

SHIRE OF JERRAMUNGUP



MINUTES

COUNCIL ORDINARY MEETING

20th DECEMBER 2017

ORDINARY MINUTES – 20th DECEMBER 2017**INDEX**

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SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS,
JERRAMUNGUP ON WEDNESDAY 20th DECEMBER 2017, COMMENCING AT
8:37AM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open 8:37am.

2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr J Iffla	Deputy President
Cr W Bailey	Member
Cr J Leenhouders	Member
Cr R Parsons	Member
Cr A Price	Member
Mr B Bailey	Chief Executive Officer
Mr C Pursey	Manager of Development
Mr M Flett	Manager of Works
Ms E Hyde	Executive Assistant
Mr S Brown	Planning Applicant

3. APOLOGIES

Cr B Trevaskis	Member
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4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8. DECLARATIONS OF FINANCIAL INTEREST

Cr Parsons declared a financial interest in item 10.1.2 – Gravel and Sand Acquisition Policy. The nature of the interest is that his business has sold gravel to the Shire in the past, and a change to the price of gravel may affect the amount received in the future if further material is sold.

Cr Parsons declared a proximity and impartiality interest in item 10.3.1 – Final Consideration - Scheme Amendment No 11. The nature of the interest is that he is the owner of a neighboring property and he is related to the landowner of the affected property (brother).

Cr Iffla declared financial interest in item 10.1.2 – Gravel and Sand Acquisition Policy. The nature of the interest is that her business has sold gravel to the Shire in the past, and a change to the price of gravel may affect the amount received in the future if further material is sold.

Cr Iffla declared an impartiality interest in item 10.4.6 - Citizenship and Sporting Awards. The nature of the interest is that she is a member of a nominated sports club.

Cr Lester declared a financial interest in item 10.1.2 – Gravel and Sand Acquisition Policy. The nature of the interest is that his business has sold gravel to the Shire in the past, and a change to the price of gravel may affect the amount received in the future if further material is sold.

Cr Leenhouders declared an impartiality interest in item 10.4.6 – Citizenship and Sporting Awards. The nature of the interest is that one nominee is a family relative.

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 15th November 2017

OCR171201 Moved Cr Parsons / Seconded Cr Bailey

That the Minutes of the Ordinary Council Meeting held 15th November 2017 be confirmed.

Carried 6-0

WORKS

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	6 th December 2017

ATTACHMENT

Attachment 10.1.1(a) - Jerramungup, Bremer Bay & rural road maintenance report
Attachment 10.1.1(b) - Road construction program schedule

ROAD CONSTRUCTION

The Construction crew commenced gravel sheeting on Brook Road, this section will continue on from last year's works. The works involve drainage, formation and gravel sheeting a 3km section to a width of 9 metres.

Bremer Bay Earthmoving are continuing with the flood damage reinstatement works in the south western section of the shire. These works are progressing well and will continue over the coming months. These works involve multiple crews working in different locations.

Environmental approvals are still being sought to undertake future works. In the interim, work practices have been amended to adhere to Department of Water, Environment and Regulation requirements until appropriate approvals are obtained.

Attached is the completed 2016/2017 construction program

ROAD MAINTENANCE

The roadside spraying program will commence again next year at the appropriate time to counteract weed infestation within the road reserve.

Routine maintenance grading and gravel patching is continuing on roads in both the Bremer Bay and Jerramungup areas with emphasis on patching all the blowouts in the pavement due to all the heavy vehicle movements over the busy harvest period.

The crew are still focused on the maintenance of back-slopes especially on bends and intersections to improve sight distances for the road user.

TOWN SERVICES

The town services team have continued reinstatement works in the Bremer Bay area including gravel patching and drainage related issues. They have also been patching potholes in both Jerramungup and Bremer Bay town sites and some of our sealed roads.

The team have been kept busy on weed eradication in Jerramungup and Bremer Bay. They have also undertaken maintenance of the parks and gardens in both towns.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for the month.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt the November works report.

OCR171202 Moved Cr Bailey / Seconded Cr Leenhouders

That Council adopt the November works report.

Carried 6-0

Mr C Pursey entered the room at 8:41am

Cr Lester, Cr Iffla and Cr Parsons left the room at 8:43am.

In the absence of the Shire President and Deputy Shire President the Chief Executive Officer called for nominations for the position of Chair to preside over the meeting.

Cr Leenhouders was nominated by Cr Bailey for the position of Presiding Member.

Cr Leenhouders accepted this nomination. There being no further nominations Cr Leenhouders assumed the position of Presiding Member.

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.2
SUBJECT:	Gravel and Sand Acquisition Policy
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Cr Lester, Cr Iffla & Cr Parsons declared a financial interest.
DATE OF REPORT:	20 th November 2017

SUMMARY

In recent times gravel resources have become very difficult to find with some farmers reluctant to allow the Shire to obtain materials from their farms.

Currently the Shire pays a royalty to the farmer of \$0.90c/m³ + GST for gravel taken.

This item recommends the adoption of a Council Policy to address the collection of Gravel and Sand aligning the compensation rate to that listed in Main Roads WA Operational Guideline 95 – Extracting Road Building Materials from Land in WA.

ATTACHMENTS

10.1.2(a) - Proposed Gravel and Sand Acquisition Policy

10.1.2(b) - Shire of Plantagenet Policy

10.1.2(c) - Main Roads Operational Guideline 95

BACKGROUND

There is currently a shortage of good quality road building material across the Shire and some farmers are reluctant to sell this resource citing the amount of money they receive for the gravel is not enough incentive to outweigh the perceived loss from poor crop yields off the old pit sites.

Previously pit rehabilitation methods were not ideal which caused some loss of production. However, current rehabilitation practices have proven very favourable with good crop yields. The Works Department has made a concerted effort in recent times to improve pit rehabilitation methods and farmer engagement.

Currently the Shire pays a royalty to the farmer of \$0.90c/m³ +GST for gravel taken. The Shire has been approached by some farmers to increase the compensation paid for gravel extraction to make the exercise more attractive.

Main Roads WA undertakes gravel extraction under Operational Guideline 95 – Extracting Road Building Materials from Land in WA. This document covers a range of operational tasks and compensation to land owners following the extraction of road building materials from their properties.

At present the Operational Guideline provides compensation at a rate of \$1.51 per cubic metre excluding GST. Neighbouring Shires have increased their rates above this

amount to further incentivise the provision of road building materials. Anecdotal evidence shows this strategy has been effective in securing additional resources in these Shires.

COMMENT

The proposed 'Other Policy No. 2 – Gravel and Sand Acquisition' provides a formal framework for Council to endorse which will guide the process for extracting gravel and sand from private properties.

This policy is generally in line with existing practices and Council has the option of setting a nominal compensation rate or aligning it with the compensation paid by Main Roads WA. Alignment with the Main Roads WA compensation rate will ensure a regular review is undertaken by an independent third party who has greater capacity to undertake market based price testing.

STATUTORY REQUIREMENTS

Local Government Act 1995

Section 3.27. Particular things local governments can do on land that is not local government property

- (1) A local government may, in performing its general function, do any of the things prescribed in Schedule 3.2 even though the land on which it is done is not local government property and the local government does not have consent to do it.
- (2A) In subsection (1) land includes Crown land the subject of a pastoral lease within the meaning of the *Land Administration Act 1997* section 3.
- (2) Schedule 3.2 may be amended by regulations.
- (3) If Schedule 3.2 expressly states that this subsection applies, subsection (1) does not authorise anything to be done on land that is being used as the site or curtilage of a building or has been developed in any other way, or is cultivated.
- (4A) For the purposes of subsection (3), planting pasture on land for grazing does not amount to cultivating the land.
- (4) Nothing in subsection (3) prevents regulations amending Schedule 3.2 from stating that subsection (3) applies, or excluding its application, in relation to a particular matter.

[Section 3.27 amended by No. 17 of 2009 s. 8]

Section 3.36. Opening fences

- (1) This section applies only if it is expressly stated in Schedule 3.2.
- (2) Subsection (1) does not prevent regulations amending Schedule 3.2 from stating that this section applies, or excluding the application of this section, in relation to a particular matter.
- (3) If this section applies and it is not practicable to enter land that is fenced through the existing and usual openings in the fence, the local government

may, on giving 3 days' notice in writing to the owner or occupier of the land that it intends to do so, open the fence.

- (4) If it opens the fence the local government is to provide at the opening an effective gate or, if the owner of the land agrees, a device across the gap in the fence that enables motor traffic to pass through the gap and prevents the straying of livestock through the gap.
- (5) If a gate is provided a person who, without the occupier's consent, leaves the gate open when it is not in use commits an offence.
- (6) If a gate is provided, when the local government no longer requires the opening, it is to immediately remove the gate and make good the fence unless the owner agrees to its retention.
- (7) The owner and occupier may, in a particular case, relieve the local government of any obligation that it has under this section.

Schedule 3.2 — Particular things local governments can do on land even though it is not local government property

1. Carry out works for the drainage of land.
2. Do earthworks or other works on land for preventing or reducing flooding.
3. Take from land any native growing or dead timber, earth, stone, sand, or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence, or gate.
4. Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engaged in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require.
5. Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare.
6. Place on land signs to indicate the names of public thoroughfares.
7. Make safe a tree that presents serious and immediate danger, without having given the owner the notice otherwise required by regulations.

IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

Provisions for the additional costs associated with increasing gravel compensation are not currently provided in the Annual Budget or the Long Term Financial Plan. It is expected that the proposed increase in compensation will add approximately \$3,300 per 3km road construction project.

POLICY IMPLICATIONS

The adoption of a new works policy is proposed.

WORKFORCE IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt Other Policy No. 2 - Gravel and Sand Acquisition effective from January 1st 2018.

OCR171203 Moved Cr Price / Seconded Cr Bailey

That Council adopt Other Policy No. 2 - Gravel and Sand Acquisition effective from January 1st 2018.

Carried 3-0

Cr Lester returned to the meeting at 8:46am and reassumed his position as Presiding Member.

Cr Parsons and Cr Iffla returned to the room at 8:46am.

FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
AUTHOR:	Kiara Leeson
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1 st December 2017

ATTACHMENT

Attachment 10.2.1(a) - List of Accounts Paid to 30th November 2017
Attachment 10.2.1(b) - Credit Card Statement 18/10/2017 – 18/11/2017

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	28154	
	EFT 14077 – 14224	\$ 977,294.56
	Cheque 28155 – 28155	\$ 2,001.16
	Direct Deposit	\$ 36,668.35
Municipal Account Total		\$ 1,015,964.07
Trust Account		
	EFT	\$
Trust Account Total		\$
<u>Grand Total</u>		<u>\$ 1,015,964.07</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a) The List of Accounts Paid to 30th November 2017 as detailed in Attachment 10.2.1(a); and
- b) The Credit Card Statement for 18/10/2017 – 18/11/2017 as detailed in Attachment 10.2.1(b).

OCR171204 Moved Cr Bailey / Seconded Cr Price

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a) The List of Accounts Paid to 30th November 2017 as detailed in Attachment 10.2.1(a); and**
- b) The Credit Card Statement for 18/10/2017 – 18/11/2017 as detailed in Attachment 10.2.1(b).**

Carried 6-0

Date: 01/12/2017
Time: 9:43:11AM

Shire of Jerramungup
Accounts Payable Report

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10.2.1(a)

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14077	02/11/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	PURCHASE 45 30 TONNE 10MM STONE FOR SEALING 5KMS GAIRDNER SOUTH ROAD	1	1,930.92	1,930.92
INV 7087019422	10/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	PURCHASE 45 30 TONNE 10MM STONE FOR SEALING 5KMS GAIRDNER SOUTH ROAD		1,930.92	
EFT14078	02/11/2017	LANDMARK OPERATIONS LIMITED	64 X 20KG BAGS OF CEMENT	1	1,120.93	1,120.93
INV 9989004526	10/2017	LANDMARK OPERATIONS LIMITED	6 X SHEETS OF MIDA REINFORCING MESH 6000 X 2400		483.81	
INV 9983190811	10/2017	LANDMARK OPERATIONS LIMITED	64 X 20KG BAGS OF CEMENT		637.12	
EFT14079	02/11/2017	S & E ELECTRICAL	REPLACE FAULTY SWITCH AT BREMER BAY HALL	1	56.91	56.91
INV 0000628304	10/2017	S & E ELECTRICAL	REPLACE FAULTY SWITCH AT BREMER BAY HALL		56.91	
EFT14080	02/11/2017	BREMER PRODUCE	BREMER BAY CONTRACT CLEANING SERVICES - OCTOBER 2017	1	12,759.10	12,759.10
INV 72	31/10/2017	BREMER PRODUCE	BREMER BAY CONTRACT CLEANING SERVICES - OCTOBER 2017		12,759.10	
EFT14081	02/11/2017	CS LEGAL	DEBT RECOVERY - A1601211	1	44.00	44.00
INV 021612	30/10/2017	CS LEGAL	DEBT RECOVERY - A1601211		44.00	
EFT14082	02/11/2017	DROP IN MECH	Hustler Fastrak Mower 119 Hour service	1	264.00	264.00
INV INV-038327	10/2017	DROP IN MECH	Hustler Fastrak Mower 119 Hour service		264.00	
EFT14083	02/11/2017	JERRAMUNGUP ENTERPRISES	TAPE MEASURE	1	32.90	32.90
INV 0007374702	10/2017	JERRAMUNGUP ENTERPRISES	TAPE MEASURE		32.90	
EFT14084	02/11/2017	HASSELL DISTRICT TRADERS	4 x 1tr weathershield, 1 x cold galv & 2 x no more gaps	1	173.60	173.60
INV 1005838631	10/2017	HASSELL DISTRICT TRADERS	4 x 1tr weathershield, 1 x cold galv & 2 x no more gaps		173.60	
EFT14085	02/11/2017	GAIRDNER PRIMARY SCHOOL	2017 AWARDS NIGHT DONATION	1	150.00	150.00
INV 201707	31/10/2017	GAIRDNER PRIMARY SCHOOL	2017 AWARDS NIGHT DONATION		150.00	
EFT14086	02/11/2017	MOORE STEPHENS	Nuts and Bolts Finance Essential Course 2016 - EMP 92	1	1,584.00	1,584.00

Date: 01/12/2017
Time: 9:43:11AM

Shire of Jerramungup
Accounts Payable Report

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV NBIFE-112/10/2017		MOORE STEPHENS	Nuts and Bolts Finance Essential Course 2016 - EMP 92		1,584.00	
EFT14087	02/11/2017	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF SEPTEMBER 2017	1		400.95
INV SEPTEMBER09/2017		BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF SEPTEMBER 2017		400.95	
EFT14088	02/11/2017	STATE LAW PUBLISHER, DEPARTMENT OF PREMIER & CABINET	Gazetial - Appointment of Ranger - EMP 179	1		87.90
INV 160686	30/10/2017	STATE LAW PUBLISHER, DEPARTMENT OF PREMIER & CABINET	Gazetial - Appointment of Ranger - EMP 179		87.90	
EFT14089	02/11/2017	BREMER BAY EARTHMOVING CONTRACTORS	MOBILIZATION PLANE GRAVEL PIT - AGRN 743 - FLOODING IN WA JAN - FEB 2017	1		19,085.00
INV 8305	16/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	MOBILIZATION PLANE GRAVEL PIT - AGRN 743 - FLOODING IN WA JAN - FEB 2017		19,085.00	
EFT14090	02/11/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 20/10 - 01/11, ROAD VERGES 24-30/10 & PELICAN PARK 28/10	1		1,560.00
INV 1306	01/11/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 20/10 - 01/11, ROAD VERGES 24-30/10 & PELICAN PARK 28/10		1,560.00	
EFT14091	02/11/2017	TOBRUK TRADERS	JP0085 - DIESEL FOR THE MONTH OF OCTOBER 2017	1		382.44
INV 28480	31/10/2017	TOBRUK TRADERS	JP0085 - DIESEL FOR THE MONTH OF OCTOBER 2017		382.44	
EFT14092	02/11/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MEETING PROCEDURES & DEBATING - CR PRICE	1		1,030.00
INV B068224 30/10/2017		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MEETING PROCEDURES & DEBATING - CR PRICE		515.00	
INV B068223 30/10/2017		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	SERVING ON COUNCIL - CR ANDREW PRICE		515.00	
EFT14093	02/11/2017	G & M DETERGENTS	HYGIENE SERVICE AGREEMENT 3544	1		1,005.40
INV 0001265327/10/2017		G & M DETERGENTS	SCISSOR DUST CONTROL MOPS		421.40	
INV 0001263109/10/2017		G & M DETERGENTS	HYGIENE SERVICE AGREEMENT 3544		584.00	
EFT14094	02/11/2017	GHD	Jerramungup Pool - Lifecycle Cost Analysis	1		3,960.00
INV 9101006 27/10/2017		GHD	Jerramungup Pool - Lifecycle Cost Analysis		3,960.00	

Date: 01/12/2017
Time: 9:43:11AM

Shire of Jerramungup
Accounts Payable Report

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14095	02/11/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	PURCHASE 1 NEW MITSUBISHI TRITON GLX DUAL CAB UTILITY - CONSTRUCTION - AS PER QUOTE 106620	1		63,244.60
INV 106620	01/11/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	PURCHASE 1 NEW MITSUBISHI TRITON GLX DUAL CAB UTILITY - CONSTRUCTION - AS PER QUOTE 106620		31,622.30	
INV 106654	01/11/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	PURCHASE 1 NEW MITSUBISHI TRITON GLX DUAL CAB - RURAL MAINTENANCE - AS PER QUOTE 106620		31,622.30	
EFT14096	09/11/2017	CR WILLIAM BAILEY	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18	1		6,000.00
INV PRORAT01/11/2017		CR WILLIAM BAILEY	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18		6,000.00	
EFT14097	09/11/2017	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	LICENCE RENEWAL NOTICE - LICENCE 269506/1 - RENEWED TO 19/11/2018	1		144.00
INV 5009263918/10/2017		AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	LICENCE RENEWAL NOTICE - LICENCE 1159655/1 - RENEWED TO 16/11/2018		44.00	
INV 5009296821/10/2017		AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	LICENCE RENEWAL NOTICE - LICENCE 269506/1 - RENEWED TO 19/11/2018		56.00	
INV 5009281319/10/2017		AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	LICENCE RENEWAL NOTICE - LICENCE 1158968/1 - RENEWED TO 17/11/2018		44.00	
EFT14098	09/11/2017	MCLEODS BARRISTERS AND SOLICITORS	A1601914 - RATES RECOVERY	1		3,278.82
INV 100193	31/10/2017	MCLEODS BARRISTERS AND SOLICITORS	RATES RECOVERY - A106621		446.06	
INV 100275	31/10/2017	MCLEODS BARRISTERS AND SOLICITORS	LICENCE AGREEMENT PREPARATION - MOBILE RECREATIONAL EQUIPMENT HIRE		495.33	
INV 100273	31/10/2017	MCLEODS BARRISTERS AND SOLICITORS	RATE RECOVERY - A70166		740.70	
INV 100274	31/10/2017	MCLEODS BARRISTERS AND SOLICITORS	RATE RECOVERY - A1601978		228.03	
INV 100516	31/10/2017	MCLEODS BARRISTERS AND SOLICITORS	A1601914 - RATES RECOVERY		1,368.70	
EFT14099	09/11/2017	SYNERGY	SUPPLY PERIOD 25 JUNTO 24 OCT 2017 STREETLIGHT TARIFF CHARGE - STREETLIGHTS	1		4,744.55
INV 5955058701/11/2017		SYNERGY	SUPPLY PERIOD 25 JUNTO 24 OCT 2017 STREETLIGHT TARIFF CHARGE - STREETLIGHTS		4,744.55	
EFT14100	09/11/2017	LGIS	2016-2017 MOTOR VEHICLE PREMIUM ADJUSTMENT	1		2,650.15
INV 062-197301/11/2017		LGIS	2016-2017 MOTOR VEHICLE PREMIUM ADJUSTMENT		2,650.15	

Date: 01/12/2017
Time: 9:43:11AM

Shire of Jerramungup
Accounts Payable Report

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14101	09/11/2017	LGIS RISK MANAGEMENT	RISK MANAGEMENT SERVICES - PROJECT NUMBER: 20378 - SERVICES TO 31/10/2017	1	2,860.00	2,860.00
INV 156-016451/10/2017		LGIS RISK MANAGEMENT	RISK MANAGEMENT SERVICES - PROJECT NUMBER: 20378 - SERVICES TO 31/10/2017		2,860.00	
EFT14102	09/11/2017	CR JOANNE IFFLA	DEPUTY PRESIDENT COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18	1	8,250.00	8,250.00
INV PRORAT01/11/2017		CR JOANNE IFFLA	DEPUTY PRESIDENT COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18		8,250.00	
EFT14103	09/11/2017	ITVISION	BPMS MONTHLY RATES SERVICE - OCTOBER 2017	1	1,947.00	1,947.00
INV 28848	31/10/2017	ITVISION	BPMS MONTHLY RATES SERVICE - OCTOBER 2017		1,947.00	
EFT14104	09/11/2017	LINCOLNS ACCOUNTANTS & BUSINESS ADVISERS	AUDIT OF THE 2016-2017 ANNUAL REPORT FOR REGIONAL AND STRATEGIC WASTE MANAGEMENT APPROACH	1	2,420.00	2,420.00
INV 3374	06/11/2017	LINCOLNS ACCOUNTANTS & BUSINESS ADVISERS	AUDIT OF 2016-2017 ANNUAL REPORT FOR PROJECT 0715-0213 BB TOWN CENTRE AND TRAIL PROJECT		1,100.00	
INV 3374	06/11/2017	LINCOLNS ACCOUNTANTS & BUSINESS ADVISERS	AUDIT OF THE 2016-2017 ANNUAL REPORT FOR REGIONAL AND STRATEGIC WASTE MANAGEMENT APPROACH		1,320.00	
EFT14105	09/11/2017	CR ROBERT EDWARD LESTER	PRESIDENT COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18	1	20,250.00	20,250.00
INV PRORAT01/11/2017		CR ROBERT EDWARD LESTER	PRESIDENT COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18		20,250.00	
EFT14106	09/11/2017	MIDALIA STEEL WAGIN - ONESTEEL DISTRIBUTION	PATIO BRACKETS & PLASTIC PLUG	1	85.64	85.64
INV 6160907424/10/2017		MIDALIA STEEL WAGIN - ONESTEEL DISTRIBUTION	PATIO BRACKETS & PLASTIC PLUG		85.64	
EFT14107	09/11/2017	ASV SALES & SERVICE (WA) PTY LTD	JP-4888 NEW DOOR SWITCH, SPRING DAMPENED DOOR, FREIGHT	1	116.42	116.42
INV 195258	03/11/2017	ASV SALES & SERVICE (WA) PTY LTD	JP-4888 NEW DOOR SWITCH, SPRING DAMPENED DOOR, FREIGHT		116.42	
EFT14108	09/11/2017	CR REX PARSONS	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18	1	6,000.00	6,000.00

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INV PRORAT01/11/2017		CR REX PARSONS	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18		6,000.00	
EFT14109	09/11/2017	LANDGATE - ONLINE	ONLINE TRANSACTIONS - LAND ENQUIRY - OCTOBER 2017	1		25.30
INV OCTOBE31/10/2017		LANDGATE - ONLINE	ONLINE TRANSACTIONS - LAND ENQUIRY - OCTOBER 2017		25.30	
EFT14110	09/11/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH PHOTOCOPIER - REFERENCE: 3M04656513 - NOVEMBER 2017	1		1,477.90
INV 033265	27/10/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH PHOTOCOPIER - REFERENCE: 3M04656513 - NOVEMBER 2017		1,477.90	
EFT14111	09/11/2017	CR JULIE LEENHOUWERS	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18	1		6,000.00
INV PRORAT01/11/2017		CR JULIE LEENHOUWERS	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18		6,000.00	
EFT14112	09/11/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT - 24-25/10/2017	1		722.50
INV 23035	02/11/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT - 24-25/10/2017		425.00	
INV 22986	31/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT 16/10 - 19/10/2017		212.50	
INV 23007	31/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS - OCTOBER 2017		85.00	
EFT14113	09/11/2017	DROP IN MECH	ITLV-361 REPAIR BRAKES, FIT NEW BRAKE SHOES, REPLACE ALL BEARINGS	1		4,812.78
INV INV-039001/11/2017		DROP IN MECH	ITLV-361 REPAIR BRAKES, FIT NEW BRAKE SHOES, REPLACE ALL BEARINGS		3,520.00	
INV INV-039302/11/2017		DROP IN MECH	JP0085 - SERVICE, JP0041 - SERVICE & FASTTRACK - CHECK ENGINE		764.78	
INV INV-038629/10/2017		DROP IN MECH	JP4816 - SERVICE & JP0019 - REMOVE OLD CUTTING EDGE, CLEAN BUCKET AND FIT NEW CUTTING EDGE		528.00	
EFT14114	09/11/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 29/10 - 06/11/2017	1		2,100.00
INV 1288	07/11/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 29/10 - 06/11/2017		2,100.00	

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EFT14115	09/11/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	RECYCLING MONTHLY SERVICES - OCTOBER 2017 - 1226 BINS	1		12,996.07
INV 9774263	31/10/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	RECYCLING MONTHLY SERVICES - OCTOBER 2017 - 1226 BINS		5,356.65	
INV 9774262	31/10/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	REFUSE MONTHLY COLLECTIONS - OCTOBER 2017 - 2450 BINS		5,072.00	
INV 9774264	31/10/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	ADDITIONAL MONTHLY SERVICES - OCTOBER 2017		400.20	
INV 9771851	31/10/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	BIN RENTAL - OCTOBER 2017		2,167.22	
EFT14116	09/11/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	JP001 - 16,000KM SERVICE	1		620.80
INV 1446736	02/10/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	JP0085 - OIL FILTER, FUEL FILTER AND V-BELT A/C		192.72	
INV 1449843	30/10/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	JP0085 - GASKET & EGR PIPE		14.04	
INV 1448663	18/10/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	JP003 - GASKET & EGR PIPE		14.04	
INV 1449801	30/10/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	JP001 - 16,000KM SERVICE		400.00	
EFT14117	09/11/2017	AURORA ENVIRONMENTAL	COASTAL MANAGEMENT PLAN REVIEW - CONSULTING SERVICES IN OCTOBER 2017	1		2,631.75
INV 20870	01/11/2017	AURORA ENVIRONMENTAL	COASTAL MANAGEMENT PLAN REVIEW - CONSULTING SERVICES IN OCTOBER 2017		2,631.75	
EFT14118	09/11/2017	Bremer Bay Mechanical	JP007 - 90,000KM SERVICE	1		288.00
INV 422	02/11/2017	Bremer Bay Mechanical	JP007 - 90,000KM SERVICE		288.00	
EFT14119	09/11/2017	Truck Centre WA Pty Ltd	1 2017 UD 6x4 CW26380LAL - fit up costs	1		10,115.00
INV R004732	28/09/2017	Truck Centre WA Pty Ltd	1 2017 UD 6x4 CW26380LAL - fit up costs		10,115.00	
EFT14120	09/11/2017	LOCAL GOVERNMENT COMPLIANCE INC.	Seminar "Enforcement options in health and building matters"	1		125.00
INV S13-2017	24/10/2017	LOCAL GOVERNMENT COMPLIANCE INC.	Seminar "Enforcement options in health and building matters"		125.00	
EFT14121	09/11/2017	CR ANDREW PRICE	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA NOVEMBER 17 - JUNE 18	1		5,333.28
INV PRORAT01	11/2017	CR ANDREW PRICE	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA NOVEMBER 17 - JUNE 18		5,333.28	

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EFT14122	09/11/2017	SAI GLOBAL	SUBSCRIPTION TO ASNZS FOR NCC	1		2,690.60
INV SAIG1US-08/11/2017	08/11/2017	SAI GLOBAL	SUBSCRIPTION TO ASNZS FOR NCC		2,690.60	
EFT14123	09/11/2017	JERRAMUNGUP TRANSPORT	FREIGHT - JB HERSEYS	1		81.18
INV INV-967731/10/2017	10/10/2017	JERRAMUNGUP TRANSPORT	FREIGHT - JB HERSEYS		81.18	
EFT14124	09/11/2017	LANDGATE	NON COMMERCIAL RECTIFIED AERIAL IMAGERY - JOB NO. 42617-18	1		275.00
INV 2246757806/11/2017	11/11/2017	LANDGATE	NON COMMERCIAL RECTIFIED AERIAL IMAGERY - JOB NO. 42617-18		275.00	
EFT14125	09/11/2017	HASSELL DISTRICT TRADERS	EMP 23 - BOOTS	1		200.00
INV 1005843403/11/2017	11/11/2017	HASSELL DISTRICT TRADERS	EMP 23 - BOOTS		200.00	
EFT14126	09/11/2017	SHIRE OF RAVENSTHORPE	COMMUNITY EMERGENCY SERVICES OFFICER - 2017/2018 - QUARTER 1	1		5,003.56
INV 2427	26/10/2017	SHIRE OF RAVENSTHORPE	COMMUNITY EMERGENCY SERVICES OFFICER - 2017/2018 - QUARTER 1		5,003.56	
EFT14127	09/11/2017	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE PCB IN SWORDFISH CONTROLLER AT SPORTS GROUND PUMP SHED	1		2,981.00
INV 0001090801/11/2017	11/11/2017	JERRAMUNGUP ELECTRICAL SERVICE	TAG WORKSHOP TOOLS		176.55	
INV 0001091301/11/2017	11/11/2017	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE PCB IN SWORDFISH CONTROLLER AT SPORTS GROUND PUMP SHED		2,420.00	
INV 0001095322/09/2017	22/09/2017	JERRAMUNGUP ELECTRICAL SERVICE	INSPECT RCD.S - WINTER SPORTS PAV & NEEDILUP PAV		222.75	
INV 0001095122/09/2017	22/09/2017	JERRAMUNGUP ELECTRICAL SERVICE	repair floats for licencing at admin - jerramungup		161.70	
EFT14128	09/11/2017	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	SHIRE OF JERRAMUNGUP TOWN HALL - LICENCE FEES - 01/12/2017 - 30/11/2018	1		71.73
INV 0099089901/11/2017	11/11/2017	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	SHIRE OF JERRAMUNGUP TOWN HALL - LICENCE FEES - 01/12/2017 - 30/11/2018		71.73	
EFT14129	09/11/2017	MOORE STEPHENS	NUTS & BOLTS AND FINANCE ESSENTIALS WORKSHOP 2017 - EMP 162	1		880.00
INV NBIFE-1 D9/11/2017	11/11/2017	MOORE STEPHENS	NUTS & BOLTS AND FINANCE ESSENTIALS WORKSHOP 2017 - EMP 162		880.00	

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EFT14130	09/11/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	OCTOBER CLEANING	1		1,027.35
INV 0001271302	11/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	OCTOBER PRINTING		52.35	
INV 0001271202	11/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	OCTOBER CLEANING		975.00	
EFT14131	09/11/2017	OPTEON (ALBANY & GREAT SOUTHERN WA)	Land evaluation for Lot 2165 Tooteburrup Road, Bremut Bay.	1		2,200.00
INV 8264958	29/09/2017	OPTEON (ALBANY & GREAT SOUTHERN WA)	Land evaluation for Lot 2165 Tooteburrup Road, Bremut Bay.		2,200.00	
EFT14132	09/11/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017) - CARNEY RD	1		95,257.80
INV 8307	23/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017) - CORACKERUP RD		28,005.45	
INV 8304	23/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017) - CARNEY RD		67,252.35	
EFT14133	09/11/2017	NEWMAN'S CONCRETE	6x Headwall to Suit 375mm Pipe	1		1,346.40
INV D2390	30/10/2017	NEWMAN'S CONCRETE	6x Headwall to Suit 375mm Pipe		1,346.40	
EFT14134	09/11/2017	TOBRUK TRADERS	JP00 - DIESEL FUEL FOR THE MONTH OF OCTOBER 2017	1		505.54
INV 28479	07/11/2017	TOBRUK TRADERS	JP00 - DIESEL FUEL FOR THE MONTH OF OCTOBER 2017		347.54	
INV 28456	30/10/2017	TOBRUK TRADERS	CARD & WRAPPING PAPER		6.00	
INV 28462	01/11/2017	TOBRUK TRADERS	MORNING TEA CATERING FOLLOWING SPECIAL MEETING OF COUNCIL 01/11/2017		152.00	
EFT14135	09/11/2017	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER CARDS - FUEL PURCHASED FOR THE MONTH OF OCTOBER 2017	1		8,061.93
INV OCTOBE31	10/2017	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER CARDS - FUEL PURCHASED FOR THE MONTH OF OCTOBER 2017		4,021.08	
INV 1517393	06/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	12X 450G LCT2, 1X 20LT LCT1, 1X 20LT BIOTRAN QB TRUCKWASH & 1X 30SLT MULTIFLEET 15W40		1,118.64	
INV 1517428	11/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	UTE JP003 - 2X 5LT MAGNATEC 10W 40		96.51	

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INV 1110335	27/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	DIESEL FUEL DELIVERED TO JMP DEPOT 27/10/2017 - LESS EARLY PAYMENT		3,725.70	
EFT14136	09/11/2017	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	OCTOBER CLEANING	1	699.99	
INV 0000666402	11/2017	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	OCTOBER CLEANING		699.99	
EFT14137	09/11/2017	S & A MARTIN SMASH REPAIRS	CARTAGE OF GRANITE ROCKS FROM NEEDILUP TO BREMER BAY	1	5,500.00	
INV INV-002307	11/2017	S & A MARTIN SMASH REPAIRS	CARTAGE OF GRANITE ROCKS FROM NEEDILUP TO BREMER BAY		5,500.00	
EFT14138	09/11/2017	TOLL IPEC	FREIGHT PCS	1	53.30	
INV 0294	20/10/2017	TOLL IPEC	FREIGHT PCS		15.86	
INV 0295	27/10/2017	TOLL IPEC	FREIGHT PCS		37.44	
EFT14139	09/11/2017	CR BRUCE TREVASKIS	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18	1	6,000.00	
INV PRORAT01	11/2017	CR BRUCE TREVASKIS	COUNCILLOR ALLOWANCES 2017/2018 - PRO RATA OCTOBER 17 - JUNE 18		6,000.00	
EFT14140	09/11/2017	TELSTRA	USAGE CHARGES TO 22/10/2017 & SERVICE & EQUIP RENTAL TO 22/11/2017	1	1,869.64	
INV 6275833630	10/2017	TELSTRA	USAGE CHARGES TO 22/10/2017 & SERVICE & EQUIP RENTAL TO 22/11/2017		94.94	
INV 6336244030	10/2017	TELSTRA	USAGE CHARGES TO 22/10/2017 & SERVICE & EQUIP RENTAL TO 22/11/2017		1,028.58	
INV 6336743027	10/2017	TELSTRA	USAGE CHARGES TO 22/10/2017 & SERVICE & EQUIP RENTAL TO 22/11/2017		38.25	
INV 6335743027	10/2017	TELSTRA	SERVICE & EQUIP RENTAL TO 22/11/2017		37.94	
INV 6318724527	10/2017	TELSTRA	USAGE CHARGES TO 22/10/2017 & SERVICE & EQUIP RENTAL TO 22/11/2017		209.48	
INV 6344067727	10/2017	TELSTRA	USAGE CHARGES TO 22/10/2017 & SERVICE & EQUIP RENTAL TO 22/11/2017		36.33	
INV 008567627	10/2017	TELSTRA	USAGE CHARGES TO 22/10/2017 & SERVICE & EQUIP RENTAL TO 22/11/2017		424.12	

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EFT14141	09/11/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		21.27
INV 9007791131/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		21.27	
EFT14142	10/11/2017	WA TREASURY CORPORATION	LOAN 263 - CAPITAL REPAYMENT & INTEREST PAYMENT	1		20,526.96
INV LOAN26310/11/2017		WA TREASURY CORPORATION	LOAN 263 - CAPITAL REPAYMENT & INTEREST PAYMENT		20,526.96	
EFT14143	10/11/2017	SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017	1		9,344.30
INV 8041671007/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		738.35	
INV 7040728207/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		31.95	
INV 1846624507/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		614.65	
INV 7190425107/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		288.70	
INV 2561968907/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		177.50	
INV 5018269207/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		574.10	
INV 9424435507/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		265.40	
INV 2786689007/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		390.10	
INV 2150225007/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		455.05	
INV 9681607508/11/2017		SYNERGY	SUPPLY PERIOD 08/09 - 08/11/2017		31.10	
INV 9833215508/11/2017		SYNERGY	SUPPLY PERIOD 08/09 - 08/11/2017		1,138.50	
INV 2042033508/11/2017		SYNERGY	SUPPLY PERIOD 08/09 - 08/11/2017		229.40	
INV 1012409908/11/2017		SYNERGY	SUPPLY PERIOD 08/09 - 08/11/2017		107.80	
INV 9647302508/11/2017		SYNERGY	SUPPLY PERIOD 08/09 - 08/11/2017		341.95	
INV 6599042408/11/2017		SYNERGY	SUPPLY PERIOD 08/09 - 08/11/2017		136.50	
INV 8962770108/11/2017		SYNERGY	SUPPLY PERIOD 11/09 - 08/11/2017		794.10	
INV 4765964207/11/2017		SYNERGY	SUPPLY PERIOD 13/09 - 08/11/2017		292.10	
INV 5138992307/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		38.95	
INV 9499663007/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		36.95	

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INV 1130181107/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		130.65	
INV 9667921207/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		420.85	
INV 2128644407/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		1,393.50	
INV 9359309007/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		579.95	
INV 2320256507/11/2017		SYNERGY	SUPPLY PERIOD 07/09 - 07/11/2017		136.20	
EFT14144	16/11/2017	ONGERUP TYRES & AUTOMOTIVE	JP0019 - FIT O RING ONTO LOADER TYRE, 24" O RING & TRAVEL	1		226.90
INV 30996	13/10/2017	ONGERUP TYRES & AUTOMOTIVE	JP0019 - FIT O RING ONTO LOADER TYRE, 24" O RING & TRAVEL			226.90
EFT14145	16/11/2017	RAYS SPORTS POWER ALBANY	FIREARMS AWARENESS CERTIFICATE - EMP 170 & 179	1		60.00
INV 138707	09/11/2017	RAYS SPORTS POWER ALBANY	FIREARMS AWARENESS CERTIFICATE - EMP 170 & 179			60.00
EFT14146	16/11/2017	HEWER CONSULTING SERVICES	CONSULTING SERVICES - AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017)	1		24,039.72
INV 1345	01/11/2017	HEWER CONSULTING SERVICES	CONSULTING SERVICES - AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017)			24,039.72
EFT14147	16/11/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT 31/10 - 01/11/2017	1		170.00
INV 23046	07/11/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT 31/10 - 01/11/2017			170.00
EFT14148	16/11/2017	Allroads Transport Engineers	UD 6XA TIPPER TRUCK - SUPPLY TWO WAY TIPPING BODY	1		50,894.14
INV 689	31/10/2017	Allroads Transport Engineers	UD 6XA TIPPER TRUCK - SUPPLY TWO WAY TIPPING BODY			50,894.14
EFT14149	16/11/2017	AUSTRALIA POST	BULK MONTHLY POSTAGE FOR THE MONTH OF OCTOBER 2017	1		394.21
INV 1006809503/11/2017		AUSTRALIA POST	BULK MONTHLY POSTAGE FOR THE MONTH OF OCTOBER 2017			394.21
EFT14150	16/11/2017	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE - SCHEDULE NO. G20179 - 2309 - 20/10/2017	1		138.39

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INV 334864-126	16/10/2017	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE - SCHEDULE NO: Q2017/9 - 23/09 - 20/10/2017		138.39	
EFT14151	16/11/2017	HASSELL-DISTRICT TRADERS	CAMLOCK	1		39.36
INV 1005848109	11/2017	HASSELL-DISTRICT TRADERS	CAMLOCK		39.36	
EFT14152	16/11/2017	BREMER BAY PRIMARY SCHOOL	2017 AWARDS NIGHT DONATION	1		150.00
INV 20	06/11/2017	BREMER BAY PRIMARY SCHOOL	2017 AWARDS NIGHT DONATION		150.00	
EFT14153	16/11/2017	T & C SUPPLIES	TOOLBOX SLANT, CRC, HAMMER BALL PEIN, TYRE & TRIM REJUVINATOR, HAND CLEANER, SCREWDRIVER, WRENCH, SCREWS, NITS & WASHERS	1		447.32
INV 1038098610	11/2017	T & C SUPPLIES	TOOLBOX SLANT, CRC, HAMMER BALL PEIN, TYRE & TRIM REJUVINATOR, HAND CLEANER, SCREWDRIVER, WRENCH, SCREWS, NITS & WASHERS		447.32	
EFT14154	16/11/2017	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - OCTOBER 2017	1		88.00
INV OCTOBE31	10/2017	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - OCTOBER 2017		88.00	
EFT14155	16/11/2017	JERRAMUNGUP ELECTRICAL SERVICE	INSTALLATION OF THE NEW PROJECTOR AND SPEAKERS IN THE JERRAMUNGUP COUNCIL CHAMBERS	1		659.60
INV 0001091201	11/2017	JERRAMUNGUP ELECTRICAL SERVICE	INSTALLATION OF THE NEW PROJECTOR AND SPEAKERS IN THE JERRAMUNGUP COUNCIL CHAMBERS		659.60	
EFT14156	16/11/2017	SOUTHERN TOOL & FASTENER CO	SAFETY HELMET	1		108.00
INV 110451509	11/2017	SOUTHERN TOOL & FASTENER CO	SAFETY HELMET		108.00	
EFT14157	16/11/2017	BREMER BAY GENERAL STORE	REIMBURSEMENT FOR REGISTRATION OF DOG FERGUS #18-057	1		50.00
INV RCT1511	15/11/2017	BREMER BAY GENERAL STORE	REIMBURSEMENT FOR REGISTRATION OF DOG FERGUS #18-057		50.00	
EFT14158	16/11/2017	BREMER BAY RESORT	CITY OF ALBANY - ACCOMMODATION & MEALS 06/11/2017	1		218.50
INV 1177-288	07/11/2017	BREMER BAY RESORT	CITY OF ALBANY - ACCOMMODATION & MEALS 06/11/2017		218.50	

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EFT14159	16/11/2017	BOC GASES	ARGOSHIELD UNIVERSAL E2 SIZE & OXYGEN MEDICAL C SIZE	1	71.88	71.88
INV 5003687231	10/2017	BOC GASES	ARGOSHIELD UNIVERSAL E2 SIZE & OXYGEN MEDICAL C SIZE		71.88	
EFT14160	16/11/2017	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF OCTOBER 2017	1	776.64	776.64
INV OCTOBE31	10/2017	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF OCTOBER 2017		776.64	
EFT14161	16/11/2017	DC LASER CONTRACTING	GRAVEL PUSHING AT NEIL SAUNDERS PIT	1	24,178.00	24,178.00
INV INV-0164	01/2017	DC LASER CONTRACTING	GRAVEL PUSHING AT NEIL SAUNDERS PIT		24,178.00	
EFT14162	16/11/2017	TOBRUK TRADERS	MORNING TEA & LUNCH X 16 PEOPLE HELD AT THE CRC ON TUESDAY 14TH NOVEMBER	1	472.00	472.00
INV 28534	14/11/2017	TOBRUK TRADERS	MORNING TEA & LUNCH X 16 PEOPLE HELD AT THE CRC ON TUESDAY 14TH NOVEMBER		400.00	
INV 28534	14/11/2017	TOBRUK TRADERS	CATERING - SANDWICHES FOR THE NOVEMBER COUNCIL MEETING		72.00	
EFT14163	16/11/2017	EASTERN GREAT SOUTHERN PETROLEUM	DIESEL FUEL DELIVERED TO JMP DEPOT ON 03/11/2017 - LESS EARLY PAYMENT	1	6,701.32	6,701.32
INV 1110437	03/11/2017	EASTERN GREAT SOUTHERN PETROLEUM	DIESEL FUEL DELIVERED TO JMP DEPOT ON 03/11/2017 - LESS EARLY PAYMENT		3,522.60	
INV 076219	09/11/2017	EASTERN GREAT SOUTHERN PETROLEUM	2500 DIESEL FUEL DELIVERED TO JERRAMUNGUP DEPOT 09/11/2017 - LESS EARLY PAYMENT		3,178.72	
EFT14164	16/11/2017	SUNNY SIGN COMPANY PTY LTD	RURAL STREET NUMBERS	1	52.28	52.28
INV 972903	06/11/2017	SUNNY SIGN COMPANY PTY LTD	RURAL STREET NUMBERS		52.28	
EFT14165	16/11/2017	DEPARTMENT OF HEALTH	RENT ON DRS FACILITY - SEPTEMBER 2017	1	1,540.00	1,540.00
INV 464786	06/11/2017	DEPARTMENT OF HEALTH	RENT ON DRS FACILITY - SEPTEMBER 2017		550.00	
INV 464783	08/11/2017	DEPARTMENT OF HEALTH	RENT ON DRS FACILITY - AUGUST 2017		440.00	
INV 464759	06/11/2017	DEPARTMENT OF HEALTH	RENT ON DRS FACILITY - JULY 2017		550.00	
EFT14166	17/11/2017	TELSTRA	SMS TEXT MESSAGING SERVICE	1	494.34	494.34
INV 456063702	11/2017	TELSTRA	SMS TEXT MESSAGING SERVICE		494.34	

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EFT14167	17/11/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		540.71
INV 9007793010/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		132.94	
INV 9007792910/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		82.80	
INV 9007792810/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		55.93	
INV 9007792710/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		103.50	
INV 9007792710/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		41.85	
INV 9007791910/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		81.84	
INV 9007792710/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		41.85	
EFT14168	17/11/2017	MIDALIA STEEL WAGIN - ONESTEEL DISTRIBUTION	ITEMS FOR PATIO AT 37 DERRICK STREET	1		2,856.98
INV 6163087310/11/2017		MIDALIA STEEL WAGIN - ONESTEEL DISTRIBUTION	ITEMS FOR PATIO AT 37 DERRICK STREET		2,856.98	
EFT14169	17/11/2017	KINGS PLUMBING	INVESTIGATE CAUSE - REPAIR BLOCKED SEWER - ADMIN CONVENIENCES	1		1,405.23
INV 0000838215/11/2017		KINGS PLUMBING	INVESTIGATE CAUSE - REPAIR BLOCKED SEWER - ADMIN CONVENIENCES		1,405.23	
EFT14170	17/11/2017	JASON SIGNMAKERS	CONSTRUCTION OF JERRAMUNGUP HIGHWAY SIGNAGE; CRC, TOBRUKS, IGA & PHARMACY	1		4,446.75
INV 182655	10/11/2017	JASON SIGNMAKERS	CONSTRUCTION OF JERRAMUNGUP HIGHWAY SIGNAGE; CRC, TOBRUKS, IGA & PHARMACY		4,446.75	
EFT14171	17/11/2017	WILSONS SIGN SOLUTIONS	WOODEN NAME PLAQUE - CR ANDREW PRICE & ENGRAVING OF CR DANIELS HONOUR BOARD NAME STRIP	1		104.50
INV 72315	10/10/2017	WILSONS SIGN SOLUTIONS	WOODEN NAME PLAQUE - CR ANDREW PRICE & ENGRAVING OF CR DANIELS HONOUR BOARD NAME STRIP		104.50	
EFT14172	17/11/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 03/11 - 15/11/17 - BREMER ROAD VERGE 07/11 - PAPERBARKS 14/11	1		1,430.00
INV 1307	15/11/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 03/11 - 15/11/17 - BREMER ROAD VERGE 07/11 - PAPERBARKS 14/11		1,430.00	

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EFT14173	17/11/2017	QUALITY SUITES BANKSIA GARDENS ALBANY	ACCOMMODATION AND MEALS FOR CR ANDREW PRICE, ALBANY WALGA TRAINING, 08/11/2017 & 09/11/2017	1		410.50
INV 1275	10/11/2017	QUALITY SUITES BANKSIA GARDENS ALBANY	ACCOMMODATION AND MEALS FOR CR ANDREW PRICE, ALBANY WALGA TRAINING, 08/11/2017 & 09/11/2017		410.50	
EFT14174	17/11/2017	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES AGREEMENT ADJUSTMENTS	1		852.67
INV 000066741511/2017	17/11/2017	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES AGREEMENT ADJUSTMENTS		852.67	
EFT14175	22/11/2017	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	269518/1 - LAND MOBILE/AMBULATORY SYSTEM - LOW AND REMOTE DENSITY AREAS - VH6HVF - 12/12/18	1		214.00
INV 5009556613/11/2017	22/11/2017	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	269518/1 - LAND MOBILE/AMBULATORY SYSTEM - LOW AND REMOTE DENSITY AREAS - VH6HVF - 12/12/18		214.00	
EFT14176	22/11/2017	MILMAR DISTRIBUTORS	50 X EFTPOS ROLLS	1		77.00
INV 0001841316/11/2017	22/11/2017	MILMAR DISTRIBUTORS	50 X EFTPOS ROLLS		77.00	
EFT14177	22/11/2017	ST & J TOMASINI	LAY AND FINISH CONCRETE FLOOR AT 37 DERRICK STREET	1		550.00
INV 181	21/11/2017	ST & J TOMASINI	LAY AND FINISH CONCRETE FLOOR AT 37 DERRICK STREET		550.00	
EFT14178	22/11/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT	1		595.00
INV 23669	21/11/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT		595.00	
EFT14179	22/11/2017	OCEANSIDE PLUMBING AND GAS	BACKFLOW TEST FOR JERRAMUNGUP AND BREMER BAY STANDPIPES	1		501.82
INV 000022515/11/2017	22/11/2017	OCEANSIDE PLUMBING AND GAS	INSTALLATION OF NEW SEWER SHAFT MOUND AT 37 DERRICK STREET		141.82	
INV 000022015/11/2017	22/11/2017	OCEANSIDE PLUMBING AND GAS	BACKFLOW TEST FOR JERRAMUNGUP AND BREMER BAY STANDPIPES		360.00	
EFT14180	22/11/2017	JP PROMOTIONS PTY LTD	EMBROIDERY POLO SHIRTS	1		65.34
INV INV154427/10/2017	22/11/2017	JP PROMOTIONS PTY LTD	EMBROIDERY POLO SHIRTS		65.34	

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EFT14181	22/11/2017	DROP IN MECH	JP-608: FOUND LEAK IN HYDRAULIC PUMP & REPLACE HYDRAULIC PUMP	1	352.00	352.00
INV INV-040616/11/2017		DROP IN MECH	JP-608: FOUND LEAK IN HYDRAULIC PUMP & REPLACE HYDRAULIC PUMP		352.00	
EFT14182	22/11/2017	G FELESINA & K.M FELESINA	MAP TIP & BURY RUBBISH - 11/11 - 20/11/2017	1	1,800.00	1,800.00
INV 1289	20/11/2017	G FELESINA & K.M FELESINA	MAP TIP & BURY RUBBISH - 11/11 - 20/11/2017		1,800.00	
EFT14183	22/11/2017	MAMMOTH EQUIPMENT & EXHAUSTS	ECOBUE 1000L & GRAVITY FEED KIT	1	649.00	649.00
INV 54691	07/11/2017	MAMMOTH EQUIPMENT & EXHAUSTS	ECOBUE 1000L & GRAVITY FEED KIT		649.00	
EFT14184	22/11/2017	JERRAMUNGUP ENTERPRISES	D SHACKLE & ROPE	1	582.02	582.02
INV 0007408330/10/2017		JERRAMUNGUP ENTERPRISES	CUT OFF METAL DISC		35.88	
INV 0007404526/10/2017		JERRAMUNGUP ENTERPRISES	JP4816, JP004H & MOWER - FILTERS		184.80	
INV 0007402724/10/2017		JERRAMUNGUP ENTERPRISES	D SHACKLE & ROPE		361.34	
EFT14185	22/11/2017	HASSELL DISTRICT TRADERS	PIPE RISER, SIKAFLEX, THREAD TAPE & CAULKING GUN	1	80.93	80.93
INV 1005856120/11/2017		HASSELL DISTRICT TRADERS	PIPE RISER, SIKAFLEX, THREAD TAPE & CAULKING GUN		69.71	
INV 1005857521/11/2017		HASSELL DISTRICT TRADERS	CHAIN FOR DOG POUND GATE		11.22	
EFT14186	22/11/2017	BUNNINGS	RATCHET STRAPS, FORMPLY & DOOR SEAL.	1	238.18	238.18
INV 227299702/11/2017		BUNNINGS	RATCHET STRAPS, FORMPLY & DOOR SEAL.		238.18	
EFT14187	22/11/2017	KLEENHEAT GAS - ACC 602368	45KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE NOV 2018 YR	1	75.90	75.90
INV 4097743	01/11/2017	KLEENHEAT GAS - ACC 602368	45KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE NOV 2018 YR		75.90	
EFT14188	22/11/2017	JTAGZ PTY LTD	200 X SPLIT RINGS 16MM FOR LIFETIME REGISTRATION DOG TAGS	1	23.10	23.10
INV 0000662317/11/2017		JTAGZ PTY LTD	200 X SPLIT RINGS 16MM FOR LIFETIME REGISTRATION DOG TAGS		23.10	
EFT14189	22/11/2017	PACIFIC BRANDS - THE WORKWEAR GROUP	EMP 162 - UNIFORM 2017/2018	1	509.80	509.80

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INV 0302551909/11/2017		PACIFIC BRANDS - THE WORKWEAR GROUP	EMP 129 17/18 UNIFORM		97.90	
INV 0302835109/11/2017		PACIFIC BRANDS - THE WORKWEAR GROUP	EMP 162 - UNIFORM 2017/2018		411.90	
EFT14190	22/11/2017	BAMLEY PTY LTD	SPRAY DAYCARE EXTERIOR	1		154.00
INV 0000623212/11/2017		BAMLEY PTY LTD	SPRAY DAYCARE EXTERIOR		154.00	
EFT14191	22/11/2017	JERRAMUNGUP DISTRICT HIGH SCHOOL	DONATION TOWARDS LEEWIN AWARD 2017	1		1,000.00
INV 1398	21/11/2017	JERRAMUNGUP DISTRICT HIGH SCHOOL	DONATION TOWARDS LEEWIN AWARD 2017		1,000.00	
EFT14192	22/11/2017	CITY OF ALBANY	BUILDING SURVEYING 11 HOURS (7 HOURS FOR THE CARAVAN PARK) - 6/11 - 7/11/2017	1		1,980.88
INV 77723	17/11/2017	CITY OF ALBANY	BUILDING SURVEYING 11 HOURS (7 HOURS FOR THE CARAVAN PARK) - 6/11 - 7/11/2017		1,980.88	
EFT14193	22/11/2017	EASTERN GREAT SOUTHERN PETROLEUM	3330 LITRES DIESEL FUEL DELIVERED TP JMP DEPOT 16/11/2017 - LESS EARLY PAYMENT	1		4,319.04
INV 0006195	16/11/2017	EASTERN GREAT SOUTHERN PETROLEUM	3330 LITRES DIESEL FUEL DELIVERED TP JMP DEPOT 16/11/2017 - LESS EARLY PAYMENT		4,319.04	
EFT14194	22/11/2017	ALBANY LOCK SERVICE & SUPERIOR SECURITY	PADLOCKS FOR DEPOT DOG POUND	1		242.80
INV 0000489110/11/2017		ALBANY LOCK SERVICE & SUPERIOR SECURITY	PADLOCKS FOR DEPOT DOG POUND		242.80	
EFT14195	22/11/2017	SYNERGY	SUPPLY PERIOD 19/09 - 16/11/2017	1		850.75
INV 9068684515/11/2017		SYNERGY	SUPPLY PERIOD 11/09 - 15/11/2017		34.00	
INV 357237120/11/2017		SYNERGY	SUPPLY PERIOD 21/09 - 20/11/2017		184.20	
INV 1050032320/11/2017		SYNERGY	SUPPLY PERIOD 21/09 - 20/11/2017		44.10	
INV 2104072516/11/2017		SYNERGY	SUPPLY PERIOD 19/09 - 16/11/2017		588.45	
EFT14196	22/11/2017	BANKWEST	CREDIT CARD PAYMENT 18/10 - 18/11/2017	1		8,533.11
INV CCPAY188/11/2017		BANKWEST	CREDIT CARD PAYMENT 18/10 - 18/11/2017		8,533.11	
EFT14197	22/11/2017	C.R. KENNEDY & COMPANY PTY. LTD	DIGICAT UTILITY LOCATOR KIT	1		3,289.01

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INV 1231023	16/11/2017	C.R. KENNEDY & COMPANY PTY. LTD	DIGICAT UTILITY LOCATOR KIT	1	3,289.01	
EFT14198	22/11/2017	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF OCTOBER 2017	1		956.27
INV OCTOBE01	11/2017	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF OCTOBER 2017		956.27	
EFT14199	22/11/2017	MAIN ROADS WA	REPAYMENT OF DIRECT GRANT - 2017/2018	1		60,970.00
INV 307962	16/11/2017	MAIN ROADS WA	REPAYMENT OF DIRECT GRANT - 2017/2018		60,970.00	
EFT14200	24/11/2017	AVON HIAB SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	SLASHING IN BREMER BAY - 16 - 20/11/2017	1		2,783.00
INV 1056	23/11/2017	AVON HIAB SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	SLASHING IN BREMER BAY - 16 - 20/11/2017		2,783.00	
EFT14201	24/11/2017	EARTHCARE (AUSTRALIA) PTY LTD	WORKS AT BREMER BAY, SKATE PARK AND LANDSCAPE WORKS, CIVIC SQUARE AND PAPERBARK NOVEMBER INVOICE - CLAIM 2	1		166,681.24
INV 0000433515	11/2017	EARTHCARE (AUSTRALIA) PTY LTD	WORKS AT BREMER BAY, SKATE PARK AND LANDSCAPE WORKS, CIVIC SQUARE AND PAPERBARK NOVEMBER INVOICE - CLAIM 2		166,681.24	
EFT14202	24/11/2017	DOWN TO EARTH TRAINING & ASSESSING	IPLUS & SKIDSTEER TRAINING - 14 & 15 NOVEMBER 2017 - TRAVEL & ACCOMODATION	1		3,208.50
INV 0002605622	11/2017	DOWN TO EARTH TRAINING & ASSESSING	IPLUS & SKIDSTEER TRAINING - 14 & 15 NOVEMBER 2017 - TRAVEL & ACCOMODATION		3,208.50	
EFT14203	24/11/2017	SOLUTIONS IT	REPAIR OF IPHONE 6 (0428 120 140)	1		40.00
INV ALB-1-2821	11/2017	SOLUTIONS IT	REPAIR OF IPHONE 6 (0428 120 140)		40.00	
EFT14204	24/11/2017	JOSEPHINE ANN BROCKSOPP	CROSSOVER SUBSIDY PAYMENT - LOT 155 POINT HENRY ROAD, BREMER BAY	1		500.00
INV CFI17-00023	11/2017	JOSEPHINE ANN BROCKSOPP	CROSSOVER SUBSIDY PAYMENT - LOT 155 POINT HENRY ROAD, BREMER BAY		500.00	
EFT14205	24/11/2017	JERRAMUNGUP TRANSPORT	FREIGHT - JASON SIGNS & MAMMOTH EQUIPMENT	1		268.75
INV INV-985517	11/2017	JERRAMUNGUP TRANSPORT	FREIGHT - JASON SIGNS & MAMMOTH EQUIPMENT		268.75	
EFT14206	24/11/2017	JERRAMUNGUP ENTERPRISES	CUT OFF DISC METAL	1		146.18

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INV 0007382806	10/2017	JERRAMUNGUP ENTERPRISES	MIG SHIELD & TIPS		28.60	
INV 0007387812	10/2017	JERRAMUNGUP ENTERPRISES	SPRAY MARK		35.90	
INV 0007382606	10/2017	JERRAMUNGUP ENTERPRISES	CUT OFF DISC METAL		49.80	
INV 0007390016	10/2017	JERRAMUNGUP ENTERPRISES	CUT OFF DISC METAL		29.88	
INV 0007395118	10/2017	JERRAMUNGUP ENTERPRISES	6MM & 3/16" OLIVE		2.00	
EFT14207	24/11/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017)	1		117,415.96
INV 8308	05/11/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017)		753.81	
INV 8306	23/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017) - GRAVEL PITS		26,303.20	
INV 8309	03/11/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017)		60,693.60	
INV 8310	03/11/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017)		29,465.35	
EFT14208	24/11/2017	S & A MARTIN SMASH REPAIRS	COLLECTION CHEMICAL CONTAINERS SEPTEMBER 2017 - DRUM MUSTER	1		220.55
INV INV-003019	11/2017	S & A MARTIN SMASH REPAIRS	COLLECTION CHEMICAL CONTAINERS SEPTEMBER 2017 - DRUM MUSTER		220.55	
EFT14209	30/11/2017	BREMER PRODUCE	BREMER BAY CONTRACT CLEANING SERVICES - NOVEMBER 2017	1		12,759.10
INV 73	30/11/2017	BREMER PRODUCE	BREMER BAY CONTRACT CLEANING SERVICES - NOVEMBER 2017		12,759.10	
EFT14210	30/11/2017	PRIORITY MEDICENTRE JERRAMUNGUP	IT GRANT - PRO RATA JULY 17 - JAN 18	1		2,333.34
INV 000002928	11/2017	PRIORITY MEDICENTRE JERRAMUNGUP	IT GRANT - PRO RATA JULY 17 - JAN 18		2,333.34	
EFT14211	30/11/2017	POETT BUILDING CO PTY LTD	CARRY OUT INSURANCE REPAIRS TO 7 MARY STREET, BREMER BAY AS PER QUOTE SUPPLIED	1		29,820.00
INV 0000638129	11/2017	POETT BUILDING CO PTY LTD	CARRY OUT INSURANCE REPAIRS TO 7 MARY STREET, BREMER BAY AS PER QUOTE SUPPLIED		29,820.00	
EFT14212	30/11/2017	HOPETOUN MOTEL AND CHALET VILLAGE	CR PRICE - ACCOMMODATION 23/11/2017	1		149.00

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INV 27610	23/11/2017	HOPETOUN MOTEL AND CHALET VILLAGE	CR PRICE - ACCOMMODATION 23/11/2017		149.00	
EFT14213	30/11/2017	OZRUSS TRADING CO	JP3914, JP009 & ITLV361 - TYRES	1		1,181.40
INV 2570	18/10/2017	OZRUSS TRADING CO	JP3914, JP009 & ITLV361 - TYRES		1,111.00	
INV 2572	23/10/2017	OZRUSS TRADING CO	RIDE ON MOWER - TYRE REPAIR - REPLACE TUBE, SUPPLY AND FIT		70.40	
EFT14214	30/11/2017	JERRAMUNGUP TRANSPORT	HIRE OF BACKHOE FOR GRAVEL SEARCH - AGRN 743	1		396.00
INV INV-992924/11/2017		JERRAMUNGUP TRANSPORT	HIRE OF BACKHOE FOR GRAVEL SEARCH - AGRN 743		396.00	
EFT14215	30/11/2017	HASSELL DISTRICT TRADERS	EMP 179 - BOOTS	1		200.00
INV 1005854316/11/2017		HASSELL DISTRICT TRADERS	EMP 179 - BOOTS		200.00	
EFT14216	30/11/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2017/2018 ESL QUARTER 2 IN ACCORDANCE WITH FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - ESL - SECTION 36L & 36M	1		27,112.50
INV 146300	21/11/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2017/2018 ESL QUARTER 2 IN ACCORDANCE WITH FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - ESL - SECTION 36L & 36M		27,112.50	
EFT14217	30/11/2017	JERRAMUNGUP DISTRICT HIGH SCHOOL	2017 AWARDS NIGHT DONATION	1		150.00
INV 1395	31/10/2017	JERRAMUNGUP DISTRICT HIGH SCHOOL	2017 AWARDS NIGHT DONATION		150.00	
EFT14218	30/11/2017	HJ MACHINING & WELDING	NYERILLUP RD, BROOK RD, STOCK RD & PERRON RD - REMOVE TREES & LOAD TREES - 25/10 - 13/11/2017	1		10,780.00
INV 3202	26/11/2017	HJ MACHINING & WELDING	NYERILLUP RD, BROOK RD, STOCK RD & PERRON RD - REMOVE TREES & LOAD TREES - 25/10 - 13/11/2017		10,780.00	
EFT14219	30/11/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 17/11 - 29/11/2017	1		840.00
INV 1308	29/11/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 17/11 - 29/11/2017		840.00	
EFT14220	30/11/2017	EASTERN GREAT SOUTHERN PETROLEUM	5012 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 23/11/2017	1		6,610.88
INV 1283303	23/11/2017	EASTERN GREAT SOUTHERN PETROLEUM	5012 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 23/11/2017		6,610.88	

Shire of Jerramungup
Accountants Payable Report

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14221	30/11/2017	BUILDING COMMISSION - Department of Mines, Industry Regulation and Safety (DMIRS)	BUILDING SERVICE LEVY FEE - OCTOBER 2017 - LESS COLLECTION FEE	1	281.81	281.81
INV OCTOBE31/01/2017		BUILDING COMMISSION - Department of Mines, Industry Regulation and Safety (DMIRS)	BUILDING SERVICE LEVY FEE - OCTOBER 2017 - LESS COLLECTION FEE		281.81	
EFT14222	30/11/2017	BAREFOOT CLOTHING MANUFACTURERS	EMP 94 - UNIFORM - 17/18	1	110.00	110.00
INV 144440	16/11/2017	BAREFOOT CLOTHING MANUFACTURERS	EMP 94 - UNIFORM - 17/18		110.00	
EFT14223	30/11/2017	TOLL IPEC	FREIGHT - ASV & SUNNY SIGNS	1	26.72	26.72
INV 0286	10/11/2017	TOLL IPEC	FREIGHT - ASV & SUNNY SIGNS		26.72	
EFT14224	30/11/2017	DAVID CAMPBELL TRANSPORT	27/10/2017 - 2 DROP DECK HIRE	1	286.00	286.00
INV INV-990822/11/2017		DAVID CAMPBELL TRANSPORT	27/10/2017 - 2 DROP DECK HIRE		286.00	
28155	02/11/2017	TELSTRA	MOBILE PHONE CHARGES - WORKS, PLANNING, EXECUTIVE, RANGER, BRPC & EHO	1	2,001.16	2,001.16
INV 4566063622/10/2017		TELSTRA	MOBILE PHONE CHARGES - WORKS, PLANNING, EXECUTIVE, RANGER, BRPC & EHO		2,001.16	
DD15307.3	11/11/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1	127.41	127.41
INV 900793210/11/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		50.26	
INV 900791210/11/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		77.15	
DD15321.1	01/11/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	8,890.29	8,890.29
INV SUPER 01/11/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions		6,114.51	
INV DEDUCT01/11/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions		960.11	
INV DEDUCT01/11/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions		200.00	
INV DEDUCT01/11/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions		940.72	
INV DEDUCT01/11/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions		286.88	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT01/11/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	448.07	
DD15321.2	01/11/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		924.24
INV DEDUCT01/11/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	138.72	
INV DEDUCT01/11/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT01/11/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	57.80	
INV SUPER 01/11/2017		COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	427.72	
DD15321.3	01/11/2017	BT SUPER FOR LIFE	Superannuation contributions	1		468.82
INV DEDUCT01/11/2017		BT SUPER FOR LIFE	Payroll deductions	1	181.48	
INV SUPER 01/11/2017		BT SUPER FOR LIFE	Superannuation contributions	1	287.34	
DD15321.4	01/11/2017	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT01/11/2017		PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER 01/11/2017		PRIME SUPER	Superannuation contributions	1	427.72	
DD15321.5	01/11/2017	AUSTRALIAN SUPER	Superannuation contributions	1		225.84
INV SUPER 01/11/2017		AUSTRALIAN SUPER	Superannuation contributions	1	225.84	
DD15321.6	01/11/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		78.99
INV SUPER 01/11/2017		HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	78.99	
DD15321.7	01/11/2017	BT SUPER FOR LIFE	Superannuation contributions	1		272.22
INV SUPER 01/11/2017		BT SUPER FOR LIFE	Superannuation contributions	1	272.22	
DD15321.8	01/11/2017	CBUS SUPERANNUATION FUND	Superannuation contributions	1		212.99
INV SUPER 01/11/2017		CBUS SUPERANNUATION FUND	Superannuation contributions	1	212.99	
DD15341.1	04/11/2017	SHIRE OF JERRAMUNGUP	PLATE CHANGES	1		101.40
INV PLATEC03/11/2017		SHIRE OF JERRAMUNGUP	PLATE CHANGES	1	101.40	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15343.1	15/11/2017	W/A SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,044.71
INV SUPER	15/11/2017	W/A SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,263.49	
INV DEDUCT15/11/2017	15/11/2017	W/A SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	445.33	
INV DEDUCT15/11/2017	15/11/2017	W/A SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	908.29	
INV DEDUCT15/11/2017	15/11/2017	W/A SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT15/11/2017	15/11/2017	W/A SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT15/11/2017	15/11/2017	W/A SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	286.88	
DD15343.2	15/11/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		924.24
INV DEDUCT15/11/2017	15/11/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	138.72	
INV DEDUCT15/11/2017	15/11/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.90	
INV DEDUCT15/11/2017	15/11/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	57.80	
INV SUPER	15/11/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	427.72	
DD15343.3	15/11/2017	BT SUPER FOR LIFE	Superannuation contributions	1		468.82
INV DEDUCT15/11/2017	15/11/2017	BT SUPER FOR LIFE	Payroll deductions	1	181.48	
INV SUPER	15/11/2017	BT SUPER FOR LIFE	Superannuation contributions	1	287.34	
DD15343.4	15/11/2017	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT15/11/2017	15/11/2017	PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER	15/11/2017	PRIME SUPER	Superannuation contributions	1	427.72	
DD15343.5	15/11/2017	AUSTRALIAN SUPER	Superannuation contributions	1		225.84
INV SUPER	15/11/2017	AUSTRALIAN SUPER	Superannuation contributions	1	225.84	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15343.6	15/11/2017	BT SUPER FOR LIFE	Superannuation contributions	1		272.22
INV SUPER	15/11/2017	BT SUPER FOR LIFE	Superannuation contributions	1	272.22	
DD15343.7	15/11/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		497.24
INV SUPER	15/11/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	497.24	
DD15343.8	15/11/2017	CBUS SUPERANNUATION FUND	Superannuation contributions	1		212.99
INV SUPER	15/11/2017	CBUS SUPERANNUATION FUND	Superannuation contributions	1	212.99	
DD15343.9	15/11/2017	REST SUPERANNUATION	Superannuation contributions	1		245.15
INV SUPER	15/11/2017	REST SUPERANNUATION	Superannuation contributions	1	245.15	
DD15361.1	29/11/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,131.87
INV SUPER	29/11/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,333.30	
INV DEDUCT29/11/2017	29/11/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	444.55	
INV DEDUCT29/11/2017	29/11/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	926.42	
INV DEDUCT29/11/2017	29/11/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT29/11/2017	29/11/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT29/11/2017	29/11/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	286.88	
DD15361.2	29/11/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		924.24
INV DEDUCT29/11/2017	29/11/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	138.72	
INV DEDUCT29/11/2017	29/11/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT29/11/2017	29/11/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	57.80	
INV SUPER	29/11/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	427.72	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15361.3	29/11/2017	BT SUPER FOR LIFE	Superannuation contributions	1		468.82
INV DEDUCT29/11/2017		BT SUPER FOR LIFE	Payroll deductions	1	181.48	
INV SUPER 29/11/2017		BT SUPER FOR LIFE	Superannuation contributions	1	287.34	
DD15361.4	29/11/2017	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT29/11/2017		PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER 29/11/2017		PRIME SUPER	Superannuation contributions	1	427.72	
DD15361.5	29/11/2017	AUSTRALIAN SUPER	Superannuation contributions	1		225.84
INV SUPER 29/11/2017		AUSTRALIAN SUPER	Superannuation contributions	1	225.84	
DD15361.6	29/11/2017	BT SUPER FOR LIFE	Superannuation contributions	1		272.22
INV SUPER 29/11/2017		BT SUPER FOR LIFE	Superannuation contributions	1	272.22	
DD15361.7	29/11/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		197.15
INV SUPER 29/11/2017		CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	197.15	
DD15361.8	29/11/2017	CBUS SUPERANNUATION FUND	Superannuation contributions	1		212.99
INV SUPER 29/11/2017		CBUS SUPERANNUATION FUND	Superannuation contributions	1	212.99	
DD15361.9	29/11/2017	REST SUPERANNUATION	Superannuation contributions	1		219.19
INV SUPER 29/11/2017		REST SUPERANNUATION	Superannuation contributions	1	219.19	
DD15361.1	24/11/2017	SHIRE OF JERRAMUNGUP	BP17-031 & BP17-032	1		123.30
INV BP17-03123/11/2017		SHIRE OF JERRAMUNGUP	BP17-031 & BP17-032	1	123.30	

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Accounts Payable Report

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	1,015,964.07
TOTAL		1,015,964.07

Credit Card Payment 18/10/2017 - 18/11/2017

GLA/JOB No.	GL Description	Amount	Date	Comment	Amount
140500	Expenses relating to Administration Month	\$129.95	30/11/2017	Welfare Accommodation	\$129.95
PC31/170/600	IF609 - OZBO KOWOJA MUBSB	\$30.00	18/10/2017	Avaya Service Station	\$30.00
0442/192/617	AUSTRALIA DAY CELEBRATIONS	\$216.50	15/01/2017	Australia Day Merchandise	\$216.50
140508	Printing & Stationery - Admin Month	\$576.92	15/01/2017	Phone Repair	\$583.09
			18/01/2017	Wool Price - Business Cards	\$92.92
			18/01/2017	Apple - iPad Covers	\$275.00
					\$591.91
140206	Medical Examination Costs MWH	\$40.00	26/01/2017	Pre - Placement Medical - EMP 17%	\$40.00
140510	Conference Expenses - Admin Month	\$1,170.30	18/01/2017	Green Workshop - IOPWA Conference - EMP 80	\$1,170.30
130300	Expenses relating to Building Control MWH	\$2,168.00	31/01/2017	Country Conference - Accommodation - EMP 154	\$514.09
			30/01/2017	WA Chapter Conference - EMP 154	\$1,654.00
					\$2,168.09
A479/807/617	37 Denmark Street	\$2,737.75	31/01/2017	Admin Village	\$2,797.75
					\$1,267.75
A700	New Server Computer Network	\$633.90	30/01/2017	Apple - iPhone & Cover	\$633.90
5110	Business Mail Printing Coordinator	\$171.70	30/01/2017	Super Accommodation - BWC	\$171.70
H17/153/617	LOT 188 GERRICK STREET/60201	\$194.00	18/01/2017	Business	\$194.00
H1722/617	4 GERRICK STREET (DCC)	\$242.00	16/01/2017	Alamy Brighton - Catering	\$242.00
1231/101/625	BRENNER BAY AIRSTRIP	\$200.00	30/01/2017	DWBB - Permit	\$200.00
					\$200.00
Total		\$8,533.11			\$8,533.11

SIGN: _____ DATE: _____

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	12 th December 2017

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 – Monthly Financial Report Period Ending 30th November 2017

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receive the Monthly Financial Report for the period ending 30th November 2017 in accordance with Section 6.4 of the Local Government Act 1995.

OCR171205 Moved Cr Leenhouders / Seconded Cr Bailey

That Council receive the Monthly Financial Report for the period ending 30th November 2017 in accordance with Section 6.4 of the Local Government Act 1995.

Carried 6-0

Cr Parsons left the room at 8:52am

SHIRE OF JERRAMUNGUP
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 November 2017

LOCAL GOVERNMENT ACT 1995
 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF JERRAMUNGUP
Information Summary
For the Period Ended 30 November 2017

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

is presented on page 5 and shows a surplus as at 30 November 2017 of \$2,316,816.

Items of Significance

The material variance adopted by the Shire of Jerramungup for the 2017/18 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	%				
	Collected /				
	Completed	Annual Budget	YTD Budget	YTD Actual	
Significant Projects					
Bremer Bay Civic Square Construction	20%	\$ 1,055,310	\$ 439,715	\$ 212,508	
Bremer Bay Skate Park	14%	\$ 558,250	\$ 232,605	\$ 78,210	
Paperbark Park Redevelopment	8%	\$ 187,865	\$ 77,560	\$ 15,643	
Replace ablution block - Blossoms Beach	0%	\$ 35,953	\$ 14,980	\$ -	
Bremer Bay To Point Henry Trail	50%	\$ 149,000	\$ 62,085	\$ 74,000	
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	13%	\$ 4,226,643	\$ 2,235,533	\$ 567,942	
Non-operating Grants, Subsidies and Contributions	15%	\$ 1,977,104	\$ 926,802	\$ 295,032	
	14%	\$ 6,203,747	\$ 3,162,335	\$ 862,974	
Rates Levied	100%	\$ 3,222,342	\$ 3,222,342	\$ 3,222,290	

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year	Current
Adjusted Net Current Assets	58%	\$ 3,996,572	\$ 2,317,994
Cash and Equivalent - Unrestricted	12%	\$ 3,289,320	\$ 385,140
Cash and Equivalent - Restricted	108%	\$ 1,472,213	\$ 1,595,255
Receivables - Rates	113%	\$ 865,284	\$ 975,297
Receivables - Other	355%	\$ 44,728	\$ 158,580
Payables	102%	\$ 296,927	\$ 301,843

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

Prepared by: Charmaine Solomon

Reviewed by: Brent Bailey

Date prepared: 12th December 2017

SHIRE OF JERRAMUNGUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2017

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	1,782,007	1,782,007	1,782,007	0	0%	
Revenue from operating activities							
Rates	9	3,222,342	3,222,342	3,222,290	(52)	(0%)	
Operating Grants, Subsidies and Contributions	11	4,226,643	2,235,533	568,313	(1,667,220)	(75%)	▼
Fees and Charges		706,559	546,225	546,074	(151)	(0%)	
Service Charges		0	0	0	0		
Interest Earnings		76,400	34,330	33,646	(684)	(2%)	
Other Revenue		25,000	11,830	10,577	(1,253)	(11%)	
Profit on Disposal of Assets	8	0	0	0	0		
		8,256,944	6,050,260	4,380,901			
Expenditure from operating activities							
Employee Costs		(1,824,223)	(759,930)	(800,217)	(40,287)	(5%)	
Materials and Contracts		(4,871,455)	(2,047,915)	(1,226,965)	820,950	40%	▲
Utility Charges		(186,469)	(77,530)	(77,079)	451	1%	
Depreciation on Non-Current Assets		(1,732,628)	(721,835)	(802,242)	(80,407)	(11%)	▼
Interest Expenses		(45,503)	(18,945)	(11,869)	7,076	37%	▲
Insurance Expenses		(228,465)	(228,404)	(161,547)	66,857	29%	▲
Other Expenditure		(206,881)	(114,698)	(136,286)	(21,588)	(19%)	▼
Loss on Disposal of Assets	8	(100,535)	(41,885)	(21,532)			
		(9,196,159)	(4,011,142)	(3,237,738)			
Operating activities excluded from budget							
Add back Depreciation		1,732,628	721,835	802,242	80,407	11%	▲
Adjust (Profit)/Loss on Asset Disposal	8	100,535	41,885	21,532	(20,353)	(49%)	▼
Adjust Provisions and Accruals		0	0	(5,598)	(5,598)		
Amount attributable to operating activities		893,948	2,802,838	1,961,339			
Investing activities							
Grants, Subsidies and Contributions	11	1,977,104	926,802	295,032	(631,770)	(68%)	▼
Proceeds from Disposal of Assets	8	193,855	80,773	47,482	(30,291)	(41%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(79,103)	(32,955)	(31,026)	1,929	6%	
Infrastructure Assets - Roads	13	(2,116,648)	(881,945)	(722,789)	159,156	18%	▲
Infrastructure Assets - Public Facilities	13	(1,801,425)	(750,595)	(306,361)	444,234	59%	▲
Infrastructure Assets - Footpaths	13	(208,991)	(87,085)	(74,000)	13,085	15%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(348,411)	(145,170)	(338,539)	(193,369)	(133%)	▼
Furniture and Equipment	13	(11,450)	(4,775)	(7,049)	(2,274)	(88%)	
Amount attributable to investing activities		(2,395,069)	(894,950)	(1,137,251)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	630,403	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(194,239)	(80,933)	(84,388)	(1,455)	(4%)	
Transfer to Reserves	7	(717,050)	(298,771)	(203,713)	95,067	32%	▲
Amount attributable to financing activities		(280,886)	(379,704)	(288,102)			
Closing Funding Surplus (Deficit)	3	0	3,310,192	2,317,994	(992,198)	(30%)	▼

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF JERRAMUNGUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	1,782,007	1,782,007	1,782,007	0	0%	
Revenue from operating activities							
Governance		0	0	3,627	3,627		
General Purpose Funding - Rates	9	3,222,342	3,222,342	3,222,290	(52)	(0%)	
General Purpose Funding - Other		792,624	414,739	394,008	(10,731)	(5%)	
Law, Order and Public Safety		149,388	133,923	97,265	(46,658)	(27%)	▼
Health		7,363	7,363	10,327	2,964	40%	
Education and Welfare		1,088	544	1,523	979	180%	
Housing		135,643	71,024	64,828	(6,196)	(9%)	
Community Amenities		532,168	435,912	408,170	(27,742)	(8%)	
Recreation and Culture		112,134	55,614	15,565	(40,049)	(72%)	▼
Transport		3,100,367	1,591,527	107,084	(1,484,443)	(83%)	▼
Economic Services		37,895	19,305	23,422	4,117	21%	
Other Property and Services		165,931	97,967	32,792	(65,175)	(67%)	▼
		8,256,944	6,050,260	4,380,901			
Expenditure from operating activities							
Governance		(292,195)	(154,915)	(168,883)	(13,968)	(9%)	
General Purpose Funding		(139,774)	(77,350)	(43,469)	33,881	44%	▲
Law, Order and Public Safety		(647,110)	(277,429)	(266,463)	10,868	4%	
Health		(298,952)	(124,761)	(100,788)	23,973	19%	▲
Education and Welfare		(80,707)	(34,032)	(36,165)	(2,135)	(6%)	
Housing		(224,640)	(97,701)	(72,404)	25,297	26%	▲
Community Amenities		(1,166,653)	(488,434)	(432,849)	55,585	11%	▲
Recreation and Culture		(837,029)	(370,749)	(404,922)	(34,173)	(9%)	
Transport		(5,130,947)	(2,138,895)	(1,526,589)	612,306	29%	▲
Economic Services		(253,988)	(109,200)	(128,660)	(19,460)	(18%)	▼
Other Property and Services		(124,164)	(137,681)	(57,725)	75,956	58%	▲
		(9,196,159)	(4,011,147)	(3,238,917)			
Operating activities excluded from budget							
Acid back Depreciation		1,732,628	721,835	802,242	80,407	11%	▲
Adjust (Profit)/Loss on Asset Disposal	8	100,535	41,885	21,532	(20,353)	(49%)	▼
Adjust Provisions and Accruals		0	0	(5,598)	(5,598)		
Amount attributable to operating activities		893,948	2,802,833	1,960,160			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,977,104	926,802	295,032	(631,770)	(68%)	▼
Proceeds from Disposal of Assets	8	193,855	80,773	47,482	(33,291)	(41%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(79,103)	(32,955)	(31,026)	1,929	6%	
Infrastructure Assets - Roads	13	(2,116,648)	(881,945)	(722,789)	159,156	18%	▲
Infrastructure Assets - Public Facilities	13	(1,801,425)	(750,595)	(306,361)	444,234	59%	▲
Infrastructure Assets - Footpaths	13	(208,991)	(87,085)	(74,000)	13,085	15%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(348,411)	(145,170)	(338,539)	(19,369)	(133%)	▼
Furniture and Equipment	13	(11,450)	(4,775)	(7,049)	(2,274)	(48%)	
Amount attributable to investing activities		(2,395,069)	(894,950)	(1,137,251)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	630,403	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(194,239)	(80,933)	(84,388)	(3,455)	(4%)	
Transfer to Reserves	7	(717,050)	(298,771)	(203,713)	95,057	32%	▲
Amount attributable to financing activities		(280,886)	(379,704)	(288,102)			
Closing Funding Surplus(Deficit)	3	0	3,310,189	2,316,816			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

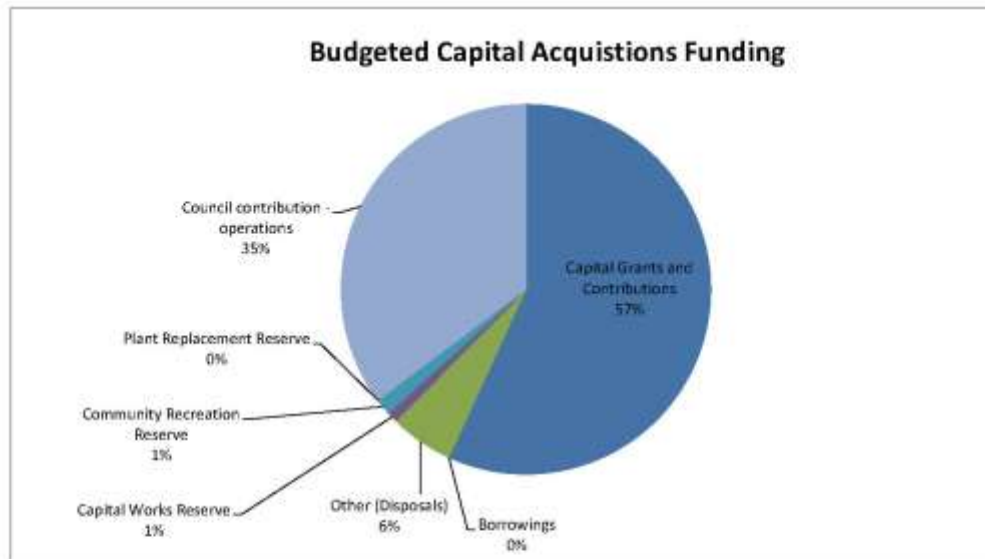
SHIRE OF JERRAMUNGUP
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 November 2017

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a) \$	YTD Actual (Renewal Expenditure) (b) \$	Amended YTD Budget (d) \$	Amended Annual Budget \$	YTD Actual Total (c) = (a)+(b) \$	Variance (d) - (c) \$
Land and Buildings	13	889,632	521,974	32,955	79,103	31,026	-1,929
Infrastructure Assets - Roads	13	0	543,039	881,945	2,116,648	722,789	-159,156
Infrastructure Assets - Public Facilities	13	178,235	651,636	750,595	1,801,425	306,361	-444,234
Infrastructure Assets - Footpaths	13	6,038	37,020	87,085	208,991	74,000	-13,085
Infrastructure Assets - Drainage	13	334	90	0	0	0	0
Heritage Assets	13	0	20,141	0	0	0	0
Plant and Equipment	13	0	228,295	145,170	348,411	338,539	193,369
Furniture and Equipment	13	7,920	11,860	4,775	11,450	7,049	2,274
Capital Expenditure Totals		1,082,159	2,014,055	1,902,525	4,566,028	1,479,765	-422,760

Capital acquisitions funded by:

Capital Grants and Contributions				926,802	1,977,104	295,032
Borrowings				0	0	0
Other (Disposals)				80,773	193,855	47,482
Grants Carried Forward					1,088,006	
Council contribution - Cash Backed Reserves						
Capital Works Reserve				0	32,239	0
Community Recreation Reserve				0	50,000	0
Plant Replacement Reserve				0	0	0
Council contribution - operations				894,950	1,224,824	1,137,251
Capital Funding Total				1,902,525	4,566,028	1,479,765



SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 1: Significant Accounting Policies

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provision for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised where: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 1: Significant Accounting Policies

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratis rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 1: Significant Accounting Policies
(r) Program Classifications (Function/Activity)

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizens centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control City/Town/Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Rates	(52)	0%		Timing	
Operating Grants, Subsidies and					
Contributions	(1,667,220)	-75%	▼	Timing	Claims have been sent through to Main Roads for approval relating to WANDRRA claims relating to AGRN 743. Actual expenditure is behind budget forecast which is impacting timing of grants and contributions received in return.
Fees and Charges	(151)	0%		Timing	
Service Charges	0			Timing	
Interest Earnings	(684)	-2%		Timing	
Other Revenue	(1,253)	-11%		Timing	
Profit on Disposal of Assets	0				
Operating Expense					
Employer Costs	(40,287)	-5%		Timing	
Materials and Contracts	820,950	40%	▲	Timing	Contractor works continuing on with flood damage relating AGRN743. Project expenditure expected to increase over coming months.
Utility Charges	451	1%		Timing	
Depreciation on Non-Current Assets	(80,407)	-11%	▼	Timing	Depreciation rate of roads reduced after reviewing Other infrastructure depreciation rates.
Interest Expenses	7,076	37%	▲	Timing	30th June interest accrued journals have been entered and then reversed 1st July this creates a negative. This will net off when principal payments are made.
Insurance Expenses	66,857	29%	▲	Timing	Changed the way Plant insurance is treated as a cost for plant recovery. Plant insurance only showing monthly rather than two payments early in the year.
Other Expenditure	(21,588)	-19%	▼	Timing	Member sitting fees paid in one month rather than spread over full year.
Loss on Disposal of Assets	0	0%	±	Timing	
Capital Revenues					
Grants, Subsidies and Contributions	(631,770)	-68%	▼	Timing	Quarterly report has been sent in for Roads to Recovery Projects and claims for RRG jobs have been forwarded onto Main Roads. Lotterywest grant funds for Skatepark and Paperbark will be received once projects are completed.
Proceeds from Disposal of Assets	(33,291)	-41%	▼	Timing	Timing due to sale of plant. Trucks and works utility recently sold at auction which will be reflected in December report.
Capital Expenses					
Land and Buildings	1,929	6%	▼	Timing	Patio at 37 Derrick Street will be completed over next 2 weeks. Over expenditure relates to wages and plant allocated to the project. Quotes are being sourced for the abutment block at Blossoms Beach.
Infrastructure Assets - Roads	159,156	18%	▼	Timing	Waiting on approval from DER to carry out works on Meechi Road and less expenditure incurred on Lake Magenta Road than budgeted.
Infrastructure Assets - Public Facilities	444,234	59%		Timing	
Infrastructure Assets - Footpaths	13,085	15%		Timing	
Infrastructure Assets - Drainage	0		▲	Timing	N/A
Plant and Equipment	(193,369)	-133%	▲	Timing	Plant and equipment all purchased now and on track using full budget figures. This variance figure compares actuals to pro-rata budget figure.
Furniture and Equipment	(2,274)	-48%		Timing	
Financing					
Repayment of Debentures	(3,455)	(4%)		Timing	

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
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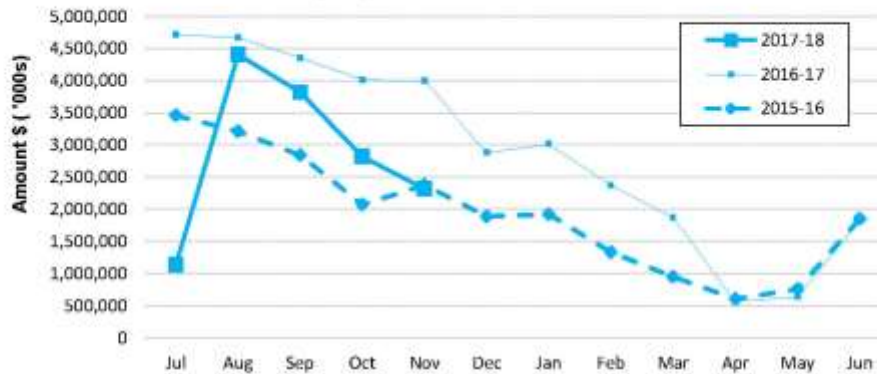
SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	30 Nov 2016	30 Nov 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	(52,761)	1,583,692	385,140
Investments		1,088,006	1,705,628	1,022,934
Cash Restricted	4	1,391,475	1,472,213	1,595,255
Receivables - Rates	6	98,546	865,284	975,297
Receivables - Other, including prepaid expenses	6	910,331	44,728	158,580
Inventories		31,982	41,255	77,886
		<u>3,467,579</u>	<u>5,712,800</u>	<u>4,215,092</u>
Less: Current Liabilities				
Payables		(296,927)	(244,014)	(301,843)
Provisions		(319,202)	(287,428)	(319,202)
		<u>(616,129)</u>	<u>(531,442)</u>	<u>(621,045)</u>
Less: Cash Reserves / Restricted	7	(1,391,475)	(1,472,213)	(1,595,255)
Add Back - Non Cash Provisions Accruals		319,202	287,428	319,202
Difference to Budgeted Opening Balance		2,830		
Net Current Funding Position		1,782,007	3,996,572	2,317,994

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Bank Account	385,040				385,040	BankWest	1.50%	At Call
Till / Petty Cash	100				100	BankWest	0.00%	At Call
Committed Funds		14,847			14,847	BankWest	1.05%	At Call
(b) Term Deposits								
Reserve Term Deposit		1,000,000			1,000,000	Bankwest	2.35%	19-Feb-18
Muni Cash Deposit								
(c) Investments								
Investment Account				228,992	228,992	WA Treasury	1.45%	At Call
Investment account				793,942	793,942	Bankwest	1.05%	At Call
Reserve Cash A/c		580,408			580,408	BankWest	1.05%	At Call
Total	385,140	1,595,255	0	1,022,934	3,003,329			

Comments/Notes - Investments

Reserve Term Deposit of \$1,000,000 taken out and matures 19 February 2018 with interest rate of 2.35%.
 Opened new Bankwest at call account for reserve funds as higher interest rate than the current telenet bank account.

SHIRE OF JERRAMUNGUP
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 November 2017

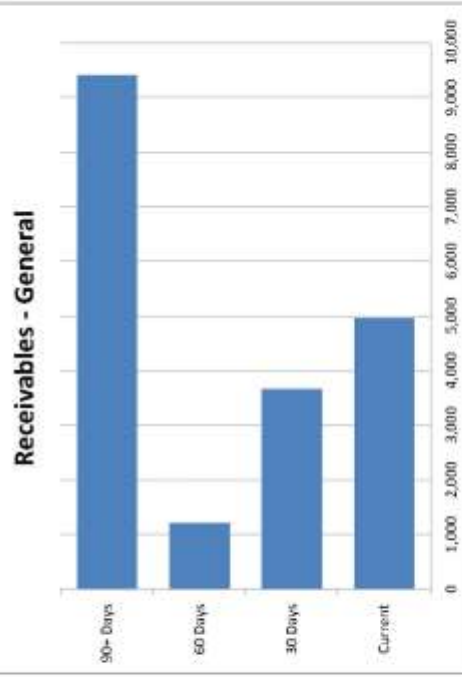
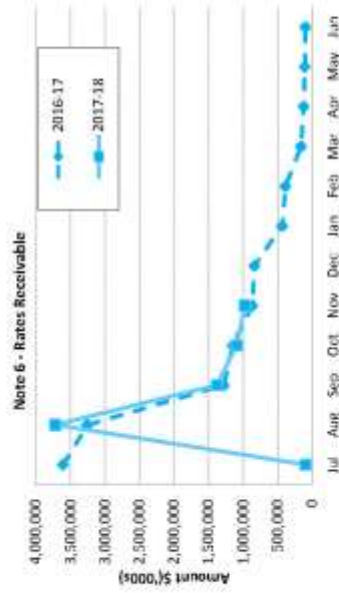
Note 5: Budget Amendments
 Amendments to original budget since budget adoption, Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption			\$	\$	\$	\$
	Permanent Changes						
			Opening Surplus	\$	\$	\$	\$
				0	0	0	0

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

	30 Nov 2017	30 June 2017	Receivables - General	Current	30 Days	60 Days	90+ Days	Credit Balances
Note 6: Receivables								
Receivables - Rates Receivable	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	3,222,290	98,546	Receivables - General	4,957	3,658	1,211	9,415	(582)
Rates Levied this year	400,859		Receivables - General	69,507				
Rubbish, Recycling and Fire Levy this year	2,732,258	14,140	Receivables - General					
Less Collections to date	890,891	84,406	GST Receivable					
Equals Current Outstanding								
Net Rates Collectable	890,891	84,406	Total Receivables General Outstanding					88,166
% Collected	75.41%	14.35%						

Amounts shown above include GST (where applicable)



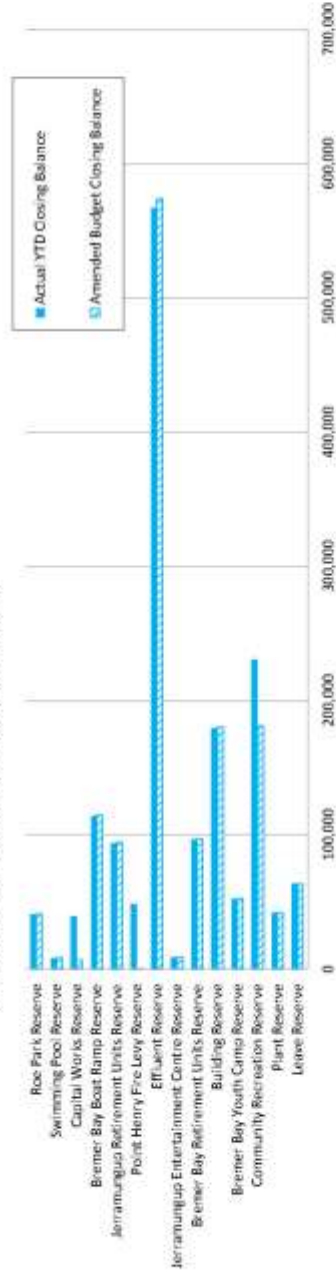
Comments/Notes - Receivables Rates

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 November 2017

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leavee Reserve	\$ 33,228	\$ 366	\$ 132	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 63,593	\$ 63,360
Plant Reserve	41,774	460	137					42,233	41,910
Community Recreation Reserve	148,922	1,638	551	80,636	80,636	(50,000)		181,196	230,109
Bremer Bay Youth Camp Reserve	51,734	569	169					52,303	51,903
Building Reserve	178,247	1,561	584					180,208	178,831
Bremer Bay Retirement Units Reserve	95,686	1,053	313					96,739	96,000
Jerramungup Entertainment Centre Reserve	8,435	93	28					8,528	8,463
Effluent Reserve	508,262	8,447	1,709	556,744	56,744	(500,000)		573,453	566,714
Point Henry Fire Levy Reserve	26,494	291	104	21,670	21,670	(48,164)		291	48,267
Jerramungup Retirement Units Reserve	93,216	1,025	305					94,242	93,521
Bremer Bay Boat Ramp Reserve	113,152	1,245	371					114,396	113,522
Capital Works Reserve	38,751	426	127			(32,239)		6,938	38,877
Swimming Pool Reserve	8,054	89	26					8,143	8,080
Roe Park Reserve	30,741	338	108	10,000	10,000			41,079	40,849
Restricted Cash	14,780							14,780	14,847
	1,391,475	18,000	4,663	699,050	199,050	(630,403)	0	1,478,121	1,595,255

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 8: Disposal of Assets

ASSET Number	Asset Description	YTD Actual			Amended Budget		
		NET BOOK Value	Proceeds	(Loss) Profit	NET BOOK Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
Plant and Equipment							
A844	JP007 - Works Manager Vehicle	45,390			45,390	33,000	(12,390)
A848	2016 DCEO vehicle	35,270	24,755	(10,515)	35,270	24,755	(10,515)
A845	JP0014 - Planners Vehicle	33,745	22,727	(11,018)	34,400	23,000	(11,400)
A814	JP0016 - Town Services Utility	16,640			16,640	5,000	(11,640)
A766	JP005 - Construction utility	26,560			26,560	13,100	(13,460)
A737	JP009 - Rural Maintenance Truck	62,210			62,210	50,000	(12,210)
A718	JP0015 - Isuzu Tip Truck Town Services	20,720			20,720	15,000	(5,720)
A782	Skid Steer Loader	53,200			53,200	30,000	(23,200)
		293,735	47,482	0	294,390	193,855	0
				(21,533)			(100,535)

SHIRE OF TERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

RATE TYPE	Number of Properties	Rate In \$	Rateable Value \$	YTD Actual			Amended Budget					
				Ratio Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Rate Revenue \$	Interim Rate \$	Back Rate \$		
Differential General Rate												
GRV	555	11,485.00	6,431,290	743213	1,553	107	744,871	738,668	0	0	738,668	
UV	324	1,087.00	204,626,500	2,224,290	(2,389)	(392)	2,221,509	2,224,290	0	0	2,224,290	
Sub-Totals	879		211,058,090	2,967,501	(836)	(285)	2,966,380	2,962,958	0	0	2,962,958	
Minimum Payment												
GRV	291	785.00	1,398,238	224,510	0	0	224,510	228,435	0	0	228,435	
UV	40	785.00	1,190,870	31,400	0	0	31,400	31,400	0	0	31,400	
Sub-Totals	331		2,589,108	255,910	0	0	255,910	259,835	0	0	259,835	
Concession												
Amount from General Rates	1,210		213,647,196	3,223,411	(836)	(285)	3,222,290	3,222,793	0	0	3,222,793	
Ex-Gratia Rates												(451)
Specified Area Rates												0
Totals							3,222,290	3,222,942	0	0	3,222,942	

Comments - Rating Information
Rates were raised in August after the adoption of the budget.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Housing								
Loan 259 - Key Personnel Housing	155,403		29,148	59,232	126,255	96,171	2,508	9,041
Community Amenities								
Loan 261 - Housing Bremer Bay	260,144		16,123	32,592	244,021	227,552	3,026	10,840
Transport								
Loan 260 - Bremer Bay Town Centre	323,943		24,085	48,665	299,858	275,278	2,418	12,788
Loan 262 - Grader	97,076		0	23,450	97,076	73,626	(54)	2,080
Loan 263 - Bremer Bay Town Centre Stage 2	350,000		15,032	30,300	334,968	319,700	3,972	10,754
	1,186,566	0	84,388	194,239	1,102,178	992,327	11,869	45,503

All debenture repayments were financed by general purpose revenue.
Negative interest payments reflect end of year accrual journals.

(b) New Debentures

No new debentures were raised during the reporting period.

30/11/2017

SHIRE OF TERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (m)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (\$)	Post Variations (H)	Expected Revenue (\$H+E)	YTD Actual Revenue (Expenditure) (C)	Unspent Grant (H)-(B)-(C)	
General Purpose Funding												
11	100201	Grants Commission Grant received - General	0	317,554	0	158,777	317,554	0	317,554	153,740	0	
11	200202	Grants Commission Grant Received - Roads	0	329,216	0	164,608	329,216	0	329,216	162,047	0	
11	200205	Other General Purpose Funding received	0	48,155	0	24,154	48,155	0	48,155	47,976	0	
Law, Order and Public Safety												
11	050102	Income relating to Fire Prevention	0	51,761	0	51,761	51,761	0	51,761	1,689	0	
11	050105	ES: Operating cost	0	38,540	0	14,670	28,345	0	28,345	10,275	0	
11	050107	ESM Contract	0	39,407	0	38,467	38,467	0	38,467	34,261	0	
11	050109	PSM/Qualifiers admin fee grant	0	4,000	0	4,000	4,000	0	4,000	4,000	0	
Education and Welfare												
11	080302	Income relating to Care of Families & Children	0	0	0	0	0	0	0	56	0	
Housing												
11	090124	Income from Staff House - 37 (Lot 338) Dumvik Street	0	6,410	0	6,410	6,410	0	6,410	6,410	0	
Community Amenities												
11	100501	Income relating to Protection of Environment	0	500	0	205	500	0	500	3,791	0	
11	100601	Income relating to Town Planning & Regional Developm	0	102,000	0	51,000	102,000	0	102,000	791	0	
11	100701	Income relating to Other Community Amenities	0	0	0	0	0	0	0	4,318	0	
Recreation and Culture												
11	110301	Income relating to Other Recreation & Sport	0	94,000	0	38,330	94,000	0	94,000	0	0	
11	110311	Rich Sport grants	0	0	0	0	0	0	0	0	0	
11	110601	Income relating to Other Culture	0	0	0	0	0	0	0	45	0	
18	110301	Income relating to Other Recreation & Sport	0	241,000	0	308,750	741,000	0	741,000	0	0	
Transport												
11	120212	Grant - MTRWA Direct	0	82,809	0	82,809	82,809	0	82,809	82,809	0	
11	120218	Grants MTRWA - Road Damage	0	3,000,000	0	1,500,000	3,000,000	0	3,000,000	11,187	11,187	
18	120201	Income relating to Streets, Roads, Trains, Trams, Buses, Ferries & Depot Mar	0	99,500	0	49,750	99,500	0	99,500	0	0	
18	120211	Grant - MTRWA Project	0	550,000	0	275,000	550,000	0	550,000	0	0	
18	120216	Grant - Roads to Recovery	0	386,604	0	283,302	486,604	0	486,604	285,032	201,572	
Other Property and Services												
11	140210	Workers Compensation (Labourers)	0	5,000	0	2,280	5,000	0	5,000	20	0	
11	140311	MV insurance claim (Labourers)	0	31,094	0	31,094	31,094	0	31,094	0	0	
11	140404	Diesel fuel rebate	0	48,000	0	24,000	48,000	4,000	52,000	19,750	0	
11	140512	Income relating to Administration	0	38,337	0	19,168	38,337	0	38,337	32,692	0	
11	140515	Income (old) - Capital lease	0	0	0	0	0	0	0	12,510	0	
TOTALS												
			0	4,226,643	1,977,106	3,182,155	6,203,747	4,500	6,208,247	883,010	148,102	306,213
SUMMARY												
Operating - Total			0	1,206,643	0	755,559	1,226,643	4,500	1,231,143	556,754	145,102	0
Operating - Grants, Subsidies and Contributions			0	3,020,000	0	1,500,000	3,000,000	0	3,000,000	11,187	11,187	0
Non-operating - Grants, Subsidies and Contributions			0	1,977,104	0	696,602	1,977,104	0	1,977,104	295,032	295,032	0
TOTALS			0	4,226,643	1,977,106	3,182,155	6,203,747	4,500	6,208,247	883,010	148,102	306,213

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Balance
	01 Jul 2017	Received	Paid	30 Nov 2017
	\$	\$	\$	\$
Trust Building Bond receipts	22,000	0	4,000	18,000
Trust Key Bonds receipt	570	80		650
Trust Housing bonds receipt	640	1,180		1,820
Trust Developer fees & bonds receipts	57,368	11	2,000	55,379
Trust Other Bonds receipts	1,170	560		1,730
Trust Hall and Shire bonds receipts	0	0		0
Footpath bonds	0	0		0
Trust Waste Management Funds	0	0		0
Trust Regional Waste Management Funds	3,038,646	13,374		3,052,020
Trust BB Community Funds receipts	20,813	228		21,041
	3,141,207	15,433	6,000	3,150,639

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget		Variance YTD Actual to Total Budget	Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget		
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Buildings								
Housing								
	Enclose outdoor patio area & back gate (double) - 37 Derrick St	A479	31,026	0	31,026	16,300	6,790	(14,726)
	Refurbish kitchen cupboards & carpet - 4 Derrick St	A25	0	0	0	10,000	4,165	10,000
	Tire Fire - 20 Coral Sea Rd	A31A	0	0	0	2,450	1,020	2,450
	Water softening unit / cupboard in study / door in hallway - 37 MtGlade Close	A37	0	0	0	6,500	2,710	6,500
	Housing Total		31,026	0	31,026	35,250	14,685	4,224
Community Amenities								
	Replace ablution block - Blossoms Beach	A12B	0	0	0	35,953	14,980	35,953
	Community Amenities Total		0	0	0	35,953	14,980	35,953
Recreation And Culture								
	Replace 1st set of side exit doors - Jerramungup Entertainment Centre	A46	0	0	0	7,900	3,290	7,900
	Recreation And Culture Total		0	0	0	7,900	3,290	7,900

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

Assets	YTD Actual			Amended Budget		Variance YTD Actual to Total Budget	Strategic Reference / Comment
	Asset / Job #	New/Upgrade	Renewal	Total YTD	Annual Budget		
Buildings Total		\$ 31,026	\$ 0	\$ 31,026	\$ 79,103	\$ 32,955	48,077
Footpaths							
Transport							
George Street Footpaths	P318	0	0	0	59,991	25,000	59,991
Bremer Bay To Point Henry Trail	P317	74,000	0	74,000	149,000	62,085	75,000
Footpaths Total		74,000	0	74,000	208,991	87,085	134,991
Furniture & Office Equip.							
Other Property and Services							
New Computer Equipment X J Admin & Projector Council Chambers	A700	0	7,049	7,049	8,250	3,440	1,201
Other Property and Services Total		0	7,049	7,049	8,250	3,440	1,201
Recreation And Culture							
Upgrade Library Computer X2	A853	0	0	0	3,200	1,335	3,200
Recreation And Culture Total		0	0	0	3,200	1,335	3,200
Furniture & Office Equip. Total		0	7,049	7,049	11,450	4,775	4,401

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget		Variance YTD Actual to Total Budget	Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget		
		\$	\$	\$	\$	\$	\$	
Plant, Equip. & Vehicles								
Community Amenities								
	Manager Of Development Vehicle		36,988	36,988	41,101	17,125	4,113	
		0	36,988	36,988	41,101	17,125	4,113	
	Community Amenities Total							
Transport								
	Mitsubishi Triton-Construction		28,656	28,656	28,622	11,925	(34)	
	Mitsubishi Triton-Rural Maintenance		28,656	28,656	28,622	11,925	(34)	
	2017 UM 6X4 Truck - Rural Maintenance		185,963	185,963	186,146	77,560	183	
	2017 Hino Truck - Town Services		58,274	58,274	63,920	26,635	5,646	
	Transport Total	0	301,551	301,551	307,310	128,048	5,759	
	Plant, Equip. & Vehicles Total	0	338,539	338,539	348,411	145,170	9,872	

SHIRE OF JERRAMUNGUP
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget		Variance YTD Actual to Total Budget	Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget		
		\$	\$	\$	\$	\$	\$	
Public Facilities:								
Recreation And Culture								
	A854		15,643	15,643	187,865	78,275	172,222	
			78,210	78,210	558,250	232,605	480,040	
	A856		212,508	212,508	1,055,310	438,715	842,802	
		0	306,361	306,361	1,801,425	750,595	1,495,064	
		0	306,361	306,361	1,801,425	750,595	1,495,064	

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget		Variance YTD Actual to Total Budget	Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget		
		\$	\$	\$	\$	\$	\$	
Roads (Non Town)								
Transport								
	C78		72,562	72,562	115,000	47,915	42,438	
	C10		360	360	0	0	(360)	
	C26		269	269	115,000	47,915	114,731	
	C12		71,114	71,114	145,000	60,420	73,886	
	C84		23,509	23,509	79,986	33,330	56,477	
	C177	0	0	0	25,000	10,415	25,000	
	RRG7	29,165		29,165	150,000	62,500	120,835	
	RG11	164,194		164,194	240,001	100,000	75,807	
	RG10	24,784		24,784	225,000	93,755	175,432	
	RRG1		27,463	27,463	150,000	62,505	122,537	
	RG12		23	23	60,000	25,000	59,977	
	RR16		893	893	146,595	61,089	145,702	
	RR17	7,382		7,382	150,000	62,500	135,236	
	RR20	58,806		58,806	209,969	87,485	92,357	
	RR21	3,069		3,069	0	0	(3,069)	
	Transport Total	284,331	287,165	571,496	1,811,551	754,820	1,240,055	
	Roads (Non Town) Total	284,331	287,165	571,496	1,811,551	754,820	1,240,055	

Town Streets								
Transport								
	C101	151,222		151,222	135,097	56,290	(16,125)	
	C175		0	0	30,000	11,500	30,000	
	C176		0	0	60,000	25,000	60,000	
	RR71	72		72	80,000	33,335	79,928	
	Transport Total	151,294	0	151,294	305,097	127,125	153,803	
	Town Streets Total	151,294	0	151,294	305,097	127,125	153,803	



**HEALTH,
BUILDING
&
TOWN
PLANNING**

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.1
SUBJECT:	Final Consideration - Scheme Amendment No 11
LOCATION/ADDRESS:	Jerramungup
NAME OF APPLICANT:	Council
FILE REFERENCE:	LU.PL.10
AUTHOR:	Manager of Development, Craig Pursey
DISCLOSURE OF ANY INTEREST:	Cr Parsons declared a Proximity and Impartiality interest.
DATE OF REPORT:	5 December 2017

SUMMARY

Council is to consider final adoption of Amendment No.11 to the Shire of Jerramungup Local Planning Scheme No 2.

The Amendment proposes to rezone a part of Lot 501 South Coast Highway, Jerramungup to the Special Use zone to provide for industrial developments which have large land requirements, and are not generally appropriate to be accommodated within the 'Town Centre' zone or the existing industrial area.

ATTACHMENT

Attachment 10.3.1(a) - Special Use Zone draft provisions
Attachment 10.3.1(b) - Amendment 11 revised zoning plan
Attachment 10.3.1(c) - Schedule of Submissions

BACKGROUND

Council at its meeting in December 2016 resolved to initiate Scheme Amendment 11 to the Shire of Jerramungup Local Planning Scheme No 2 to:

1. Rezone Part Lot 501 Plan 73997 South Coast Jerramungup from the 'Rural' zone to 'Special Use Zone No.10' and amend the Scheme Maps accordingly (as shown in Attachment 10.3.1(b)).
2. Modifying Schedule 4 Special Use Zones to include provisions for Special Use Zone No 10 as provided for in Attachment 10.3.3(a).

The scheme amendment was also identified as a 'complex' amendment due to it being inconsistent with the current version of the Local Planning Strategy. Lastly it was resolved to forward the Scheme Amendment to the Environmental Protection Authority for examination and assessment.

Council has engaged town planning consultants to assist in the preparation of the Amendment and to review the supply industrial land within Jerramungup townsite.

Previous Considerations

- Council adopted Scheme Amendment No.11 to the Local Planning Scheme at their meeting in December 2016.
- The Amendment was referred to the Environmental Protection Authority (EPA) for assessment in March 2017.
- The EPA effectively approved the Scheme Amendment without conditions in April 2017.
- The Amendment was then referred to the Department of Planning for permission to advertise in August 2017 following extensive discussions with the department.
- The Department of Planning granted permission to advertise the Amendment in October 2017, subject to minor modifications.
- The Amendment was advertised in conjunction with Scheme Amendment 12 with the advertising period closing on the 7th December 2017.

CONSULTATION

During the 42 day advertising period ten (10) submissions were received, all from government agencies. These are summarised at the Schedule of Submissions found at Attachment 10.3.1(c).

The only substantive submission received during the advertising process was from the Department of Water and Environmental Regulation who raised the need for the preparation of a Local Water Management Strategy and further soil testing to verify the soils capability for handling on-site sewerage disposal. This issue is addressed below.

COMMENT

The submissions received are summarised in the Schedule of Submissions at Attachment 10.3.1(c) along with an assessment of the submission and recommendations as to how the submission should be addressed.

Local Water Management Strategy (LWMS)

The Department of Water and Environmental Regulation (DWER) have pointed out that the best practice approach to managing water on a proposed development site is to prepare a Local Water Management Strategy (LWMS) up front with the Scheme Amendment documentation.

However, in this case it was decided early in the preparation of the scheme amendment documentation to approach this matter differently given that the site is not constrained by water resources; that is there are no waterways on the site and no groundwater was encountered during previous site testing.

The proposed scheme provisions include a requirement to prepare a Local Development Plan before any development and that this would require (amongst other things):

- *The key attributes and constraints of the area covered by the plan including the natural environment, site and soil evaluation, landform and the topography;*
- *Proposed water supply including for fire protection (structural and bushfire);*
- *On site stormwater disposal and bio retention measures; and*
- *A Wastewater Management Plan shall be submitted to the Local Government with the proposed local development plan. The management plan shall be prepared to the satisfaction of the Local Government and shall demonstrate the proposed development and land use will comply with the definition of 'Dry Industry'.*

Whilst it could be expected that rainwater tanks and recycling of stormwater from paved areas would be part of any Wastewater Management Plan, the scheme provisions should be expended to mandate these requirements.

Sewerage Disposal

DWER have pointed out that:

- *On-site sewage disposal systems dealing with trade waste must be designed to ensure that environmentally hazardous material is not disposed of on site; and*
- *As per the draft policy further information is required at this stage in the planning process to ensure that the site is suitable for long term on-site sewage disposal.*

Again, the requirement to prepare a Wastewater Management Plan will address disposal of hazardous waste. However, further information is not required to accommodate '*long term on-site sewage disposal*' as this will not be occurring. Sewerage is disposed of into the Shire-run hybrid sewerage system that does not involve on-site disposal.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

1.2.4 - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment

3.1.5 - Provide land availability to attract a machinery dealership to Jerramungup

3.2.2 - Implement policies and initiatives to support local small business and agricultural prosperity

3.2.3 - Implement policies and initiatives to attract new businesses to town

STATUTORY REQUIREMENTS

Section 75 of the Act provides for amending a Local Planning Scheme.

Regulation 41 of the Planning and Development (Local Planning Schemes) Regulations 2015 guides how submissions on a complex amendment are to be considered.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

None

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council;

1. Pursuant to Section 75 of the Planning and Development Act 2005 and Regulation 41 (3) of the Planning and Development (Local Planning Schemes) Regulations 2015, Council adopts Amendment 11 to Local Planning Scheme No 2 by:
 - a) Rezoning Part Lot 501 Plan 73997 South Coast Highway, Jerramungup from a 'Rural' zone to 'Special Use Zone No.10' and amend the Scheme Maps accordingly, as shown in Attachment 10.3.3(b).
 - b) Modifying Schedule 4 Special Use Zones to include provisions for Special Use Zone No 10 as provided for in Attachment 10.3.3(a).
2. Adopt the recommendations in the Schedule of Submissions at Attachment 10.3.1(c).
3. Determine that in accordance with Regulation 42 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015 that the modifications are not significant and do not require readvertising.
4. That authority be given to the President and Chief Executive Officer to sign and affix the Common Seal to Amendment No. 11 to Local Planning Scheme No. 2 documents, and that the Amendment be referred to the Western Australian Planning Commission for recommendation in accordance with Regulation 44 of the Planning and Development (Local Planning Schemes) Regulations 2015.

OCR171206 Moved Cr Bailey / Seconded Cr Price

That Council;

- 1. Pursuant to Section 75 of the Planning and Development Act 2005 and Regulation 41 (3) of the Planning and Development (Local Planning Schemes) Regulations 2015, Council adopts Amendment 11 to Local Planning Scheme No 2 by:
 - a) Rezoning Part Lot 501 Plan 73997 South Coast Highway, Jerramungup from a 'Rural' zone to 'Special Use Zone No.10' and amend the Scheme Maps accordingly, as shown in Attachment 10.3.3(b).**
 - b) Modifying Schedule 4 Special Use Zones to include provisions for Special Use Zone No 10 as provided for in Attachment 10.3.3(a).****
- 2. Adopt the recommendations in the Schedule of Submissions at Attachment 10.3.1(c).**
- 3. Determine that in accordance with Regulation 42 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015 that the modifications are not significant and do not require readvertising.**
- 4. That authority be given to the President and Chief Executive Officer to sign and affix the Common Seal to Amendment No. 11 to Local Planning Scheme No. 2 documents, and that the Amendment be referred to the Western Australian Planning Commission for recommendation in accordance with Regulation 44 of the Planning and Development (Local Planning Schemes) Regulations 2015.**

Carried 5-0

Cr Parsons returned to the room at 8:53am

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.2
SUBJECT:	Proposed Nature Based Park
LOCATION/ADDRESS:	Lot 1 Browns South Road, Needilup
NAME OF APPLICANT:	Stuart Brown
FILE REFERENCE:	A60793
AUTHOR:	Manager of Development, Craig Pursey
DISCLOSURE OF ANY INTEREST:	None
DATE OF REPORT:	6 December 2017

SUMMARY

Council is asked to consider a 'Nature Based Park' at Lot 1 Browns South Road, Needilup which proposes to provide camp sites to touring motorcyclists and users of the nearby Needilup motor cross facility.

It is proposed to develop the Park in two stages with stage 1 providing the minimum standard of facilities until such time as some operating capital can be generated from the Park.

This report recommends that the application be conditionally approved.

ATTACHMENT

Attachment 10.3.2(a) – Planning application & plans

Attachment 10.3.2(b) – Management Plan

Attachment 10.3.2(c) – Incoming Correspondence

BACKGROUND

Site Description

Lot 1 Browns South Road, Needilup is 17.182ha in area and largely covered in remnant vegetation. It is developed with a house, two sheds, dams and rain water tanks. Lot 1 has bushland on the west and southern boundaries and broad hectare farming on the north and eastern boundaries.

Browns South Road is of an adequate standard to handle the proposed traffic from the proposed land use.

Zoning & Scheme Requirements

Lot 1 is zoned 'Rural' by the Shire of Jerramungup Local Planning Scheme No.2 (the Scheme). A nature based park is considered to be 'Tourist Accommodation' by the Scheme which is a discretionary land use in the *Rural* zone.

CONSULTATION

Although not required by the Scheme, the proposed land use was referred to adjoining landowners for comment. No submissions were received at the time of writing this report.



The State of Queensland does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the State of Queensland shall bear no responsibility or liability whatsoever for any errors, omissions, defects or inaccuracies in the information.

Lot 1 Browns South Road, Needilup
Scale 1:2000 @ A3



Subject site edged in red.

COMMENT

The Proposal

An application has been lodged for a 'Nature Based Park' at Lot 1 Browns South Road, Needilup. The applicant describes the proposed Park as follows:

A proposed Nature Based Camp providing camp sites to touring motorcyclists and users of the nearby Needilup Motor cross facility.

There is an existing house and two sheds. It is proposed to convert the house and one shed to provide the necessary facilities for the campers as follows:

It is necessary to develop the Park in two stages with stage 1 providing the minimum standard of facilities until such time as some operating capital can be generated from the Park and stage 2 can be developed to bring the Park into alignment with all requirements of the Caravan and Camping Regulations 1997 as they apply to Nature Based Parks.

Stage 1:

- *Convert the existing house to an office and caretakers;*
- *Separate the existing toilet, shower and laundry from the remainder of the house and make it available to campers;*
- *Create a central fire pit and provide a shelter in a portion of shed 1;*
- *Formalise driveways/access to existing cleared areas providing up to 10 sites for camping with good distance between sites;*

- *Prepare a Bushfire Management Plan, Emergency Evacuation Plan and educate campers on arrival.*

It is noted that relaxations of certain measures listed in the Caravan and Camping Regulations are possible for a 'nature based park' and stage 1 seeks approvals to relax provisions relating to the minimum number of toilets, hand basins, showers and provision of potable water.

These shortfalls can be overcome with adequate, upfront information provided to campers and focussing the facility to provide for motorcyclists only (i.e. no RV's and caravans with different expectations of a facility such as dump points and drinking water).

Stage 2:

Develop 'Shed 1' and convert the space to include:

- *Campers Kitchen with potable water, sink for washing up and a centrally located tap;*
- *Development of an additional disabled unisex toilet and shower;*
- *Conversion of one end of the shed to a dormitory sleeping up to 6 people.*

Stage 2 would be undertaken when some capital had been raised from the proposed business.

A Management Plan has been prepared using the template provided by the Department of Local Government and Communities and is attached to this application.

A copy of the application, site plan, 'proposed works plan' and a Nature Based Park Management Plan providing more details regarding the proposal are attached to this report.

Assessment

The Caravan Parks and Camping Grounds Regulations identify a 'Nature Based Park' as an alternative park to the standard caravan park and apply differing standards. The Department of Local Government and Communities (DLGC) has prepared Guidelines for the development of Nature Based Parks that draw information from existing legislation into a single guideline. This guideline defines a Nature Based Park as follows:

Nature Based Park means a facility in an area that:

- a) is not in close proximity to an area that is built up with structures used for business, industry or dwelling-houses at intervals of less than 100 metres for a distance of 500 metres or more; and*
- b) has been predominately formed by nature; and*
- c) has limited or controlled artificial light and noise intrusion*

When determining whether a Nature Based Park is the appropriate licence category, the prime consideration is whether it is in a primarily undisturbed natural setting surrounded by vegetation.

The proposed development is located in bushland, far removed from any townsite or residential development and clearly meets the definition of a Nature Based Park.

The Guidelines firstly recommend the preparation of a Management Plan that addresses the requirements of the various legislation that apply. The applicant has used the template from the DLGC to prepare a Management Plan which is provided at attachment 10.3.2(b) of this report.

The application and management plan have been assessed by planning, environmental health, Works Manager and building officers and the following issues have been identified that require addressing:

Bushfire Management

The applicant has proposed the following bushfire management measures:

- Large dam with piped network providing firefighting outlets at the house and shed #1;
- 600l firefighting unit mounted permanently on a 4WD ute;
- Fire extinguishers at house and shed #1;
- Fire breaks; and
- Large, managed low fuel zones around all buildings.

These measures are sound but the proposal requires the preparation of a formal bushfire management plan and Emergency Evacuation Plan prior to commencing operations.

The Caravan Park and Camping Grounds Regulations have minimal standards for fire management including providing at least 1 fire extinguisher. However, State Planning Policy 3.7 'Planning in Bushfire Prone Areas' and the associated Guidelines have far more stringent controls for what would be considered to be a 'vulnerable land use'. There are standards for emergency evacuation plans, access, firefighting water and fuel management (Asset Protection Zones) that will need to be applied to the proposal.

Ablutions

At least two toilets and two showers are required to support a Nature Based Park with up to 20 camp sites. The application has sought an exemption in the short term to be able to use the existing toilet and shower (plus laundry) of the existing house as part of stage 1 of the development, then develop additional ablutions as part of stage 2 as funds become available.

In this case at least one disabled toilet and shower is required up front as part of stage 1 of the development and it is not possible to share the facilities in the existing house.

Therefore a planning condition requiring the development of at least 2 toilets and 2 showers as part of stage 1 of the development should be applied.

Drinking Water

Caravan parks are usually required to provide potable water for guests. However, the legislation acknowledges that this is not always possible at Nature Based Parks given their often remote locations. In this case potable water is not proposed to be provided as part of stage 1; if this is accepted this should be clearly communicated through marketing material and signage on site.

If it is developed as part of stage 2, then appropriate filters can be applied to the rainwater collected and the site can be included in the Shire's regular water sampling processes for public places.

Access

Access is shown in three places with Browns South Road. The main entrance and the northernmost fire break exit meet acceptable standards for sight lines. However, the southernmost firebreak exit should be removed from the approved plans and an alternate arrangement made because of poor sight lines at this point.

CONCLUSION

The proposed nature based camp will cater primarily to motorcyclists and is set up to provide a bush camping experience with minimum facilities.

The proposed camp is a new business venture in the Needilup area which will be complimentary to the new motor cross facility and make the most of the natural setting. It will provide employment to the landowner and encourage more tourism within the Shire; possibly as a destination for motorcycle touring out of Albany and through the district.

The bushland setting has numerous examples of flora and fauna worth visiting and is an appropriate setting for a Nature Based Park.

A number of relaxations to the applicable legislation are possible to establish a Nature Based Park with minimum facilities, provided measures such as no drinking water and the type of visitor catered for are adequately communicated through marketing and signage.

A Bushfire Management Plan and Emergency Evacuation Plan are key requirements moving forward. However, bushfire management is clearly capable of being addressed through access, communication, water and fuel management and so this issue can be conditioned rather than required up front.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

1.2.4 - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment.

2.1.3 - Support the establishment of a motocross facility.

3.2.2 - Implement policies and initiatives to support local small business and agricultural prosperity

STATUTORY REQUIREMENTS

In approving a nature based park, the relevant legislation includes:

- Caravan Parks and Camping Grounds Act 1995;
- Caravan Parks and Camping Grounds Regulations 1997;
- Land Administration Act 1997;
- Planning and Development Act 2005;
- Health Act 1911; and
- Building Act 2011 and Code.

FINANCIAL IMPLICATIONS

There may be a greater expectation to regularly maintain Browns South Road over time if tourist numbers increase.

POLICY IMPLICATIONS

None

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council;

1. Approve the application for a Nature Based Park (Tourist Accommodation) at Lot 1 Browns South Road, Needilup subject to the following conditions:
 - a) Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application, including the Nature Based Park Management Plan.
 - b) All runoff from impervious surfaces being contained within the property and disposed of to the Shire's satisfaction.
 - c) Formal arrangements being put in place for a suitable rubbish collection service to the satisfaction of the Shire prior to the issue of a building licence.
 - d) The Nature Based Park is to be used for short stay accommodation only, with a maximum stay consistent with the terms of the approved Nature Based Park Management Plan.
 - e) The development hereby approved, or any works required to implement the development, shall not commence until a Bushfire Management Plan and Emergency Evacuation Plan have been submitted to the Shire and have been approved in writing. The Bushfire Management Plan shall then be fully implemented to the satisfaction of the Chief Executive Officer prior to commencement of operations.
 - f) No signs are to be erected on the lot without Council's approval.
 - g) The Nature Based Park is to be operated in a manner consistent with the details of the approved Management Plan at all times.
 - h) All driveways are to be maintained at a trafficable standard at all times.
 - i) At least 2 unisex toilets and showers are to be completed prior to commencement of operations.
 - j) The southernmost access point (firebreak) is to be removed.

2. Advise the applicant that;
 - a) Planning approval should not be construed as an approval to commence works as a separate building permit is also required for any changes to the existing sheds and/or other buildings.
 - b) A licence is required to be issued under the Caravan and Camping Regulations before operations may commence.
 - c) Provision being made for disabled access and facilities in accordance with the provisions contained in the Building Code of Australia and Australian Standard 1428.
 - d) Standards for an Emergency Evacuation Plan, access, turnarounds, water supply and Asset Protection Zones are drawn from the WAPC's Planning for Bushfire Risk Management Guidelines; these should be referenced when considering the establishment of these elements of the development.

OCR171207 Moved Cr Bailey / Seconded Cr Parsons

That Council;

- 1. Approve the application for a Nature Based Park (Tourist Accommodation) at Lot 1 Browns South Road, Needilup subject to the following conditions:**
 - a) Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application, including the Nature Based Park Management Plan.**
 - b) All runoff from impervious surfaces being contained within the property and disposed of to the Shire's satisfaction.**
 - c) Formal arrangements being put in place for a suitable rubbish collection service to the satisfaction of the Shire prior to the issue of a building licence.**
 - d) The Nature Based Park is to be used for short stay accommodation only, with a maximum stay consistent with the terms of the approved Nature Based Park Management Plan.**
 - e) The development hereby approved, or any works required to implement the development, shall not commence until a Bushfire Management Plan and Emergency Evacuation Plan have been submitted to the Shire and have been approved in writing. The Bushfire Management Plan shall then be fully implemented to the satisfaction of the Chief Executive Officer prior to commencement of operations.**
 - f) No signs are to be erected on the lot without Council's approval.**
 - g) The Nature Based Park is to be operated in a manner consistent with the details of the approved Management Plan at all times.**
 - h) All driveways are to be maintained at a trafficable standard at all times.**
 - i) At least 2 unisex toilets and showers are to be completed prior to commencement of operations.**
 - j) The southernmost access point (firebreak) is to be removed.**

- 2. Advise the applicant that;**
 - a) Planning approval should not be construed as an approval to commence works as a separate building permit is also required for any changes to the existing sheds and/or other buildings.**
 - b) A licence is required to be issued under the Caravan and Camping Regulations before operations may commence.**
 - c) Provision being made for disabled access and facilities in accordance with the provisions contained in the Building Code of Australia and Australian Standard 1428.**
 - d) Standards for an Emergency Evacuation Plan, access, turnarounds, water supply and Asset Protection Zones are drawn from the WAPC's Planning for Bushfire Risk Management Guidelines; these should be referenced when considering the establishment of these elements of the development.**

Carried 6-0

Mr S Brown left the room at 8:56am

SUBMISSION TO: Health, Building and Town Planning
AGENDA REFERENCE: 10.3.3

SUBJECT:	Final Consideration - Scheme Amendment No 13
LOCATION/ADDRESS:	Jerramungup
NAME OF APPLICANT:	Council
FILE REFERENCE:	DB.ST.5
AUTHOR:	Manager of Development, Craig Pursey
DISCLOSURE OF ANY INTEREST:	None
DATE OF REPORT:	6 December 2017

SUMMARY

Council is to consider final adoption of Amendment No.13 to the Shire of Jerramungup Local Planning Scheme No 2.

The Amendment makes a series of changes to the Local Planning Scheme (the Scheme) to prioritise commercial development in the new Bremer Bay town centre and to facilitate a new future for the Mary Street precinct given the planned relocation of the CRC, library and Shire office to the new town centre.

To achieve this, it is proposed to rezone land in the Mary Street precinct to 'Special Use (SU11)'. SU11 allows for the development of medium density residential, aged and tourist developments (up to R40 density) and associated land uses that fit with the surrounding residential area and do not compete with the future Bremer Bay Town Centre.

There are also proposed changes to land use permissibility's in Gnornbup Terrace Service Commercial area.

ATTACHMENT

Attachment 10.3.3(a) - Special Use Zone draft provisions
Attachment 10.3.3(b) - Amendment 13 revised zoning plan
Attachment 10.3.3(c) - Schedule of Submissions

BACKGROUND

Council at its Meeting in April 2017 resolved to initiate Scheme Amendment 13 to the Shire of Jerramungup Local Planning Scheme No 2 by:

1. *Inserting an additional objective for the Service Commercial Zone in Clause 4.2.*
2. *Introducing the 'l' symbol into sub-clause 4.3.2.*
3. *Changing the permissibly of the use 'shop' in the Service Commercial Zone in Table 1 – Zoning Table.*
4. *Rezoning Lot 32 on Deposited Plan 208552 and Lot 33 on Deposited Plan 208552 Mary Street, Bremer Bay from 'Residential' zone with 'Additional Use A1' to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.*
5. *Rezoning Lot 34 on Deposited Plan 208552 Bennett Street, Bremer Bay from 'Residential' zone to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.*
6. *Rezoning Lot 649 on Deposited Plan 189638 (Reserve 26384) and Lot 693 on Deposited Plan 191223 (Reserve 42806) Mary Street, Bremer Bay from*

'Public Purposes' reserve to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.

7. *Rezoning the unnamed road reserve from 'Roads' reserve to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.*
8. *Inserting SU 11 zone provisions into Schedule 4 - Special Use Zones.*

The scheme amendment was also identified as a 'standard' amendment due to its consistency with the Local Planning Strategy. Lastly it was resolved to forward the Scheme Amendment to the Environmental Protection Authority for examination and assessment.

Previous Considerations

- Council adopted Scheme Amendment No.13 to the Local Planning Scheme at their meeting in April 2017.
- The Amendment was referred to the Environmental Protection Authority (EPA) for assessment in May 2017.
- The EPA effectively approved the Scheme Amendment without conditions in late May 2017.
- The Amendment was advertised for public and government agency comment with the advertising period closing on the 8th September 2017.
- Further information and discussion were held with the Department of Planning (bushfire) which resulted in further information being prepared.

CONSULTATION

During the 42 day advertising period eleven (11) submissions were received, all but one from government agencies These are summarised at the Schedule of Submissions found at Attachment 10.3.3(c).

Additionally, follow up phone calls were held with the owner of the General Store property to discuss the ramifications of the proposed change of zoning and the resultant change of the existing store becoming a 'non-conforming use". The substantive submissions received during the advertising process were Department of Fire and Emergency Services (DFES) and a neighbouring land owner, Sean Hickey.

The issues raised are addressed in the report below.

COMMENT

Two specific issues arose during the assessment of the submissions, these are addressed below.

Bushfire Management

DFES have rightly pointed out that the BAL Contour Plan prepared for the Bremer Bay townsite as part of Local Planning Policy 22 cannot be used to support a Scheme Amendment proposal.

A site specific BAL Contour Plan and statement addressing the bushfire protection criteria listed in the Guidelines for Planning in Bushfire Prone Areas (the Guidelines) has been subsequently prepared by an appropriately accredited company and has been forwarded to DFES for consideration and approval.

This latest information is consistent with the original findings of the current scheme amendment document in that there is no development within BAL40 or higher and requirements the Guidelines have been met. Therefore, the additional information requested by DFES has not materially changed the original approach.

Lot 35 Emma Street, Bremer Bay

The owner of Lot 35 Emma Street, Bremer Bay has requested that this property be included in the current scheme amendment on the basis that Lot 35 has been detrimentally affected by past development on adjoining property (general store redevelopment a number of years ago) and the adjoining road reserve (additional parking bays in the Bennett St road reserve). Essentially these changes have resulted in the residential character of Lot 35 being eroded and its inclusion in a new zoning that allows for a greater range of land uses may be appropriate.

The inclusion of Lot 35 would round out development in this immediate area and allow for the existing parking bays in Bennett Street to be used. Lastly, it is easier to buffer adjacent residential development by accommodating it as part of new development, so lot 35 would serve as a good transition to the future residential development further along Emma Street.



STRATEGIC IMPLICATIONS

This item relates to the following aspirations of the Shire of Jerramungup Community Plan 2016 - 2026;

1.2.4 - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment

3.2.1 - Continue the development of the Bremer Bay Town Centre including the town square and designs for the civic centre.

STATUTORY REQUIREMENTS

Section 75 of the Act provides for amending a Local Planning Scheme.

Regulation 47 of the Planning and Development (Local Planning Schemes) Regulations 2015 guides how submissions on a standard amendment are to be considered.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

None

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council,

1. Pursuant to Section 75 of the Planning and Development Act 2005 and Regulation 50 (3) of the Planning and Development (Local Planning Schemes) Regulations 2015, Council adopts Amendment 13 to Local Planning Scheme No 2 by:
 - a) Inserting an additional objective for the Service Commercial Zone in Clause 4.2.
 - b) Introducing the 'I' symbol into sub-clause 4.3.2.
 - c) Changing the permissibility of the use 'shop' in the Service Commercial Zone in Table 1 – Zoning Table.
 - d) Rezoning Lot 32 on Deposited Plan 208552 and Lot 33 on Deposited Plan 208552 Mary Street, Bremer Bay from 'Residential' zone with 'Additional Use A1' to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.
 - e) Rezoning Lot 34 on Deposited Plan 208552 Bennett Street, Bremer Bay from 'Residential' zone to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.
 - f) Rezoning Lot 649 on Deposited Plan 189638 (Reserve 26384) and Lot 693 on Deposited Plan 191223 (Reserve 42806) Mary Street, Bremer Bay from 'Public Purposes' reserve to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.
 - g) Rezoning the unnamed road reserve from 'Roads' reserve to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.
 - h) Modifying Schedule 4 Special Use Zones to include provisions for Special Use Zone No 11 as provided for in Attachment 10.3.3(a).
2. Adopt the recommendations in the Schedule of Submissions at Attachment 10.3.3(c).
3. Determine that in accordance with Regulation 51 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015 that the modifications are not significant and do not require readvertising.
4. That authority be given to the President and Chief Executive Officer to sign and affix the Common Seal to Amendment No. 13 to Local Planning Scheme No. 2 documents, and that the Amendment be referred to the Western Australian Planning Commission for recommendation in accordance with Regulation 53 of the Planning and Development (Local Planning Schemes) Regulations 2015.

OCR171208 Moved Cr Leenhouders / Seconded Cr Parsons

That Council,

1. Pursuant to Section 75 of the Planning and Development Act 2005 and Regulation 50 (3) of the Planning and Development (Local Planning Schemes) Regulations 2015, Council adopts Amendment 13 to Local Planning Scheme No 2 by:
 - a) Inserting an additional objective for the Service Commercial Zone in Clause 4.2.
 - b) Introducing the 'I' symbol into sub-clause 4.3.2.

- c) Changing the permissibility of the use 'shop' in the Service Commercial Zone in Table 1 – Zoning Table.
 - d) Rezoning Lot 32 on Deposited Plan 208552 and Lot 33 on Deposited Plan 208552 Mary Street, Bremer Bay from 'Residential' zone with 'Additional Use A1' to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.
 - e) Rezoning Lot 34 on Deposited Plan 208552 Bennett Street, Bremer Bay from 'Residential' zone to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.
 - f) Rezoning Lot 649 on Deposited Plan 189638 (Reserve 26384) and Lot 693 on Deposited Plan 191223 (Reserve 42806) Mary Street, Bremer Bay from 'Public Purposes' reserve to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.
 - g) Rezoning the unnamed road reserve from 'Roads' reserve to 'Special Use (SU 11)' zone as per the Scheme Amendment Map.
 - h) Modifying Schedule 4 Special Use Zones to include provisions for Special Use Zone No 11 as provided for in Attachment 10.3.3(a).
2. Adopt the recommendations in the Schedule of Submissions at Attachment 10.3.3(c).
 3. Determine that in accordance with Regulation 51 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015 that the modifications are not significant and do not require readvertising.
 4. That authority be given to the President and Chief Executive Officer to sign and affix the Common Seal to Amendment No. 13 to Local Planning Scheme No. 2 documents, and that the Amendment be referred to the Western Australian Planning Commission for recommendation in accordance with Regulation 53 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Carried 6-0

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.4
SUBJECT:	Proposed home office, ancillary accommodation & amended building envelope
LOCATION/ADDRESS:	Lot 124 Wellstead Road, Bremer Bay
NAME OF APPLICANT:	Gavin & Jayne Mair
FILE REFERENCE:	A1602574
AUTHOR:	Manager of Development, Craig Pursey
DISCLOSURE OF ANY INTEREST:	None
DATE OF REPORT:	12 December 2017

SUMMARY

Council has received a retrospective planning application for a home office, ancillary accommodation and an adjustment to the registered building envelope at Lot 124 Wellstead Road, Bremer Bay.

One end of the existing shed on site has been converted to ancillary accommodation and home office has been constructed outside of the existing, approved building envelope without planning or building approval. The building envelope at Lot 124 is secured by a restrictive covenant which needs to be lifted with the agreement of Council if the proposal is to be supported.

This report recommends approval for the home office, ancillary accommodation and the adjustment of the building envelope.

ATTACHMENT

Attachment 10.3.4 – Planning application
Attachment 10.3.4(b) – Existing Ancillary Accommodation

BACKGROUND

Site Description

Lot 124 Wellstead Road, Bremer Bay (the subject site) is 2.0005ha in area and developed with a shed, water tanks, a transportable office building and the beginnings of a house.

A reasonably large area in the centre of the property has been cleared and then landscaped with fruit trees, vegetated with more appropriate local species and a low fuel areas established around all buildings.

The surrounding roads form the strategic break system for the property.



Existing and proposed development at Lot 124 Wellstead Road

Previous Considerations

- | | |
|---------------|--|
| December 2010 | Application for a house, ancillary accommodation and outbuilding approved by Council following mediation at the State Administrative Tribunal (SAT). |
| January 2011 | Building permit issued for outbuilding |
| January 2013 | Building Permit issued for house and ancillary accommodation. |

Zoning & Scheme Requirements

Lot 124 is zoned Rural Residential 1 by the Shire of Jerramungup Local Planning Scheme No.2.

A house, outbuilding and ancillary accommodation are all permitted uses in this zone. All buildings are to be located within an approved building envelope.

A building used as a 'home office' is considered to be an extension of the house.

The use of the building as a 'home office' is exempt from requiring planning approval by the Deemed Provisions in the Local Planning Scheme Regulations.

Building Envelope

A Subdivision Guide Plan with building envelopes applies to all lots in Point Henry. The subject site is part of one of the latest stages of the Point Henry development. In this subdivision the Western Australian Planning Commission (WAPC) required that the building envelopes be secured by a restrictive covenant in favour of the Shire of Jerramungup. If they are to be altered or lifted then the approval of Council is required.

CONSULTATION

Staff have chosen not to refer to neighbours for comment. The buildings under consideration exist and the impact of changing the shape of the building envelope is known and considered to be minor.

COMMENT

The Proposal

The landowner has lodged an application with Council seeking to achieve the following results:

1. Retrospective approval for the home office building located just outside of the existing building envelope;
2. Retrospective approval for the ancillary accommodation located inside the northern end of the existing outbuilding;
3. Approval for a home office from which to run a subsidiary office of the landowners company 'Global Marine Design' (GMD);
4. Approval to change the shape of the building envelope to ensure all existing structures are located within an approved building envelope; and
5. Remove the currently approved separate ancillary accommodation building from the proposal.

A copy of the applicant's plans and proposal are attached to this report at Attachment 10.3.4.

Assessment

Retrospective development

A house, ancillary accommodation and home office are all permitted land uses.

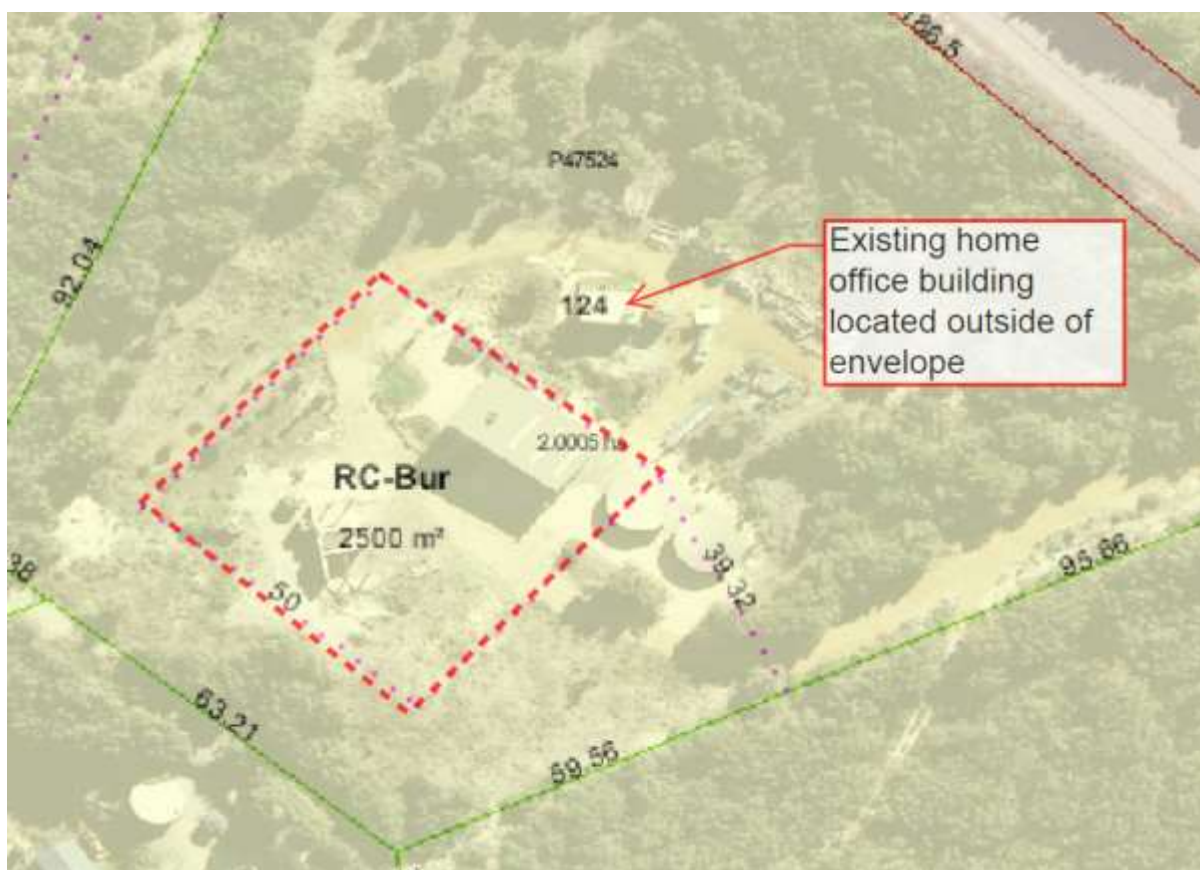
The Scheme allows for Council to consider applications retrospectively but applies a penalty in applying triple the usual fees.

The standard of development achieved on the site to date is good. All structures are screened well from adjoining streets and public places and uses colours that blend with the landscape. Essentially if the current proposal was applied for before the buildings were constructed, then they would be issued planning approval under delegated authority.

However, Council is not obliged to approve development retrospectively. There is the option to both approve or refuse and require development to be placed back inside the approved building envelope.

Building Envelope

The 'proposed' home office building is located outside of the approved building envelope; which is in turn secured by a restrictive covenant in favour of the Shire of Jerramungup.



Existing Building Envelope edged in red

There are two aspects to consider when assessing the proposal to vary the existing building envelope; amenity considerations with the location of buildings and lifting the covenant.

In circumstances where there is no covenant (i.e. most of Point Henry) then the Scheme states:

“... the local government may permit a variation to the building envelope if the local government is satisfied that the proposed location of the building envelope will not be detrimental to the landscape or the environment”.

In this case development has occurred and the impact on the landscape and environment is known to be minimal.

In regard to covenanting building envelopes; on one hand, securing building envelopes with covenants provides a level of certainty to adjoining landowners as to where future development will occur. On the other hand this process removes the flexibility as circumstances change.

In this case, if retrospective approval is to be granted to the home office building then it is a matter of removing the covenant and securing the building envelope with a condition of planning approval, as applies through most of Point Henry.

The removal of a covenant is handled by solicitors and if agreed to by Council, should be entirely at the applicant's cost.

Unapproved Development

When considering unapproved development Council has a number of choices depending upon the nature of the construction including:

1. Issuing fines and/or taking legal action;
2. Requiring demolition of unapproved structures; through to
3. Considering and issuing retrospective approvals.

In this case the buildings are built to a standard that would be acceptable when assessed against the Scheme and policy requirements and therefore approval is recommended, subject to a penalty of triple fees being applied.

Other situations may warrant more stringent action where the unapproved development would not comply with the usual Scheme requirements or the applicant has sought advice and then done something contrary.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

1.2.4 - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment

STATUTORY REQUIREMENTS

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the Council.

FINANCIAL IMPLICATIONS

None for Council

POLICY IMPLICATIONS

None

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council;

1. Approve the application for a home office building, ancillary accommodation and adjustment to the building envelope at Lot 124 Wellstead Road, Bremer Bay subject to the following conditions:
 - a) Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application, including the removal of the previously approved ancillary accommodation free-standing building.
 - b) All runoff from impervious surfaces being contained within the property and disposed of to the Shire's satisfaction.
 - c) The development hereby approved, or any works required to implement the development, shall not commence until a Bushfire Attack Level assessment has been submitted to the Shire and have been approved in writing.
 - d) Council reserves the right to rescind the home office approval where conditions of the Planning Consent are contravened subject to 21 days notice in writing to the applicant.
 - e) All buildings and structures are to be located within the approved building envelope.
 - f) The driveway to be maintained at a trafficable standard at all times. The driveway is to have a minimum trafficable surface of 4m, horizontal clearance of 6m and vertical clearance of 4m.
 - g) An Asset Protection Zone being cleared and maintained around the ancillary accommodation and home office building consisting of a parkland cleared area a minimum of 20m in width and shall increase by 1m in width for every degree of incline.
 - h) All costs in removing the restrictive covenant shall be borne entirely by the applicant to the satisfaction of the Chief Executive Officer.
2. Advise the applicant in footnotes on the planning approval that:
 - a) A separate building certificate issued by a private Building Surveyor is also required.
 - b) The conditions of approval P10-138 issued on the 21st December 2010 continue to apply to the outbuilding and house.
 - c) The home office building and ancillary accommodation will need to comply with AS3959 Construction of buildings in bushfire prone areas. The construction standard will be determined by the BAL Assessment required by condition c. of this approval.
3. Authorises the President and Chief Executive Officer to take all appropriate measures to remove the restrictive covenant currently securing the location of the building envelope at Lot 124 Wellstead Road, Bremer Bay.

OCR171209 Moved Cr Bailey / Seconded Cr Price

That Council;

- 1. Approve the application for a home office building, ancillary accommodation and adjustment to the building envelope at Lot 124 Wellstead Road, Bremer Bay subject to the following conditions:**
 - a) Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application, including the removal of the previously approved ancillary accommodation free-standing building.**
 - b) All runoff from impervious surfaces being contained within the property and disposed of to the Shire's satisfaction.**
 - c) The development hereby approved, or any works required to implement the development, shall not commence until a Bushfire Attack Level assessment has been submitted to the Shire and have been approved in writing.**
 - d) Council reserves the right to rescind the home office approval where conditions of the Planning Consent are contravened subject to 21 days notice in writing to the applicant.**
 - e) All buildings and structures are to be located within the approved building envelope.**
 - f) The driveway to be maintained at a trafficable standard at all times. The driveway is to have a minimum trafficable surface of 4m, horizontal clearance of 6m and vertical clearance of 4m.**
 - g) An Asset Protection Zone being cleared and maintained around the ancillary accommodation and home office building consisting of a parkland cleared area a minimum of 20m in width and shall increase by 1m in width for every degree of incline.**
 - h) All costs in removing the restrictive covenant shall be borne entirely by the applicant to the satisfaction of the Chief Executive Officer.**

- 2. Advise the applicant in footnotes on the planning approval that:**
 - a) A separate building certificate issued by a private Building Surveyor is also required.**
 - b) The conditions of approval P10-138 issued on the 21st December 2010 continue to apply to the outbuilding and house.**
 - c) The home office building and ancillary accommodation will need to comply with AS3959 Construction of buildings in bushfire prone areas. The construction standard will be determined by the BAL Assessment required by condition c. of this approval.**

- 3. Authorises the President and Chief Executive Officer to take all appropriate measures to remove the restrictive covenant currently securing the location of the building envelope at Lot 124 Wellstead Road, Bremer Bay.**

Carried 6-0

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.5
SUBJECT:	Scheme Amendment No 10
LOCATION/ADDRESS:	Jerramungup townsite
NAME OF APPLICANT:	Council
FILE REFERENCE:	LU.PL.1
AUTHOR:	Manager of Development, Craig Pursey
DISCLOSURE OF ANY INTEREST:	None
DATE OF REPORT:	13 th December 2017

SUMMARY

Council initiated Scheme Amendment 10 to Local Planning Scheme No.2 at their meeting in December 2016. The Scheme Amendment proposes to rezone Lot 148 Memorial Road and Part Lot 208 Vasey Street which have been identified for future industrial uses. The Amendment also proposes that Lot 420 Memorial Road be rezoned as 'Recreation and Open Space'.

The Amendment has been referred to the Department of Lands and Environmental Protection Authority (EPA) for assessment prior to bringing the Amendment back to Council for further consideration.

This report recommends that the Amendment be referred to the Western Australian Planning Commission (WAPC) for permission to advertise.

ATTACHMENT

Attachment 10.3.5(a) - Amendment 10 revised zoning plan
Attachment 10.3.5(b) - Special Use Zone draft provisions
Attachment 10.3.5(c) - EPA determination

BACKGROUND

Previous Considerations

Council considered Scheme Amendment 10 at their meeting in December 2015 where it was proposed to rezone Lot 147 Memorial Road to accommodate a new Health Centre and rezone Lots 148 Memorial Road and part Lot 208 Vasey Street to the 'Light and General Industry' zone.

This proposal was revised at Council's meeting in December 2016 to remove Lot 147 from the rezoning proposal and rezone Lot 420 Memorial Road to the 'Parks and Recreation' zone.

At this meeting in December 2016 Council's resolution included the following stages:

- C *That the draft Amendment be referred to the Environmental Protection Authority for examination and assessment pursuant to Section 81 of the Planning and Development Act 2005, the Amendment.*

- D That the draft Amendment and Industrial Land Report be referred to the Department of Lands as it relates to Crown Reserves.*
- E Upon receipt of the advice from the EPA and the Department of Lands Council will consider pursuant to Regulation 37 whether to adopt the Amendment for advertising and referral to the WAPC with or without modification.*

CONSULTATION

The Department of Lands and EPA have been consulted as follows:

A formal referral was sent to the Department of Lands in March 2017. The Department has indicated that they have no objection to the proposed Amendment. However, feedback has included that Lot 148 Memorial Road (Reserve 26887) is an 'A Class' reserve and would require a formal motion of parliament before the purpose of the reserve could be changed to allow for further development of this lot.

The EPA raised a number of concerns in a formal response received in April 2017 summarised as follows:

- That the wider Jerramungup area is already an extensively cleared landscape with remnant vegetation being a valuable asset. More specifically, the vegetation communities that may be present on the site are already well below pre-European representation;
- That the subject sites may have Kwongkan Shrubland present, a federally protected vegetation community; and
- There is no list of flora species for the subject site.

Further studies were undertaken by the Shire's Environmental Officer in response to the EPA's concerns and a comprehensive response was sent in November 2017.

The EPA has now granted what amounts to unconditional support for the proposal sighting that previous concerns with "...*Clearing of vegetation can be managed by reserving Lot 420 Memorial Road for Conservation and implementing a management plan. Fencing to prevent encroachment by incompatible land uses.*"

A copy of the EPA determination is attached to this report at Attachment 10.3.5(c).

COMMENT

As both the EPA and Department of Lands have no objection to the Amendment progressing it is recommended that the next stage in the process be pursued; seeking approval to advertise from the WAPC.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

- 1.2.4** - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment
- 3.2.3** - Implement policies and initiatives to attract new businesses to town

STATUTORY REQUIREMENTS

Section 75 of the Act provides for amending a Local Planning Scheme.

Regulation 37 of the revised Regulations relates to the resolution to proceed with an amendment and states that upon completion of the amendment preparation the Local Government must resolve to proceed with the amendment with or without modification.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

None

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

1. That the Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend Local Planning Scheme No 2 (Amendment No 10) by:
 - a) Rezoning Part Lot 148 Plan 209774 Memorial Road and Part Lot 208 Plan 31439 Vasey Street, Jerramungup from a 'Local Scheme Reserve - Recreation and Open Space' to 'Special Use Zone No.9' and amending the Scheme Maps accordingly (as shown in Attachment 10.3.5(a))
 - b) Rezone Lot 420 Plan 72917 Memorial Road, Jerramungup from 'Light Industry' zone to 'Local Scheme Reserve - Recreation and Open Space' and amending the Scheme Maps accordingly (Attachment 10.3.5(a));
 - c) Modifying Table 1 Zoning Table item 27 motor vehicle repair under the 'Town Centre' Zone by replacing 'X' with 'A'
 - d) Modifying Schedule 4 Special Use Zones to include provisions for Special Use Zone No 9 as provided for in Attachment 10.3.5(b)

2. That Council, pursuant to Regulation 37 of the Planning and Development (Local Planning Schemed) Regulations 2015, request permission to advertise Amendment 10 to the Shire of Jerramungup Local Planning Scheme No 2 without modification.

OCR171210 Moved Cr Bailey / Seconded Cr Leenhouders

1. That the Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend Local Planning Scheme No 2 (Amendment No 10) by:
 - a) Rezoning Part Lot 148 Plan 209774 Memorial Road and Part Lot 208 Plan 31439 Vasey Street, Jerramungup from a 'Local Scheme Reserve - Recreation and Open Space' to 'Special Use Zone No.9' and amending the Scheme Maps accordingly (as shown in Attachment 10.3.5(a))
 - b) Rezone Lot 420 Plan 72917 Memorial Road, Jerramungup from 'Light Industry' zone to 'Local Scheme Reserve - Recreation and Open Space' and amending the Scheme Maps accordingly (Attachment 10.3.5(a));
 - c) Modifying Table 1 Zoning Table item 27 motor vehicle repair under the 'Town Centre' Zone by replacing 'X' with 'A'
 - d) Modifying Schedule 4 Special Use Zones to include provisions for Special Use Zone No 9 as provided for in Attachment 10.3.5(b)

2. That Council, pursuant to Regulation 37 of the Planning and Development (Local Planning Schemed) Regulations 2015, request permission to advertise Amendment 10 to the Shire of Jerramungup Local Planning Scheme No 2 without modification.

Carried 6-0

A D M I N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	CEO Recruitment Process
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	The author is the current incumbent of the subject position.
DATE OF REPORT:	14 th December 2017

SUMMARY

On 12th December 2017, the Chief Executive Officer tendered his resignation. In response, Council now needs to decide on an advertising, documentation and appointment process.

ATTACHMENT

Attachment 10.4.1(a) - Local Government Operational Guideline Number 10 - Appointing a CEO
Attachment 10.4.1(b) - Position Description
CONFIDENTIAL Attachment 10.4.1(c) - Model Position Contract

BACKGROUND

On 11th December 2017, the Shire's Chief Executive Officer tendered his resignation. His last day of employment will be 21st March 2018.

Given this resignation, Council is required to commence a process of appointing a replacement. The Department for Local Government and Communities has produced a Local Government Operational Guideline on appointing a CEO. This guideline clearly outlines the steps required to complete a successful and compliant recruitment process. The following checklist is applicable;

1. Approve an agreed salary package (set a suitable salary package that complies with the determination under section 7A of the Salaries and Allowances Act 1975).
2. Review necessary documentation (contract of employment and position description).
3. Approve a process to be used for the selection and appointment of the CEO (i.e. stages of the process, who is to be involved and to what extent, whether a consultant is appointed and their role in the process).
4. Advertise the position inviting applications from suitably qualified applicants (advertisement to contain information set out in 18A(2) of the Local Government (Administration) Regulations 1996).
5. Applicants to be short listed (may be undertaken by consultants, selection panel / committee or Council).
6. Conduct interviews of the short listed applicants (may be undertaken by consultants, selection panel / committee or council).

7. Select preferred applicant/s (make recommendation for Council to offer the position to the 1st preferred applicant subject to contractual negotiations, within the designated salary package, including the preliminary performance criteria to be contained in the contract).
8. Approve the formal and final appointment (must be decision by Council that it:
 - (i) believes the person is suitably qualified for the position of CEO; and
 - (ii) is satisfied with the provisions of the proposed CEO employment contract).

CONSULTATION

Consultation has occurred with the elected group

COMMENT

A position description and model contract of employment has been appended to this report for Council consideration. In terms of the process, the following is recommended.

1. Council endorses the relevant recruitment documents attached to this item.
2. As a minimum the position is advertised on Saturday 23rd December 2017 in the West Australian newspaper and Seek and LG Assist websites.
3. Applications close at 2:00pm Monday 29th January 2018.
4. Applications are shortlisted by the selection panel.
5. Preliminary interviews are conducted by the selection panel during February 2018 and the selection panel will determine whether there is a need for a secondary interview with the full elected member group.
6. Council will hold a Special Meeting to endorse a preferred applicant and negotiated contract recommended by the selection panel.

The incumbent CEO is available to assist Council during the recruitment process, alternatively WALGA or a recruitment consultant can be commissioned to provide specialist advice and deliver the process.

STATUTORY REQUIREMENTS

There are three sections of the *Local Government Act 1995* that have direct application to the appointment of a CEO. Section 5.36(2)(a) and (b) of the Act provides that a local government is not to employ a person to fill the position of CEO unless Council believes that the person is suitably qualified for the position and is satisfied with the provisions of the proposed employment contract. Section 5.39 contains provisions for the contracts of CEOs. Section 5.40 requires that all employees are to be selected in accordance with the principles of merit and equity.

In addition to the above provisions of the Act the *Local Government (Administration) Regulations 1996*, regulations 18A, 18B, 18C, 18E, 18F and 19A also deal with advertising, contracts, and the selection and appointment process.

STRATEGIC IMPLICATIONS

Selecting and appointing a Chief Executive Officer (CEO) is one of the most important tasks elected members may undertake during their term of office. Choosing the right person is critical to the success of the Council and the local government.

FINANCIAL IMPLICATIONS

It is recommended that Council complete the recruitment and employment of the CEO in house. The process therefore will have minimal impact on Council's budget. Alternatively a recruitment consultant will cost in the vicinity of \$8,000 - \$15,000 depending on the level of service rendered.

WORKFORCE IMPLICATIONS

The CEO position is an integral leadership position within the Shire's organisational structure. There are no likely changes to the workforce structure as a result of this item.

POLICY IMPLICATIONS

Council Human Resources Operational Policy applies to this item with regard to designated senior employees.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council;

1. Formally accept the resignation of Mr Brent Bailey from the position of Chief Executive Officer effective 22nd March 2018.
2. Agree to appoint Mr Craig Pursey to the position of Acting CEO from the 22nd March 2018 until the commencement of the permanent CEO following the recruitment process. This appointment will not exceed a 12 month period.
3. Endorse the position description and selection criteria noted in attachment 10.4.1(b)
4. Resolves to utilise the WALGA Model Contract of Employment for Designated Senior Employees.
5. Approves the process to be used for the selection and appointment of the Chief Executive Officer as outlined within the comment section of this report.
6. Endorses a salary package to be negotiated in accordance with the Salaries and Allowances Tribunal range of a Band 4 CEO.
7. Appoints the following Councillors to the selection panel to coordinate the shortlisting, preliminary interview and salary negotiation process with the aid of the incumbent CEO to recommend a preferred candidate and negotiated final contract for Council's approval.
 - a) Cr Lester
 - b) Cr Iffla
 - c) _____

OCR171211 Moved Cr Parsons / Seconded Cr Leenhouders

That Council;

- 1. Formally accept the resignation of Mr Brent Bailey from the position of Chief Executive Officer effective 4th April 2018.**
- 2. Agree to appoint Mr Craig Pursey to the position of Acting CEO from the 22nd March 2018 until the commencement of the permanent CEO following the recruitment process. This appointment will not exceed a 12 month period.**
- 3. Endorse the position description and selection criteria noted in attachment 10.4.1(b)**
- 4. Resolves to utilise the WALGA Model Contract of Employment for Designated Senior Employees.**
- 5. Approves the process to be used for the selection and appointment of the Chief Executive Officer as outlined within the comment section of this report.**
- 6. Endorses a salary package to be negotiated in accordance with the Salaries and Allowances Tribunal range of a Band 4 CEO.**
- 7. Appoints the following Councillors to the selection panel to coordinate the shortlisting, preliminary interview and salary negotiation process with the aid of the incumbent CEO to recommend a preferred candidate and negotiated final contract for Council's approval.**
 - a) Cr Lester**
 - b) Cr Iffla**
 - c) Cr Trevaskis**

Carried 6-0

Reason for variation: The incumbent CEO will be taking accrued leave between appointments.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.2
SUBJECT:	Local Emergency Management Committee Meeting Minutes – September 2017
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Ashley Peczka
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	11 th December 2017

ATTACHMENT

Attachment 10.4.2(a) – LEMC Meeting Minutes
Attachment 10.4.2(b) – LEMC Meeting Attachments

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the minutes of the Local Emergency Management Committee meeting held on Monday 11th September 2017 be received (copy of minutes are included in the attachments), and the following recommendation be adopted;

1. The committee resolved the following meeting dates for 2017/2018;
 - a) Monday 11th September 2017, Bremer Bay Town Hall
 - b) Monday 11th December 2017, Jerramungup CRC
 - c) Monday 12th March 2018, Bremer Bay Town Hall
 - d) Monday 11th June 2018, Jerramungup CRC

OCR171212 Moved Cr Leenhouders / Seconded Cr Bailey

That the minutes of the Local Emergency Management Committee meeting held on Monday 11th September 2017 be received (copy of minutes are included in the attachments), and the following recommendation be adopted;

- 1. The committee resolved the following meeting dates for 2017/2018;**
 - a) Monday 11th September 2017, Bremer Bay Town Hall**
 - b) Monday 11th December 2017, Jerramungup CRC**
 - c) Monday 12th March 2018, Bremer Bay Town Hall**
 - d) Monday 11th June 2018, Jerramungup CRC**

Carried 6-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.3
SUBJECT:	Jerramungup Bushfire Advisory Committee Meeting Minutes
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Ashley Peczka
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	11 th December 2017

ATTACHMENT

Attachment 10.4.3(a) - BFAC Meeting Minutes
Attachment 10.4.3(a) - BFAC Meeting Attachments

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the minutes of the Jerramungup Bushfire Advisory Committee meeting held on Thursday 28th September 2017 be received.

OCR171213 Moved Cr Bailey / Seconded Cr Leenhouders

That the minutes of the Jerramungup Bushfire Advisory Committee meeting held on Thursday 28th September 2017 be received.

Carried 6-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.4
SUBJECT:	Bremer Bay Community Development Committee Meeting Minutes
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	Nil
AUTHOR:	Elizabeth Hyde
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1 st December 2017

ATTACHMENT

Attachment 10.4.4 - BBCDC October 2017 Meeting Minutes

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Minutes of the Bremer Bay Community Development Committee held on Friday 13th October 2017 (copy contained within agenda attachments) be received and the following recommendation be adopted;

1. The committee resolved the following meeting dates for 2018;
 - Friday 2nd February commencing at 9.45am
 - Friday 1st June commencing at 9.45am
 - Friday 5th October commencing at 9.45am

OCR171214 Moved Cr Leenhouders / Seconded Cr Bailey

That the Minutes of the Bremer Bay Community Development Committee held on Friday 13th October 2017 (copy contained within agenda attachments) be received and the following recommendation be adopted;

1. The committee resolved the following meeting dates for 2018;
 - Friday 2nd February commencing at 9.45am
 - Friday 1st June commencing at 9.45am
 - Friday 5th October commencing at 9.45am

Carried 6-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.5
SUBJECT:	Council Meeting Dates 2018
NAME OF APPLICANT:	
AUTHOR:	Elizabeth Hyde
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1 st December 2017

SUMMARY

The purpose of this report is to put before Council proposed meeting times and dates for the Ordinary Council Meetings for the 2018 year.

ATTACHMENT

Nil

BACKGROUND

At the Chief Executive Officer's review in 2007 it was recommended that regular Council briefing sessions be conducted before Ordinary Council Meetings.

CONSULTATION

Nil

COMMENT

Nil

STATUTORY REQUIREMENTS

The following sections of the Local Government Act have relevance:

5.3. Ordinary and special council meetings

- (1) A council is to hold ordinary meetings and may hold special meetings.
- (2) Ordinary meetings are to be held not more than 3 months apart.
- (3) If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

5.4. Calling council meetings

An ordinary or a special meeting of a council is to be held;

- (a) if called for by either -
 - (i) the mayor or president; or

(ii) at least 1/3 of the councillors,

in a notice to the CEO setting out the date and purpose of the proposed meeting;
or

(b) if so decided by the council

5.5. Convening council meetings

(1) The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.

(2) The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.

The Local Government (Administration) Regulations provide:

12. Public notice of council or committee meetings - s. 5.25(1)(g)

(1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which -

(a) the ordinary council meetings; and

(b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,

are to be held in the next 12 months.

(2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

(3) Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.

(4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

The Local Government Act provides that local public notice is as follows;

1.7. Local public notice

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be -

(a) published in a newspaper circulating generally throughout the district;

(b) exhibited to the public on a notice board at the local government's offices;
and

(c) exhibited to the public on a notice board at every local government library in
the district.

(2) Unless expressly stated otherwise it is sufficient if the notice is -

(a) published under subsection (1)(a) on at least one occasion; and

(b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not
less than -

(i) the time prescribed for the purposes of this paragraph; or

(ii) if no time is prescribed, 7 days.

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the following meeting dates and times apply for the 2018 year:

21st February, 2018	2:00pm	Council Chambers, Jerramungup
21st March, 2018	2:00pm	Council Chambers, Jerramungup
18th April, 2018	2:00pm	Town Hall, Bremer Bay
16th May, 2018	2:00pm	Council Chambers, Jerramungup
20th June, 2018	2:00pm	Council Chambers, Jerramungup
18th July, 2018	2:00pm	Council Chambers, Jerramungup
15th August, 2018	2:00pm	Town Hall, Bremer Bay
19th September, 2018	2:00pm	Council Chambers, Jerramungup
17th October, 2018	8:30am	Council Chambers, Jerramungup
21st November, 2018	8:30am	Council Chambers, Jerramungup
19th December, 2018	8:30am	Town Hall, Bremer Bay

Council briefing sessions will commence at 1.00pm.

OCR171215 Moved Cr Leenhouders / Seconded Cr Bailey

That the following meeting dates and times apply for the 2018 year:

21st February, 2018	2:00pm	Council Chambers, Jerramungup
21st March, 2018	2:00pm	Council Chambers, Jerramungup
18th April, 2018	2:00pm	Venue To Be Advised, Bremer Bay
16th May, 2018	2:00pm	Council Chambers, Jerramungup
20th June, 2018	2:00pm	Council Chambers, Jerramungup
18th July, 2018	2:00pm	Council Chambers, Jerramungup
15th August, 2018	2:00pm	Venue To Be Advised, Bremer Bay
19th September, 2018	2:00pm	Council Chambers, Jerramungup
17th October, 2018	8:30am	Council Chambers, Jerramungup
21st November, 2018	8:30am	Council Chambers, Jerramungup
19th December, 2018	8:30am	Venue To Be Advised, Bremer Bay

Carried 6-0

Noting the change to the Bremer Bay meeting venue and removal of reference to Councilor briefing session times.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.6
SUBJECT:	Citizenship and Sporting Awards
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Elizabeth Hyde
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1 st December 2017

SUMMARY

This item addresses Council's annual Citizenship and Sporting Awards which are presented at the Australia Day Breakfast.

ATTACHMENTS

Attachment 10.4.6(a) - Sportsperson Selection Criteria
CONFIDENTIAL Attachment 10.4.6(b) - Nomination Forms

BACKGROUND

As part of Council's annual traditions the Citizenship and Sporting Awards are presented each year at the Australia Day Breakfast.

CONSULTATION

Community nominations are sought for these awards.

COMMENT

Copies of the nominations will be presented to the Council meeting and Council may elect to close the meeting to the public to consider the nominations in "committee". Council set guidelines for the selection of winners of the Sports Star awards at the November 2007 Council meeting.

Nominations for the awards closed on 30th November 2017.

The award winners will be recorded in the official minutes however in order to maintain confidentiality the names will not be published in community minutes until after the presentation.

STATUTORY REQUIREMENTS

Local Government Act 1995

1.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - a) all council meetings; and

- b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- a) a matter affecting an employee or employees; and
 - b) the personal affairs of any person; and
 - c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - e) a matter that if disclosed, would reveal —
 - i) a trade secret; or
 - ii) information that has a commercial value to a person; or
 - iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
 - f) a matter that if disclosed, could be reasonably expected to —
 - i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - ii) endanger the security of the local government's property; or
 - iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
 - g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

1. That Council close the meeting to the public at _____to consider the nominations in confidence.
2. That Council award the 2017 Citizenship Award to _____, with it being presented to the recipient on 26 January 2018 at the Australia Day Breakfast Function.
3. That Council award the 2017 Community Group or Event Award to _____, with it being presented to the recipient on 26 January 2018 at the Australia Day Breakfast Function.
4. That Council award the 2017 Junior Sportsperson Award to _____, with it being presented to the recipient on 26 January 2018 at the Australia Day Breakfast Function.
5. That Council award the 2017 Senior Sportsperson Award to _____, with it being presented to the recipient on 26 January 2018 at the Australia Day Breakfast Function.
6. That Council open the meeting to the public at _____.

OCR171216 Moved Cr Bailey / Seconded Cr Leenhouders

1. **That Council close the meeting to the public at 9:28am to consider the nominations in confidence.**

Carried 6-0

OCR171217 Moved Cr Parsons / Seconded Cr Price

2. **That Council award the 2017 Citizenship Award to _____, with it being presented to the recipient on 26 January 2018 at the Australia Day Breakfast Function.**
3. **That Council award the 2017 Community Group or Event Award to _____, with it being presented to the recipient on 26 January 2018 at the Australia Day Breakfast Function.**
4. **That Council award the 2017 Junior Sportsperson Award to _____, with it being presented to the recipient on 26 January 2018 at the Australia Day Breakfast Function.**
5. **That Council award the 2017 Senior Sportsperson Award to _____, with it being presented to the recipient on 26 January 2018 at the Australia Day Breakfast Function.**

Carried 6-0

OCR171218 Moved Cr Leenhouwers / Seconded Cr Bailey

- 6. That Council open the meeting to the public at 9:44am.**

Carried 6-0

**C O U N C I L L O R
R E P O R T S**

11. COUNCILLOR REPORTS

Cr Price

Attended a meeting of the South Coast Management Group in Hopetoun
Attended a WALGA Zone meeting in Mt Barker
Attended a presentation evening at the Gairdner Primary School

Cr Leenhouwers

Attended a presentation evening at the Bremer Bay Primary School

Cr Lester

Attended a WALGA Zone meeting in Mt Barker
Attended the Shire Christmas Party
Attended a presentation evening at the Jerramungup District High School

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

Nil

12.2 From Elected Members

Nil

13. NEXT MEETING/S

Ordinary Meeting – to be held Wednesday 21st February, 2018 commencing 2:00pm at the Council Chambers, Jerramungup.

14. CLOSURE

The President declared the meeting closed at 9:54am

I confirm these Minutes to be a true and accurate record of the proceedings of the Council.

Signed: Dated:
(Shire President)