



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

OCTOBER – 2020

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
9 July 2020	Section 91 Licence of the Land Administration Act 1997 Lot 504 on DP 419020, Boxwood Hill	Department of Planning, Lands and Heritage		Noel Myers, Manager of Development
1 October 2020	Heads of Agreement and Deed of Variation for the Jerramungup Pool	Department of Education		Martin Cuthbert, Chief Executive Officer
4 November 2020	Contract for the provision of services: Library	Jerramungup Community Resource Centre	CA.CT.4	Martin Cuthbert, Chief Executive Officer

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED
22/10/2020	Martin Cuthbert	Rates interest write-off \$11.09	

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
August 2020	Martin Cuthbert	Jerramungup Occasional Childcare Centre	\$250 donation towards annual Christmas tree event
September 2020	Martin Cuthbert	Jerramungup Community Resource Centre	\$250 donation towards the Brain Ambulance

1.5 PLANNING

Planning application decisions under delegated authority up to 30 September 2020.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
26/08/2020	P20-016	Noel Myers	Robert Roche & Karen Whitney	Keiron Benson	New residence	Lot 36 Gneiss Hill Road, Bremer Bay	Approved	29/10/2020
28/08/2020	P20-017	Noel Myers	Martin Harris		Shed for storage	23 Emma Street, Bremer Bay	Approved	06/10/2020
16/09/2020	P20-020	Noel Myers	Rankin Sommerville	Craig Pursey	Single two storey house and rainwater tank	Lot 123 Black Rocks Road, Bremer Bay	Approved	22/10/2020
02/10/2020	P20-027	Noel Myers	Martin Van Boxtel	Rene' Van Boxtel	Studio	63 Short Beach Road, Bremer Bay	Approved	20/10/2020
25/09/2020	P20-023	Noel Myers	Jaclin Chouchana	Craig Pursey	Building envelope & adjustment to driveway	524 Point Henry Road, Bremer Bay	Approved	27/10/2020

1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 30 August 2020.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
13/10/2020	BAC20-004	Matt Bowen	Shire of Jerramungup	Megatime	3 x 2 Bedroom chalets	Lot 130 Bremer Bay Road, Bremer Bay	Approved	30/10/2020
23/09/2020	BP20-036	Matt Bowen	Tony Robins		Move 2 external walls to increase the internal size of house	13 Bennett Street, Bremer Bay	Approved	30/10/2020
24/09/2020	BP20-037	Matt Bowen	Shire of Jerramungup	Pindan Construction P/L	Limestone retaining wall	12a Collins Street, Jerramungup	Approved	05/10/2020
25/09/2020	BP20-038	Matt Bowen	Shire of Jerramungup	Jerramungup Districts Motorcycle Club	Outbuilding	Lot 578 Gnowangerup/Jerramungup Road, Needilup	Approved	19/10/2020
02/10/2020	BP20-039	Matt Bowen	Rohan English		Outbuilding	9 Eucla Court, Bremer Bay	Approved	09/10/2020
08/10/2020	BP20-041	Matt Bowen	Martin Harris		Outbuilding	23 Emma Street, Bremer Bay	Approved	30/10/2020
14/10/2020	BP20-044	Matt Bowen	Paul & Christine Audin		Single storey dwelling	11 Magpie Rise, Bremer Bay	Approved	27/10/2020
14/10/2020	BP20-045	Matt Bowen	Nigel Rowe	La Rosa Construction	Outbuilding	21 Barbara Street, Bremer Bay	Approved	20/10/2020
19/10/2020	BP20-046	Matt Bowen	Nola White		Construction of a porch	25 McGlade Close, Bremer Bay	Approved	24/10/2020

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
06/10/2020	OP20-003	Matt Bowen	TITES Pty Ltd	MCB Construction Pty Ltd	Occupancy permit for chemical storage shed	9 Vasey Street, Jerramungup	Approved	07/10/2020

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME**Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997**

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 30 September 2020.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
22/10/2020	RENEWAL OF JERRAMUNGUP LIBRARY SERVICE LEVEL AGREEMENT	OCM201011	That COUNCIL; <ol style="list-style-type: none"> 1. Endorse the service level agreement for Library Services with the Jerramungup Community Resource Centre for a term of three years. 2. Authorise the Chief Executive Officer and Shire President to execute the service level agreement with the Jerramungup Community Resource Centre. 3. Add Clause in Item 4, Services: utilise \$2,500 annually from the Contract Price for training of library volunteers, Community Resource Centre staff and Personnel in the delivery of the duties listed in Item 4 of the Schedule. Acquittal of these funds is required at the end of the financial year with unspent funds returned to the Service Recipient. 	CEO, Martin Cuthbert	Completed	09/11/2020

3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
20 October 2020	Jerramungup	Shire of Jerramungup	Anthony Wisewould's Farewell
21 October 2020	Jerramungup	FBCC	Meeting with Nathan McQuoid
22 October 2020	Jerramungup	WALGA	Meeting with WALGA CEO Nick Sloan and President, Mayor Tracey Roberts
23 October 2020	Albany	LGPRO	Awards nomination panel meeting via Zoom
23 October 2020	Albany	WA Country Health Services	Bremer Bay Medical Centre discussion
27 October 2020	Jerramungup	Shire of Jerramungup	Community Coffee and Catch up
27 October 2020	Jerramungup	Shire of Jerramungup	Community BBQ
28 October 2020	Bremer Bay	Shire of Jerramungup	Community Coffee and Catch up
28 October 2020	Bremer Bay	Shire of Jerramungup	Community BBQ
30 October 2020	Jerramungup	South Coast Alliance Inc	South Coast Alliance Meeting
2 November 2020	Albany	South Coast Alliance Inc	South Coast Alliance CEO Breakfast meeting
2 November 2020	Albany	LGPRO	IPR Masterclass
4 November 2020	Perth	LGPRO	Governance Network Meeting
4 November 2020	Perth	LGPRO	CEO Connections Forum
5 November 2020	Perth	LGPRO	Annual State Conference – Day 1
6 November 2020	Perth	LGPRO	Annual State Conference – Day 2
12 November 2020	Bremer Bay	Arena Media	Meeting with James Grandison to discuss film Blueback