fees and Charges

Health	Rate	GST	Total Charge	Rate	GST	Total Charge
Note: All statutory health, building and planning fees listed here are based on current information and may be subject to change. Where the listed fee or charge is different to what is published by the State Government that legislation shall prevail.						
Waste Transfer Stations						
Standard Cubic Metre Rate – Waste Disposal	\$29.41	NO	\$29.41	\$30.00	NO	\$30.00
Annual 240L General Rubbish Bin Fee	\$367	NO	\$367	\$375	NO	\$375
Commercial Sundry Debtor Extra Waste – Per 240L Bin pickup	\$7.06	NO	\$7.76	\$7.06	YES	\$7.76
Annual 240L Recycling Charge	\$150	NO	\$150.00	\$150	NO	\$150.00
Commercial Sundry Debtor Extra Recycling – Per 240L Bin pickup	\$2.88	NO	\$3.17	\$2.88	YES	\$3.17
Waste Transfer Stations – General Waste per cubic metre	\$29.41	YES	\$32.35	\$31.82	YES	\$35.00
Car Body	\$68.18	YES	\$75.00	\$72.73	YES	\$80.00
Truck Body/Large equipment	\$90.91	YES	\$100.00	\$100.00	YES	\$110.00
White Goods (assessed per cubic metre)	\$29.41	YES	\$32.35	\$31.82	YES	\$35.00
Car Tyres (per tyre)	\$4.55	YES	\$5.00	\$4.55	YES	\$5.00
Truck Tyres (per tyre)	\$9.09	YES	\$10.00	\$9.09	YES	\$10.00
Clean uncontaminated Construction and Demolition Waste (C&D) waste that is suital	\$0.00	YES	\$0.00	\$0.00	YES	\$0.00
Greenwaste and clean plant material	\$0.00	YES	\$0.00	\$0.00	YES	\$0.00
Used Oil per Litre (to be deposited in the Oil Recycling Facility)	\$0.45	YES	\$0.50	\$0.91	YES	\$1.00
Recyclable materials, glass, aluminium, plastics, batteries, cardboard	\$0.00	YES	\$0.00	\$0.00	YES	\$0.00
Additional Charge for Opening Tipsite outside of advertised hours (per hour – minim	\$60.00	YES	\$66.00	\$63.64	YES	\$70.00

Trucks and bulk bins can only deliver to the Jerramungup Facility
 The manned transfer stations will be open for set hours. Please see local notices, offices and signage for details
 Asbestos is not able to be accepted at Shire of Jerramungup Waste Facilities

Environmental Health Services	Rate	GST	Total Charge	Rate	GST	Total Charge
Food Regulation						
Annual Risk assessment/inspection fees						
Fees pro rata (calculated on a monthly basis, or part thereof, for any period priot to 31 December each year)						
High risk premises	\$300	NO	\$300.00	\$300	NO	\$300
High risk premises with additional classifications	\$470	NO	\$470.00	\$470	NO	\$470
High risk premises – school canteen				\$150	NO	\$150
Medium risk premises	\$240	NO	\$240.00	\$240	NO	\$240
Medium risk premises with additional classifications	\$340	NO	\$340.00	\$340	NO	\$340
Low risk premises	\$110	NO	\$110.00	\$110	NO	\$110
Low risk premises with additional classifications	\$160	NO	\$160.00	\$160	NO	\$160
Very low risk premises	\$0	NO	\$0.00	\$0	NO	\$0.00
Charitable or community service food business	\$0	NO	\$0.00	\$0	NO	\$0.00
Notification fee	\$50	NO	\$50.00	\$50	NO	\$50.00
Application for registration fee	\$50	NO	\$50.00	\$50	NO	\$50.00
Transfer fee	\$50	NO	\$50.00	\$50	NO	\$50.00
Re-inspection Fee	\$120	NO	\$120.00	\$120	NO	\$120.00
Registration of Offensive Trade	As per regulation			As per regulation		
Health (Food Standards) (Administration) Regulations 1986	As per regulation			As per regulation		
Health (Pet Meat) Regulation 1990	As per regulation			As per regulation		
Offensive Trades (Fees) Regulations 1976	As per regulation			As per regulation		
Health (Public Buildings) Regulations 1992	As per regulation			As per regulation		

Environmental Health Services (cont)	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
Health (Treatment of Sewage & Disposal of Effluent & Liquid Waste) Regulations						
Application for approval for an apparatus by Local Government	\$118	NO	\$118.00	\$118	NO	\$118.00
Issuing of a "Permit to Use an Apparatus"	\$118	NO	\$118.00	\$118	NO	\$118.00
Application for approval of an apparatus by the Executive Director Public Health Department under Regulation 4A						
(a) with a local government report	\$38.50	NO	\$38.50	\$38.50	NO	\$38.50
(b) without a Local Government report fee under regulation 4(A)	\$118	NO	\$118.00	\$118	NO	\$118.00
(c) with a Local Government report fee	\$118	NO	\$118.00	\$118	NO	\$118.00
Information and Research						
Hourly fee for time involved in research and providing information for developers et	\$109.09	YES	\$120.00	\$109.09	YES	\$120.00
Training						
Training – Food premises (per hour)	\$109.09	YES	\$120.00	\$109.09	YES	\$120.00
Water Sampling						
Water Sampling request – Standard Chemical Analysis	\$130.00	NO	\$130.00	\$130.00	NO	\$130.00
Water Sampling – Brief Chemical Analysis	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Water Sampling request – Collection	\$110.00	NO	\$110.00	\$110.00	NO	\$110.00
Bacteriological Sampling Results	\$55.00	NO	\$55.00	\$55.00	NO	\$55.00
Public Swimming Pool Water Sampling (per sample)	\$30.00	NO	\$30.00	\$30.00	NO	\$30.00
Potable Water Sampling (per sample)	\$30.00	NO	\$30.00	\$30.00	NO	\$30.00
Administration Fees						
Copy of Food Sampling Results	\$55.00	NO	\$55.00	\$55.00	NO	\$55.00
Copy of Septic Tank Plans	\$55.00	NO	\$55.00	\$55.00	NO	\$55.00
Change of Owners (any Health registered premises)	\$55.00	NO	\$55.00	\$55.00	NO	\$55.00
Late payment of licence/registration	\$80.00	NO	\$80.00	\$80.00	NO	\$80.00
Inspection Fees						
Re-inspection due to incomplete or unsatisfactory work	\$110.00	NO	\$110.00	\$110.00	NO	\$110.00
Property inspection on request	\$110.00	NO	\$110.00	\$110.00	NO	\$110.00
Inspection of plumbing works	\$110.00	NO	\$110.00	\$110.00	NO	\$110.00
Other – Pet shops, workshops, liquid waste industry, light ventilation or bore hole fees in suitability for animal drinking water supply inspections, settlement agents, inspection of pest control operators	\$110.00	NO	\$110.00	\$110.00	NO	\$110.00
Food Contamination						
Spoilt Food Disposal Certificate	110	NO	\$110.00	110	NO	\$110.00
Supervision of condemned food disposal – per hour	110	NO	\$110.00	110	NO	\$110.00
Application for Approval to Construct or Establish Premises						
Includes assessments & administration						
Offensive Trades	\$140.00	NO	\$140.00	\$140.00	NO	\$140.00
Caravan Parks	\$115.00	NO	\$115.00	\$115.00	NO	\$115.00
Lodging House	\$115.00	NO	\$115.00	\$115.00	NO	\$115.00
Hotels/Motels	\$175.00	NO	\$175.00	\$175.00	NO	\$175.00
Holiday accommodation	\$115.00	NO	\$115.00	\$115.00	NO	\$115.00
Hairdressing establishments	\$115.00	NO	\$115.00	\$115.00	NO	\$115.00
Mobile Hairdressers	\$115.00	NO	\$115.00	\$115.00	NO	\$115.00
Beauty Therapy	\$115.00	NO	\$115.00	\$115.00	NO	\$115.00
Skin Piercing establishments	\$115.00	NO	\$115.00	\$115.00	NO	\$115.00
Stall Holder (charity or community service, single event)	\$0.00	NO	\$0.00	\$0.00	NO	\$0.00
Stall Holder (single event)	\$30.00	NO	\$30.00	\$10.00	NO	\$10.00
Stall Holder (annual event)	\$30.00	NO	\$30.00	\$25.00	NO	\$25.00

Environmental Health Services (cont)**Application for Other Services**

Liquor Act Section 39 Certificate
Gaming Act Section 55(1) Certification (1 year or one off event)
Gaming Act Section 55(1) Certification (5 year)
Occupancy Permit for Public Buildings
(reassessment of building or replacement of lost certificate)

Registration

Caravan Parks (per annum)
(a) minimum fee
(b) long stay (per site)
(c) Short stay (per site)
(d) camp sites (per site)
(e) overflow site (per site)
Lodging House
Intinerant Trader
Dog Kennels/Cattery

2017/2018 Fees and Charges

Rate	GST	Total Charge
\$135.00	NO	\$135.00
\$40.00	NO	\$40.00
\$135.00	NO	\$135.00
\$115.00	NO	\$115.00
\$200.00	NO	\$200.00
\$6.00	NO	\$6.00
\$6.00	NO	\$6.00
\$3.00	NO	\$3.00
\$1.50	NO	\$1.50
\$165.00	NO	\$165.00
\$410.00	NO	\$410.00
\$90.00	NO	\$90.00

2018/2019 Fees and Charges

Rate	GST	Total Charge
\$135.00	NO	\$135.00
\$40.00	NO	\$40.00
\$135.00	NO	\$135.00
\$115.00	NO	\$115.00
\$200.00	NO	\$200.00
\$6.00	NO	\$6.00
\$6.00	NO	\$6.00
\$3.00	NO	\$3.00
\$1.50	NO	\$1.50
\$165.00	NO	\$165.00
\$410.00	NO	\$410.00
\$90.00	NO	\$90.00

Building	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
Building Permit Applications						
Note: All statutory health, building and planning fees listed here are based on current information and may be subject to change. Where the listed fee or charge is different to what is published by the State Government that legislation shall prevail.						
Application for a certificate of design compliance issued by Shire Building Surveyor Minimum Fee \$96.00	0.2% of the value of building works			0.2% of the value of building works		
Certified Domestic Building Permits Class 1 or 10 building or incidental construction	0.19% of estimated value as determined by the LGA but not less than \$96	NO		0.19% of estimated value as determined by the LGA but not less than \$96	NO	
Certified Commercial / Industrial Permits Class 2 to 9 building or incidental construction	0.09% of estimated value as determined by the LGA but not less than \$96	NO		0.09% of estimated value as determined by the LGA but not less than \$96	NO	
Uncertified application for a building permit	0.32% of estimated value as determined by the relevant permit authority but not less than \$96	NO		0.32% of estimated value as determined by the relevant permit authority but not less than \$96	NO	
Application fee to install a Park Home and Rigid Annex on Caravan and Camping Grounds	0.32% of estimated value as determined by LGA but not less than \$96			0.32% of estimated value as determined by LGA but not less than \$96		
Request to provide a certificate of design compliance issued by Shire Building Surveyor Minimum Fee \$190.00 Class 1 or 10 buildings outside the Shire of Jerramungup boundaries				or 0.13% of the value of building works	NO	
Request to provide a certificate of design compliance issued by Shire Building Surveyor Minimum Fee \$190.00 Class 2 or 9 buildings outside the Shire of Jerramungup boundaries				or 0.09% of the value of building works	NO	
Application for a Building Approval Certificate for Unauthorised Building Works						
For the issue of a building approval certificate – Class 1 or 10 Minimum Fee \$96	.38% of estimated current value of the unauthorised structure as determined by the LGA but not less than \$96			.38% of estimated current value of the unauthorised structure as determined by the LGA but not less than \$96		
Application for an occupancy permit for a building in respect of which unauthorised work has been done Minimum Fee \$96	0.274% of estimated current value of the unauthorised structure as determined by the LGA.			0.274% of estimated current value of the unauthorised structure as determined by the LGA.		
Second Hand Dwellings						
Inspection	As per Legislation	NO	As per Legislation	As per Legislation	NO	As per Legislation
Statutory Building Levies						
Building and Construction Industry Training Fund Levy – % of value over \$20,000 of building	0.20%	NO		0.20%	NO	
Building Services Levy						
Levy is payable on estimated value of development (a) Not more than \$45,000	\$61.65	NO	\$61.65	\$61.65	NO	\$61.65

(b) More than \$45,000

2017/2018 Fees and Charges

0.137% of estimated value as
determined by LGA

2018/2019 Fees and Charges

0.137% of estimated value as
determined by LGA

	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
Other Building Control Fees and Charges	Rate	GST	Total Charge	Rate	GST	Total Charge
Bond – Footpath, Verge, Road and Kerb Damage	\$2,000	NO	\$2,000.00	\$2,000	NO	\$2,000.00
Inspection of Unauthorised Structures	\$500	NO	\$500.00	\$500	NO	\$500.00
Application for occupancy permit for completed building	\$96	NO	\$96.00	\$96	NO	\$96.00
Application for temporary occupancy of an incomplete building	\$96	NO	\$96.00	\$96	NO	\$96.00
Demolition License (per storey)	\$96	NO	\$96.00	\$96	NO	\$96.00
Application to extend time during which a permit has effect	\$96	NO	\$96.00	\$96	NO	\$96.00
Amended Plans Approval	\$500	NO	\$500.00	\$500	NO	\$500.00
Search & provide copy of a Building permit	\$25	NO	\$25.00	\$25	NO	\$25.00
Second Hand Transportable Building Bond	\$10,000	NO	\$10,000.00	\$10,000	NO	\$10,000.00

Council Property		Rate	GST	Total Charge	Rate	GST	Total Charge
Accommodation	per week – staff/private						
Rent Unit A Collins Street		110/170	NO	110/170	115/175	NO	115/175
Rent Unit B Collins Street		110/170	NO	110/170	115/175	NO	115/175
Rent Unit C Collins Street		110/170	NO	110/170	115/175	NO	115/175
Rent Lot 80 Monash Ave		125/200	NO	125/200	130/205	NO	130/205
Rent 1 Coral Sea Road		125/195	NO	125/195	130/200	NO	130/200
Rent 2 Coral Sea Road		125/195	NO	125/195	130/200	NO	130/200
Rent 20 Coral Sea Road		125/195	NO	125/195	130/200	NO	130/200
Rent 6 Memorial Ave		125/200	NO	125/200	130/205	NO	130/205

Town Planning	Rate	GST	Total Charge	Rate	GST	Total Charge
Note: All statutory health, building and planning fees listed here are based on current information and may be subject to change. Where the listed fee or charge is different to what is published by the State Government that legislation shall prevail.						
Town Planning Scheme Amendments & Structure Plans						
Fees are charged for work undertaken at an hourly rate of \$83 per hour	\$3,000 upfront fee	NO		\$3,000 upfront fee	NO	
Please note, the upfront payment of \$3,000 may not cover the entire fee required.	\$83.00 per hour	NO		\$83.00 per hour	NO	

Planning Applications	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
Fee is payable on estimated value of development						
a) Not more than \$50000	\$147	NO	\$147.00	\$147	NO	\$147.00
b) \$50001 – \$500000 – % of estimated value of development	0.32% of estimated cost of development	NO		0.32% of estimated cost of development	NO	
c) \$500001 – \$2.5million		NO			NO	
plus % in excess of \$500,000 of estimated value	\$1,700 + 0.257% for every \$1 in excess of \$500k	NO		\$1,700 + 0.257% for every \$1 in excess of \$500k	NO	
d) \$2.5million – \$5million						
plus % in excess of \$2.5million of estimated value	\$7,161 + 0.206% for every \$1 in excess of \$2.5m	NO		\$7,161 + 0.206% for every \$1 in excess of \$2.5m	NO	
e) \$5million – \$21.5 million						
plus % in excess of \$5 million of estimated value	\$12,633 + 0.123% for every \$1 in excess of \$5m			\$12,633 + 0.123% for every \$1 in excess of \$5m		
f) More than \$21.5 million	\$34,196	NO		\$34,196	NO	
Single House (single storey)	\$400	NO	\$400.00	\$400	NO	\$400.00
Home Occupation Application	\$222	NO	\$222.00	\$222	NO	\$222.00
Home Occupation Renewal	\$73	NO	\$73.00	\$73	NO	\$73.00
Non-conforming Use						
Application for change of use or continuation of non-conforming use where development is not occurring	\$295	NO	\$295.00	\$295	NO	\$295.00
Extractive Industries						
Less than 5ha	\$739.00	NO	\$739.00	\$739.00	NO	\$739.00
Bond for reinstatements	\$2,000.00	NO	\$2,000.00	\$2,000.00	NO	\$2,000.00
Activity without approval						
<i>Where an application for development approval is lodged after the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application is applicable.</i>						
<i>For example the maximum fee for development of not more than \$50,000 is \$139. If the development had commenced or been carried out at the time of application, a fee by way of penalty of \$278 would be applied to the application in addition to the fee of \$139, making the total fee chargeable \$414.</i>						
Advertising when required						
In local papers	at cost	YES	at cost	at cost	YES	at cost
Statewide papers	at cost	YES	at cost	at cost	YES	at cost
Subdivision Clearance						
First 5 lots to be created	\$73 per lot	NO		\$73 per lot	NO	
Additional lots to 195 lots	\$73 per lot for the first 5 lots then \$35 per lot	NO		\$73 per lot for the first 5 lots then \$35 per lot	NO	
More than 195 lots	\$7,393.00	NO	\$7,393.00	\$7,393.00	NO	\$7,393.00

Other Town Planning Fees and Charges	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
Copy of Scheme	\$25.00	YES	\$27.50	\$27.27	YES	\$30.00
Sign Applications – Compliant with Council Policy	\$30.00	NO	\$30.00	\$30.00	NO	\$30.00
Sign Applications – Non Compliant with Council Policy	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Application Directional Signs	\$363.64	YES	\$400.00	\$363.64	YES	\$400.00
Annual Renewal Directional Signs	\$36.37	YES	\$40.00	\$36.37	YES	\$40.00
Assessment of Caravan Rigid Annexes	\$100	NO	\$100.00	\$100	NO	\$100.00
Rural Number Application	\$60.00	YES	\$66.00	\$60.00	YES	\$66.00
Issue of zoning certificate	\$73	NO	\$73.00	\$73	NO	\$73.00
BAL Assessment	\$400	NO	\$400.00	\$400	NO	\$400.00
Holiday Home Application	\$295	NO	\$295.00	\$295	NO	\$295.00
Reply to property settlement questionnaire	\$73	NO	\$73.00	\$73	NO	\$73.00
Provision of written planning advice			at cost plus 15% administration fee			at cost plus 15% administration fee

All fees and penalties as stated in Planning and Development Regulations as amended from time to time. Any discrepancies between the above amounts will revert to the regulations to the extent of the inconsistency.

Cemetery	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
Land 2.5m x 1.25m where directed by trustees (Excluding Administration Fee)	\$520	YES	\$572.00	\$523	YES	\$575.00
Administration Fee	\$50	YES	\$55.00	\$50	YES	\$55.00
Grant of Right of Burial (Excluding Administration Fee)	\$830	YES	\$913.00	\$832	YES	\$915.00
Burial of Ashes	\$291	YES	\$320.00	\$291	YES	\$320.00
Sinking Fees – On application for a form of order for burial						
Ordinary grave	\$840	YES	\$924.00	\$841	YES	\$925.00
Grave for child under 7	\$630	YES	\$693.00	\$632	YES	\$695.00
Grave for any stillborn child	\$340	YES	\$374.00	\$341	YES	\$375.00
Interment of cremated ashes by Council staff Deeper than 1.8m	\$150 at cost (minimum \$900)	YES	\$165.00	\$150 at cost (minimum \$900)	YES	\$165.00
Reopening Fees						
Ordinary adult grave	\$840	YES	\$924.00	\$841	YES	\$925.00
Grave for child under 7	\$630	YES	\$693.00	\$632	YES	\$695.00
Grave for any stillborn child	\$340	YES	\$374.00	\$341	YES	\$375.00
Extra Charges for						
Interment without due notice	\$250	YES	\$275.00	\$250	YES	\$275.00
Interment outside usual workplace hours	\$275	YES	\$302.50	\$277	YES	\$305.00
Miscellaneous Charges						
Permission to erect a headstone pr kerbing	\$70	YES	\$77.00	\$70	YES	\$77.00
Permission to erect memorial plaque or plinth	\$70	YES	\$77.00	\$70	YES	\$77.00
Permission to erect monument	\$70	YES	\$77.00	\$70	YES	\$77.00
Permission to erect nameplate on of	\$25	YES	\$27.50	\$27	YES	\$30.00
"Transfer	\$30	YES	\$33.00	\$32	YES	\$35.00
Renewal of grant of right of burial	\$60	YES	\$66.00	\$64	YES	\$70.00
Undertakers single license for one interment	\$75	YES	\$82.50	\$77	YES	\$85.00
Niche Wall						
Single Niche – plus cost of plaque, inscription and administration	\$265	YES	\$291.50	\$268	YES	\$295.00
Double Niche – plus cost of plaque, inscription and administration	\$315	YES	\$346.50	\$318	YES	\$350.00
Placement of ashes	\$55	YES	\$60.50	\$59	YES	\$65.00
Reservation of niche – plus administration	\$50	YES	\$55.00	\$50	YES	\$55.00
Administration Fee	\$50	YES	\$55.00	\$50	YES	\$55.00
Deposit for plaques – if not paid full upfront	\$120	NO	\$120.00	\$120	NO	\$120.00

Hall Hire	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
Town Hall Jerramungup						
Local Cabarets, balls, dances, private functions – with liquor	\$118	YES	\$130.00	\$118	YES	\$130.00
Refundable Bond	\$250	NO	\$250.00	\$250	NO	\$250.00
Hourly Charge	\$16	YES	\$18.00	\$18	YES	\$20.00
Hourly Charge after midnight	\$23	YES	\$25.00	\$23	YES	\$25.00
Dances without liquor	\$36	YES	\$40.00	\$45	YES	\$50.00
Concerts and Plays	\$50	YES	\$55.00	\$50	YES	\$55.00
Films, meetings and seminars	\$50	YES	\$55.00	\$50	YES	\$55.00
Half day hire charge for above	\$50	YES	\$55.00	\$50	YES	\$55.00
Commercial, non-resident daily hire rate	\$273	YES	\$300.00	\$273	YES	\$300.00
Local Sporting Groups and Church Groups	\$20	YES	\$22.00	\$23	YES	\$25.00
Local non-profit organisations	\$20	YES	\$22.00	\$23	YES	\$25.00
School Hire	\$23	YES	\$25.00	\$27	YES	\$30.00
Equipment Hire						
Chair – per day	\$0.64	YES	\$0.70	\$0.91	YES	\$1.00
Chair – half day	\$0.41	YES	\$0.45	\$0.45	YES	\$0.50
Trestle Table – per day	\$4.50	YES	\$4.95	\$5.45	YES	\$6.00
Trestle Table – per half day	\$2.91	YES	\$3.20	\$3.64	YES	\$4.00
Bond	\$100.00	NO	\$100.00	\$100.00	NO	\$100.00
Town Hall Bremer Bay						
Facility is managed and fees set by Bremer Bay Community Resource Centre						
Cameron Business Centre Conference Room						
Facility is managed and fees set by Jerramungup Community Resource Centre						
Damages and Breakages	at cost + 20%	YES		at cost + 20%	YES	
20 % to cover admin costs						

Recreation	2017/2018 Fees and Charges			2018/2019 Fees and Charges			
	Rate	GST	Total Charge	Rate	GST	Total Charge	
Jerramungup Entertainment Centre							
Meeting Rooms – Commercial	Per Hire up to 4 hours	\$82.00	YES	\$90.20	\$86.36	YES	\$95.00
Meeting Rooms – Private		\$51.25	YES	\$56.38	\$54.55	YES	\$60.00
Meeting Rooms – Local Non-Profit and Sporting Groups		\$9.30	YES	\$10.23	\$13.64	YES	\$15.00
Main Hall	Day	\$149.10	YES	\$164.01	\$145.45	YES	\$160.00
	Night	\$235.75	YES	\$259.33	\$236.36	YES	\$260.00
	Casual Court Hire per hour	\$13.95	YES	\$15.35	\$18.18	YES	\$20.00
	Refundable Bond	\$120.00	NO	\$120.00	\$120.00	NO	\$120.00
Films, meetings, seminars	Night	\$82.00	YES	\$90.20	\$86.36	YES	\$95.00
1/2 Day Rate	Commercial Non-Resident	\$287.00	YES	\$315.70	\$290.91	YES	\$320.00
Affiliation / Annual Full Access Fees							
Jerramungup District Basketball Association		\$2,242.35	YES	\$2,466.59	\$2,294.95	YES	\$2,524.45
Jerramungup Netball Club		\$1,478.98	YES	\$1,626.88	\$1,507.08	YES	\$1,657.79
Jerramungup District High School		\$629.77	YES	\$692.75	\$629.77	YES	\$692.75
Jerramungup Community Swimming Pool							
Family Season Pass		\$113.64	YES	\$125.00	\$118.18	YES	\$130.00
Single Household Pass		\$90.91	YES	\$100.00	\$90.91	YES	\$100.00
Half Season Pass (December to February)		\$72.73	YES	\$80.00	\$72.73	YES	\$80.00
Monthly Season Pass		\$25.00	YES	\$27.50	\$28.50	YES	\$30.00
Vacswim Lessons Only		\$15.00	YES	\$16.50	\$18.18	YES	\$20.00
Non-Members accessing pool as a visitor under keyholder supervision (per person)		\$2.73	YES	\$3.00	\$2.73	YES	\$3.00
Key deposit		\$20.00	NO	\$20.00	\$40.00	NO	\$40.00
Ancillary Hire Charges							
Scaffold – all or part of week	or part of day	\$55.00	YES	\$60.50	\$59.09	YES	\$65.00
Portable PA System	Community Group	nil			nil		
	Private Hire	\$50.00	YES	\$55.00	\$50.00	YES	\$55.00
	Plus Bond	\$200.00	NO	\$200.00	\$200.00	NO	\$200.00
MILLERS POINT CAMPING CHARGE							
per person		\$6.36	YES	\$7.50	\$10.00	YES	\$13.00
Annual Fee for Licensed Professional Fisherman		\$545.45	YES	\$600.00	\$590.91	YES	\$650.00
Annual Fee for existing shack owners		\$545.45	YES	\$600.00	\$590.91	YES	\$650.00

Transport and Public Works	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
DEVELOPMENT						
Development Supervision Fee % of total value of all road and drainage works	1.5% of Capital Works Cost	NO		1.5% of Capital Works Cost	NO	
PRIVATE WORKS						
Done at cost + 15% Admin Fee		YES			YES	
Works include						
Tandem Axle Trucks		YES			YES	
Single Axle Trucks		YES			YES	
Side Tipper		YES			YES	
Graders		YES			YES	
Backhoe/Front end Loader		YES			YES	
John Deere Loader		YES			YES	
Self Propelled Multi tyred Roller		YES			YES	
Road broom		YES			YES	
Sand and Gravel						
Rate Payer Rate	cost + 15%	YES		cost + 15%	YES	
Business and Contractor Rate	cost + 30%	YES		cost + 30%	YES	
Small Plant Hire						
Plate Compactor (per day)	\$50	YES	\$55.00	\$50	YES	\$55.00
Porta-Loo Hire (first day)	\$100	YES	\$110.00	\$100	YES	\$110.00
each day thereafter	\$30	YES	\$33.00	\$30	YES	\$33.00
AIRSTRIPS						
Landing Fees – Payment to be made at Airstrip						
Per landing	\$20	YES	\$22.00	\$23	YES	\$25.00
Weight <5700kg	\$20	YES	\$22.00	\$23	YES	\$25.00
>5700kg<8000kg	\$40	YES	\$44.00	\$41	YES	\$45.00
>8100kg<15000kg	\$150	YES	\$165.00	\$155	YES	\$170.00
>15000kg	\$500	YES	\$550.00	\$500	YES	\$550.00
CROSSOVERS						
Council maximum contribution for one standard crossover per assessment to a Council maintained road See works policies for more information	\$500.00	NO	\$500.00	\$500.00	NO	\$500.00
TELSTRA AND WATER CORP REINSTATEMENT WORK						
Bitumen – per sq. metre	cost plus 15%	YES		cost plus 15%	YES	
Gravel – per sq. metre	cost plus 15%	YES		cost plus 15%	YES	

Other Property and Services

STANDPIPES

- Per 1000L
- Per 1000L during water restrictions
- Minimum Charge

2017/2018 Fees and Charges

Rate	GST	Total Charge
\$8.00	NO	\$8.00
\$16.00	NO	\$16.00
\$40.00	NO	\$40.00

2018/2019 Fees and Charges

Rate	GST	Total Charge
\$8.00	NO	\$8.00
\$16.00	NO	\$16.00
\$40.00	NO	\$40.00

SUBMISSION TO:	Finance
AGENDA REFERENCE:	11.5.1
SUBJECT:	Tender 0418 / Terex PT50 Skid Steer Loader
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	11 June 2018

Summary

Tenders were invited for the outright purchase of the Shire's Terex PT50 Skid Steer Loader. The recommendation is to reject the tender received as it is well below the market value of the valuation received.

Attachments

Attachment 11.5.1 - Tender Documents Received.

Background

The vehicle for sale is a 2011 Terex PT50 Skid Steer Loader. The sale was advertised locally and invited interested persons to submit a tender for the purchase of the loader. The submission period for tenders closed 4 June 2018.

Consultation

Executive management.
Pickles Auction.

Comment

The disposal of this asset will be subject to section 3.58 of *the Local Government Act 1995* as the asset's value is more than \$20,000.

Valuation received indicates the estimated private price is approximately \$30,000.

Upon closing of tenders, 4 June 2018, one submissions was received from the following organisation;

1. Allused Pty Ltd.

Statutory Requirements

3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

- (a) *the highest bidder at public auction; or*

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

Strategic Implications

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

Financial Implications

The realisation of income from the sale of the vehicle.

Policy Implications

Nil.

Workforce Implications

Nil.

Voting Requirements

Simple Majority.

Recommendation

That Council;

- (a) Reject the tender in response to Tender 0418 – Outright Purchase of 1xTerex PT50 Skid Steer Loader (Pozitrac).
- (b) Advise the tenderer accordingly.

OC180607 Moved Iffla / Seconded Bailey

- (a) Reject the tender in response to Tender 0418 – Outright Purchase of 1xTerex PT50 Skid Steer Loader (Pozitrac).
- (b) Advise the tenderer accordingly.

Carried 7 – 0



Refer to -
**CONFIDENTIAL AGENDA
ATTACHMENTS**

Ordinary Meeting of Council
20 June 2018

**HEALTH,
BUILDING AND
TOWN PLANNING**

12. HEALTH BUILDING AND TOWN PLANNING

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	12.1.1
SUBJECT:	Draft Public Open Space Management Plan
LOCATION/ADDRESS:	Bremer Bay Town Centre and Gnornbup Terrace Road Reserve
NAME OF APPLICANT:	N/A
FILE REFERENCE:	LU.PL.2
AUTHOR:	Manager of Development, Craig Pursey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	6 June 2018

Summary

Council is requested to consider adopting a draft Public Open Space (POS) Management Plan for Reserves 51949, 47113 and the Bremer Bay Road reserve (adjacent to Gnornbup Terrace) for the purposes of advertising.

The POS Management Plan is called up by the Bremer Bay Town Centre Structure Plan and is intended to address ongoing use, management and preservation of the ecological corridor, including interpretive information, areas for public use and paths network consolidation plus fire management considerations.

Attachments

Attachment 12.1.1 - Draft Gnornbup and Tallerack Reserves Bremer Bay – Public Open Space Management Plan.

Background**Reserve 51949**

The Shire of Jerramungup adopted the Bremer Bay Town Centre Structure Plan as part of its planning for the development of a new town centre. This plan led to the creation of Reserve 51949 as an ecological corridor. This Structure Plan states:

'The long term economic future of Bremer Bay is intrinsically linked to its role as a gateway to the Fitzgerald River National Park and as a base for those attracted to its natural assets. The site contains significant areas of natural bush land which has contributed for a long time to the local landscape character and identity of Bremer Bay. Reserve 31611 is an ecological linkage between two areas of regional conservation significance (Coastal and Fitzgerald River corridors) and the plan proposes the retention of a 120 metre wide strip of native vegetation between the Borden-Bremer Bay Road through to the northern section of the subject site be protected and enhanced. The plan highlights the existing ecological corridor and brings the natural environment into the development as an intrinsic element of the proposed Main Street'...

The Department of Environment and Conservation noted in their submission on the previous Structure Plan options prepared in 2010 for the site that Reserve 31611 is a core linkage between the Coastal Corridor that extends from near Albany in the west

and the Fitzgerald River Corridor in the east. Although the remnant native vegetation on Reserve 31611 is only 120 m wide, it is the widest remaining linkage west of the Wellstead Estuary.

Part 7.5 of the Structure Plan "Further Studies" flags a number of further studies required to support the coordinated development of the Town Centre and assist in ensuring its success over time. This includes:

'An environmental protection/reserve management plan for flora, fauna and vegetation is to be prepared. The plan is to address use, management and preservation of the ecological corridor, including interpretive information, areas for public use and paths network consolidation. The Plan will be prepared in consultation with the Department of Parks and Wildlife.'

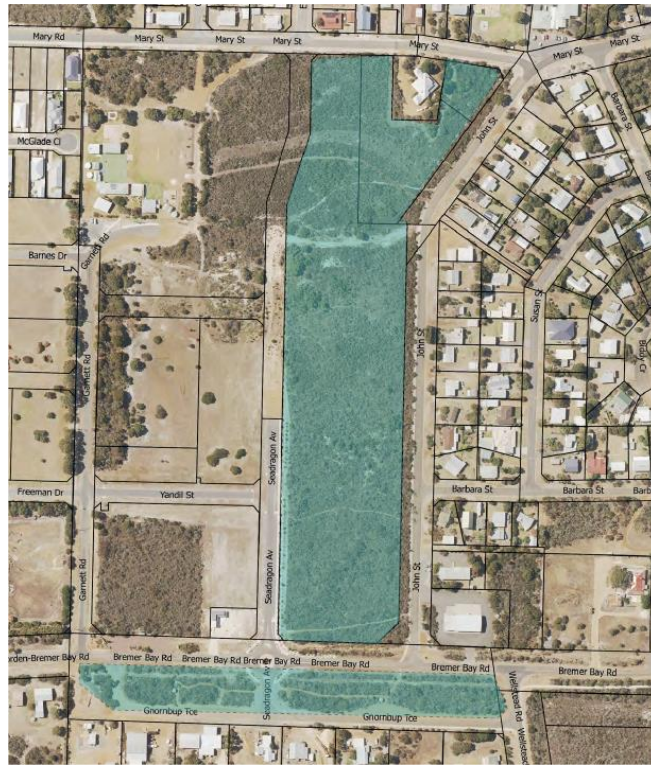
Bremer Bay Road Reserve

The space between the Bremer Bay Road and Gnornbup Terrace is a road reserve and consists of two roads, open drains, natural vegetation, a trails network with interpretive information (named the Gnornbup Park Circuit) and two small gazebos. Overhead power lines run parallel to Bremer Bay Road through the northern part of this reserve.

For many years the owners of businesses in Gnornbup Terrace have complained that the vegetation in this space screens them from passing traffic entering town.

Study Area:

- Reserve 51949 (Lot 501) Seadragon Avenue;
- Reserve 47113 (Lots 134&154) John Street; and
- Portion Bremer Bay Road Reserve between Bremer Bay Road and Gnornbup Terrace.



Subject site coloured blue.

Scope of the Study

In addition to environmental protection the scope identified a number of key areas that the Plan would need to address, including:

- Consider pedestrian access through the POS to improve access between the town centre development and residential area to the east.
- Fire Management and potential threat to adjoining town centre and residential in John St, plus as conduit from outside of town into the middle of town. The approach is to be informed by the recently completed Bremer Bay Point Henry Vegetation Mapping and Management Project and is to inform the Bushfire Risk Mitigation Plan.
- Opportunities for interpretative information, particularly the local flora and fauna, history and the surrounding landscape including the Fitzgerald River National Park/Biosphere;
- Its role as part of a greater macro corridor;
- Highlight the reserves role as a microcosm of the wider area (i.e. Bremer Bay and its relationship to the National Park/ Town Centre and its relationship to the POS strip;
- Address visibility of business on Gnormbup Terrace;
- Weed and dieback management.

Consultation

The consultant approached key stakeholders, neighbouring landowners and relevant government agencies in preparing the current draft. A separate document summarising the comments received has been lodged with the Shire and is available on request.

Despite the sound consultation undertaken to date, it is recommended that the draft be advertised for public comment prior to final adoption.

Comment

The Public Open Space Management Plan

The guiding principles used in the preparation of the Management Plan are:

1. Develop a complementary relationship between the community and the reserves.
2. Consideration of amenity and natural values.
3. Access for enjoyment by the community and visitors.
4. Hazard and risk regulated in accord with the first three principles.

The Plan investigates the ecology, access, bushfire management, interpretation, weeds and dieback and the reserves relationships with the adjacent businesses in Gnorrbup Terrace.

Each area investigated then provides an objective and a list of actions. The major recommended actions for the ongoing management of the POS Reserves include:

- Name the reserves the Gnorrbup and Tallerack Reserves, and signpost them such at each end. This will immediately attract people and support activation and conservation objectives.
- Remove weeds and invasive plants including Victorian Teatree, Blue-gum, River Red-gum, Peppermint (*Agonis flexuosa*), Coast Wattle (*Acacia cyclops*) and Net Bush.
- Rationalise existing access paths to provide three east-west access shared-use paths in Tallerack Reserve. Use these paths to break the reserve into cells and provide access for fast attack fire fighting vehicles.
- Keep fire out of the reserves, as it leads to destabilisation, the proliferation of weeds and weedy native plants and increased fire hazard.
- Interpret the natural and aesthetic values of the reserves, with particular mention and maps of the plant communities, reserves role as links in the greater bushland corridor, the Kwongkan TEC, animals and dieback hygiene.
- Close and rehabilitate the two rudimentary paths and the adjacent firebreak scar towards the northern end of Tallerack Reserve.

- Upgrade trail/path network in Gnornbup Reserve on the existing pathways to destinations as gazebos and road edges at roadhouse, information bay and Tallerack Reserve.
- Plan, design, fund and implement the Tallerack Top Walk in Tallerack Reserve. Place it opposite the main entrance to the civic space on the corner of Yandil Way and Seadragon Ave, taking care to position it among the Tallerack with least impact, and on the highest ground.
- Ensure any vegetation management activities limit ground disturbance to an absolute minimum, lest the disturbance destabilise existing vegetation, promote plant regeneration and increase hazard.
- Shire Staff work with Gnornbup Tce businesses to improve street signage at the ends of Gnornbup Tce where it meets Bremer Bay Rd and Wellstead Rd, and at the Bremer Bay Rd/Seadragon Ave roundabout. The new signs for businesses on the approaches to Jerramungup can serve as a guide.
- Review sign specifications for businesses along Gnornbup Terrace to consider allowing taller or larger business name signs to improve visibility from Bremer Bay Rd.
- Carefully remove dead plant material, and thin the thickest areas of mid-storey vegetation from Gnornbup Reserve north of the Seadragon Ave intersection.
- Bitumen seal the parking lay-bys and concrete kerb the road edge on the north side of Gnornbup Tce.
- Maintain the gazebos in Gnornbup Reserve to a high standard.

To progress the development of this project it is recommended that Council adopt the draft POS Management Plan for the purposes of advertising for public comment. Once the public submission period has been completed the POS Management Plan will be brought back to Council to endorse and consider any submissions which are made.

Strategic Implications

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

1.1.2 - Implement modern environmental methods for Council works and infrastructure delivery.

Aspiration 1.2 – Environmental Planning and Restoration To facilitate community programs and initiatives that deliver best practice environmental planning, management and mitigate the impacts of climate change.

2.2.2 - Expand investment in passive and non-sporting recreation infrastructure - parks, gardens, walk trails, community gym.

2.2.4 - Improved shared paths, trails and cycle ways.

Statutory Requirements

None applicable.

Financial Implications

Should the POS Management Plan be adopted there are costs in actioning additional paths, bushfire mitigation activities and weed management. Importantly, the Management Plan guides these activities but does not place timeframes on those actions.

Policy Implications

The POS Management Plan is consistent with current Shire policy. This will be further assessed through internal referral and assessment during the public advertising period.

Voting Requirements

Simple Majority

Recommendation

That Council receive the Draft Gnornbup and Tallerack Reserves Bremer Bay Public Open Space Management Plan prepared by Nathan McQuoid for the purposes of advertising for public comment.

OC180608 Moved Cr Iffla / Seconded Cr Parsons

That Council receive the Draft Gnornbup and Tallerack Reserves Bremer Bay Public Open Space Management Plan prepared by Nathan McQuoid for the purposes of advertising for public comment.

Carried 7 – 0

Martin Cuthbert exited 15:23

Martin Cuthbert re-entered 15:35

Gnornbup and Tallerack Reserves Bremer Bay Public Open Space Management Plan

Shire of Jerramungup



**Gnornbup and Tallerack Reserves Bremer Bay
Public Open Space Reserves Management Plan**

Shire of Jerramungup
Vasey St Jerramungup WA 6337

Draft May 21 2018

Cover images

Above: Tallerack Reserve northern end, looking east to Bremer Bay.

Below: Gnornbup Reserve, looking southeast across Bremer Bay Rd/Gnornbup Tce junction. Images by N McQuoid.

Prepared by
Nathan McQuoid
Landscape Ecologist
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The following people and groups for perspectives on the values, management and use of the Public Open Space Reserves:

- Tony Baird, Asset Strategies and Risk, Western Power.
- Bremer Bay Trails Committee
- Harley Coyne, Senior Heritage Officer, Department of Planning, Lands and Heritage
- Ken and Priscilla Broadbent, Bremer Bay Church
- Francis Burke, Earthcare Landscapes, Bremer Bay Town Centre Development
- Paul De Jong, Bremer Bay Mechanical
- Kate Dowell, Manager, Bremer Bay CRC
- Peter Hartley, Parks and Wildlife Service, Albany District
- Melanie Haymont, Bushfire Risk Planning Coordinator, Shire of Jerramungup
- John Iffla, Bremer Bay Bushfire Brigade.
- Craig Lebens, Bremer Bay Dive
- Trent Lockyer, Principal, Bremer Bay Primary School
- Mike McManus, Ranger, Shire of Jerramungup
- Melanie Price, Aurora Environmental
- Cheryl Webb, BP Roadhouse Bremer Bay
- Ian Weir, Architect, Queensland University of Technology

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1. Management Plan aim, purpose, principles and design

Aim

A Bremer Bay Public Open Space Management Plan, to guide the future use of town Bushland Reserves 51949, 47113 between John St and Seadragon Ave and the Bushland Corridor that is the Bremer Bay Road Reserve between Bremer Bay Rd and Gnornbup Tce.

Purpose

Address ongoing use, management and preservation of the ecological corridor, interpretive information, areas for public use and paths network consolidation, visibility and fire management.

Principles

In addressing the aim and purpose, four principles guide the design and implementation of this management plan:

1. Develop a complementary relationship between the community and the reserves.
2. Consideration of amenity and natural values.
3. Access for enjoyment by the community and visitors.
4. Hazard and risk regulated in accord with the first three principles.

Design

Design of this Management Plan is based on the common process used for the management of public lands, where objectives are identified, input through consultation sought, relevant management for related estate reviewed, expertise considered and management actions designed.

In line with this approach, this management plan responds to seven themes specified by the Shire of Jerramungup as objectives:

1. *Highlight the reserves role as a microcosm of the wider area (i.e. Bremer Bay & its relationship to the National Park/ Town Centre and its relationship to the Public Open Space strip.*
2. *Maintain the reserves as ecological corridors and part of the greater macro corridor.*
3. *Consider pedestrian access through the Public Open Space to improve access between the town centre development and residential area to the east.*
4. *Manage fire hazard and risk and potential threat to adjoining town centre & residential areas in John St, plus as conduit from outside of town into the middle of town. The approach is to be informed by the recently completed Bremer Bay Point Henry Vegetation Mapping and Management Project and is to inform the Bushfire Risk Mitigation Plan.*
5. *Provide opportunities for interpretation information, particularly the local flora and fauna, history and the surrounding landscape including the Fitzgerald River National Park and Fitzgerald Biosphere.*
6. *Manage weeds & dieback.*
7. *Address relationship and visibility of businesses on Gnornbup Terrace.*

The Management Plan should be reviewed every five years to track implementation, maintain currency and adjust for new information.

2. Consultation

Consultation with stakeholders is an integral part of the development process for this plan. It ensures that the range of issues relating to management of the Public Open Space Reserves is considered, and that the input is valued. A number of stakeholders as organisations, businesses and individuals with responsibilities or relationships with the Public Open Space Reserves contributed to the content of this plan.

The consultation process was designed to first inform stakeholders about the Public Open Space Management Plan and its main themes. It then sought responses to a set of five prescribed questions about the bushland reserves and their role as public open space, and input as comments about issues that respondents considered important for planning consideration and for which solutions are required.

Contributions as theme responses and specific comments relate to:

- Reserve proximity to business, civic and emergency infrastructure and services.
- Nature and amenity conservation, ecological connectivity, characteristic of the area, compelling entrance statement, the reserve's role in the natural appeal of Bremer Bay and surrounds as coastal reserves, beaches and ocean, national park and Fitzgerald Biosphere.
- Business visibility from roads, client use patterns, signage design and placement, bushland corridor serves as a buffer.
- Bushland management, removal of weeds and dead material, tidiness; that dieback infection is prevented.
- Public access and use, trails and paths, better availability for people, gazebo use, link to shared-use trail network, activation to improve access and use, architecture/installations and 'Scrub Top Walk' concept.
- Bushfire consideration and management, hazard sustainably managed to keep it as low as possible, strategic and parkland thinning, proximity to and surrounded by roads, access within – dual use paths, and suppression activities.
- Noongar and European history, original Telegraph Station road, Noongar food plants.
- Interpretation of natural and cultural history.

Specific consultation contributions by stakeholders are provided to the Shire of Jerramungup in a separate document. The document is not for public release, rather it serves as a record of the raw information data that guided the development of the management plan, particularly issues and actions.

3. Landscape, townsite and heritage context and setting

The public open space 'reserves' that are the subject of this management plan, are the road reserve between Gnornbup Tce and Bremer Bay Rd, and reserves 51949 and 47133 that sit between John St and Seadragon Ave. This management plan recommends that they be named respectively as Gnornbup Reserve and Tallerack Reserve. See also section 9. *Interpretation*.

Consultation with a range of stakeholders will ensure this plan considers the most relevant issues in developing its actions to meet objectives. In doing this it will address the range of expectations of the community and reserve managers.

Gnornbup Reserve is part of the Bremer Bay Rd Road Reserve, vested in the Shire of Jerramungup (C. Pursey pers. comm.). Tallerack Reserve comprises Reserves 51949 and 47133, vested in the Shire of Jerramungup. The Purpose of Reserve 51949 is 'for the use and benefit of the Shire of Jerramungup, and the Purpose of Reserve 47133 is 'For Aged Persons Accommodation' (DOLA 2003, 2014).

Gnornbup and Tallerack Reserves serve as an introductory setting for Bremer Bay by their presence close to the town entrance. Their character as complex, old growth tall shrubland plant communities is shared by many other visually and biologically diverse plant communities that characterise the south coast region of WA.

The reserves perform as an ecological corridor linkage between the coastal reserves south and west of Bremer Bay and Fitzgerald River National Park to the east (Wilkins et al 2006; Aurora Environmental 2017). In doing so, they form part of the buffer zone within Fitzgerald Biosphere that surrounds the core zone of Fitzgerald River National Park (BIG 2017). The reserves perform as important ecological linkages and as small refuges in their own right due to their high plant diversity and considerably old (long unburnt), open and stable plant communities, a feature that is now particularly uncommon and therefore valuable.

The reserves sit along the edges of the old part of Bremer Bay townsite, between the combined newer semi-rural holdings to the west and the new town centre and civic developments and the older residential areas east of John St and north of Mary St.

No specific Noongar heritage sites are known within Gnornbup or Tallerack Reserves (H. Coyne, pers. comm.). Notwithstanding, Bremer Bay is an important historic and contemporary place for Noongar people, with several historic and registered sites known (H. Coyne, E. Eades, K. Flugge pers. comm.). This importance places the reserves in a social and historic context as part of a generally important place for Noongar people.

European heritage exists in Tallerack Reserve as the slightly diagonal trail through the southern part of the reserve linking John St and Seadragon Ave, opposite the Emergency Services Building. This trail is on the formation of the original track to the Telegraph Station. A more recent European heritage site is the long abandoned tennis court that sits under where the stormwater pond now stands (Map 2).

Gnornbup and Tallerack Reserves lend themselves to activation via access for people

wishing to get to businesses and public building and spaces surrounding, and to enjoy the natural features of the reserves themselves. To achieve this and related objectives, this plan recommends the access ways be included in the broader Bremer Bay Shared-use Trail Network and its path, installation and interpretation standards and styles (Map 2).

Objective:

Consider social and landscape contexts. Highlight the reserve's roles as a microcosm of the wider area (i.e. Bremer Bay & its relationship to the National Park/Town Centre and its relationship to the Public Open Space strip).

Actions:

- Consult with stakeholders to cover the range of issues and potential solutions in developing actions to achieve the plan's objectives.
- Identify the reserves as an integral part of the natural appeal of Bremer Bay, through the objectives and actions in the remainder of this plan.
- Name the reserves the Gnorrbup and Tallerack Reserves, and signpost them such at each end. This will immediately attract people and support activation and conservation objectives. See also section 9. *Interpretation*.
- Implement the actions in support of the objectives of other sections of this plan.

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4. Ecology

Gnornbup and Tallerack Reserves sit within the Fitzgerald Biogeographical Region of Australia (Thackway and Cresswell 1995), an area known for its high levels of biological diversity. They lie on the Marine Plain landform unit, so named because it is underlain by spongolite rocks of marine sediment origin laid down during the Eocene some 40 – 80 million years ago (McQuoid 2004).

The Reserves lie within the buffer zone of the recently renominated Fitzgerald Biosphere Reserve. The buffer zone surrounds and links to the core zone Fitzgerald River National Park (BIG 2017).

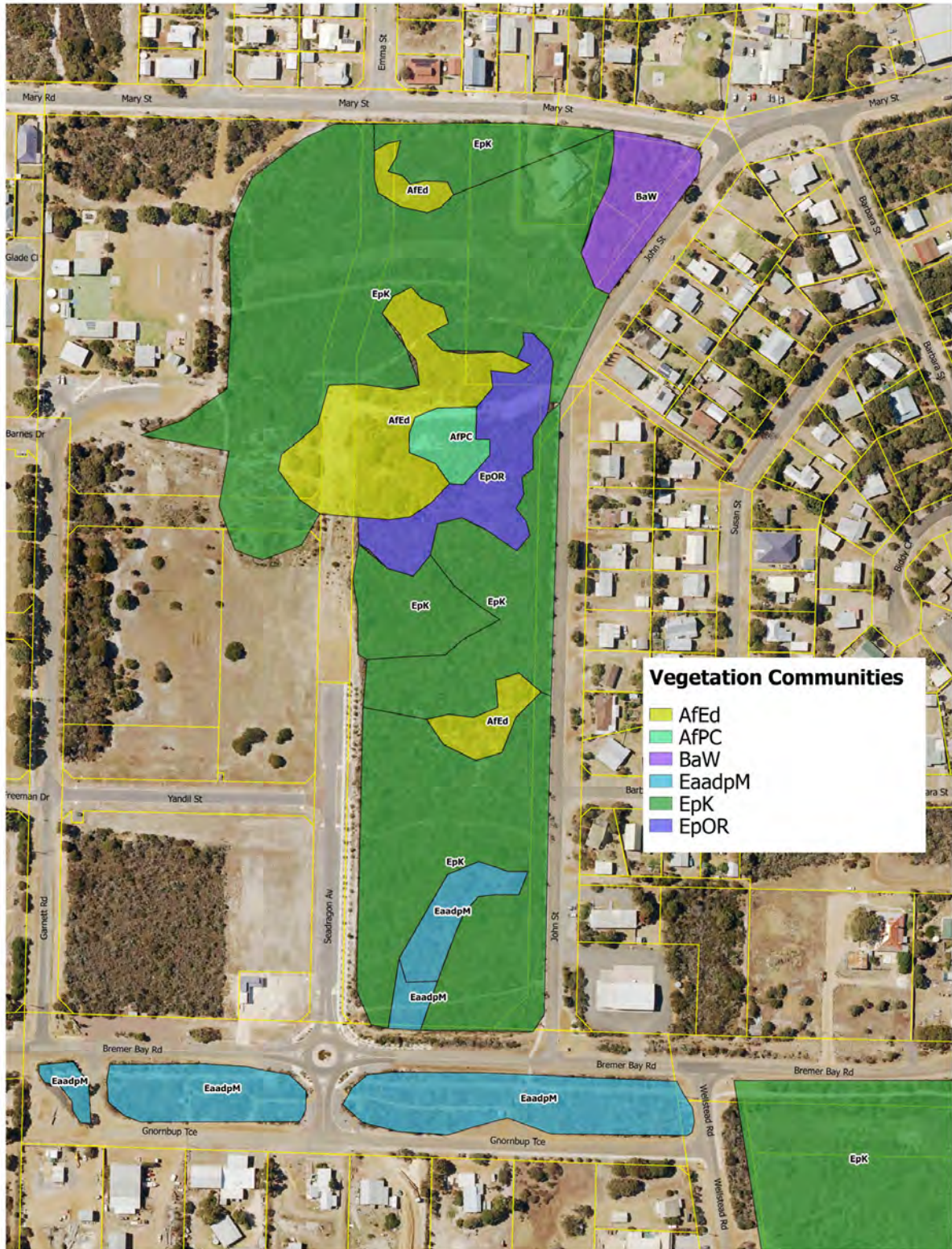
The Reserves form a priority coastal link in the South Coast bioregional Macro Corridor Network. This nature conservation concept protects the physical linkages between the extensive although often fragmented number of large and intact protected areas, which are of value for their high levels of endemism, floristic diversity and refuges for threatened fauna. The linkages also underpin the social and economic benefits to the community that the world-famous diverse nature provides. The Gnornbup and Tallerack Reserves in Bremer Bay serve as a critical link between the coastal reserves to the west and Fitzgerald River National Park to the east (Wilkins et al 2006).

Soil types in the reserves are of two main types, predominantly duplex units of sand of varying shallow depths over clay, and a smaller section of deeper yellow sand. The vegetation of the reserves reflects the distribution patterns of these soil types.

Plant communities that comprise the vegetation are of five main types (Shire of Jerramungup 2017), (Map 1):

1. BaW: Slender Banksia (*Banksia attenuata*) low open woodland.
2. EaadpM: Ridge-fruited mallee (*Eucalyptus aff. angulosa*), Redheart (*E. decipiens*), Tallerack (*E. pleurocarpa*) mallee shrubland.
3. EpK: Tallerack (*Eucalyptus pleurocarpa*) mallee shrubland over kwongkan,
4. EpOR: Tallerack (*Eucalyptus pleurocarpa*) very open mallee over dryland rush ground cover.
5. EpEd: tallerack (*Eucalyptus pleurocarpa*), Redheart (*E. decipiens*) mallee shrubland.

Map 1. Plant (Vegetation) Communities



Vegetation Communities

- AfEd
- AfPC
- BaW
- EaadpM
- EpK
- EpOR



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 The Shire of Jerramungup does not warrant the accuracy in this publication and any person using or relying upon such information does so on the basis that the Shire of Jerramungup shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.



SCALE
1:2000
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A3
 DATE
9th May 2018

VEGETATION COMMUNITIES
 CLIENT
Nathan McQuoid

The BaW Banksia Low Open Woodland community forms one of the manifestations of the Threatened Ecological Community (TEC) *Proteaceae Dominated Kwongkan Shrublands of the Southeast Coastal Floristic Province of Western Australia*. The community is listed under the national Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) as a TEC because it has undergone severe reduction in integrity and has a fragmented geographic distribution, due to historic clearing, frequent fire and phytophthora dieback, and its importance as habitat for a range of animals (Department of Environment 2014).

Animals found in the reserves include a number of birds, principally nectar feeders, some mammals, most likely the small nectar eating Pygmy and Honey Possum (*Tarsipes rostratus* and *Cercatetus concinnus*), reptiles, frogs and many invertebrates.

The vegetation of the reserves is intact, stable, relatively old, and sensitive to alteration from disturbance. The Tallerack mallee communities are in some places in the Tallerack Reserve, the oldest and most open examples of this relatively common plant community known. This brings habitat, aesthetic, sensitivity, exclusivity and low fire hazard appeal; all attributes important to conserve.

There appears to be no dieback activity in the reserves, which hold a number of susceptible plants. Maintaining dieback free status to protect the many values for the long term is imperative.

The objective and actions below are designed to conserve and enhance the natural, amenity and character values of the reserves. As well, these contribute to the realisation of other objectives related to vegetation including bushfire management, weeds and dieback management, and interpretation.

Objective:

Maintain the reserves as high quality ecological corridors and part of the greater macro corridor.

Actions:

- Remove *weeds and invasive native plants (from nearby costal plant communities): *Victorian Teatree (*Leptospermum laevigatum*), *Banksia integrifolia, *SA Blue-gum (*Eucalyptus leucoxylon*), *River Red-gum (*E. camaldulensis*), Peppermint (*Agonis flexuosa*), Coast Wattle (*Acacia cyclops*) and Net Bush (*Spyridium globulosum*).
- Remove Victorian Teatree and Peppermint from bushland adjacent west across Seadragon Ave from Tallerack Reserve, as it is a harbour for dispersal into Tallerack reserve via the drain alongside Seadragon Ave.
- Maintain the dieback free status by providing public access along selected hard surfaced paths, strict dieback hygiene during any management operations, and including dieback information in interpretation.
- Keep fire out of the reserves, as it leads to destabilisation, the proliferation of weeds and weedy native plants and increased fire hazard.
- Interpret the natural and aesthetic values of the reserves, with particular mention and maps of the plant communities, reserves role as links in the greater bushland corridor, the Kwongkan TEC, animals and dieback hygiene.

- Repair disturbed areas by brush mulching with branches from native plants of the reserves. Brush mulch the stormwater sump with local wetland species including Paperbark (*Melaleuca cuticularis*, *M. preissii*), and Pale Rush (*Juncus pallidus*).
- Remove the old fence from north of the stormwater sump in Tallerack Reserve.
- Monitor the rehabilitation of the stormwater sump in Tallerack Reserve; pull up Victorian Teatree and Peppermint as they appear in sump area.
- Monitor the health of the ecology of the reserves, particularly along edges and in old disturbed areas. Use photo monitoring and camera traps to record plants and animals.
- Encourage nature study, including bird watching and the keeping of a bird, other animals, and plant list of Gnornbup and Tallerack Reserves on the Shire website for people to use and add to.

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5. Access and activation

Current pedestrian access through Gnorrbup Reserve is along a gravel walk trail that runs through the linear centre of western two thirds of the reserve, with three offshoots to Gnorrbup Tce and three to Bremer Bay Rd. The roundabout area that connects Gnorrbup Tce, Bremer Bay Rd and the new town centre via Seadragon Ave, has concrete footpaths surrounding, which access to Bremer Bay Rd, although not Gnorrbup Tce.

Pedestrian access to Gnorrbup Reserve is along gravel paths accessed by crossing Gnorrbup Tce from a concrete footpath that runs along the south side, and by crossing Bremer Bay Rd at three places: opposite the end of the concrete path on the west side of John St, at the Seadragon Ave/Bremer Bay Rd roundabout, and opposite the information bay north of the west end of Gnorrbup Reserve. These accesses are relatively informal and not well used.

Current pedestrian access through Tallerack Reserve is via three paths running from John St to Seadragon Ave. The easternmost path is a combination of ageing hotmix and bitumen and connects the town to the school; the westernmost path is a gravel path only a few metres east of Bremer Bay Rd and follows the old road to the Telegraph Station; and the centre path is a narrow foot pad from near the end of Yandil St through to opposite Barbara St.

Two infrequently used east-west foot/bike tracks exist towards the northern end of Tallerack Reserve: A previously closed-off bike track running from John St to Seadragon Ave, across the existing sealed path; and a rudimentary footpad runs between John St and the east side of the church. Both occasionally used paths should be closed and rehabilitated.

Other informal access in Tallerack Reserve is a once-cleared disturbed area just to the south of the sealed school path under which the sewer extension runs. This is little used, is of no strategic importance and allows weed ingress. It should be closed and rehabilitated.

Both reserves offer a natural experience to people looking to enjoy nature and for pedestrians looking to access facilities and businesses in the Gnorrbup and new town centre precincts. Currently little pedestrian activity occurs in the reserves; activity that does occur being the use of the gazebos in Gnorrbup Reserve, use of the sealed path between John St and Seadragon Ave, and by people interested in nature walking in the bush to experience the rich birdlife and wildflowers.

The reserves suffer neglect and at times derision because they are not formally or inclusively activated, and are seen as separate to built and service facilities.

Effective activation of the reserves can be had via the provision of quality connecting pathways to support pedestrian and other non-motorised shared access to the new town centre facilities and business precinct, as well as to enjoy the natural facility offered by the bushland reserves. This way, the reserve's natural bushland experience is part of the facility of the town centre area.

The existing and growing Bremer Bay Shared-use Trail Network has proven

successful in providing high quality access linking accommodation, attraction and service facilities around Bremer Bay. Incorporating the same standard of trails/paths as the shared use access in the two reserves will link them physically and psychologically to the existing shared-use trail network and its timbre as a quality nature-based accessibility experience.

The current gravel and sealed paths in the two reserves serve as an ideal cleared and stable base upon which to construct hotmix or concrete paths to the same standard as the shared-use trail network. The narrow centre path link in Tallerack Reserve could be relatively easily upgraded to a sealed surface due to its existing stable natural surface (Map 2).

Three sealed paths through Tallerack Reserve linking Seadragon Ave and John St offer sufficient access for people to get from the new civic area on Seadragon Ave and the School, to the residential area on and north and east of John St. The construction of additional paths is not warranted, given the three existing paths and the amenity and conservation value of the reserve. The footpath along Seadragon Ave and the western edge of Tallerack Reserve will link to the residential areas north and northeast of the new civic area (Map 2).

Sealing the gravel paths in Gnornbup Reserve will activate the reserve by linking to the shared –use trail network, and to Tallerack Reserve via the footpath network near the Seadragon Ave/Bremer Bay Rd roundabout (Map 2; see also 7. *Interpretation*).

The formal access paths could, like the shared-use network, be used as fire fighting and other emergency as multi-use access should the need arise. To enhance this use, maintain amenity and reduce bushfire hazard (see also 6. *Bushfire Management*), denser midstorey vegetation at the immediate sides of the in some places could be carefully trimmed. This applies to the proposed upgraded centre path and northern existing path, as these have been identified as bushfire management access ways (M Haymont pers. comm.; Map 2). The southern path that is the old Telegraph Station road alignment is closely parallel with Bremer Bay Rd and not as strategic for bushfire management, as such it need not be subject to vegetation thinning.

Further, aspects of the reserves can be interpreted like the natural features on the shared-use trail. Taking this access-driven attachment method further still, an enhanced trail/path feature as a raised ‘scrub top walk’, placed strategically and carefully in Tallerack Reserve opposite the new playground and civic square, will provide an additional level of activation and wonder, to perform as part of the civic facility (Map 2).

All the above activated access paths, by simple design and gentle gradients, avail access-to-all capabilities, by their inclusion in the shared-use network, limit use to non-motorised methods. They are termed ‘paths’ rather than ‘trails’ due to their short lengths, principle A to B function and sealed surfaces.

Map 2. Path and Firebreak Network, Gnornbup and Tallerack Reserves



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SCALE
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SIZE
A3

DATE
9th May 2018

**PATH NETWORK AND
FIREBREAKS**

CLIENT
Nathan McQuoid

Objective:

Consider pedestrian and shared-use access through the Public Open Space to improve access between the town centre development and residential area to the east.

Actions:

- Rationalise existing access paths to provide three east-west access shared-use paths in Tallerack Reserve (Map 2).
- Close and rehabilitate the two rudimentary paths and the adjacent firebreak scar towards the northern end of Tallerack Reserve.
- Upgrade trail/path network in Gnornbup Reserve on the existing pathways to destinations as gazebos and road edges at roadhouse, information bay and Tallerack Reserve (Map 2; see also 7. *Interpretation* and 9. *Relationship with business precinct*).
- Extend the Gnornbup Path to meet Wellstead Rd and link to the Native Snail Shared-use Trail, along the route under the Western Power lines (Map 2), consistent with the footpath from Wellstead Rd to Frantom Way that continues opposite (Map 2).
- Name the paths and include in the Shared-use Trail Network as: Telegraph Station, Tallerack and School Paths In Tallerack Reserve, and the Gnornbup Paths in Gnornbup Reserve.
- Hotmix seal or pour the paths in concrete to meet the same standard as the Shared-use Trail Network (Map 2).
- Include pathways in the existing Bremer Bay Shared-use trail Network.
- Link directly to existing footpaths and trails at road crossing using the industry standard ramp design.
- Plan, design, fund and implement the Tallerack Top Walk in Tallerack Reserve. Place it opposite the main entrance to the civic space on the corner of Yandil Way and Seadragon Ave, taking care to position it among the Tallerack with least impact, and on the highest ground (Map 2; see also 7. *Interpretation*).
- Consider pedestrian safety measures for crossing Seadragon Ave to link the new civic space to the Tallerack Top Walk.
- Interpret natural features along the new trails and on the Tallerack Top Walk. Include features in the broader area seen from the walk platform (see also 7. *Interpretation*).
- Seek external funding from Lotterywest, Department of Transport, State and Commonwealth Bushfire Mitigation Programmes, and other sources to plan and implement the paths as multi-use access ways.

6. Bushfire management

Descriptions and recommendations for this section are guided by the Bremer Bay Point Henry Vegetation Mapping and Management Project (Shire of Jerramungup 2017), and input from the consultation process.

Tallerack and Gnorrbup Reserves have low to moderate bushfire fuel hazards (Map 3; Shire of Jerramungup 2017). However, due to their proximity to built assets, the reserves constitute a bushfire concern, mainly in high and above bushfire weather conditions. As such due consideration is required for mitigating bushfire hazard.

Risk of bushfire igniting in the reserves is moderate, with potential sources being deliberate or accidental lighting and spot fire by ember-fall from other bushfire nearby. Notwithstanding, in line with the above, mitigation measures are a priority.

The reserves are relatively small and surrounded by a sealed road network. This provides an ideal level of access for fire fighting, and with the Fire and Emergency services facility opposite the both reserves, equipment is immediate and response time would be rapid. In addition, access into both reserves exists on current trails, or is recommended for retention and improvement in 5. *Access and activation*.

The Church is separated from the bushland by a slashed firebreak around its southern edge, serving as an access and a low fuel buffer to reduce fire hazard and risk to the Church building (Map 2).

Regardless of good access, brigade proximity and firebreaks, the bushland of the reserves should be maintained to be as low a hazard as possible. Achieving this is possible given the plant communities comprising the vegetation are relatively old, stable and sparse; weeds and planted and invasive native plants are present and out of place in these community types; and dense sections can be thinned and/or reduced in places to limit bushfire hazard without compromising natural integrity (see also 5. *Access and activation*).

The introduced weed that contributes most to bushfire hazard is Victorian Teatree (*Leptospermum laevigatum*), which is very invasive, thicket - forming and present in both reserves. Edge plantings of River Yate (*Eucalyptus macrandra*) are present surrounding Tallerack Reserve, along with sporadic planted South Australian Blue Gum (*E. leucoxylon*) and River Red Gum (*E. camaldulensis*) along John St. None of these planted trees thrive, are shrubby in form and they detract from the handsome native plants that naturally occur in the reserves. The invasive native trees or tall shrubs Peppermint (*Agonis flexuosa*), Coast Wattle (*Acacia cyclops*) and Net Bush (*Spyridium globulosum*) occur sporadically in the reserves, singly and in small groups. All of these alien and naturally invasive plants can be removed to reduce bushfire hazard, while enhancing the natural integrity of the bushland.

While the mallee overstorey and close to ground plant cover of the reserves is mostly open and sparse, in some places midstoreys and shrubland patches are relatively dense. These denser patches of predominantly Grey and Mauve Honey myrtle (*Phymatocarpus maxwellii*) and Purple Pompom (*Regelia inops*), which bring about higher relative bushfire hazard patches within a generally low background hazard (Shire of Jerramungup 2017). These patches can be managed by very careful

thinning to reduce bushfire hazard as much as practicable and maintain the natural integrity of the reserves. An example of shrub thinning is on the discontinued slashed firebreak between John St and Seadragon Ave to the south of the Church.

The plant community in the southeastern corner of Tallerack Reserve below the Church constitutes the Kwongkan Threatened Ecological Community. As such, and due to its sensitivity, character as a feature of the reserve and its relatively small occurrence, it should be left alone and not thinned or manipulated. It is a priority asset to protect should bushfire occur in the reserve. The patch is protected by being surrounded on two sides by roads, on the west side by the Church firebreak, and sparse vegetation and a path to the south.

The use of prescribed fire to reduce fuel levels is not recommended, it will destabilise the old and sparse plant communities, promote regeneration and lead to a rapid increase in fuel loads and bushfire hazard. Targeted, careful physical plant removal, and slashing and mulching will bring about a more sustainable hazard reduction (Shire of Jerramungup 2017) and is safer to implement in relatively small reserves.

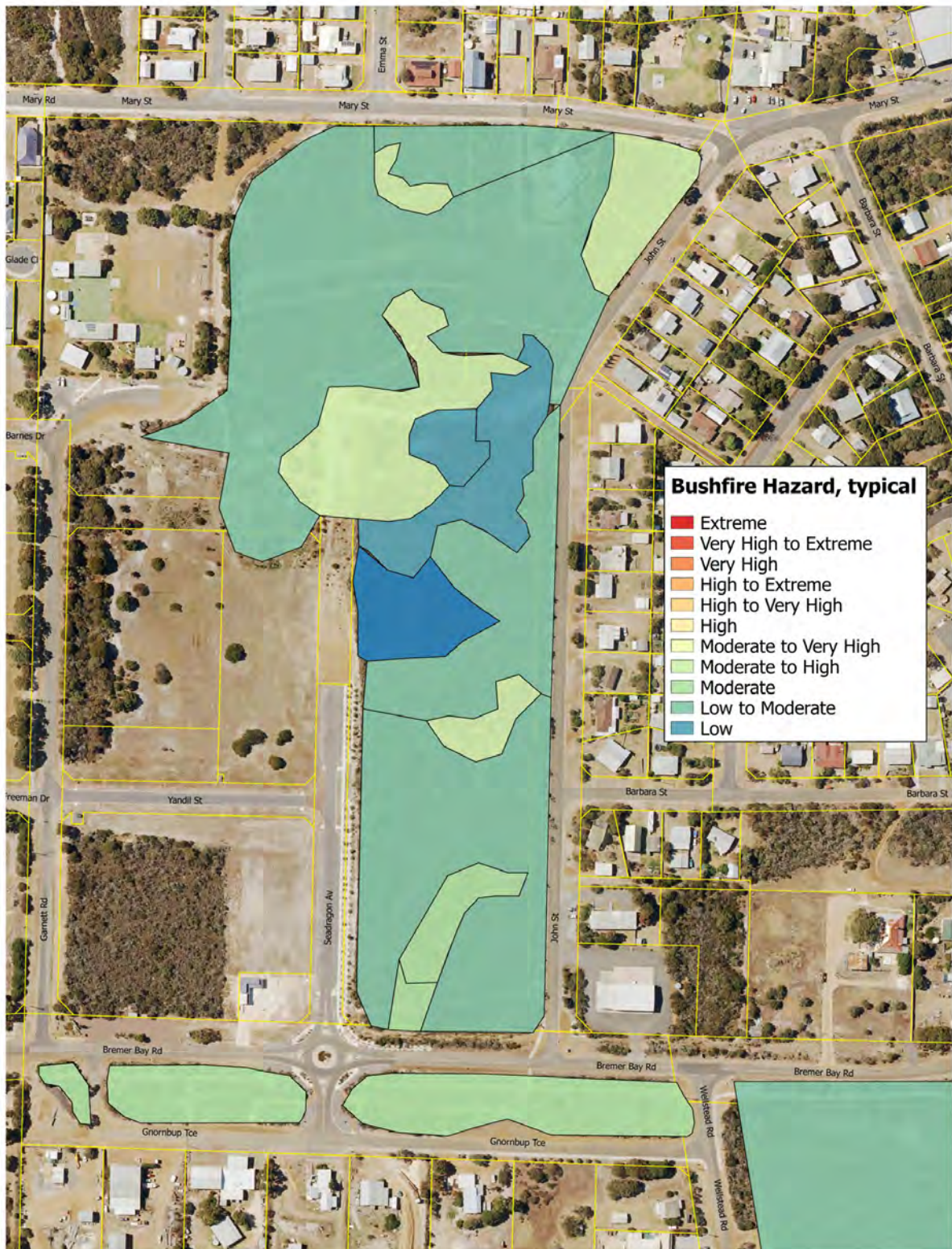
Objective:

Manage fire hazard and risk and potential threat to adjoining town centre & residential areas in John St, plus as conduit from outside of town into the middle of town. The approach is to be informed by the recently completed Bremer Bay Point Henry Vegetation Mapping and Management Project and is to inform the Bushfire Risk Mitigation Plan.

Actions:

- Ensure any vegetation management activities limit ground disturbance to an absolute minimum, lest the disturbance destabilise existing vegetation, promote plant regeneration and increase hazard.
- Remove all Victorian Teatree, Peppermint, Coast Wattle Net Bush, and most edge plantings of eucalypts, taking care to avoid ground disturbance. Remove branches from site. This will achieve a degree of parkland clearing to maintain.
- Treat the cut Peppermint, Teatree and edge Eucalypt trunks with herbicide to prevent resprouting. Coast Wattle will not resprout when cut and does not require herbicide treatment.
- Work with local vegetation experts to select native plants and patches for careful removal. This will also leave a degree of parkland clearing to maintain.
- Maintain a tidy appearance to remove obvious dead plants and branches from Gnornbup Reserve to reduce hazard and aid visibility.
- Ensure improved paths meet the standard applied to the shared-use trail network in width and surface construction to support light tanker use.
- Maintain the low fuel buffer around the Church by slashing and mowing.
- Employ a fast attack methodology for any fires that might start in the reserves to limit burnt areas and save the low to moderate hazard status of the reserves.
- Do not use prescribed fire, as alternative fuel reduction methods outlined above are more effective, safer and sustainable.
- Consider closing the reserve's pathways on days of extreme or catastrophic fire danger. Particularly if the level of community activity is high at the civic space.

Map 3. Bushfire Hazard, Gnornbup and Tallerack Reserves



DISCLAIMER
 The Shire of Jerramungup does not warrant the accuracy in this publication and any person using or relying upon such information does so on the basis that the Shire of Jerramungup shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.



SCALE
 1:2000
 SIZE
 A3
 DATE
 9th May 2018

BUSHFIRE HAZARD
 CLIENT
 Nathan McQuoid

7. Interpretation

The Cycle and Shared-use Trail Plan for Bremer Bay/Point Henry (Shire of Jerramungup 2013) outlines interpretation to convey the unique ability of the medium to enhance trail users' experiences through information and architecture. The interpretation section of the Cycle and Shared-use Trail Plan (Shire of Jerramungup 2013) has direct relevance to this public open space management plan, and it should be read in conjunction with this section.

The Interpretation Association of Australia (IAA) describes interpretation as: *Interpretation brings places to life. Heritage interpretation communicates ideas, information and knowledge about natural or historic places in a way that helps visitors to make sense of their environment. Good interpretation will create engaging, unique and meaningful experiences for visitors.*

Interpretation takes many forms including guided walks, talks, drama, art, sculpture, displays, signs, brochures and electronic media as well as any other way in which ideas can be communicated.

Good interpretation should:

- *enrich the visitor's experience by making it more meaningful and enjoyable;*
- *assist the visitor to develop a keener awareness, appreciation and understanding of the heritage being experienced;*
- *accomplish management objectives by encouraging thoughtful use of the resource by the visitor; and*
- *promote public understanding of heritage management organisations and their programs.*

(IAA 2018)

Gnornbup and Tallerack Reserves suffer a degree of disconnect with some community members and visitors, and therefore a perceived value discount, as borne out by the consultation process. Effective interpretation of the natural features of the reserves will bring about activation, appreciation and attachment; thereby improved connection, sense of value, appreciation and protection of the reserves as assets.

Limited interpretation of natural features is present in Gnornbup Reserve as a nature trail, gazebos and some prominent plants named on interpretive plaques. Tallerack Reserve has three trails/paths and no other interpretation.

Specifically naming, framing and better access to and through the reserves will deliver effective interpretation (and as by-products improved activation and protection). Naming, framing and access provide a platform for explanation and discovery as quality experiences, as follows:

- Naming the reserves as Gnornbup and Tallerack Reserves ascribes and conveys value, attachment, conservation and placement.
- Providing evocative signboards with these names in prominent places at entrances to the reserves qualifies the reserves and places them in people's consciousness. A traditional national park-style routed board design for the reserve names, mounted between either Jarrah poles or stone piers/plinths or a combination, evokes a sense of natural wonder as a framing medium.

- Use bollards, signposts, directional signs and interpretive panels in the same style, design and materials as the Shared-use Trail, in particular the Native Snail Trail, as it qualifies and frames the reserve's natural values as worthy of description and protection.
- Separating Gnornbup Reserve from Gnornbup Tce with road edge kerbing will negate the use of lines of bollards and limit their use to introductory/use separation barriers on paths.
- The upgraded paths, as part of the Bremer Bay Share-use Trail Network, join the reserves to this popular and growing nature trail initiative.
- The Tallerack Top Walk elevated platform activates and expresses a new perspective that enhances the connection and value, and interprets broader features seen from its elevation.

Objective:

Provide opportunities for interpretation information, particularly the local flora and fauna, history and the surrounding landscape including the Fitzgerald River National Park/Biosphere.

Actions:

- Name the reserves the Gnornbup and Tallerack Reserves. Signpost them such at each end. Use 200 x 38 mm routed Jarrah boards on salvaged Jarrah power pole posts, in line with the shared-use trail network.
- Use the recycled Jarrah power poles as bollards and other fitments for the path entrances and protection of sensitive areas, and to replace the broken pine bollards and rails at path entrances along Gnornbup Tce. Ensure tops are chamfered like the Native Snail Trail bollards for aesthetic and tactile appeal.
- Bitumen seal the lay-by parking areas alongside Gnornbup Tce and delineate/separate from Gnornbup Reserve with concrete roadside edge kerbing, as part of roading works programme (see also 5. *Access and activation*, and 9. *Relationship with business precinct*).
- Interpret the themes: Tallerack and other mallees of the reserves, old-growth mallee, Pygmy and Honey Possums, Dryland Rushes and other obscure ground covers, birds of the reserves, plant diversity, Banksia Kwongkan TEC, connectivity as a corridor, Noongar food and medicine plants, spongolite marine plain formation, low hazard vegetation and methods for bushfire protection – and how that accords with old-growth vegetation, and the surrounding land and seascapes viewed from the Tallerack Top Walk.
- Use the same interpretation installation types as the Native Snail Trail as consistent and evocative encouragement to enjoy the reserves: Jarrah posts for bollards and directional signs, stone plinths for interpretive panels, and stone seats for people to take time on.
- Link the reserves to the new civic area through the Tallerack Top walk and the roadside pathways to link the places as activation and to access interpreted features (Map 2).
- Seek external funding from Lotterywest, Department of Transport and other sources to plan and implement interpretation, signage and installations.

8. Weeds and dieback

Weeds found in the reserves are predominantly Victorian Teatree (*Leptospermum laevigatum*), Fleabane (*Conyza sp.*) and African Love Grass (*Eragrostis curvula*). Only Victorian Teatree is of real concern, as such total removal is recommended because it has the ability to severely alter native plant communities and form monocultures with high bushfire hazards, as it can rapidly invade if left - or worse following disturbance - due to its allelopathic ability that impedes other plants. Fleabane and African Love Grass are weeds of disturbed and unstable sandy sites, and when stabilisation measures as spot and patch herbicide treatment and brush mulching have been implemented, they should diminish in time.

Some weedy, disturbance responding native plants also occur in the reserves, those of concern being Peppermint (*Agonis flexuosa*) and Coast Wattle (*Acacia cyclops*).

Peppermint was unlikely to have been originally present on the predominantly duplex and yellow sand soils in the reserves. As it is able to disperse readily, it has probably moved in to occupy disturbed areas, as it has appeared to do in some places on Point Henry Peninsula (Shire of Jerramungup 2017).

Coast Wattle is naturally present, most abundantly as long-living seed in the soil seed bank; it is a strong disturbance opportunist, which is a great benefit with infrequent disturbance. However, with frequent disturbance it can dominate and distort the size of the seed bank, leading to over-domination in some places (Shire of Jerramungup 2017). Coast wattle plants should be carefully removed where they occur in patches, and used as brush mulch in areas where African Love Grass weed has been controlled, as the branches are unlikely to have seed present unless done in October to December. Weedy native plants are also discussed in section 4. *Ecology*.

Dieback does not appear to be present in the reserves. This is evident by the large number of susceptible species present and the lack of any signs of dieback disease impacts. Due to the diversity of susceptible plants, the significant natural and social values of the reserves could be severely impacted if dieback disease was introduced. As such, dieback hygiene by managers and users to prevent its introduction is a priority. Fortunately, this is easily achieved through standard measures as sealed pathway access, and adherence to dieback hygiene measures for equipment, footwear and vehicles used in reserve management.

Objective:

Manage weeds and dieback to conserve the natural and amenity values.

Actions:

- Identify and map weed species and dieback locations in the reserves and adjacent where relevant to potential invasion.
- Remove Victorian Teatree, and other introduced plants if they appear. Victorian Teatree removal must include cutting shrubs off at the base, immediate treatment of the bases with Glyphosate mixed with @Pulse wetting agent at stump spray rates, removal of branches taking great care to hold all seed capsules, and branches destroyed by burning off site in piles or deep burial. Removal sites must be monitored annually to remove any plants regenerating or growing from seed.

- Limit ground and fire disturbance to an absolute minimum to prevent opportunities for weeds to respond.
- Monitor for new weed occurrences, and remove if and when they appear.
- Implement strict dieback hygiene measures, including clean equipment and vehicles used for management,
- Training in dieback awareness and hygiene for reserve managers, and commitment to keeping the reserves dieback free.
- Implement the sealed path access actions in section 5. *Access and activation* as a priority.
- Monitor for the presence of dieback disease in the reserves annually.

DRAFT

9. Relationship with business precinct

Gnornbup Reserve lies alongside the northern edge of Gnornbup Tce, which it separates from Bremer Bay Rd. The Bremer Bay Service Commercial area lies along the southern side of Gnornbup Tce, it includes light industrial and some retail oriented enterprises that rely on public knowledge of and visibility to visitors to support economic success.

The new Bremer Bay town centre and civic area sits to the west of the southern section of Tallerack Reserve across Seadragon Ave. The new town centre and civic area will hold business enterprises and civic buildings and recreation facilities and spaces. At the time of the preparation of this plan, only one business building is in place, on the corner of Seadragon Ave and Bremer Bay Rd, and the civic space and skate-park was under construction.

The primary issues for businesses and civic facilities in relation to the reserves, borne out through consultation are:

- The visibility through Gnornbup Reserve of Gnornbup Tce retail businesses that rely on walk-in traffic;
- Ineffective street signs;
- Gnornbup Reserve serves as a buffer between the light industrial businesses along Gnornbup Tce and Bremer Bay Rd, as the town gateway; and,
- Access to and activation of the reserves as part of the business and civic precincts.

Solving the problem of business visibility is likely best met through a set of compromise solutions that involve:

- More prominent street and business signage;
- Considerate and careful thinning and tidying of Gnornbup Reserve, particularly west of Seadragon Ave;
- Improved access and activation of both reserves via paths and incorporation into the Bremer Bay Shared-use Trail Network, such that the reserve's paths become common thoroughfares by which to access businesses;
- Improvement of the lay-bys and associated road edge works on the north side of Gnornbup Tce to make them more inviting.
- Implementation of the Tallerack Top Walk as an adjunct part of the new civic space on Seadragon Ave.

Objective:

Address visibility of businesses on Gnornbup Terrace and relationship between civic and business precincts with the reserves

Actions:

- Shire Staff work with Gnornbup Tce businesses to improve street signage at the ends of Gnornbup Tce where it meets Bremer Bay Rd and Wellstead Rd, and at the Bremer Bay Rd/Seadragon Ave roundabout. The new signs for businesses on the approaches to Jerramungup can serve as a guide.
- Review sign specifications for businesses along Gnornbup Tce to consider allowing taller or larger business name signs to improve visibility from Bremer Bay Rd.

- Carefully remove dead plant material, and thin the thickest areas of midstorey vegetation from Gnornbup Reserve north of the Seadragon Ave intersection.
- Implement actions in section 5. *Access and activation*, which will activate the use of reserves via paths and promote access to businesses and the new civic space.
- Bitumen seal the parking lay-bys and concrete kerb the road edge on the north side of Gnornbup Tce (see also 5. *Access and activation*, and 7. *Interpretation*).
- Remove the pine bollards and rails between the lay-bys along Gnornbup Tce and Gnornbup Reserve. At lay-by/path junctions, use Jarrah recycled power pole posts in line with other installation specifications and styles for the reserves and the share-use trail network, as outlined in 7. *Interpretation*.
- Provide directional signs near lay-bys and at path ends in Gnornbup Reserve in line with the shared-use trail network.
- Maintain the gazebos in Gnornbup Reserve to a high standard.
- Liaise with businesses to monitor improvement (or not) of visitor access resulting from implementing the above actions.

DRAFT

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A D M I N I S T R A T I O N

13. ADMINISTRATION

SUBMISSION TO:	Administration
AGENDA REFERENCE:	13.1.1
SUBJECT:	Committee Meeting Minutes
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Martin Cuthbert
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	11 June 2018

Summary

The report formally presents the minutes of Advisory Groups and Committees of Council from the previous month.

Attachments

Attachments 13.1.1 -

- (a) Bremer Bay Community Development Committee June 2018 Minutes
- (b) Local Emergency Management Committee June 2018 Minutes
- (c) Bush Fire Advisory Committee April 2018 Minutes Background

The Shire has established the following Committees of Council:

- Audit Committee;
- Bremer Bay Community Development Committee;
- CEO Review Committee;
- Local Emergency Management Committee;
- Bush Fire Advisory Committee.

The above Committees do not have any delegated authority; therefore, any recommendations requiring a Council decision that result from a Committee meeting must be brought before Council. This will be done via agenda items to Council.

(NB: The list above excludes those Committees that are external to the Shire, i.e. established and managed by an external group, on which the Shire has nominated representatives. Council representatives from the external committees will report back to Council verbally at the next available Council meeting. Should a decision of Council be required, an agenda item will be prepared for Council).

Consultation

Nil.

Comment

The attached minutes are the unconfirmed minutes of the meetings of Committees of Council held in the previous month.

Statutory Requirements

Section 5.22 of the Local Government Act 1995:

5.22. Minutes of council and committee meetings;

- (1) The person presiding at a meeting of a council or a committee is to cause minutes to be kept of the meeting's proceedings.*
- (2) The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.*
- (3) The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.*

Section 11 of the Local Government (Administration) Regulations 1996

11. Minutes, content of (Act s. 5.25(1)(f))

The content of minutes of a meeting of a council or a committee is to include —

- (a) the names of the members present at the meeting; and*
- (b) where a member enters or leaves the meeting during the course of the meeting, the time of entry or departure, as the case requires, in the chronological sequence of the business of the meeting; and*
- (c) details of each motion moved at the meeting, the mover and the outcome of the motion; and*
- (d) details of each decision made at the meeting; and*
 - (da) written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70 (but not a decision to only note the matter or to return the recommendation for further consideration); and*
- (e) a summary of each question raised by members of the public at the meeting and a summary of the response to the question; and*
- (f) in relation to each disclosure made under section 5.65 or 5.70 in relation to the meeting, where the extent of the interest has also been disclosed, the extent of the interest.*

Strategic Implications

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026;

Aspiration 2.5 – To provide strong civic leadership and governance systems that are open and transparent and ethical.

Financial Implications

The Officer's recommendation for Council to receive the minutes of Committee meetings carries no financial commitment for Council. Should any recommendation require a financial commitment or have any implication outside the CEO's delegated authority, the matter will be referred to Council as a specific agenda item.

Workforce Implications

Nil.

Policy Implications

Nil.

Voting Requirements

Simple Majority.

Recommendation

That Council, by Simple Majority pursuant to section 3.18 of the *Local Government Act 1995*, resolves to:

1. Receive the Minutes of the:
 - a) Bremer Bay Community Development Committee meeting held Friday 1 June 2018;
 - b) Local Emergency Management Committee meeting held Monday 11 June 2018; and
 - c) Bush Fire Advisory Committee meeting held Tuesday 17 April 2018.
2. Adopt the following recommendations from the Bush Fire Advisory Committee meeting held 17 April 2018 and that the following appointments for the Shire of Jerramungup be gazetted;

ELECTION OF OFFICE BEARERS**(a) Chief Bush Fire Control Officer**

Mr David Edwards was elected to the position of Chief Bush Fire Control Officer for a one year term.

(b) Deputy Chief Bush Fire Control Officers

Mr Alex Jones and Mr Paul Hislop were declared elected to the positions of Deputy Chief Bush Fire Control Officer.

(c) Chief Fire Weather Officer

Mr David Edwards was declared elected to the position of Chief Fire Weather Officer.

(d) Deputy Chief Fire Weather Officer

Mr Paul Hislop was declared elected to the position of Deputy Chief Fire Weather Officer.

(e) Brigade Fire Weather Officers

Boxwood Bushfire Brigade	Mr Anthony Thomas
Bremer Bay VFES	Mr Wesley Thomas
Gairdner Bushfire Brigade	Mr Brad Shelton
Jacup Bushfire Brigade	Mr Michael Lester
Jerramungup VFES	Mr Paul Hislop
Needilup Bushfire Brigade	Mr Quentin Brown

(f) Dual Fire Control Officers

Jerramungup/Ravensthorpe	Mr Peter Wisewould
Jerramungup/Kent	Mr Quentin Brown
Jerramungup/Lake Grace	Mr Paul Hislop

Jerramungup/Gnowangerup
Jerramungup/Albany

Mr Ronald Pocock
Mr Stuart Hocking

(g) 2018/19 Fire Control Officers

NAME	POSITION	BRIGADE	CONTACT#	RADIO CALL SIGN
Dave Edwards	CBFCO	Jerramungup VFES	0429 100 007	Jerry Chief
Alex Jones	DCBFCO	Gairdner BFB	0429 361 034	Gairdner 4
Paul Hislop	DCBFCO	Jerramungup VFES	0427 354 037	Jerry 2
Rohan Murdoch	FCO/Capt.	Boxwood Hill BFB	0448 166 065	Boxwood 1
Anthony Thomas	FCO/FWO	Boxwood Hill BFB	0429 366 021	Boxwood 2
Stuart Hocking	FCO	Boxwood Hill BFB	0438 287 280	Boxwood 3
Steve Tomasini	FCO/Fire Capt.	Bremer Bay VFES	0427 374 340	Bremer 1
Wes Thomas	FCO/FWO	Bremer Bay VFES	0429 374 065	Bremer 2
Stacey Francis	FCO	Bremer Bay VFES	0437 611 759	Bremer 3
Peter Buckenara	FCO	Bremer Bay VFES	0429 371 003	Bremer 4
John Iffla	O.I.C	Bremer Bay VFES	0427 374 298	Bremer 5
Bryan Hunter	Permit Issuing	Bremer Bay VFES	0427 083 979	
Damon Parker	FCO/Capt.	Gairdner BFB	0418 935 241	Gairdner 1
Brad Shelton	FCO/FWO	Gairdner BFB	0457 679 413	Gairdner 2
Bruce Hill	FCO	Gairdner BFB	0427 371 025	Gairdner 3
Alex Jones	FCO	Gairdner BFB	0429 361 034	Gairdner 4
Trevor Ross	FCO/Capt.	Jacup BFB	0427 355 023	Jacup 1
Michael Lester	FCO/FWO	Jacup BFB	0429 374 268	Jacup 2
Brad Bailey	FCO	Jacup BFB	0427 291 078	Jacup 3
Peter Wisewould	FCO	Jacup BFB	0427 356 086	Jacup 4
Mark Spinks	FCO	Jacup BFB	0428 354 065	Jacup 5
Anthony Armstrong	O.I.C/FCO/Capt.	Jerramungup VFES	0427 651 561	Jerry 1
Paul Hislop	FCO/FWO	Jerramungup VFES	0427 354 037	Jerry 2
Kim Parsons	FCO	Jerramungup VFES	0428 351 128	Jerry 3
Daniel Smart	FCO	Jerramungup VFES	0427 366 058	Jerry 4
Mark Tapscott	FCO/Capt.	Needilup BFB	0427 352 030	Needilup 1
Quentin Brown	FCO/FWO	Needilup BFB	0427 352 062	Needilup 2
Clint Pocock	FCO	Needilup BFB	0400 746 523	Needilup 3
Ronald Pocock	FCO	Needilup BFB	0429 353 005	Needilup 4
Grantly Morton	Ranger (Jacup)	Parks & Wildlife	0408 095 259	Fitzgerald 3
Deon Grantham	Ranger (Gairdner)	Parks & Wildlife	0428 371 022	Fitzgerald 4
Ash Peczka	CESO	Jerramungup Shire	0438 498 221	Jerry CESM
Mike McManus	Shire Ranger	Jerramungup Shire	0429 351 022	Shire Ranger

- (h)** The Jerramungup Bushfire Advisory Committee in reviewing the gazettal dates for the restricted and prohibited burning periods within the Shire of Jerramungup has resolved to seek approval from DFES to amend gazettal dates as follows to reflect the 2018/19 calendar:

	Zone 1, 2, 3, 4	Zone 5
Restricted Burning Time	1st October 2018 to 31st Oct 2018	1st September 2018 to 31st Oct 2018
Prohibited Burning Time	1st November 2018 to 3rd February 2019	1st November 2018 to 3rd February 2019
Restricted Burning Time	4th February 2019 to 26th April 2019	4th February 2019 to 31st May 2019

OC180608 Moved Parsons / Seconded Trevaskis

That Council, by Simple Majority pursuant to section 3.18 of the *Local Government Act 1995*, resolves to:

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That the following appointments for the Shire of Jerramungup be gazetted;

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Anthony Thomas	FCO/FWO	Boxwood Hill BFB	0429 366 021	Boxwood 2
Stuart Hocking	FCO	Boxwood Hill BFB	0438 287 280	Boxwood 3
Steve Tomasini	FCO/Fire Capt.	Bremer Bay VFES	0427 374 340	Bremer 1
Wes Thomas	FCO/FWO	Bremer Bay VFES	0429 374 065	Bremer 2
Stacey Francis	FCO	Bremer Bay VFES	0437 611 759	Bremer 3
Peter Buckenara	FCO	Bremer Bay VFES	0429 371 003	Bremer 4
John Iffla	O.I.C	Bremer Bay VFES	0427 374 298	Bremer 5
Bryan Hunter	Permit Issuing	Bremer Bay VFES	0427 083 979	
Damon Parker	FCO/Capt.	Gairdner BFB	0418 935 241	Gairdner 1
Brad Shelton	FCO/FWO	Gairdner BFB	0457 679 413	Gairdner 2
Bruce Hill	FCO	Gairdner BFB	0427 371 025	Gairdner 3
Alex Jones	FCO	Gairdner BFB	0429 361 034	Gairdner 4
Trevor Ross	FCO/Capt.	Jacup BFB	0427 355 023	Jacup 1
Michael Lester	FCO/FWO	Jacup BFB	0429 374 268	Jacup 2
Brad Bailey	FCO	Jacup BFB	0427 291 078	Jacup 3
Peter Wisewould	FCO	Jacup BFB	0427 356 086	Jacup 4
Mark Spinks	FCO	Jacup BFB	0428 354 065	Jacup 5
Anthony Armstrong	O.I.C/FCO/Capt.	Jerramungup VFES	0427 651 561	Jerry 1
Paul Hislop	FCO/FWO	Jerramungup VFES	0427 354 037	Jerry 2
Kim Parsons	FCO	Jerramungup VFES	0428 351 128	Jerry 3

Daniel Smart	FCO	Jerramungup VFES	0427 366 058	Jerry 4
Mark Tapscott	FCO/Capt.	Needilup BFB	0427 352 030	Needilup 1
Quentin Brown	FCO/FWO	Needilup BFB	0427 352 062	Needilup 2
Clint Pocock	FCO	Needilup BFB	0400 746 523	Needilup 3
Ronald Pocock	FCO	Needilup BFB	0429 353 005	Needilup 4
Grantly Morton	Ranger (Jacup)	Parks & Wildlife	0408 095 259	Fitzgerald 3
Deon Grantham	Ranger (Gairdner)	Parks & Wildlife	0428 371 022	Fitzgerald 4
Ash Peczka	CESO	Jerramungup Shire	0438 498 221	Jerry CESM
Mike McManus	Shire Ranger	Jerramungup Shire	0429 351 022	Shire Ranger

(h) The Jerramungup Bushfire Advisory Committee in reviewing the gazettal dates for the restricted and prohibited burning periods within the Shire of Jerramungup has resolved to seek approval from DFES to amend gazettal dates as follows to reflect the 2018/19 Calendar:

	Zone 1, 2, 3, 4	Zone 5
Restricted Burning Time	1st October 2018 to 31st Oct 2018	1st September 2018 to 31st Oct 2018
Prohibited Burning Time	1st November 2018 to 3rd February 2019	1st November 2018 to 3rd February 2019
Restricted Burning Time	4th February 2019 to 26th April 2019	4th February 2019 to 31st May 2019

3. Council adopt the Shire of Jerramungup 2018/19 Fire Control Information Notice as tabled, with New Year's Day Removed from clause 7 (b).

Carried 7 – 0

**MINUTES OF THE
BREMER BAY COMMUNITY DEVELOPMENT COMMITTEE
HELD AT THE BREMER BAY TOWN HALL, BREMER BAY
FRIDAY 1 JUNE 2018**

1. OPENING AND WELCOME

Meeting declared open at 9:48am.

2. ATTENDANCE

Members

Cr Rob Lester, Chair.

Cr Joanne Iffla, Council representative.

Nathan McQuoid, Bremer Bay Design & Coordination Group.

Kate Dowdell, Manager, Bremer Bay Community Resource Centre.

Corrine Hobb, Bremer Bay Sports Club.

Support staff/observers

Martin Cuthbert, CEO, Shire of Jerramungup.

Craig Pursey, Manager of Development, Shire of Jerramungup.

Astrid Kernen, member of public.

Lani Levi, Minute taker.

Apologies

Anne Gadsby, Friends of Wellstead Estuary Group.

3. CONFIRMATION OF MINUTES

- 3.1. Minutes of the Bremer Bay Community Development Committee held 2 February 2018 to be confirmed.

Moved Nathan McQuoid / Seconded Joanne Iffla

4. BUSINESS FROM PREVIOUS MINUTES

Nil

5. PROJECT UPDATES

- 5.1. **Strategic Projects & Action Table**
Nil

- 5.2. **Bremer Bay Town Centre & Paperbarks Park**
Agenda Item read. Paperbark Park is expected to be completed before the end of June.

5.3. Walk Trail Project

9:58am Astrid Kernen, member of public, entered.

Complaint received regarding the steep sloped bank on the Wellstead Road corner, insurers have looked at it from a risk management perspective. A temporary barrier has been installed. Shire will need to install a more permanent barrier that is within keeping of the amenity. Shire has received mostly positive feedback on the trails network.

Action/s – Shire to do research and costing for a permanent barrier for Wellstead Road corner.

BBTC to review trails plan and identify and report back to Council new areas that would be suitable for trails.

5.4. Water Bomber Turnaround

Agenda update read. Water bomber turnaround completed. Great Southern Development Commission has funded \$60,000 towards the design of a cross runway airstrip.

Action/s: Council to research mitigation strategies in support of funding for future cross runway airstrip. Council to plan future official opening.

5.5. Coastal Management Plan 2017-2027

Agenda update read. CMP completed and can be found on the Shire's website <http://www.jerramungup.wa.gov.au/development/coastal-management-plan-20172027/>. Hardcopy available for viewing at the Bremer Bay Community Resources Centre.

The CMP will be able to inform future planning in the area through recommendations made by the first pass hazard assessment report. Next phase will look at how we implement the actions outlined in the report. Thank you to the CMP 2017 – 2027 steering committee for their work.

5.6. Fishery Beach Marina Redevelopment

Agenda update read.

Council has received reports from customers that problems are still occurring with the marina silting up. Commercial fishing boats are not able to access mooring a couple of times a day for a few hours. Boat ramp section has become deeper since marina rock wall. State Government has committed \$250,000 to Department of Transport for a review of the area.

SoJ has completed the design of a new boat ramp for the area and funds received acquitted.

A grant application was submitted in January to the Recreational Boating Facilities Scheme to upgrade the boat ramp.

Action/s: Shire to report back to BBCDC the timeframes around Recreational Boating Facilities Scheme funding application.

5.7. Amazing South Coast

Council to promote Amazing South Coast marketing campaign. Council will consider a feasibility study in the financial year to determine if financial contribution has been cost effective to community.

Action/s – Shire to find out where Bremer Bay billboard is located. Shire to research if there is possibilities for signage, on the South Coast Highway at the Bremer Bay turn off, through this program.

5.8. Point Henry Water Supply

Agenda item read. Mel Haymont was successful in gaining a watering WA grant for the two new tanks. Thank you to Mel Haymont for her work on this project. Works on this project has been completed.

5.9. Peak Period / New Year's Eve

Agenda item read. Final report has now been received. Need for funding to have an organised New Years Eve event for the youth. Need to be mindful of the capacity of community and volunteers and emergency services when events are held. Need for community encouragement to call the police if there is antisocial behaviour so there are stats on anti-social activity in the area. Need for respect Bremer campaign through social media. Need to write to vacant block property owners who use their blocks for camping to encourage them to do the right thing by the town. Talk to accommodation providers to encourage promotion of the respect Bremer campaign.

Action/s – Shire to work with community to investigate funding opportunities for holding family friendly event for New Year's Eve. Shire to market a respect 'Bremer Bay' campaign.

6. MEMBER ITEMS

6.1 Bremer Bay Design & Co-ordination Group

6.1.1 Bremer Marine Park: Taking the initiative locally in advocating for active management and sustainable use.

There is a need for active management and sustainable use of the Bremer Marine Park, through social media and other marketing campaigns. Need for active management of commercial industry. Suggested that we engage Federal

Government representatives to come to the area. Needs for Shire to conduct more community engagement. Needs for research into economic gains for Bremer Bay, accommodation shortages and the infrastructure needed to attract investment.

6.1.2 Bremer Marine Park: Inclusion in Fitzgerald Biosphere.

Needs for the profile to be raised of the area and avocation for the inclusion in Fitzgerald Biosphere.

6.1.3 Trails-based economic driver/initiative for the area

Nathan McQuoid went to a workshop on master planning for a south region trails marketing campaign. Needs research into using it as an economic driver for the area.

6.1.4 Joining the Fitzgerald Coast Tourism Initiative

Jerramungup is part of the Fitzgerald Coastal area. Currently Ravensthorpe and Esperance are part of the Fitzgerald Coast tourism initiative. Requesting Shire to look at if it is worthwhile for the Shire of Jerramungup to join initiative.

6.1.5 Mobile phone/internet communications

Upgrade to 4G has been implement in Bremer but still waiting on Toolbrup Hill. It is impacting business in peak times. Bremer Bay is still having problems with power going out. Shire has registered expression of interest to speak with State Government Ministers at 2018 Local Government Conference in regards to telecommunication black spots.

6.1.6 FM radio for Bremer Bay

Poor radio coverage in Bremer Bay. Need for getting a radio retransmission tower in the area. Shire has looked into it in the past and there are high costs involved in transmission towers.

6.2 Bremer Bay Community Resource Centre & Library

Whale Watch WA is looking at the CRC becoming a booking agent for them. This would then be a revenue source for the CRC. CRC will need to have a booking program. CRC needs to address staff availability for tourism for the current walk ins. CRC to drive an analysis on resources needed to increase the current tourism services they provide. Request for CRC to investigate market reach for businesses advertising in the tourism brochures.

6.3 Bremer Bay Regional Trails Committee

Action/s – Request BBRTC minutes.

6.3 Bremer Bay Sports Club

BBSC Think Tank was held. The major issue to come out of the meeting was a need for a new manager for club. Request from the BBSC to put lighting along the walk trail from Bremer Bay town site to club. Shire asked for the request to be placed in writing from the club.

6.4 Fitzgerald Biosphere Group

Nil

6.5 Friends of Wellstead Estuary Group

Nil

7. CUSTOMER SERVICE REQUESTS / GENERAL BUSINESS

7.1 BBCDC Tenure of Membership

Members are required to send changes of committee representatives to Council in writing. Changes are noted in the next meeting's agenda.

8. ROUND TABLE

Request of Paperbarks Park fence to be fixed near John cove.

Footpath on Rodrick Street needs repairing after power pole repairs in the area. Shire has audited the Bremer area and will be contacting Western Power to request repairs. Request for Shire to check that Roderick Street is on the audit.

Dust is coming off building sites in Bremer Bay when the wind is up. Request for Shire to investigate that builders are following their building permit conditions.

9. NEXT MEETING

The next Bremer Bay Community Development Committee meeting will be held Friday, 5 October 2018.

10. CLOSURE

The Chairperson declared the meeting closed at 11:46pm.

SHIRE OF JERRAMUNGUP



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

12TH MARCH 2018

A MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD AT THE SHIRE OF JERRAMUNGUP COUNCIL CHAMBERS ON MONDAY 12TH MARCH 2018.

MINUTES

1. OPEN AND WELCOME

The Chairman declared the meeting open at 9:10am.

2. RECORD OF ATTENDANCE

Vince Hilder	Parks & Wildlife Services
Vivienne Gardiner	Bushfire Risk Mitigation Officer
Adam Smith	District Emergency Management Adviser
Derek Jones	DFES District Officer
Neville Blackburn	Department of Communities
Ashley Peczka	Community Emergency Services Officer
Anthony Armstrong	OIC, Jerramungup VFES
Andrew Brooker	St John Ambulance

3. APOLOGIES

Jo Cramps	WAPOL Jerramungup
Martin Cramps	WAPOL Jerramungup
Christine Thompson	Dept Primary Industries & Regional Development
Brent Bailey	Chief Executive Officer
Dave Edwards	Chief Bushfire Control Officer
Charmaine Solomon	Deputy Chief Executive Officer
Robert Lester	Shire President
Danielle Wisewould	St John Ambulance
Melanie Haymont	Bushfire Risk Planning Coordinator
Tim Wall	DFES Area Officer

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held 11th December 2017 be confirmed.

Moved – Neville Blackburn / **Second** – Vivienne Gardiner

That the Minutes of the meeting held 11th December 2017 be confirmed.

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1. Mr Ashley Peczka advises since last meeting Deb Moylan, Clinical Nurse has departed the role due to personal reasons.

5.2. Mr Ashley Peczka advises this week the Shire will lose CEO Mr Brent Bailey to Dandaragan Shire, The committee would like to thank Brent for all his work, leadership and guidance and wished him all the best for his future endeavours

5.3. Mr Derek Jones asked if they were any plans to catch up with the Bremer Bay Caravan Park post catch up from previous meeting. Mr Ashley Peczka advised when tourist season winds down will make contact with Joy.

5.4. Mr Adam Smith advised he has provided feedback to the relevant review group of the current evacuation template and will soon see changes to the template based upon feedback from last meeting.

6. CORRESPONDENCE

- 6.1 Inwards – Office of Emergency Management Emerge Quarter Newsletter
<https://www.oem.wa.gov.au/emerge/2018q1>
- 6.2 Inwards – DFES Structure Changes

7. ITEMS FOR DISCUSSION

7.1. 400MHz Update

Mr Ashley Peczka has advised DFES has shifted into the 400MHz UHF band width that is reserved for emergency services and as result radio frequencies and radio channels have change within the area. Changes have affected SES command channels, VFRS BA Channels, ES Channels, simplex channels. Other agencies that did have frequencies to talk to SES or VFRS will need to adjust their programmed channels.

7.2. Draft Emergency Evacuation Plan & Maps

Mr Ashley Peczka handed out Draft copies of the Local Emergency Evacuation Plan with corresponding maps with members to review and provide feedback on any changes required before the next LEMC meeting.

Members were asked to email changes to Ash

7.3. Risk Register Statement

** ITEM TO BE POSTPONED TILL AFTER ROUND TABLE*

Mr Adam Smith split Committee members into 2 groups to cover over the pre-questions for earthquake and storm risk statements.

8. ROUND TABLE

8.1. Neville Blackburn, Department of Communities

- New State Welfare plan is being updated which will flow into new LG Welfare Plans

8.2. Andrew Brooker, St Johns Ambulance

- Redoing operational plans for mass incidents
- Would like to organise an multi-agency exercise to test new recruits and get them working
- Will be based in Bremer Bay for Easter and School Holiday periods.

8.3. Derek Jones, DFES District Officer

- Encouraging LG's to promote the 000 and 132 500 contact numbers ahead of coming winter periods, instead of contacting local members direct. This is to allow oversight as to how many calls for assistance are coming in to start providing extra resources where they are needed, which was a down fall to storms recently affecting the Kondinin area.
- Organising pre-season fire forums for around September-October.
- Looking into Earthquake pre-response plan for Great Southern Region

- Concerns with Cyclone Marcus approaching the South West Land Division with similar tracking to Cyclone Alby.

8.4. Ashley Peczka, Community Emergency Services Officer

- Fire along Marnigarup East Rd where 400Ha of bush along the Bremer River was burnt.
- During the same incident a volunteer fire fighter was stung by a bee and had to be conveyed to hospital.

8.5. Vivienne Gardiner, Bushfire Risk Mitigation Officer

- Mitigation Activity Fund (MAF) is available for Local Governments with current endorsed BRM plans. Jerramungup Shire set to receive \$69,000.00
- Next round of MAF funding available from April.

8.6. Vince Hilder, Parks & Wildlife Services

- Early notification of incidents to all agencies makes it easier to gear up when they are required instead of scrambling off the single phone call.
- So far, been a quiet fire season
- Normal burning around parks area will soon commence

9. NEXT MEETING

The next LEMC meeting is to be held Monday 11th June 2018: Bremer Bay Town Hall, Bremer Bay

10. CLOSURE

Chairperson declared the meeting closed at 10:30am

SHIRE OF JERRAMUNGUP

BUSHFIRE ADVISORY COMMITTEE

NOTICE OF ANNUAL GENERAL MEETING

Annual General Meeting of the Jerramungup Bush Fire Advisory Committee to be held on Tuesday 17th April 2018 in the Council Chambers, Jerramungup, commencing at 7:00pm.

1. OPENING

Mr Dave Edwards, CBFCO/Chairperson declared the meeting open at 7:00pm

Welcome to Mr Martin Cuthbert, new Chief Executive Officer for the Shire of Jerramungup.

2. PRESENT

Mr David Edwards	Chief Bush Fire Control Officer
Mr Trevor Ross	Deputy Chief Fire Control Officer
Mr Ashley Peczka	CESO - Shire of Jerramungup
Mr Martin Cuthbert	CEO - Shire of Jerramungup
Mr Craig Pursey	MoD - Shire of Jerramungup
Mr Paul Hislop	Jerramungup VFES
Mr Damon Parker	Gairdner BFB
Mr Rohan Murdoch	Boxwood Hill BFB
Mr Brad Shelton	Gairdner BFB
Mr Anthony Thomas	Boxwood Hill BFB
Mr Peter Buckenara	Bremer Bay VFES
Mr Chad Sounness	Needilup BFB
Mr Wes Thomas	Bremer Bay VFES
Mr Darryl Crowley	Gairdner BFB
Mr Ashley Nelson	Needilup BFB

3. APOLOGIES

Mr Mark Tapscott	Needilup BFB
Mr Alex Jones	Deputy Chief Bush Fire Control Officer
Mrs Charmaine Solomon	DCEO - Shire of Jerramungup
Cr Bill Bailey	Councillor Representative
Mr Anthony Armstrong	OIC - Jerramungup VFES
Mr John Iffla	OIC – Bremer Bay VFES
Mr Tim Wall	DFES - Area Officer, Albany West
Ms Melanie Haymont	SoJ - Bushfire Risk Planning Officer
Ms Vivienne Gardiner	DFES - Bushfire Risk Management Officer

4. CONFIRMATION OF MINUTES

**Moved by Mr Rohan Murdoch / Seconded by Mr Wes Thomas.
Minutes of the Bushfire Advisory Committee meeting held on 28TH October 2017 be confirmed as a true and accurate record of proceedings.**

Carried

5. BUSINESS ARISING FROM MINUTES

- 5.1 Mr Dave Edwards mentioned pathways were raised at the recent DOAC how restrictive it is. This is due to change reverting back to the previous modules which are due to be changed by the 1st September.
- 5.2 Mr Dave Edwards mentioned there was funding for 3 new tanks to be located at the following locations;
 - 335,000lt @ Torrrburrup Hill
 - 335,000lt @ Cnr Native Dog Rd & Pt Henry Rd
 - 135,000lt @ Jerramungup Airstrip

6. CORRESPONDENCE

- 6.1 General Circular 141/2017 – Emergency Services Volunteer Fuel Card Scheme
- 6.2 General Circular 12/2018 – Public Sector Renewal update (DFES Structural Changes)
- 6.3 General Circular 19/2018 – Reportable Injury
- 6.4 General Circular 26/2018 – ISO31000 2018 Risk Management Guidelines
- 6.5 Operational Circular 118/2017 – A Guide to Preventing and Suppressing Bushfires on Organic & Acid Sulfate Soils
- 6.6 Operational Circular 09/2018 – Public Information Initial Release of an Advice Warning
- 6.7 Operational Circular 04/2018 – SOP 3.2.11 Strike Team Task Force Resources
- 6.8 Operational Circular 10/2018 – Incident Weather Forecast Improvements
- 6.9 Operational Circular 15/2018 – Aerial Fire Suppression Cessation Dates
- 6.10 Safety Circular 16/2017 – Safe Handling of Firefighting Foam Concentrates
- 6.11 Safety Circular 01/2018 – Siting Appliances
- 6.12 Safety Circular 03/2018 – 400MHz Project Great Southern Transition
- 6.13 Needilup Brigade BFB AGM & General Meeting Minutes

7. REPORTS

- 7.1 **Chief Bush Fire Control Officer Report**
(report attached)
- 7.2 **PaW Report**
Nil
- 7.3 **Community Emergency Services Officer Report**
(report attached)
- 7.4 **DFES Report**
Nil
- 7.5 **Other Reports:**
Bushfire Risk Planning Coordinator

8. ELECTION OF OFFICE BEARERS

Mr David Edwards announced the vacancy for the Chief Bush Fire Control Officer position and left the Chair.

Mr Martin Cuthbert took over the role as Chairperson for the purposes of conducting the Chief Bush Fire Control Officer election and called for nominations.

8.1 Chief Bush Fire Control Officer

Mr Paul Hislop nominated Mr David Edwards, seconded Mr Trevor Ross

Mr David Edwards accepted.

There being no further nominations, Mr David Edwards was elected to the position of Chief Bush Fire Control Officer for a one year term.

Mr David Edwards assumed the role as Chairperson.

8.2 Deputy Chief Bush Fire Control Officers

Mr Rohan Murdoch nominated Mr Alex Jones, seconded Mr Anthony Thomas

Mr Chad Sounness nominated Mr Paul Hislop, seconded Mr Dave Edwards.

There being no further nominations, Mr Alex Jones and Mr Paul Hislop were declared elected to the positions of Deputy Chief Bush Fire Control Officer.

8.3 Chief Fire Weather Officer

Mr Wes Thomas nominated Mr David Edwards, seconded Mr Anthony Thomas

There being no further nominations, Mr David Edwards was declared elected to the position of Chief Fire Weather Officer.

8.4 Deputy Chief Fire Weather Officers

Mr Chad Sounness nominated Mr Paul Hislop, seconded Mr Trevor Ross

There being no further nominations, Mr Paul Hislop was declared elected to the position of Deputy Chief Fire Weather Officer.

8.5 Brigade Fire Weather Officers

Boxwood Hill BFB
Bremer Bay VFES
Gairdner BFB
Jacup BFB
Jerramungup VFES
Needilup BFB

Mr Anthony Thomas
Mr Wes Thomas
Mr Brad Shelton
Mr Mick Lester
Mr Paul Hislop
Mr Quentin Brown

8.6 Authorised Radio Broadcaster of Harvest Bans

Note: The Chief Bush Fire Control Officer assumes the responsibility of Chief Radio Officer.

With the Harvest Ban SMS service, ABC broadcast and Harvest Ban Phone line the Committee doesn't see the need for this position to be continued.

8.7 Confirmation of Fire Control Officers for 2018/19 Season

Fire Control Officer List is attached to the following page; with the following changes

- Changes to Mr Paul Hislop and Mr Trevor Ross positions.
- Mr Daniel Smart has shifted location within the Shire and will take on "Jerry 4"
- Mr Clint Pocock to replace Mr Ray Trevaskis as "Needilup 3"

8.8 Dual Fire Control Officers

Jerramungup / Albany	Mr Stuart Hocking
Jerramungup / Gnowangerup	Mr Ronald Pocock
Jerramungup / Kent	Mr Quentin Brown
Jerramungup / Lake Grace	Mr Paul Hislop
Jerramungup / Ravensthorpe	Mr Peter Wisewould

9. GENERAL BUSINESS

9.1 Fire Break Notice - Attachment 9.1a

The Committee reviewed the changes to Fire Control Information notice for the 2018/19 period. Shire Officers are still seeking further clarification surrounding the changes to "Asset Protection Zones" based upon changes to State Planning Guidelines 3.7, clarification to be given to relevant BFAC members.

Moved by Mr Paul Hislop / Seconded by Mr Dave Edwards.

The Jerramungup Bushfire Advisory Committee move to recommend changes to the 2018/19 Fire Control Information notice, as presented.

Carried

9.2 Camping & Cooking Fire Policy - Attachment 9.2a

The BFAC reviewed the Camping & Cooking Fire Policy after its first year being implemented and recommended the following adjustments to the policy;

- a) Reword the heading line to Section 1 to reflect owners camping on vacant land.
- b) Amend section 1(i) to reflect camping/cooking fires can be registered with the Fire Control Officer.
- c) Creation of a registration form for Camping/Cooking Fires

Moved by Mr Peter Buckenara / Seconded by Mr Rohan Murdoch.

The Jerramungup Bushfire Advisory Committee move to recommend the following changes of the Camping & Cooking Fire policy for council to consider;

- a) Reword the heading line to Section 1 to reflect owners camping on vacant land.**
- b) Amend section 1(i) to reflect camping/cooking fires can be registered with the Fire Control Officer.**
- c) Creation of a registration form for Camping/Cooking Fires**

Carried

9.3 Extension to Restricted Burning Times

Due to the current climate conditions and the lack of rainfall, the committee agreed to extend Restricted Burning Time (RBT) by an additional 14 days; pursuant to Section 18 of the Bush Fires Act 1954. The Committee is happy to continue extending RBT by the additional 14 days until meaningful rains are received.

Moved by Mr Trevor Ross / Seconded by Mr Paul Hislop.

The Jerramungup Bushfire Advisory Committee move to extend Restricted Burning Times by an additional fourteen (14) days; pursuant to Section 18 of the Bush Fires Act 1954. The Committee also endorses the CBFCO to further extend RBT as required until meaningful rain has been received.

Carried

9.4 Lawson Grains – Marnigarup E Rd incident

The Committee discussed the issue surrounding the Lawson Grain fire as the fire started due to the incorrect type of bare earth break around the burn area.

The Committee resolved to issue a warning letter to Lawson Grains stating the next incident will result in an infringement and as cost will be recovered up to \$10,000.00 as permissible under the Bush Fires Act; additional, warning letter to be sent out to residents burning without a permit around Point Henry.

9.4 2018 Training Calender

After discussions to changes to the pathway system reverting back to Bushfire modules the committee decided to hold on Introduction to Bush Fire Fighting course until further details bushfire modules are released.

AllMS Awareness and FCO courses are to be held this year, training dates to be confirmed.

9.5 Rural Fire Division (Roadshow)

After the recent announcement of the implementation of the Rural Fire Division; The Minister for Emergency Services; Hon Fran Logan, DFES Commissioner; Mr Darren Klemm, DFES A/Director of Rural Fire Division; Mr John Tillman and DFES Great Southern Superintendent; Mr Wayne

Green, will be touring the South Coast Region visiting the following locations within the Shire to discuss changes with volunteers;

- Bremer Bay VFES; Friday 27th April 2018, 7:30-9:30pm
- Jerramungup VFES; Saturday 28th April 2018, 9:00-11:00am

10. CLOSURE

Mr Dave Edwards, CBFCO/Chairperson declared the meeting closed at 9:36pm

Below are images from John Tonkin's farewell dinner held Thursday 19th April 2018 at the Mean Fiddler Café, Albany. John received a Certificate of Appreciation from the Shire of Jerramungup (pictured below), for his assistance to the Shire and support to our BFAC, Brigades and Volunteers.



SHIRE OF JERRAMUNGUP - FIRE CONTROL INFORMATION 2018-19

FIRST AND FINAL NOTICE IS HEREBY SERVED TO ALL SHIRE OF JERRAMUNGUP RATE PAYERS AND RESIDENTS

Landowners have legal responsibilities to prepare their properties to reduce the risk of the outbreak and spread of fires.

This notice sets out the actions that you must take to prepare your property for the fire season, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, all owners and occupiers of land within the Shire's district are required before the 8th day of October in each year to clear firebreaks or to take measures in accordance with this Notice and maintain those firebreaks and measures in accordance with this Notice up to and including the 1st day of May in the following year.

Effective from the 2018/19 Fire Control Information notice the Shire of Jerramungup have made the following changes;

1. Amalgamated the various town site land use areas into a single identity known as "town sites".
2. The adoption of new State Planning Guidelines in relation to Asset Protection Zones for Rural Residential areas.
3. Updated information for Point Henry Peninsula, Plantations, Definitions and the use of track racking and stubble mulchers

It is the responsibility of owners and occupiers of land within the Shire of Jerramungup to fully understand his/her requirements mentioned within this notice.

This Notice constitutes the Shire of Jerramungup Fire Control Information Notice and is issued under Section 33(1) of the Bush Fires Act 1954.

1. RESTRICTED AND PROHIBITED BURNING TIMES

Restricted Burning Times (RBT) and Prohibited Burning Times (PBT) may be varied due to seasonal changes. Any changes will be published in local newspapers and the Shire's website.

Zone 1, 2, 3 & 4 Shire of Jerramungup	
1 st October to 31 st October	Permits required Restricted Burning Time RBT
1st November to 3rd February	BURNING PROHIBITED, PBT
4 th February to 26 th April	Permits required, Restricted Burning Time RBT

Zone 5 – Point Henry Peninsula, Shire of Jerramungup	
1 st September to 31 st October	Permits required Restricted Burning Time RBT
1st November to 3rd February	BURNING PROHIBITED, PBT
4 th February to 31 st May	Permits required, Restricted Burning Time RBT

HARVEST BAN HOTLINE: 08 9835 1333	TO REGISTER FOR SMS ALERTS CALL 08 9835 1022	BUSH FIRE EMERGENCY UHF CHANNEL 5
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2. TOWN SITES:

On land zoned as Residential, Residential Development, Town Site, Town Centre, Service Commercial, Light Industry, General Industry and Rural Residential (specific to Freeman Dve) under the Shire of Jerramungup Local Planning Scheme No.2 ("Scheme"), you must:

- (a) Where the area is 4,000 square metres or less;
- (i) Reduce **fire fuel*** from the whole of the land such that fuel loads are maintained to a maximum of **2 tonnes per hectare***. Isolated trees and managed shrubs may generally be retained.
- (b) Where the area of land exceeds 4,000 square metres,
- i) Establish and maintain an **Asset Protection Zone*** around all habitable buildings;
- ii) Clear a 3 metre wide bare earth firebreak shall be located around fuel storage tanks, sheds, gas cylinders and within 6 metres of haystacks. Haystacks cannot be situated on the external boundaries. The bare earth firebreak shall be maintained so that it is totally clear of all flammable material.
- iii) Remainder of land –
- Grassed areas to be maintained to a maximum height of 100mm.
 - **Fire fuel*** in bush areas is to be maintained to a maximum of **8 tonnes per hectare***.
- (c) Where approval has been granted for grazing of animals on a property:
- i) Establish and maintain an **Asset Protection Zone*** around all habitable buildings;
- ii) Provide a 3 metre wide bare earth access track between the boundary of the land and all buildings on the land by removing all inflammable matter and vegetation within the 3 metre wide access track between the ground and 5 metres above the ground so that the access track provides unrestricted vehicular access.
- (d) Where a Bushfire Management Plan* which relates to the property has been adopted by Council, clear firebreaks and take measures in accordance with that Bushfire Management Plan* as an alternative to the standard requirements listed in this Notice.

NOTE: Where any conditions listed in Requirements 2a, 2b and 2c are physically impractical on a property, the Shire may approve a **Variation*** in place of the standard requirement (refer to section 10 of this Notice).

3. RURAL RESIDENTIAL ZONE – SPECIFIC TO POINT HENRY PENINSULA

On land zoned Rural Residential located on the Point Henry Peninsula, you must:

- (a) Where a subdivision guide plan lodged in accordance with the Local Planning Scheme shows a strategic firebreak located on the land, clear or arrange for the Shire to clear, a 20 metre wide firebreak in the location of the strategic firebreak shown on the subdivision guide plan or such other location approved by the Shire by removing all flammable matter and vegetation within the 20 metre wide firebreak between 100mm above the ground and 5 metres above the ground so that the firebreak provides unrestricted vehicular access; or

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- (b) Where a Bushfire Management Plan which relates to the property has been adopted by Council, clear firebreaks and takes measures in accordance with that Bushfire Management Plan as an alternative to the standard requirements listed in this notice
- (c) Properties are to maintain their driveways and turnaround areas for fire appliances in accordance to the definitions of this notice;

The Point Henry Fire Management Strategy was adopted by Council on the 15th October 2014; **“existing landowners”** in the Point Henry Peninsula are required to phase in the following requirements over a five year period;

- (i) 20,000L dedicated water supply; landowners must comply by **31st October 2018**
- (ii) 20m Asset Protection Zone (APZ); landowners must comply by **31st October 2019**

NOTE: Where any conditions listed in Requirement 3a, 3b and 3c are impractical for site-specific, topographical or environmental reasons on a property, the Shire may approve a **Bushfire Management Plan*** or **Variation** in place of the standard requirement (refer to section 10 of this Notice).

(d) **Restricted and Prohibited Burning Times – Zone 5 Point Henry Peninsula**

Restricted Burning Times – Point Henry Peninsula (RBT) (PERMITS REQUIRED)	1st September to 31st October in each year, both dates inclusive and 3rd February to 31st May in each year, both dates inclusive.
Prohibited Burning Times - Point Henry Peninsula (PBT) (TOTAL FIRE BAN)	1st November in each year to 3rd February the following year, both dates inclusive

5. RURAL ZONE

On land zoned Rural under the Scheme, you must:

- (a) Where the area of the land is 100 hectares or less:
 - (i) clear a 3 metre wide **bare earth firebreak** immediately inside all external boundaries of the land by removing all **flammable matter** and vegetation within the 3 metre wide firebreak between the ground and 5 metres above the ground ; and
 - (ii) clear a 3 metre wide **bare earth firebreak** around all buildings on the land and within 20 metres of all haystacks and stockpiled **flammable matter** by removing all **flammable matter** and vegetation within the 3 metre wide firebreak between the ground and 5 metres above the ground so that the firebreak provides unrestricted vehicular access; or
- (b) Where the area of the land exceeds 100 hectares,
 - (i) clear a 3 metre wide **bare earth firebreak** within 100 metres of all buildings, haystacks, stockpiled **flammable matter** and fuel dumps by removing all **flammable matter** and

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vegetation within the 3 metre wide firebreak between the ground and 5 metres above the ground so that the firebreak provides unrestricted vehicular access.

6. LICENCED STORAGE AREAS

- (a) As from the 1994/1995 season, grain carting and out loading during harvest ban times shall be permitted from licensed storage and out loading areas, subject to inspection prior to licensed approval being given from the local Bush Fire Brigade. There will be a licence fee of \$50.00 payable to the local Bush Fire Brigade in the area: the owners name and locations are to be published in local media publications.
- (b) The storage areas are to be on a roadway or adjacent to a road with 50m radius cleared area free of flammable materials, therefore the out loading areas should attract the same conditions, either being on or adjacent to a roadway or near houses or sheds. All areas are subject to inspection for Bush Fire Advisory Committee, further, that once inspected they need to be licensed.

7. PLANTATIONS

A plantation for the purposes of this notice is any area of planted hardwood or softwood plants exceeding 3 ha within a townsite and exceeding 10 ha if outside a town site and where the area planted exceeds 50 metres in any one direction. The area will continue to be defined as a plantation until all stumps are removed or the land use has changed.

If you are the owner or occupier of land upon which there is a plantation, you must:

- (a) Clear a 15 metre wide **bare earth firebreak** immediately inside the external boundary of the land on which the plantation is located by removing all **flammable matter** and vegetation within the 15 metre wide firebreak between the ground and 5 metres above the ground so that the firebreak provides unrestricted vehicular access; and
- (b) Clear a 15 metre wide **bare earth firebreak** immediately inside the boundary of any lot on the land which abuts a public road by removing all **flammable matter** and vegetation within the 15 metre wide firebreak between the ground and 5 metres above the ground so that the firebreak provides unrestricted vehicular access; and
- (c) Where the plantation is divided into compartments:
 - (i) Clear 6 metre wide **bare earth firebreak** between compartments which do not exceed 30 ha in area each by removing all **flammable matter** and vegetation within the 6 metre wide firebreak between the ground and 5 metres above the ground so that the firebreak provides unrestricted vehicular access; or
 - (ii) Clear 10 metre wide **bare earth firebreak** between compartments where one or both of the compartments exceed 30 ha in area by removing all **flammable matter** and vegetation within the 10 metre wide firebreak between the ground and 5 metres above the ground so that the firebreak provides unrestricted vehicular access; and
- (d) Where power lines pass through the plantation, clear firebreaks in accordance with Western Power specifications; and
- (e) Firefighting water supply facilities are designed and constructed so that 4 x 4 vehicles carrying 3000 litres of water are able to access the facilities; and
- (f) Erect signposts to show the location of:
 - (i) Compartment boundaries by name and number in a manner which is consistent with the plantation map;
 - (ii) Water supply facilities;
 - (iii) Emergency access and egress;
 - (iv) Any structures including houses, sheds, etc; and

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- (v) Significant features including creek crossings, dead ends, etc; and
- (g) Provide to the Shire a map of the plantation showing the location of firebreaks and the matters specified in paragraph (f) above and
- (h) Where brigade fire fighting equipment is located more than 20 minutes from the plantation, supply and maintain the following equipment:
 - (i) Where the plantation has an area of less than 100ha, a 4 x 4 vehicle with 1 tonne load capacity carrying at least 450 litres of water; or
 - (ii) Where the plantation has an area of between 100ha and 1000ha, a 4 x 4 vehicle carrying 2000 litres of water; or
 - (iii) Where the plantation has an area of greater than 1000ha, a 4 x 4 vehicle carrying 3000 litres of water.

When land is transitioning from a plantation to other land use, where fell timber is either stockpiled or windrowed, landowners must comply to clause 7a as the required minimum firebreak standards until fell/stockpiled timber is removed.

Please note Pursuant to Section 46 of the Bush Fires Act 1954, an FCO has the power to delay or postpone the lighting of a fire at anytime. In relation to plantations it should be noted that where land owners wish to clear the land of plantations, any accompanying burning operations must gain Shire approval at all times throughout the year. The subject approval will be in the form of a Burn Prescription issued by the Shire.

8. USE OF ENGINES, VEHICLES, PLANT OR MACHINERY LIKELY TO CAUSE BUSH FIRE

The Shire's Chief Bush Fire Control Officer is of the opinion that harvesting machines, headers, stubble mulchers and track raking/chaining, other than clover harvesters, are likely to cause a bush fire, or would be conducive to the spread of a bush fire, during the prohibited and restricted burning times.

Accordingly, the Shire's Chief Bush Fire Control Officer hereby prohibits pursuant to regulation 38A(1) of the Bush Fires Regulations 1954:

- (a) the use of a harvesting machines, headers, stubble mulchers and track raking/chaining, other than clover harvesters, during the prohibited and restricted burning times specified above unless, in the paddock being harvested/mulched/raked or adjacent to the entrance of the paddock being harvested/mulched/raked, there are sufficient mobile fire fighting units or equivalent fire fighting capacity as defined below (to provide a minimum of 600 litres of water per harvesting machine or header); and
- (b) the use of a harvesting machine or header on Christmas day, New Year's Day and Australia Day in any year

Note that the Shire's Bush Fire Control Officer may by notice prohibit or regulate the use of other engines, vehicles, plant or machinery during the prohibited or restricted burning times.

9. HARVESTING MACHINES AND HEADERS

Pursuant to regulation 38 of the Bush Fires Regulations 1954, a person shall not operate any harvesting machine or header in any crop during the prohibited burning times or the restricted burning times mentioned above unless a **fire extinguisher** is carried on the machine.

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10. APPLICATION TO VARY REQUIREMENTS

(a) Variations

If it is impracticable for any reason to clear firebreaks or to take measures in accordance with this Notice, you may apply to the Shire in writing before the **13th of October** each year for permission to provide firebreaks in alternative locations or take alternative measures to prevent the outbreak or spread of a bush fire. If permission is not granted in writing by the Shire, you shall comply with the requirements of this Notice.

The requirement for an **Asset Protection Zone*** may be varied by Council on application. Where it is not practical for an existing dwelling to provide a 20 metre **Asset Protection Zone*** a landowner may apply for a variation to the Firebreak Notice. In considering any such request regard will be given to;

- (i) The topography of the site or privacy issues;
- (ii) Potential environmental impacts (including impact upon Kwongan Shrubland);
- (iii) Provision of alternative low or managed fuel zones.

The Shire may approve variations to the Asset Protection Zone for a period not more than 5 years.

(b) Bushfire Management Plan

As an alternative to lodging a request for a variation, a landowner may have a site-specific **Bushfire Management Plan*** prepared by a **Bushfire Planning Practitioner*** that fully complies with the requirements of State Planning Policy 3.7 Planning in Bushfire Prone Areas (SP3.7) and associated Guidelines. This **Bushfire Management Plan*** is to be approved by the Shire of Jerramungup.

Proposals for a **Bushfire Management Plan*** (BMP) must be provided to the Shire no later than **1st September** for permission to provide alternative fire mitigation measures on the land.

- (i) If a BMP has been approved by the Shire, it will thereafter replace and totally extinguish the landowner's obligations to otherwise implement the standard regulations as described in the Fire Regulation Notice, appropriate to the zoning of the property.
- (ii) If a BMP has not been approved then the standard Regulations must be implemented by the due dates.

Note: *A number of properties developed since 2015 will have an adopted BMP as part of their existing planning approval.*

11. DEFINITIONS

In this Notice, the following definitions apply:

"Bare Earth Fire Breaks" - A strip of land that has been cleared of all trees, bushes, grasses and any other object or thing or flammable vegetation material leaving clear bare mineral earth - Achievable by ploughing, grading or early spraying.

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“Bushfire Management Plan (BMP)” – is a document that sets out short, medium and long-term risk management strategies for the life of the development. It is to be prepared by an accredited Bushfire Planning Practitioner in accordance with the requirements of State Planning Policy 3.7 Planning in Bushfire Prone Areas (SP3.7) and associated Guidelines.

“Equivalent fire fighting capacity” means the required water carrying capacity and water delivery capacity of a fire unit/s provided when more than one header or harvester is operating in a paddock as per the following table:

Number of Headers or Harvester	Equivalent Fire Fighting Capacity
1	1 x mobile fire fighting unit (minimum 600 litre water capacity)
2	1 x mobile fire fighting unit (minimum 600 litre water capacity)
3 or more	2 x mobile fire fighting units (minimum 1200 litre capacity) or; 1x mobile fire fighting unit (minimum 600 litre capacity) and 1 x trailer mounted unit of at least 600 litre capacity)

“Fire extinguisher” means a device which comprises a container filled with at least 9 litres of Water or Dry Chemical Powder and is capable of discharging its contents that water, and which is in sound working order and maintained to AS2444.

“Fire Fuel” — any combustible material, dead or alive, in isolation or clusters or aggregation with other combustible materials that, in the opinion of an authorised officer of the Shire of Jerramungup, is likely to fuel a bushfire. Including but not limited to;

- Heavy leaf litter on the ground, dead leaves in gutters, fallen branches and any combustible vegetation in clusters. Of particular concern are combustible materials suspended off the ground;
- All dry grasses exceeding a height of 100mm;
- Any tree within the APZ or branch of a tree that may fall onto a building which in the opinion of an authorised officer of the Shire of Jerramungup constitutes an unacceptable fire risk.

It does not include;

- Vegetable gardens, tended lawns, landscaped gardens (including deciduous or ornamental planted trees), isolated planted shrubs, established natural or planted trees that, in the opinion of an authorised officer of the Shire of Jerramungup, do not constitute an unacceptable fire risk;
- Well compacted dead vegetative material e.g. mulch, that in the opinion of an authorised officer of the Shire of Jerramungup does not constitute an unacceptable fire risk.

“Flammable Material” – Any material that is easily ignited, capable of burning and of carrying a fire

“Mobile fire fighting unit” means a self-propelled vehicle carrying a single water tank of at least six hundred (600) litres capacity, equipped with an engine driven pump fitted with a minimum of twenty (20) metres of nineteen millimetre (19mm) diameter fire fighting delivery hose and capable of delivering fire fighting water through an adjustable nozzle in spray or jet settings. **This does not include trailed firefighting units.**

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“Tonnes per Hectare”:

- 2 tonnes per hectare = 200 grams (2 handfuls) **fire fuel** per square metre
- 8 tonnes per hectare = 800 grams (8 handfuls) **fire fuel** per square metre

11a. RURAL RESIDENTIAL DEFINITIONS

“Compliant access/driveway” means an access to a property/dwelling which;

- Has a minimum width of 4 metres;
- Has a minimum horizontal clearance to vegetation of 6m;
- Has a vertical clearance of 5m and;
- Has a maximum grade of 8 degrees

“Turnarounds for heavy firefighting vehicles” means a turnaround area for a Heavy Duty fire truck within the 50metres of the dwelling (three point or circular).

“20,000L dedicated water supply” means a water tank (or dedicated portion of a water tank) with a 20,000L capacity which is solely for fire fighting purposes and:

- A 50mm male camlock coupling with full flow valves.
- A hard standing access adjacent to such connection/s and this must be readily identifiable.

You are strongly recommended to provide an associated non electric firefighting pump (normally 5.5hp) with sufficient hose to protect the dwelling and the surrounding low fuel zone.

“Asset Protection Zone (APZ)” - Is a low fuel area immediately surrounding a building.

APZ's starve a fire by reducing the fuel levels around your house. These requirements are designed to reduce the fire's intensity and minimise the likelihood of flame contact with buildings. The APZ gives more protection to families should a fire threaten suddenly and they cannot leave. It also provides extra protection for fire fighters and property owners who may decide to stay with their property.

- a) The width of an APZ is to be a minimum of 20m, increasing with slope as per the table below.

Asset Protection Zone		
Slope	Add	Adjusted Distance
10 deg	10m	30m
20 deg	20m	40m

*The Shire may consider a lesser width as part of a **variation*** or as part of an adopted **Bushfire Management Plan*** (refer to section 10 of this Notice)*

- b) Location: within the boundaries of the lot on which the building is situated;
- c) Fire Fuel load: reduced to and maintained at two tonnes per hectare;
- d) Trees (>5m in height) at maturity should be a minimum of 6m from the building, branches should not touch or over-hang the building, lower branches should be removed to a height of 2m above the ground, canopies should be at least 5m apart and coverage should be less than 15%.

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- e) Shrubs (0.5m to 5m in height) should not be located under trees or within 3m of buildings or planted in clumps of >5metres square in area.
- f) Ground covers (<0.5m in height) can be planted under trees but must be maintained to remove dead material and any part within 2m of a building.
- g) Grass should be managed to maintain a height of 100mm or less.
- h) Fences within the APZ are constructed from non-combustible materials (e.g. iron, brick, limestone, metal post and wire).
- i) Objects: within 10 metres of a building, combustible objects must not be located close to the vulnerable parts of the building i.e. windows and doors.

Refer to [Guidelines for Planning in Bushfire Prone Areas](#) for more information.

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SHIRE OF JERRAMUNGUP

2018/19 FIRE CONTROL OFFICERS RADIO & CONTACT DETIALS

NAME	POSITION	BRIGADE	CONTACT#	RADIO CALL SIGN
Dave Edwards	CBFCO		0429 100 007	Jerry Chief
Alex Jones	DCBFCO		0429 361 034	Gairdner 4
Paul Hislop	DCBFCO		0427 354 037	Jerry 2
Rohan Murdoch	FCO/Capt.	Boxwood Hill BFB	0448 166 065	Boxwood 1
Anthony Thomas	FCO/FWO	Boxwood Hill BFB	0429 366 021	Boxwood 2
Stuart Hocking	FCO	Boxwood Hill BFB	0438 287 280	Boxwood 3
Steve Tomasini	FCO/Fire Capt.	Bremer Bay VFES	0427 374 340	Bremer 1
Wes Thomas	FCO/FWO	Bremer Bay VFES	0429 374 065	Bremer 2
Stacey Francis	FCO	Bremer Bay VFES	0437 611 759	Bremer 3
Peter Buckenara	FCO	Bremer Bay VFES	0429 371 003	Bremer 4
John Iffla	O.I.C	Bremer Bay VFES	0427 374 298	Bremer 5
Bryan Hunter	Permit Officer	Bremer Bay VFES	0427 083 979	
Damon Parker	FCO/Capt.	Gairdner BFB	0418 935 241	Gairdner 1
Brad Shelton	FCO/FWO	Gairdner BFB	0457 679 413	Gairdner 2
Bruce Hill	FCO	Gairdner BFB	0427 371 025	Gairdner 3
Alex Jones	FCO	Gairdner BFB	0429 361 034	Gairdner 4
Trevor Ross	FCO/Capt.	Jacup BFB	0427 355 023	Jacup 1
Michael Lester	FCO/FWO	Jacup BFB	0429 374 268	Jacup 2
Brad Bailey	FCO	Jacup BFB	0427 291 078	Jacup 3
Peter Wisewould	FCO	Jacup BFB	0427 356 086	Jacup 4
Mark Spinks	FCO	Jacup BFB	0428 354 065	Jacup 5
Anthony Armstrong	O.I.C/FCO/Capt.	Jerramungup VFES	0427 651 561	Jerry 1
Paul Hislop	FCO/FWO	Jerramungup VFES	0427 354 037	Jerry 2
Kim Parsons	FCO	Jerramungup VFES	0428 351 128	Jerry 3
Daniel Smart	FCO	Jerramungup VFES	0427 366 058	Jerry 4
Mark Tapscott	FCO/Capt	Needilup BFB	0427 352 030	Needilup 1
Quentin Brown	FCO/FWO	Needilup BFB	0427 352 062	Needilup 2
Clint Pocock	FCO	Needilup BFB	0400 746 523	Needilup 3
Ronald Pocock	FCO	Needilup BFB	0429 353 005	Needilup 4
Grantly Morton	Ranger (Jacup)	DPaW	0408 095 259	Fitzgerald 3
Deon Granthom	Ranger (Gairdner)	DPaW	0428 371 022	Fitzgerald 4
Ash Peczka	CESO	Jerramungup Shire	0438 498 221	Jerry CESM
Mike McManus	Shire Ranger	Jerramungup Shire	0429 351 022	Shire Ranger

**C O U N C I L L O R
R E P O R T S**

14. COUNCILLOR REPORTS

Cr Parsons – Attended SoJ Budget Workshop 2018/19.

Cr Price – Attended Big Breakfast at Jerramungup CRC and SoJ Budget Workshop 2018/19.

Cr Iffla – Attended Council Training in Community Leadership, attended BBCDC meeting and attended SoJ Budget Workshop 2018/19.

Cr Bailey – Attended SoJ Budget Workshop 2018/19.

Cr Leenhouders – Attended SoJ Budget Workshop and attended Department of Sport and Recreations Meeting.

Cr Lester – Attended SoJ Budget Workshop 2018/19, attended BBCDC Meeting and attended LEMAC Meeting.

Craig Pursey exited 16:07

Craig Pursey re-entered 16:10

Charmaine Solomon exited 16:12

Charmaine Solomon re-entered 16:14

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY THE PRESIDING MEMBER**15.1 From Officers**

Nil.

15.2 From Elected Members

Cr Leenhouders – John Ford sent a letter in regards to Gully Rd, he is still waiting on a response. He is wanting to know if the road will be sealed.

16. NEXT MEETING

Ordinary Council Meeting – 18 July 2018, 2:00pm, Council Chambers, Jerramungup.

17. CLOSURE

President declared meeting closed at 16:16.