



Local Emergency Management Arrangements

SHIRE OF JERRAMUNGUP

**SHIRE OF JERRAMUNGUP
EMERGENCY MANAGEMENT ARRANGEMENTS**

These arrangements have been produced and issued under the authority of S. 41(1) of the EM Act 2005, endorsed by the Shire of Jerramungup Local Emergency Management Committee (LEMC) and has been tabled with the District Emergency Management Committee (DEMC).

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Chairperson
Jerramungup LEMC

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Date

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Endorsed by Council
Shire President

.....

Date

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Distribution

Distribution List	
Organisation	No Copies
Shire of Jerramungup	3
Community Resource Centre – Jerramungup	1
Community Resource Centre – Bremer Bay	1
WA Police – Jerramungup	1
St Johns Ambulance – Jerramungup	1
Volunteer Fire & Emergency Services Unit – Jerramungup	1
Volunteer Fire & Emergency Services Unit – Bremer Bay	1
Volunteer Marine Rescue – Bremer Bay	1
Department of Agriculture & Food WA – Jerramungup	1
Medical Centre – Jerramungup	1
Medical Centre – Bremer Bay	1
Department for Child Protection and Family Support – Albany	1

Amendment Record

No.	Date	Amendment Details	By
1		Complete re-write of 2004 Arrangements	LEMC
2	9 th September 2013	Special Needs Group updated	LEMC
3	9 th September 2013	Contact Group updated	LEMC
4	9 th September 2013	Updated LEMC Arrangements provided to Committee Members and Distribution List	LEMC
5	June 2014	Updated contact details	LEMC
6	14 Sept 2015	Annual Review & Amendments	LEMC
7	21 Oct 2015	Adopted	COUNCIL
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11			
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GLOSSARY OF TERMS

For additional information in regards to the Glossary of Terms, refer to the Emergency Management Western Australia Glossary 2009

AUSTRALASIAN INTERSERVICE INCIDENT MANAGEMENT SYSTEM (AIIMS) – A nationally adopted structure to formalize a coordinated approach to emergency incident management.

AIIMS STRUCTURE – The combination of facilities, equipment, personnel, procedures and communications operating within a common organizational structure with responsibility for the management of allocated resources to effectively accomplish stated objectives relating to an incident (AIIMS)

COMBAT - take steps to eliminate or reduce the effects of a hazard on the community.

COMBAT AGENCY – A combat agency prescribed under subsection (1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

COMMUNITY EMERGENCY RISK MANAGEMENT – See **RISK MANAGEMENT**.

COMPREHENSIVE APPROACH – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR are aspects of emergency management, not sequential phases. *Syn.* 'disaster cycle', 'disaster phases' and 'PPRR'

COMMAND – The direction of members and resources of an organisation in the performance of the organisation's role and tasks. Authority to command is established in legislation or by agreement with an organisation. Command relates to organisations and operates vertically within an organisation. *See also* **COMMAND and COORDINATION**.

CONTROL – The overall direction of emergency management activities in an emergency situation. Authority for control is established in legislation or in an emergency plan, and carries with it the responsibility for tasking and coordinating other organisations in accordance with the needs of the situation. Control relates to situations and operates horizontally across organisations. *See also* **COMMAND and COORDINATION**.

CONTROLLING AGENCY – A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency

COORDINATION – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the

threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. *See also* **CONTROL and COMMAND**.

DISTRICT – means the municipality of the Shire of Jerramungup.

EMERGENCY – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

EMERGENCY MANAGEMENT – The management of the adverse effects of an emergency including:

Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.

Preparedness – preparation for response to an emergency

Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and

Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

EMERGENCY MANAGEMENT AGENCY – A hazard management agency (HMA), a combat agency or a support organisation.

EMERGENCY RISK MANAGEMENT – A systematic process that produces a range of measures which contribute to the well-being of communities and the environment.

SES –State Emergency Service.

VFRS –Volunteer Fire & Rescue Service.

VMR –Volunteer Marine Rescue.

DFES – Department Fire & Emergency Services Authority of WA.

BFB – Bush Fire Brigade – established by a local government under the Bush Fires Act 1954.

VFES – Volunteer Fire & Emergency Services

HAZARD

a cyclone, earthquake, flood, storm, tsunami or other natural event

a fire

a road, rail or air crash

a plague or an epidemic

a terrorist act as defined in The Criminal Code section 100.1 set out in the Schedule to the Criminal Code Act 1995 of the Commonwealth any other event, situation or condition that is capable or causing or resulting in loss of life, prejudice to the safety or harm to the health of persons or animals or destruction of or damage to property or any part of the environment and is prescribed by the regulations

HAZARD MANAGEMENT AGENCY (HMA) – To be a public authority or other person who or which, because of that agency’s functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed

INCIDENT – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

A sudden event which, but for mitigating circumstances, could have resulted in an accident. An emergency event or series of events which requires a response from one or more of the statutory response agencies. *See also ACCIDENT, EMERGENCY and DISASTER.*

INCIDENT AREA (IA) – The area defined by the Incident Controller for which they have responsibility for the overall management and control of an incident.

INCIDENT CONTROLLER – The person appointed by the Hazard Management Agency for the overall management of an incident within a designated incident area

INCIDENT MANAGER – See **INCIDENT CONTROLLER**

INCIDENT MANAGEMENT TEAM (IMT) – A group of incident management personnel comprising the incident controller, and the personnel he or she appoints to be responsible for the functions of operations, planning and logistics. The team headed by the incident manager which is responsible for the overall control of the incident.

INCIDENT SUPPORT GROUP (ISG) – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

LG – Local Government meaning the Shire of Jerramungup & Shire of Jerramungup Council.

LIFELINES – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

LOCAL EMERGENCY COORDINATOR (LEC) - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents* and *Operations*.

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) – Based on either local government boundaries or emergency management sub-districts. Chaired by the Shire President/Mayor (or a delegated person) with the Local Emergency Coordinator, whose jurisdiction covers the local government area concerned, as the Deputy Chair. Executive support should be provided by the local government.

MUNICIPALITY – Means the district of the Shire of Jerramungup.

OPERATIONS – The direction, supervision and implementation of tactics in accordance with the Incident Action Plan. *See also* **EMERGENCY OPERATION**.

OPERATIONAL AREA (OA) – The area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

PREVENTION – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. *See also* **COMPREHENSIVE APPROACH**.

PREPAREDNESS – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. *See also* **COMPREHENSIVE APPROACH**.

RESPONSE – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. *See also* **COMPREHENSIVE APPROACH**.

RECOVERY – The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

RISK – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.

A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period.

Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability

RISK MANAGEMENT – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

RISK REGISTER – A register of the risks within the local government, identified through the Community Emergency Risk Management process.

RISK STATEMENT – A statement identifying the hazard, element at risk and source of risk.

SUPPORT ORGANISATION – A public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

TELECOMMUNICATIONS – The transmission of information by electrical or electromagnetic means including, but not restricted to, fixed telephones, mobile phones, satellite phones, e-mail and radio.

TREATMENT OPTIONS – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

VULNERABILITY – The degree of susceptibility and resilience of the community and environment to hazards. *The degree of loss to a given element at risk or set of such elements resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 1 (total loss).

WELFARE CENTRE – Location where temporary accommodation is actually available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

PART 1 – INTRODUCTION

1.1 Authority

These arrangements have been prepared in accordance with s. 41(1) of the Emergency Management Act 2005 and endorsed by the Jerramungup Local Emergency Management Committee and approved by the Shire of Jerramungup.

1.2 Community Consultation

This document has been developed in consultation with the LEMC as a representative committee providing advice and information to each Council on behalf of the community.

1.3 Document Availability

This document is available to the public via the Shire of Jerramungup web site. Hardcopies are available on request at the Council Office.

1.4 Area Covered (Context)

The town of Jerramungup was established in 1953 as a war service settlement area and gazetted in 1957. Though only a relatively young farming and agriculture region, the area is rich in history and proud of its heritage.

The town has a population of approximately 480 (480 in 2011 census) and boasts a primary school (Years 1-7), high school (Years 8-10), and a number of businesses including a general store, newsagency, post office, rural stores, motel/hotel, caravan park, resource centre and roadhouse.

The town of Bremer Bay (population approx. 752) is growing fast both in terms of development and tourism. The unspoilt coastline offers numerous recreational pursuits from fishing, beach combing and walking on some of the finest beach sand in the southern hemisphere, whale watching, and plenty of swimming in the magnificent turquoise waters of the various bays and beaches.

Facilities available in Bremer Bay include a primary school, resource centre, and a health centre with a resident nurse and doctor available two days each week. The sports minded individual is well catered for with a sports club and golf course, and visitors can find somewhere to stay with two caravan parks and a resort with hotel and accommodation. Local businesses include a general store, roadhouse, hardware store, dive & sports store, and fish processors.

The Fitzgerald River National Park, located east of Jerramungup and Bremer Bay, and easily accessible from both towns, is one of the largest national parks in Australia containing 20% of the State's described plant species. The park covers an area of 329,039 ha and is one of the most diverse botanical regions in the world, featuring more than 1800 species of plants.

1.5 Aim

The aim of the Shire of Jerramungup Local Emergency Management Arrangements is to describe the overall emergency management coordination arrangements within the Shire.

1.6 Purpose

The purpose of these emergency management arrangements is to set out:

- a) the local government's policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local government considers appropriate". (s. 41(2) of the Act).

1.7 Scope

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's individual plan.

Furthermore:

- a) This document applies to the local government district of the Shire of Jerramungup;
- b) This document covers areas where the Shire of Jerramungup (Local Government) provides support to HMA's in the event of an incident;
- c) This document details the Shire of Jerramungup's (LG) capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- d) The Shire Jerramungup's (LG) responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

1.8 Related Documents & Arrangements

1.8.1 Local Emergency Management Policies

The Shire of Jerramungup has a combined local emergency management committee for the purpose of planning for major emergencies affecting the community.

1.8.2 Existing Plans & Arrangements

The following tables identify relevant local hazard specific plans

Local Plans

Table 1.1

Document	Owner	Location
Risk Register	Shire of Jerramungup	Shire of Jerramungup 8 Vasey St, Jerramungup WA 6337
Risk Treatment Schedule	Shire of Jerramungup	Shire of Jerramungup 8 Vasey St, Jerramungup WA 6337
Point Henry Fire Management	Shire of Jerramungup	Shire of Jerramungup 8 Vasey St, Jerramungup WA 6337

Relevant State Emergency Management Plans (Westplans)

Table 1.2

Document	Owner	Location
Flood	DFES	DFES Web
Bushfire	DFES / DPaW / LG	DFES Web
HazMat	DFES	DFES Web
Animal & Plant Biosecurity	Dept Agriculture & Food	DFES Web
Road Transport Accident	WA Police	DFES Web
Marine Oil Pollution	Dept Transport	DFES Web
Severe Storm	DFES	DFES Web
Air crash	WA Police	DFES Web
Human Epidemic	Health Dept	DFES Web

1.9 Agreements, Understandings & Commitments

The following table represents a summary of agreements the Shire of Jerramungup has entered into for the provision of aid during emergencies.

Table 1.3

Parties to the Agreement	Summary of the Agreement	Special Considerations
Nil		

1.10 Additional Support

Table 1.4

Organisation	Description	Comments	Contacts
Nil			

1.11 Special Considerations

During various time of the year the following may have effect on the availability of resources, volunteers or the number of people in a township.

1. Seasonal Agricultural Activities
 - a. Seeding – May – July
 - b. Harvest – November – January
2. Bushfire Season – November – April
3. Tourist Influx – November- April

1.12 Resources

Refer to resources tab

1.13 Financial Arrangements

1.13.1 Response

The Shire of Jerramungup recognized State Emergency Management Policy 4.2 “Funding for Emergencies” which outlines the principles and criteria for meeting costs associated with the response and recovery activities to emergencies in Western Australia and to assist emergency management agencies to effectively manage these costs through the identification of appropriate funding processes.

1.14 Roles & Responsibilities

1.14.1 Local Emergency Coordinator

The local emergency coordinator for a local government district has the following functions [s. 37(4) of the Act]:

- a. to provide advice and support to the LEMC for the district in the development and maintenance of emergency management arrangements for the district;
- b. to assist hazard management agencies in the provision of a coordinated response during an emergency in the district; and
- c. to carry out other emergency management activities in accordance with the directions of the State Emergency Coordinator.

1.14.2 Chair Person Local Emergency Management Committee

The Chairman of the LEMC is appointed by the local government [s. 38 of the Act]. The Chair of the Shire of Jerramungup LEMC is the Chief Executive Officer of the Shire.

1.14.3 Local Emergency Management Committee

The functions of LEMC are [s. 39 of the Act]:

- a. To advise and assist the local government in establishing local emergency managements for the district;
- b. to liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements; and
- c. to carry out other emergency management activities as directed by SEMC or prescribed by regulations.

1.14.4 Local Government

It is a function of a local government —

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district;
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other functions given to the local government under this Act.

1.14.5 Hazard Management Agency

A hazard management agency is *'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.'* [EM Act 2005 s4]

The HMA's are prescribed in the Emergency Management Regulations 2006.

1.14.6 Combat Agencies

A combat agency is *'the agency identified as being primarily responsible for responding to a particular emergency'* AEM Glossary

1.14.7 Support Organization

A support organization 'provides essential services, personal or material support' (AEM Glossary) during an emergency. An example may be the Red Cross or CWA providing meals to welfare center.

1.14.8 Controlling Agency

A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.

The function of a Controlling Agency is to;

- To undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness.
- To control all aspects of the response to an incident.
- During Recovery the Controlling Agency will ensure effective transition to Recovery by Local Government.

PART 2 – PLANNING (LEMC ADMINISTRATION)

This section outlines the minimum administration and planning requirements of the LEMC under the EM Act 2005 and policies.

2.1 LEMC Membership (positions)

The Jerramungup LEMC consists of the following positions & organizations

- Chair – CEO, Shire of Jerramungup
 - Deputy Chair / Local Emergency Coordinator – OIC Jerramungup Police Station
 - Executive Officer – DCEO, Shire of Jerramungup
 - Chief Bush Fire Control Officer, Shire of Jerramungup
 - Department Fire and Emergency Services
 - St Johns Ambulance
 - Volunteer Emergency Services Unit
 - Department for Food and Agriculture WA
 - Medical Centre
 - Department for Child Protection and Family Support (Albany based)
- A comprehensive list of LEMC Membership and contact details can be found at Contacts Tab

2.2 Meeting Schedule

The Local Emergency Management Committee meets 4 times a year in accordance with State Emergency Management Policy 2.5 'Emergency Management in Local Government Districts'. Meetings are held on a quarterly basis

2.3 LEMC Constitution & Procedures

The constitution & procedures for LEMC meetings are outlined under State Emergency Management Policy 2.5 'Emergency Management in Local Government Districts'

2.4 Annual Reports Annual Business Plan

The Executive Officer will complete and submit the Annual Report on behalf of the Committee and Local Governments in accordance with State Emergency Management Policy 2.6 "Annual Reporting".

2.5 Emergency Risk Management

In 2007 the Shire of Jerramungup completed the emergency risk management process. The risk treatment schedule resulting from this is attached as an appendix. The emergency risk management process was reviewed in May 2009. A copy of the full report is available from the Shire on request.

PART 3 – RESPONSE

3.1 Risks – Emergencies Likely to Occur

The following is a table of emergencies that are likely to occur within the Shire of Jerramungup;

Table 3.1

Hazard	Controlling Agency	HMA	Local Combat Role	Local Support Role	WESTPLAN	Local Plan
Bushfire – DPaW land	FES Commissioner	DPaW	DPaW	BFB's, DFES	Fire (2013)	
Bushfire – UCL, Shire & other	FES Commissioner	LGA	BFB's	DPaW, DFES	Fire (2013)	
Severe Storm	FES Commissioner	DFES	DFES - VFES	SES Gnowangerup	Storm (2004)	
Land Search	Police Commissioner	WAPOL	DFES - VFES	SES Gnowangerup	Land Search (2013)	
Marine Emergency	Police Commissioner	WAPOL	VMR		Marine Search & Rescue (2013)	
Marine Oil Pollution	Marine Safety Director General	Dept. Transport	Albany Port Authority		Marine Oil Pollution	
Exotic Animal or Plant Disease	DAFWA Director General	DAFWA – Dept of Agriculture	DAFWA Katanning	LGA	Animal & Plant Biosecurity (2015)	
Flood	FES Commissioner	DFES	DFES - VFES	SES Gnowangerup	Flood	
Transport Accident	Police Commissioner	WA Police	DFES - VFES	St John Ambulance	Road Crash (2013)	
Hazardous Materials	FES Commissioner	DFES		WA Police	HazMat (2010)	
Human Epidemic	State Human Epidemic Controller	Dept. Health	Jerramungup / Bremer Bay Health Centre's		Human Epidemic (2014)	
Air Crash	Police Commissioner	WA Police	DFES - VFES	LGA	Air Crash (2014)	

These arrangements are based on the premise that the HMA responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

It is recognised that the HMA's and Combat agencies may require Shire of Jerramungup resources and assistance in emergency management. The Shire of Jerramungup is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

3.2 Activation of Local Arrangements

The Hazard Management Agency or the Local Emergency Coordinator (LEC) in consultation with the Hazard Management Agency is responsible for the implementation of the Arrangements and for activating the required organisations in accordance with these Arrangements.

3.2.1 Incident Support Group (ISG)

The ISG is convened by the HMA or the Local Emergency Coordinator in consultation with the HMA to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

3.2.2 Role

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

3.2.3 Triggers for the activation of an ISG

The activation of an ISG should be considered when the following occur;

- a. For a level 2 incident;
- b. Requirement for possible or actual evacuation;
- c. A need to coordinate warning/information to community during a multi-agency event;
- d. Where there is a perceived need relative to an impending hazard impact. (Flood, fire, storm surge);
- e. Multi agency response where there is a need for collaborative decision making and the coordination of resources/information; and
- f. Where there is a need for regional support beyond that of a single agency.

3.2.4 Membership of an ISG

The Incident Support Group is made up of agencies /representatives that provide support to the Hazard Management Agency. As a general rule, the recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery. The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

3.2.5 Frequency of Meetings

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per or incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

3.2.6 Emergency Coordination Centre Information

The Emergency Coordination Centre is where the Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable ECCs within the District.

The following table provides the contact details for opening each site:

Table 3.2

LOCATION 1

Shire of Jerramungup Administration Building

8 Vasey Street, Jerramungup

Ph: 08 9835 1022 Fax: 08 9835 1161



	Name	Phone	Mob
1 st Contact	CEO – Brent Bailey	08 9835 1022	0429 204 538
2 nd Contact	DCEO – Charmaine Solomon	08 9835 1022	0429 351 025
3 rd Contact	CESO – Ash Peczka	08 9835 1022	0438 498 221

LOCATION 2

**Bremer Bay Community Resource Centre
Mary Street, Bremer Bay**



	Name	Phone	Mob
1 st Contact	Craig Pursey	08 9837 4070	0458 705 283
2 nd Contact	Steve Wadsworth	08 9837 4070	0429 351 022
3 rd Contact	Jana Kleszewski	08 9837 4070	0457 871 419

Note : All staff members at the Bremer Bay CRC have access afterhours.

LOCATION 3

**Jerramungup Community Resource Centre
Tobruk Road, Jerramungup**



	Name	Phone	Mob
1st Contact (Office Hours)	Mrs. Erin Tapscott Ms. Debbie Booth	08 9835 1630	0447 752 169
2 nd Contact - After hours Keys are located in a meter box at; 2 Kokoda Road, Jerramungup	Mrs. Sherryle Ditchburn	08 9835 1175	0429 352 082
3 rd Contact	CEO Brent Bailey	08 9835 1022	0429 204 538

3.2.7 Media Management and Public Information.

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the HMA.

It is likely that individual agencies will want to issue media releases for their areas of responsibility (eg Water Corporation on water issues, Western Power on power issues, etc.) however the release times, issues identified and content shall be coordinated through the ISG to avoid conflicting messages being given to the public.

The Shire President of the Shire of Jerramungup or his/her authorised delegate will be the spokesperson for the Shire of Jerramungup.

3.3 Public Warning Systems

During times of an emergency one of the most critical components of managing an incident is getting information out to the public in a timely and efficient manner. This section highlights local communication strategies.

Local Systems

The Shire of Jerramungup operates a SMS system for its bush fire network. It is a subscriber system however it covers a large extent of the community and may be used as a tool to get information into the community.

To access the system contact the Shire of Jerramungup – 9835 1022

3.3.1 Radio

ABC Radio – Broadcasts on 558am

Ph: 9842 4011 Albany

Radio West – Broadcasts on 1071am – note: limited range around town sites

Ph: 9842 2783 – Albany

Ph: 9821 2972 - Katanning

3.3.2 Public Notices

Public Notice Boards are available at the Shire of Jerramungup, Bremer Bay Community Resource Centre and Jerramungup Community Resource Centre.

3.4 Evacuation

Evacuation is a risk management strategy which may need to be implemented, particularly in regards to cyclones, flooding and bush fires. The decision to evacuate will be based on an assessment of the nature and extent of the hazard, the anticipated speed of onset, the number and category of people to be evacuated, evacuation priorities and the availability of resources. These considerations should focus on providing all the needs of those being evacuated to ensure their safety and on-going welfare.

The HMA will make decisions on evacuation and ensure that community members have appropriate information to make an informed decision as to whether to stay or go during an emergency.

3.4.1 Evacuation Planning Principles

The decision to evacuate will only be made by a Hazard Management Agency or an authorised officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

State Emergency Management Policy 4.7 'Community Evacuation' should be consulted when planning evacuation.

3.4.2 Management

The responsibility for managing evacuation rests with the HMA. The HMA is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The HMA is also responsible for ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made.

In most cases the WA Police may be the 'combat agency' for carrying out the evacuation and they may use the assistance of other agencies such as the SES.

Whenever evacuation is being considered the Department for Child Protection and Family Support must be consulted during the planning stages. This is because CPFS have responsibility under State Arrangements to maintain the welfare of evacuees under Westplan Welfare.

3.4.3 Special Needs Groups

The following table details sections of the community that may require assistance or special attention in an emergency, particularly if evacuation is required.

Special Needs Groups

Locality	Group	Address	Contact	Requirement
Bremer Bay	Bremer Bay Primary School Principal - Vanessa Rodda	Garnett Rd, Bremer Bay WA 6338	Office: Ph: 08 9837 4010 Principal Residence: Ph: 08 9837 4454	9 x Staff / 30 x Students Grades 1-6, Supervision, Working with Children permit, access to amenities
	Bremer Bay Aged Care Units	Roderick St, Bremer Bay WA 6338	Leanne Laurie: M: 0428 374 026 Debbie Stone (GSCHA): M: 0409 428 607 Kai McKenna (GSCHA): M: 0408 611 852	7 x Aged Care Residents Limited mobility, access to amenities, comfort consideration, medication dependent.
	Bremer Bay Health Centre Nurse – Leanne Laurie	John St, Bremer Bay WA 6338	Office: Ph: 08 9837 4026 Nurse Practitioner: M: 0428 3374 026	1-4 x Staff / 1-5 Patients Limited Mobility, medication/care dependent, require additional comfort consideration and supervision
	Bremer Bay Child Care	Mary St, Bremer Bay WA 6338	Emma Rainbow Ph: 08 9837 4277	Supervision, Working with Children permit, access to amenities <i>Note: Bremer Bay CRC have access to Child Care building</i>
Gairdner	Gairdner Primary School Principal – Diana Frewen	Lot 1749 Gairdner Sth Rd Gairdner WA 6337	Office: Ph: 08 9836 1014 Principal Residence: Ph: 08 9836 1079	7 x Staff / 40 x Students Grades K-6, Supervision, Working with Children permit, access to amenities
Jerramungup	Jerramungup District High School (DHS) Principal – Haidee Brooks	2 Lancaster Rd, Jerramungup WA 6337	Office: Ph: 08 9835 1233	15 x Staff / 120 x Students Grades K-10, High population concentration, additional transport,

Shire of Jerramungup Local Emergency Management Arrangements

				supervision, access to amenities
Jerramungup <i>Continued...</i>	Jerramungup Kindy & Pre-Primary	Memorial Rd, Jerramungup WA 6337	DHS Office: Ph: 08 9835 1233 Pre-Primary: Ph: 08 9835 1416	2 x Staff / 18 x Students (<i>figures included in Jerramungup DHS</i>) Working with Children permit, access to amenities
	Jerramungup Child Care Coordinator – Naidene Wise	Spitfire Avenue, Jerramungup WA 6337	Centre: Ph: 08 9835 1010 Jolene Daniels: M: 0457 895 829	1 x Staff / Up to 20 x Children Supervision, Working with Children permit, access to amenities
	Jerramungup Health Centre Nurse – Bev Taylor	Kokoda Rd, Jerramungup WA 63347	Office: Ph: 08 9835 1004 Nurse Practitioner: M: 0429 351 007	4-5 x Staff / 1-5 x Patients Limited Mobility, medication/care dependent, require additional comfort consideration and supervision
	Jerramungup Aged Care Unit	7 Derrick St, Jerramungup WA 6337	Debbie Stone (GSCHA): M: 0409 428 607 Kai McKenna (GSCHA): M: 0408 611 852	4-6 x Aged Care Residents Limited mobility, access to amenities, comfort consideration, medication dependent.

3.4.4 Demographics

Refer to tab 'Demographics'

NOTE: During the summer months there is a dramatic increase in the population around Bremer Bay from tourism. This also includes people camping in the unallocated crown land, Doubtful Island, Point Ann, Point Henry, Dillon Bay and general coastal areas. The number of people in these areas is estimated at several thousand. Contacting and getting information about an emergency will be difficult. Previous education campaigns have focused on encouraging people to listen to the ABC Radio for information.

3.4.5 Evacuation / Welfare Centres

For a detail list of evacuation / welfare centres see tab 'Evacuation Centres'.

3.4.6 Matrix

The purpose of the following matrix is to outline the length of time and number of people the welfare centre can facilitate. Full details on each centre are under tab 'Evacuation Centres'

Table 3.3

No. of People	Duration				
	0-8 Hrs	8 Hrs - 1 Day	1-3 Days	3-7 Days	1 Week +
1-10					
10-100		Bremer Bay Sports Club			
100-500	Bremer Bay Community Centre & Roe Park, Jerramungup	Boxwood Sports Pavilion	Jerramungup Sports Pavilion Boxwood Sports Pavilion		
500+		Jerramungup Sports Pavilion	Boxwood Sports Pavilion		

3.4.7 Routes & Maps

The Shire is currently upgrading Jerramungup and Bremer Bay townsite maps. Please contact the Shire on 9835 1022 for information.

3.4.8 Animals (including assistance animals)

There are no animal management facilities such as pounds or kennels available in the Shire. Assistance animals will be welcomed into welfare centres. Other animals will need to be managed

on a case by case basis. The Shire Ranger may be available to assist with this matter dependant on the incident.

3.5 Welfare

The Department for Child Protection and Family Support (CPFS) has the role of managing welfare. The Department must be contacted whenever evacuation is being considered and must be involved in the planning process.

3.5.1 Local Welfare Coordinator

The local welfare coordinator is located in the Albany Regional Office. Contact details are;

Team Leader, Department for Child Protection and Family Support, Albany

Ph: (Office Hours): 9841 0777

Ph: After Hours via Crisis Care: 1800 199 008

3.5.2 Local Welfare Liaison Officer

The Deputy Chief Executive Officer or his/her nominee will be the Local Welfare Officer.

This role will provide assistance to the Local Welfare Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

3.5.3 District Emergency Services Officer

The Department for Child Protection and Family Support shall appoint a District Emergency Services Officer (DESO) to prepare local welfare plans. The DESO for the Shire of Jerramungup is contained in Contacts Register.

3.5.4 State & National Registration & Enquiry

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas the Department for Child Protection and Family Support (CPFS) has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other but also has many further applications. Because of the nature of the work involved CPFS have reciprocal arrangements with the Red Cross to assist with the registration process.

There is no Red Cross agency available in the Shire of Jerramungup, as such the Department for Child Protection and Family Support will make arrangements as required.

3.5.5 Welfare Centres

See evacuation centres

PART 4 – RECOVERY

4.1 The Recovery Process

The recovery process will align with Westplan Recovery Coordination however specific arrangements for the Shire of Jerramungup will be maintained by the Shire of Jerramungup and the LEMC.

4.2 General Information

The recovery process must follow a clearly defined plan that has been developed by the Local Recovery Coordinator (LRC) to ensure the most effective utilisation of resources. The plan must identify objectives; time frames; anticipated resources; costs and available funding; and prioritise recovery efforts.

4.3 Aim of Recovery

The aim of this plan is to detail the arrangements established for the management of community recovery following an emergency and supplement the recovery plans put in place by HMAs in respect to specific hazards.

4.4 Planning for Recovery during Operations

The Local Recovery Coordinator (LRC) should be engaged during the response phase of the incident to allow for a smooth transition from response to recovery. It must be noted that, while an incident may still be in a response phase, it is likely that some community members have been displaced or otherwise inconvenienced. Some resources especially those needed in large volumes for the recovery of the community may have significant lead times and this must be accounted for whilst still in the response/operations phase of an incident.

4.5 Transition from Response to Recovery

The recovery effort may begin in the early stages of an incident, however at some stage the focus of the Incident Management Team will shift from response to recovery. This will be undertaken at such time as the Incident Controller deems the incident to be sufficiently controlled so as to no longer pose a risk or hazardous situation. Operational staff will still be required however the key focus, including resources, shall be on recovery efforts.

4.6 Local Recovery Coordinator

The Local Recovery Coordinator (LRC) shall be nominated by Council and will be a representative of the LEMC. The role will be reviewed annually in line with LEMC requirements. The overall responsibility or delegation thereof for recovery of the community remains with the Shire of Jerramungup.

The Local Recovery Coordinator for the Shire of Jerramungup is the Chief Executive Officer of the Shire of Jerramungup.

4.7 Recovery Committee

The Recovery Committee shall be formed by the Local Recovery Coordinator (LRC) and will comprise of relevance stakeholder, agencies and individuals with access to necessary resources. The LRC should form the Recovery Committee in consultation with the Incident Management Team and the Local Emergency Coordinator.

4.8 Function of the Recovery Committee

The key function of the Recovery Committee is to ensure the effective utilisation of available resources including funds to ensure the expedient reinstatement of conditions prior to the incident. The membership of the Committee will reflect the scale and diversity of the incident.

4.9 Recovery Committee Composition

The LRC must comprise of representatives of all relevant bodies to the recovery of the community. This will typically be representatives of the utility service providers, Main Roads and any other Department or organisation that is a stakeholder to the recovery from an incident.

4.10 Priorities for Recovery

The highest priority of recovery is to ensure that the impact of the emergency is minimised upon the community as follows:

- First Priority-attend to the immediate needs of the community (medical care, food and water);
- Second Priority-reinstatement of essential services (water, power, sewerage, transport and communications); and
- Third Priority-provide for the recovery of the community

4.11 Financial Management in Recovery

It is the responsibility of the Local Recovery Coordinator (LRC) to ensure that funds are made available for the purpose of recovery. This will be representative of the scale of the incident. For smaller scale incidents with minimal disruption to residents and infrastructure, the Shire of Ravensthorpe may explore means to reduce the financial burden to individuals. Larger scale incidents where the number of persons impacted is significant, financial support will be a key focus of the LRC. All donations and offers of support must be fully recorded for acquittal purposes.

PART 5 – Emergency Contacts Directory

See tab ‘Contacts’

PART 6 – EXERCISING & REVIEWING

6.1 Exercising

6.1.1 Aim

The aim of any exercise conducted by the LEMC should be to assess the Local Emergency Management Arrangements, not a HMA’s response to an incident. This is a HMA responsibility.

6.1.2 Frequency

The LEMC will hold an exercise on an annual basis

6.1.3 Types

Exercises may be either

- a) Discussion
- b) Field

6.1.4 Reporting of Exercises

Exercises should be reported to the DEMC as per State Emergency Management Policy 2.5.

6.2 Review

The Executive Officer should ensure this document is reviewed as follows;

Item	Review
Contact Details	Each quarterly meeting
Local Arrangements – contents	Annually
Local Arrangements – via exercise	Annually
Emergency Risk Management	5 years or if there is a significant change

APPENDIX 1 – CONTACTS

Jerramungup Local Emergency Management Committee – Contact List

Name	Position	Organisation	Contact No#	Email
Brent Bailey	Chief Executive Officer	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 08 9835 1022 M: 0429 204 538	ceo@jerramungup.wa.gov.au
Charmaine Solomon	Deputy Chief Executive Officer	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 08 9835 1022 M: 0429 351 025	dceo@jerramungup.wa.gov.au
Steve Evans	Officer in Charge	Jerramungup Police Station 6 Vasey Street, Jerramungup WA 6337	Ph: 08 9835 0222 M: 0427 474 448	Steve.evans@police.wa.gov.au or Jerramungup.police.station@police.wa.gov.au
David Edwards	Chief Bush Fire Control Officer	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 08 9835 1424 M: 0429 100 007	dave@hasselldistricttraders.com.au
Stephen Wadsworth	Ranger	Shire of Jerramungup 8 Vasey Street Jerramungup WA 633	Ph: 08 9835 1022 M: 0429 351 022	ranger@jerramungup.wa.gov.au
Ashley Peczka	Community Emergency Services Officer	Shire of Jerramungup 8 Vasey Street Jerramungup WA 6337	Ph: 08 9835 1022 M: 0438 498 221	ceso@jerramungup.wa.gov.au
John Tonkin	Area Officer	Dept of Fire & Emergency Services 5 Hercules Crescent Albany WA 6330	Ph: 08 9845 5008 M: 0427 002 704	John.tonkin@dfes.wa.gov.au
Keith Ohlsen	Site Manager	Dept of Agriculture & Food 10 Dore Street Katanning WA 6337	Ph: 08 9821 3333 M: 0427 817 008	Keith.ohlsen@agric.wa.gov.au

Shire of Jerramungup Local Emergency Management Arrangements

Leanne Laurie	Nurse Practitioner/Manager	Bremer Bay Health Centre John Street Bremer Bay WA 6338	Ph: 08 9837 4026 M: 0428 374 026	Leanne.laurie@health.wa.gov.au
Bev Taylor	Registered Nurse	Jerramungup Health Centre Kokoda Road Jerramungup WA 6337	Ph: 08 9835 1004 M: 0429 351 007	Beverley.taylor@health.wa.gov.au
Anthony Armstrong	Officer In Charge	Jerramungup Volunteer Fire & Emergency Services Unit Cnr Kokoda & Memorial Road Jerramungup WA 6337	Ph: 08 9835 1740 M: 0427 651 561	Michellearmstrong1@bigpomd.com Or jmpfesa@westnet.com.au
John Iffla	Officer In Charge	Bremer Bay Volunteer Fire & Emergency Services Unit Borden-Bremer Bay Rd Bremer Bay WA 6338	M: 0427 374 298	jojohasa@bigpond.com or admin@bremerbaycrc.com
Andrew Brooker	Community Paramedic	St John Ambulance 240 Middleton Rd Albany WA 6330	M: 0417 127 889	Andrew.brooker@ambulance.net.au
Adam Smith	District Emergency Management Adviser	State Emergency Management Committee 5 Hercules Crescent Albany WA 6330	Ph: 08 9845 5007 M: 0429 104 007	Adam.smith@semc.wa.gov.au
Danielle Wisewould	Level 2 Volunteer	St John Ambulance - Jerramungup Sub Centre 9 Kokoda Rd, Jerramungup, WA 6337	Ph: 08 9835 1838 M: 0429 830 612	Elleinad_82@hotmail.com
Neville Blackburn	District Emergency Services Officer - Great Southern	Dept of Child Protection & Family Support Albany WA 6330	Ph: 08 9845 7909 M: 0438 934 827	Neville.blackburn@cdfs.wa.gov.au
Sarah Matthews	Community Engagement Officer	Dept of Fire & Emergency Services 5 Hercules Crescent, Albany WA 6330	Ph: 08 9845 5017 M: 0418 802 762	Sarah.matthews@dfes.wa.gov.au

Other Contacts:

Department of Parks and Wildlife - Contact Details

Name	Position	Organisation	Contact No#	Email
Wayne Agiss	District Fire Coordinator	Dept of Parks & Wildlife 120 Albany Highway Albany WA 6330	Ph: 08 9845 4500 M: 0429 200 858	wayne.agiss@dpaw.wa.gov.au
Peter Hartley	District Manager	Dept of Parks & Wildlife 120 Albany Highway Albany WA 6330	Ph: 08 9845 4500 M: 0427 423 6657	peter.hartley@dpaw.wa.gov.au
Peter Masters	Senior Operations Officer	Dept of Parks & Wildlife 51 Morgans St Ravensthorpe WA 6346	Ph: 08 9838 1967 M: 0488 919 598	Peter.Masters@dpaw.wa.gov.au

Note: In the event of an after-hours emergency contact the DPaw office and it will automatically direct you to emergency personnel on call.

Schools - Contact Details

Name	Position	Organisation	Contact No#	Email
Haidee Brooks	Principal	Jerramungup District High School 2 Lancaster Street Jerramungup WA 6337	<u>Office:</u> Ph: 08 9835 1233 <u>Pre Primary:</u> Ph 08 9835 1416	haidee.brooks@education.wa.gov.au
Diana Frewen	Principal	Gairdner Primary School Lot 1749 Gairdner South Rd Gairdner WA 6337	<u>Office:</u> Ph: 08 9836 1014 <u>Principal Residence:</u> Ph: 08 9836 1079	diana.frewen@education.wa.gov.au
Vanessa Rodda	Principal	Bremer Bay Primary School Garnett Rd Bremer Bay WA 6338	<u>Office:</u> Ph: 08 9837 4010 <u>Principal Residence:</u> Ph: 08 9837 4454	vanessa.rodde@education.wa.gov.au

APPENDIX 2 – RISK REGISTER SCHEDULE

The following table is a summary of the risks identifies through the emergency risk management process. A detailed report is available from the Shire of Jerramungup.

Hazard	HMA
Bushfire – DPaW land	DPaW
Bushfire – UCL, Shire & other	Shire of Jerramungup
Severe Storm	DFES
Marine Oil Pollution	Dept Transport
Animal or Plant Disease	DAFWA
Flood	DFES
Road Transport Accident	WA Police
Human Epidemic	Dept Health
Air Crash	WA Police

APPENDIX 3 – RESOURCES**Shire of Jerramungup – Shire Contacts**

Name	Poistion	Contact No#
Brent Bailey	Chief Executive Officer	M: 0429 204 538
Murray Flett	Works Manager	M: 0400 219 073
Charmaine Solomon	Deputy Chief Executive Officer	M: 0429 351 025
Craig Pursey	Planning Officer	M: 0458 705 283

Shire of Jerramungup – Shire Plant & Equipment

Item description	Registration
Seniors Community Bus	JP 722
John Deere Road Grader	JP 0011
Caterpillar Road Grader	JP 0010
Excavator	
John Deere F/E Loader	JP 0027
Volvo Low Loader Tool Carrier	JP 4816
Terex Skid Steere Loader	JP 4888
C/Made Boxtop (water pump)	JP 0040
Mitsubishi Tip Truck	JP 007
Isuzu Prime Mover	JP 008
Isuzu Tip Truck Twin Cab	JP 0015
Isuzu Tip Truck – Bremer	JP 0034
Isuzu Single Axle Rural Maintenance	JP 009
Isuzu Tandem Axle Const	JP 006
SFM Semi Trailer	JP 3914
Fuel Trailer	
Boxtop Trailer	JP 0030
Nolist Road Roller	JP 0041
Nolist Road Roller	1CPD 001
Nolist Road Roller	JP 4875
Isuzu Ttop Truck over 7 tonne	JP 004
Nolist Trailerplant	JP 0020
Loadstar Boxtop Trailer	JP 0018
Alcamp Boxtop Trailer	JP 0029
Loadstar Boxtop Trailer	JP 3902
C/Made Trailerplant	JP 0023

Shire of Jerramungup – Bushfire Contacts

Name	Position	Contact No#
David Edwards	Chief Bushfire Control Officer (Jerramungup VFES)	M: 0429 100 007
Trevor Ross	Deputy Chief Bushfire Control Officer (Jacup Bushfire Brigade)	M: 0427 355 023
Alex Jones	Deputy Chief Bushfire Control Officer (Gairdner Bushfire Brigade)	M: 0427 751 062
Ashley Peczka	Community Emergency Services Officer (Shire of Jerramungup)	M: 0438 498 221
*Dispatch of crews need to be requested through DFES Communications		

Shire of Jerramungup – Bushfire Brigade Resources

Brigade Name	Appliance Type
Boxwood Hill Bushfire Brigade	2.4 Rural
Gairdner Bushfire Brigade	4.4 Broadacre
Jacup Bushfire Brigade	4.4 Broadacre
Needilup Bushfire Brigade	2.4 Rural Fast Fill Trailer

Bremer Bay Volunteer Fire & Emergency Services Unit

Name	Position	Contact No#
John Iffla	Officer In Charge / Rescue Leader	M: 0427 374 298
Mike Breen	2nd Officer In Charge	M: 0437 568 157
Steve Tomasini	Fire Captain	M: 0427 374 340
Gary Logan	DFES District Officer, Albany	M: 0427 005 114
*Dispatch of crews need to be requested through DFES Communications		

Bremer Bay Volunteer Fire & Emergency Services Unit - Resources

- 1 x Isuzu 3.4 Urban Pump
- 1 x Isuzu 2.4 Broadacre
- 1 x Toyota Land Cruiser Light Tanker
- 1 x Isuzu Rescue Truck
- 1 x Toyota Land Cruiser Trooper
- 1 x John Deere Gator

Bremer Bay Volunteer Marine Rescue Service - Contacts

Name	Position	Contact No#
Duty Officer Phone		M: 0429 374 171
Michael Batchelor	President	M: 0427 284 024
Greg Harland	Vice President	M: 0427 371 012
Corrine Hobbs	Secretary	M: 0429 374 134
Ivan Parker	VMRS Regional Coordinator, Perth	M: 0408 174 872
*Dispatch of crews need to be requested through WA Water Police		

Bremer Bay Volunteer Marine Rescue Service - Resources

- 1 x VMR Boat

Department of Parks & Wildlife (Fitzgerald River National Park) - Contacts

Name	Position	Contact No#
Peter Masters	Senior Operations Officer – Ravensthorpe	M: 0488 919 598
Grantly Morton	National Park Ranger – Jacup	M: 0408 095 259
Deon Grantham	National Park Ranger – Gairdner	M: 0428 371 022
Fire & Emergencies within Park Lands		Ph: 08 9219 8000

Department of Parks & Wildlife (Fitzgerald River National Park) - Resources

- 2 x Ford Ranger with 400lt Slip-on units – located Ravensthorpe
- 2 x Ford Ranger with 400lt Slip-on units – located Hopetoun/Fitzgerald
- 1 x Ford Ranger with 400lt Slip-on unit – located Jacup
- 1 x Ford Ranger with 400lt Slip-on unit – located Murray Rd (Gairdner)
- 1 x Heavy Duty Appliance – Located Ravensthorpe
- 1 x Heavy Duty Appliance – Located Jacup

WA Police (Jerramungup Police Station) - Contacts

Name	Position	Contact No#
Steve Evans	Officer in Charge	M: 0427 474 448
Police Station		Ph: 08 9835 0222
*Dispatch of crews need to be requested through Police Communications		

WA Police (Jerramungup Police Station) - Resources

- Toyota Hilux – General Duties

Jerramungup Volunteer Fire & Emergency Services Unit - Contacts

Name	Position	Contact No#
Anthony Armstrong	Officer in Charge / Fire Captain	M: 0427 651 561
Jeremy Wisewould	2 nd Officer in Charge / Rescue Leader	M: 0427 457 712
Andrea Furniss	Admin Officer	M: 0428 351 076
Gary Logan	DFES District Officer, Albany	M: 0427 005 114
*Dispatch of crews need to be requested through DFES Communications		

Jerramungup Volunteer Fire & Emergency Services Unit - Resources

- 1 x Isuzu 2.4 Broadacre Fire Appliance
- 1 x Toyota Land Cruiser Light Tanker
- 1 x Isuzu Rescue Truck

St John Ambulance (Jerramungup Sub Centre) - Contacts

Name	Position	Contact No#
Dave Grimmond	Chairperson	M: 0428 374 085
Dawn Chadwick	Deputy Chairperson	Ph: 08 9847 2014
Louise Gadsby	Secretary	Ph: 08 9837 4695
Andrew Brooker	Community Paramedic	M: 0417 127 889
*Dispatch of crews need to be requested through SJAA Communications, Belmont		

St John Ambulance (Ravensthorpe Sub Centre) - Resources

- 1 x Ambulance Mercedes Sprinter – Located at Bremer Bay
- 2 x Ambulance Mercedes Sprinter – Located at Gairdner
- 1 x Ambulance Mercedes Sprinter – Located at Jerramungup
- 1 x Ambulance Mercedes Sprinter – Located at Wellstead

APPENDIX 4 – EVACUATION / WELFARE CENTRE INFORMATION

Primary / Immediate Evacuation Point - Jerramungup

	Details
Establishment/Facility:	Roe Park, Jerramungup / Town Hall, Jerramungup
Physical Address	Memorial Road, Jerramungup
Telephone No	(08) 9835 1022
Fax No	(08) 9835 1161
Email Address	council@jerramungup.wa.gov.au
Contact	Shire of Jerramungup, 8 Vasey Street, Jerramungup WA 6337



Contacts

Name	Position	Work contact	A/hrs contact
Brent Bailey	Chief Executive Officer - Shire of Jerramungup	Ph: 08 9835 1022	M: 0429 204 538
Charmaine Solomon	Deputy Chief Executive Officer – Shire of Jerramungup	Ph: 08 9835 1022	M: 0429 351 025
Murray Flett	Works Manager – Shire of Jerramungup	Ph: 08 9835 1022	M: 0400 219 073

Access Details

	Details
Keys	Yes (Held at the Shire of Jerramungup)
Alarm	No
Security	No
Universal Access	Yes

Accommodation Numbers – as per Health Regulations

	Details
Sitting / Standing	100 – 500
Sleeping	
Duration	0 – 8 hours

Amenities

Item	Yes/No	Notes
<u>Toilet/Washing Facilities:</u>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	No	

<u>Kitchen Facilities:</u>		
Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<u>Dining Facilities:</u>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<u>General Facilities:</u>		
Rooms	No	
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	
Heating	Yes	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Septic	Yes	
<u>Amenities Areas:</u>		
Enclosed Covered Areas	Yes	
Outside Children's Play Area	Yes	
Recreation Rooms	No	
BBQs	Yes	
Conference Rooms	No	
Meeting Rooms	No	
Swimming Pool	No	
Oval	No	
<u>External Facilities:</u>		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	

Shire of Jerramungup Local Emergency Management Arrangements

Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

Evacuation / Welfare Centre Information
Primary / Immediate Evacuation Point – Bremer Bay

	Details
Establishment/Facility:	Pelican Park, Bremer Bay / Bremer Bay Community Centre
Physical Address	7 Mary Street, Bremer Bay
Telephone No	(08) 9837 4171
Fax No	(08) 9837 4272
Email Address	bremerbay@bremerbaycrc.com
Contact	Bremer Bay Community Centre, 7 Mary Street, Bremer Bay WA 6338 Shire of Jerramungup, 8 Vasey Street, Jerramungup WA 6337



Contacts

Name	Position	Work contact	A/hrs contact
	Manager - Bremer Bay Community Resource Centre	Ph: 08 9837 4171	
Karen Roberts	Employee - Bremer Bay CRC	Ph: 08 9837 4171	
Stephen Wadsworth	Ranger – Shire of Jerramungup	Ph: 08 9835 1022	M: 0429 351 022
Craig Pursey	Planning Officer - Shire of Jerramungup	Ph: 08 9837 4070	M: 0458 705 283

Access Details

	Details
Keys	Yes
Alarm	Yes
Security	Yes
Universal Access	Yes

Accommodation Numbers – as per Health Regulations

	Details
Sitting / Standing	0 -100
Sleeping	
Duration	0 – 8 hours

Amenities

Item	Yes/No	Notes
<u>Toilet/Washing Facilities:</u>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	No	

<u>Kitchen Facilities:</u>		
Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<u>Dining Facilities:</u>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<u>General Facilities:</u>		
Rooms	No	
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	
Heating	Yes	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Septic	Yes	
<u>Amenities Areas:</u>		
Enclosed Covered Areas	Yes	
Outside Children's Play Area	Yes	
Recreation Rooms	No	
BBQs	Yes	
Conference Rooms	Yes	
Meeting Rooms	Yes	
Swimming Pool	No	
Oval	No	

Shire of Jerramungup Local Emergency Management Arrangements

External Facilities:		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

Other Evacuation Points Long Term:

Long Term Evacuation Point - Jerramungup

	Details
Establishment/Facility:	Jerramungup Entertainment Centre
Physical Address	Derrick Street, Jerramungup
Telephone No	Ph: 08 9835 1022
Fax No	Fax: 08 9835 1161
Email Address	council@jerramungup.wa.gov.au
Contact	Shire of Jerramungup, 8 Vasey Street, Jerramungup WA 6337





Contacts

Name	Position	Work contact	A/hrs contact
Brent Bailey	Chief Executive Officer – Shire of Jerramungup	Ph: 08 9835 1022	M: 0429 204 538
Charmaine Solomon	Deputy Chief Executive Officer – Shire of Jerramungup	Ph: 08 9835 1022	M: 0429 351 025
Murray Flett	Works Manager – Shire of Jerramungup	Ph: 08 9835 1022	M: 0400 219 073

Access Details

	Details
Keys	Yes (Held at the Shire of Jerramungup and affiliated clubs)
Alarm	Yes
Security	Yes
Universal Access	Yes

Accommodation Numbers – as per Health Regulations

	Details
Sitting / Standing	500 – 800
Sleeping	500
Duration	3 days

Amenities

Item	Yes/No	Notes
<u>Toilet/Washing Facilities:</u>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	Yes	
<u>Kitchen Facilities:</u>		
Stoves (types)	Yes	In Sports Club area. Separate access required. Negotiations to be arranged with the Jerramungup Sports Club Inc.
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<u>Dining Facilities:</u>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<u>General Facilities:</u>		
Rooms	Yes	3 rooms located upstairs from the entertainment centre floor – restricted to CPFS if required.
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	In all areas except basket ball courts
Heating	Yes	As above
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	Gas
Bins	Yes	
Septic	Yes	
<u>Amenities Areas:</u>		
Enclosed Covered Areas	Yes	

Shire of Jerramungup Local Emergency Management Arrangements

Outside Children’s Play Area	Yes	
Recreation Rooms	Yes	
BBQs	Yes	
Conference Rooms	Yes	
Meeting Rooms	Yes	
Swimming Pool	No	
Oval	Yes	
External Facilities:		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

	Details – Kitchen & Seating Arrangements
Establishment/Facility:	Jerramungup Sports Club
Physical Address	Derrick Street, Jerramungup
Telephone No	Ph: 08 9835 1058 – Jerramungup Sports Club After Hours - Ph: 08 9835 1092 – Ronnie Lee (Manager)
Fax No	Nil
Email Address	Nil

Other:

Main powerboard location:

Located at the entrance of Jerramungup Sports Club.

Water stop cock location:

Approximately 100 metres north of the entrance on the western side of the road.

Other Evacuation Points Long Term:

Long Term Evacuation Point – Bremer Bay

	Details
Establishment/Facility:	Bremer Bay Sports Club
Physical Address	Frantom Way, Bremer Bay
Telephone No	Ph: 08 9837 4044 – Peter Tozer, President
Fax No	Nil
Email Address	Nil



Contacts

Name	Position	Work contact	A/hrs contact
Peter Tozer	President Bremer Bay Sports Club	Ph: 08 9837 4044	
Terri Smart	Acting Secretary	Ph: 08 9837 4445	M: 0427 374 449
Corrine Hobbs	Member	Ph: 08 9837 4134	M: 0429 374 134
Brent Bailey	Chief Executive Officer – Shire of Jerramungup	Ph: 08 9835 1022	M: 0429 204 538

Access Details

	Details
Keys	Yes (All affiliated clubs have a key and access)
Alarm	Yes
Security	Yes
Universal Access	Yes

Accommodation Numbers – as per Health Regulations

	Details
Sitting / Standing	10 – 100
Sleeping	100
Duration	1 day

Amenities

Item	Yes/No	Notes
<u>Toilet/Washing Facilities:</u>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	Yes	
<u>Kitchen Facilities:</u>		

Shire of Jerramungup Local Emergency Management Arrangements

Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<u>Dining Facilities:</u>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<u>General Facilities:</u>		
Rooms	Yes	
RCD Protected	Yes	
Power Points	Yes	
Generator Port		
Fire Equipment	Yes	
Air Conditioning (type)	No	
Heating	Yes	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Septic	Yes	
<u>Amenities Areas:</u>		
Enclosed Covered Areas	Yes	
Outside Children's Play Area	Yes	
Recreation Rooms	Yes	
BBQs	Yes	
Conference Rooms	No	
Meeting Rooms	No	
Swimming Pool	No	
Oval	Yes	
<u>External Facilities:</u>		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	

Shire of Jerramungup Local Emergency Management Arrangements

Toilets	No	
Caravan/Articulated Vehicles	Yes	

Other:

Main powerboard location:

Left hand side of the main door.

Water stop cock location:

Boar water is used. Rain water tank is located adjacent tennis courts.

The following places have been identified as evacuation points but would not be suitable as welfare centres for any more than 12 hours duration.

Name	Location	Contact
Boxwood Hills Combined Sports Club	Borden – Bremer Bay Road	Deanne Glass: 0427 371 035 Haidee Brooks: 0427 995 766
Gairdner Town Hall	Gairdner Town Centre	Ph: 9836 1035
Fitzgerald Town Hall	Fitzgerald Town Centre	Rosemary Wisewould: 98356024

APPENDIX 5 - CRITICAL INFRASTRUCTURE

Locality	Description	Owner	Address	Latitude	Longitude	Community Impact
Jerramungup	Jerramungup Airstrip	Shire of Jerramungup	Jerramungup North Rd	33°55'18.6" S	118°54'40.5" E	Medical Transport via RFDS
	Fire/Community Dam	Shire of Jerramungup	South Coast Hwy	33°57'11.1" S	118°51'12.1" E	Emergency Water (Non-Potable)
	Water Tank & Catchment	Water Corp	Monash Ave	33°56'33.4" S	118°54'45.7" E	Town Drinking Water Supply
	Treatment Plant (HazMat Site)	Water Corp	Monash Ave x Lancaster Rd	33°56'39.59" S	118°54'49.06" E	Town Drinking Water Supply
	Sports Club	Shire of Jerramungup	Derrick St	33°57'14.6" S	118°54'58.9" E	Community Hub / Evac Centre Point
	Health Centre	Dept of Health	Kokoda Rd x Spitfire Ave	33°56'25.2" S	118°54'58.5" E	Health Services
	Jerramungup Sub - Centre	St John Ambulance	Spitfire Ave x Coral Sea Rd	33°56'28.2" S	118°55'00.5" E	Emergency Services
	District High School	Dept of Education	Lancaster Rd x Memorial Rd	33°56'33.1" S	118°55'03.9" E	Education Services
	Fire Station (VFES)	Dept of Fire & Emergency Services	Kokoda Rd x Memorial Rd	33°56'25.4" S	118°55'02.3" E	Emergency Services
	Root Pickers Hall (Town Hall)	Shire of Jerramungup	Memorial Rd x Tobruk Rd	33°56'27.11" S	118°55'03.92" S	Community Hub
	Phone Exchange / Mobile Phone Tower	Telstra	Memorial Rd x Vasey St	33°56'29.9" S	118°55'00.3" E	No Mobile Phone, Landline Phone or Internet Services
	Police Station	WA Police	Vasey St x Truscott St	33°56'30.6" S	118°55'10.4" E	Emergency Services / Law & Order
	Shire Administration Building	Shire of Jerramungup	Vasey St	33°56'30.6" S	118°55'09.1" E	Local Governance / Community Services

Shire of Jerramungup Local Emergency Management Arrangements

	Communications Tower (Shire Depot)	Western Power	Newton St x Bennett St	33°56'53.2" S	118.55'11.4" E	No Communications for Essential Services
	Gairdner River Bridge	Main Roads	South Coast Hwy x Cameron Rd	33°55'10.5" S	118.58'28.5" E	Major Transport Route
	Radio Repeater	DPaW/ WAPOL/ Western Power	South Coast Hwy	34°04'27.5" S	118°55'46.6" E	No Communications for Emergency/ Essential Services
	Gairdner North Phone Exchange	Telstra	South Coast Hwy x Mariginup Rd	34°07'04.7" S	118°56'16.3" E	No Landline Phones or Internet Services
Bremer Bay	Communications Tower	Broadcasting Services/ DFES/ DPaW/ WAPOL/ Telstra/ Western Power	Torreburup Rd	34°26'29.1" S	119°22'18.2" E	Major loss of Communications to Emergency/ Essential/ Broadcasting Services
	Mobile Phone Tower	Optus	Wellstead Rd x Gnombup Tce	34°23'55.66" S	119°22'42.44" E	No Mobile Phone Communications
	Western Power Sub Station	Western Power	Frantom Way	34°24'07.0" S	119°23'19.5" E	Electricity Supply
	Wind Turbine	Western Power	Progress Dve	34°23'56.3" S	119°23'29.5" E	Electricity Supply
	Water Tank	Water Corp	Progress Dve	34°23'46.41" S	119°23'16.7" E	Town Drinking Water Supply
	Fire Station (VFES) / Ambulance Shed	Dept of Fire & Emergency Services	Borden-Bremer Bay Rd x John St	34°23'51.5" S	119°22'41.4" E	Emergency Services
	Health Centre	Dept of Health	John St	34°23'49.2" S	119°22'40.8" E	Health Services
	Phone Exchange	Telstra	Mary St	34°23'32.7" S	119°22'47.1" E	No Landline Phones or Internet Services
	Sports Ground	Shire of Jerramungup	Frantom Way	34°24'21.0" S	119°23'26.1" E	Community Hub / Evac Centre Point
	Treatment Plant (HazMat Site)	Water Corp	Borden-Bremer Bay Rd	34°23'54.0" S	119°22'17.2" E	Town Drinking Water Supply

Shire of Jerramungup Local Emergency Management Arrangements

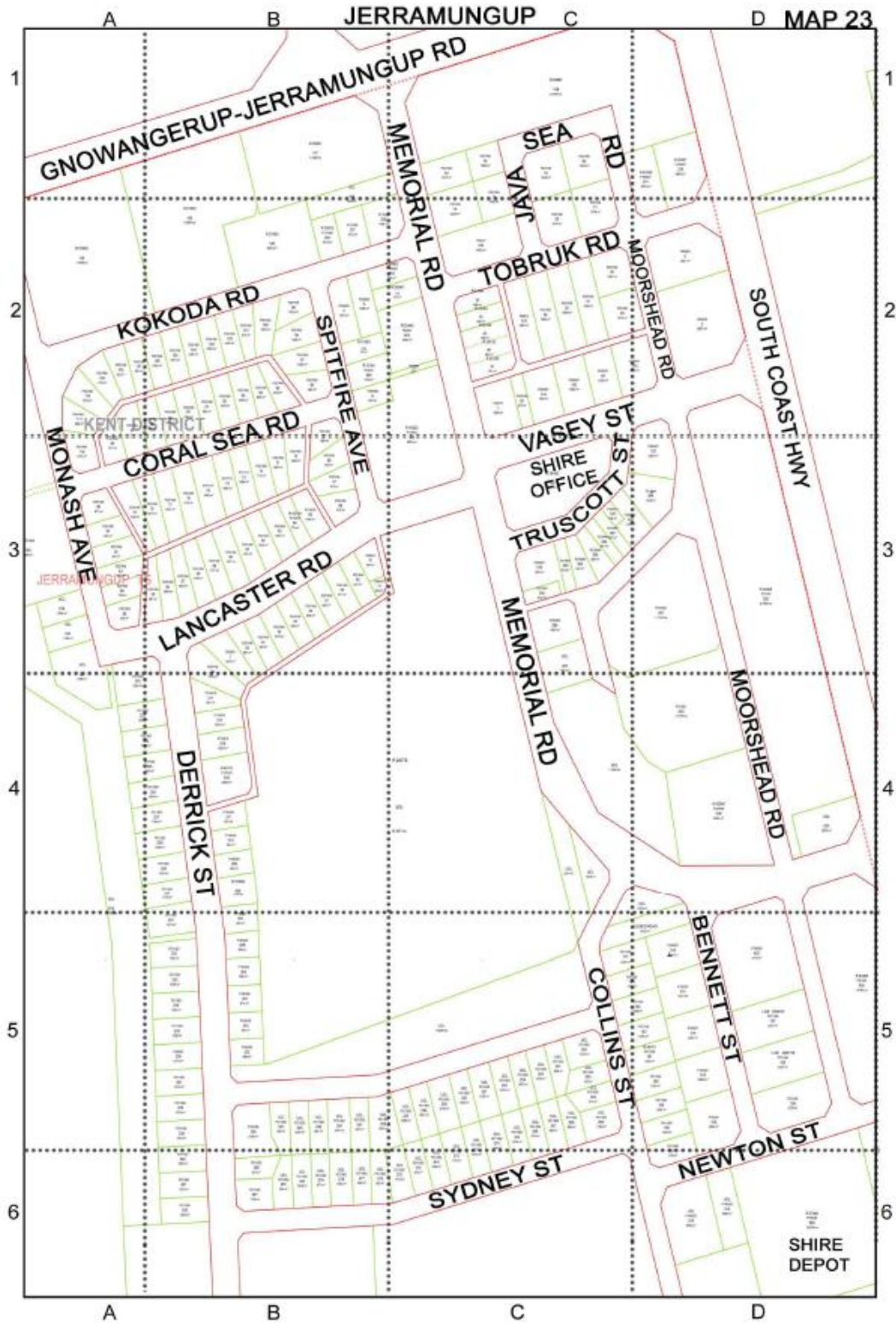
	Airstrip	Shire of Jerramungup	Don Ende Dve	34°25'32.0" S	119°20'23.9" E	Medical Transport via RFDS
	Boat Ramp	Dept of Transport	Swarbrick Rd	34°25'32.0" S	119°23'59.4" E	Marine Access
	Primary School	Dept of Education	Garnett St	34°23'39.3" S	119°22'27.6" E	Education Services
Boxwood Hill	Palinup River Bridge	Main Roads	South Coast Hwy	34°24'22.50" S	118°43'45.10" E	Major Transport Route
	Boxwood Hill Sports Club	Shire of Jerramungup	Pimelea St x Casuarina St	34°21'36.8" S	118°44'28.0" E	Community Hub / Evac Centre Point
	Boxwood Hill Phone Exchange	Telstra	Pimelea St	34°21'33.8" S	118°44'28.6" E	No Landline Phones or Internet Services
	Mobile Phone Tower	Telstra	Casuarina St	34°21'42.1" S	118°44'36.1" E	No Mobile Phone Communications
	Boxwood Hill Fire Shed	Shire of Jerramungup	Dryandra St	34°21'40.5" S	118°44'51.2" E	Emergency Services
	Gairdner South Phone Exchange	Telstra	Gairdner South Rd	34°21'11.21" S	118°55'53.51" E	No Landline Phones or Internet Services
Fitzgerald	Mobile Phone Tower	Telstra	Fitzgerald Rd North x Lakes Rd	33°42'40.96" S	119°26'22.92" E	No Mobile Phone Communications
	Fitzgerald Phone Exchange	Telstra	Fitzgerald Rd North x Lakes Rd	33°42'40.45" S	119°26'23.74" E	No Landline Phones or Internet Services
	Radio Repeater	DPaW, WAPOL, Western Power	Fitzgerald Rd South	33°47'05.42" S	119°29'52.61" E	No Communications for essential services
	Community Hall	Shire of Ravensthorpe	Fitzgerald Rd North x South Coast Hwy	33°44'59.27" S	119°27'19.29" E	Community Hub / Evac Centre Point
Gairdner	Primary School	Dept of Education	Gairdner South Rd	34°12'42.9" S	118°56'16.9" E	Education Services
	Community Hall	Shire of Jerramungup	Gairdner South Rd	34°12'41.0" S	118°56'25.7" E	Community Hub
	Ambulance & Fire Shed	St John Ambulance	Gairdner South Rd	34°12'45.1" S	118°56'25.7" E	Emergency Services
	Phone Exchange	Telstra	South Coast Hwy x Devils Creek Rd	34°12'11.2" S	118°56'18.1" E	No Landline Phones or Internet Services

Shire of Jerramungup Local Emergency Management Arrangements

	Mobile Phone Tower	Telstra	Devils Creek Rd x South Coast Hwy	34°12'11.2" S	118°56'18.1" E	No Mobile Phone Communications
Jacup	Fitzgerald River Bridge	Main Roads	South Coast Hwy	33°49'42.5" S	119°15'46.2" E	Major Transport Route
	Jacup Phone Exchange	Telstra	Jacup North Rd x South Coast Hwy	33°50'47.1" S	119°12'37.2" E	No Landline Phones or Internet Services
	Mobile Phone Tower / Radio Repeater	Telstra/WAPOL	South Coast Hwy	33°51'04.5" S	119°12'08.1" E	No Mobile Phone Communications / Emergency Services Communications
Needilup	Needilup Telstra Exchange	Telstra	Gnowangerup – Jerramungup Rd x Needilup North Rd	33°57'10.20" S	118°46'14.40" E	No Landline Phones or Internet Services
	Needilup Fire Shed	Shire of Jerramungup	Gnowangerup – Jerramungup Rd x Needilup South Rd	33°57'16.20" S	118°46'29.20" E	Emergency Services
West Fitzgerald	Sussetta Phone Exchange	Telstra	South Coast Hwy	33°46'29.50" S	119°23'59.00" E	No Landline Phones or Internet Services

APPENDIX 6 – MAPS OF TOWN SITES

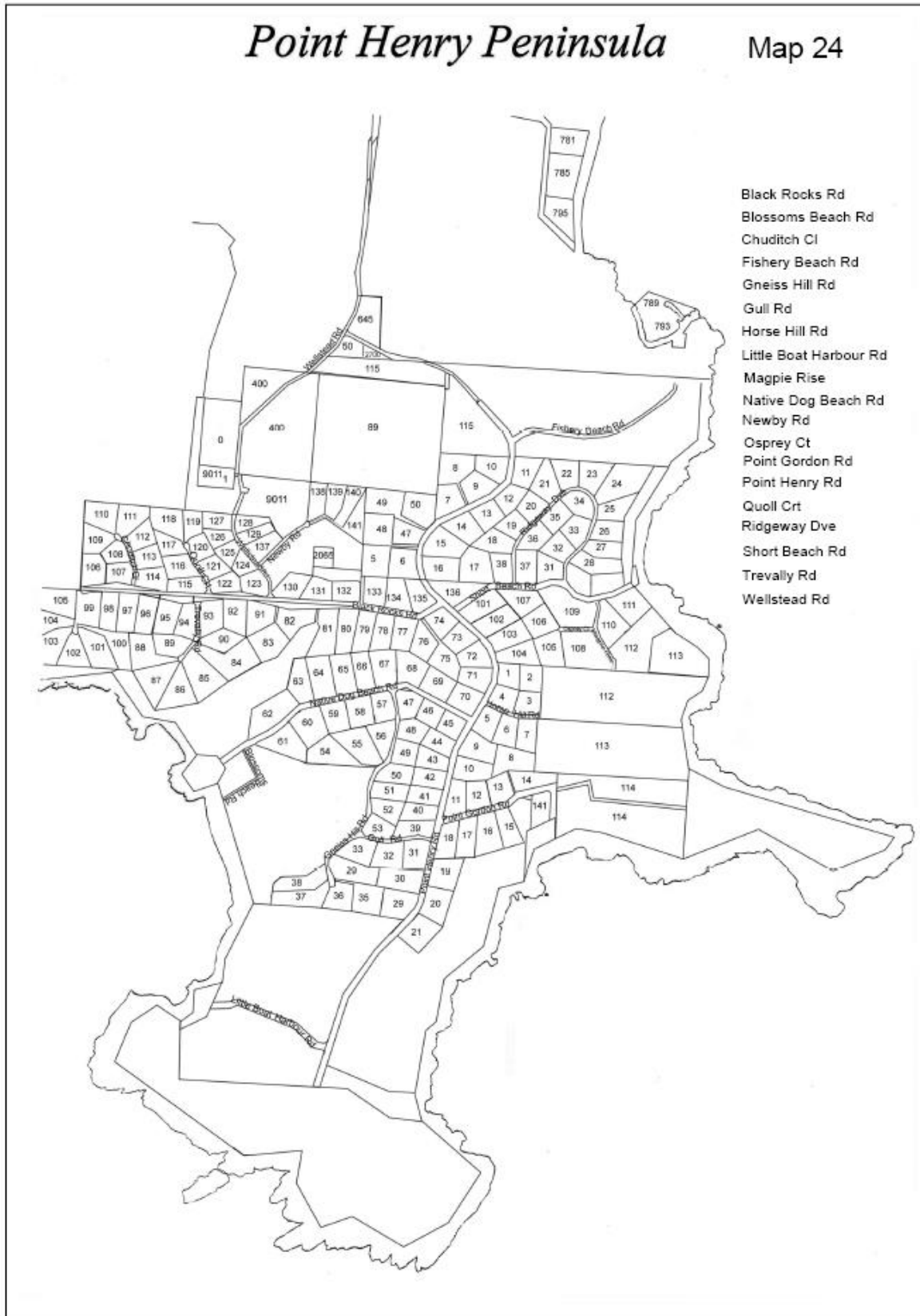
Jerramungup Town site – Larger scale maps can be obtained from the Shire office.



Bremer Bay Townsite – Larger scale maps can be obtained from the Shire office.



Point Henry – Larger scale maps can be obtained from the Shire office.



Boxwood Hill – Larger scale maps can be obtained from the Shire office.



APPENDIX 7 - DEMOGRAPHICS

Source: Australian Bureau of Statistics – 2011 Census

Bremer Bay

People	752
Male	418
Female	334
Median Age	43

Jerramungup

People	480
Male	258
Female	222
Median Age	35