



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

NOVEMBER – 2019

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
20/2/2019	Local Planning Scheme No. 2 Amendment No. 12 Portion of Lot 1208, Borden-Bremer Bay Road, Bremer Bay	Department of Planning, Lands and Heritage		Martin Cuthbert
9/5/2019	RFQ 02/19 Waste and Recycling Collection Services contract	Shire of Jerramungup and Cleanaway Pty Ltd		Martin Cuthbert
14/5/2019	Surrender of Lease. Lot 2165 on DP 116373. Tooreburrup Road, Bremer Bay.	Telstra Corporation Limited and Shire of Jerramungup		Martin Cuthbert
14/5/2019	Lease of Crown Land. Lot 2165 on DP 116373. Tooreburrup Road, Bremer Bay.	Telstra Corporation Limited and Shire of Jerramungup		Martin Cuthbert
23/8/2019	RFQ 02/19 Waste and Recycling Collection Service contract with Cleanaway	Shire of Jerramungup and Cleanaway Pty Ltd		Martin Cuthbert
23/8/2019	Deed of Assignment and Variation of Sublease – Portion of Reserve 26384, 7 Mary Street, Bremer Bay	Shire of Jerramungup, Bremer Bay Community Resource and Visitor's Centre Inc, Thuc Huynh, Thuchan Pty Ltd		Martin Cuthbert

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED
29/10/2019	Martin Cuthbert – CEO	Rates Written-Off \$4.00	A1603071

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION

1.5 PLANNING

Planning application decisions under delegated authority up to 30 November 2019.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
30/10/2019	P19-039	Noel Myers	Joshua James Brockhurst		Holiday accommodation	24 Bennett Street, Bremer Bay	Approved	13/11/2019

1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 30 November 2019.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
11/09/2019	BP19-047	M Bowen	Cabins WA	Craig John Lebens	Cabin dwelling	15a George Street, Bremer Bay	Approved	22/11/2019
16/10/2019	BP19-052	M Bowen	Shire of Jerramungup	Poett Building Co Pty Ltd	Patient Transfer Station	Pt Lot 1548 Don Ende Road, Bremer Bay	Approved	13/11/2019
30/10/2019	BP19-053	M Bowen	Jason & Jessica Duffy		Construction of single storey dwelling	Lot 64 Native Dog Beach Road, Bremer Bay	Approved	11/11/2019
30/10/2019	BP19-054	M Bowen	Quinten & Natasha Brown		Addition of Patio	3 Barbara Street, Bremer Bay	Approved	05/11/2019
22/11/2019	BP19-055	M Bowen	RB & VR Smoker	Roger Northey	Addition of Patio	9 Mary Road, Bremer Bay	Approved	29/11/2019

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 31 August 2019.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
20-Feb-2019	Proposed Three Lot Subdivision	OCM190208	<p>That Council, in regard to subdivision application 157375 – Lot 203 Wellstead Road, Bremer Bay, recommend to the Western Australian Planning Commission:</p> <p>A. To only approve the creation of proposed Lot A, leaving proposed Lot B and C as a single lot due to concerns with access and bushfire risk.</p> <p>B. Conditions of approval to include:</p> <p>i) A notification, pursuant to section 165 of the Planning and Development Act 2005, is to be placed on the certificate(s) of title of the proposed lot(s) with a Bushfire Attack Level (BAL) rating of 12.5 or above, advising of the existence of a hazard or other factor. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:</p> <p>‘This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and is be subject to a Bushfire Management Plan. Additional planning and building requirements may apply to development on this land’</p>	MoD	<p>Advice forwarded to WA Planning Commission 21 February, 2019</p> <p>Update received from WAPC:</p> <p><i>The Commission confirms that it has received agreement to extend the period for consideration of the application relating to the above described land and advises that a decision will be deferred, until no later than 30 April 2019 to provide time for the following matter(s) to be resolved:</i></p> <ul style="list-style-type: none"> • Allow time for submission of modified plan for 2 lot conservation lot subdivision, with modified bushfire management plan. 	Ongoing

			<p><i>Council resolved to include the following conditions:</i></p> <p><i>B. ii) Condition: Bushfire Management Plan be amended to retain emergency access to Lots A & B; and</i></p> <p><i>B. iii) Council may consider supporting full 3 Lot subdivision should permanent legal road frontage be provided to proposed Lot B</i></p>			
17-Apr-2019	Supply of hook lift bins – Waste and Recycling	OCM190408	<p>That Council:</p> <ol style="list-style-type: none"> 1. ACCEPT the schedule of rates submitted by Cleanaway under the WALGA Preferred Supplier Contract CO02/11 for the provision of hooklift bins for Recycling at the Bremer Bay and Jerramungup Transfer Stations, for a two (2) year period until 31 March 2021, with the option to extend the term for an additional three (3) x twelve (12) month extensions to 31 March 2024 at the Principals discretion; and 2. ACCEPT the schedule of rates submitted by Cleanaway under the WALGA Preferred Supplier Contract CO02/11 for the provision of hooklift bins for General Waste at the Bremer Bay and Jerramungup Transfer Stations, for a two (2) year period until 31 March 2021, with the option to extend the term for an additional three (3) x twelve (12) month 	CEO	Contracts signed New Transfer Station has Skip Bins installed and is not operational	Completede

			extensions to 31 March 2024 at the Principals discretion.			
15-May-2019	Paperbarks Park Ablution Block Upgrades	OCM190506	<p>THAT Council;</p> <ol style="list-style-type: none"> 1. Retain the existing artwork on the front of the Paperbarks Park ablution block and render around the existing artwork; 2. Render the new UAT to match the existing building; and 3. Engage a local community group to prepare public art for the front of the new UAT 	MoD	<p>Scope of works issued to builder</p> <p>Works commenced early July</p> <p>Works progressing well</p> <p>Operational for October school holidays</p>	Completed
19-June-2019	Review of Local Planning Policy 18 – Point Henry Fire Management	OCM190609	<p>THAT Council,</p> <ol style="list-style-type: none"> 1. Amend Local Planning Policy No.18 – Point Henry Fire Management Strategy as per the draft policy at Attachment B and in accordance with the recommendations of the Schedule of Submissions at Attachment A of this report. 2. Publish a public notice in an official newspaper circulating in the area to notify the public that Council has adopted a revised Local Planning Policy No 18 (in accordance with Schedule 2, Part 2 (4) of the Planning and Development (Local Planning Schemes) Regulations 2015. 3. Refer the final version of Local Planning Policy 18 to the Western Australian Planning Commission and the Department of Fire and Emergency Services under clause 4.5.3 of the Guidelines for Planning in Bushfire Prone Areas for approval of the proposed ‘local variations’. 4. Receive the Visual Guide for vegetation types in the Shire of Jerramungup as they relate to AS3959 found at Attachment C of this report. 	MoD	<p>Policy Amended</p> <p>Advertising completed</p> <p>Referred to WA Planning Commission</p>	Ongoing

			<p>5. Note the internal procedure establishing the standard for assessing variations to the Fire Control Information Notice as it concerns clause 3 – “Rural Residential Zone – Specific to Point Henry Peninsula” as found at Attachment D of this report.</p> <p>6. Receive the ‘Point Henry Development’ information pack found at Attachment E of this report.</p> <p>7. Forward advice to the DFES Great Southern Regional Office requesting that mitigation standards currently being prepared include reference to applying best practice management techniques when managing recognized weeds and Kwongkan Shrubland, as described in the document “Bremer Bay Point Henry Vegetation Mapping and Management Project”</p>			
21-August-2019	Proposed 2019 Electoral Boundary Changes Objection	OCM190809	<p>That COUNCIL:</p> <ol style="list-style-type: none"> 1. Formally lodge an objection to the Western Australian Distribution Commission on the proposed electoral boundary change for the Shire of Jerramungup to move from the Albany District to the Roe District; 2. Supports maintaining the current State Electoral Boundaries within the South West Region. 	CEO	Objection Lodged Will be advised in November of final decision Final decision determined, Shire of Jerramungup moved from Albany to Roe	Completed
18 September 2019	CSRFF Applications – 2019/2020	OCM190908	<p>That Council;</p> <ol style="list-style-type: none"> 1. Place the following priority on the projects submitted for CSRFF funding: <ul style="list-style-type: none"> 1 – Shire of Jerramungup – Jerramungup Swimming Pool. 	DCEO	Application submitted	Ongoing

			<p>2 – Boxwood Hill Combined Sports Club Inc – Boxwood Hill Sports Ground Upgrade.</p> <p>2. Endorse the following project assessment sheets;</p>			
20 November 2019	Tender – Provision of Cleaning Services 2019	OCM191111	<p>That Council;</p> <p>1. Accepts the Tender submitted by J.L O'Donnell & S.W O'Donnell t/a Jass Contractors (ABN 16 428 552 148) as the most advantageous Tender to form a Contract for the Provision of Cleaning Services for the Bremer Bay area. The estimated start date for the contract is 1 December 2019 and it will be in place until 30 November 2021, with a 1 year extension at the Chief Executive Officer's sole discretion. The total contract value is a fixed price as detailed in the confidential attachment.</p> <p>2. Delegates the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.</p>	CEO	Contracts issued to Jass Contractors Contractors commenced duties Monday 2 December	Completed

3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
14 November 2019	Jerramungup	JDHS and Jerramungup Lions Club	Meeting to discuss Leeuwin Scholarship
15 November 2019	Bremer Bay	Zaine Mitchel – Bremer Bay Brewery	Car Parking
15 November 2019	Bremer Bay	H+H Architects and Wauters Construction	ILU site meeting
18 November 2019	Jerramungup	Rick Wilson MP	Meeting to discuss proposed swimming pool revitalisation project
18 November 2019	Jerramungup	St John Ambulance	Meeting to discuss Emergency Health Care services
19 November 2019	Perth	LG Professionals WA	Board Induction
21 November 2019	Jerramungup	Jerramungup CRC	Gardening workshop
21 November 2019	Jerramungup	Jerramungup CRC	Meeting with Management to discuss funding applications
22 November 2019	Albany	First Health	Meeting with Chris Swarts
22 November 2019	Albany	LG Professionals WA	Great Southern Branch Meeting and Governance Network
25 November 2019	Katanning	Great Southern Regional Road Group	Meeting
25 November 2019	Katanning	WALGA	Great Southern Zone Meeting
26 November 2019	Jerramungup	Telstra	Council and Executive Staff briefing on regions infrastructure and network
26 November 2019	Gnowangerup	GSHI	GSHI Progress meeting
28 November 2019	Katanning	Great Southern Regional Advisory Group	Sport and Recreation Meeting
29 November 2019	Jerramungup	WALGA	Jerramungup Medical Centre Tender Opening
2 December 2019	Albany	Infrastructure WA	Great Southern Stakeholders Engagement Forum
3 December 2019	Jerramungup	LGIS	Meeting with David Woods – Account Manager
4 December 2019	Jerramungup	WALGA	Tender Evaluation Jerramungup Medical Centre
6 December 2019	Perth	LG Professionals WA	Board meeting
10 December 2019	Mt Barker		Great Southern Peer Support Program
11 December 2019	Jerramungup	OAG and Lincolns Accountants	Exit Interview
12 December 2019	Denmark	South Coast Alliance Inc.	Meeting
13 December 2019	Mt Barker	Great Southern CEO Liaison Group	Meeting