

SHIRE OF JERRAMUNGUP



MINUTES

COUNCIL ORDINARY MEETING

18th MAY 2016

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SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS, JERRAMUNGUP ON WEDNESDAY 18th MAY 2016, COMMENCING AT 2.08PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 2:08pm

2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr R Parsons	Member
Cr C Daniel	Member
Cr J Leenhouders	Member

Mr B Bailey	Chief Executive Officer
Mrs C Solomon	Deputy Chief Executive Officer
Mr M Flett	Manager of Works
Mr C Pursey	Planning Officer
Miss E Hyde	Executive Assistant
Mr J Bellanger	South Coast NRM
Mr R Maroni	Megatime Pty Ltd

3. APOLOGIES

Cr J Iffla	Deputy President
Cr B Trevaskis	Member
Cr W Bailey	Member

4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Mr Justin Bellanger, CEO of South Coast NRM introduced himself and thanked Council for the opportunity to present. Mr Bellanger informed Council that he is currently visiting Local Governments within the region to discuss opportunities for partnership projects.

Past projects between South Coast NRM and the Shire of Jerramungup were brought to light including coastal node planting at House Beach and Doubtful

Islands Bay, dieback management and more recently the feral goat cull. With these projects nearing completion the organisation is seeking further opportunities to work collaboratively with the Shire.

Mr Bellanger mentioned Ms Kaylene Parker, South Coast NRM's new Climate Change Project Officer. Ms Parker had recently been in touch with the Shire's town planner Mr Pursey and will soon be visiting to discuss integration with Local Government planning. On closing it was also noted that South Coast NRM had recently been put on the Preferred Supplier list with WALGA.

Mr Bailey thanked Mr Bellanger for his presentation and noted that he was happy to hear that the Organisation had been put on WALGA's Preferred Supplier list as he sees opportunities for South Coast NRM to be involved with on the ground coastal rehabilitation initiatives within the Shire.

Cr Lester thanked Mr Bellanger for his presentation and invited Mr Rob Maroni to present to Council.

Mr Bellanger left the meeting at 2:18pm.

Mr Rob Maroni, Director of Megatime Pty Ltd addressed Council on the Bremer Bay Caravan Parks efforts to find a suitable supply of ground water for supplementary watering of the grounds within the Caravan Park. Mr Maroni advised Council that the Caravan Park's existing water arrangements are not adequate long term, with popularity and traffic levels growing the Caravan Park need additional water to maintain their current standards.

The Bremer Bay Sports Club has lodged an application with the Shire to enter into a sublease with Megatime Pty Ltd to be able to install a bore and pumping facilities within their lease area to the Caravan Park.

Cr Lester pointed out that he drove past the Bremer Bay Caravan Park on Wednesday and commended them on a well-manicured park.

Mr Maroni put this down to successful management of the park and asked if Council would be considering the application from Bremer Bay Sports Club at today's Council meeting.

Cr Lester responded that due to a lack of quorum at today's meeting Council would be unable to consider the item until the June meeting.

Mr Maroni left the meeting at 2:28pm

Cr Parsons left the meeting at 2:30pm

Cr Parsons returned to the meeting at 2:31pm

8. DECLARATIONS OF FINANCIAL INTEREST

Mr Bailey declared an indirect financial interest in Item 10.4.1 - Request to Sublet - Lot 3000 on DP46739. The nature of the interest is his father owns a caravan in the Bremer Bay Caravan Park.

Cr Daniel declared an impartiality interest in Item 10.4.1 - Request to Sublet - Lot 3000 on DP46739. The nature of the interest is her son owns a van at the Bremer Bay Caravan Park.

Cr Parsons declared a financial interest in Item 10.4.1 - Request to Sublet - Lot 3000 on DP46739. The nature of the interest is he is a Director of Megatime Pty Ltd which is the lessee of the Bremer Bay Caravan Park.

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 20th April 2016

OC160501 Moved Cr Leenhouders / Seconded Cr Parsons

That the Minutes of the Ordinary Meeting of Council held 20th April 2016 be confirmed.

Carried 4-0

W O R K S

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	10 th May 2016

ATTACHMENT

Attachment 10.1.1(a) – Jerramungup, Bremer Bay & rural road maintenance report
Attachment 10.1.1(b) – Road construction program schedule

ROAD CONSTRUCTION

Gravel re-sheeting on Rabbit Proof Fence Road has been completed and the crew have done a great job with these works which are of a very high standard. Unfortunately the crew lost another week due to the inclement weather.

The clearing on Jerramungup North Road is complete and the next section of re-sheeting will be delivered by local contractors during May.

Bremer Bay Earthmoving was the successful contractor to rectify the flood damage on Devils Creek Road. These works have been and the contractor has done a great job on the sites.

The gravel stockpiling at the Carmichael Road Pit has been completed. There was insufficient gravel at this site so an additional site was located on private property adjoining the reserve. It is greatly appreciated that rate payers are prepared to allow gravel to be sourced from their property for the betterment of the community. Having local access to gravel sources in close proximity to road works expedites improvements and development of future road construction programs.

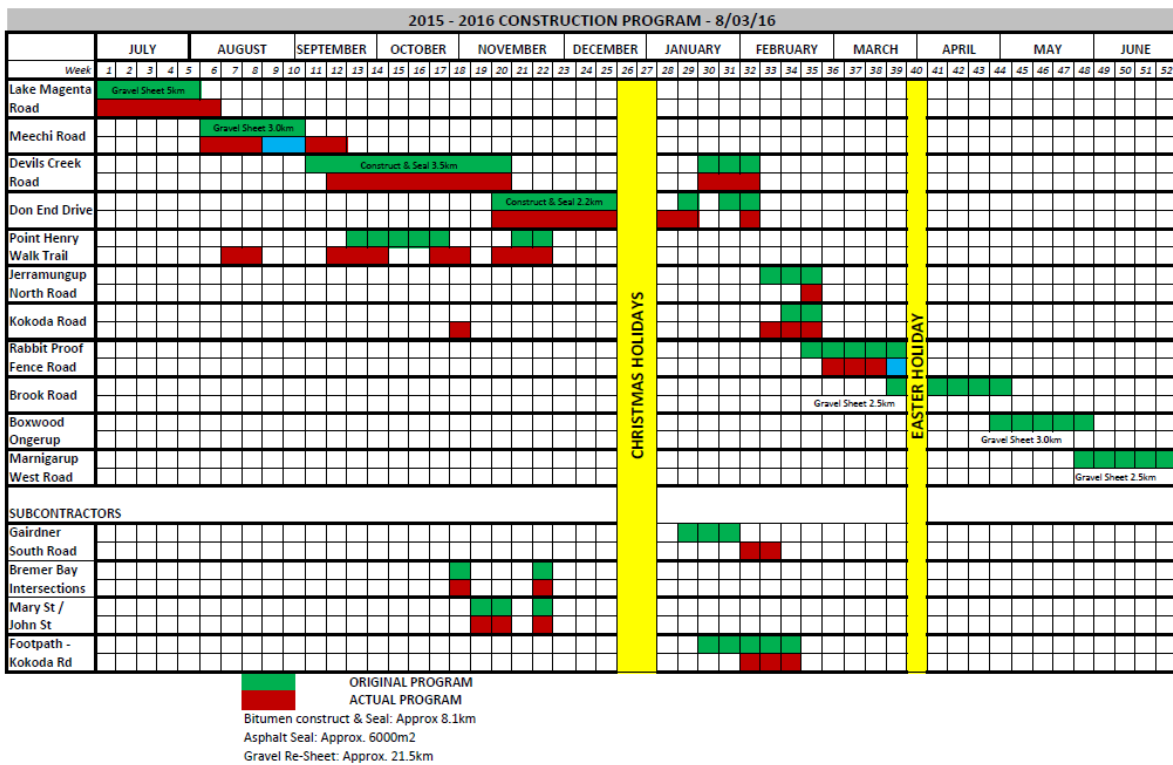
The 90mm storm water pipe from the southern effluent oxidation pond to the overflow dam has been roughly backfilled but due to the wet weather, the site won't be levelled off until it is dry enough to for a machine to work on.

The fencing around the overflow dam has also been completed.

Brook Road gravel patching has been completed. The scope of these works had to be reduced due to the recent rain and time lost.

Gravel stockpiling for Marnigarup West Road has been completed. Due to the lack of gravel near Boxwood Ongerup Road and the gravel stockpiled for Marnigarup Road, it was decided to change the work schedule and re-sheet Marnigarup West Road before Boxwood Ongerup Road to allow more time to source material.

Refer below for the completed 2015 / 2016 construction program;



ROAD MAINTENANCE

The roadside spraying program is still underway on all rural roads ensuring shoulders and drains are clean and ready for winter grading operations with the majority of roads south of Jerrabung townsite towards Bremer Bay completed.

Maintenance grading and gravel patching has been completed in the Bremer Bay and Boxwood Hill areas south of Devils Creek Road. Given the recent rains, the crew will start the winter grading program, building the crown up sufficiently to ensure adequate cross fall in the eastern section of the Shire.

The crew remain focused on clearing of back-slopes especially on bends and intersections to improve sight distances for the road user.

TOWN SERVICES

The town services team has been focusing on the town sites of Bremer Bay and Jerrabung to address the winter weed infestations as a result of recent rains. They are also undertaking maintenance of the parks and gardens in Jerrabung and Bremer Bay.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerrabung Strategic Community Plan 2012 - 2025;

Aspiration 10: A community where transport infrastructure is constructed and maintained using best practice principals.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for the month.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt the April works report.

OC160502 Moved Cr Parsons / Seconded Cr Daniel

That Council adopt the April works report.

Carried 4-0

FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
AUTHOR:	Kiara Leeson
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	2 nd May 2016

ATTACHMENT

Attachment 10.2.1 - List of Accounts Paid to 30th April 2016

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	27998	
	EFT 11859 – 11879	\$ 95,909.00
	EFT 11881 – 11943	\$ 205,097.40
	EFT 11945 – 11945	\$ 13,605.00
	Cheque 27999 – 28004	\$ 10,426.59
	Cheque 28005 – 28005	CANCELLED
	Cheque 28006 – 28007	\$ 4419.64
	Direct Deposit	\$ 25,738.47
Municipal Account Total		\$ 355,196.10
Trust Account		
	EFT 11880 – 11880	\$ 20.00
	EFT 11944 – 11944	\$ 20.00
Trust Account Total		\$40.00
<u>Grand Total</u>		<u>\$355,236.10</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the schedule of direct debits and accounts payable, totalling \$355,236.10 submitted to the Full Council on 18th May 2016 be endorsed.

SIGNATURES

Author

Chief Executive Officer

OC160503 Moved Cr Daniel / Seconded Cr Parsons

That the schedule of direct debits and accounts payable, totalling \$355,236.10 submitted to the Full Council on 18th May 2016 be endorsed.

SIGNATURES

Author

Chief Executive Officer

Carried 4-0

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	6 th May 2016

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 - Monthly Financial Report - Period Ending 30th April 2016

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail;

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Strategic Community Plan 2012 – 2025;

Aspiration 11: A community where revenue is maximised and rating methodology is fair, equitable and transparent.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receive the Monthly Financial Report for the period ending 30th April 2016 in accordance with Section 6.4 of the Local Government Act 1995.

OC160504 Moved Cr Leenhouders / Seconded Cr Parsons

That Council receive the Monthly Financial Report for the period ending 30th April 2016 in accordance with Section 6.4 of the Local Government Act 1995.

Carried 4-0

**HEALTH,
BUILDING
&
TOWN PLANNING**

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.1
SUBJECT:	Proposed land exchange
LOCATION/ADDRESS:	Lot 1476 Devils Creek Road, Gairdner
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A1607001
AUTHOR:	Planning Officer, Craig Pursey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	9 th May 2016

SUMMARY

It has been noted that a portion of Devils Creek Road currently runs outside of the dedicated road reserve.

It is recommended that Council resolve to:

- Formally dedicate the existing road alignment within a new road reserve; and
- Close the former road reserve and amalgamate it into the adjacent land.

ATTACHMENT

Attachment 10.3.1 - Plan of road alignments

BACKGROUND

A portion of Devils Creek Road that crosses Devils Creek (approximately 2.5km east of South Coast Highway) was realigned at some time in the past. Unfortunately, the realignment was not placed into a dedicated road reserve at the time.

An image of the road to be closed and that portion to be dedicated is attached to this report.

CONSULTATION

Should Council agree to the proposed closure and dedication it will be required to be publically advertised and referred to adjoining landowners and relevant government agencies for comment.

COMMENT

Proposal

Council is asked to consider the following:

- Dedication of the new road alignment under section 56 of the Land Administration Act 1997;
- Close the existing unused portion of Devils Creek Road and support its amalgamation with the adjoining Lot 1476; and
- That the Shire pay any survey/graphic costs.

Comment

The adjoining landowner, Mallee Rise Pty Ltd (Brian Keding) has been contacted and has no objection to the dedication or closure of the roads reserves in question. Mr Keding bought the land after the road realignment and was not aware of the current alignment of Devils Creek Road effectively running through his private property.

The former road alignment is still a track but serves no purpose. Its closure and amalgamation into the adjoining land may be a fair swap.

There will be costs involved in survey, subdivision process and possibly land acquisition if there is a difference in the value of the two parcels of land.

STRATEGIC IMPLICATIONS

Nil

STATUTORY REQUIREMENTS

Road closures are undertaken in accordance with section 58 of the Land Administration Act 1997. Council is required to publically advertise the proposed closure and obtain comments of affected service agencies and any surrounding landowners.

Road dedications are undertaken in accordance with section 56 of the Land Administration Act 1997.

The road closure process is then administered by Department of Lands.

FINANCIAL IMPLICATIONS

There will be some costs to engage surveyors to prepare the necessary plans and subdivision applications.

There may be further costs in amalgamating land and changing reserve boundaries.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council resolve to,

1. Support closure of a portion of Devils Creek Road in accordance with Section 58 (1) of the Land Administration Act 1997;
2. Advertise the road closure for a period of 35 days for public comment;
3. In pursuance of section 56 of the Land Administration Act 1997, support the dedication of the land required for the current alignment of Devils Creek Road; and
4. Provide a copy of these minutes to State Land Services in support of the road dedication.

OC160505 Moved Cr Daniel / Seconded Cr Leenhouders

That Council resolve to,

1. **Support closure of a portion of Devils Creek Road in accordance with Section 58 (1) of the Land Administration Act 1997;**
2. **Advertise the road closure for a period of 35 days for public comment;**
3. **In pursuance of section 56 of the Land Administration Act 1997, support the dedication of the land required for the current alignment of Devils Creek Road; and**
4. **Provide a copy of these minutes to State Land Services in support of the road dedication.**

Carried 4-0

A D M I N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	Request to Sublet
LOCATION/ADDRESS:	Lot 3000 on DP46739
NAME OF APPLICANT:	Bremer Bay Sports Club
FILE REFERENCE:	
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	The author declares an indirect financial interest as his parents own an on-site van in the Bremer Bay Caravan Park.
DATE OF REPORT:	9 th May 2016

SUMMARY

The Shire of Jerramungup has received a request from the Bremer Bay Sports Club to sublet an area of 15m² to Megatime Pty Ltd. The purpose of the lease is to construct a bore for the extraction of water. The proposal was previously refused by Council in August 2013 following concerns about establishing a bore for the purposes of irrigation based on a recently introduced water wise program and water restrictions in Bremer Bay.

Under the terms of the existing lease, the Bremer Bay Sports Club requires the Shire's consent prior to transferring, subletting or parting with possession of the said demised premises.

ATTACHMENT

Attachment 10.4.1(a) - Lease: Bremer Bay Sports Club
Attachment 10.4.1(b) - Correspondence Bremer Bay Sports Club Management Committee

BACKGROUND

On 15th April 2015, the Shire of Jerramungup executed a lease with the Bremer Bay Sports Club for a portion of reserve 511. Reserve 511 is a significant parcel of land located to the south east of the Bremer Bay Town Site.

The lease is for a period of 21 years and will expire in April 2036. The lease area is shown provided as an attachment and includes the area bound by the golf course.

On the 11th April 2016, the Shire of Jerramungup received correspondence from the Management Committee of the Bremer Bay Sports Club requesting that Council reconsider their previous refusal for the club to sublet a portion of their lease area to Megatime Pty Ltd to construct a bore for the extraction of water.

CONSULTATION

Department of Water
Water Corporation

COMMENT

Megatime Pty Ltd currently leases reserve 21496 (Bremer Bay Caravan Park) from the Shire of Jerramungup. Despite many years searching for water on this site, Megatime is yet to locate a suitable ground water source for lawn irrigation purposes.

Currently the park utilises the towns reticulated water supply to irrigate the extensive grassed areas within the caravan park. If Council was to reconsider their support of the project and Megatime Pty Ltd can secure a water source within reserve 511, they will apply to the Shire to secure land tenure so that a pipe can be run from the bore to the caravan park. The final location of the sublet area will be ascertained following definitive drilling of the area surrounding the sports oval.

Prior to securing land tenure, Megatime Pty Ltd would also be required to complete a bore approval process through the Department of Water.

Council previously opposed the venture sighting concerns about the impact of the proposal on the town's water supply with particular reference to water restrictions and the Water Corporation's water wise program. Since this date the township of Bremer Bay is no longer on abnormal water restrictions but is, like the rest of the state, subject to limited sprinkler days.

As previously stated the Bremer Bay Caravan Park currently utilises the town's reticulated water supply for irrigation purposes. As such the proposal does not envisage any increase in consumption of water and the transferal of the source to the bore would reduce the draw on the town reticulated water supply.

The Bremer Bay Sports Club is also positioned to benefit from this proposal through a sub-lease fee and the future availability of an additional water source. This will represent a level of recompense which would ordinarily have been paid to the Water Corporation for the supply of water.

The Water Corporation and Department of Water have been contacted for comment. Any submission received will be distributed prior to the Council meeting.

STATUTORY REQUIREMENTS

In addition to receiving the Shire's consent, this proposal also requires Ministerial consent under the terms of the management order and lease.

A motion (as recommended) to revoke decision OC130812 will require support from at least 1/3 of the number of offices (3 persons).

10. Revoking or changing decisions (Act s. 5.25(1)(e))

- (1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —
 - (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or

- (b) in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —
- (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or
- (b) in any other case, by an absolute majority.
- (3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

STRATEGIC IMPLICATIONS

This item relates to the following components of the Shire of Jerramungup Strategic Community Plan 2012 - 2025.

Aspiration 2: A growing community that embraces well designed and sustainable development.

Activity: Develop Local service strategy (new)

Key components: Provision of reliable water, power and sewerage

FINANCIAL IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority required for rescinding motion.

Simple Majority required in part 2 of the officer's recommendation

RECOMMENDATION

1. That the following resolution made at the August 2013 Ordinary Council Meeting be rescinded:

“OC130812 -That Council refuse the application to sublet a 15m² portion of reserve 511 to Megatime Pty Ltd for the purposes of constructing a bore”

*Note: 3 members required to support motion
Absolute Majority Required*

2. That Council:
 - a) consent to the subletting of a 15m² portion of reserve 511 to Megatime Pty Ltd for the purposes of constructing a bore subject to the following;
 - i) A term of 5 years with one 5 year option at the consent of the Shire.
 - ii) All legal and other costs being borne by the applicant
 - iii) Approval being received from the Minister for Lands
 - b) consent to an easement being created over reserve 511 to facilitate a pipeline connecting the sub-let area to the Bremer Bay Caravan Park (Reserve 21496) subject to the following;
 - i) All necessary water and development approvals being obtained by the applicant or Megatime Pty Ltd.

Due to a lack of quorum the item will be laid on the table and postponed until the Ordinary Meeting of Council in June.

Reason: Council require an absolute majority to rescind the former motion.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.2
SUBJECT:	Jerramungup Bushfire Advisory Committee AGM Meeting Minutes
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	9 th May 2016

ATTACHMENT

Attachment 10.4.2 - Jerramungup Bushfire Advisory Committee AGM Meeting Minutes

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the minutes of the Jerramungup Bushfire Advisory Committee AGM meeting held on Wednesday 27th April 2016 be received and the following recommendations be adopted;

1. That the following appointments for the Shire of Jerramungup be gazetted;

ELECTION OF OFFICE BEARERS

- (a) Chief Bush Fire Control Officer
Mr David Edwards was elected to the position of Chief Bush Fire Control Officer for a one year term.
- (b) Deputy Chief Bush Fire Control Officers
Mr Trevor Ross and Mr Alex Jones were declared elected to the positions of Deputy Chief Fire Control Officer.
- (c) Chief Fire Weather Officer
Mr David Edwards was declared elected to the position of Chief Fire Weather Officer.
- (d) Deputy Chief Fire Weather Officer
Mr Paul Hislop was declared elected to the position of Deputy Chief Fire Weather Officer.
- (e) Brigade Fire Weather Officers

Jacup Bushfire Brigade	Mr Micheal Lester
Needilup Bushfire Brigade	Mr Quentin Brown
Boxwood Bushfire Brigade	Mr Anthony Thomas
Gairdner Bushfire Brigade	Mr Damon Parker

- (f) Authorised Radio Broadcaster of Harvest Bans
Mr David Edwards was declared elected to the position of Authorised Radio Broadcaster of Harvest Bans.
- (g) Dual Fire Control Officers
- | | |
|----------------------------|--------------------|
| Jerramungup / Ravensthorpe | Mr Peter Wisewould |
| Jerramungup / Kent | Mr Quentin Brown |
| Jerramungup / Lake Grace | Mr Paul Hislop |
| Jerramungup / Gnowangerup | Mr Ray Trevaskis |
| Jerramungup / Albany | Mr Rohan Murdoch |

(h) 2016/17 Fire Control Officers

NAME	POSITION	BRIGADE	CONTACT#	RADIO CALL SIGN
Dave Edwards	CBFCO	Jerramungup VFES	0429 100 007	Jerry Chief
Trevor Ross	DCBFCO	Jacup BFB	0427 355 023	Jacup 1
Alex Jones	DCBFCO	Gairdner BFB	0429 361 034	Gairdner 1
Rohan Murdoch	FCO/Capt.	Boxwood Hill BFB	0448 166 065	Boxwood 1
Anthony Thomas	FCO	Boxwood Hill BFB	0429 366 021	Boxwood 2
Phil Wishart	FCO	Boxwood Hill BFB	0429 366 012	Boxwood 3
Daniel Smart	FCO	Boxwood Hill BFB	0427 366 058	Boxwood 4
Steve Tomasini	FCO/Fire Capt.	Bremer Bay VFES	0427 374 340	Bremer 1
Wes Thomas	FCO/Deputy Capt.	Bremer Bay VFES	0429 374 065	Bremer 2
Stacey Francis	FCO	Bremer Bay VFES	0437 611 759	Bremer 3
Peter Buckenara	FCO	Bremer Bay VFES	0429 371 003	Bremer 4
John Iffla	O.I.C	Bremer Bay VFES	0427 374 298	Bremer 5
Alex Jones	FCO/Capt.	Gairdner BFB	0429 361 034	Gairdner 1
Damon Parker	FCO	Gairdner BFB	0418 935 241	Gairdner 2
Bruce Hill	FCO	Gairdner BFB	0427 371 025	Gairdner 3
Trevor Ross	FCO/Capt.	Jacup BFB	0427 355 023	Jacup 1
Michael Lester	FCO	Jacup BFB	0429 374 268	Jacup 2
Brad Bailey	FCO	Jacup BFB	0427 291 078	Jacup 3
Peter Wisewould	FCO	Jacup BFB	0427 356 086	Jacup 4
Martin Brooks	FCO	Jacup BFB	0418 755 635	Jacup 5
Anthony Armstrong	O.I.C/FCO/Capt.	Jerramungup VFES	0427 651 561	Jerry 1
Paul Hislop	FCO	Jerramungup VFES	0427 354 037	Jerry 2
Kim Parsons	FCO	Jerramungup VFES	0428 351 128	Jerry 3
Wayne Barrett	FCO	Jerramungup VFES	0427 351 187	Jerry 4
Mark Tapscott	FCO/Capt	Needilup BFB	0427 352 030	Needilup 1
Quentin Brown	FCO/FWO	Needilup BFB	0427 352 062	Needilup 2
Ray Trevaskis	FCO	Needilup BFB	0429 352 022	Needilup 3
Ronnie Pocock	FCO	Needilup BFB	0429 353 005	Needilup 4
Grantly Morton	Ranger (Jacup)	DPaW	0408 095 259	Fitzgerald 3
Ash Peczka	CESO	Jerramungup Shire	0438 498 221	Jerry CFM
Stephen Wadsworth	Shire Ranger	Jerramungup Shire	0429 351 022	Shire Ranger

2. The Jerramungup Bushfire Advisory Committee in reviewing the gazettal dates for the restricted and prohibited burning periods within the Shire of Jerramungup has resolved to seek approval from DFES to amend the dates as follows:
 Restricted burning period: 1st October 2016 - 31st October 2016,
 and 6th February 2017 - 18th April 2017
 Prohibited burning period: 1st November - 5th February 2017
3. That the Jerramungup Bushfire Advisory Committee revoke the restriction for burning on Sundays during the restricted burning period.
4. The Jerramungup Bushfire Advisory Committee receives the correspondence from the Jacup Brigade and table it for consideration when developing the permit restrictions for 2016/17 season.
5. That the Jerramungup Bushfire Advisory Committee supports the following amendments to the Shire of Jerramungup fire break notice and recommends Council seek approval from DFES to;
 - Incorporate the proposed new fire boundary Zone 5 – Point Henry Peninsula as indicated by the attached map.
 - Extend the restricted burning period in Zone 5 – Point Henry Peninsula to end on 31st May and commence again on 1st September each year.

OC160506 Moved Cr Leenhouders / Seconded Cr Daniel

That the minutes of the Jerramungup Bushfire Advisory Committee AGM meeting held on Wednesday 27th April 2016 be received and the following recommendations be adopted;

6. **That the following appointments for the Shire of Jerramungup be gazetted;**

ELECTION OF OFFICE BEARERS

(a) Chief Bush Fire Control Officer

Mr David Edwards was elected to the position of Chief Bush Fire Control Officer for a one year term.

(b) Deputy Chief Bush Fire Control Officers

Mr Trevor Ross and Mr Alex Jones were declared elected to the positions of Deputy Chief Fire Control Officer.

(c) Chief Fire Weather Officer

Mr David Edwards was declared elected to the position of Chief Fire Weather Officer.

(d) Deputy Chief Fire Weather Officer

Mr Paul Hislop was declared elected to the position of Deputy Chief Fire Weather Officer.

(e) Brigade Fire Weather Officers

Jacup Bushfire Brigade	Mr Micheal Lester
Needilup Bushfire Brigade	Mr Quentin Brown
Boxwood Bushfire Brigade	Mr Anthony Thomas
Gairdner Bushfire Brigade	Mr Damon Parker

(f) Authorised Radio Broadcaster of Harvest Bans

Mr David Edwards was declared elected to the position of Authorised Radio Broadcaster of Harvest Bans.

(g) Dual Fire Control Officers

Jerramungup / Ravensthorpe	Mr Peter Wisewould
Jerramungup / Kent	Mr Quentin Brown
Jerramungup / Lake Grace	Mr Paul Hislop
Jerramungup / Gnowangerup	Mr Ray Trevaskis
Jerramungup / Albany	Mr Rohan Murdoch

(h) 2016/17 Fire Control Officers

NAME	POSITION	BRIGADE	CONTACT#	RADIO CALL SIGN
Dave Edwards	CBFCO	Jerramungup VFES	0429 100 007	Jerry Chief
Trevor Ross	DCBFCO	Jacup BFB	0427 355 023	Jacup 1
Alex Jones	DCBFCO	Gairdner BFB	0429 361 034	Gairdner 1
Rohan Murdoch	FCO/Capt.	Boxwood Hill BFB	0448 166 065	Boxwood 1
Anthony Thomas	FCO	Boxwood Hill BFB	0429 366 021	Boxwood 2
Phil Wishart	FCO	Boxwood Hill BFB	0429 366 012	Boxwood 3
Daniel Smart	FCO	Boxwood Hill BFB	0427 366 058	Boxwood 4
Steve Tomasini	FCO/Fire Capt.	Bremer Bay VFES	0427 374 340	Bremer 1
Wes Thomas	FCO/Deputy Capt.	Bremer Bay VFES	0429 374 065	Bremer 2
Stacey Francis	FCO	Bremer Bay VFES	0437 611 759	Bremer 3
Peter Buckenara	FCO	Bremer Bay VFES	0429 371 003	Bremer 4
John Iffla	O.I.C	Bremer Bay VFES	0427 374 298	Bremer 5
Alex Jones	FCO/Capt.	Gairdner BFB	0429 361 034	Gairdner 1
Damon Parker	FCO	Gairdner BFB	0418 935 241	Gairdner 2
Bruce Hill	FCO	Gairdner BFB	0427 371 025	Gairdner 3
Trevor Ross	FCO/Capt.	Jacup BFB	0427 355 023	Jacup 1
Michael Lester	FCO	Jacup BFB	0429 374 268	Jacup 2
Brad Bailey	FCO	Jacup BFB	0427 291 078	Jacup 3
Peter Wisewould	FCO	Jacup BFB	0427 356 086	Jacup 4
Martin Brooks	FCO	Jacup BFB	0418 755 635	Jacup 5
Anthony Armstrong	O.I.C/FCO/Capt.	Jerramungup VFES	0427 651 561	Jerry 1
Paul Hislop	FCO	Jerramungup VFES	0427 354 037	Jerry 2
Kim Parsons	FCO	Jerramungup VFES	0428 351 128	Jerry 3
Wayne Barrett	FCO	Jerramungup VFES	0427 351 187	Jerry 4
Mark Tapscott	FCO/Capt	Needilup BFB	0427 352 030	Needilup 1
Quentin Brown	FCO/FWO	Needilup BFB	0427 352 062	Needilup 2
Ray Trevaskis	FCO	Needilup BFB	0429 352 022	Needilup 3
Ronnie Pocock	FCO	Needilup BFB	0429 353 005	Needilup 4
Grantly Morton	Ranger (Jacup)	DPaW	0408 095 259	Fitzgerald 3
Ash Peczka	CESO	Jerramungup Shire	0438 498 221	Jerry CFM
Stephen Wadsworth	Shire Ranger	Jerramungup Shire	0429 351 022	Shire Ranger

7. The Jerramungup Bushfire Advisory Committee in reviewing the gazettal dates for the restricted and prohibited burning periods within the Shire of Jerramungup has resolved to seek approval from DFES to amend the dates as follows:
 - Restricted burning period: 1st October 2016 - 31st October 2016,
and 6th February 2017 - 18th April 2017
 - Prohibited burning period: 1st November - 5th February 2017
8. That the Jerramungup Bushfire Advisory Committee revoke the restriction for burning on Sundays during the restricted burning period.
9. The Jerramungup Bushfire Advisory Committee receives the correspondence from the Jacup Brigade and table it for consideration when developing the permit restrictions for 2016/17 season.
10. That the Jerramungup Bushfire Advisory Committee supports the following amendments to the Shire of Jerramungup fire break notice and recommends Council seek approval from DFES to;
 - Incorporate the proposed new fire boundary Zone 5 – Point Henry Peninsula as indicated by the attached map.
 - Extend the restricted burning period in Zone 5 – Point Henry Peninsula to end on 31st May and commence again on 1st September each year.

Carried 4-0

COUNCILLOR REPORTS

11. COUNCILLOR REPORTS

Cr Parsons

Attended an ANZAC Day ceremony in Jerramungup

Cr Daniel

Attended an ANZAC Day ceremony in Jerramungup

Attended a South Coast Management Group AGM at the City of Albany

Cr Lester

Attended an ANZAC Day ceremony in Jerramungup

Attended a meeting with Mr Darren West MLC, WA Labor Member for Ag Region and Mr Peter Watson MLA, Member of Albany

Attended a BBCDC meeting

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

Nil

12.2 From Elected Members

Nil

13. NEXT MEETING/S

13.1 Ordinary Meeting – to be held Wednesday 15th June 2016 commencing 2.00pm at the Council Chambers, Jerramungup.

14. CLOSURE

The President declared the meeting closed at 3:10pm.