

SHIRE OF JERRAMUNGUP



MINUTES

COUNCIL ORDINARY MEETING

19th OCTOBER 2016

ORDINARY MINUTES – 19th OCTOBER 2016**INDEX**

ITEM	DETAILS	PAGE
1	Declaration of Opening / Announcement of Visitors	3
2	Record of Attendance	3
3	Apologies	3
4	Leave of Absence Previously Approved	3
5	Public Question Time	3
6	Applications for Leave of Absence	3
7	Petitions / Deputations / Presentations	3
8	Declarations of Financial Interest	3
9	Confirmation of Minutes	4
WORKS		
10.1.1	Works Report	6
FINANCE		
10.2.1	Accounts Payable – September 2016	10
10.2.2	Monthly Financial Report – September 2016	32
10.2.3	20 Coral Sea Road, Jerramungup	57
HEATH BUILDING & TOWN PLANNING		
ADMIN		
10.4.1	Rates Write-Off - Lot E70/03747, Lot E70/03748 and Lot E70/03749	61
10.4.2	Sale of Property for Outstanding Rates - Lot 784 Freeman Drive, Bremer Bay	65
10.4.3	Jerramungup Bushfire Advisory Committee Meeting Minutes	72
10.4.4	Bremer Bay Community Development Committee Meeting Minutes	74
10.4.5	Council Committees	75
11	Councillor Reports	86
12	New Business of an Urgent Nature	86
13	Next Meeting	87
14	Closure	87

SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS,
JERRAMUNGUP ON WEDNESDAY 19th OCTOBER 2016, COMMENCING AT
8:34AM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 8:34am

2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr J Iffla	Deputy President
Cr W Bailey	Member
Cr C Daniel	Member
Cr J Leenhouders	Member
Cr R Parsons	Member
Mr B Bailey	Chief Executive Officer
Mrs C Solomon	Deputy Chief Executive Officer
Mr M Flett	Manager of Works
Mr C Pursey	Planning Officer
Miss E Hyde	Executive Assistant

3. APOLOGIES

Cr B Trevaskis Member

4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8. DECLARATIONS OF FINANCIAL INTEREST

Nil

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 21st September 2016

OC161001 Moved Cr Daniel / Seconded Cr Bailey

That the Minutes of the Ordinary Meeting of Council held 21st September 2016 be confirmed.

Carried 6-0

W O R K S

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	10 th October 2016

ATTACHMENT

Attachment 10.1.1(a) – Jerramungup, Bremer Bay & rural road maintenance report
Attachment 10.1.1(b) – Road construction program schedule

ROAD CONSTRUCTION

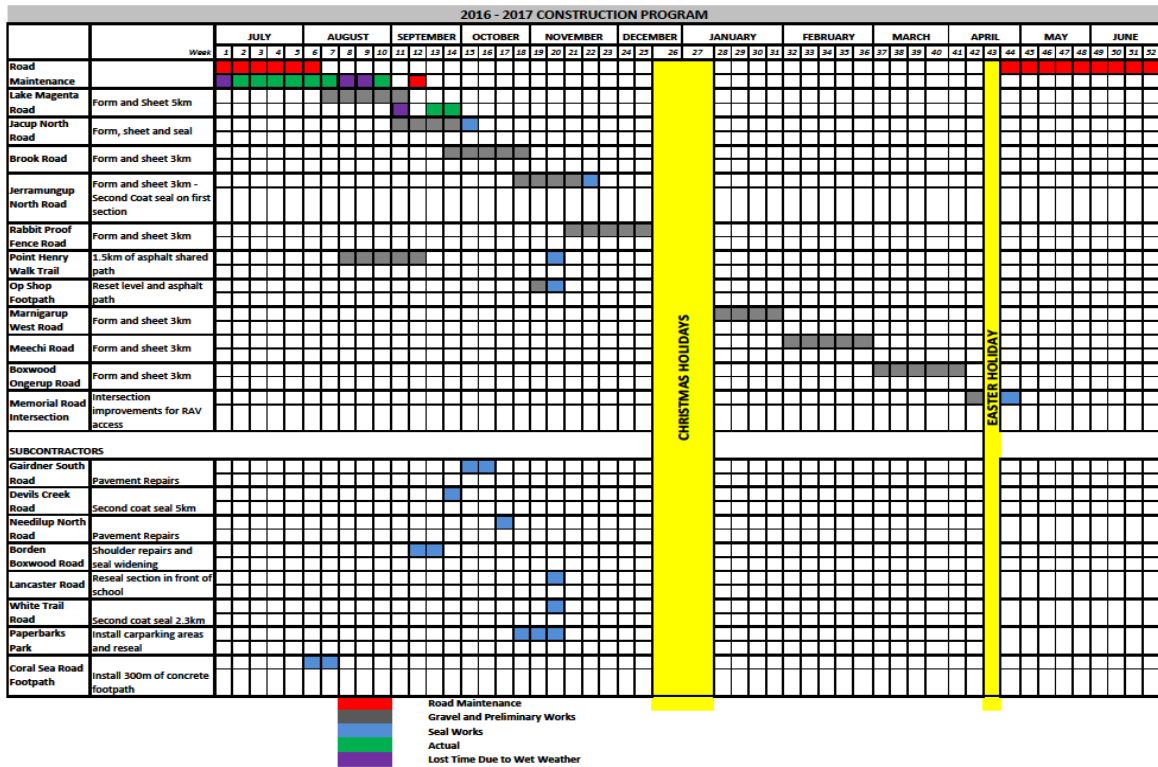
The Construction crew continued to gravel sheet clay sections of bus routes on roads in the eastern section of the shire. These works will continue in the winter periods over the next few years until all clay sections on these routes have been sheeted. This has delivered a substantial benefit for the greater community, not to mention the safety benefits, with works distributed over many roads.

Gravel sheeting has commenced on Lake Magenta Road and these works are progressing well.

The inclement weather eased during September with only one week being lost as a result of the wet conditions. Some gravel pits are under water as a result of the wet weather and the material will be too wet to use for some months. These rain events are still impacting access to the network with some roads being closed due to either rain events, flooding or erosion damage.

Recent focus is still on obtaining appropriate approvals to undertake future works which can be quite challenging given the extent of surveys and information gathering required to obtain approvals to current standards.

Refer below for the completed 2016 / 2017 construction program;



ROAD MAINTENANCE

The roadside spraying program has been hampered by the wet weather throughout September and as a result there will be a substantial weed infestation because of the rains. The spray program will pick up again as the weather improves.

Routine Maintenance grading and gravel patching has been undertaken on bus routes and the more severely damaged roads as a result of the rain which is proving a huge task. I would like to make special mention of Anthony Wisewould and Geoff Wellstead in their efforts in maintaining our roads in a safe condition for motorists which has been challenging to say the least given the wet conditions.

The crew are still focused on clearing of back-slopes especially on bends and intersections to improve sight distances for the road user.

TOWN SERVICES

The town services team has also been hampered by the persistent rains and it will take some time to get on top of all the required works around both Bremer Bay and Jerramungup town sites. There are a significant number of potholes in both the Jerramungup and Bremer Bay town sites and across all our sealed roads which will be addressed as conditions dry out and your patience has been appreciated. The team will also be focusing on the winter weed infestations as a result of the recent rains. They are also undertaking maintenance of the parks and gardens in Jerramungup and Bremer Bay.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for the month.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt the September works report.

OC161002 Moved Cr Leenhouders / Seconded Cr Bailey

That Council adopt the September works report.

Carried 6-0

Mr Flett left the meeting at 8:49am

FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
AUTHOR:	Kiara Leeson
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	4 th October 2016

ATTACHMENT

Attachment 10.2.1 - List of Accounts Paid to 30th September 2016

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	28048	
	EFT 12440 – 12440	\$ 148,500.00
	EFT 12442 – 12551	\$ 366, 840.81
	Cheque 28049 – 28055	\$ 22,882.41
	Direct Deposit	\$ 24,784.10
Municipal Account Total		\$563,007.32
Trust Account		
	EFT 12441 – 12441	\$ 71,276.92
Trust Account Total		\$71,276.92
<u>Grand Total</u>		<u>\$634,284.24</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the schedule of direct debits and accounts payable, totalling \$634,284.24 submitted to the Full Council on 19th October 2016 be endorsed.

SIGNATURES

Author

Chief Executive Officer

OC161003 Moved Cr Parsons / Seconded Cr Iffla

That the schedule of direct debits and accounts payable, totalling \$634,284.24 submitted to the Full Council on 19th October 2016 be endorsed.

SIGNATURES

Author

Chief Executive Officer

Carried 6-0

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 1

Charge/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12440	01/09/2016	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	JCB BACKHOE 3CX CLASSIC APCPC0336	1	148,500.00	148,500.00
INV P2403	17/08/2016	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	JCB BACKHOE 3CX CLASSIC APCPC0336		148,500.00	
EFT12441	01/09/2016	SHIRE OF KENT	80% OF NYABING TRANSFER FACILITY WASTE MANAGEMENT PROJECT EXPENDITURE (LESS 20% OF WORKS APPROVAL COSTS)	2	71,276.92	71,276.92
INV RCT21.0601.09/2016	01/09/2016	SHIRE OF KENT	80% OF NYABING TRANSFER FACILITY WASTE MANAGEMENT PROJECT EXPENDITURE (LESS 20% OF WORKS APPROVAL COSTS)		71,276.92	
EFT12442	01/09/2016	HANSON CONSTRUCTION MATERIALS PTY LTD	A GREGGATE TO SEAL DEVILS CREEK ROAD	1	13,049.96	13,049.96
INV 7001254325.08/2016	01/09/2016	HANSON CONSTRUCTION MATERIALS PTY LTD	A GREGGATE TO SEAL DEVILS CREEK ROAD		13,049.96	
EFT12443	01/09/2016	ISWEEP TOWN & COUNTRY	SWEEPING OF TOWNS - BREMER BAY & JERRAMUNGUP	1	2,970.00	2,970.00
INV 0000232415.08/2016	01/09/2016	ISWEEP TOWN & COUNTRY	SWEEPING OF TOWNS - BREMER BAY & JERRAMUNGUP		2,970.00	
EFT12444	01/09/2016	BREMER BAY TYRE & MECHANICAL	JP008 - REPLACE 8 DRIVE TYRES	1	5,405.33	5,405.33
INV 0000986522.08/2016	01/09/2016	BREMER BAY TYRE & MECHANICAL	JP0016 - REPLACE TWO TYRES		462.00	
INV 0000904512.01/2016	01/09/2016	BREMER BAY TYRE & MECHANICAL	JP0011 - TYRE REPAIR AND NEW O RING		152.00	
INV 0000987022.08/2016	01/09/2016	BREMER BAY TYRE & MECHANICAL	JP0021 - REPLACE HEADLIGHT WARNING ALARM AND FIX FAULTY ROOF MOUNTED FLASHING LIGHTS		165.00	
INV 0000983812.08/2016	01/09/2016	BREMER BAY TYRE & MECHANICAL	JP008 - REPLACE 8 DRIVE TYRES		4,290.00	
INV 0000986119.08/2016	01/09/2016	BREMER BAY TYRE & MECHANICAL	JP 0014 - 41,713KM SERVICE		336.33	
EFT12445	01/09/2016	LARRY'S CONTRACTING	CART GRAVEL JACUP NORTH ROAD & CART BLUE METAL DEVILS CREEK ROAD -168 -268	1	8,778.00	8,778.00
INV 2007	26/08/2016	LARRY'S CONTRACTING	CART GRAVEL JACUP NORTH ROAD & CART BLUE METAL DEVILS CREEK ROAD -168 -268		8,778.00	
EFT12446	01/09/2016	DROP IN MECH	1CPD001-REPAIRS TO SEAT	1	320.79	320.79
INV INV-0018725.08/2016	01/09/2016	DROP IN MECH	1CPD001-REPAIRS TO SEAT		320.79	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 2

Invoice No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12447	01/09/2016	HASSELL DISTRICT TRADERS	ANTENNA 6.5 DBI BLACK WHIP W/SPRING	1	110.00	110.00
INV 1005413930	08/2016	HASSELL DISTRICT TRADERS	ANTENNA 6.5 DBI BLACK WHIP W/SPRING		110.00	
EFT12448	01/09/2016	JASON SIGNMAKERS	MMS-ADV-38 Roadwork Ahead, MMS-ADV-34 Road Plant Ahead, MMS-ADV-19 Next 10 Km & Multi Message Frames	1	426.58	426.58
INV 172285	31/08/2016	JASON SIGNMAKERS	MMS-ADV-38 Roadwork Ahead, MMS-ADV-34 Road Plant Ahead, MMS-ADV-19 Next 10 Km & Multi Message Frames		289.08	
INV 172004	23/08/2016	JASON SIGNMAKERS	SPRAYING IN PROGRESS SIGN WITH A FRAME		137.50	
EFT12449	01/09/2016	JERRAMUNGUP ELECTRICAL SERVICE	Install new circuit for kitchen (existing- faulty) @ 4 Kokoda Road	1	814.69	814.69
INV 0000983829	08/2016	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE DECODER AT 9 MONASH AVE		330.00	
INV 0000983122	08/2016	JERRAMUNGUP ELECTRICAL SERVICE	FIX LIGHTING AT THE JERRAMUNGUP DEPOT		60.50	
INV 0000983422	08/2016	JERRAMUNGUP ELECTRICAL SERVICE	Install new circuit for kitchen (existing- faulty) @ 4 Kokoda Road		424.19	
EFT12450	01/09/2016	G FELESINA	MAN TIP AND BURY - 21/8 - 30/8	1	1,980.00	1,980.00
INV 1257	30/08/2016	G FELESINA	MAN TIP AND BURY - 21/8 - 30/8		1,980.00	
EFT12451	01/09/2016	GRAMAX DELIVERIES	CAT LOADER HIRE 11TH & 12TH AUGUST - STOCK PILE GRAVEL	1	550.00	550.00
INV 4793	17/08/2016	GRAMAX DELIVERIES	CAT LOADER HIRE 11TH & 12TH AUGUST - STOCK PILE GRAVEL		550.00	
EFT12452	01/09/2016	ALBANY STATIONERS	Various stamps for building survey or	1	383.20	383.20
INV 161665	26/08/2016	ALBANY STATIONERS	Various stamps for building survey or		383.20	
EFT12453	01/09/2016	EASTERN GREAT SOUTHERN PETROLEUM	2600 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT - 25/8/2016 - LESS EARLY PAYMENT	1	2,929.21	2,929.21
INV 1017245	25/08/2016	EASTERN GREAT SOUTHERN PETROLEUM	2600 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT - 25/8/2016 - LESS EARLY PAYMENT		2,929.21	
EFT12454	01/09/2016	BREMER WELDING & FABRICATION SERVICE	HONESTY BOX FOR MILLERS POINT	1	330.00	330.00
INV 1017	25/08/2016	BREMER WELDING & FABRICATION SERVICE	HONESTY BOX FOR MILLERS POINT		330.00	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 3

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12455	01/09/2016	S & A MARTIN SMASH REPAIRS	ROLLER OPERATOR 15/8 - 19/8 2016	1		1,155.00
INV INV-001131	08/2016	S & A MARTIN SMASH REPAIRS	ROLLER OPERATOR 15/8 - 19/8 2016		1,155.00	
EFT12456	01/09/2016	DYNAMIC PRINT PTY LTD	30 X WASTE DISPOSAL INVOICE BOOKS - IN 50'S TRIPPLICATE	1		614.00
INV 27788	25/08/2016	DYNAMIC PRINT PTY LTD	30 X WASTE DISPOSAL INVOICE BOOKS - IN 50'S TRIPPLICATE		614.00	
EFT12457	01/09/2016	ALEX BURNS & CO	JP008 - REPLACE CLUTCH THRUST BEARING	1		3,425.35
INV 0002106323	03/2016	ALEX BURNS & CO	JP008 - REPLACE CLUTCH THRUST BEARING		3,425.35	
EFT12458	07/09/2016	WA TREASURY CORPORATION	Loan 260 repayment	1		30,726.10
INV 6.9.2016	06/09/2016	WA TREASURY CORPORATION	Loan 260 repayment		30,726.10	
EFT12459	07/09/2016	CR JOANNE IFFLA	DEPUTY SHIRE PRESIDENT - COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR	1		11,000.00
INV RCT201605	09/2016	CR JOANNE IFFLA	DEPUTY SHIRE PRESIDENT - COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR		11,000.00	
EFT12460	07/09/2016	CR ROBERT EDWARD LESTER	SHIRE PRESIDENT - COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR	1		27,000.00
INV RCT201605	09/2016	CR ROBERT EDWARD LESTER	SHIRE PRESIDENT - COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR		27,000.00	
EFT12461	07/09/2016	CR REX PARSONS	COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR	1		8,000.00
INV RCT201605	09/2016	CR REX PARSONS	COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR		8,000.00	
EFT12462	07/09/2016	CR CAROLYN DANIEL	COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR	1		8,000.00
INV RCT201605	09/2016	CR CAROLYN DANIEL	COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR		8,000.00	
EFT12463	07/09/2016	DAVID EDWARDS	CHIEF BUSH FIRE CONTROL OFFICER ALLOWANCE 2016/17	1		3,850.00
INV RCT0605	09/2016	DAVID EDWARDS	CHIEF BUSH FIRE CONTROL OFFICER ALLOWANCE 2016/17		3,850.00	
EFT12464	07/09/2016	CR JULIE LEENHOUWERS	COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR	1		8,000.00

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 4

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
INV RCT201605/09/2016		CR JULIE LEENHOUWERS	COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR		8,000.00	
EFT12465	07/09/2016	PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - completion of detailed design ready for tender	1		4,400.00
INV 0001653606/09/2016		PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - completion of detailed design ready for tender		4,400.00	
EFT12466	07/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	ADMINISTRATION COMPUTER SOFTWARE SUPPORT - 2/28 - 2/9/8/2016	1		425.00
INV 21682	06/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	ADMINISTRATION COMPUTER SOFTWARE SUPPORT - 2/28 - 2/9/8/2016		425.00	
EFT12467	07/09/2016	FIRST HEALTH SERVICES	SERVICE FEE FOR SEPTEMBER 2016, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE	1		13,845.57
INV 0000785506/09/2016		FIRST HEALTH SERVICES	SERVICE FEE FOR SEPTEMBER 2016, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE		13,845.57	
EFT12468	07/09/2016	FOUNDATION ELECTRICAL PTY LTD	VACUUM SKIRT & POSTAGE	1		129.03
INV INV-282706/09/2016		FOUNDATION ELECTRICAL PTY LTD	VACUUM SKIRT & POSTAGE		129.03	
EFT12469	07/09/2016	DROP IN MECH	1CPD 001- MAKE NEW BRACKET, INSTALL AND REGAS AIR CON AND FIT SECOND HAND SEAT AND RUN AIR LINES FROM COMPRESSOR	1		1,687.83
INV INV-009001/09/2016		DROP IN MECH	1CPD 001- MAKE NEW BRACKET, INSTALL AND REGAS AIR CON AND FIT SECOND HAND SEAT AND RUN AIR LINES FROM COMPRESSOR		1,115.83	
INV INV-009001/09/2016		DROP IN MECH	Brooms Grader Roller - CUT TOW HITCH OFF RIPPERS AND FIT 3 NEW "U" HOOKS TO RUBBER TYRED ROLLER FRAME ON BACK OF RIPPERS		572.00	
EFT12470	07/09/2016	AUSTRALIA POST	BULK MONTHLY POSTAGE FOR THE MONTH OF AUGUST 2016	1		311.15
INV 1005633303/09/2016		AUSTRALIA POST	BULK MONTHLY POSTAGE FOR THE MONTH OF AUGUST 2016		311.15	
EFT12471	07/09/2016	HASSELL DISTRICT TRADERS	JPO09 - Antenna 6.5 DBI black whip w/spring & uni den antenna connector	1		148.85

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 5

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
INV 1005416301	07/09/2016	HASSELL DISTRICT TRADERS	METALSHIELD SPRAYPAK COLD GALV PRIMER & GOLDEN YELLOW		35.00	
INV 1005416601	07/09/2016	HASSELL DISTRICT TRADERS	JP009 - Antenna 6.5 DBI black whip w/spring & uniden antenna connector		113.85	
EFT12472	07/09/2016	T & C SUPPLIES	screws, cutting discs and treated pine screws	1		79.32
INV 1028521107	07/09/2016	T & C SUPPLIES	screws, cutting discs and treated pine screws		79.32	
EFT12473	07/09/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	AUGUST CLEANING HALL, 15HRS, CRC 11HRS & LIBRARY 14HRS	1		1,200.00
INV 0000997301	07/09/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	AUGUST CLEANING HALL, 15HRS, CRC 11HRS & LIBRARY 14HRS		1,200.00	
EFT12474	07/09/2016	EASTERN GREAT SOUTHERN PETROLEUM	2700 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 1/9/2016 -less early payment	1		3,057.91
INV 1017246	01/09/2016	EASTERN GREAT SOUTHERN PETROLEUM	2700 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 1/9/2016 -less early payment		3,057.91	
EFT12475	07/09/2016	BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - AUGUST 2016 - LESS COLLECTION FEE	1		409.70
INV AUGUST02	07/09/2016	BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - AUGUST 2016 - LESS COLLECTION FEE		409.70	
EFT12476	07/09/2016	WARREN BLACKWOOD WASTE	6 x 204L Green Bins - Milles Point	1		594.00
INV 0000437706	07/09/2016	WARREN BLACKWOOD WASTE	6 x 204L Green Bins - Milles Point		594.00	
EFT12477	07/09/2016	CR BRUCE TREVASKIS	COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR	1		8,000.00
INV RCT201605	07/09/2016	CR BRUCE TREVASKIS	COUNCILLOR ALLOWANCES 2016/2017 FINANCIAL YEAR		8,000.00	
EFT12478	07/09/2016	ALEX BURNS & CO	JP008 - 140,183 km SERVICE AND REPLACE TURBO TMER	1		1,508.39
INV 0002163505	07/09/2016	ALEX BURNS & CO	JP008 - 140,183 km SERVICE AND REPLACE TURBO TMER		1,508.39	
EFT12479	07/09/2016	HANSON CONSTRUCTION MATERIALS PTY LTD	AGGREGATE TO SEAL DEVILS CREEK ROAD	1		3,697.21
INV 7002609931	08/2016	HANSON CONSTRUCTION MATERIALS PTY LTD	AGGREGATE TO SEAL DEVILS CREEK ROAD		3,697.21	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 6

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12480	07/09/2016	GOIN HARD CONCRETE	2 CUBES OF CONCRETE - MILLERS POINT	1		792.00
INV 252	24/08/2016	GOIN HARD CONCRETE	2 CUBES OF CONCRETE - MILLERS POINT		792.00	
EFT12481	07/09/2016	BREMER PRODUCE	CONTRACT CLEANING SERVICES BREMER BAY - AUGUST 2016	1		14,401.00
INV 56	31/08/2016	BREMER PRODUCE	CONTRACT CLEANING SERVICES BREMER BAY - AUGUST 2016		14,401.00	
EFT12482	07/09/2016	BREMER BAY TYRE & MECHANICAL	1 DRU 098 - BOXWOOD HILL FIRE TRUCK - 97,266 km Service	1		3,338.23
INV 0000984616/08/2016		BREMER BAY TYRE & MECHANICAL	1 DZD 912 - GAIRDNER FIRE TRUCK - 4,284KM SERVICE		1,600.78	
INV 0000989226/08/2016		BREMER BAY TYRE & MECHANICAL	1 DRU 098 - BOXWOOD HILL FIRE TRUCK - 97,266 km Service		1,737.45	
EFT12483	07/09/2016	CS LEGAL	Debt Recovery - A1601914, A100621, A100501, A134569, A160227, A11697, A10845, A100316, A21010, A10966	1		3,210.03
INV 018769	29/08/2016	CS LEGAL	Debt Recovery - A1601914, A100621, A100501, A134569, A160227, A11697, A10845, A100316, A21010, A10966		3,210.03	
EFT12484	07/09/2016	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH KAMINOLTA C554E COPIER - SEPTEMBER 2016	1		1,477.90
INV 027029	29/08/2016	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH KAMINOLTA C554E COPIER - SEPTEMBER 2016		1,477.90	
EFT12485	07/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	UPGRADE SYNERGY FROM 381 & 623 JMP AND PLAY ACCOUNT, WORK ON FILE SIZING & CLEAN UP UNWANTED FILES	1		425.00
INV 21398	06/05/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	UPGRADE SYNERGY FROM 381 & 623 JMP AND PLAY ACCOUNT, WORK ON FILE SIZING & CLEAN UP UNWANTED FILES		425.00	
EFT12486	07/09/2016	OCEANSIDE PLUMBING AND GAS	4 DERRICK STREET - REMOVE OLD LEAKING WATER PIPE IN CEILING AND REPLACE WITH NEW COPPER BREMER BAY HALL - FIND GAS LEAK AND REPLACE GAS PIGTAIL ON BOTTLE	1		420.46
INV 0000020630/08/2016		OCEANSIDE PLUMBING AND GAS	4 DERRICK STREET - REMOVE OLD LEAKING WATER PIPE IN CEILING AND REPLACE WITH NEW COPPER		115.50	
INV 0000020030/08/2016		OCEANSIDE PLUMBING AND GAS	INSTALL NEW DISHWASHER IN ADMIN KITCHEN		207.16	
INV 0000020103/08/2016		OCEANSIDE PLUMBING AND GAS			97.80	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 7

Check No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12487	07/09/2016	GREAT SOUTHERN DEVELOPMENT COMMISSION	SEGRA 2016 SPONSORSHIP	1	550.00	550.00
INV 322046	29/08/2016	GREAT SOUTHERN DEVELOPMENT COMMISSION	SEGRA 2016 SPONSORSHIP			
EFT12488	07/09/2016	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE N.O. G20168 16/7/2016 - 12/08/2016	1		119.95
INV 322662	1/09/08/2016	LANDGATE	MINING TENEMENTS CHARGEABLE - SCHEDULE NO. M2016-6 7/7/2016 - 9/8/2016			37.90
INV 322625	1/08/08/2016	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE N.O. G20168 16/7/2016 - 12/08/2016			82.05
EFT12489	07/09/2016	CLASSIC CABINETRY	SUPPLY LABOUR & MATERIALS TO FIT WINDOW	1		467.78
INV 000134	5427/05/2016	CLASSIC CABINETRY	NOSING/SILLS TO 20 CORAL SEA			
INV 000135	3530/08/2016	CLASSIC CABINETRY	SUPPLY LABOUR & MATERIALS TO FIT WINDOW			
EFT12490	07/09/2016	WESTERBERG PANEL BEATERS	Insurance Excess - JP0014 - Claim 2424896	1		500.00
INV 66305	25/08/2016	WESTERBERG PANEL BEATERS	Insurance Excess - JP0014 - Claim 2424896			
EFT12491	07/09/2016	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - AUGUST 2016	1		110.00
INV AUGUST31	08/2016	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - AUGUST 2016			
EFT12492	07/09/2016	IGA JERRAMUNGUP	GOOD PURCHASED FOR THE MONTH OF AUGUST 2016	1		2,037.20
INV 029256	31/08/2016	IGA JERRAMUNGUP	SUPPLY 1 X DSHWASHER FOR SHIRE ADMIN KITCHEN			599.00
INV AUGUST31	08/2016	IGA JERRAMUNGUP	GOOD PURCHASED FOR THE MONTH OF AUGUST 2016			1,438.20
EFT12493	07/09/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	BUDGET REQUEST - PAINTING OF BREMER HALL AS PER 2016-2017 BUDGET	1		6,253.00
INV 000088	08/10/08/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	BUDGET REQUEST - PAINTING OF BREMER HALL AS PER 2016-2017 BUDGET			6,253.00
EFT12494	07/09/2016	BREMER BAY EARTHMOVING CONTRACTORS	AS PER QUOTE MITIGATION WORKS FOR POINT HENRY	1		5,995.00

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 8

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
INV 1495	28/08/2016	BREMER BAY EARTHMOVING CONTRACTORS	AS PER QUOTE MITIGATION WORKS FOR POINT HENRY		5,995.00	
EFT12495	07/09/2016	TOBRUK TRADERS	JP 0085 - diesel fuel for the month of august	1		1,381.90
INV 27173	31/08/2016	TOBRUK TRADERS	JP 0085 - diesel fuel for the month of august		476.43	
INV 27172	31/08/2016	TOBRUK TRADERS	JP00 - diesel fuel purchased for the month on August 2016		359.22	
INV 27099	30/08/2016	TOBRUK TRADERS	5 reams of yellow paper		67.50	
INV 27099	30/08/2016	TOBRUK TRADERS	catering for 12 people, august ordinary council meeting lunch		210.00	
INV 27099	30/08/2016	TOBRUK TRADERS	STATIONARY ITEMS 29/8/2016		268.75	
EFT12496	07/09/2016	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS - FUEL PURCHASED FOR THE MONTH OF AUGUST 2016	1		3,575.84
INV 1514124	10/08/2016	EASTERN GREAT SOUTHERN PETROLEUM	20 LITERS GREASE FOR MACHINE MAINTENANCE		278.34	
INV 1514190	18/08/2016	EASTERN GREAT SOUTHERN PETROLEUM	JP0021 - distributor card		2.75	
INV AUGUST31/08/2016		EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS - FUEL PURCHASED FOR THE MONTH OF AUGUST 2016		3,294.75	
EFT12497	07/09/2016	WARREN BLACKWOOD WASTE	WASTE PICKUP FOR THE MONTH OF AUGUST 2016	1		12,429.28
INV 0000059131/08/2016		WARREN BLACKWOOD WASTE	HOOK-LIFT WASTE & RECYCLING BIN PICK-UPS FOR AUGUST 2016		880.48	
INV 0000059231/08/2016		WARREN BLACKWOOD WASTE	EXTRA PICK-UPS FOR THE MONTH OF AUGUST 2016		242.86	
INV 0000058931/08/2016		WARREN BLACKWOOD WASTE	WASTE PICKUP FOR THE MONTH OF AUGUST 2016		6,130.70	
INV 0000059031/08/2016		WARREN BLACKWOOD WASTE	RECYCLING PICKUP FOR THE MONTH OF AUGUST 2016		5,175.24	
EFT12498	07/09/2016	TOLL IPEC	FREIGHT - AIRPORT LIGHTING & BEST OFFICE	1		96.96
INV 0246	19/08/2016	TOLL IPEC	FREIGHT - AIRPORT LIGHTING & BEST OFFICE		72.96	
INV 0247	26/08/2016	TOLL IPEC	FREIGHT - WASTE INVOICE BOOKS		24.00	
EFT12499	07/09/2016	ALBANY SIGNS	FISHERIES BEACH DANGER SIGN EROSION / COLLAPSE	1		99.00
INV 13621	30/08/2016	ALBANY SIGNS	FISHERIES BEACH DANGER SIGN EROSION / COLLAPSE		99.00	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 9

Cheque /EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12500	08/09/2016	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT07/09/2016		CHILD SUPPORT	Payroll deductions		166.89	
EFT12501	19/09/2016	HANSON CONSTRUCTION MATERIALS PTY LTD	AGGREGATE TO SEAL DEVILS CREEK ROAD	1		5,528.05
INV 7003065001/09/2016		HANSON CONSTRUCTION MATERIALS PTY LTD	AGGREGATE TO SEAL DEVILS CREEK ROAD		3,655.41	
INV 7003517103/09/2016		HANSON CONSTRUCTION MATERIALS PTY LTD	AGGREGATE TO SEAL DEVILS CREEK ROAD		1,872.64	
EFT12502	19/09/2016	LINCOLNS ACCOUNTANTS & BUSINESS ADVISERS	PROFESSIONAL SERVICES - AUDIT OF GRANT AQUITTALS	1		4,950.00
INV 9481	12/09/2016	LINCOLNS ACCOUNTANTS & BUSINESS ADVISERS	PROFESSIONAL SERVICES - AUDIT OF GRANT AQUITTALS		4,950.00	
EFT12503	19/09/2016	NATHAN KENDALL MCQUOID	TRAIL ALIGNMENT SURVEY AND EP ECT EXEMPTION CONSIDERATION BREMER BAY/POINT HENRY TRAIL, STAGE 3	1		3,564.00
INV NMQ01842/09/2016		NATHAN KENDALL MCQUOID	TRAIL ALIGNMENT SURVEY AND EP ECT EXEMPTION CONSIDERATION BREMER BAY/POINT HENRY TRAIL, STAGE 3		3,564.00	
EFT12504	19/09/2016	BRUCE PITTARD	ENGINEERING CERTIFICATION OF DRAWINGS FOR PROPOSED SHED AT 28 DERRICK ST, JERRAMUNGUP	1		330.00
INV 12707	02/09/2016	BRUCE PITTARD	ENGINEERING CERTIFICATION OF DRAWINGS FOR PROPOSED SHED AT 28 DERRICK ST, JERRAMUNGUP		330.00	
EFT12505	19/09/2016	LUSH FIRE & PLANNING	AMENDMENTS 10,11 & 14	1		550.00
INV LFP061	06/09/2016	LUSH FIRE & PLANNING	AMENDMENTS 10,11 & 14		550.00	
EFT12506	19/09/2016	BREMER BAY RESORT	1 night accommodation for Scott Reitsma - City of Albany	1		198.50
INV 1177-19006/09/2016		BREMER BAY RESORT	1 night accommodation for Scott Reitsma - City of Albany		198.50	
EFT12507	19/09/2016	G FELESINA	MAN TIP & BURY RUBBISH 49, 69, 11/9, 13/9	1		2,706.00
INV 1258	13/09/2016	G FELESINA	MAN TIP & BURY RUBBISH 49, 69, 11/9, 13/9		2,706.00	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 10

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12508	19/09/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	AUGUST PRINTING - B&W A.4 450, A3 12 - COLOUR A.4 789, A3 53	1	202.70	202.70
INV 0000997401	09/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	AUGUST PRINTING - B&W A.4 450, A3 12 - COLOUR A.4 789, A3 53		202.70	
EFT12509	19/09/2016	ASHAMON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 268 - 79 - 28 HRS @ \$30 / HR	1	840.00	840.00
INV 0338	07/09/2016	ASHAMON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 268 - 79 - 28 HRS @ \$30 / HR		840.00	
EFT12510	19/09/2016	ILUKA RESOURCES LIMITED	Rates refund for assessment A1605980 LOT E7/004/084 JERRAMUNGUP WA 6337	1	292.79	292.79
INV A1605980	09/2016	ILUKA RESOURCES LIMITED	Rates refund for assessment A1605980 LOT E7/004/084 JERRAMUNGUP WA 6337		292.79	
EFT12511	21/09/2016	AUSTRALIAN TAXATION OFFICE	August 2016 BAS	1	9,875.00	9,875.00
INV CSAUG	20/09/2016	AUSTRALIAN TAXATION OFFICE	August 2016 BAS		9,875.00	
EFT12512	22/09/2016	ZIFFORM	Printing of 1500 x 6 page 2016/2017 Budget and Rates Brochure	1	1,166.00	1,166.00
INV 167289	23/08/2016	ZIFFORM	Printing of 1500 x 12 page 2016/2017 Fire Information Brochures		577.50	
INV 167290	23/08/2016	ZIFFORM	Printing of 1500 x 6 page 2016/2017 Budget and Rates Brochure		588.50	
EFT12513	22/09/2016	LANDGATE - ONLINE	ONLINE TRANSACTION SUMMARY AUGUST 2016 - 9 LAND ENQUIRIES	1	49.70	49.70
INV AUGUST31	08/2016	LANDGATE - ONLINE	ONLINE TRANSACTION SUMMARY AUGUST 2016 - 9 LAND ENQUIRIES		49.70	
EFT12514	22/09/2016	PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION ADMINISTRATION	1	11,000.00	11,000.00
INV 0001643804	08/2016	PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION ADMINISTRATION		11,000.00	
EFT12515	22/09/2016	CORE BUSINESS AUSTRALIA PTY LTD	JERRAMUNGUP SPORTS CLUB STRATEGIC PLANNING - CLAIM 3	1	1,496.00	1,496.00
INV INV-050750	08/2016	CORE BUSINESS AUSTRALIA PTY LTD	JERRAMUNGUP SPORTS CLUB STRATEGIC PLANNING - CLAIM 3		1,496.00	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 11

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12516	22/09/2016	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT21/09/2016		CHILD SUPPORT	Payroll deductions		166.89	
EFT12517	27/09/2016	BREMER BAY LANDSCAPE	BREMER BAY LAWN MOWING 9/6 - 7/9/2016	1		710.00
INV 0916	13/09/2016	BREMER BAY LANDSCAPE	BREMER BAY LAWN MOWING 9/6 - 7/9/2016		710.00	
EFT12518	27/09/2016	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	PROVIDE FIRST AID - ELIZABETH HYDE 19/9/2016	1		199.00
INV JE2406	06/09/2016	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	PROVIDE FIRST AID - ELIZABETH HYDE 19/9/2016		199.00	
EFT12519	27/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT - WORKS & PLANNING	1		722.50
INV 21712	22/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT - WORKS & PLANNING		425.00	
INV 21696	08/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT - ADMIN & WORKS		297.50	
EFT12520	27/09/2016	CORE BUSINESS AUSTRALIA PTY LTD	Peer review and development of Corporate Business Plan	1		2,508.00
INV 28545	22/09/2016	CORE BUSINESS AUSTRALIA PTY LTD	Peer review and development of Corporate Business Plan		2,508.00	
EFT12521	27/09/2016	PRIORITY MEDICENTRE JERRAMUNGUP	PRE PLACEMENT MEDICAL REPORT - EMP 172	1		120.00
INV 27188M	14/09/2016	PRIORITY MEDICENTRE JERRAMUNGUP	PRE PLACEMENT MEDICAL REPORT - EMP 172		120.00	
EFT12522	27/09/2016	KINGS PLUMBING	inspect & film effluent lines @shire depot, jerramungup & provide written report	1		1,435.50
INV 000074-4313/09/2016		KINGS PLUMBING	inspect & film effluent lines @shire depot, jerramungup & provide written report		1,435.50	
EFT12523	27/09/2016	DROP IN MECH	JP009 - REPLACE TWO WAY AERIAL THROUGH HOOD LINING AND DASHBOARD	1		264.00
INV INV-009408/09/2016		DROP IN MECH	JP009 - REPLACE TWO WAY AERIAL THROUGH HOOD LINING AND DASHBOARD		264.00	
EFT12524	27/09/2016	KATANNING GLASS SUPPLIES	fabricate annodized windowslidar - 830 x 330 high in.d. fty:green	1		220.00
INV 000032-7769/09/2016		KATANNING GLASS SUPPLIES	fabricate annodized windowslidar - 830 x 330 high in.d. fty:green		220.00	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 12

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12525	27/09/2016	JERRAMUNGUP ELECTRICAL SERVICE	20 CORAL SEA- SERVICE AIR CON ,CORRECT AIR FLOW FAULT MOUNT AIR CON UNIT TO WALL BRACKETS	1		1,419.41
INV 0000989811	09/2016	JERRAMUNGUP ELECTRICAL SERVICE	replace decoder @ unit a Collins st		330.00	
INV 0000991911	09/2016	JERRAMUNGUP ELECTRICAL SERVICE	20 CORAL SEA- SERVICE AIR CON ,CORRECT AIR FLOW FAULT MOUNT AIR CON UNIT TO WALL BRACKETS		577.50	
INV 0000992413	09/2016	JERRAMUNGUP ELECTRICAL SERVICE	28 DERBICK STREET - REPAIR FAULT WITH AIR CON & SERVICE ALL FILTERS ETC		511.91	
EFT12526	27/09/2016	SOUTHERN TOOL & FASTENER CO	2 X STHIL CHAINSAWS & ACCESSORIES	1		1,583.15
INV 1104230916	09/2016	SOUTHERN TOOL & FASTENER CO	2 X STHIL CHAINSAWS & ACCESSORIES		1,583.15	
EFT12527	27/09/2016	MET ROOF ALBANY	SUPPLY COLORBOND ROLLER DOOR -3 2X 3.0 HIGH(CLEAR)	1		1,844.10
INV 279519	05/09/2016	MET ROOF ALBANY	SUPPLY COLORBOND ROLLER DOOR -3 2X 3.0 HIGH(CLEAR)		1,844.10	
EFT12528	27/09/2016	BREMER BAY RESORT	CATERING FOR SCMG COMMITTEE MEETING AT THE BREMER BAY TOWN HALL 14 PEOPLE, FRIDAY 9TH SEPTEMBER 2016	1		308.00
INV 090932	10/09/2016	BREMER BAY RESORT	CATERING FOR SCMG COMMITTEE MEETING AT THE BREMER BAY TOWN HALL 14 PEOPLE, FRIDAY 9TH SEPTEMBER 2016		308.00	
EFT12529	27/09/2016	JERRAMUNGUP SPORTS CLUB INC	POWER CHARGES FOR JERRAMUNGUP ENTERTAINMENT CENTRE 25 JULY & 20 SEPT 2016	1		480.43
INV 0000101620	09/2016	JERRAMUNGUP SPORTS CLUB INC	POWER CHARGES FOR JERRAMUNGUP ENTERTAINMENT CENTRE 25 JULY & 20 SEPT 2016		480.43	
EFT12530	27/09/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	COUNCIL MEETING LUNCH - 13 PEOPLE 21/09/2016	1		325.00
INV 0001008520	09/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	COUNCIL MEETING LUNCH - 13 PEOPLE 21/09/2016		325.00	
EFT12531	27/09/2016	BREMER BAY EARTHMOVING CONTRACTORS	CONTRACTOR WORKS - STRATEGIC FIRE BREAK MAINTENANCE	1		8,580.00
INV 1496	14/09/2016	BREMER BAY EARTHMOVING CONTRACTORS	CONTRACTOR WORKS - STRATEGIC FIRE BREAK MAINTENANCE		8,580.00	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 13

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12532	27/09/2016	ASHAMON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 28 HOURS @ \$30/HR - PAPERBARKS & ROAD VERGES	1	1,105.00	1,105.00
INV 0339	21/09/2016	ASHAMON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 28 HOURS @ \$30/HR - PAPERBARKS & ROAD VERGES		1,105.00	
EFT12533	27/09/2016	CITY OF ALBANY	HEALTH TEAM COSTS AS PER PROVISION OF SERVICES BETWEEN COA & SOJ - 11/7 - 9/9/2016	1	4,965.20	
INV 71816	13/09/2016	CITY OF ALBANY	HEALTH TEAM COSTS AS PER PROVISION OF SERVICES BETWEEN COA & SOJ - 11/7 - 9/9/2016		4,775.20	
INV 71839	15/09/2016	CITY OF ALBANY	CERTIFICATION FOR SHED PLANS - FEES		190.00	
EFT12534	27/09/2016	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	CLEANING CONTRACT 1/8 - 31/8/2016 & MONTHLY CLEANING SUPPLIES	1	699.99	
INV 0006643020/09/2016	09/2016	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	CLEANING CONTRACT 1/8 - 31/8/2016 & MONTHLY CLEANING SUPPLIES		699.99	
EFT12535	27/09/2016	G & M DETERGENTS	RUBBISH BAGS MILLERS POINT & BREMER BAY TOWNSITE	1	246.00	
INV 0001115216/09/2016	09/2016	G & M DETERGENTS	RUBBISH BAGS MILLERS POINT & BREMER BAY TOWNSITE		246.00	
EFT12536	27/09/2016	BAREFOOT CLOTHING MANUFACTURERS	Uniform Emp 154 - 2016/2017 financial year	1	424.70	
INV 135008	14/09/2016	BAREFOOT CLOTHING MANUFACTURERS	Uniform Emp 154 - 2016/2017 financial year		424.70	
EFT12537	27/09/2016	ALBANY LOCK SERVICE	1 x padlock - new comb, mk supply 1 key for new comb, keyed as previous 1/8 locks & 2 x lockwood cylinder locks for b/b airstrip w/s, amenities room	1	496.00	
INV 0006528312/09/2016	09/2016	ALBANY LOCK SERVICE	1 x padlock - new comb, mk supply 1 key for new comb, keyed as previous 1/8 locks & 2 x lockwood cylinder locks for b/b airstrip w/s, amenities room		496.00	
EFT12538	27/09/2016	BANKWEST	CREDIT CARD PAYMENT 1808 - 1809/2016	1	713.78	
INV CCPAYM8/09/2016	08/09/2016	BANKWEST	CREDIT CARD PAYMENT 1808 - 1809/2016		713.78	
EFT12539	27/09/2016	ZIPFORM	PRINTING AND POSTAGE OF 2016/2017 RATES NOTICES	1	4,922.88	
INV 167291	23/08/2016	ZIPFORM	PRINTING AND POSTAGE OF 2016/2017 RATES NOTICES		4,922.88	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 14

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
EFT12540	27/09/2016	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL - 11596541 BROADCASTING/RETRANSMISSION - KEATING SITE, LOT 1492 GARDNER STH RD	1		43.00
INV 5004065725/08/2016		AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL - 11596541 BROADCASTING/RETRANSMISSION - KEATING SITE, LOT 1492 GARDNER STH RD		43.00	
EFT12541	27/09/2016	JERRAMUNGUP ENTERPRISES	INSTANT ENGINE STARTER 350G	1		20.30
INV 0005896503/08/2016		JERRAMUNGUP ENTERPRISES	INSTANT ENGINE STARTER 350G		20.30	
EFT12542	27/09/2016	GREAT SOUTHERN ZONE OF WALGA	ANNUAL SUBSCRIPTION 2016/2017	1		935.00
INV ANNUA101/07/2016		GREAT SOUTHERN ZONE OF WALGA	ANNUAL SUBSCRIPTION 2016/2017		935.00	
EFT12543	29/09/2016	S & E ELECTRICAL	Install Windoock tower lights - Bremer Bay Airstrip	1		827.04
INV 0000577927/09/2016		S & E ELECTRICAL	3 hours labour - Installation of the PAALC system at Bremer Bay Airstrip		280.50	
INV 0000567727/09/2016		S & E ELECTRICAL	Install Windoock tower lights - Bremer Bay Airstrip		546.54	
EFT12544	29/09/2016	BREMER PRODUCE	CONTRACT CLEANING SERVICES BREMER BAY - SEPTEMBER 2016	1		14,401.00
INV 57	30/09/2016	BREMER PRODUCE	CONTRACT CLEANING SERVICES BREMER BAY - SEPTEMBER 2016		14,401.00	
EFT12545	29/09/2016	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH KAMINOLTA C554E COPIER - OCTOBER 2016	1		1,477.90
INV 027479	27/09/2016	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH KAMINOLTA C554E COPIER - OCTOBER 2016		1,477.90	
EFT12546	29/09/2016	OCEANSIDE PLUMBING AND GAS	2 CORAL SEA ROAD - replace galv waste- water pipe, kitchen laundry - bathroom	1		3,505.66
INV 0000021918/09/2016		OCEANSIDE PLUMBING AND GAS	2 CORAL SEA ROAD - replace galv waste- water pipe, kitchen laundry - bathroom		3,505.66	
EFT12547	29/09/2016	KATANNING GLASS SUPPLIES	SUPPLY AND INSTALL COMMERCIAL GLAZED ALUMINIUM EXIT DOORS AS QUOTED AT JERRAMUNGUP ENT. CENTRE	1		8,332.13
INV 0000329527/09/2016		KATANNING GLASS SUPPLIES	Supply and install one glass shower cubicle and vanity mirror at 2 coral sea road		1,399.42	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 15

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
INV 0000329427	09/2016	KATANNING GLASS SUPPLIES	REGLAZE JERRAMUNGUP DEPOT WORKSHOP WINDOWS		1,146.75	
INV 0000329427	09/2016	KATANNING GLASS SUPPLIES	SUPPLY AND INSTALL COMMERCIAL GLAZED ALUMINIUM EXIT DOORS AS QUOTED AT JERRAMUNGUP ENT. CENTRE		5,785.96	
EFT12548	29/09/2016	G FELESINA & K MFELESINA	MAN TIP & BURY RUBBISH 18/9, 20/9, 25/9 & 27/9	1		2,460.00
INV 1259	27/09/2016	G FELESINA & K MFELESINA	MAN TIP & BURY RUBBISH 18/9, 20/9, 25/9 & 27/9		1,800.00	
INV 86	28/09/2016	G FELESINA & K MFELESINA	TILING OF LAUNDRY 4 DERRICK STREET - 22 & 24 MARCH		660.00	
EFT12549	29/09/2016	CLASSIC CABINETRY	2 CORAL SEA RD - UPGRADE BATHROOM AS PER QUOTE NO. 9724	1		20,275.65
INV 0001355227	09/2016	CLASSIC CABINETRY	2 CORAL SEA RD - UPGRADE BATHROOM AS PER QUOTE NO. 9724		12,247.46	
INV 0013551	27/09/2016	CLASSIC CABINETRY	2 CORAL SEA RD - SUPPLY & FIT KITCHEN AS PER QUOTE		8,028.19	
EFT12550	29/09/2016	ALBANY LOCK SERVICE	1 x padlock & 1 x core front entry for Depot	1		148.40
INV 0006551527	09/2016	ALBANY LOCK SERVICE	1 x padlock & 1 x core front entry for Depot		148.40	
EFT12551	29/09/2016	TOLL IPEC	FREIGHT - ALBANY LOCK & PCS	1		46.87
INV 0249	16/09/2016	TOLL IPEC	FREIGHT - ALBANY LOCK & PCS		46.87	
28049	07/09/2016	SYNERGY	SUPPLY PERIOD 25 JULY TO 24 AUGUST 2016	1		4,484.75
INV 5955058701	09/2016	SYNERGY	STREETLIGHT TARIFF CHARGE - STREETLIGHTS		4,484.75	
28050	07/09/2016	BUILDING AND CONSTRUCTION TRAINING FUND	SUPPLY PERIOD 25 JULY TO 24 AUGUST 2016	1		473.50
INV AUGUST02	09/2016	BUILDING AND CONSTRUCTION TRAINING FUND	STREETLIGHT TARIFF CHARGE - STREETLIGHTS		473.50	
28051	07/09/2016	TELSTRA	BUILDING LEVY PAYMENTS AUGUST 2016 - LESS COMMISSION	1		4,541.73
INV 2503813423	08/2016	TELSTRA	BUILDING LEVY PAYMENTS AUGUST 2016 - LESS COMMISSION		82.84	
			Mobile Phone Charges - works, planning, executive staff, ranger, BRPC & building SERVICE & EQUIPMENTAL TO 18/02/2016 ; USAGE CHARGES TO 18/08/2016			

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 16

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
INV 4566063622	08/2016	TELSTRA	Mobile Phone Charges - works, planning, executive staff, ranger, BRPC & building		2,168.52	
INV 6344067727	08/2016	TELSTRA	USAGE CHARGES TO 22/8/2016 & SERVICE & EQUIP RENTAL TO 22/9/2016		39.26	
INV 6336743027	08/2016	TELSTRA	USAGE CHARGES TO 22/8/2016 & SERVICE & EQUIP RENTAL TO 22/9/2016		40.44	
INV 6336244080	08/2016	TELSTRA	USAGE CHARGES TO 22/8/2016 & SERVICE & EQUIP RENTAL TO 22/09/2016		1,280.14	
INV 6273833680	08/2016	TELSTRA	USAGE CHARGES TO 22/8/2016 & SERVICE & EQUIP RENTAL TO 22/09/2016		113.48	
INV 0985677627	08/2016	TELSTRA	USAGE CHARGES TO 22/8/2016 & SERVICE & EQUIP RENTAL TO 22/09/2016		448.04	
INV 6318724527	08/2016	TELSTRA	USAGE CHARGES TO 22/8/2016 & SERVICE & EQUIP RENTAL TO 22/09/2016		331.07	
INV 6335743027	08/2016	TELSTRA	SERVICE & EQUIPMENTAL TO 22/09/2016		37.94	
28052	07/09/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		158.13
INV 9007792323	08/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE		19.43	
INV 9007791922	08/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE		97.04	
INV 9007791131	08/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE		17.91	
INV 9007792126	08/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE		23.75	
28053	27/09/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016	1		11,788.80
INV 4765964205	09/2016	SYNERGY	SUPPLY PERIOD FROM 6/7/2016 - 14/09/2016		319.80	
INV 7190425106	09/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		216.15	
INV 2150225006	09/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		652.70	
INV 1846624506	09/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		884.55	
INV 9424435506	09/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		506.55	
INV 5018269206	09/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		632.30	
INV 2561968906	09/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		22.85	
INV 2042033507	09/2016	SYNERGY	SUPPLY PERIOD FROM 6/7/2016 - 29/9/2016		356.70	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 17

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 245940	15/09/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 7/9/2016		45.40	
INV 804167	11/06/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		748.80	
INV 212864	4/06/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		1,920.25	
INV 968160	7/07/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 2/9/2016		31.90	
INV 659905	2/07/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 2/9/2016		206.20	
INV 964730	2/07/2016	SYNERGY	SUPPLY PERIOD FROM 6/7/2016 - 1/9/2016		331.05	
INV 101240	9/07/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 2/9/2016		29.15	
INV 983321	5/07/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 2/9/2016		1,362.85	
INV 105003	2/09/2016	SYNERGY	SUPPLY PERIOD FROM 8/7/2016 - 7/9/2016		31.40	
INV 357237	7/09/2016	SYNERGY	SUPPLY PERIOD FROM 8/7/2016 - 7/9/2016		98.60	
INV 965205	3/09/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 7/9/2016		190.90	
INV 896277	01/09/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 7/9/2016		658.25	
INV 906868	4/09/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 7/9/2016		138.80	
INV 704072	8/06/2016	SYNERGY	SUPPLY PERIOD FROM 7/7/2016 - 5/9/2016		28.15	
INV 649966	7/06/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		31.90	
INV 966792	1/06/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		759.05	
INV 935930	9/06/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		1,288.90	
INV 513899	2/06/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		35.55	
INV 113018	11/06/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		82.85	
INV 232025	6/06/2016	SYNERGY	SUPPLY PERIOD FROM 5/7/2016 - 31/8/2016		177.25	
28054	27/09/2016	TELSTRA	SMS TEXT MESSAGING SERVICE	1		1,398.10
INV 456606	3/02/2016	TELSTRA	SMS TEXT MESSAGING SERVICE		1,398.10	
28055	29/09/2016	SYNERGY	SUPPLY PERIOD FROM 8/7/2016 - 9/9/2016	1		37.40
INV 210407	2/09/2016	SYNERGY	SUPPLY PERIOD FROM 8/7/2016 - 9/9/2016		37.40	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 18

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD14715.1	07/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,180.01
INV SUPER	07/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,326.67	
INV DEDUCT07/09/2016	07/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT07/09/2016	07/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,092.72	
INV DEDUCT07/09/2016	07/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	348.74	
INV DEDUCT07/09/2016	07/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	276.18	
INV DEDUCT07/09/2016	07/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	935.70	
DD14715.2	07/09/2016	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		704.90
INV DEDUCT07/09/2016	07/09/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT07/09/2016	07/09/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	100.00	
INV DEDUCT07/09/2016	07/09/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER	07/09/2016	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD14715.3	07/09/2016	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT07/09/2016	07/09/2016	BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER	07/09/2016	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD14715.4	07/09/2016	ONEPATH MASTERFUND	Superannuation contributions	1		202.14
INV SUPER	07/09/2016	ONEPATH MASTERFUND	Superannuation contributions	1	202.14	
DD14715.5	07/09/2016	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1		49.77
INV SUPER	07/09/2016	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1	49.77	
DD14715.6	07/09/2016	AUSTRALIAN SUPER	Superannuation contributions	1		212.84
INV SUPER	07/09/2016	AUSTRALIAN SUPER	Superannuation contributions	1	212.84	

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 19

Cheque / EFT No	Date	Name	In voice Description	Bank Code	INV Amount	Amount
DD14715.7	07/09/2016	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER	07/09/2016	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DD14723.1	14/09/2016	SHIRE OF JERRAMUNGUP	BP16-025 - BUILDING SERVICE LEVY - STORAGE SHED AT 28 DERRICK STREET	1		61.65
INV BP16-02513/09/2016	14/09/2016	SHIRE OF JERRAMUNGUP	BP16-025 - BUILDING SERVICE LEVY - STORAGE SHED AT 28 DERRICK STREET	1	61.65	
DD14730.1	21/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,391.76
INV SUPER	21/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,443.91	
INV DEDUCT21/09/2016	21/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	276.18	
INV DEDUCT21/09/2016	21/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,030.21	
INV DEDUCT21/09/2016	21/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT21/09/2016	21/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,092.72	
INV DEDUCT21/09/2016	21/09/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	348.74	
DD14730.2	21/09/2016	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCT21/09/2016	21/09/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT21/09/2016	21/09/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT21/09/2016	21/09/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER	21/09/2016	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD14730.3	21/09/2016	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT21/09/2016	21/09/2016	BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER	21/09/2016	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD14730.4	21/09/2016	ONEPATH MASTERFUND	Superannuation contributions	1		202.14

Date: 04/10/2016
Time: 8:26:12AM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 20

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	21/09/2016	ONEPATH MASTERFUND	Superannuation contributions	1	202.14	
DD14730.5	21/09/2016	PRIME SUPER	Superannuation contributions	1		132.50
INV DEDUCT21/09/2016	21/09/2016	PRIME SUPER	Payroll deductions	1	51.29	
INV SUPER	21/09/2016	PRIME SUPER	Superannuation contributions	1	81.21	
DD14730.6	21/09/2016	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1		49.77
INV SUPER	21/09/2016	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1	49.77	
DD14730.7	21/09/2016	AUSTRALIAN SUPER	Superannuation contributions	1		305.36
INV SUPER	21/09/2016	AUSTRALIAN SUPER	Superannuation contributions	1	305.36	
DD14730.8	21/09/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		111.58
INV SUPER	21/09/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	111.58	
DD14730.9	21/09/2016	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER	21/09/2016	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	563,067.32
2	TRUST BANK 0042691	71,276.92
	TOTAL	634,344.24

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	11 th October 2016

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 – Monthly Financial Report Period Ending 30th September 2016

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receive the Monthly Financial Report for the period ending 30th September 2016 in accordance with Section 6.4 of the Local Government Act 1995.

OC161004 Moved Cr Daniel / Seconded Cr Leenhouders

That Council receive the Monthly Financial Report for the period ending 30th September 2016 in accordance with Section 6.4 of the Local Government Act 1995, subject to an amendment to Note 9 Cash Backed Reserve. Reserve transfers to be noted in 'actual transfers in' instead of 'actual interest earned'.

Carried 6-0

Shire of Jerramungup
MONTHLY FINANCIAL REPORT
For the Period Ended 30th September 2016

TABLE OF CONTENTS

Statement of Financial Activity

Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Major Variances
Note 6	Out of Budget Expense Approvals
Note 7	Receivables
Note 8	Grants and Contributions
Note 9	Cash Backed Reserves
Note 10	Capital Disposals and Acquisitions
Note 11	Trust

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Jerramungup
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
For the Period Ended 30th September 2016

	Note	Revised Annual Budget a	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
		\$	\$	\$	\$	%	
Operating Revenues							
Grants, Subsidies and Contributions		2,168,709	539,925	434,144	(105,781)	(24.4%)	▼
Profit on Asset Disposal	10	66,654	16,662	0	(16,662)	(100.0%)	▼
Fees and Charges		744,143	429,934	456,872	26,938	5.9%	
Service Charges		0	0	0	0		
Interest Earnings		61,755	15,435	22,409	6,974	31.1%	
Other Revenue		482,000	120,498	79,348	(41,150)	(51.9%)	▼
Total (Excluding Rates)		3,923,261	1,122,454	992,773	(129,681)		
Operating Expense							
Employee Costs		(1,872,687)	(468,021)	(460,730)	7,291	1.6%	
Materials and Contracts		(2,691,434)	(672,660)	(508,827)	163,833	32.2%	▼
Utilities Charges		(159,763)	(39,846)	(51,274)	(11,428)	(22.3%)	▲
Depreciation (Non-Current Assets)		(1,638,717)	(409,617)	0	409,617	100.0%	▼
Interest Expenses		(42,194)	(10,536)	3,544	14,080	(397.3%)	▼
Insurance Expenses		(233,928)	(58,386)	(144,609)	(86,223)	(59.8%)	▲
Loss on Asset Disposal	10	(36,074)	(9,018)	(27,392)	(18,374)	(67.1%)	▲
Other Expenditure		56,352	14,391	(201,141)	(215,531)	(107.2%)	▲
Total		(6,618,445)	(1,653,693)	(1,390,430)	263,263		
Funding Balance Adjustment							
Add Back Depreciation		1,638,717	409,617	0	(409,617)	(100.0%)	▼
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(7,644)	27,392	35,016	127.9%	▲
Movement in Provisions Accruals				56,375	56,375		
Net Operating (Ex. Rates)		(1,487,047)	(129,266)	(913,890)	(184,624)		
Capital Revenues							
Grants, Subsidies and Contributions	8	1,886,784	471,696	456,364	(15,332)	(3.4%)	
Proceeds from Disposal of Assets	10	295,000	71,750	63,300	(8,450)	(12.9%)	
Proceeds from New Debentures		350,000	87,500	0	(87,500)	(100.0%)	▼
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	39,519	(102,151)	(258.5%)	▼
Total		2,673,454	774,616	561,183	(213,433)		
Capital Expenses							
Land and Buildings	10	(237,780)	(59,445)	(98,765)	(39,320)	(39.8%)	▲
Plant and Equipment	10	(311,644)	(82,911)	(290,852)	(207,941)	(71.5%)	▲
Furniture and Equipment	10	(6,600)	(1,650)	(2,477)	(827)	(33.4%)	▼
Infrastructure Assets - Roads	10	(2,915,402)	(728,851)	(94,677)	634,173	669.8%	▼
Infrastructure Assets - Other	10	(2,191,843)	(547,961)	(32,967)	515,594	1593.0%	▼
Repayment of Debentures		(156,493)	(39,123)	(126,963)	(87,840)	(89.2%)	▲
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(76,380)	(171,927)	(95,547)	(55.6%)	▲
Total		(6,145,280)	(1,536,320)	(818,028)	718,292		
Net Capital		(3,471,826)	(761,704)	(256,845)	504,859		
Total Net Operating + Capital		(4,958,873)	(890,970)	(570,735)	320,235		
Rate Revenue		3,124,811	3,124,811	3,124,954	143	0.0%	
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
Closing Funding Surplus(Deficit)	3	5,947	4,073,850	4,367,024	293,174		

Shire of Jerramungup
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30th September 2016

	Revised Annual Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Var.
Note	4	(a)	(b)	(b)-(a)	(b)-(a)/(a)	
	\$	\$	\$	\$	%	
Operating Revenues						
Governance	0	0	0	0		
General Purpose Funding	1,330,005	332,494	380,503	48,009	12.0%	▲
Law, Order and Public Safety	158,004	55,749	78,317	22,568	28.8%	▲
Health	0	0	2,523	2,523	100.0%	
Education and Welfare	1,093	273	443	170	38.4%	
Housing	132,673	33,153	31,716	(1,437)	(4.5%)	
Community Amenities	396,511	326,818	339,629	12,811	3.8%	
Recreation and Culture	743,567	183,635	2,198	(181,437)	(8253.3%)	▼
Transport	1,921,083	480,269	465,049	(15,220)	(3.3%)	
Economic Services	91,068	22,752	5,556	(17,196)	(109.5%)	▼
Other Property and Services	636,041	159,007	143,202	(15,805)	(11.0%)	▼
Total (Excluding Rates)	5,410,045	1,594,156	1,449,137	(145,019)		
Operating Expense						
Governance	(241,458)	(60,330)	(96,821)	(36,491)	(37.7%)	▲
General Purpose Funding	(86,150)	(21,528)	(6,173)	(6,173)	248.8%	▼
Law, Order and Public Safety	(643,924)	(160,920)	(85,355)	75,565	88.5%	▼
Health	(285,311)	(71,301)	(48,402)	22,899	47.3%	▼
Education and Welfare	(83,264)	(20,784)	(1,726)	19,058	1104.4%	▼
Housing	(151,139)	(37,542)	(29,690)	7,852	26.4%	▼
Community Amenities	(948,810)	(237,066)	(140,567)	96,499	68.0%	▼
Recreation and Culture	(638,233)	(159,375)	(97,649)	61,726	63.2%	▼
Transport	(2,801,159)	(700,215)	(304,169)	396,046	130.2%	▼
Economic Services	(156,476)	(39,105)	(33,370)	5,735	17.2%	▼
Other Property and Services	(582,522)	(145,527)	(546,509)	(400,982)	(73.4%)	▲
Total	(6,618,445)	(1,653,693)	(1,390,638)	263,055		
Funding Balance Adjustment						
Add back Depreciation	1,638,717	409,617	0	(409,617)	(100.0%)	▼
Adjust (Profit)/Loss on Asset Disposal	(30,580)	(7,644)	27,392	35,036	127.9%	▲
Movement in Provisions Accruals	0	0	56,375	56,375		
Net Operating (Ex. Rates)	399,737	342,430	142,474	(199,956)		
Capital Revenues						
Proceeds from Disposal of Assets	295,000	73,750	65,300	(8,450)	(12.9%)	
Proceeds from New Debentures	350,000	87,500	0	(87,500)	(100.0%)	▼
Proceeds from Sale of Investments	0	0	0	0		
Proceeds from Advances	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0		
Transfer from Reserves	141,670	141,670	39,519	(102,151)	(258.5%)	▼
Total	786,670	342,920	104,819	(198,851)		
Capital Expenses						
Land Held for Resale	0	0	0	0		
Land and Buildings	(237,780)	(59,445)	(98,765)	(19,320)	(39.8%)	▲
Plant and Equipment	(331,644)	(82,911)	(290,852)	(207,941)	(71.5%)	▲
Furniture and Equipment	(6,690)	(1,650)	(2,477)	(827)	(33.4%)	▼
Infrastructure Assets - Roads	(2,915,402)	(728,851)	(94,677)	634,173	669.8%	▼
Infrastructure Assets - Other	(2,191,841)	(547,961)	(12,367)	515,594	1593.0%	▼
Purchase of Investments	0	0	0	0		
Repayment of Debentures	(156,493)	(39,123)	(126,963)	(87,640)	(69.2%)	▲
Advances to Community Groups	0	0	0	0		
Transfer to Reserves	(305,518)	(76,380)	(171,927)	(95,547)	(55.6%)	▲
Total	(6,145,280)	(1,536,320)	(818,028)	718,252		
Net Capital	(5,158,610)	(1,233,400)	(713,209)	520,191		
Total Net Operating + Capital	(4,958,873)	(890,970)	(570,735)	320,238		
Rate Revenue	3,124,811	3,124,811	3,124,954	143	0.0%	
Opening Funding Surplus(Deficit)	1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
Closing Funding Surplus(Deficit)	5,947	4,073,850	4,367,074	293,174		

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2018

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30th September 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(b) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(ii) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Land	0%
Buildings	2%
Furniture and Internal Equipment	15%
Computers and Computer Equipment	33%
Light Vehicles if replacement is due	
Annually	5%
Every second year	10%
More than every second year	15%
Light Plant	15%
Heavy Plant	10%
Freehold Land For Sale	0%
Sealed Roads and Streets	
Clearing and Earthworks	0%
Pavement	2%
Seal	5%
Kerb	3%
Unsealed Roads	
Clearing and Earthworks	0%
Pavement	3%
Footpaths	2%
Drainage, Sewerage Fixtures	2%
Other Infrastructure	2%

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of them included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 5 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of Council, other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services. In accordance with legislation changes effective July 1997 general administration costs have been allocated to the various programmes of Council to reflect the true costs of the associated services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants, interest revenue and allocated administration costs associated with general purpose funding.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control. Requirements that Council carries out by statute.

HEALTH

Food quality and pest control, maintenance and contributions to health services and facilities.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Provision and maintenance of retirement units in Bremer Bay and Jerramungup, assisting Southern AgCare Services. Assistance to pre-school facilities as well as local primary and high schools

HOUSING

The provision and maintenance of housing to both staff and private residents.

COMMUNITY AMENITIES

Rubbish collection services, maintenance of refuse sites, sewerage maintenance in Jerramungup control and coordination of cemeteries, administration of Town Planning Scheme, coastal reserves and other environmental services

RECREATION AND CULTURE

Maintenance and administration of halls, sporting complexes, resources centres, libraries Bremer Bay Youth Camp, parks and gardens and broadcasting services.

TRANSPORT

Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic facilities townscapes and airstrips.

ECONOMIC SERVICES

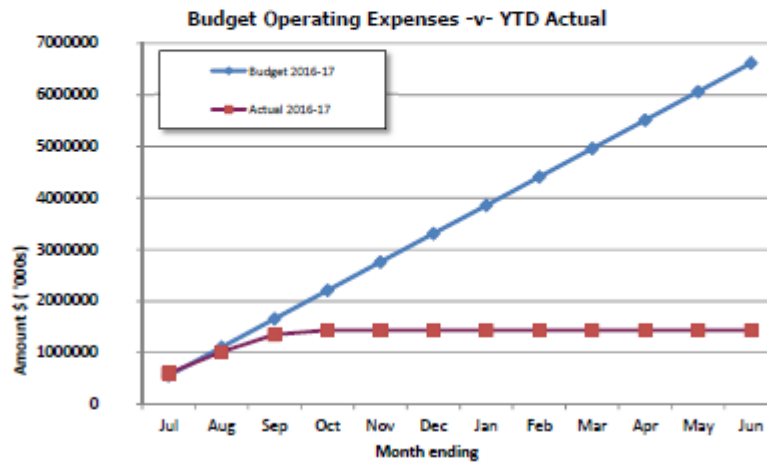
The regulation and provision of tourism, area promotion, building control, saleyards noxious weeds, vermin control and water supply including standpipes.

OTHER PROPERTY & SERVICES

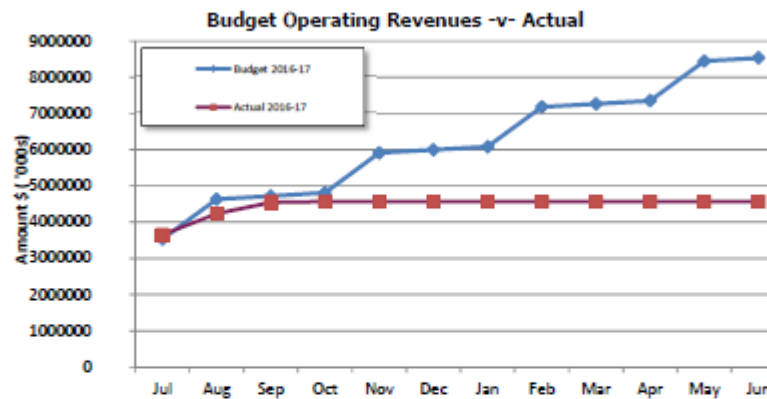
Private works operations, plant maintenance and operation costs.
Police Licensing and other non classified items.

Shire of Jerramungup
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30th September 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity

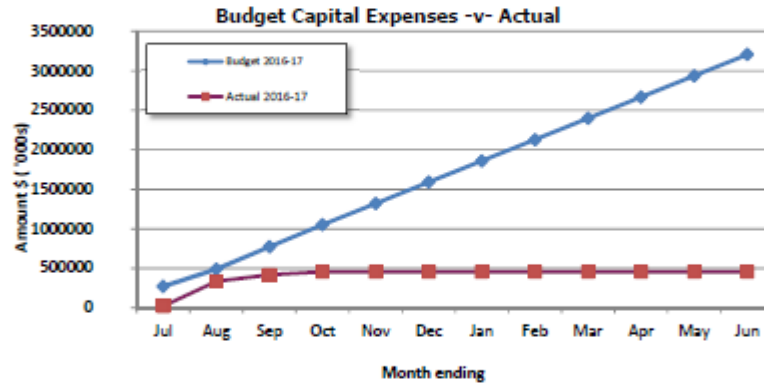


Comments/Notes - Operating Expenses



Comments/Notes - Operating Revenues

Note 2 - Graphical Representation - Source Statement of Financial Activity

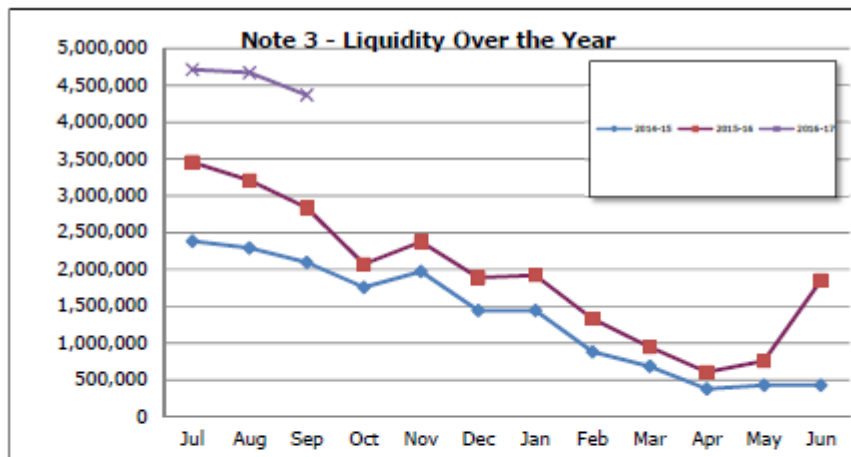


Comments/Notes - Capital Expenses

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2016

Note 3: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	2016-17		
	This Period	Last Period	Opening Balance
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,472,143	457,146	457,146
Cash Restricted	1,325,622	1,193,165	1,193,165
Investments	1,699,386	1,696,383	1,696,383
Receivables - Rates and Rubbish	1,277,117	52,361	52,361
Receivables -Other	35,273	102,357	102,357
Inventories	54,052	31,982	31,982
	5,863,593	3,533,393	3,533,393
Less: Current Liabilities			
Payables	(170,948)	(527,424)	(527,424)
Provisions	(287,428)	(287,428)	(287,428)
	(458,376)	(814,852)	(814,852)
Less: Cash Restricted	(1,325,622)	(1,193,165)	(1,193,165)
Add Back - Non Cash Provisions Accruals	287,428	287,428	287,428
Net Current Funding Position	4,367,024	1,812,805	1,812,805



Comments - Net Current Funding Position

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Invest \$	Total Amount \$	Institution
(a) Cash Deposits							
Muni Fund	1.75%	1,471,743				1,471,743	Bankwest
Till / Petty Cash	0.00%	400				400	Bankwest
Committed Funds	1.35%		14,829			14,829	Bankwest
(b) Term Deposits							
Reserves Term Deposit	2.70%		500,000			500,000	Bankwest
Muni Cash Deposit						0	Bankwest
(c) Investments							
Investment Account	1.35%				1,699,386	1,699,386	WA Treasury
Reserves Cash A/c	1.35%		810,792			810,792	Bankwest
Total		1,472,143	1,325,622	0	1,699,386	4,497,151	

Comments/Notes - Investments

\$500,000 transferred to term deposit matures 24/01/2017

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2016

Note 5: MAJOR VARIANCES

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

Comments/Reason for Variance

5.1 OPERATING REVENUE (EXCLUDING RATES)

5.1.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Timing difference, first payment of FAGS grants has been received and funding from DFES for the BRPC position.

5.1.2 PROFIT ON ASSET DISPOSAL

Timing difference at this stage

5.1.3 FEES AND CHARGES

Increase in town planning and environmental health services fees and charges

5.1.7 INTEREST EARNINGS

Variance due to low interest rates

5.1.8 OTHER REVENUE

5.2 OPERATING EXPENSES

5.2.1 EMPLOYEE COSTS

Timing difference

5.2.2 MATERIAL AND CONTRACTS

Timing difference

5.2.3 UTILITY CHARGES

Timing difference

5.2.4 DEPRECIATION (NON CURRENT ASSETS)

Timing due to finalisation of Fair Value Transactions being currently processed. Depreciation will be accounted for after this has been signed off by Auditors.

5.2.5 INTEREST EXPENSES

30th June interest accrued journals have been entered and then reversed 1st July this creates a negative. This will net off when principal payments are made in September.

5.2.6 INSURANCE EXPENSES

Insurance instalment has been paid for Scheme and Non-Scheme policies

5.2.7 LOSS ON ASSET DISPOSAL

Timing difference at this stage, sale of old depot has not occurred. The Shire will auction/tender the Tenex once the walk trail project has been completed, the Escavator will be auctioned within the next month. The Ariens ride on mower had passed its useful life so no net book value recorded. DFES, Needilup BFB truck disposed of to DFES when received new truck required to bring in the value of the truck even though no consideration received

5.2.8 OTHER EXPENDITURE

Administration allocations have not been run also increased Department of Transport payments

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2016

Note 5: MAJOR VARIANCES

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

Comments/Reason for Variance

5.3 CAPITAL REVENUE

5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

\$1.866 million received in 15/16 for the second stage of the Bremer Bay Town Centre and the shared-use trail projects. 1st quarter of Roads to Recovery funding has been received.

5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Shire did not budget for the trade of the Ariens Ride on Mower there is no net book value recorded as the asset had passed it's useful life.

5.3.3 PROCEEDS FROM NEW DEBENTURES

5.3.4 PROCEEDS FROM SALE OF INVESTMENT

5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Transfer from Community Recreation Reserve for the Bremer Bay Bowling Green Project has occurred.

5.4 CAPITAL EXPENSES

5.4.1 LAND HELD FOR RESALE

5.4.2 LAND AND BUILDINGS

2 Coral Sea Rd was over budget as the plumbing pipes had to be replaced in the bathroom before renovating

5.4.3 PLANT AND EQUIPMENT

The Terex PT-60 Posi Track Loader and the Slasher/Mower came in over budget however this is no impact on the budget as the purchase of the new Backhoe Loader was \$15,000 under budget

5.4.4 FURNITURE AND EQUIPMENT

Timing difference

5.4.5 INFRASTRUCTURE ASSETS - ROADS

5.4.6 INFRASTRUCTURE ASSETS - OTHER

Millers Point/House Beach projects are carried over from 15-16. Millers Point project has been completed, House Beach project has been delayed due to weather conditions.

5.4.7 PURCHASES OF INVESTMENT

5.4.8 REPAYMENT OF DEBENTURES

5.4.9 ADVANCES TO COMMUNITY GROUPS

5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

No transfers to Reserves has occurred this quarter, timing difference at this stage.

5.5 OTHER ITEMS

5.5.1 RATE REVENUE

YTD Actual shows full rates raised

5.5.2 OPENING FUNDING SURPLUS/(DEFICIT)

Shire of Jerramungup
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30th September 2016

Note 6: OUT OF BUDGET EXPENSE APPROVALS
 Expense authorisations outside of original budget. Surplus/(Deficit)

	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption						5,947
	Closing Funding Surplus (Deficit)			0	0	0	0

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2016

Note 7: RECEIVABLES

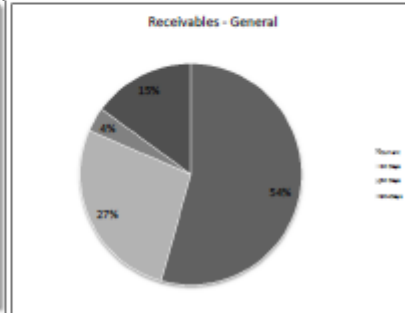
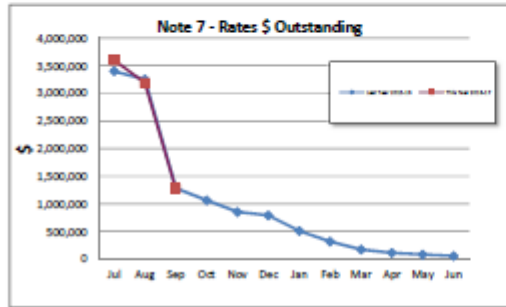
Receivables - Rates and Rubbish

	Current 2016-17	Previous 2015-16	Total
Opening Arrears Previous Years	\$	\$ 79,470	\$ 79,470
Rates, Rubbish Charges Levied this year	3,449,321		3,449,321
Less Collections to date	(2,235,857)	(15,817)	(2,251,674)
Equals Current Outstanding	1,213,464	63,653	1,277,117
Net Rates Collectable			1,277,117
% Collected			63.81%

Receivables - General

	Current	30 Days	60 Days	90+ Days
Excluding GST Receivable	\$	\$	\$	\$
Total Outstanding	6,842	3,421	450	1,888

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish

Comments/Notes - Receivables General

State of Iowa
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 9/30 September 2018

NEW GRANTS AND CONTRIBUTIONS

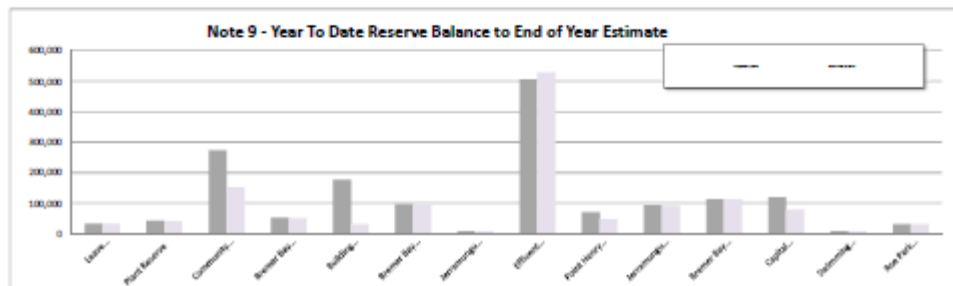
Program/Details GL	Provider	Expected Date of Receipt	2018-17 Budget	Verifications Additions (Deletions)	Revised Grant	Receipt Status	
						Received	Not Received
			\$	\$	\$	\$	\$
BIENNIAL PURPOSE FUNDING							
Grants Commission Grant Received - General	WA Grants Commission	September, December, February, May September,	-500,001.00		(500,001)	(152,275)	(347,726)
Grants Commission Grant Received- Roads Other General Purpose funding received MILLERS POINT CONTRIBUTION	WA Grants Commission Cooperative Bulk Handling Dealers of Iowa	December, February, May July	-200,000.00 -44,770.04 \$0.00		(180,000) (44,770) 0	(148,018) 0 0	(42,982) (44,770) 0
GOVERNANCE							
LAW, ORDER, PUBLIC SAFETY							
ISL Operating grant	DHS - ISL Operating Grant	August, October, January, April	-20,745.00		(20,745)	0	(20,745)
Income Relating to Fire Prevention	DHS - S/MC - Point Heavy Hazard Management Strategy	September	-27,175.00		(27,175)	0	(27,175)
Income Relating to Fire Prevention	DHS - S/MC - Point Heavy Hazard Management Strategy	September	-5,000.00		(5,000)	0	(5,000)
CEISM Contributions	DHS - RMC Position	December, March, June	-54,013.00		(54,013)	(4,018)	58
FESA/boathouse admin fee grant	DHS	September	-4,000.00		(4,000)	0	(4,000)
OTHER INCOME- FIRE AND EMERGENCY SERVICES			\$0.00		0	0	0
HEALTH							
Income Relating to Other Health	Health Services	Monthly	\$0.00	(146)	(146)	(146)	0
EDUCATION AND WELFARE							
Income Relating to Care of Families & Children		Monthly	\$0.00	(44)	(44)	(44)	0
COMMUNITY AMENITIES							
Income Relating to Protection Of Environment	Dept of Transport annual water distribution - Fisheries	November	-500.00	(1,807)	(2,307)	(2,307)	0
Income Relating to Town Planning & Regional Development			-10,200.00		(10,200)	0	(10,200)
Income Relating to Town Planning & Regional Development			\$0.00	(791)	(791)	(791)	0
RECREATION AND CULTURE							
Income Relating to Other Recreation & Sport	DNR - Swimming Pool Grant	November	-32,000.00		(32,000)	0	(32,000)
Income Relating to Other Recreation & Sport			\$0.00	(1,838)	(1,838)	(1,838)	0
Jobs Sport payments	Idaquart		\$0.00	0	0	0	0
TRANSPORT							
Income Relating to Streets, Roads, Bridges & Depot Maintenance Grant - MIWA Client	Iowa MFWA	June	-5,144.00 -130,001.00		(6,144) (139,801)	0	(6,144) (139,801)
MIWA - Flood damage	WANDM	December - June	-507,000.00		(507,000)	0	(507,000)
Grant - MIWA Project	MFWA	September, October, January	-500,000.00		(500,000)	(20,000)	(520,000)
Grant - Roads to Recovery		September, December, March, June	-549,734.00	(16,144)	(565,878)	(216,144)	(349,734)
ECONOMIC SERVICES							
Income Relating to Tourism & Area Promotion	Tourism WA - Campsite Project Miles & House	October	-40,000.00		(40,000)	0	(40,000)
OTHER PROPERTY & SERVICES							
Private Works Income	MFWA	Infrequent	\$0.00	(26,500)	(26,500)	(26,500)	0
Income Relating to Public Works Overhead	Provision	Infrequent	\$0.00	(6,424)	(6,424)	(6,424)	0
Workers Compensation Reimbursements	ISD	Infrequent	\$0.00	(18,117)	(18,117)	(18,117)	0
DIESEL FUEL REBATE	IAS	Monthly through	\$0.00	(10,277)	(10,277)	(10,277)	0
Income relating to Administration		October	\$0.00	(1,176)	(1,176)	(1,176)	0
TOTALS			(1,211,001)	(100,446)	(1,311,447)	(990,508)	(320,939)

Comments - Grants and Contributions

State of Jersey
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period ended 30th September 2020

Note 9 - Other Reserve

Reserve	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (£)	Actual Transfers In (£)	Budget Transfers Out (£)	Actual Transfers Out (£)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	32,804	629	82						33,433	32,886
Plant Reserve	41,242	794	103						42,036	41,344
Community Recreation Reserve	111,647	2,121	250	80,832	80,832	80,000	(18,538)	Bremer Bay Swallow Green CSEW project & Water Park Project	214,690	153,000
Bremer Bay Youth Camp Reserve	51,075	935	127						52,010	51,202
Building Reserve	21,428	397	78	145,000					177,024	21,506
Bremer Bay Retirement Units Reserve	94,468	1,768	235						96,236	94,702
Serranungup Entertainment Centre Re- fitment Reserve	8,328	158	21						8,486	8,249
Effluent Reserve	471,618	8,983	1,177	26,227	58,748			Expenditure on Point Henry Fire Mitigation	506,828	529,529
Point Henry Fire Levy Reserve	25,954	267	44	21,875	26,875	21,875			88,341	47,668
Serranungup Retirement Units Reserve	92,029	1,748	230						93,777	92,259
Bremer Bay Boat Ramp Reserve	111,710	2,122	279						113,842	111,909
Capital Works Reserve	77,756	1,814	194			83,000		Coral Sea Road	158,070	77,950
Swimming Pool Reserve	7,951	151	20						8,102	7,971
Rose Park Reserve	20,374	385	51	10,000	10,000				82,781	20,425
	1,378,680	21,998	2,896	258,129	189,580	141,875	(18,538)		1,825,519	1,450,793



State of Jersey
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2018

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit/(Loss) of Asset Disposal			Disposals	Current Budget Replacement		
Net Book Value	Proceeds	Profit/(Loss)		Budget	Actual	Variance
\$	\$	\$		\$	\$	\$
51,000	45,654	(7,540)	JP00 - Prado	3,000	6,999	3,999
38,000			JP 003G- Kluger	3,000	0	(3,000)
60,074			Texas FF-50 Post Track Loader	51,644	0	(51,644)
30,946			Sale of Old Ship Depot	0	0	0
30,000			Excavator	115,000	0	(115,000)
0	18,041	(10,045)	Needle-Pine Truck	0	0	0
0	1,801	(1,801)	Arrest Ride on Mower	0	0	0
294,420	65,334	(17,882)	Totals	172,644	6,999	(165,675)

Comments - Capital Disposal

Contributions Information				Summary Acquisitions	Current Budget		
Grants	Revenues	Reserves	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	39,519	0	39,519	Property, Plant & Equipment	237,780	98,260	(139,519)
0	0	0	0	Land and Buildings	331,644	290,851	(40,793)
0	0	0	0	Plant & Property	6,900	2,477	(4,423)
0	0	0	0	Furniture & Equipment			
				Infrastructure			
1,470,000	0	0	1,470,000	Roadworks	2,915,482	94,677	(2,442,141)
0	0	0	0	Storage	0	0	0
0	0	0	0	Bridge	0	0	0
0	40,000	0	40,000	Footpath & Cycleways	316,799	11,713	(305,086)
30,000	0	0	30,000	Parks, Gardens & Reserves	1,875,050	20,654	(1,854,396)
0	0	0	0	Airports	0	0	0
0	0	0	0	Sewerage	0	0	0
0	0	0	0	Other Infrastructure	0	0	0
1,500,000	79,519	0	1,579,519	Totals	5,483,269	528,138	(4,785,148)

Comments - Capital Acquisitions

State of Jermungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2018

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Land & Buildings	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance
				0 Collie Street Units Buildings And Improvements	3,000	0	(3,000) ▼
				0 4 Demick Street Improvements	19,582	20,570	988 ▲
				0 8 Demick Street Improvements	27,000	0	(27,000) ▼
				0 2 Coral Sea Road Building And Improvements	24,000	27,750	3,750 ▲
				0 Administration Building And Improvements	29,000	0	(29,000) ▼
				0 Gardner Hall Kitchen Ceiling Repair	3,000	3,000	0
				0 Jermungup Entertainment Centre Building And Imp	7,444	5,413	(2,031) ▼
				0 37 Demick Street Building And Improvement	4,300	0	(4,300) ▼
				0 Jermungup Depot Building Improvement	27,000	0	(27,000) ▼
				0 Paperbark Abutments	50,000	0	(50,000) ▼
	26,519		26,519	0 Seamer Bay Bowling Green	29,004	26,520	(2,484) ▼
				0 Shed - 28 Demick Street	15,500	2,513	(12,987) ▼
0	26,519	0	26,519	Totals	237,782	96,793	(140,989)

Contributions				Plant & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance
				0 Geo Vehicle	33,000	32,424	(576) ▼
				0 Close Vehicle	35,000	0	(35,000) ▼
				0 Backhoe Loader	150,000	135,000	(15,000) ▼
				0 Tenor P50 Poot Track Loader	34,544	33,339	(1,205) ▼
				0 Slapher Mower	9,000	10,000	1,000 ▲
0	0	0	0	Totals	361,544	210,852	(150,692)

Contributions				Furniture & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance
				0 Upgrade Library Computer	1,600	0	(1,600) ▼
				0 New Server Computer Network	5,000	2,477	(2,523) ▼
0	0	0	0	Totals	6,600	2,477	(4,123)

Contributions				Roads	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance
				0 Rabbit Proof Fence Road	115,340	0	(115,340) ▼
				0 Mernigup West	115,000	0	(115,000) ▼
				0 Boswood-Ongerup	115,000	41,899	(73,101) ▼
				0 Brook Road	115,014	221	(114,793) ▼
				0 White Trail Road	40,000	0	(40,000) ▼
				0 Seamer Bay Town Centre Construction	835,700	1,424	(834,277) ▼
				0 Memorial Rd Jmp Grp Intersection Rev Approval	40,000	0	(40,000) ▼
				0 Gardner South Road - Regional Road Group	214,700	0	(214,700) ▼
180,000			180,000	0 Lake Magenta Road - Regional Road Group	225,000	20,141	(204,859) ▼
140,000			140,000	0 Borden - Boswood Road	92,326	0	(92,326) ▼
90,000			90,000	0 Needilup North Road	81,000	0	(81,000) ▼
180,000			180,000	0 Devils Creek Road	174,388	29,613	(144,775) ▼
200,000			200,000	0 Jermungup North Road	202,358	0	(202,358) ▼
130,000			130,000	0 Meechi Road	150,963	1,380	(149,583) ▼
260,000			260,000	0 Jacup North Road	273,580	2,650	(270,930) ▼
100,000			100,000	0 Paperbark Park Development	105,000	0	(105,000) ▼
1,470,000	0	0	1,470,000	Totals	2,815,402	96,877	(2,718,525)

Contributions				Footpaths & Cycleways	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance
				0 Trail - White Trail Road To Point Henry Road	245,000	11,714	(233,286) ▼
	40,000		40,000	0 Footpath Coral Sea Road	36,793	0	(36,793) ▼
				0 Seamer Bay Footbridge Replacement	12,000	0	(12,000) ▼
0	40,000	0	40,000	Totals	313,793	11,714	(302,079)

State of Jersey
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30th September 2018

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Parks, Gardens & Reserves	Current Budget		
Grants \$	Reserves \$	Borrowing \$	Total \$		This Year		Variance [Under/Over \$]
					Budget \$	Actual \$	
			0	Paperbark Redevelopment	200,000	0	(200,000) ▼
15,000			15,000	Millem Point Toilet Facility	15,000	20,554	5,554 ▲
15,000			15,000	Houma Beach carpark upgrade project	15,000	0	(15,000) ▼
			0	Stemmer Bay Civic Square Construction	1,123,050	0	(1,123,050) ▼
			0	Stemmer Bay Skate Park	522,000	0	(522,000) ▼
30,000	0	0	30,000	Totals	1,875,050	20,554	(1,854,496)

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2016

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

	Opening Balance 1-Jul-16	Amount Received	Amount Paid	Closing Balance 30-Jun-17
Description	\$	\$	\$	\$
210012 Trust Building bonds Receipts	24,000	12,000	12,000	24,000
210011 Trust Key Bonds Receipts	530	360	380	510
210013 Trust Housing bonds Receipts	640	1,380	1,380	640
210014 Trust Developer fees & bonds Receipts	56,228	1,140	0	57,368
210017 Trust Other bonds Receipts	1,170	820	820	1,170
210015 Trust Hall and Shire bonds Receipts	0	50	50	0
992113 FOOTPATH BONDS	0	0	0	0
210019 Trust Waste Management Funds	1,772,397	25,023	31,301	1,766,119
210020 Trust Regional Waste Management Funds	3,176,095	56,219	48,038	3,184,277
210016 Trust BB community funds Receipts	5,327	5,327	2,179	8,475
	5,036,388	102,319	96,148	5,042,559

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.3
SUBJECT:	20 Coral Sea Road, Jerramungup
LOCATION/ADDRESS:	
NAME OF APPLICANT:	N/A
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	13 th October 2016

SUMMARY

This item is to seek Council's approval to shift unspent funds identified for building projects in the 2016/17 budget to complete maintenance and upgrade works at 20 Coral Sea Road, Jerramungup as the property has recently become vacant.

ATTACHMENT

Attachment 1-.2.3 - Asset Acquisitions 2016/17

BACKGROUND

20 Coral Sea Road, Jerramungup has been tenanted since January 2012 the house has now become vacant and an inspection has been carried out. The inspection has identified some urgent maintenance in the form of painting and an upgrade required to the kitchen and bathroom vanity before the property can be rented.

When the previous tenant moved into the property in 2012 it was identified that the house required painting internally. The Shire decided to hold off on these works until the house became vacant, there are no records advising when this property was last painted internally. The kitchen cupboards and bathroom vanity are also in poor condition which require replacing.

CONSULTATION

Executive Staff
Building Officer

COMMENT

In the 2016/17 budget a \$10,000 provision was made to replace the pipes from the Jerramungup Depot toilets to the septic tank. Kings Plumbing was engaged to do these works. Before the pipes were removed a camera was placed down the pipeline and it was discovered that a tree root was piercing through a pipe. Kings Plumbing then removed the tree root and replaced the pipe affected. Shire staff also removed the tree that caused the damage to the pipe so the issue would not arise again. Total works for this project only came in at \$1436 a saving of \$8564.

A \$12,000 provision has also been made in the 2016/17 budget to enclose and pave the patio floor at 8 Derrick Street, Jerramungup. It is recommended that this project

be put on hold and completed in-house at a later stage to allow the works to be carried out at 20 Coral Sea Road, Jerramungup.
Quotes have been sought for the painting, kitchen replacement and bathroom vanity and tapware verbal estimates are in the vicinity of \$17,800.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.2.8: Increased housing availability options (ownership, rentals, workers accommodation).

FINANCIAL IMPLICATIONS

Nil, total costs of works required at 20 Coral Sea Road is budgeted at \$17,800 which can be offset with the remaining unspent funds from A610- Jerramungup Depot and A26 – 8 Derrick Street.

A610-Jerramungup Depot: Replace pipes to septic system; this project is now completed well under budget with \$8564 unspent.

A26-8 Derrick Street: Enclose patio and pave floor; this project has not yet commenced. \$12,000 was identified for this project.

Total works to be carried out:

- Paint internal - \$7,500
- Replace kitchen cupboards and splashback - \$8,700
- Replace bathroom vanity and tapware - \$1,600

WORKFORCE IMPLICATIONS

Nil, the works will be completed by Contractors.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council resolve to reallocate \$17,800 of unspent funds from building projects A610 and A26 as identified in the 2016/2017 budget to complete maintenance and upgrade works at 20 Coral Sea Road, Jerramungup.

OC161005 Moved Cr Iffla / Seconded Cr Parsons

That Council resolve to reallocate \$17,800 of unspent funds from building projects A610 and A26 as identified in the 2016/2017 budget to complete maintenance and upgrade works at 20 Coral Sea Road, Jerramungup.

Carried 6-0

A D M I N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	Rates Write-Off
LOCATION/ADDRESS:	Lot E70/03747, Lot E70/03748 and Lot E70/03749
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	12 th October 2016

SUMMARY

This agenda discusses the proposal to write off rates owed for 3 mining tenements as the mining tenement death occurred 10th February 2015. Golden Mining Australia Pty Ltd who was the tenement holder is now deregistered.

ATTACHMENT

Attachment 10.4.1 - Application for Mining Tenement

BACKGROUND

On the 24th February 2010 the Shire was advised that an application for Exploration Licence(s) 70/3747, 70/3748 and 70/3749 was registered on the 30th November 2009 which fell within the Shire of Jerramungup. The Shire then imposed minimum rates UV – Mining Tenements.

In the 2014/15 financial year the Shire received the first rate instalment payment on the 4th September 2014 for all three (3) assessments; A1605273, A1605287 and A1605291 no further payments were received after this date.

On the 12th March 2015 the Shire received a mining tenement schedule from Landgate advising that a mining tenement death occurred on the 10th February 2015. The Shire then raised interim notices adjusting the final balance of the annual rates for all 3 assessments which was carried out on the 19th March 2015.

CONSULTATION

CS Legal

COMMENT

It is recommended that due to the balances outstanding versus the costs associated with further investigation into this account that the best approach is to write the debt off. There is also a low chance of successful collection even if this account is sent to debt collectors as the company is now deregistered.

Under the Local Government Act 1995 Council can resolve to write off any amount of money, which is owed to them and it is recommended that this power be used in this instance.

STATUTORY REQUIREMENTS

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) When adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money;
 - (b) Waive or grant concessions in relation to any amount of money; or
 - (c) Write off any amount of money, which is owed to the local government.

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The outstanding rates for the mining tenements are;

- A1605273 (Lot E70/03747) – Total arrears \$118.35 as at 12th October 2016
- A1605287 (Lot E70/03748) – Total arrears \$118.35 as at 12th October 2016
- A1605291 (Lot E70/03749) – Total arrears \$118.35 as at 12th October 2016

Rates write-off totalling \$355.05.

POLICY IMPLICATIONS

FINANCE POLICY 2

Rates and Accounts Collection

1.1 Policy Purpose

The purpose of this policy is to provide Council staff with guidelines for the collection of outstanding debts owed to Council.

1.2 Policy Objectives

- To provide consistency and equal treatment in the collection of outstanding rates and sundry debtors.
- To provide the community with information on how Council staff are instructed to collect outstanding rates and sundry debtors.
- To formalise the process for entering into a payment arrangement to pay off outstanding debts owing to Council.

2.1 Policy

It is Council policy that the following procedure shall apply for the collection of unpaid debts:

UNPAID AND OVERDUE RATES

1. Where rates remain outstanding 14 days after the due date shown on the Rate Notice, and the ratepayer has NOT elected to pay by the 2 or 4 installment option, a Final Notice shall be issued requesting full payment within 14 days.
2. Rates remaining unpaid after the expiry date shown on the Final Notice will result in a Letter of Demand sent to the ratepayer.
3. Where payment still remains outstanding despite the issue of a Letter of Demand and the ratepayer has not entered into a payment arrangement a General Procedure Claim will be issued for recovery.
4. Where a claim has been issued and served and remains unsatisfied, action will be taken to pursue that Claim by whatever means, through Council's solicitors or collection agency as the case may be, to secure payment of the debt.
5. Following the issue of a Claim and addition of legal costs, a reasonable offer to enter into a payment agreement, will not be refused.
6. Legal proceedings will continue until payment of rates imposed is secured. This includes the issue of a Property Seizure and Sale Order (PSSO) against goods AND land if necessary.
7. If a Property Seizure and Sale Order against land is proposed to collect outstanding rates due on a property where the owner resides, approval of Council shall be obtained before the PSSO is lodged.
8. PSSOs against land will be used to collect outstanding amounts in respect to investment properties without a requirement that these be referred to Council.
9. In cases where the owner of a leased or rented property on which rates are outstanding cannot be located, or refuses to settle rates owed, notice will be served on the lessee under the provisions of section 6.60 of the Local Government Act 1995, requiring the lessee to pay to Council the rent due under the lease/tenancy agreement as it becomes due, until the amount in arrears has been fully paid.

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council resolve to:

1. Write off the outstanding debts associated with rates raised in the 2014/15 financial year for mining tenements E70/03747, E70/03748 and E70/03749 and record the expense totalling \$355.05 as a provision for doubtful debit in Council's finances.

OC161006 Moved Cr Daniel / Seconded Cr Bailey

That Council resolve to:

1. **Write off the outstanding debts associated with rates raised in the 2014/15 financial year for mining tenements E70/03747, E70/03748 and E70/03749 and record the expense totalling \$355.05 as a provision for doubtful debit in Council's finances.**

Carried by Absolute Majority 6-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.2
SUBJECT:	Sale of Property for Outstanding Rates
LOCATION/ADDRESS:	Lot 784 Freeman Drive, Bremer Bay
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	12 th October 2016

SUMMARY

This item requests permission from Council to move into the final stages of a property seizure and sale order and allow our solicitors to take possession of the property for rates which have been outstanding for longer than 3 years.

ATTACHMENT

CONFIDENTIAL Attachment – Legal advice and correspondence to ‘Ratepayer’

BACKGROUND

1. The “Ratepayer” is the registered proprietor of Lot 784 Freeman Drive, Bremer Bay. As of 12th October 2016 he owes the Shire the sum of \$10,382.64 being unpaid rates, service charges, interest, fire infringements and legal costs.
2. The ‘Ratepayer’s’ last payment was made in June 2011 which settled that year’s rates.
3. Since that period no further payments have been made on the account and final demands have been issued on the account in 2012. One final demand was sent and signed for by registered post on 18th May 2012.
4. In accordance with Council Finance Policy No 2 the matter has been referred to Council’s Debt Recovery Service – CS Legal to pursue in accordance with relevant law and court processes.
5. The Shire commenced proceedings against the “Ratepayer” in the Magistrates Court of Western Australia on 7th June 2013 and default judgment was entered by the Court on 30th April 2014 in the sum of \$1,825.41 (“**Judgment Debt**”)
6. The Shire attempted to enforce the Judgment Debt under the *Civil Judgments Enforcement Act 2004 (WA)* by:
 - a) a Means Inquiry Summons issued 30th April 2014; and
 - b) a Property (Seizure and Sale) Order from 26th November 2014 which was extended and continued until 9th February 2016.
7. To provide a greater degree of control over the sale process it is recommended that the Shire sell the Property under the provisions of the *Local Government Act 1995 (WA)* as the rates and service charges have been outstanding for a period exceeding three (3) years.
8. If the Property does not sell at auction or by private treaty within one (1) year of the auction, the Shire may transfer the Property to the Shire or to the State of Western Australia.

CONSULTATION

CS Legal
Ratepayer

COMMENT

On the 1st December 2015, the Chief Executive Officer provided the 'Ratepayer' with a payment plan option on the proviso that the Shire received a \$1,000 payment by the 2nd December 2015. The 'Ratepayer' agreed to the payment plan however no payment was ever received.

On the 18th April 2016 the Shire sent correspondence to the 'Ratepayer' advising that if the outstanding amount was not settled within 10 days from the date of letter, Council will continue with legal action. No response was received.

The property is currently being advertised for sale by the owner however this has been the case for some time suggesting that the asking price is in excess of the market value.

To exercise a greater degree of control and process over the sale process it is recommended that Council pass a resolution resolving to exercise its power of sale as recovery attempts through the Court have occurred within the past three (3) years but have not been successful. For clarity and to meet requirements under the Local Government Act 1995 and associated regulations CS Legal have suggested the matter be resolved by Council stating the reasons for decision as part of the resolution.

STATUTORY REQUIREMENTS

6.55. Recovery of rates and service charges

- (1) *Subject to subsection (2) and the Rates and Charges (Rebates and Deferments) Act 1992 rates and service charges on land are recoverable by a local government from —
 - (i) the owner at the time of the compilation of the rate record; or
 - (ii) a person who whilst the rates or service charges are unpaid becomes the owner of the land.*
- (2) *A person who, by virtue of an Act relating to bankruptcy or insolvency or to the winding up of companies, has become the owner of land in the capacity of a trustee or liquidator, is not on that account personally liable to pay, out of the person's own money, rates or service charges which are already due on, or become due on that land while that person is the owner in that capacity.*

6.56. Rates or service charges recoverable in court

- (1) *If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.*

- (2) *Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process. [Section 6.56 amended by No. 84 of 2004 s. 80.]*

6.64. Actions to be taken

- (1) *If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —*
- (a) *from time to time lease the land;*
 - (b) *sell the land;*
 - (c) *cause the land to be transferred to the Crown; or*
 - (d) *cause the land to be transferred to itself.*
- (2) *On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.*
- (3) *Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.*

6.68. Exercise of power to sell land

- (1) *Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the “power of sale”) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.*
- (2) *A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land.*
- (3) *Schedule 6.3 has effect in relation to the exercise of the power of sale.*

6.69. Right to pay rates, service charges and costs, and stay proceedings

- (1) *Up to 7 days prior to the time of the actual sale of any land for non-payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.*
- (2) *At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.*
- (3) *On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make such notifications and take such measures as are*

prescribed in relation to the payment and the cancellation of the proposed sale.

6.71. Power to transfer land to Crown or to local government

- (1) *If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the Transfer of Land Act 1893, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —
 - (a) *the Crown in right of the State; or*
 - (b) *the local government.**
- (2) *When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds, as the case requires, is to give effect to this section.*
- (3) *When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease, tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.*
- (4) *Schedule 6.3 has effect in relation to the exercise of the power referred to in subsection (1).*

Schedule 6.3 Provisions relating to sale or transfer of land where rates or service charges are unpaid

1. Conditions for exercise of power of sale of land

- (1) *A local government is not to exercise the power of sale until it has caused notice requiring payment of the rates or service charges owing respect of the land —
 - (a) *to be served on the owner of the land by being given to him or her or by being sent by certified mail to the address, if any, appearing in a register kept under the Transfer of Land Act 1893 or in a memorial or record kept under the Registration of Deeds Act 1856 relating to the land or by being advertised under subclause (3);*
 - (b) *to be served on such other persons as appear by the records which relate to estates and interests in land to have an estate or interest in the land, by being given to, or by being sent by certified mail to, each of them at their address, if any, appearing in the record, or by being so advertised; and*
 - (c) *to be posted on the official notice board of the local government for not less than 35 days.**
- (2) *The local government is to cause the notice requiring payment —
 - (a) *to be in writing and be dated and signed by the CEO;*
 - (b) *to specify the land in respect of which the rates or service charges are owing;**

- (c) *to specify the total amounts owing in respect of rates or service charges of which payment is required;*
 - (d) *to include a statement that in default of payment of the amounts specified in the notice, the land will be offered for sale by public auction after the expiration of 3 months from the date of the notice at a time appointed by the local government; and*
 - (e) *to be in, or substantially in, the form prescribed unless subclause (3) applies.*
- (3) *If in the case of a person required by this clause to be served, no sufficient address appears in a register kept under the Transfer of Land Act 1893 or in a memorial or record kept under the Registration of Deeds Act 1856, the local government is to cause the notice requiring payment in, or substantially in, the prescribed form to be served on that person by local public notice and may include in that notice land belonging to more than one owner.*
 - (4) *The local government is to appoint a time not less than 3 months and not more than 12 months from the service of the notices required by this clause as the time at which the land may be offered for sale by public auction.*

2. Advertisement for sale

- (1) *The local government is to give Statewide public notice of the sale —*
 - (a) *in, or substantially in, the prescribed form; and*
 - (b) *by such other means, if any, as the local government considers is necessary or desirable.*
- (2) *In the Statewide public notice the local government —*
 - (a) *may include land owned by more than one owner; and*
 - (b) *is to so describe the land and improvements, if any, on the land, as to identify the land and to convey to persons likely to be interested in the sale the condition of the land and improvements.*
- (3) *The local government is to deliver a memorial of the Statewide public notice to the Registrar of Titles or to the Registrar of Deeds, as the case requires, who is to register the memorial and endorse or note the title and land register or record, in respect of each piece of land comprised in the memorial.*
- (4) *When the memorial is registered the Registrar of Titles, or the Registrar of Deeds, as the case requires, is prohibited from registering and from accepting for registration an instrument affecting the land without the consent of the local government, until the land ceases under section 6.69 or clause 7 to be bound by this subclause but that Local Government Act 1995, Schedule 6.3 Provisions relating to sale or transfer of land where rates or service charges unpaid cl. 3 page 352 Consolidation 31 prohibition does not extend beyond 12 months from the day on which the memorial is so delivered.*

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

Council will continue to incur collection costs associated with this property until the matter is resolved. The costs incurred will be recouped through the sale process.

The collection of outstanding rates is important to maintaining an adequate cash flow for Council operations.

POLICY IMPLICATIONS

FINANCE POLICY 2

Rates and Accounts Collection

1.1 Policy Purpose

The purpose of this policy is to provide Council staff with guidelines for the collection of outstanding debts owed to Council.

1.2 Policy Objectives

- To provide consistency and equal treatment in the collection of outstanding rates and sundry debtors.
- To provide the community with information on how Council staff are instructed to collect outstanding rates and sundry debtors.
- To formalise the process for entering into a payment arrangement to pay off outstanding debts owing to Council.

2.1 Policy

It is Council policy that the following procedure shall apply for the collection of unpaid debts:

UNPAID AND OVERDUE RATES

1. Where rates remain outstanding 14 days after the due date shown on the Rate Notice, and the ratepayer has NOT elected to pay by the 2 or 4 installment option, a Final Notice shall be issued requesting full payment within 14 days.
2. Rates remaining unpaid after the expiry date shown on the Final Notice will result in a Letter of Demand sent to the ratepayer.
3. Where payment still remains outstanding despite the issue of a Letter of Demand and the ratepayer has not entered into a payment arrangement a General Procedure Claim will be issued for recovery.
4. Where a claim has been issued and served and remains unsatisfied, action will be taken to pursue that Claim by whatever means, through Council's solicitors or collection agency as the case may be, to secure payment of the debt.
5. Following the issue of a Claim and addition of legal costs, a reasonable offer to enter into a payment agreement, will not be refused.
6. Legal proceedings will continue until payment of rates imposed is secured. This includes the issue of a Property Seizure and Sale Order (PSSO) against goods AND land if necessary.

7. If a Property Seizure and Sale Order against land is proposed to collect outstanding rates due on a property where the owner resides, approval of Council shall be obtained before the PSSO is lodged.
8. PSSOs against land will be used to collect outstanding amounts in respect to investment properties without a requirement that these be referred to Council.
9. In cases where the owner of a leased or rented property on which rates are outstanding cannot be located, or refuses to settle rates owed, notice will be served on the lessee under the provisions of section 6.60 of the Local Government Act 1995, requiring the lessee to pay to Council the rent due under the lease/tenancy agreement as it becomes due, until the amount in arrears has been fully paid.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council:

1. Note that the rates it has imposed on the property identified as Lot 784 Freeman Drive, Bremer Bay, have been unpaid for at least three years.
2. Note that the Shire and its debt collection agents have made several attempts to enforce the debt which constitutes "*at least once attempted under section 6.56 to recover money due to it*" for the purposes of section 6.68(1) of the Local Government Act.
3. Resolves to exercise its power of sale under section 6.64(1)(b) and Schedule 6.3 of the Local Government Act in relation to the Property in order to recover the outstanding rates owing in respect to the Property.

OC161007 Moved Cr Leenhouders / Seconded Cr Iffla

That Council:

1. **Note that the rates it has imposed on the property identified as Lot 784 Freeman Drive, Bremer Bay, have been unpaid for at least three years.**
2. **Note that the Shire and its debt collection agents have made several attempts to enforce the debt which constitutes "*at least once attempted under section 6.56 to recover money due to it*" for the purposes of section 6.68(1) of the Local Government Act.**
3. **Resolves to exercise its power of sale under section 6.64(1)(b) and Schedule 6.3 of the Local Government Act in relation to the Property in order to recover the outstanding rates owing in respect to the Property.**

Carried 6-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.3
SUBJECT:	Jerramungup Bush Fire Advisory Committee
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Ashley Peczka
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	12 th October 2016

ATTACHMENT

Attachment 10.4.3(a) - BFAC September 2016 Meeting Minutes
Attachment 10.4.3(b) - BFAC Attachments

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the minutes of the Jerramungup Bush Fire Advisory Committee meeting held on Thursday 22nd September 2016 be received (copy of minutes are included in the attachments) and the following recommendation be adopted;

1. That the following appointments for the Shire of Jerramungup be gazetted;
FIRE CONTROL OFFICER (in addition to 2016/17 FCO listings)
 - Mr Bryan Hunter*
 - Ms Melanie Haymont*
 - Mr Mark Spinks#(*) indicates powers to be restricted to Permit Issuing Officers only
(#) replacing current FCO Martin Brooks as Jacup 5
2. The Shire of Jerramungup endorses the use of Vehicle Identifier Stickers for all Fire Control Officer Vehicles and Shire Vehicles utilized on a fire ground as a form of formal notification to get pass vehicle control points (road closures) established during course of any fire.

OC161008 Moved Cr Leenhouwers / Seconded Cr Iffla

That the minutes of the Jerramungup Bush Fire Advisory Committee meeting held on Thursday 22nd September 2016 be received (copy of minutes are included in the attachments) and the following recommendation be adopted;

**1. That the following appointments for the Shire of Jerramungup be gazetted;
FIRE CONTROL OFFICER (in addition to 2016/17 FCO listings)**

- Mr Bryan Hunter***
- Ms Melanie Haymont***
- Mr Mark Spinks#**

(*) indicates powers to be restricted to Permit Issuing Officers only

(#) replacing current FCO Martin Brooks as Jacup 5

2. The Shire of Jerramungup endorses the use of Vehicle Identifier Stickers for all Fire Control Officer Vehicles and Shire Vehicles utilized on a fire ground as a form of formal notification to get pass vehicle control points (road closures) established during course of any fire.

Carried 6-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.4
SUBJECT:	Bremer Bay Community Development Committee Meeting Minutes
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	Nil
AUTHOR:	Elizabeth Hyde
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	12 th October 2016

ATTACHMENT

Attachment 10.4.4 - BBCDC October 2016 Meeting Minutes and attachment

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Minutes of the Bremer Bay Community Development Committee held on Friday 7th October 2016 (copy contained within agenda attachments) be received and the following recommendation be adopted;

1. The Committee resolved the following meeting dates for 2017;
 - Friday 3rd February 2017 commencing at 9.45am
 - Friday 5th May 2017 commencing at 9.45am
 - Friday 7th July 2017 commencing at 9.45am
 - Friday 6th October 2017 commencing at 9.45am

OC161009 Moved Cr Daniel / Seconded Cr bailey

That the Minutes of the Bremer Bay Community Development Committee held on Friday 7th October 2016 (copy contained within agenda attachments) be received and the following recommendation be adopted;

- 1. The Committee resolved the following meeting dates for 2017;**
 - Friday 3rd February 2017 commencing at 9.45am**
 - Friday 5th May 2017 commencing at 9.45am**
 - Friday 7th July 2017 commencing at 9.45am**
 - Friday 6th October 2017 commencing at 9.45am**

Carried 7-0

SUBMISSION TO: Administration
AGENDA REFERENCE: 10.4.5
SUBJECT: Council Committees
LOCATION/ADDRESS:
NAME OF APPLICANT: Shire of Jerramungup
FILE REFERENCE:
AUTHOR: Elizabeth Hyde
DISCLOSURE OF ANY INTEREST: Nil
DATE OF REPORT: 4th October 2016

SUMMARY

This report addresses Council's review of Committee appointments. Included in this report is a current listing of Council Committees.

ATTACHMENT

Nil

BACKGROUND

At the Ordinary Meeting of Council held April 2016, Council approved the following change to the current CEO Appointment and Review Committee;

<u>Committee Name</u>	<u>Membersh ip</u>	<u>Term</u>	<u>Purpose</u>	<u>Nominated Councillors</u>	<u>Powers</u>
CEO Review Committee	Shire President, Deputy Shire President, 1 other Councillor	2 years with terms of office being aligned with Local Government Councillor elections.	To undertake periodic review meetings with the incumbent CEO and prepare reports and recommendations for Council on the CEO's performance and contract terms.	Cr Lester, Cr Iffla, Cr Leenhouders, Cr Trevaskis	Nil, the committee will make recommendations to Council. The Shire President may, at his/her option, engage a consultant or employee of the Local Government to assist in any relevant processes to the extent provided for in the annual budget.

The current listing of Council committees and Councillor Delegates is listed below;

Council Committees appointed October 2015:

<u>Committee</u>	<u>Membership</u>	<u>Term</u>	<u>Purpose</u>	<u>Nominated Councillors</u>	<u>Powers</u>
CEO Appointment and Review Committee	All Councillors	2 years with terms of office being aligned with Local Government Councillor	To conduct the recruitment process and periodic reviews.	All Councillors	Nil, the committee will make recommendations to Council. The Shire President

		elections.			may, at his/her option, engage a consultant to assist in any relevant processes to the extent provided for in the annual budget.
Audit Committee	All members of Council	2 years with terms of office being aligned with Local Government Councillor elections.	To receive audit reports and meet annually with Council's auditors.	All Councillors	Nil, Makes recommendations to Council on the appointment of auditors and matters raised during audits.
Bremer Bay Community Development Committee	Two Councillors and one Proxy. Two member representatives from each community organisation	Two years with terms of office being aligned with Local Government Councillor elections. All non Councillor members of the committee membership is ongoing once Council has accepted their nomination until the organisation they represent advises otherwise or until Council disbands this committee which ever is the sooner.	To advise Council on issues of development within Bremer Bay	Delegate 1) Cr Lester Delegate 2) Cr Iffla Proxy) Any other Councillor	Nil, the committee will make recommendations to Council.

<u>Organisation/Committee</u>	<u>Delegate Positions</u>	<u>Nominated Councillors</u>
Regional Road Group	Two Councillors and one Proxy	Delegate 1: Cr Lester Delegate 2: Cr Parsons Proxy: or any other Councillor
Great Southern Zone of WALGA	Two Councillors and one Proxy	Delegate 1: Cr Daniel Delegate 2: Cr Lester Proxy: or any other Councillor
Bush Fire Advisory Committee	One Councillor and one Proxy	Delegate: Cr Bailey

		Proxy: Cr Parsons or any other Councillor
Fitzgerald Biosphere Group	One Councillor and one Proxy	Delegate: Cr Parsons Proxy: Cr Bailey or any other Councillor
Regional Recreation Advisory Committee	One Councillor and one Proxy	Delegate: Cr Leenhouders Proxy: Cr Daniel or any other Councillor
South Coast Management Group	Two Councillors and one Proxy	Delegate 1: Cr Daniel Delegate 2: Cr Iffla Proxy: or any other Councillor
Jerramungup VES Unit Management Committee	One Councillor and one Proxy	Delegate: Cr Bailey Proxy: Cr Parsons or any other Councillor
Bremer Bay VES Unit Management Committee	One Councillor and one Proxy	Delegate: Cr Leenhouders Proxy: Cr Iffla or any other Councillor
Development Assessment Panel	Two Councillor and one Proxy	Delegate 1: Cr Lester Delegate 2: Cr Iffla Proxy: Cr Trevaskis Proxy: Cr Leenhouders
Fitzgerald River National Park Advisory Group	One Councillor and one Proxy	Delegate: Cr Trevaskis Proxy: or any other Councillor
Local Emergency Management Committee	One Councillor and one Proxy	Delegate: Cr Lester Proxy: Cr Iffla or any other Councillor

CONSULTATION

Current Committee Delegates Listing

COMMENT

The functions of Local Emergency Management Committees are [s. 39 of the Emergency Management Act 2005]:

- a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

It is a function of a local government —

- a) to ensure that effective local emergency management arrangements are prepared and maintained for its district;
- b) to manage recovery following an emergency affecting the community in its district; and
- c) to perform other functions given to the local government.

Council is required to elect a representative to the Local Emergency Management Committee. Appointments on Council Committees have been left open in the recommendation for the Council to resolve.

STATUTORY REQUIREMENTS

The following sections of the Local Government Act have application:

5.8. Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

* *Absolute majority required.*

5.9. Types of committees

(1) In this section —

other person means a person who is not a council member or an employee.

(2) A committee is to comprise —

- a) council members only;
- b) council members and employees;
- c) council members, employees and other persons;
- d) council members and other persons;
- e) employees and other persons; or
- f) other persons only.

5.10. Appointment of committee members

- (1) A committee is to have as its members —
 - a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - b) persons who are appointed to be members of the committee under subsection (4) or (5).

**Absolute majority required.*
- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.
- (3) Section 52 of the *Interpretation Act 1984* applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
 - a) to be a member of the committee; or
 - b) that a representative of the CEO be a member of the committee,the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

5.11. Tenure of committee membership

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —
 - a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;
 - b) the person resigns from membership of the committee;
 - c) the committee is disbanded; or
 - d) the next ordinary elections day,whichever happens first.
- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
 - a) the term of the person's appointment as a committee member expires;

- b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;
- c) the committee is disbanded; or
- d) the next ordinary elections day, whichever happens first.

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council resolve to make the following appointments to Council and community committees;

<u>Committee</u>	<u>Membership</u>	<u>Term</u>	<u>Purpose</u>	<u>Nominated Councillors</u>	<u>Powers</u>
CEO Review Committee	Shire President, Deputy Shire President, 1 other Councillor	2 years with terms of office being aligned with Local Government Councillor elections.	To undertake periodic review meetings with the incumbent CEO and prepare reports and recommendations for Council on the CEO's performance and contract terms.	Cr Lester, Cr Iffla, Delegate 1: _____ Delegate 2: _____	Nil, the committee will make recommendations to Council. The Shire President may, at his/her option, engage a consultant to assist in any relevant processes to the extent provided for in the annual budget.
Audit Committee	All members of Council	2 years with terms of office being aligned with Local Government Councillor elections.	To receive audit reports and meet annually with Council's auditors.	All Councillors	Nil, Makes recommendations to Council on the appointment of auditors and matters raised during audits.
Bremer Bay Community	Two Councillors	Two years with terms of office	To advise Council on issues of	Delegate 1: _____	Nil, the committee will make

Development Committee	and one Proxy. Two member representatives from each community organisation	being aligned with Local Government Councillor elections. All non Councillor members of the committee membership is ongoing once Council has accepted their nomination until the organisation they represent advises otherwise or until Council disbands this committee which ever is the sooner.	development within Bremer Bay	Delegate 2: _____ Proxy: _____ or any other Councillor	recommendations to Council.
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<u>Organisation/Committee</u>	<u>Delegate Positions</u>	<u>Nominated Councillors</u>
Regional Road Group	Two Councillors and one Proxy	Delegate 1: _____ Delegate 2: _____ Proxy: _____ or any other Councillor
Great Southern Zone of WALGA	Two Councillors and one Proxy	Delegate 1: _____ Delegate 2: _____ Proxy: _____ or any other Councillor
Bush Fire Advisory Committee	One Councillor and one Proxy	Delegate: _____ Proxy: _____ or any other Councillor
Fitzgerald Biosphere Group	One Councillor and one Proxy	Delegate: _____ Proxy: _____ or any other Councillor
Regional Recreation Advisory Committee	One Councillor and one Proxy	Delegate: _____ Proxy: _____ or any other Councillor
South Coast Management Group	Two Councillors and one Proxy	Delegate 1: _____ Delegate 2: _____ Proxy: _____ or any other Councillor

Jerramungup VES Unit Management Committee	One Councillor and one Proxy	Delegate: _____ Proxy: _____ or any other Councillor
Bremer Bay VES Unit Management Committee	One Councillor and one Proxy	Delegate: _____ Proxy: _____ or any other Councillor
Development Assessment Panel	Two Councillor and one Proxy	Delegate 1: _____ Delegate 2: _____ Proxy: _____ Proxy: _____
Fitzgerald River National Park Advisory Group	One Councillor and one Proxy	Delegate: _____ Proxy: _____ or any other Councillor
Local Emergency Management Committee	One Councillor and one Proxy	Delegate: _____ Proxy: _____ or any other Councillor

OC161010 Moved Cr Parsons / Seconded Cr Leenhouwers

That Council resolve to make the following appointments to Council and community committees;

<u>Committee</u>	<u>Membership</u>	<u>Term</u>	<u>Purpose</u>	<u>Nominated Councillors</u>	<u>Powers</u>
CEO Review Committee	Shire President, Deputy Shire President, 1 other Councillor	2 years with terms of office being aligned with Local Government Councillor elections.	To undertake periodic review meetings with the incumbent CEO and prepare reports and recommendations for Council on the CEO's performance and contract terms.	Cr Lester, Cr Iffla, Delegate 1: Cr Leenhouwers, Delegate 2: Cr Trevaskis	Nil, the committee will make recommendations to Council. The Shire President may, at his/her option, engage a consultant to assist in any relevant processes to the extent provided for in the annual budget.
Audit Committee	All members of Council	2 years with terms of office being aligned with Local Government Councillor elections.	To receive audit reports and meet annually with Council's auditors.	All Councillors	Nil, Makes recommendations to Council on the appointment of auditors and matters raised during audits.
Bremer Bay	Two	Two years with	To advise Council	Delegate 1: Cr	Nil, the committee will

Community Development Committee	Councillors and one Proxy. Two member representatives from each community organisation	terms of office being aligned with Local Government Councillor elections. All non Councillor members of the committee membership is ongoing once Council has accepted their nomination until the organisation they represent advises otherwise or until Council disbands this committee which ever is the sooner.	on issues of development within Bremer Bay	Lester, Delegate 2: Cr Iffla, Proxy: any other Councillor	make recommendations to Council.
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<u>Organisation/Committee</u>	<u>Delegate Positions</u>	<u>Nominated Councillors</u>
Regional Road Group	Two Councillors and one Proxy	Delegate 1: Cr Lester Delegate 2: Cr Parsons Proxy: any other Councillor
Great Southern Zone of WALGA	Two Councillors and one Proxy	Delegate 1: Cr Daniel Delegate 2: Cr Lester Proxy: any other Councillor
Bush Fire Advisory Committee	One Councillor and one Proxy	Delegate: Cr Bailey Proxy: Cr Parsons or any other Councillor
Fitzgerald Biosphere Group	One Councillor and one Proxy	Delegate: Cr Parsons Proxy: Cr Bailey or any other Councillor
Regional Recreation Advisory Committee	One Councillor and one Proxy	Delegate: Cr Leenhouders Proxy: Cr Daniel or any other Councillor
South Coast Management Group	Two Councillors and one Proxy	Delegate 1: Cr Daniel Delegate 2: Cr Iffla Proxy: any other

		Councillor
Jerramungup VES Unit Management Committee	One Councillor and one Proxy	Delegate: Cr Bailey Proxy: Cr Parsons or any other Councillor
Bremer Bay VES Unit Management Committee	One Councillor and one Proxy	Delegate: Cr Leenhouders Proxy: Cr Iffla or any other Councillor
Development Assessment Panel	Two Councillor and one Proxy	Delegate 1: Cr Lester Delegate 2: Cr Iffla Proxy: Cr Trevaskis Proxy: Cr Leenhouders
Fitzgerald River National Park Advisory Group	One Councillor and one Proxy	Delegate: Cr Trevaskis Proxy: any other Councillor
Local Emergency Management Committee	One Councillor and one Proxy	Delegate: Cr Lester Proxy: Cr Iffla or any other Councillor

Carried by Absolute Majority 6-0

**C O U N C I L L O R
R E P O R T S**

11. COUNCILLOR REPORTS

Cr Parsons

Attended a FBG AGM

Cr Daniel

Attended a Best Practice Tour in Esperance

Attended an FBG AGM

Cr Iffla

Attended a Best Practice Tour in Esperance

Attended a BBCDC meeting

Attended a dinner with local member Rick Wilson

Cr Bailey

Attended a Best Practice Tour in Esperance

Attended a BFAC meeting

Cr Leenhouders

Attended a Best Practice Tour in Esperance

Cr Lester

Attended a Best Practice Tour in Esperance

Attended a BBCDC meeting

Attended a skate park design workshop in Bremer Bay

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

Nil

12.2 From Elected Members

Cr Leenhouders queried the progress on the Shire's housing application with Great Southern Development Commission (GSDC).

Mr Bailey advised that the Shire is working with the GSDC in support of the Great Southern Housing Initiative (GSHI), if funding becomes available it will deliver independent living accommodation across the central and upper Great Southern.

Cr Bailey noted that he recently attended a CBH meeting in Perth and informed the elected group that we need to be forward planning and align the Shire's road programme around the identified CBH bins flagged for closure.

Cr Parsons raised his concerns of the recent announcement surrounding the possible privatisation of Western Power and the effects that this could have on our community in the future.

13. NEXT MEETING/S

Ordinary Meeting – to be held Wednesday 16th November 2016 commencing 8:30am at the Council Chambers, Jerramungup.

14. CLOSURE

The President declared the meeting closed at 9:38am.

I confirm these Minutes to be a true and accurate record of the proceedings of the Council.

Signed: Dated:
(Shire President)