



MINUTES

Ordinary Council Meeting
18 July 2018

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SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS, 8 VASEY STREET, JERRAMUNGUP ON WEDNESDAY 18 JULY 2018

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared meeting opened at 14:15.

2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr J Iffla	Deputy President
Cr R Parsons	Member
Cr A Price	Member
Cr B Trevaskis	Member
Mr M Cuthbert	Chief Executive Officer
Ms Charmaine Solomon	Deputy CEO
Mr C Pursey	Manager of Development
Mr M Flett	Manager of Works
Ms L Levi	Executive Assistant

3. APOLOGIES

Cr W Bailey	Member
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4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr J Leenhouders	Member
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5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Parsons for August and September Meetings.

OC180701 Moved Cr Iffla / Seconded Cr Trevaskis

That Council approves Cr Parsons request for Leave of Absence for the Ordinary Meetings of Council to be held 15 August 2018 and 19 September 2018.

Carried 5 - 0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8. DECLARATIONS OF FINANCIAL INTEREST

Nil

9. CONFIRMATION OF MINUTES

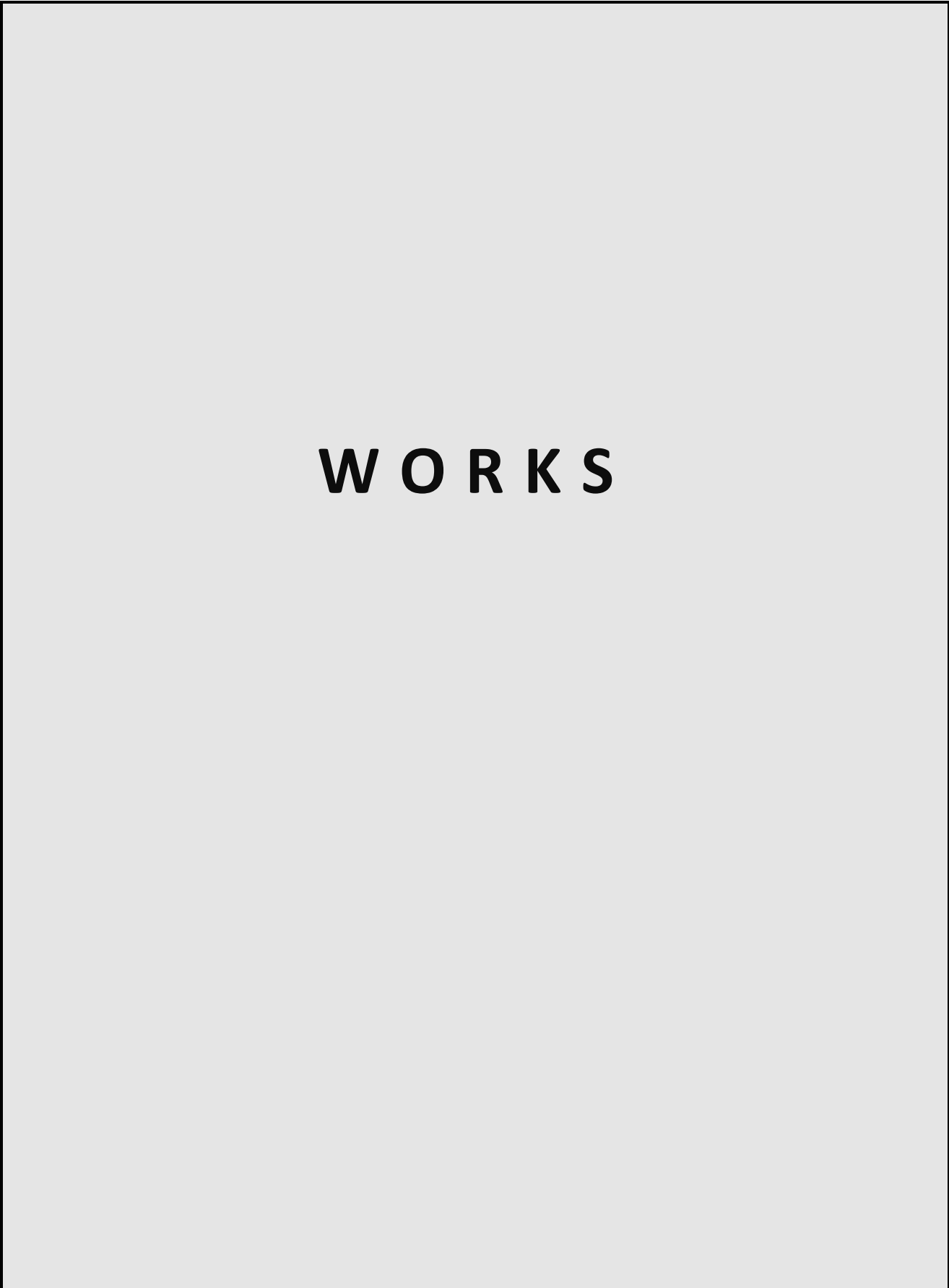
9.1 Ordinary Council Meeting held 20 June 2018.

That the Minutes of the Ordinary Council Meeting held 20 June 2018 be confirmed.

OC180702 Moved Cr Parsons / Seconded Cr Price

That the Minutes of the Ordinary Council Meeting held 16 May 2018 be confirmed.

Carried 5 – 0



SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	06 July 2018

ATTACHMENT

Attachment 10.1.1(a) – Road construction program schedule

ROAD CONSTRUCTION

The Construction crew have completed Stage 1 of the proposed upgrades to Stock Road. These works involved some minor curve widening, also included culvert extensions and gravel sheeting over rock and clay sections. These works will be continuing over the coming years and these improvements to the vertical and horizontal alignment of the road have and will continue to dramatically improve road safety along this section of road.

Bremer Bay Earthmoving has completed the flood damage reinstatement works on various roads within the south western section of the Shire. These works have been undertaken to a very high standard which will greatly benefit the community and is a credit to our local contractor.

The Environmental approval for Meechi Road works has finally been obtained from DWER. It has taken several months and considerable man hours by shire employees to achieve this outcome and credit must go to all those involved.

Attached is the completed 2017/2018 construction program.

TOWN SERVICES

The Town Services crew finished construction of 3 tank pads to accommodate three 135,000 litre stand-alone tanks. Two of these tanks are located along the Point Henry Peninsular to assist in fire suppression within this unique coastal location. The third tank is located at the Jerramungup Airstrip and will be utilised for loading water bombers when required. These tanks have been funded through Royalties for Regions and will be a huge benefit to the whole community.

ROAD MAINTENANCE

The roadside spraying program did commence for a short period of time but has ceased due to the very dry conditions. This will recommence when conditions are more favourable.

The dry conditions have allowed the crew to maintain the offshoot drains and back-slopes which will be beneficial once the season breaks. The sight lines at intersections and the inside of curves have also been maintained to improve driving conditions for the road user.

Routine maintenance grading and gravel patching is continuing on roads in both the Bremer Bay and Jerramungup areas. Once again we have targeted the clay sections to improve the skid resistance of these areas. This will continue over the coming months to improve these sections for the road user.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for a 1 month period.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt the works report for July 2018.

OC180703 Moved Cr Parsons/Seconded Cr Iffla

That Council adopt the works report for July 2018.

Carried 5 – 0

F I N A N C E

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Sarah Van Elden
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	04 July 2018

ATTACHMENT

Attachment 10.2.1(a) – List of Accounts Paid to 30 June 2018

Attachment 10.2.1(b) – Credit Card Statement 20 March 2018 – 01 June 2018

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	28164	
	EFT 14920 – 15024	\$1,139,870.86
	Direct Deposit	\$21,275.64
Municipal Account Total		\$1,161,146.50
Trust Account		
	EFT	\$
Trust Account Total		\$0.00
<u>Grand Total</u>		<u>\$1,161,146.50</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council, pursuant to regulation 13 of the *Local Government (Financial Management) Regulations 1996*, confirm;

- a) The List of Accounts Paid to 30 June 2018 as detailed in Attachment 10.2.1(a); and**
- b) The Credit Card Statement for 20 March 2018 – 01 June 2018 as detailed in Attachment 10.2.1(b)**

OC180704 Moved Cr Price / Seconded Cr Trevaskis

That Council, pursuant to regulation 13 of the *Local Government (Financial Management) Regulations 1996*, confirm;

- a) The List of Accounts Paid to 30 June 2018 as detailed in Attachment 10.2.1(a); and**
- b) The Credit Card Statement for 20 March 2018 – 01 June 2018 as detailed in Attachment 10.2.1(b)**

Carried 5 – 0

Date: 04/07/2018
Time: 10:35:06AM

Shire of Jerramungup
Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14920	07/06/2018	SYNERGY	Supply Charge 2/5/18 - 1/6/18	1		4,649.10
INV 2459401523/05/2018		SYNERGY	Electricity Charges up to 23.5.18		116.55	
INV 3572377123/05/2018		SYNERGY	Electricity Charges up to 23.5.18		115.05	
INV 1050032323/05/2018		SYNERGY	Electricity Charges up to 23.5.18		43.30	
INV 7040728231/05/2018		SYNERGY	Electricity Charges up to 31/5/18		32.00	
INV 5955058701/06/2018		SYNERGY	Supply Charge 2/5/18 - 1/6/18		4,342.20	
EFT14921	07/06/2018	TELSTRA	Mobile Phone Charges	1		3,380.76
INV 6344067727/05/2018		TELSTRA	Service & Equip Rental to 22.6.18		34.95	
INV 6318724527/05/2018		TELSTRA	Usage Charges to 22.5.18		353.11	
INV 6335743027/05/2018		TELSTRA	Services & Equip Rental to 22.6.18		37.94	
INV 6336743027/05/2018		TELSTRA	Services & Equip Rental to 22.6.18		37.94	
INV 0985677627/05/2018		TELSTRA	Usage Charges to 22.5.18		421.63	
INV 4566063622/05/2018		TELSTRA	Mobile Phone Charges		1,290.63	
INV 6336244030/05/2018		TELSTRA	Usage Charges to 22 May		1,027.74	
INV 6273833630/05/2018		TELSTRA	Usage Charges to 22 May		94.94	
INV 2503813423/05/2018		TELSTRA	Service & Equip Rental to 18/6/2018		81.88	
EFT14922	07/06/2018	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	Licence Renewal Notice - Licence 1620676/1	1		44.00
INV 5012053725/05/2018		AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	Licence Renewal Notice - Licence 1620676/1		44.00	
EFT14923	07/06/2018	NEEDILUP PROGRESS ASSOCIATION	1/3 electricity bill for Needilup Fire Shed	1		34.35
INV 29	25/05/2018	NEEDILUP PROGRESS ASSOCIATION	1/3 electricity bill for Needilup Fire Shed		34.35	
EFT14924	07/06/2018	BREMER BAY ROADHOUSE	CATERING FOR FIRE 5TH & 6TH MAY 2018	1		1,068.55
INV 48	07/05/2018	BREMER BAY ROADHOUSE	CATERING FOR FIRE 5TH & 6TH MAY 2018		1,068.55	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14925	07/06/2018	ITVISION	Altus Ready Configuration	1		1,100.00
INV 29616	31/05/2018	ITVISION	Altus Ready Configuration		1,100.00	
EFT14926	07/06/2018	BREMER PRODUCE	Bremer Bay Contract Cleaning Services - May 2018	1		12,759.10
INV 77	31/05/2018	BREMER PRODUCE	Bremer Bay Contract Cleaning Services - May 2018		12,759.10	
EFT14927	07/06/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	JP0039: CARRY OUT 500HR SERVICE	1		1,868.65
INV J1CMP2810/05/2018		JCB CONSTRUCTION EQUIPMENT AUSTRALIA	JP0039: CARRY OUT 500HR SERVICE		1,868.65	
EFT14928	07/06/2018	NATHAN KENDALL MCQUOID	BREMER BAY POS MANAGEMENT PLAN - SECOND PAYMENT	1		3,564.00
INV NMQ022023/05/2018		NATHAN KENDALL MCQUOID	BREMER BAY POS MANAGEMENT PLAN - SECOND PAYMENT		3,564.00	
EFT14929	07/06/2018	Creative Bathrooms and Tiles	REPAIRS TO BATHROOM & BEDROOM CARPET DUE TO WATER DAMAGE	1		10,174.79
INV 992	22/05/2018	Creative Bathrooms and Tiles	REPAIRS TO BATHROOM & BEDROOM CARPET DUE TO WATER DAMAGE		10,174.79	
EFT14930	07/06/2018	CLASSIC FUNDING GROUP	Leasing Costs Associated with Photocopier. Reference: 3M04656513	1		1,477.90
INV 035860	28/05/2018	CLASSIC FUNDING GROUP	Leasing Costs Associated with Photocopier. Reference: 3M04656513		1,477.90	
EFT14931	07/06/2018	AUTOSPARK ALBANY	SUPPLY & INSTALL SOLAR WATER PUMP TO BREMER BAY AIRSTRIP	1		15,490.00
INV 63569	29/05/2018	AUTOSPARK ALBANY	SUPPLY & INSTALL SOLAR WATER PUMP TO BREMER BAY AIRSTRIP		15,490.00	
EFT14932	07/06/2018	FIRST HEALTH SERVICES	Service fee for the month of June 2018 pursuant to Clause 5.1 of the Business Services Agreement with respect to the Jerramungup Medical Centre	1		14,537.84
INV 0000807701/06/2018		FIRST HEALTH SERVICES	Service fee for the month of June 2018 pursuant to Clause 5.1 of the Business Services Agreement with respect to the Jerramungup Medical Centre		14,537.84	
EFT14933	07/06/2018	AUSSIE WATER COOLERS PTY LTD	2x Water Cooler Filters	1		110.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-A12:17/05/2018		AUSSIE WATER COOLERS PTY LTD	2x Water Cooler Filters		110.00	
EFT14934	07/06/2018	FOUNDATION ELECTRICAL PTY LTD	Palintest Calabration, postage & Freight	1		474.75
INV INV-615628/05/2018		FOUNDATION ELECTRICAL PTY LTD	Palintest Calabration, postage & Freight		474.75	
EFT14935	07/06/2018	OCEANSIDE PLUMBING AND GAS	Install Shire Standpipe. Supply of extra pipe for across road connection	1		4,895.02
INV 000040927/05/2018		OCEANSIDE PLUMBING AND GAS	CLEAR BLOCKED SEWER @ 4 DERRICK STREET		287.60	
INV 000039827/05/2018		OCEANSIDE PLUMBING AND GAS	UNBLOCK DRAINS AT 4 DERRICK STREET		135.00	
INV 000040027/05/2018		OCEANSIDE PLUMBING AND GAS	REPLACE DAMAGED SINK SPOUT - UNIT B COLLINS STREET		113.00	
INV 000040227/05/2018		OCEANSIDE PLUMBING AND GAS	Install Shire Standpipe. Supply of extra pipe for across road connection		4,359.42	
EFT14936	07/06/2018	ALLIED PICKFORDS	Packing & Removal Charges	1		8,736.20
INV .BME18128/03/2018		ALLIED PICKFORDS	Packing & Removal Charges		8,736.20	
EFT14937	07/06/2018	DROP IN MECH	JP0011: FIT FRONT WHEEL	1		440.00
INV INV-051629/05/2018		DROP IN MECH	JP0011: FIT FRONT WHEEL		440.00	
EFT14938	07/06/2018	JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP0016 Fit Tail Lights. JP003 Fit Spotlights & UHF Radio	1		1,739.10
INV 000039013/11/2017		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP0016 Fit Tail Lights. JP003 Fit Spotlights & UHF Radio		1,739.10	
EFT14939	07/06/2018	DR GEMMA YARDLEY	Supply of 9x Flu Vaccinations	1		225.00
INV 4194SH	30/05/2018	DR GEMMA YARDLEY	Supply of 9x Flu Vaccinations		225.00	
EFT14940	07/06/2018	SULLIVANS HOTEL	1x Nights Accommodation for Peter Ryan	1		142.00
INV 30313	27/05/2018	SULLIVANS HOTEL	1x Nights Accommodation for Peter Ryan		142.00	
EFT14941	07/06/2018	Charge Lithium Pty Ltd	Rates refund for assessment A1607493 LOT E70/04861 MINING TENEMENT JERRAMUNGUP WA 6337	1		187.11
INV A160749322/05/2018		Charge Lithium Pty Ltd	Rates refund for assessment A1607493 LOT E70/04861 MINING TENEMENT JERRAMUNGUP WA 6337		187.11	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14942	07/06/2018	OZRUSS TRADING CO	Food for Fire - Powell's Farm	1		655.90
INV 3320	30/04/2018	OZRUSS TRADING CO	Food for Fire - Powell's Farm		655.90	
EFT14943	07/06/2018	RJ & AL FURNISS	REPAIR FAULTY GAS LINE c@ 9 MONASH AVE	1		95.00
INV 0000041525/05/2018		RJ & AL FURNISS	REPAIR FAULTY GAS LINE c@ 9 MONASH AVE		95.00	
EFT14944	07/06/2018	SHERIDAN'S FOR BADGES	Staff Badges - Craig Pursey - Manager of Development, Lani Levi, Sandra Lyall and Janna Cheshire	1		124.63
INV 74703	28/05/2018	SHERIDAN'S FOR BADGES	Staff Badges - Craig Pursey - Manager of Development, Lani Levi, Sandra Lyall and Janna Cheshire		124.63	
EFT14945	07/06/2018	WESTERBERG PANEL BEATERS	JP00 - Insurance Excess	1		500.00
INV 70488	29/05/2018	WESTERBERG PANEL BEATERS	JP00 - Insurance Excess		500.00	
EFT14946	07/06/2018	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE BLOWN LIGHTS AT ROOT PICKERS HALL	1		463.98
INV 0001142921/05/2018		JERRAMUNGUP ELECTRICAL SERVICE	REPAIR EXIT LIGHT AT ENTERTAINMENT CENTRE		49.50	
INV 0001142821/05/2018		JERRAMUNGUP ELECTRICAL SERVICE	REPLACE BLOWN LIGHTS AT ROOT PICKERS HALL		414.48	
EFT14947	07/06/2018	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2017/18 ESL Quarter 4 in accordance with the Department of Fire and Emergency Services of WA Act 1998	1		9,045.00
INV 147369	21/05/2018	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2017/18 ESL Quarter 4 in accordance with the Department of Fire and Emergency Services of WA Act 1998		9,045.00	
EFT14948	07/06/2018	BREMER BAY SPORTS CLUB	Shire Contribution to Installation of Water Softener & Security Lighting	1		2,835.00
INV 0000069401/06/2018		BREMER BAY SPORTS CLUB	Shire Contribution to Installation of Water Softener & Security Lighting		2,835.00	
EFT14949	07/06/2018	GLASS SUPPLIERS	JP0010: SUPPLY OF 2X MIRRORS	1		80.00
INV 51441	22/05/2018	GLASS SUPPLIERS	JP0010: SUPPLY OF 2X MIRRORS		80.00	
EFT14950	07/06/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2018): BOXWOOD-BORDEN ROAD & COWALELLUP ROAD	1		182,561.50
INV 8345	18/05/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN742 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB): BOXWOOD-ONGERUP ROAD		23,466.30	

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INV 8344	18/05/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2018): BOXWOOD-BORDEN ROAD & COWALELLUP ROAD		159,095.20	
EFT14951	07/06/2018	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION: 18/5/18 - 30/5/18	1		840.00
INV 1316	30/05/2018	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION: 18/5/18 - 30/5/18		840.00	
EFT14952	07/06/2018	TOBRUK TRADERS	Admin Stationary Order May 2018	1		407.25
INV 29075	31/05/2018	TOBRUK TRADERS	Admin Stationary Order May 2018		407.25	
EFT14953	07/06/2018	EASTERN GREAT SOUTHERN PETROLEUM	2360L DIESEL SUPPLIED TO JMP DEPOT	1		5,764.23
INV 006293	24/05/2018	EASTERN GREAT SOUTHERN PETROLEUM	2360L DIESEL SUPPLIED TO JMP DEPOT		3,561.71	
INV MAY 20101	06/2018	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS - MAY 2018		2,202.52	
EFT14954	07/06/2018	ALBANY LOCK SERVICE & SUPERIOR SECURITY	12X BILOCK CORE FOR PADLOCK ON AIRSTRIP GATE	1		523.20
INV 0000733922	05/2018	ALBANY LOCK SERVICE & SUPERIOR SECURITY	12X BILOCK CORE FOR PADLOCK ON AIRSTRIP GATE		523.20	
EFT14955	07/06/2018	DAVID CAMPBELL TRANSPORT	HIRE OF SIDE TIPPER FROM 9/04/2018 TO 15/05/2018	1		4,400.00
INV INV-116115	05/2018	DAVID CAMPBELL TRANSPORT	HIRE OF SIDE TIPPER FROM 9/04/2018 TO 15/05/2018		4,400.00	
EFT14956	14/06/2018	CHILD SUPPORT	Payroll deductions	1		518.91
INV DEDUCT13	06/2018	CHILD SUPPORT	Payroll deductions		518.91	
EFT14957	15/06/2018	TELSTRA	SMS TEXT MESSAGING SERVICE	1		1,531.20
INV 4566063702	06/2018	TELSTRA	SMS TEXT MESSAGING SERVICE		1,531.20	
EFT14958	15/06/2018	LANDMARK OPERATIONS LIMITED	2X GLADIATOR GLYSOPHATE 20L, 1X5L REDEYE	1		754.27
INV 9006286128	05/2018	LANDMARK OPERATIONS LIMITED	4X BAGS CEMENT		39.82	
INV 9005649710	05/2018	LANDMARK OPERATIONS LIMITED	2X GLADIATOR GLYSOPHATE 20L, 1X5L REDEYE		391.23	
INV 9005649710	05/2018	LANDMARK OPERATIONS LIMITED	SODIUM BICARBONATE		169.22	
INV 9005701511	05/2018	LANDMARK OPERATIONS LIMITED	TEST TUBES		154.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14959	15/06/2018	DEPARTMENT OF SPORT & RECREATION	KIDSPORT 2017/18	1		825.00
INV RI00105708/05/2018		DEPARTMENT OF SPORT & RECREATION	KIDSPORT 2017/18		825.00	
EFT14960	15/06/2018	BREMER PRODUCE	RETICULATION REPAIR AT 6 DERRICK STREET	1		434.00
INV 85	30/05/2018	BREMER PRODUCE	RETICULATION REPAIR AT 6 DERRICK STREET		434.00	
EFT14961	15/06/2018	BOXWOOD HILL ROADHOUSE (BUSH CHOOKS CAFE)	DIESEL FOR BOXWOOD FIRE TRUCK	1		60.36
INV 5	25/05/2018	BOXWOOD HILL ROADHOUSE (BUSH CHOOKS CAFE)	DIESEL FOR BOXWOOD FIRE TRUCK		60.36	
EFT14962	15/06/2018	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	ASSIST CRAIG WITH LAPTOP ISSUES, SET UP CSO & PAYROLL TO SCANNER, MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE	1		255.00
INV 23659	31/05/2018	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	ASSIST CRAIG WITH LAPTOP ISSUES, SET UP CSO & PAYROLL TO SCANNER, MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE		255.00	
EFT14963	15/06/2018	DOWNER EDI WORKS PTY LTD	12 TONNE ASPHALT TO SURFACE CORRECT FLOODWAY	1		2,375.46
INV 6004426	29/05/2018	DOWNER EDI WORKS PTY LTD	12 TONNE ASPHALT TO SURFACE CORRECT FLOODWAY		2,375.46	
EFT14964	15/06/2018	DROP IN MECH	REPAIRS TO CBH DAM PUMP	1		352.00
INV INV-052312/06/2018		DROP IN MECH	REPAIRS TO CBH DAM PUMP		352.00	
EFT14965	15/06/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	REFUSE COLLECTIONS FOR THE MONTH OF MAY 2018	1		24,472.26
INV 9807093	31/05/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	RECYCLE SERVICES FOR THE MONTH OF MAY 2018		5,391.58	
INV 9807092	31/05/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	REFUSE COLLECTIONS FOR THE MONTH OF MAY 2018		10,346.55	
INV 9803637	31/05/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	TRANSFER STATION BIN RENTAL		8,253.85	
INV 9807094	31/05/2018	CLEANAWAY WASTE MANAGEMENT LIMITED	ADDITIONAL MONTHLY SERVICES FOR THE MONTH OF MAY 2018		480.28	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14966	15/06/2018	Bremer Bay Mechanical	JP0014: 30,000KM SERVICE	1		298.00
INV 1112	11/06/2018	Bremer Bay Mechanical	JP0014: 30,000KM SERVICE		298.00	
EFT14967	15/06/2018	EARTHCARE (AUSTRALIA) PTY PTD	MAY 2018 CLAIM FOR WORKS AT BREMER BAY SKATE PARK, LANDSCAPE WORKS, CIVIC SQUARE & PAPERBARK PARK	1		289,273.54
INV INV-436630/05/2018		EARTHCARE (AUSTRALIA) PTY PTD	MAY 2018 CLAIM FOR WORKS AT BREMER BAY SKATE PARK, LANDSCAPE WORKS, CIVIC SQUARE & PAPERBARK PARK		289,273.54	
EFT14968	15/06/2018	GNOWERAN SPRAYING & ENVIRONMENTAL SERVICES	FIRE MITIGATION POINT HENRY - BREMER BAY	1		5,236.00
INV 88	08/06/2018	GNOWERAN SPRAYING & ENVIRONMENTAL SERVICES	FIRE MITIGATION POINT HENRY - BREMER BAY		5,236.00	
EFT14969	15/06/2018	AUSTRALIA POST	POSTAGE FOR THE MONTH OF MAY 2018	1		1,159.04
INV 1007539003/06/2018		AUSTRALIA POST	POSTAGE FOR THE MONTH OF MAY 2018		1,159.04	
EFT14970	15/06/2018	LANDGATE	ONLINE LAND ENQUIRY TRANSACTION SUMMARY MAY 2018	1		217.30
INV MAY 20106/06/2018		LANDGATE	ONLINE LAND ENQUIRY TRANSACTION SUMMARY MAY 2018		151.80	
INV 340030 - 25/05/2018		LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE R2018/3		65.50	
EFT14971	15/06/2018	BUNNINGS	CUP HOOKS	1		2.06
INV 2272/997027/04/2018		BUNNINGS	CUP HOOKS		2.06	
EFT14972	15/06/2018	ALBANY BRAKE & CLUTCH	JP0085: WHEEL ALIGNMENT	1		70.00
INV 0006504811/05/2018		ALBANY BRAKE & CLUTCH	JP0085: WHEEL ALIGNMENT		70.00	
EFT14973	15/06/2018	ALLAN CAMPBELL & CO	FREIGHT FROM BREMER BAY TO JERRAMUNGUP & RETURN - MAY 2018	1		110.00
INV MAY 20131/05/2018		ALLAN CAMPBELL & CO	FREIGHT FROM BREMER BAY TO JERRAMUNGUP & RETURN - MAY 2018		110.00	
EFT14974	15/06/2018	JERRAMUNGUP ELECTRICAL SERVICE	CERTIFICATION OF RCDS & SMOKE ALARMS	1		2,540.89

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INV 0001148507/06/2018		JERRAMUNGUP ELECTRICAL SERVICE	CERTIFICATION OF RCDS & SMOKE ALARMS		2,342.89	
INV 0001148007/06/2018		JERRAMUNGUP ELECTRICAL SERVICE	REPAIR CEILING AT JERRAMUNGUP OP SHOP		198.00	
EFT14975	15/06/2018	BREMER BAY COMMUNITY RESOURCE CENTRE	2018-19 YEARLY INSERTS IN BLACK & WHITE - BREMER BULLETIN	1		1,956.40
INV 0001312301/06/2018		BREMER BAY COMMUNITY RESOURCE CENTRE	PLANNING AND BUILDING PRINTING - MAY 2018		26.40	
INV 0001312807/06/2018		BREMER BAY COMMUNITY RESOURCE CENTRE	2018-19 YEARLY INSERTS IN BLACK & WHITE - BREMER BULLETIN		1,000.00	
INV 0001312201/06/2018		BREMER BAY COMMUNITY RESOURCE CENTRE	MAY 2018 CLEANING		930.00	
EFT14976	15/06/2018	TOBRUK TRADERS	FUEL PURCHASES FOR THE MONTH OF MAY 2018	1		974.06
INV 28973	31/05/2018	TOBRUK TRADERS	FUEL PURCHASES FOR THE MONTH OF MAY 2018		974.06	
EFT14977	15/06/2018	EASTERN GREAT SOUTHERN PETROLEUM	2208LTRS DIESEL DELIVERED TO JMP DEPOT	1		3,332.31
INV 006308	31/05/2018	EASTERN GREAT SOUTHERN PETROLEUM	2208LTRS DIESEL DELIVERED TO JMP DEPOT		3,332.31	
EFT14978	15/06/2018	JERRAMUNGUP B&B & CATERING	CATERING FOR FBCC MEETING 11 JUNE 2018	1		120.00
INV 21	11/06/2018	JERRAMUNGUP B&B & CATERING	CATERING FOR FBCC MEETING 11 JUNE 2018		120.00	
EFT14979	19/06/2018	HEWER CONSULTING SERVICES	CONSULTING SERVICES: AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017)	1		11,387.27
INV 1374	03/06/2018	HEWER CONSULTING SERVICES	CONSULTING SERVICES: AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017)		11,387.27	
EFT14980	19/06/2018	GLENDVALE FARMS	Gravel to be used for AGRN743 Flood Event	1		17,094.00
INV INV-003814/05/2018		GLENDVALE FARMS	Gravel to be used for AGRN743 Flood Event		17,094.00	
EFT14981	19/06/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017): COWALELLUP ROAD	1		150,013.60
INV 8347	31/05/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017): COWALELLUP ROAD		150,013.60	
EFT14982	21/06/2018	WATER CORPORATION	Water Usage & Service Charges	1		2,848.27

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INV 9020378912/06/2018		WATER CORPORATION	Water Usage & Service Charges		227.15	
INV 9007792712/06/2018		WATER CORPORATION	Water Usage & Service Charges		41.85	
INV 9007792712/06/2018		WATER CORPORATION	Water Usage & Service Charges		387.01	
INV 9007792712/06/2018		WATER CORPORATION	Water Usage & Service Charges		41.85	
INV 9007792412/06/2018		WATER CORPORATION	Water Usage & Service Charges		95.64	
INV 9007792312/06/2018		WATER CORPORATION	Water Usage & Service Charges		23.91	
INV 9007792112/06/2018		WATER CORPORATION	Water Usage & Service Charges		631.22	
INV 9007792012/06/2018		WATER CORPORATION	Water Usage & Service Charges		144.94	
INV 9007792012/06/2018		WATER CORPORATION	Water Usage & Service Charges		43.53	
INV 9007791412/06/2018		WATER CORPORATION	Water Usage & Service Charges		67.07	
INV 9007791212/06/2018		WATER CORPORATION	Water Usage & Service Charges		122.53	
INV 9016615312/06/2018		WATER CORPORATION	Water Usage & Service Charges		271.63	
INV 9007791112/06/2018		WATER CORPORATION	Water Usage & Service Charges		51.94	
INV 9007791912/06/2018		WATER CORPORATION	Water Usage & Service Charges		81.25	
INV 9007793312/06/2018		WATER CORPORATION	Water Usage & Service Charges		61.65	
INV 9007793212/06/2018		WATER CORPORATION	Water Usage & Service Charges		51.94	
INV 9007793212/06/2018		WATER CORPORATION	Water Usage & Service Charges		78.83	
INV 9007793212/06/2018		WATER CORPORATION	Water Usage & Service Charges		55.30	
INV 9007793012/06/2018		WATER CORPORATION	Water Usage & Service Charges		260.11	
INV 9007792912/06/2018		WATER CORPORATION	Water Usage & Service Charges		50.26	
INV 9007792812/06/2018		WATER CORPORATION	Water Usage & Service Charges		58.66	
EFT14983	21/06/2018	TRUCKLINE	JP008: Shock Absorbers	1		321.16
INV 6308911	15/06/2018	TRUCKLINE	JP008: Shock Absorbers		321.16	
EFT14984	21/06/2018	BREMER BAY VES UNIT	Bremer Bay VES Burn Green Waste Spring 2017 & Autumn 2018	1		1,000.00

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INV 35	07/06/2018	BREMER BAY VES UNIT	Bremer Bay VES Burn Green Waste Spring 2017 & Autumn 2018		1,000.00	
EFT14985	21/06/2018	JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP006: Fix / Replace burnt out wiring for flasher unit	1		583.00
INV 0000057228/05/2018		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP006: Fix / Replace burnt out wiring for flasher unit		583.00	
EFT14986	21/06/2018	Bremer Bay Mechanical	JP0021: 160,000km Service	1		1,463.00
INV 1097	15/06/2018	Bremer Bay Mechanical	JP0021: 160,000km Service		1,145.00	
INV 1111	12/06/2018	Bremer Bay Mechanical	JP005: 15,000km Service		318.00	
EFT14987	21/06/2018	SOUTHERN ECOLOGY	VEGETATION, FLORA AND FAUNA ASSESSMENT - BREMER BAY AIRSTRIP	1		3,644.00
INV SE1801	13/06/2018	SOUTHERN ECOLOGY	VEGETATION, FLORA AND FAUNA ASSESSMENT - BREMER BAY AIRSTRIP		3,644.00	
EFT14988	21/06/2018	Macleod Corporation Pty Ltd	AUDIT FEES OF GREAT SOUTHERN DEVELOPMENT COMMISSION - REGIONAL GRNTS SCHEME - LINKING BREMER BAY TO POINT HENRY TRAIL PROJECT	1		2,090.00
INV 3647	15/05/2018	Macleod Corporation Pty Ltd	AUDIT FEES OF GREAT SOUTHERN DEVELOPMENT COMMISSION - REGIONAL GRNTS SCHEME - LINKING BREMER BAY TO POINT HENRY TRAIL PROJECT		1,045.00	
INV 3664	20/06/2018	Macleod Corporation Pty Ltd	Audit Fee for 2005 Coastal Management Plan Review Grant		1,045.00	
EFT14989	21/06/2018	OZRUSS TRADING CO	JP001: 2x New Tyres	1		1,018.60
INV 3444	28/05/2018	OZRUSS TRADING CO	JP001: 2x New Tyres		666.60	
INV 3446	26/05/2018	OZRUSS TRADING CO	JP0039: 3x Tyre Repair. JP0010: Replace Tyre Valve		352.00	
EFT14990	21/06/2018	JERRAMUNGUP ENTERPRISES	JP0016: RETRACTABLE HOSE REEL	1		3,054.03
INV 0007576308/05/2018		JERRAMUNGUP ENTERPRISES	VARIOUS SUPPLIES FOR DEPOT		121.44	
INV 0007574707/05/2018		JERRAMUNGUP ENTERPRISES	JP0016: FUSE HOLDER & SOCKET ACCESSORY		31.89	
INV 0007584214/05/2018		JERRAMUNGUP ENTERPRISES	JP4888: PARTS		38.40	
INV 0007581010/05/2018		JERRAMUNGUP ENTERPRISES	JP008: FUEL FILTER		70.95	

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INV 0007578509/05/2018		JERRAMUNGUP ENTERPRISES	JP0018: BEARING KIT & DUST CAP. JP0016 VARIOUS PARTS		132.42	
INV 0007595322/05/2018		JERRAMUNGUP ENTERPRISES	JP3914: VARIOUS PARTS		361.67	
INV 0007589416/05/2018		JERRAMUNGUP ENTERPRISES	SUPPLIES FOR THE DEPOT		24.60	
INV 0007586515/05/2018		JERRAMUNGUP ENTERPRISES	JP0033: UNI JOINT		330.00	
INV 0007618030/05/2018		JERRAMUNGUP ENTERPRISES	JP006: FUEL WATER SEPARATOR		214.71	
INV 0007612627/05/2018		JERRAMUNGUP ENTERPRISES	JP006: FLASHER UNIT		312.60	
INV 0007617029/05/2018		JERRAMUNGUP ENTERPRISES	FILTER		90.02	
INV 0007590618/05/2018		JERRAMUNGUP ENTERPRISES	SUPPLIES FOR DEPOT		313.54	
INV 0007573704/05/2018		JERRAMUNGUP ENTERPRISES	1CPD001: VARIOUS PARTS		18.30	
INV 0007570101/05/2018		JERRAMUNGUP ENTERPRISES	TUBING AND TEK SCREWS FOR POOL		83.30	
INV 0007578009/05/2018		JERRAMUNGUP ENTERPRISES	JP0039: TYRE REPAIR KIT		51.50	
INV 0007577608/05/2018		JERRAMUNGUP ENTERPRISES	JP0016: RETRACTABLE HOSE REEL		445.00	
INV 0007577408/05/2018		JERRAMUNGUP ENTERPRISES	JP0016: SOCKET ACCESSORY & CABLE		44.79	
INV 0007576808/05/2018		JERRAMUNGUP ENTERPRISES	JP0016: LED FLASHING LIGHT		368.90	
EFT14991	21/06/2018	JASON SIGNMAKERS	100x STREET SIGN BRACKETS, INCLUDING BOLTS, NUTS & WASHERS	1		863.50
INV 188092	19/06/2018	JASON SIGNMAKERS	1x Box Red Delineators, 1x Box White Delineators		242.00	
INV 188093	19/06/2018	JASON SIGNMAKERS	100x STREET SIGN BRACKETS, INCLUDING BOLTS, NUTS & WASHERS		621.50	
EFT14992	21/06/2018	BOC GASES	Argoshield & Oxygen Medical C Size	1		17.15
INV 5004018229/05/2018		BOC GASES	Argoshield & Oxygen Medical C Size		17.15	
EFT14993	21/06/2018	MOORE STEPHENS	GST WEBINAR	1		220.00
INV WEB18-009/03/2018		MOORE STEPHENS	GST WEBINAR		220.00	
EFT14994	21/06/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0019: 1X SET CUTTING EDGES	1		1,003.77

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INV IP502149	18/06/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0019: 1X SET CUTTING EDGES		1,003.77	
EFT14995	21/06/2018	GRAMAX DELIVERIES	LOADER HIRE FOR GREEN WASTE - 19TH MARCH TO 30TH APRIL	1		550.00
INV 4971	11/06/2018	GRAMAX DELIVERIES	LOADER HIRE FOR GREEN WASTE - 19TH MARCH TO 30TH APRIL		550.00	
EFT14996	21/06/2018	ASH-MON LAWN MOWING SERVICE	Bremer Bay transfer station: 1/06/2018 - 13/06/2018	1		840.00
INV 3062	13/06/2018	ASH-MON LAWN MOWING SERVICE	Bremer Bay transfer station: 1/06/2018 - 13/06/2018		840.00	
EFT14997	21/06/2018	WA TREASURY CORPORATION	Loan No. 262 Interest payment -	1		12,765.19
INV 262	21/06/2018	WA TREASURY CORPORATION	Loan No. 262 Interest payment -		12,765.19	
EFT14998	21/06/2018	GREAT SOUTHERN FUEL SUPPLIES	HIRE OF TANDEM AXLE WATER TANKER TRAILER - BUYOUT PAYMENT	1		1,100.00
INV GSF09	14/06/2018	GREAT SOUTHERN FUEL SUPPLIES	HIRE OF TANDEM AXLE WATER TANKER TRAILER - BUYOUT PAYMENT		1,100.00	
EFT14999	21/06/2018	EASTERN GREAT SOUTHERN PETROLEUM	3300Ltrs Diesel Fuel Delivered to JMP Depot	1		4,917.56
INV 006325	08/06/2018	EASTERN GREAT SOUTHERN PETROLEUM	3300Ltrs Diesel Fuel Delivered to JMP Depot		4,917.56	
EFT15000	21/06/2018	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	Cleaning Contract May 2018	1		1,399.98
INV 0004188906	06/2018	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	Cleaning Contract May 2018		699.99	
INV 0004188806	06/2018	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	Cleaning Contract April 2018		699.99	
EFT15001	21/06/2018	G & M DETERGENTS	Hygiene Services Agreement 3764	1		444.00
INV 0001347313	06/2018	G & M DETERGENTS	Hygiene Services Agreement 3764		444.00	
EFT15002	21/06/2018	TOLL IPEC	Freight - Albany Lock	1		48.68
INV 0317	01/06/2018	TOLL IPEC	Freight - Albany Lock		24.34	
INV 0316	25/05/2018	TOLL IPEC	Freight - Albany Lock		24.34	

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EFT15003	21/06/2018	JERRAMUNGUP DHS P & C ASSOCIATION INC	11x Small Phone Books	1		110.00
INV 0000010709/06/2018		JERRAMUNGUP DHS P & C ASSOCIATION INC	11x Small Phone Books		110.00	
EFT15004	21/06/2018	ALEX BURNS & CO	JP008: 250,000km Service Plus other parts & repairs	1		9,115.18
INV 0002375301/06/2018		ALEX BURNS & CO	JP008: 250,000km Service Plus other parts & repairs		9,115.18	
EFT15005	28/06/2018	CHILD SUPPORT	Payroll deductions	1		518.91
INV DEDUCT27/06/2018		CHILD SUPPORT	Payroll deductions		518.91	
EFT15006	28/06/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743: FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017): Cowalellup Road, Boxwood-Ongerup Road	1		196,165.08
INV 8343	20/06/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017): Boxwood-Borden Road		16,785.45	
INV 8346	01/06/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743: FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017): Boxwood-Borden Road, Boxwood-Ongerup Road, Monjebup Road		25,333.00	
INV 8348	18/06/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743: FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017): Cowalellup Road, Boxwood-Ongerup Road		154,046.63	
EFT15007	29/06/2018	NATHAN KENDALL MCQUOID	PREPARATION OF POS MANAGEMENT PLAN - PAYMENT 3	1		2,673.00
INV NMQ02221/06/2018		NATHAN KENDALL MCQUOID	PREPARATION OF POS MANAGEMENT PLAN - PAYMENT 3		2,673.00	
EFT15008	29/06/2018	CHESH-HIRE	CONSTRUCTION OF HALLWAY DOOR AT 37 MCGLADE CLOSE, BREMER BAY	1		2,500.00
INV 181	26/06/2018	CHESH-HIRE	CONSTRUCTION OF HALLWAY DOOR AT 37 MCGLADE CLOSE, BREMER BAY		2,500.00	
EFT15009	29/06/2018	BN GRADER SERVICES	MAINTENANCE GRADING GAIRDNER SOUTH ROAD	1		6,121.50
INV 3107	28/06/2018	BN GRADER SERVICES	MAINTENANCE GRADING GAIRDNER SOUTH ROAD		6,121.50	
EFT15010	29/06/2018	HOWSON MANAGEMENT PTY LTD	2017/18- FAIR VALUE REPORT - OTHER INFRASTRUCTURE	1		8,255.50
INV HT0618-227/06/2018		HOWSON MANAGEMENT PTY LTD	2017/18- FAIR VALUE REPORT - OTHER INFRASTRUCTURE		8,255.50	

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EFT15011	29/06/2018	LARRY'S CONTRACTING	4X LOADS OF BLUE METAL DELIVERED TO NEEDILUP NORTH ROAD AND DEVILS CREEK ROAD	1		4,301.00
INV 167	28/06/2018	LARRY'S CONTRACTING	4X LOADS OF BLUE METAL DELIVERED TO NEEDILUP NORTH ROAD AND DEVILS CREEK ROAD		4,301.00	
EFT15012	29/06/2018	SMALLS PLUMBING	INSTALATION OF WATER SOFTENER AND RELOCATION OF FILTER TO RAINWATER TANK	1		3,951.20
INV INV-121726/06/2018		SMALLS PLUMBING	INSTALATION OF WATER SOFTENER AND RELOCATION OF FILTER TO RAINWATER TANK		3,951.20	
EFT15013	29/06/2018	DROP IN MECH	JP70078: VARIOUS REPAIRS TO BRAKES AND BEARINGS ON TRAILER	1		4,531.66
INV INV-052825/06/2018		DROP IN MECH	1TLV361- CHECKS TO BATTERY AND JP006- FIT NEW FLASHING LIGHT		528.00	
INV INV-052927/06/2018		DROP IN MECH	JP70078: VARIOUS REPAIRS TO BRAKES AND BEARINGS ON TRAILER		2,947.66	
INV INV-052720/06/2018		DROP IN MECH	JP0011: 4999.2HR SERVICE		1,056.00	
EFT15014	29/06/2018	Allroads Transport Engineers	JP009: MUDFLAPS - FIT TO REAR OF TRAILER	1		173.16
INV 870	22/06/2018	Allroads Transport Engineers	JP009: MUDFLAPS - FIT TO REAR OF TRAILER		173.16	
EFT15015	29/06/2018	BROCK DAWSON	APPLICATION FOR FINANCIAL ASSISTANCE SPORT AND RECREATION GRANTS - TENNIS	1		500.00
INV GRANTA29/06/2018		BROCK DAWSON	APPLICATION FOR FINANCIAL ASSISTANCE SPORT AND RECREATION GRANTS - TENNIS		500.00	
EFT15016	29/06/2018	Chingarrup	GRAVEL TO BE USED FOR AGRN 743 FLOOD EVENT	1		7,700.00
INV 26	14/04/2018	Chingarrup	GRAVEL TO BE USED FOR AGRN 743 FLOOD EVENT		7,700.00	
EFT15017	29/06/2018	HASELL DISTRICT TRADERS	JP009: UHF ANTENNA	1		121.45
INV 1006076027/06/2018		HASELL DISTRICT TRADERS	CABLE TIES		12.45	
INV 1006076427/06/2018		HASELL DISTRICT TRADERS	JP009: UHF ANTENNA		109.00	
EFT15018	29/06/2018	BREMER BAY RURAL & HARDWARE	SUPPLIES FOR FRONT BEACH IN BREMER BAY	1		603.03
INV DI12182620/06/2018		BREMER BAY RURAL & HARDWARE	SUPPLIES FOR FRONT BEACH IN BREMER BAY		603.03	

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EFT15019	29/06/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0010: 4000HR SERVICE	1		8,099.21
INV IP50215027/06/2018		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0010: WIPER ARMS AND TURN SIGNAL LIGHT		508.59	
INV WS5021018/06/2018		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0010: 4000HR SERVICE		7,590.62	
EFT15020	29/06/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743: FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017) - TRANSPORTATION TO NEWBEYS PIT	1		31,405.00
INV 8350	27/06/2018	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743: FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017) - TRANSPORTATION TO NEWBEYS PIT		31,405.00	
EFT15021	29/06/2018	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION: 15/06/2018 - 27/06/2018	1		840.00
INV 3063	17/06/2018	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION: 15/06/2018 - 27/06/2018		840.00	
EFT15022	29/06/2018	BAREFOOT CLOTHING MANUFACTURERS	EMP77 UNIFORM ORDER	1		165.25
INV 148445	08/06/2018	BAREFOOT CLOTHING MANUFACTURERS	EMP77 UNIFORM ORDER		165.25	
EFT15023	29/06/2018	S & A MARTIN SMASH REPAIRS	CART WATER FROM SHIRE DEPOT TO JERRAMUNGUP AIRSTRIP	1		572.00
INV INV-003828/06/2018		S & A MARTIN SMASH REPAIRS	CART WATER FROM SHIRE DEPOT TO JERRAMUNGUP AIRSTRIP		572.00	
EFT15024	29/06/2018	ALBANY PANEL BEATERS	INSURANCE EXCESS CLAIM NO. 633589297	1		500.00
INV 4153	26/06/2018	ALBANY PANEL BEATERS	INSURANCE EXCESS CLAIM NO. 633589297		500.00	
DD15673.1	13/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		8,851.30
INV SUPER	13/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,567.51	
INV DEDUCT13/06/2018		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	390.72	
INV DEDUCT13/06/2018		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	394.56	
INV DEDUCT13/06/2018		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	183.50	

Date: 04/07/2018
Time: 10:35:06AM

Shire of Jerramungup
Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	13/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,115.01	
INV DEDUCT	13/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
DD15673.2	13/06/2018	BT SUPER FOR LIFE	Superannuation contributions	1		421.91
INV DEDUCT	13/06/2018	BT SUPER FOR LIFE	Payroll deductions	1	163.32	
INV SUPER	13/06/2018	BT SUPER FOR LIFE	Superannuation contributions	1	258.59	
DD15673.3	13/06/2018	PRIME SUPER	Superannuation contributions	1		565.23
INV DEDUCT	13/06/2018	PRIME SUPER	Payroll deductions	1	138.42	
INV SUPER	13/06/2018	PRIME SUPER	Superannuation contributions	1	426.81	
DD15673.4	13/06/2018	AUSTRALIAN SUPER	Superannuation contributions	1		225.36
INV SUPER	13/06/2018	AUSTRALIAN SUPER	Superannuation contributions	1	225.36	
DD15673.5	13/06/2018	BT SUPER FOR LIFE	Superannuation contributions	1		244.98
INV SUPER	13/06/2018	BT SUPER FOR LIFE	Superannuation contributions	1	244.98	
DD15673.6	13/06/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1		246.27
INV SUPER	13/06/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1	246.27	
DD15688.1	27/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		8,965.98
INV SUPER	27/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,653.02	
INV DEDUCT	27/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	390.72	
INV DEDUCT	27/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	394.81	
INV DEDUCT	27/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	182.33	
INV DEDUCT	27/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,145.10	

Date: 04/07/2018
 Time: 10:35:06AM

Shire of Jerramungup
Accounts Payable Report

USER: SARAH VAN ELDEN
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	27/06/2018	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
DD15688.2	27/06/2018	BT SUPER FOR LIFE	Superannuation contributions	1		468.82
INV DEDUCT	27/06/2018	BT SUPER FOR LIFE	Payroll deductions	1	181.48	
INV SUPER	27/06/2018	BT SUPER FOR LIFE	Superannuation contributions	1	287.34	
DD15688.3	27/06/2018	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT	27/06/2018	PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER	27/06/2018	PRIME SUPER	Superannuation contributions	1	427.72	
DD15688.4	27/06/2018	AUSTRALIAN SUPER	Superannuation contributions	1		225.84
INV SUPER	27/06/2018	AUSTRALIAN SUPER	Superannuation contributions	1	225.84	
DD15688.5	27/06/2018	BT SUPER FOR LIFE	Superannuation contributions	1		272.22
INV SUPER	27/06/2018	BT SUPER FOR LIFE	Superannuation contributions	1	272.22	
DD15688.6	27/06/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1		221.29
INV SUPER	27/06/2018	CBUS SUPERANNUATION FUND	Superannuation contributions	1	221.29	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	1,161,146.50
TOTAL		1,161,146.50

Credit Card Payment 20/03/2018 - 01/06/2018

GLA/JOB No.	GL Description	Amount	Date	Comment	Amount
140500.521	Expenses relating to Administration MUN	\$389.85	1/04/2018	Westnet	\$129.95
			1/05/2018	Westnet	\$129.95
			1/06/2018	Westnet	\$129.95
					\$389.85
11405080	Printing & Stationery - Admin MUN	\$137.89	20/03/2018	Vistaprint - Business Cards	\$107.92
			10/05/2018	Vistaprint - Business Cards	\$29.97
					\$137.89
10301120.580	Bank fees MUN	\$12.42	20/03/2018	Foreign Transaction Fee	\$3.18
			9/04/2018	Interest	\$8.36
			10/05/2018	Foreign Transaction Fee	\$0.88
					\$12.42
1291/607/634	EMPLOYEE HEALTH INITIATIVES	\$74.80	26/03/2018	Pre Employment Medical EMP#183	\$74.80
					\$74.80
10401010.520	Members Conference Expenses MUN	-\$2,585.70	27/03/2018	Accommodation Refund	-\$2,550.00
			27/03/2018	Accommodation Refund	-\$35.70
					-\$2,585.70
A700/195/617	New Server Computer Network	\$1,294.00	11/04/2018	1x New Laptop	\$1,294.00
					\$1,294.00
H11/607/617	MONASH 80	\$65.20	12/04/2018	Court Fees for Bond Return	\$65.20
					\$65.20
11405070.520	Training Expenses - Admin MUN	\$1,209.49	14/04/2018	Accommodation for Training EMP#152	\$427.49
			21/05/2018	Dinner Whilst on Training EMP#92	\$50.00
			23/05/2018	Dinner Whilst on Training EMP#92	\$37.00
			25/05/2018	Accommodation for Training EMP#92	\$695.00
					\$1,209.49
PC31/173/603	JP0036 - DCEO TOYOTA KLUGER	\$242.00	4/05/2018	1x New Battery	\$242.00
					\$242.00
11405040	Telecommunications - Admin MUN	\$120.00	4/05/2018	DCEO Mobile Phone Repair	\$120.00
					\$120.00
140500.521	Expenses relating to Administration MUN	\$109.00	23/05/2018	New Charger for PA Laptop	\$109.00
					\$109.00
PC31/170/600	JP0036 - DCEO TOYOTA KLUGER	\$145.21	23/05/2018	Fuel Purchased	\$85.21
			23/03/2018	Fuel Purchased	\$60.00
					\$145.21
PC34/170/600	TOYOTA PRADO - CEO	\$320.68	23/05/2018	Fuel Purchased	\$72.00
			25/05/2018	Fuel Purchased	\$78.01
			25/05/2018	Fuel Purchased	\$80.67
			28/05/2018	Fuel Purchased	\$90.00
					\$320.68

Total **\$1,534.84**

SIGN: _____ DATE: _____

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	11 July 2018

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 – Monthly Financial Report Period Ending 30 June 2018.

BACKGROUND

As per the Financial Management Regulation 34 each local government is to prepare each month a Statement of Financial Activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an Operating Statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report.

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receive the Monthly Financial Report for the period ending 30 June 2018 in accordance with section 6.4 of the *Local Government Act 1995*.

OC180705 Moved Cr Parsons / Seconded Cr Price

That Council receive the Monthly Financial Report for the period ending 30 June 2018 in accordance with section 6.4 of the *Local Government Act 1995*.

Carried 5 – 0

SHIRE OF JERRAMUNGUP
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF JERRAMUNGUP
Information Summary
For the Period Ended 30 June 2018

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 5 and shows a surplus as at 30 June 2018 of \$1,517,267.

Items of Significance

The material variance adopted by the Shire of Jerramungup for the 2017/18 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	%				
	Collected / Completed	Annual Budget	YTD Budget	YTD Actual	
Significant Projects					
Bremer Bay Civic Square Construction	67%	\$ 1,055,310	\$ 1,055,310	\$ 711,841	
Bremer Bay Skate Park	92%	\$ 558,250	\$ 558,250	\$ 515,985	
Paperbark Park Redevelopment	30%	\$ 187,865	\$ 186,146	\$ 55,503	
Replace ablution block - Blossoms Beach	0%	\$ 35,953	\$ 35,953	\$ -	
Bremer Bay To Point Henry Trail	101%	\$ 149,000	\$ 149,000	\$ 149,964	
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	111%	\$ 4,226,643	\$ 4,226,643	\$ 4,681,920	
Non-operating Grants, Subsidies and Contributions	87%	\$ 1,977,104	\$ 1,977,104	\$ 1,724,946	
	103%	\$ 6,203,747	\$ 6,203,747	\$ 6,406,866	
Rates Levied	100%	\$ 3,222,342	\$ 3,222,342	\$ 3,221,398	

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year	Current
Adjusted Net Current Assets	85%	\$ 1,779,177	\$ 1,517,267
Cash and Equivalent - Unrestricted	34%	\$ 1,035,245	\$ 349,570
Cash and Equivalent - Restricted	107%	\$ 1,391,475	\$ 1,482,151
Receivables - Rates	61%	\$ 98,546	\$ 60,097
Receivables - Other	151%	\$ 910,331	\$ 1,378,244
Payables	233%	\$ 296,927	\$ 691,370

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

Prepared by: Charmaine Solomon

Reviewed by: Martin Cuthbert

Date prepared: 11th July 2018

SHIRE OF JERRAMUNGUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2018

	Note	Amended Annual Budget \$	Amended YTD Budget \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus (Deficit)	3	1,782,007	1,782,007	1,804,095	22,088	1%	
Revenue from operating activities							
Rates	9	3,222,342	3,222,342	3,221,398	(944)	(0%)	
Operating Grants, Subsidies and Contributions	11	4,226,643	4,226,643	4,683,863	457,221	11%	▲
Fees and Charges		706,559	706,559	810,433	103,873	15%	▲
Interest Earnings		76,400	76,400	61,450	(14,950)	(20%)	▼
Other Revenue		25,000	25,000	22,164	(2,836)	(11%)	
Profit on Disposal of Assets	8	0	0	0	0		
		8,256,944	8,256,944	8,799,308			
Expenditure from operating activities							
Employee Costs		(1,824,223)	(1,824,223)	(1,918,322)	(94,099)	(5%)	
Materials and Contracts		(4,871,455)	(4,871,455)	(4,201,470)	669,985	14%	▲
Utility Charges		(186,469)	(186,469)	(174,769)	11,700	6%	
Depreciation on Non-Current Assets		(1,732,628)	(1,732,628)	(1,947,942)	(215,314)	(12%)	▼
Interest Expenses		(45,503)	(45,503)	(34,655)	10,848	24%	▲
Insurance Expenses		(228,465)	(228,465)	(202,393)	26,072	11%	▲
Other Expenditure		(206,881)	(206,881)	(205,011)	1,870	1%	
Loss on Disposal of Assets	8	(100,535)	(100,535)	(64,104)	36,431	36%	▲
		(9,196,159)	(9,196,159)	(8,748,665)			
Operating activities excluded from budget							
Add back Depreciation		1,732,628	1,732,628	1,947,942	215,314	12%	▲
Adjust (Profit)/Loss on Asset Disposal	8	100,535	100,535	64,104	(36,431)	(36%)	▼
Adjust Provisions and Accruals			0	(70,831)	(70,831)		▼
Amount attributable to operating activities		893,948	893,948	1,991,858			
Investing activities							
Grants, Subsidies and Contributions	11	1,977,104	1,977,104	1,724,946	(252,158)	(13%)	▼
Proceeds from Disposal of Assets	8	193,855	193,855	168,669	(25,186)	(13%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(79,103)	(79,103)	(53,021)	26,082	33%	▲
Infrastructure Assets - Roads	13	(2,116,648)	(2,116,648)	(2,050,877)	65,771	3%	
Infrastructure Assets - Public Facilities	13	(1,801,425)	(1,801,425)	(1,283,330)	518,095	29%	▲
Infrastructure Assets - Footpaths	13	(208,991)	(208,991)	(150,076)	58,915	28%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(348,411)	(348,411)	(338,539)	9,872	3%	
Furniture and Equipment	13	(11,450)	(11,450)	(11,702)	(252)	(2%)	
Amount attributable to investing activities		(2,395,069)	(2,395,069)	(1,993,929)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	630,403	630,403	628,164	(2,239)	(0%)	
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(194,239)	(194,239)	(194,239)	0	0%	
Transfer to Reserves	7	(717,050)	(717,050)	(718,682)	(1,632)	(0%)	
Amount attributable to financing activities		(280,886)	(280,886)	(284,757)			
Closing Funding Surplus (Deficit)	3	0	0	1,517,267	1,517,267	3190887768%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF JERRAMUNGUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2018

	Note	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(a) %	Var.
Opening Funding Surplus(Deficit)	3	1,782,007	1,782,007	1,804,095	22,088	1%	
Revenue from operating activities							
Governance		0	0	5,483	5,483		
General Purpose Funding - Rates	9	3,222,342	3,222,342	3,221,398	(944)	(0%)	
General Purpose Funding - Other		792,624	792,624	1,393,325	600,700	76%	▲
Law, Order and Public Safety		149,388	149,388	225,057	75,669	51%	▲
Health		7,363	7,363	12,146	4,783	65%	
Education and Welfare		1,088	1,088	2,706	1,618	149%	
Housing		135,643	135,643	145,025	9,382	7%	
Community Amenities		532,168	532,168	508,503	(23,665)	(4%)	
Recreation and Culture		112,134	112,134	84,832	(27,302)	(24%)	▼
Transport		3,100,367	3,100,367	2,981,538	(118,829)	(4%)	
Economic Services		37,895	37,895	61,188	23,293	61%	▲
Other Property and Services		165,931	165,931	159,286	(6,645)	(4%)	
		8,256,944	8,256,944	8,800,486			
Expenditure from operating activities							
Governance		(292,195)	(292,195)	(269,348)	22,848	8%	
General Purpose Funding		(139,774)	(139,774)	(119,938)	19,836	14%	▲
Law, Order and Public Safety		(647,110)	(647,110)	(649,551)	(2,441)	(0%)	
Health		(298,952)	(298,952)	(314,513)	(15,561)	(5%)	
Education and Welfare		(80,707)	(80,707)	(84,542)	(3,835)	(5%)	
Housing		(224,640)	(224,640)	(194,387)	30,253	13%	▲
Community Amenities		(1,166,653)	(1,166,653)	(997,825)	168,828	14%	▲
Recreation and Culture		(837,029)	(837,029)	(895,965)	(58,936)	(7%)	
Transport		(5,130,947)	(5,130,947)	(4,967,498)	163,450	3%	
Economic Services		(253,988)	(253,988)	(311,252)	(57,264)	(23%)	▼
Other Property and Services		(124,164)	(124,164)	54,964	179,129	144%	▲
		(9,196,159)	(9,196,159)	(8,749,854)			
Operating activities excluded from budget							
Add back Depreciation		1,732,628	1,732,628	1,947,942	215,314	12%	▲
Adjust (Profit)/Loss on Asset Disposal	8	100,535	100,535	64,104	(36,431)	(36%)	▼
Adjust Provisions and Accruals		0	0	(70,831)	(70,831)		▼
Amount attributable to operating activities		893,948	893,948	1,991,847			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,977,104	1,977,104	1,724,946	(252,158)	(13%)	▼
Proceeds from Disposal of Assets	8	193,855	193,855	168,669	(25,186)	(13%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(79,103)	(79,103)	(53,021)	26,082	33%	▲
Infrastructure Assets - Roads	13	(2,116,648)	(2,116,648)	(2,050,877)	65,771	3%	
Infrastructure Assets - Public Facilities	13	(1,801,425)	(1,801,425)	(1,283,330)	518,095	29%	▲
Infrastructure Assets - Footpaths	13	(208,991)	(208,991)	(150,076)	58,915	28%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(348,411)	(348,411)	(338,539)	9,872	3%	
Furniture and Equipment	13	(11,450)	(11,450)	(11,702)	(252)	(2%)	
Amount attributable to investing activities		(2,395,069)	(2,395,069)	(1,993,929)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	630,403	630,403	628,164	(2,239)	(0%)	
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(194,239)	(194,239)	(194,239)	0	0%	
Transfer to Reserves	7	(717,050)	(717,050)	(718,682)	(1,632)	(0%)	
Amount attributable to financing activities		(280,886)	(280,886)	(284,757)			
Closing Funding Surplus(Deficit)	3	0	0	1,517,267			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF JERRAMUNGUP
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 June 2018

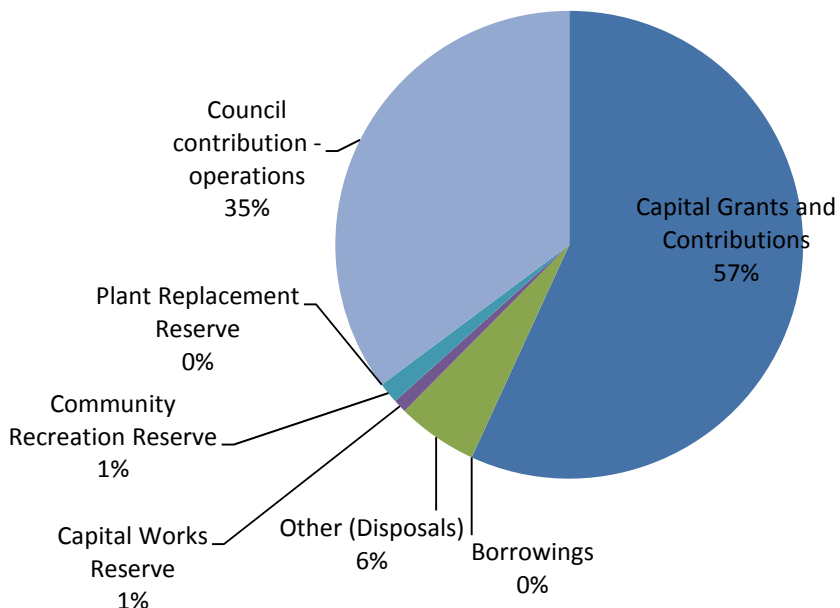
Capital Acquisitions

	Note	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$
Land and Buildings	13	79,103	79,103	53,021	-26,082
Infrastructure Assets - Roads	13	2,116,648	2,116,648	2,050,877	-65,771
Infrastructure Assets - Public Facilities	13	1,801,425	1,801,425	1,283,330	-518,095
Infrastructure Assets - Footpaths	13	208,991	208,991	150,076	-58,915
Infrastructure Assets - Drainage	13	0	0	0	0
Plant and Equipment	13	348,411	348,411	338,539	-9,872
Furniture and Equipment	13	11,450	11,450	11,702	252
Capital Expenditure Totals		4,566,028	4,566,028	3,887,545	-678,483

Capital acquisitions funded by:

Capital Grants and Contributions	1,977,104	1,977,104	1,724,946
Borrowings	0	0	0
Other (Disposals)	193,855	193,855	168,669
Grants Carried Forward		1,088,006	
Council contribution - Cash Backed Reserves			
Capital Works Reserve	0	32,239	0
Community Recreation Reserve	0	50,000	0
Plant Replacement Reserve	0	0	0
Council contribution - operations	2,395,069	1,224,824	1,993,929
Capital Funding Total	4,566,028	4,566,028	3,887,545

Budgeted Capital Acquisitions Funding



SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 1: Significant Accounting Policies

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 1: Significant Accounting Policies

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 1: Significant Accounting Policies
(r) Program Classifications (Function/Activity)

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control City/Town/Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Operating Grants, Subsidies and					
Contributions	457,221	11%	▲	Timing	Claims have been sent through to Main Roads for approval relating to WANDRRA claims relating to AGRN 743. Actual expenditure is behind budget forecast which is impacting timing of grants and contributions received in return.
Fees and Charges	103,873	15%	▲	Timing	Increase in fees & charges received in 18/19 for Millers Point and private works income.
Interest Earnings	(14,950)	-20%	▼	Timing	Interest earnings are up on budget projections due to grant income funds associated with civic square project gaining interest and interest earnings up on budget projections on Council reserves.
Other Revenue	(2,836)	-11%		Timing	
Profit on Disposal of Assets	0				
Operating Expense					
Employee Costs	(94,099)	-5%		Timing	
Materials and Contracts	669,985	14%	▲	Timing	Contractor works are now complete relating to flood works for AGRN743.
Utility Charges	11,700	6%		Timing	
Depreciation on Non-Current Assets	(215,314)	-12%	▼		Depreciation rate of roads reduced after reviewing Other infrastructure depreciation rates
Interest Expenses	10,848	24%	▲	Timing	Loan payments are twice a year so there will always be a timing difference
Insurance Expenses	26,072	11%	▲	Timing	Changed the way Plant insurance is treated as a cost for plant recovery. Plant insurance only showing monthly rather than two payments early in the year.
Other Expenditure	1,870	1%		Timing	
Loss on Disposal of Assets	36,431	36%	▲	Timing	Variation due to Skid steer loader not being sold. An item has been presented to Council this month to reject the tender received, the loader will now remain as part of the Shire's fleet due to its recent utilisation hours.
Capital Revenues					
Grants, Subsidies and Contributions	(252,158)	-13%	▼	Timing	Lotterywest grant funds for Skatepark and Paperbarks will be received once projects are completed, projects will carryover into 18/19 financial year.
Proceeds from Disposal of Assets	(25,186)	-13%	▼	Timing	Timing due to skid steer loader not being sold.
Capital Expenses					
Land and Buildings	26,082	33%	▼	Timing	Over-expenditure relates to wages and plant allocated to 37 Derrick Street. As per the budget review the Shire will not proceed with building the Blossoms Beach ablution. Lions Park project did not occur as the project will now require further investigation and negotiation with Main Roads WA to locate the dump point at the Parking Bay opposite the Lions Park.
Infrastructure Assets - Roads	65,771	3%	▼	Timing	Approval has now been received from DER to carry out works on Meechi Road this will not occur until 18/19 financial year.
Infrastructure Assets - Public Facilities	518,095	29%		Timing	BB Civic Square, Skate park and Paperbarks redevelopment under construction, projects will be complete early in the 18/19 financial year.
Infrastructure Assets - Footpaths	58,915	28%	▲	Timing	Planning for George Street footpath has commenced however the project will not be carried out as staff have undertaken an assessment and condition report on the footpath network in Bremer Bay.
Infrastructure Assets - Drainage	0				N/A
Plant and Equipment	9,872	3%	▲	Timing	Hino truck and Planners vehicle were over budget.
Furniture and Equipment	(252)	-2%			
Financing					
Repayment of Debentures	0	0%		Timing	

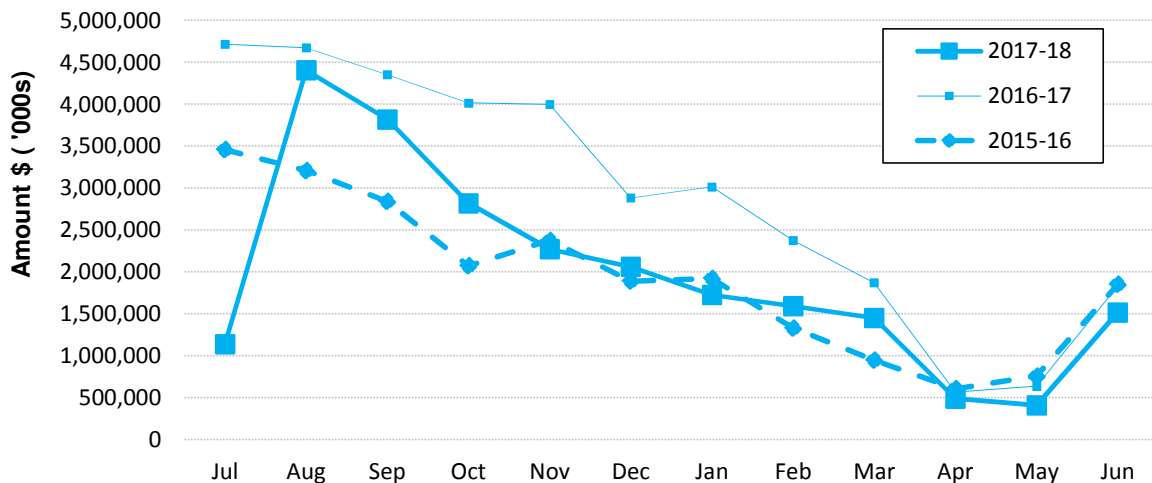
SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	30 Jun 2017	30 Jun 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	(52,761)	(52,761)	349,570
Investments		1,088,006	1,088,006	398,055
Cash Restricted	4	1,391,475	1,391,475	1,482,151
Receivables - Rates	6	98,546	98,546	60,097
Receivables - Other, including prepaid expenses	6	910,331	910,331	1,378,244
Inventories		31,982	31,982	22,671
		3,467,579	3,467,579	3,690,788
Less: Current Liabilities				
Payables		(296,927)	(296,927)	(691,370)
Provisions		(319,202)	(319,202)	(299,687)
		(616,129)	(616,129)	(991,057)
Less: Cash Reserves / Restricted	7	(1,391,475)	(1,391,475)	(1,482,151)
Add Back - Non Cash Provisions Accruals		319,202	319,202	299,687
Difference to Budgeted Opening Balance		24,918		
Net Current Funding Position		1,804,095	1,779,177	1,517,267

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Bank Account	349,370				349,370	BankWest	1.50%	At Call
Till / Petty Cash	200				200	BankWest	0.00%	At Call
Committed Funds		14,938			14,938	BankWest	1.05%	At Call
(b) Term Deposits								
Reserves Term Deposit								
Muni Cash Deposit								
(c) Investments								
Investment Account				230,928	230,928	WA Treasury	1.45%	At Call
Investment account				167,127	167,127	Bankwest	1.05%	At Call
Reserves Cash A/c		1,467,213			1,467,213	BankWest	1.60%	At Call
Total	349,570	1,482,151	0	398,055	2,229,775			

Comments/Notes - Investments

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						
	Opening surplus adjustment				22,088		22,088
	Budget review Defer Blossoms Beach	OCR180306	Capital Expenses		35,953		58,041
	Budget review Defer Blossoms Beach	OCR180306	Capital Expenses			(35,953)	22,088
	Budget review Doctor Contribution IT	OCR180306	Operating Expenses			(2,987)	19,101
	Budget review Doctor Contribution IT	OCR180306	Operating Expenses		2,987		22,088
	Budget review Trade Doctors Vehicle - JP0025	OCR180306	Capital Expenses		28,000		50,088
	Budget review Trade Doctors Vehicle - JP0025	OCR180306	Capital Expenses			(28,000)	22,088
				0	66,940	(66,940)	

The budget amendments were authorised by Council in response to the forecast end of year deficit of \$42,533.

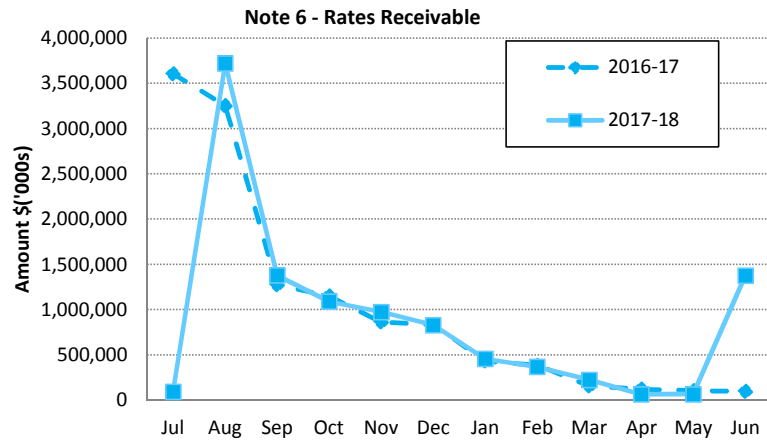
SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 6: Receivables

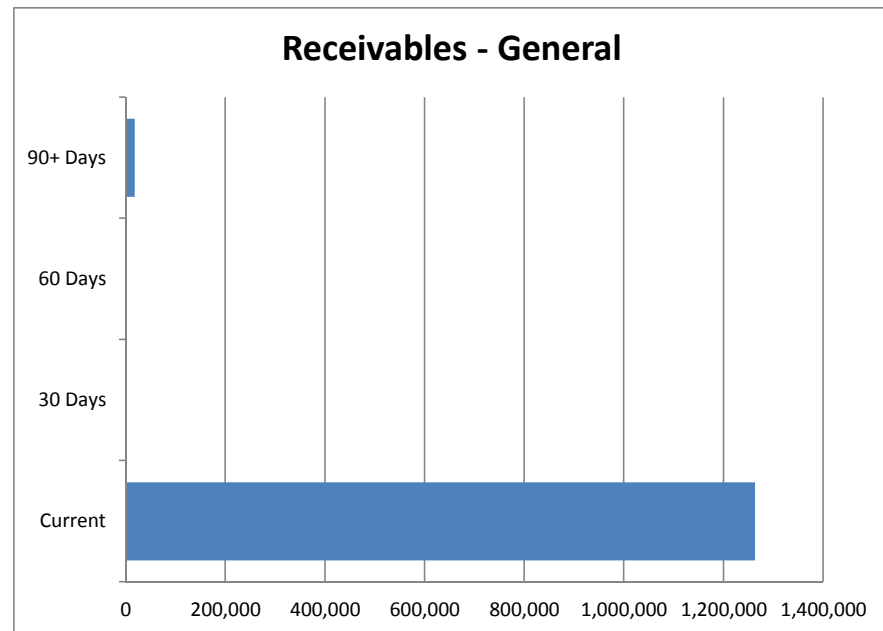
Receivables - Rates Receivable	30 Jun 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years		98,546
Rates Levied this year	3,221,398	
Rubbish, Recycling and Fire Levy this year	426,582	
Less Collections to date	3,587,883	98,546
Equals Current Outstanding	60,097	0
Net Rates Collectable	60,097	0
% Collected	98.35%	100.00%

Receivables - General	Current	30 Days	60 Days	90+ Days	Credit Balances
	\$	\$	\$	\$	\$
Receivables - General	1,263,086	1,759	0	18,070	(864)
GST Recievable	83,627				
Prepayments	12,566				
Total Receivables General Outstanding					1,378,244

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

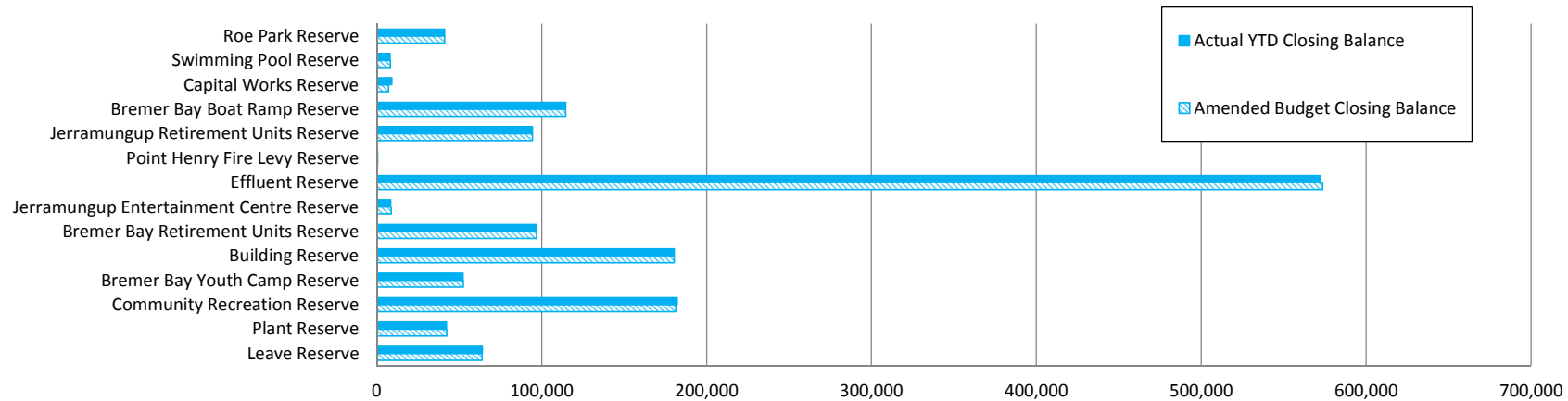


SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	33,228	366	738	30,000	30,000			63,593	63,966
Plant Reserve	41,774	460	537					42,233	42,311
Community Recreation Reserve	148,922	1,638	2,700	80,636	80,636	(50,000)	50,000	181,196	182,258
Bremer Bay Youth Camp Reserve	51,734	569	665					52,303	52,399
Building Reserve	178,247	1,961	2,292					180,208	180,539
Bremer Bay Retirement Units Reserve	95,686	1,053	1,230					96,739	96,917
Jerramungup Entertainment Centre Reserve	8,435	93	108					8,528	8,544
Effluent Reserve	508,262	8,447	7,122	556,744	556,744	(500,000)	500,000	573,453	572,128
Point Henry Fire Levy Reserve	26,494	291	516	21,670	21,670	(48,164)	48,164	291	516
Jerramungup Retirement Units Reserve	93,216	1,025	1,198					94,242	94,415
Bremer Bay Boat Ramp Reserve	113,152	1,245	1,455					114,396	114,606
Capital Works Reserve	38,751	426	468			(32,239)	30,000	6,938	9,218
Swimming Pool Reserve	8,054	89	104					8,143	8,157
Roe Park Reserve	30,741	338	499	10,000	10,000			41,079	41,240
Restricted Cash	14,780							14,780	14,938
	1,391,475	18,000	19,632	699,050	699,050	(630,403)	628,164	1,478,121	1,482,151

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
A844	JP007 - Works Manager Vehicle	45,390	33,872		-11,518	45,390	33,000		(12,390)
A848	2016 DCEO vehicle / BRPC vehicle	35,270	24,755		(10,515)	35,270	24,755		(10,515)
A845	JP0014 - Planners Vehicle	33,745	22,727		(11,018)	34,400	23,000		(11,400)
A814	JP0016 - Town Services Utility	16,640				16,640	5,000		(11,640)
A766	JP005 - Construction utility	26,560	4,032		(22,528)	26,560	13,100		(13,460)
A737	JP009 - Rural Maintenance Truck	62,210	46,716		(15,494)	62,210	50,000		(12,210)
A718	JP0015 - Isuzu Tip Truck Town Services	20,720	19,397		(1,323)	20,720	15,000		(5,720)
A782	Skid Steer Loader	53,200				53,200	30,000		(23,200)
A800	JP0085 - Building Officer	21,570	17,170		(4,400)	0	0	0	0
		315,305	168,669	0	(76,796)	294,390	193,855	0	(100,535)

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	11.4850	555	6,431,590	743211	1,553	107	744,871	738,668	0	0	738,668
UV	1.0870	324	204,626,500	2224290	(2,389)	(392)	2,221,509	2,224,290	0	0	2,224,290
Sub-Totals		879	211,058,090	2,967,501	(836)	(285)	2,966,380	2,962,958	0	0	2,962,958
Minimum Payment	\$										
GRV	785.00	291	1,398,238	224510	0	0	224,510	228,435	0	0	228,435
UV	785.00	40	1,190,870	31400	0	0	31,400	31,400	0	0	31,400
Sub-Totals		331	2,589,108	255,910	0	0	255,910	259,835	0	0	259,835
		1,210	213,647,198	3,223,411	(836)	(285)	3,222,290	3,222,793	0	0	3,222,793
Concession							0				0
Amount from General Rates							3,222,290				(451)
Ex-Gratia Rates							0				0
Specified Area Rates							0				0
Totals							3,222,290				3,222,342

Comments - Rating Information

Rates were raised in August after the adoption of the budget.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Housing								
Loan 259 - Key Personnel Housing	155,403		59,232	59,232	96,171	96,171	6,561	9,041
Community Amenities								
Loan 261 - Housing Bremer Bay	260,144		32,592	32,592	227,552	227,552	8,272	10,840
Transport								
Loan 260 - Bremer Bay Town Centre	323,943		48,664	48,665	275,279	275,278	8,565	12,788
Loan 262 - Grader	97,076		23,450	23,450	73,626	73,626	2,026	2,080
Loan 263 - Bremer Bay Town Centre Stage 2	350,000		30,300	30,300	319,700	319,700	9,231	10,754
	1,186,566	0	194,239	194,239	992,327	992,327	34,655	45,503

All debenture repayments were financed by general purpose revenue.

Negative interest payments reflect end of year accrual journals.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)			
				\$	\$	\$				\$	\$			
General Purpose Funding														
11	030201	Grants Commission Grant Received - General	WALGGC	Operating	0	317,554	0	317,554	317,554	317,554	634,933	0	0	
11	030202	Grants Commission Grant Received- Roads	WALGGC	Operating	0	329,216	0	329,216	329,216	329,216	626,082	0	0	
11	030205	Other General Purpose funding received	WALGGC	Operating	0	48,155	0	48,155	48,155	48,155	47,976	0	0	
Law, Order and Public Safety														
11	050102	Income Relating to Fire Prevention	Dept. of Fire & Emergency Serv.	Operating	0	51,761	0	51,761	51,761	51,761	82,582	0	0	
11	050106	ESL Operating grant	Dept. of Fire & Emergency Serv.	Operating	0	29,340	0	29,340	29,340	29,340	42,375	0	0	
11	050107	CESM Contributions	Dept. of Fire & Emergency Serv.	Operating	0	38,467	0	38,467	38,467	38,467	34,261	0	0	
11	050109	FESA/bushfire admin fee grant	Dept. of Fire & Emergency Serv.	Operating	0	4,000	0	4,000	4,000	4,000	0	0	0	
Education and Welfare														
11	080302	Income Relating to Care of Families & Children	Various		0	0	0	0	0	302	0	0	0	
Housing														
11	090124	Income from Staff House - 37 (Lot 338) Derrick Street	Dept Housing	Operating	0	6,410	0	6,410	6,410	6,410	0	0	0	
Community Amenities														
11	100501	Income Relating to Protection Of Environment	Various	Operating	0	500	0	500	500	500	3,162	0	0	
11	100601	Income Relating to Town Planning & Regional Developm	Various	Operating	0	102,000	0	102,000	102,000	102,000	20,791	0	0	
11	100701	Income Relating to Other Community Amenities	Various	Operating	0	0	0	0	0	0	31,285	0	0	
Recreation and Culture														
11	110101	Income Relating to Public Halls and Civi Centres	Various	Operating	0	0	0	0	0	0	909	0	0	
11	110301	Income Relating to Other Recreation & Sport	Lotterywest	Operating	0	94,000	0	94,000	94,000	94,000	47,154	0	0	
11	110313	Income - Department Sport & Rec (kids sport)	Department of Sport and Rec	Operating	0	0	0	0	0	0	750	0	0	
11	110601	Income Relating to Other Culture	Various	Operating	0	0	0	0	0	0	273	0	0	
18	110301	Income Relating to Other Recreation & Sport	Lotterywest	Non-operating	0	0	741,000	741,000	741,000	741,000	509,618	0	0	
Transport														
11	120212	Grant - MRWA Direct	Main Roads WA	Operating	0	82,809	0	82,809	82,809	82,809	82,436	0	0	
11	120218	Grants MRWA - Flood damage	Main Roads WA	Operating - Tied	0	3,000,000	0	3,000,000	3,000,000	3,000,000	2,867,375	0	0	
18	120201	Income Relating to Streets, Roads, Bridges & Depot Mai	Various	Non-operating	0	0	99,500	99,500	99,500	99,500	104,000	0	0	
18	120211	Grant - MRWA Project	Main Roads WA	Non-operating	0	0	550,000	550,000	550,000	550,000	514,667	0	0	
18	120216	Grant - Roads to Recovery	Roads to Recovery	Non-operating	0	0	586,604	586,604	586,604	586,604	562,571	0	0	
18	120601	Grant - Aerodrome	Various	Non-operating	0	0	0	0	0	0	34,091	0	0	
Other Property and Services														
11	140201	Income relating to Public Works Overheads	Various	Operating	0	0	0	0	0	0	1,299	0	0	
11	140210	Workers Compensation Reimbursements	LGIS WA	Operating	0	5,000	0	5,000	5,000	5,000	29,888	0	0	
11	140311	M/V Insurance claim Reimbursement	LGIS WA	Operating	0	31,094	0	31,094	31,094	31,094	1,918	0	0	
11	140404	Diesel Fuel Rebate	ATO	Operating	0	48,000	0	48,000	48,000	4,000	52,000	46,821	0	0
11	140512	Income relating to Administration	Various	Operating	0	38,337	0	38,337	38,337	38,337	44,220	(44,220)	0	0
11	140515	Income Paid Parental leave	Centrelink	Operating	0	0	0	0	0	0	25,020	(25,020)	0	0
TOTALS					0	4,226,643	1,977,104	6,203,747	6,203,747	4,500	6,208,247	6,407,168	(69,240)	0
SUMMARY														
	Operating		Operating Grants, Subsidies and Contributions		0	1,226,643	0	1,226,643	1,226,643	4,500	1,231,143	1,814,545	(69,240)	0
	Operating - Tied		Tied - Operating Grants, Subsidies and Contributions		0	3,000,000	0	3,000,000	3,000,000	0	3,000,000	2,867,375	0	0
	Non-operating		Non-operating Grants, Subsidies and Contributions		0	0	1,977,104	1,977,104	1,977,104	0	1,977,104	1,724,946	0	0
TOTALS					0	4,226,643	1,977,104	6,203,747	6,203,747	4,500	6,208,247	6,406,866	(69,240)	0

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018







Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	01 Jul 2017	Received	Paid	30 Jun 2018
	\$	\$	\$	\$
Trust Building Bond receipts	22,000	6,000	4,000	24,000
Trust Key Bonds receipt	570	80		650
Trust Housing bonds receipt	640	440	640	440
Trust Developer fees & bonds receipts	57,368	290	2,000	55,658
Trust Other Bonds receipts	1,170	80		1,250
Trust Hall and Shire bonds receipts	0	0		0
Footpath bonds	0	0		0
Trust Waste Management Funds	0	0		0
Trust Regional Waste Management Funds	3,038,646	0	226,645	2,812,001
Trust BB Community Funds receipts	20,813	0	20,813	0
	3,141,207	6,889	254,098	2,893,998








SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th June 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Buildings								
Housing								
	Enclose outdoor patio area & back gate (double) - 37 Derrick St	A479	35,067	35,067	16,300	16,300	(18,767)	
	Refurbish kitchen cupboards & carpet - 4 Derrick St	A25		5,850	10,000	10,000	4,150	
	Tile Fire - 20 Coral Sea Rd	A31A		853	2,450	2,450	1,598	
	Water softening unit / cupboard in study / door in hallway - 37 McGlade Close	A37	6,092	6,092	6,500	6,500	408	
	Housing Total		41,159	6,703	47,861	35,250	35,250	(12,611)
Community Amenities								
	Replace ablution block - Blossoms Beach	A12B	0	0	35,953	35,953	35,953	Project deferred
	Jerramungup Transfer station	A262I	0	0	0	0	0	
	Community Amenities Total		0	0	35,953	35,953	35,953	
Recreation And Culture								
	Replace last set of side exit doors - Jerramungup Entertainment Centre	A46		5,160	7,900	7,900	2,740	
	Recreation And Culture Total		0	5,160	7,900	7,900	2,740	







SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th June 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget	
		\$	\$	\$	\$	\$	\$	
 Buildings Total		41,159	11,862	53,021	79,103	79,103	26,082	
Footpaths								
Transport								
 George Street Footpath	P318	112		112	59,991	59,991	59,879	
 Bremer Bay To Point Henry Trail	P317	149,964		149,964	149,000	149,000	(964)	
	Transport Total	150,076	0	150,076	208,991	208,991	58,915	
 Footpaths Total		150,076	0	150,076	208,991	208,991	58,915	
Furniture & Office Equip.								
Other Property and Services								
 New Computer Equipment X 3 Admin & Projector Council Chambers	A700		11,702	11,702	8,250	8,250	(3,452)	
	Other Property and Services Total	0	11,702	11,702	8,250	8,250	(3,452)	
Recreation And Culture								
 Upgrade Library Computer X2	A853		0	0	3,200	3,200	3,200	
	Recreation And Culture Total	0	0	0	3,200	3,200	3,200	
 Furniture & Office Equip. Total		0	11,702	11,702	11,450	11,450	(252)	





SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th June 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment	
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget		
		\$	\$	\$	\$	\$	\$		
Plant , Equip. & Vehicles									
Community Amenities									
	Manager Of Development Vehicle	A888		36,988	36,988	41,101	41,101	4,113	
	Community Amenities Total		0	36,988	36,988	41,101	41,101	4,113	
Transport									
	Mitsuibishi Triton-Construction	A891		28,656	28,656	28,622	28,622	(34)	
	Mitsuibishi Triton-Rural Maintenance	A890		28,656	28,656	28,622	28,622	(34)	
	2017 Ud 6X4 Truck - Rural Maintenance	A889		185,963	185,963	186,146	186,146	183	
	2017 Hino Truck - Town Services	A892		58,274	58,274	63,920	63,920	5,646	
	Transport Total		0	301,551	301,551	307,310	307,310	5,759	
	Plant , Equip. & Vehicles Total		0	338,539	338,539	348,411	348,411	9,872	



























SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th June 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget	
		\$	\$	\$	\$	\$	\$	
Public Facilities								
Recreation And Culture								
	Paperbarks Redevelopment	A854	55,503	55,503	187,865	187,865	132,362	
	Bremer Bay Skate Park	A855	515,985	515,985	558,250	558,250	42,265	
	Bremer Bay Civic Square Construction	A856	711,841	711,841	1,055,310	1,055,310	343,469	
	Recreation And Culture Total	0	1,283,330	1,283,330	1,801,425	1,801,425	518,095	
	Public Facilities Total	0	1,283,330	1,283,330	1,801,425	1,801,425	518,095	

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th June 2018

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Variance YTD Actual to Total Budget	
		\$	\$	\$	\$	\$	\$	
Roads (Non Town)								
Transport								
 Rabbit Proof Fence Road	C78		78,802	78,802	115,000	115,000	36,198	
 Boxwood Ongerup Road	C10		360	360	0	0	(360)	
 Carney Road	C26		77,352	77,352	115,000	115,000	37,648	
 Brook Road	C12		141,194	141,194	145,000	145,000	3,806	
 Stock Road	C84		81,272	81,272	79,986	79,986	(1,286)	
 Water Bomber Turnaround	C177	59,372		59,372	25,000	25,000	(34,372)	
 Devils Creek Road	RRG7	186,868		186,868	150,000	150,000	(36,868)	
 Lake Magenta Road	RG11	202,866		202,866	240,001	240,001	37,135	
 Gairdner South Road	RG10	221,609		221,609	225,000	225,000	3,391	
 Needilup North Road	RRG1		219,593	219,593	150,000	150,000	(69,593)	
 Borden Boxwood Road	RG12		91,083	91,083	60,000	60,000	(31,083)	
 Jerramungup North Road	RR16		133,931	133,931	146,595	146,595	12,664	
 Meechi Road	RR17	30,022	30,022	60,044	150,000	150,000	89,956	
 Jacup North Road	RR20	105,989	105,989	211,978	209,969	209,969	(2,009)	
 Swamp Road	RR21	3,069		3,069	0	0	(3,069)	
Transport Total		806,725	959,598	1,766,323	1,811,551	1,811,551	45,228	
Roads (Non Town) Total		806,725	959,598	1,766,323	1,811,551	1,811,551	45,228	
Town Streets								
Transport								
 Bremer Bay Town Centre Civil Works	C101	146,752		146,752	135,097	135,097	(11,655)	
 Townsite Reseals - Jerramungup	C175		29,379	29,379	30,000	30,000	621	
 Townsite Reseals - Bremer Bay	C176		54,635	54,635	60,000	60,000	5,365	
 Native Dog Beach Road	RR71	53,788		53,788	80,000	80,000	26,212	
Transport Total		200,540	84,014	284,554	305,097	305,097	20,543	
Town Streets Total		200,540	84,014	284,554	305,097	305,097	20,543	
Capital Expenditure Total		1,198,500	2,689,044	3,887,545	4,566,028	4,566,028	678,483	
Level of Completion Indicators								
 0%								
 20%								
 40%								
 60%								
 80%								
 100%								
 Over 100%								
Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.								

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.3
SUBJECT:	Proposed Waste Fees and Charges 2018/2019
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	12 June 2018

SUMMARY

This item addresses setting Council's fees and charges for the Bremer Bay and Jerramungup Waste Transfer Stations for the 2018/2019 financial year. The proposed fees and charges are provided as an attachment and the recommendation seeks to adopt the fees and charges for advertising.

ATTACHMENT

Attachment 10.2.3 – Proposed Waste Transfer Stations Fees and Charges 2018/19

BACKGROUND

In preparation for the 2018/2019 budget period the attached proposed fees and charges are submitted for Council adoption.

The attachment provides a listing of Council's waste transfer station fees and charges and comparatives to the current financial year. Items highlighted in yellow have been proposed to be added, increased or amended to the schedule.

Council fees and charges contain clauses that allow fees set by external bodies to override those advertised and published by Council.

CONSULTATION

Executive Management and Staff.

COMMENT

The 2018/2019 schedule of fees and charges has been formulated using the 2017/2018 year as a basis. The increase to the annual 240lt general waste rubbish bin fee and annual 240lt recycling fee will still not bring waste management to a cost neutral business unit and the service will continue to be subsidised by general rates.

Over the past six years the Shire of Jerramungup has been reviewing and changing the way in which waste services are delivered to the community. During this period and in response to increasing compliance requirements three waste facilities have been closed and the remaining facilities in Bremer Bay and Jerramungup are now manned and subject to restricted opening hours.

Inevitably operating the waste sites as manned facilities costs approximately \$100,000 per annum. Since February 2018, waste has been transferred to the Ravensthorpe Regional Landfill Facility. The operational costs of the Ravensthorpe's site has also been factored into the 2018/19 draft budget. It's expected that the operational costs will be approximately \$150,000 - \$230,000 per annum. Additionally, compliance requirements from the Department of Water and Environmental Regulation continue to evolve and require further financial investment to maintain license conditions.

Both the Shire of Ravensthorpe and Shire of Jerramungup are responsible for the operating costs of the facility. Each party's percentage share of the actual operating costs, for a particular financial year, is to be the same percentage as that party's percentage of the total waste tonnage (measured in cubic metres) delivered to the facility in the preceding financial year. The operating costs will be truly reflected at the conclusion of the 2018/19 financial year.

Another factor of the increased costs in waste and recycling is due to the significant effect of China's ban on recycling, creating a much-reduced demand in the international market which has reduced commodity values drastically. Cleanaway determines the basket rate for our incoming material monthly. The 'basket rate' is the average value of one tonne of commingled material and is determined by the commodity values and the composition of the incoming material each month. Effective 1 July 2018, Cleanaway introduced a processing fee increase of \$30/tonne (excl. GST) for recycling processed from the Shire. This will result in an increase to recycling services.

STATUTORY REQUIREMENTS

Local Government Act 1995

Subdivision 2 — Fees and charges

6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. * Absolute majority required.*
- (2) *A fee or charge may be imposed for the following —*
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
 - (b) supplying a service or carrying out work at the request of a person;*
 - (c) subject to section 5.94, providing information from local government records;*
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
 - (e) supplying goods;*
 - (f) such other service as may be prescribed.*
- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*
- (a) imposed* during a financial year; and*

(b) amended from time to time during a financial year. * Absolute majority required.*

6.17. Setting the level of fees and charges

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors

- (a) the cost to the local government of providing the service or goods;*
- (b) the importance of the service or goods to the community; and*
- (c) the price at which the service or goods could be provided by an alternative provider.*

(2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.

(3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —

- (a) under section 5.96;*
- (b) under section 6.16(2)(d); or*
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

(4) Regulations may —

- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or*
- (b) limit the amount of a fee or charge in prescribed circumstances.*

6.18. Effect of other written laws

(1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —

- (a) determine an amount that is inconsistent with the amount determined under the other written law; or*
- (b) charge a fee or charge in addition to the amount determined by or under the other written law.*

(2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and*
- (b) the date from which it is proposed the fees or charges will be imposed.*

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

Fees and charges for waste account for approximately \$415,000 of annual income.

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

Murray Flett exited 2:52pm

Murray Flett re-entered 2:54pm

RECOMMENDATION

That Council adopt the attached schedule of fees and charges for the 2018/2019 financial year effective as of 1 July 2018 with an amendment to the total charge for car tyres (per tyre) and truck tyres (per tyre).

The proposed total charge for 2018/19 for car tyres is \$5.50 inc GST and truck tyres (per tyre) \$18.00 inc GST.

Note: The additional charge for car tyres and truck tyres was due to industry costs to remove tyres.

OC180706 Moved Cr Iffla / Seconded Cr Trevaskis

That Council adopt the attached schedule of fees and charges for the 2018/2019 financial year effective as of 1 July 2018 with an amendment to the total charge for car tyres (per tyre) and truck tyres (per tyre).

The proposed total charge for 2018/19 for car tyres is \$5.50 inc GST and truck tyres (per tyre) \$18.00 inc GST.

Note: The additional charge for car tyres and truck tyres was due to industry costs to remove tyres.

Carried 5 – 0

Health	2017/2018 Fees and Charges			2018/2019 Fees and Charges		
	Rate	GST	Total Charge	Rate	GST	Total Charge
Note: All statutory health, building and planning fees listed here are based on current information and may be subject to change. Where the listed fee or charge is different to what is published by the State Government that legislation shall prevail.						
Waste Transfer Stations						
Standard Cubic Metre Rate – Waste Disposal	\$29.41	NO	\$29.41	\$30.00	NO	\$30.00
Annual 240L General Rubbish Bin Fee	\$367	NO	\$367	\$397	NO	\$397
Commercial Sundry Debtor Extra Waste – Per 240L Bin pickup	\$7.06	NO	\$7.76	\$7.20	YES	\$7.92
Annual 240L Recycling Charge	\$150	NO	\$150.00	\$229	NO	\$229.00
Commercial Sundry Debtor Extra Recycling – Per 240L Bin pickup	\$2.88	NO	\$3.17	\$4.45	YES	\$4.89
Waste Transfer Stations – General Waste per cubic metre	\$29.41	YES	\$32.35	\$31.82	YES	\$35.00
Car Body	\$68.18	YES	\$75.00	\$72.73	YES	\$80.00
Truck Body/Large equipment	\$90.91	YES	\$100.00	\$100.00	YES	\$110.00
White Goods (assessed per cubic metre)	\$29.41	YES	\$32.35	\$31.82	YES	\$35.00
Car Tyres (per tyre)	\$4.55	YES	\$5.00	\$4.55	YES	\$5.00
Truck Tyres (per tyre)	\$9.09	YES	\$10.00	\$9.09	YES	\$10.00
Clean uncontaminated Construction and Demolition Waste (C&D) waste that is suitable for recycling	\$0.00	YES	\$0.00	\$0.00	YES	\$0.00
Greenwaste and clean plant material	\$0.00	YES	\$0.00	\$0.00	YES	\$0.00
Used Oil per Litre (to be deposited in the Oil Recycling Facility)	\$0.45	YES	\$0.50	\$0.91	YES	\$1.00
Recyclable materials, glass, aluminium, plastics, batteries, cardboard	\$0.00	YES	\$0.00	\$0.00	YES	\$0.00
Additional Charge for Opening Tipsite outside of advertised hours (per hour – mlnr)	\$60.00	YES	\$66.00	\$63.64	YES	\$70.00

The manned transfer stations will be open for set hours. Please see local notices, offices and signage for details
Asbestos is accepted at the Shire of Ravensthorpe Regional Landfill Facility

**HEALTH,
BUILDING AND
TOWN PLANNING**

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.1
SUBJECT:	Initiation of new Local Planning Strategy and Local Planning Scheme
LOCATION/ADDRESS:	Entire Shire Area
NAME OF APPLICANT:	N/A
FILE REFERENCE:	LU.PL.12 and LU.PL.13
AUTHOR:	Manager of Development, Craig Pursey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	09 July 2018

SUMMARY

The Shire's Local Planning Strategy and Scheme require review under the terms of the *Planning and Development Regulations (Local Planning Schemes) 2015*.

The purpose of this report is to obtain a resolution from Council to initiate the preparation of Local Planning Scheme No.3 and Local Planning Strategy No.2.

ATTACHMENT

Attachment 10.3.1(a) – Flowchart of new scheme/strategy processes from Western Australian Planning Commission

Attachment 10.3.1(b) – Resolution Deciding to Prepare a Local Planning Scheme

Attachment 10.3.1(c) – Western Australian Planning Commission Form 1A

Attachment 10.3.1(d) – Scheme Area Map

BACKGROUND

Land use and development planning in Western Australia is governed by two major documents for each individual local government area. The overall policy direction is set by the Local Planning Strategy and the detail and statutory instrument is covered in the Local Planning Scheme.

The Shire of Jerramungup Local Planning Scheme No.2 (the Scheme) was published in the Government Gazette on the 12 January 2007. Local Planning Strategy No.1 (the Strategy) was endorsed by the Western Australian Planning Commission on the 13 June 2006. The Scheme has been amended fourteen times since gazettal and the Strategy has undergone a limited review and one amendment since endorsement.

The *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) now require that local planning schemes be reviewed on a five yearly basis. Additionally, the Regulations bring changes to the structure of the Scheme and Strategy that result in a need for these documents to be updated.

CONSULTATION

Consultation is a key part of the process of reviewing the Strategy and Scheme. At various stages in the development of the document the community and key stakeholders will be consulted. There are also opportunities for formal submissions to be made a set times in the process. Council itself will be involved in all stages of the development of the Scheme.

COMMENT

The Strategy and Scheme have been kept up to date with a series of amendments over time including a 'limited review' of the Strategy that was completed in December 2012.

The Regulations released in 2015 require a local government to review the Local Planning Scheme every 5 years. The Regulations also provide guidance as to the format and content of the Local Planning Scheme through the Model Scheme Provisions and Deemed Provisions.

- Model Scheme Provisions contain the scheme provisions in regard to matters such as the zones and reserves, objectives, land use permissibility, development standards and special control areas. They also set out the format of the Local Planning Scheme. The model provisions can be varied, subject to the approval of the Minister.
- Deemed Provisions are those that are set out in the Regulations and apply to all Local Planning Schemes in the State. They deal primarily with administrative matters of the scheme, including information to be submitted with a development application, advertising of applications, matters to be considered when determining applications and the determination of development applications. These provisions cannot be varied.

The legislative process now requires the Council to resolve to prepare new Local Planning Strategy No.2 concurrently with new Local Planning Scheme No.3 and to endorse a Statement of Intent, Aims and Format of the new Scheme. The required resolution is attached to this report at Attachment 10.3.1(B). The intention and aims of the Scheme will be ultimately reviewed as part of the process of preparing the new Scheme however they are needed to provide a guide to commence the process.

Once the resolution is made it will be referred to the WAPC for its approval. Notice of the resolution will be advertised in the press and to State agencies providing 21 days for comment. Should no significant adverse comments be received, staff will continue with the preparation of the new draft Local Planning Strategy and Scheme.

STRATEGIC IMPLICATIONS

This item relates to the following components from the Shire of Jerramungup Community Plan 2016 – 2026;

1.2.4 - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment.

Aspiration 2.5 - Civic Leadership *To provide strong civic leadership and governance systems that are open and transparent and ethical.*

2.5.1 - *Maintain a high standard of community consultation and engagement*

2.5.2 - *Maintain a highly accountable and transparent governance network and decision making process.*

STATUTORY REQUIREMENTS

The *Planning and Development Act 2005* (the Act) and the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) set out the legal requirements and responsibilities for planning in Western Australia.

The Regulations include:

- Regulations that govern the preparation and amendment of local planning strategies and schemes, and the review of local planning schemes;
- Model Scheme Provisions (Schedule 1) that should be followed in all local planning schemes; and
- Deemed Provisions (Schedule 2) that automatically apply in every operational local planning scheme in Western Australia.

Under the Regulations Council must formally resolve to initiate the preparation of the new Scheme:

Section 19, Division 1, Part 4, *Planning and Development (Local Planning Schemes) Regulations 2015*:

Resolution to prepare or adopt scheme

(1) A resolution of a local government to prepare or adopt a local planning scheme must be in a form approved by the Commission.

The Regulations require Council's notice of intention to prepare a new local planning scheme be referred to the Western Australian Planning Commission (WAPC), including a map depicting the Scheme Area to which the new local planning scheme will apply and a statement setting forth the objectives and intentions of the Scheme and the anticipated format of the Scheme.

After receiving notification from the WAPC, the Shire is required to publish in the Government Gazette and also in a newspaper circulating in the district a notice of the passing of the resolution to prepare a new local planning scheme. Various Government Departments and agencies must also be notified at this point in the process. The Shire must then follow the procedure set out in Attachment 10.3.1(A) of this report.

FINANCIAL IMPLICATIONS

It is planned to prepare the new Local Planning Strategy and Scheme Text in house. There will be the requirement to have the new Scheme Maps prepared by the Department of Planning Lands and Heritage Perth office. An estimate for the mapping is in the order of \$2,500.

The WAPC State Planning Policy 3.7 – Planning in Bushfire Prone Areas may require the preparation of a Bush Fire Management Strategy and will require a reasonable amount of consultation and as such the sum of \$20,000.00 has been included in the Council's Budget for 2018-2019.

POLICY IMPLICATIONS

As the preparation of a new Strategy and Scheme progresses the Local Planning Policies will need to be reviewed over time in light of these two new documents.

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council, in accordance with Planning and Development (Local Planning Schemes) Regulations 2015, resolves to;

- 1. Prepare Local Planning Strategy No. 2 concurrently with Local Planning Scheme No. 3 to apply to an area situated wholly within the Shire of Jerramungup (as set out in Attachment 10.3.1(D));**
- 2. Endorse the “Statement of Resolution Deciding to Prepare a Local Planning Scheme” found at Attachment 10.3.1(B);**
- 3. Authorise the Chief Executive Officer to complete and certify the Form No. 1A at Attachment 10.3.1(C) and refer the resolution to the Western Australian Planning Commission.**

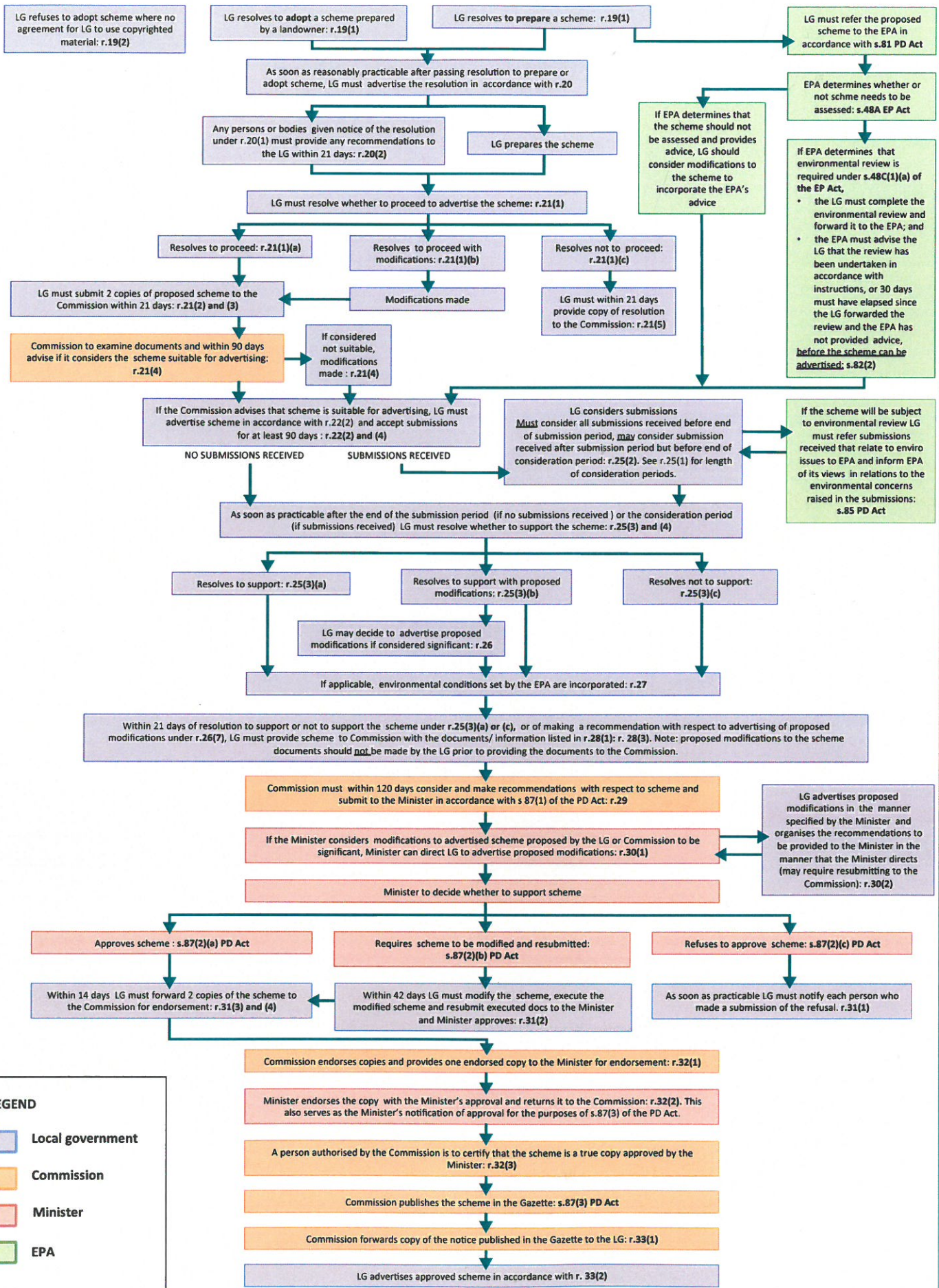
OC180707 Moved Cr Trevaskis / Seconded Cr Iffla

That Council, in accordance with Planning and Development (Local Planning Schemes) Regulations 2015, resolves to;

- 1. Prepare Local Planning Strategy No. 2 concurrently with Local Planning Scheme No. 3 to apply to an area situated wholly within the Shire of Jerramungup (as set out in Attachment 10.3.1(D));**
- 2. Endorse the “Statement of Resolution Deciding to Prepare a Local Planning Scheme” found at Attachment 10.3.1(B);**
- 3. Authorise the Chief Executive Officer to complete and certify the Form No. 1A at Attachment 10.3.1(C) and refer the resolution to the Western Australian Planning Commission.**

Carried 5 – 0

Process for preparation or adoption of new local planning schemes flowchart



LEGEND

- Local government
- Commission
- Minister
- EPA

PLANNING AND DEVELOPMENT ACT 2005
RESOLUTION DECIDING TO PREPARE A LOCAL PLANNING SCHEME
SHIRE OF JERRAMUNGUP
LOCAL PLANNING SCHEME NO.3

1. Council resolves to prepare Local Planning Scheme No.3 to apply to the whole of the Shire of Jerramungup pursuant to Section 19, Division 1, Part 4, *Planning and Development (Local Planning Schemes) Regulations 2015*; and
2. Council endorses the following Statement of Intent, Aims and Format of Local Planning Scheme No.3:

Statement of Intent:

To prepare a new local planning scheme to apply to all land within the Shire of Jerramungup as shown on the Scheme Area Map. The intent of the new Scheme is to implement the Shire's Local Planning Strategy.

Proposed Aims of the Scheme:

The broad aims of the new local planning scheme are to:

- (a) encourage an appropriate balance between economic and social development, conservation of the natural environment and the agricultural base of the District, provision of infrastructure and services, and improvements in lifestyle and amenity;
- (b) zone sufficient land for residential purposes and encourage the development of appropriate housing design and diversity in housing choice;
- (c) provide sufficient zoned land for commercial, retail, industrial and civic uses, suitable to service long term growth of the Shire;
- (d) implement strategic planning for the municipality, in particular the recommendations of the Shire's local planning strategy and relevant State strategies;
- (e) reserve certain portions of land required for public purposes;
- (f) zone the balance of the land within the Scheme Area for purposes described in the Scheme as recommended by the Shire's local planning strategy;
- (g) define the uses and types of development to be permitted on land within the Scheme Area; and
- (h) control and regulate the development and use of land throughout the District.

Format of the Scheme:

The format of the new local planning scheme will be in accordance with the Model Scheme Provision and is proposed to be a Local Planning Scheme applying the whole District within the Shire.

Dated this _____ day of _____ 2018

Form 1A

Resolution of a local government to prepare or adopt a new Local Planning Scheme

Regulation 19(1)

Planning and Development Act 2005

RESOLUTION TO PREPARE OR ADOPT A LOCAL PLANNING SCHEME

For the entire district of the

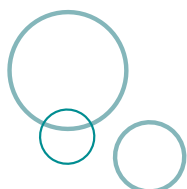
Resolved that the local government, pursuant to section 75 of the *Planning and Development Act 2005*, prepare ~~or adopt~~* the above Local Planning Scheme with reference to the entire area within the ~~City/Town~~ Shire of

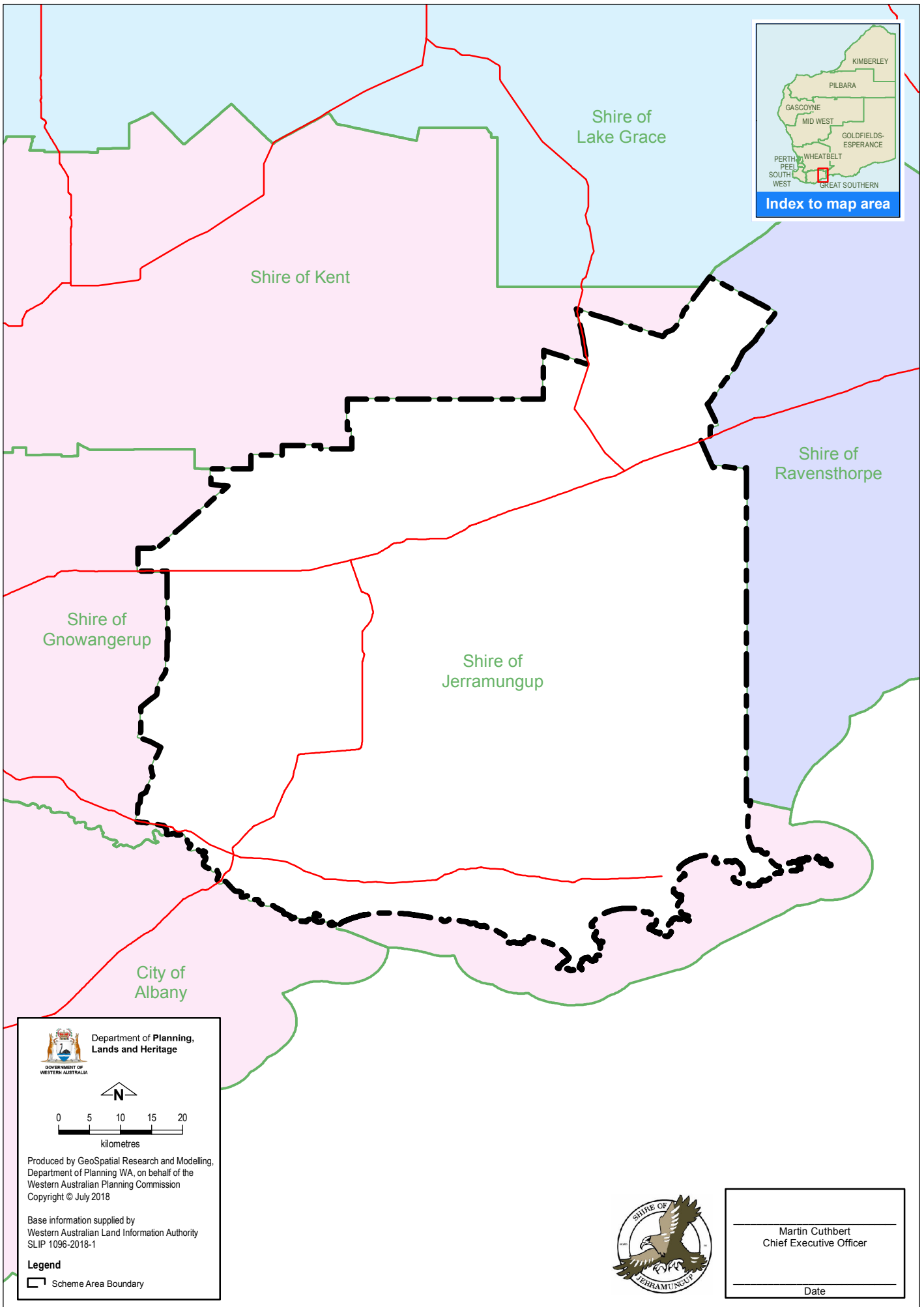
and as shown on the plan presented to the Council of the local government at its meeting of to be referred to as the Scheme Area Map.

Dated this day of 20

(Chief Executive Officer)

* delete whichever does not apply





A D M I N I S T R A T I O N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	Fire Control Policy 7 – Camping and Cooking Fires Draft Amendment
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Ashley Peczka
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	09 July 2017

SUMMARY

This item seeks to amend the current Fire Control Policy 7 – Camping and Cooking Fires. The amendment would allow property owners to register fire pits at their permanent home or residence (a building approved by the Shire). This would alleviate the need for Fire Permits where people are using a registered fire pit.

ATTACHMENT

Attachment 10.4.1(a) – FCP 7 – Camping and Cooking Fires Policy (draft)

Attachment 10.4.1(b) – FCP 7 – Camping and Cooking Fires Policy (current)

BACKGROUND

At the Shire’s Bushfire Advisory Committee AGM held April 2017, the committee resolved to recommend that Council adopt a Camping and Cooking Fires Policy. The Policy went to public consultation before being formally adopted by Council at the Ordinary Council Meeting held 19 July 2017.

The Policy was reviewed at the Bushfire Advisory Committee AGM held 17 April 2018 after being in operation for a year. Areas for improvements to the Policy were highlighted upon feedback by Fire Control Officers from the Bushfire Advisory Committee.

Fire Control Officers at the Shire’s Bushfire Advisory Committee recommended the following changes to the Policy;

1. Reword the heading line to section 1 to reflect owners camping on vacant land;
2. Amend section 1(i) to reflect camping/cooking fires can be registered with a Fire Control Officer;
3. Creation of a registration form for Camping/Cooking Fires.

CONSULTATION

Bushfire Advisory Committee Fire Control Officers.
Community Emergency Services Officer.

COMMENT

The purpose of Fire Control Policy 7 – Camping and Cooking Fires was to provide guidance and a greater level of understanding about the restrictions for using camping and cooking fires within the Shire of Jerramungup. The development of the Camping and Cooking Fires Policy provides a framework for the responsible use of camping and cooking fires within the Shire during the restricted and prohibited season.

The proposed amendments to the policy do not include any changes in relation to vacant land. The amended policy still maintains that camping and cooking fires can only occur on the occupier's land, of their place of permanent home or residence (a building approved by the Shire).

The amended policy will allow property owner/s to register their private fire pits, at a permanent home or residence, with a Fire Control Officer instead of applying for a Fire Permit for a specified period. This means property owners of holiday rentals can register their fire pit area for visitors staying at their property to utilise. Visitors, to the owner's permanent home or residence, will no longer need to apply for a Fire Permit if the owner has registered their fire pit.

The Fire Pit Registration Form (the Form) has been designed to be completed by a property owner wanting to register their fire pit for use during Restricted and/or Prohibited Burning Times. The Form was based on the current fire break variation form; with a registration period valid until the property changes ownership. The Form must include a picture of the properties fire pit for approval by a Fire Control Officer. The form will be downloadable from the Shires website and registrations will be recorded in Dropbox similar to registration of Fire Permits.

Wording within the Policy has been changed to remove areas where it repeats itself to make it easier to read and follow.

The Policy will be advertised within the Shire's Fire Control Information 2018/19 brochure, which is delivered to all property owners, with the annual rates mail out. The amended policy will also be placed on the website.

STATUTORY REQUIREMENTS

Bush Fires Act 1954

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026;

Aspiration 2.4 – Emergency Management: To ensure that the Shire of Jerramungup is seen as an industry leader in emergency management and preparedness.

FINANCIAL IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

The adoption of the amended Camping and Cooking Fires Policy will provide clearer guidance to administration staff and Shire Ranger when responding to customer/visitor enquiries.

In addition; it will free up time of our volunteer Fire Control Officer's issuing and getting fire permits to permit holders for a camping and cooking fire, especially during the long weekends and holiday periods, which is a last minute thought process for visitors/tourists to the Shire.

POLICY IMPLICATIONS

(FCP7) Fire Control Policy 7 – Camping and Cooking Fires.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council adopt the amended Fire Control Policy 7 – Camping and Cooking Fires, as attached.

OC180708 Moved Cr Parsons / Seconded Cr Price

That Council adopt the amended Fire Control Policy 7 – Camping and Cooking Fires, as attached.

Carried 5 – 0

NOTICE OF MOTION TO REVOKE A PREVIOUS DECISION OF COUNCIL

In accordance with regulation 10(1a) of the *Local Government (Administration) Regulations 1996*, we the undersigned hereby move to have Report Item 10.4.2 – Recession of Motion OC180505 – Sale of Toyota Kluger, which was moved at the Ordinary Meeting of Council held 16 May 2018, be revoked.

Name: Cr B Trevaskis Signature: _____ Date: 18 July 2018

Name: Cr J Iffla Signature: _____ Date: 18 July 2018

Name: Cr A Price Signature: _____ Date: 18 July 2018

FIRE CONTROL POLICY No. 7 – Draft

Camping and Cooking Fires

Pursuant to Section 25(1a) of the Bushfires Act 1954, the Shire of Jerramungup hereby prohibits the lighting of fires in the open air in its district for the purpose of camping or cooking fires during gazetted Prohibited and Restricted Burning Times. Unless the camping and/or cooking fire is;

1. On the occupiers land, of their place of permanent home or residence (a building approved by the Shire) and;
 - i. Has either registered their fire pit with or has obtained a current Fire Permit from a Fire Control Officer and;
 - ii. Is contained within a purpose built structure of brick, rocks and mortar, or
 - iii. Is contained within a purpose built steel container recognisable as a properly constructed barbeque or fire drum, or
 - iv. Is a sand fire pit structure suitable for either a camp fire or cooking fire that has a maximum diameter of 1 metre and a minimum depth of the walls of the fire pit of 30cm;
2. Located within an area which;
 - i. Set aside as a “designated location” (see below) for that purpose by the State Authority or Local Government responsible for the care, control or management of the land, or
 - ii. Bears the State Authority or Local Government’s sign denoting that purpose, and
 - iii. Where all combustible material is cleared from within a 5 metre radius of the outer rim of the fire, fire pit or built structure (refer to Section 1ii, 1iii, 1iv of this policy)

Designated Locations within the Shire of Jerramungup are where camping and cooking fires are permitted during the Prohibited and Restrictive Burning Times, is;

- Bremer Bay Beaches Resort & Tourist Park 333 Wellstead Rd, BREMER BAY WA 6338
- Bremer Bay Caravan Park 72 Bremer Bay Rd, BREMER BAY WA 6338
- Jerramungup Caravan Park 1 Moorshead St, JERRAMUNGUP WA 6337
- Tozer’s Bush Camp Lot 52 Ocumup Rd, BREMER BAY WA 6338
- Camping areas managed by the Shire’s Camp Host

On days when the days Fire Danger Rating is “Very High” or above issued by the Bureau of Meteorology, and/or when a Total Fire Ban is declared by the State of Western Australia;

- i. ALL Camping fires are prohibited, only;
- ii. Cooking fires are permitted, providing that the flame is encapsulated within a purpose built structure recognised as a gas appliance or an electric cooking appliance, and
- iii. Has a 5 metre radius minimum, surrounding the gas appliance cleared of all combustible materials;

ALL camping and cooking fires must not be left unattended and must be fully extinguished prior to leaving during the mentioned period of this policy. Failure to adhere to this policy will result in fines under section 25 of the Bushfires Act 1954.

For the purpose of this policy a camping and/or cooking fire is defined to be a fire no greater than 1m² in area with a flame height no greater than 1m. Anything greater will be known as a bonfire and therefore illegal, during the mentioned period of this policy.

FIRE CONTROL POLICY No. 7

Camping and Cooking Fires

Pursuant to the powers provided under Section 25(1a) of the Bushfires Act 1954, the Shire of Jerramungup hereby prohibits the lighting of fires in the open air in its district for the purpose of camping or cooking fires during the following period;

- Prohibited and Restricted Burning Times as gazetted by the Shire of Jerramungup.
- When the days fire danger rating is set at “Very High” or above, by the Bureau of Meteorology.
- Days when a Total Fire Ban has been declared for the region by the State of Western Australia.

Unless the camping or cooking fire meets one of the following requirements;

1. On the occupiers land, of their place of permanent home or residence (a building approved by the shire) and;
 - i. Has obtained a current Fire Permit from a Fire Control Officer, and;
 - ii. Is contained within a purpose built structure of brick, rocks and mortar, or
 - iii. Is contained within a purpose built steel container recognisable as a properly constructed barbeque or fire drum, or
 - iv. Is a sand fire pit structure suitable for either a camp fire or cooking fire that has a maximum diameter of 1m and a minimum depth of the walls of the fire pit of 30cm;
2. Located within an area which;
 - i. Set aside as a “designated location” (see below) for that purpose by the State Authority or Local Government responsible for the care, control or management of the land, or
 - ii. Bears the State Authority or Local Government’s sign denoting that purpose, and
 - iii. Where all combustible material is cleared from within a 5m radius of the outer rim of the fire, fire pit or built structure (refer to Section 1ii, 1iii, 1iv of this policy)

Designated Locations within the Shire of Jerramungup are where camping and cooking fires are permitted during the Prohibited and Restrictive Burning Times, EXCEPT when the “Fire Danger Rating” for day indicates Very High or above and/or when a Total Fire Ban has been declared, is;

- Bremer Bay Beaches Resort & Tourist Park
333 Wellstead Rd, BREMER BAY WA 6338
- Bremer Bay Caravan Park
72 Bremer Bay Rd, BREMER BAY WA 6338
- Jerramungup Caravan Park
1 Moorshead St, JERRAMUNGUP WA 6337
- Tozer’s Bush Camp
Lot 52 Ocumup Rd, BREMER BAY WA 6338
- Camping areas managed by a Camp Host

On days when a Total Fire Ban is declared by the State of Western Australia and/or when the days Fire Danger Rating is “Very High” or above, by the Bureau of Meteorology;

- i. All Camping fires are prohibited.
- ii. Cooking fires are permitted, providing that the flame is encapsulated within a purpose built structure recognised as a gas appliance only, and

- iii. Has a 5m radius minimum, surrounding the gas appliance cleared of all combustible materials;

ALL camping and cooking fires must not be left unattended and must be fully extinguished prior to leaving during the mentioned period of this policy. Failure to adhere to this policy will result in a fine of \$250.00 (Section 25 of the Bushfires Act 1954) or if any person is found guilty in any court of competent jurisdiction, Penalty: \$3,000.00 (Section 25[2] of the Bushfires Act 1954).

For the purpose of this policy a camping and/or cooking fire is defined to be a fire no greater than 1m² in area with a flame height no greater than 1m. Anything greater will be known as a bonfire and therefore illegal, during the mentioned period of this policy.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.2
SUBJECT:	RECESSION OF MOTION OC180505 – SALE OF TOYOTA KLUGER
LOCATION/ADDRESS:	N/A
AUTHOR:	Martin Cuthbert
DISCLOSURE OF ANY INTEREST:	N/A
DATE OF REPORT:	10 July 2018

SUMMARY

For Council to reconsider its resolution of 16 May 2018 regarding the sale of a Toyota Kluger.

ATTACHMENT

Nil

BACKGROUND

Council advertised for sale by tender a 2015 Toyota Kluger GXL 2wd with a closing date of 30 April 2018. At the close of tenders 2 applications to purchase were received with the highest tender being \$26,000

At the Ordinary Meeting of Council held 16 May 20018, Council resolved

OC180505 Moved Cr Trevaskis / Seconded Cr Parsons

- 1. Reject all tenders in response to Tender 0318 – Sale of Toyota Kluger;***
- 2. Sell the 2015 Toyota Kluger through Pickles Auctions with a reserve of \$33,000; and***
- 3. Advise all tenderers accordingly.***

Carried 7-0

The vehicle was listed for sale through Pickles Auctions and failed to meet the reserve at 2 auctions held prior to 30 June 2018.

CONSULTATION

Elected Members
Executive Staff

COMMENT

Officers have contacted several dealerships trying to obtain a price that meets the reserve set by Council at the May meeting, however have been unable to do so.

Great Southern Toyota, based in Katanning, have offered Council the highest price of \$28,000 inclusive of GST. Due to the current sales of vehicles and the considerable amount of time spent by

officers trying to obtain prices it is recommended that Council accepts the offer made by Great Southern Toyota.

STATUTORY REQUIREMENTS

Section 5.25 of the Local Government Act 1995:

5.25. Regulations about council and committee meetings and committees

(1) Without limiting the generality of section 9.59, regulations may make provision in relation to —

- (e) the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made); and

Section 10 of the Local Government (Administration) Regulations 1996:

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

- (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or
- (b) in any other case, by at least 1 /3 of the number of offices (whether vacant or not) of members of the council or committee,

inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1 /3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made — (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or (b) in any other case, by an absolute majority.

(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Section 3.58 of the Local Government (Functions and General) Regulations 1996:

30. Dispositions of property excluded from Act s. 3.58

(2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —

- (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or*

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026;

Aspiration 2.5 – Civic Leadership: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

The realisation of income from the sale of the vehicle.

WORKFORCE IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council, BY AN ABSOLUTE MAJORITY:

- 1. Revoke resolution OC180505 of the 16 May 2018 Ordinary Council Meeting;**
- 2. Sell the 2015 Toyota Kluger to Great Southern Toyota for the sale price of \$28,000 GST inclusive.**

OC180709 Moved Cr Trevaskis / Seconded Cr Iffla

That Council, BY AN ABSOLUTE MAJORITY:

- 1. Revoke resolution OC180505 of the 16 May 2018 Ordinary Council Meeting;**
- 2. Sell the 2015 Toyota Kluger to Great Southern Toyota for the sale price of \$28,000 GST inclusive.**

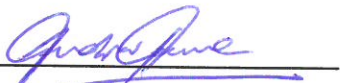
Carried 5 – 0 BY AN ABSOLUTE MAJORITY

NOTICE OF MOTION TO REVOKE A PREVIOUS DECISION OF COUNCIL

In accordance with regulation 10(1a) of the *Local Government (Administration) Regulations 1996*, we the undersigned hereby move to have Report Item 10.4.2 – Recession of Motion OC180505 – Sale of Toyota Kluger, which was moved at the Ordinary Meeting of Council held 16 May 2018, be revoked.

Name: Cr B Trevaskis Signature:  Date: 18 July 2018

Name: Cr J Iffla Signature:  Date: 18 July 2018

Name: Cr A Price Signature:  Date: 18 July 2018

**C O N F I D E N T I A L
I T E M S**

The *Local Government Act 1995* provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

And

- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

RESOLUTION

OC1807010 Moved Cr Iffla / Seconded Cr Price

That in accordance with the section 5.23 of the *Local Government Act 1995*, Council go Behind Closed Doors to discuss a matter affecting an employee or employees.

Carried 5 – 0

15.06pm – Officers Mr C Pursey, Mrs C Solomon, Mr M Flett and Ms L Levi left the meeting.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.3
SUBJECT:	CHIEF EXECUTIVE OFFICER KEY RESULT AREAS
LOCATION/ADDRESS:	N/A
AUTHOR:	Martin Cuthbert
DISCLOSURE OF ANY INTEREST:	Financial Interest – Relates to the employment contract of the author
DATE OF REPORT:	5 July 2018

OC180711 Moved Cr Trevaskis / Seconded Cr Iffla

That Council:

- 1. Endorse the Key Result Areas for the Chief Executive Officer for the next reporting period as attached;** (Attachments are confidential and can not be released publicly)
- 2. Conduct the annual performance review of the Chief Executive Officer in April each year to allow alignment with the budget process.**

Carried 5 – 0

OC180712 Moved Cr Iffla / Seconded Cr Parsons

That Council move from Behind Closed Doors

Carried 5 – 0

15.28pm – Officers Mr C Pursey, Mrs C Solomon, Mr M Flett and Ms L Levi returned to the meeting.

**C O U N C I L L O R
R E P O R T S**

11. COUNCILLOR REPORTS

Cr Parsons attended the Regional Landfill Facility (RLF) visit in Ravensthorpe.

Cr Price went to the WALGA Great Southern Zone meeting. Jerramungup CRC meeting. RLF visit.

Cr Iffla RLF visit. Great Southern Development Commission Meeting.

Cr Trevaskis RLF visit.

Cr Lester WA Country Health meeting. WALGA Great Southern Zone Meeting. RLF Visit. Department of Transport meeting.

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY THE PRESIDING MEMBER

12.1 From Officers

DCEO Charmaine Solomon would like to have a special meeting to adopt the 2018-19 Council Budget. Councillors resolved to hold meeting on Monday, 23 July 2018 commencing at 9.00am.

12.2 From Elected Members

Nil

13. NEXT MEETING/S

The next Ordinary Meeting of Council is to be held 15 August 2018, commencing 2:00pm, at the Bremer Bay Emergency Services Shed, 35 John Street, Bremer Bay.

14. CLOSURE

President declared meeting closed at 3:52pm.