



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

FEBRUARY – 2020

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
28/01/2020	Charmaine Solomon (Acting CEO)	Jerramungup Community Resource Centre	\$250 donation to Summerfest.

1.5 PLANNING

Planning application decisions under delegated authority up to 29 February 2020.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
17/12/2019	P19-044	Noel Myers	JD Wisewould Pty Ltd	Jeremy Wisewould	Proposed commercial storage shed 8 x 16m	19 Truscott Street, Jerramungup	Approved	05/02/2020

1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 29 February 2020.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
03/02/2020	BP19-059	Matt Bowen	Tameka Roukens		Shed for Storage	18 McGlade Close, Bremer Bay	Approved	17/02/2020
17/02/2020	BP19-061	Matt Bowen	Jeremy Wisewould	JDWisewould Pty Ltd	Commercial Storage Shed	19 Truscott Street, Jerramungup	Approved	19/02/2020
17/01/2020	BP20-003	Matt Bowen	Jason & Jessica & Denise Duffy	Jason Duffy	Shed	Lot 64 Native Dog Beach Road, Bremer Bay	Approved	05/02/2020
23/01/2020	BP20-005	Matt Bowen	Shire of Jerramungup / Nathan & Wendy Brown	Rantam Pty Ltd – Sheds Down South	Park Home	Site 164/72 Cuneo Drive, Bremer Bay	Approved	28/02/2020
12/02/2020	BP20-009	Matt Bowen	Dave & Rosemary Large		Carport Attached	23 Susan Street, Bremer Bay	Approved	28/02/2020
10/02/2020	CP20-001	Matt Bowen	Anthony & Tony Howard	Tony Howard	Application for Concrete Crossover	4 Agnes Place, Bremer Bay	Approved	13/02/2020

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) *Caravan Parks and Camping Grounds Regulations 1997*

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 29 February 2020.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
23-Jan-2020	Tender Consideration – Supply Delivery and Spraying of Bitumen – RFT 07/19	SCM200103	That Council: 1. ACCEPTS the Tender submitted by Colas Western Australia Pty Ltd to form a Contract for the Supply and Spray hot bitumen / Supply of a 'Full Service' supply and spray hot bitumen seal and spread Principal supplied aggregate for the purpose of Prime, Primer seals, second coat seals and reseals in the Shire of Jerramungup for the sum included in the confidential attachment as the most advantageous tender, in accordance with the specifications, terms and conditions specified in the tender documentation. The estimated start date for the contract is 1 February 2020 and will be in place until 31 January 2021. The Contractor shall have two (2), one (1) year options to extend the term, commencing on 1 February 2021 and subsequently the anniversary of the first extension of the contract. The ability of the Contractor to exercise the option shall be conditional upon the Contractor not having breached this contract in any respect during the contract period. The Contractor will have no option to extend the contract at either the end of the initial contract period	CEO & MoW	Tender awarded to Colas Western Australia P/L. Contract prepared for execution and works commencing end of February/early March.	Contract signed 5/3/2020

			<p>or the subsequent one year extension unless an extension to the contract is offered in writing by the Principal.</p> <p>2. DELEGATES the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.</p> <p>3. In the event that the preferred contractor is unavailable to perform the works when required, AUTHORISE the CEO to accept the next best available offer from the tenders.</p>			
19/02/2020	DISPOSITION OF PROPERTY – 8 DERRICK STREET, JERRAMUNGUP	OCM200210	<p>That Council:</p> <p>1. DECLARE that the market valuation is a true indication of the property's value at the time of the proposed disposition.</p> <p>2. RESOLVE to proceed with the sale of 8 Derrick Street, Jerramungup to Astoria Pty Ltd as Trustee for the M.D Brown Family Trust for \$200,000 as the proposed disposition has been advertised in accordance with Section 3.58(3) of the Local Government Act 1995 and no adverse public submissions have been received.</p> <p>3. DELEGATE authority to the Chief Executive Officer to execute transfer documents, settlement arrangements and finalise the sale.</p>	CEO	Settlement scheduled for 11/03/2020	Ongoing

3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
20 February 2020	Jerramungup	Water Corporation	Meeting with Mick Irving to discuss dry season issues
21 February 2020	Cranbrook	LG Professionals Great Southern Zone	LG Professionals Great Southern Zone AGM and General Meeting
23 February 2020	Albany	Department of the Premier and Cabinet	Community Reception with State Cabinet Ministers
24 February 2020	Albany	Department of the Premier and Cabinet	Presentation to State Cabinet Ministers
24 February 2020	Albany	Great Southern Zone of WALGA	Great Southern Zone
25 February 2020	Bremer Bay	H+H Architects	ILU Project site meeting
25 February 2020	Bremer Bay	Department of Planning, Lands and Heritage (DPLH)	Meeting on planning and land tenure within the Shire of Jerramungup
25 February 2020	Bremer Bay	Dr Carole Tainsh	Meeting with locum doctor
28 February 2020	Albany	SCA CEO's	South Coast Alliance CEO meeting
4 March 2020	Bremer Bay	Regional Development Australia	Presentation to RDA
4 March 2020	Bremer Bay	First Health	Meeting with Chris Swarts
5 March 2020	Jerramungup	Regional Arts WA	Meeting to discuss new Hub Program
6 March 2020	Corrigin	LG Professionals	WA Board Meeting
9 March 2020	Bremer Bay	SCA – Sustainable Waste Alliance	SCA Waste Alliance Meeting
9 March 2020	Bremer Bay	South Coast Alliance	South Coast Alliance Meeting
10 March 2020	City of Albany	GS CEO's	CEO's meeting to discuss Commonwealth Drought Communities Workshop
11 March 2020	Jerramungup	OSH Committee	Shire of Jerramungup OSH Committee Meeting
12 March 2020	Mt Barker	Waste	Inspection of Waste Facility/Transfer Station