

SHIRE OF JERRAMUNGUP



MINUTES

COUNCIL ORDINARY MEETING

17th MAY 2017

ORDINARY MINUTES – 17th MAY 2017**INDEX**

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SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS,
JERRAMUNGUP ON WEDNESDAY 17th MAY 2017, COMMENCING AT 2:04PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 2:04pm.

2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr J Iffla	Deputy President
Cr W Bailey	Member
Cr C Daniel	Member
Cr R Parsons	Member
Cr B Trevaskis	Member
Mr B Bailey	Chief Executive Officer
Ms C Solomon	Deputy Chief Executive Officer
Mr C Pursey	Planning Officer
Mr M Flett	Manager Of Works
Ms M Haymont	Bushfire Risk Planning Coordinator
Ms E Hyde	Executive Assistant
Mr C Woods	City of Albany
Mr M Bird	City of Albany
Ms V Gardiner	Department of Fire and Emergency Services

3. APOLOGIES

4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Leenhouders Member

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Mr Bailey introduced Mr Woods and Mr Bird from the City of Albany and thanked them for making the drive out.

Mr Woods provided an overview of the 'Amazing South Coast' tourism project explaining that there was a clear opportunity to synergise and aggregate the existing smaller streams of local tourism marketing in the region. The Lower Great Southern Alliance, consisting of the City of Albany and Shires of Plantagenet and Denmark aims to increase economic activity in the region and through tourism marketing increase visitation to the region. The Shire of Jerramungup has been involved in the tourism component of the Alliance's activities to date.

Following Mr Woods' presentation Mr Bird explained the project's direction, its goal of '3 Million Visitor Nights (to the region) by 2021' and how the Alliance would reach this goal. The initial focus of the campaign would be a consolidated website presence supported by a marketing and advertising campaign to target key markets.

Mr Bailey noted that the main focus within the Shire of Jerramungup would need to be filling the shoulder and off peak seasons. Mr Pursey queried the relationship local businesses would have with the alliance, confirming that the project would support local businesses to facilitate the increased numbers.

Cr Lester thanked Mr Woods and Mr Bird for their time.

Mr Bailey, Mr Flett, Mr Woods and Mr Bird left the room at 2:41pm.

Mr Flett returned to the room at 2:44pm.

Mr Bailey returned to the room at 2:45pm.

Ms Gardiner introduced herself and Ms Haymont and provided the Elected group with a background to the Shire of Jerramungup's Bushfire Risk Management Plan and the broader risk management frameworks from federal to state levels.

Ms Haymont explained the system behind the Plan comprising of treatment hierarchy, strategies and detailed maps to be utilised by the Shire.

Cr Iffla thanked Ms Gardiner and Ms Haymont and commended them on the quality of maps that had been developed.

Ms Haymont noted that following approval from the Office of Bushfire Risk Management Council would be asked to endorse the Plan. This endorsement would not commit them to any actions but formally acknowledge the risks contained within the Shire.

Ms Gardiner and Ms Haymont left the meeting at 3:06pm.

8. DECLARATIONS OF FINANCIAL INTEREST

Cr Iffla declared a Proximity and Indirect Financial Interest in item 10.4.1 - Tender - Provision of Cleaning Services in the Bremer Bay Area. The nature of the interest is that one of the tenderers is her daughter who is currently living at the same residence.

Ms Solomon declared an impartiality interest in item 10.4.1 - Tender - Provision of Cleaning Services in the Bremer Bay Area. The nature of the interest is that one of the tenderers is related to the Deputy Shire President.

Mr Bailey declared an impartiality interest in item 10.4.1 - Tender - Provision of Cleaning Services in the Bremer Bay Area. The nature of the interest is that one of the tenderers is related to the Deputy Shire President.

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 19th April 2017

OC170501 Moved Cr Daniel / Seconded Cr Trevaskis

That the Minutes of the Ordinary Council Meeting held 19th April 2017 be confirmed.

Carried 6-0

WORKS

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	9 th May 2017

ATTACHMENT

Attachment 10.1.1(a) - Jerramungup, Bremer Bay & rural road maintenance report
Attachment 10.1.1(b) - Road construction program schedule

ROAD CONSTRUCTION

The Construction crew have finished gravel sheeting 3kms of Boxwood Ongerup Road adjacent to Monjebup Road. These works have included some minor curve realignment which has substantially increased traffic safety through this section for large vehicles. This section of road is also the local school bus route which will also benefit from these improvement works. The crew will now move onto Swamp Road to reinstate flood crossings to cater for any future flood events.

Focus is still on obtaining appropriate approvals to undertake future works, in the interim, work practices have been amended to adhere to DER (Department of Environment and Regulation) requirements until appropriate approvals are obtained.

The Bremer Bay Town Centre works are nearing completion with WCP Civil undertaking these works. While in Bremer Bay they have also completed intersection upgrades, sealing and asphalt work of the car park area at Paper Barks, kerbing installation and asphalt works on the Walk Trail from White Trail Road to town.

Gaia Civil have completed the drainage works for the January 2016 flood event whilst Riverhill Contracting are still completing the road works component. The works have been completed to a high standard and is a credit to these crews.

Attached is the completed 2016 / 2017 construction program.

ROAD MAINTENANCE

The roadside spraying program has commenced to restrict weed infestations within the road reserve.

Routine Maintenance grading and gravel patching is continuing on roads in both Bremer Bay and Jerramungup with emphasis on patching all the blowouts prior to the wet weather onset. There will be a significant number of pavement failures on most roads so please be mindful of the road conditions and drive accordingly.

The crew are still focused on clearing of back-slopes especially on bends and intersections to improve sight distances for the road user.

TOWN SERVICES

The town services team has been assisting WCP Civil with the asphalt surfacing of the Walk Trail path which has been well utilised by pedestrians since it was opened. The crew has also been constructing the concrete path along Coral Sea Road in conjunction with a local contractor.

The team have been kept busy on weed eradication in both towns which has been a great effort by those involved. They continue to undertake maintenance of the parks and gardens in Jerramungup and Bremer Bay.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for the month.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt the April works report.

OC170502 Moved Cr Bailey / Seconded Cr Iffla

That Council adopt the April works report.

Carried 6-0

FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
AUTHOR:	Kiara Leeson
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1st May 2017

ATTACHMENT

Attachment 10.2.1(a) - List of Accounts Paid to 30th April 2017
Attachment 10.2.1(b) - Credit Card Statement 18/03/2017 – 18/04/2017

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	28102	
	EFT 13248 – 13306	\$ 471,618.99
	EFT 13308 – 13340	\$ 432,919.18
	Cheque 28103 – 28110	\$ 16,195.73
	Direct Deposit	\$ 26,576.86
Municipal Account Total		\$ 947,310.76
Trust Account		
	EFT 13307 – 13307	\$ 18,200.60
Trust Account Total		\$ 18,200.60
<u>Grand Total</u>		<u>\$ 965,511.36</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a) The List of Accounts Paid to 30th April 2017 as detailed in Attachment 10.2.1(a); and
- b) The Credit Card Statement for 18/03/2017 – 18/04/2017 as detailed in Attachment 10.2.1(b)

OC170503 Moved Cr Parsons / Seconded Cr Bailey

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a) The List of Accounts Paid to 30th April 2017 as detailed in Attachment 10.2.1(a); and**
- b) The Credit Card Statement for 18/03/2017 – 18/04/2017 as detailed in Attachment 10.2.1(b)**

Carried 6-0

Date: 01/05/2017
Time: 3:19:29PM

Shire of Jerramungup
Accounts Payable Report

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13248	03/04/2017	WA TREASURY CORPORATION	Lean No. 259 Interest payment - Key Personnel Housing	1		55,852.65
INV 259	03/04/2017	WA TREASURY CORPORATION	Lean No. 259 Interest payment - Key Personnel Housing		34,136.71	
INV 261	03/04/2017	WA TREASURY CORPORATION	Lean No. 261 Interest payment - BB HOUSE - MCGLADE		21,715.94	
EFT13249	03/04/2017	JERRAMUNGUP ENTERPRISES	JP4816 - PARTS	1		846.80
INV 0007187622/02/2017		JERRAMUNGUP ENTERPRISES	YELLOW ROAD MARKER		40.35	
INV 0007184621/02/2017		JERRAMUNGUP ENTERPRISES	JP4816 - PARTS		251.58	
INV 0007188423/02/2017		JERRAMUNGUP ENTERPRISES	JP0011 - BEACON & GLOBES		218.44	
INV 0007181171/02/2017		JERRAMUNGUP ENTERPRISES	DRILL SINGLE PACK		11.00	
INV 0007172704/02/2017		JERRAMUNGUP ENTERPRISES	JP003 - D SHACKLE		11.26	
INV 0007183720/02/2017		JERRAMUNGUP ENTERPRISES	JP004 - SPARK PLUG		5.09	
INV 0007073206/02/2017		JERRAMUNGUP ENTERPRISES	JP0010 - GREASE EXTENSION, COUPLING, THREAD TAPE & GLOVES		182.05	
INV 0007178514/02/2017		JERRAMUNGUP ENTERPRISES	JP0041 - FILTERS & DUCT TAPE		127.03	
EFT13250	05/04/2017	MCLEODS BARRISTERS AND SOLICITORS	RATES EXEMPTION -	1		1,547.97
INV 96928	30/03/2017	MCLEODS BARRISTERS AND SOLICITORS	RATES EXEMPTION -		1,547.97	
EFT13251	05/04/2017	LGIS RISK MANAGEMENT	LGISWA GREAT SOUTHERN REGIONAL RISK COORDINATION PROGRAMME - SERVICES TO 28/03/2017	1		2,565.20
INV 156-015529/03/2017		LGIS RISK MANAGEMENT	LGISWA GREAT SOUTHERN REGIONAL RISK COORDINATION PROGRAMME - SERVICES TO 28/03/2017		2,565.20	
EFT13252	05/04/2017	LANDGATE - ONLINE	ONLINE TRANSACTION SUMMARY FOR - MARCH 2017	1		198.80
INV MARCH231/03/2017		LANDGATE - ONLINE	ONLINE TRANSACTION SUMMARY FOR - MARCH 2017		198.80	
EFT13253	05/04/2017	UDLA	Update Concept Design and Complete Detailed Design / Tender Documentation for Bremer Bay Civic Square & Paper park	1		11,743.60
INV 04	31/03/2017	UDLA	Update Concept Design and Complete Detailed Design / Tender Documentation for Bremer Bay Civic Square & Paper park		11,743.60	

10.2.1 (a)

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13254	05/04/2017	JERRAMUNGUP TRANSPORT	FREIGHT CUTTING EDGES	1		164.36
INV INV-775231/03/2017		JERRAMUNGUP TRANSPORT	FREIGHT CUTTING EDGES		164.36	
EFT13255	05/04/2017	WESTERBERG PANEL BEATERS	INSURANCE EXCESS	1		500.00
INV 67752	31/03/2017	WESTERBERG PANEL BEATERS	INSURANCE EXCESS		500.00	
EFT13256	05/04/2017	MOORE STEPHENS	Emp 77 - GST and Financial Assistance Payments Webinar 4th April 2017	1		220.00
INV 17WALG29/03/2017		MOORE STEPHENS	Emp 77 - GST and Financial Assistance Payments Webinar 4th April 2017		220.00	
EFT13257	05/04/2017	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF MARCH 2017	1		484.94
INV MARCH231/03/2017		BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF MARCH 2017		484.94	
EFT13258	05/04/2017	OPTEON (ALBANY & GREAT SOUTHERN WA)	LOT 289, 9 NEWTON STREET, JERRAMUNGUP, WA 6337 - VALUATION	1		880.00
INV 7652305-21/02/2017		OPTEON (ALBANY & GREAT SOUTHERN WA)	LOT 289, 9 NEWTON STREET, JERRAMUNGUP, WA 6337 - VALUATION		880.00	
EFT13259	05/04/2017	TOBRUK TRADERS	JP0085 - DIESEL FOR THE MONTH OF MARCH	1		1,092.53
INV 27807	31/03/2017	TOBRUK TRADERS	JP0085 - DIESEL FOR THE MONTH OF MARCH		596.36	
INV 27806	31/03/2017	TOBRUK TRADERS	JP00 DIESEL - FEBRUARY 2017		496.17	
EFT13260	05/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	3250 LITRES DIESEL FUEL DELIVERED TO IMP DEPOT - LESS EARLY PAYMENT	1		3,867.77
INV I281390	30/03/2017	EASTERN GREAT SOUTHERN PETROLEUM	3250 LITRES DIESEL FUEL DELIVERED TO IMP DEPOT - LESS EARLY PAYMENT		3,867.77	
EFT13261	05/04/2017	BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - LESS COLLECTION FEE	1		943.25
INV MARCH231/03/2017		BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - LESS COLLECTION FEE		943.25	
EFT13262	05/04/2017	PRE-EMPTIVE STRIKE	DESIGN AND LAYOUT OF HIGHWAY SIGNAGE TEMPLATE	1		330.00
INV 0009096415/03/2017		PRE-EMPTIVE STRIKE	DESIGN AND LAYOUT OF HIGHWAY SIGNAGE TEMPLATE		330.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13263	05/04/2017	ALBANY CITY MOTORS	JP0034 - OIL FILTER	1	48.44	48.44
INV 350868	21/02/2017	ALBANY CITY MOTORS	JP0034 - OIL FILTER		48.44	
EFT13264	05/04/2017	PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION	1	9,900.00	9,900.00
INV 0001713403/04/2017	05/04/2017	PORTER CONSULTING ENGINEERS	ADMINISTRATION - WORK COMPLETED TO 31/03/2017		9,900.00	
EFT13265	05/04/2017	DROP IN MECH	JP0041 - SERVICE	1	1,093.84	1,093.84
INV INV-025801/04/2017	05/04/2017	DROP IN MECH	JP0041 - SERVICE		864.16	
INV INV-026103/04/2017	05/04/2017	DROP IN MECH	LOADER CALLOUT		141.68	
INV INV-026404/04/2017	05/04/2017	DROP IN MECH	CHECK PLUGS ON TRAILER		88.00	
EFT13266	05/04/2017	AURORA ENVIRONMENTAL	Second invoice (March 2017) for Coastal Management Plan review	1	4,830.32	4,830.32
INV 20813	03/04/2017	AURORA ENVIRONMENTAL	Second invoice (March 2017) for Coastal Management Plan review		4,830.32	
EFT13267	05/04/2017	HASSELL DISTRICT TRADERS	ANTENNA SMALL BLACK WHIP 4.5DBI	1	29.00	29.00
INV 1005632104/04/2017	05/04/2017	HASSELL DISTRICT TRADERS	ANTENNA SMALL BLACK WHIP 4.5DBI		29.00	
EFT13268	05/04/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	MARCH PRINTING	1	10.15	10.15
INV 0001184604/04/2017	05/04/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	MARCH PRINTING		10.15	
EFT13269	06/04/2017	CHILD SUPPORT	Payroll deductions	1	166.89	166.89
INV DEDUCT05/04/2017	06/04/2017	CHILD SUPPORT	Payroll deductions		166.89	
EFT13270	07/04/2017	RIVERHILL CONTRACTING	AGRN696 - HEAVY RAINFALL AND ASSOCIATED FLOODING	1	217,827.50	217,827.50
			SUPPLY OF PLANT AND LABOUR FOR ROAD REPAIRS FROM STORM DAMAGE			

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000115431	03/2017	RIVERHILL CONTRACTING	AGRN696 - HEAVY RAINFALL AND ASSOCIATED FLOODING SUPPLY OF PLANT AND LABOUR FOR ROAD REPAIRS FROM STORM DAMAGE		217,827.50	
EFT13271	07/04/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	MARCH 2017 - RECYCLE MONTHLY SERVICE - 1824 BINS	1		19,517.06
INV 9737701	31/03/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	BIN RENTAL MARCH 2017		4,845.39	
INV 9741379	31/03/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	MARCH 2017 - REFUSE MONTHLY COLLECTIONS - 3045 BINS		6,149.66	
INV 9741381	31/03/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	MARCH 2017 - RECYCLE MONTHLY SERVICE - 1824 BINS		7,788.86	
INV 9741380	31/03/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	MARCH 2017 - ADDITIONAL MONTH SERVICE		733.15	
EFT13272	07/04/2017	NATHAN KENDALL MCQUOID	POINT HENRY VEGETATION HAZARD MAPPING & PROTECTION STRATEGY	1		10,725.00
INV NMQ01902	04/2017	NATHAN KENDALL MCQUOID	POINT HENRY VEGETATION HAZARD MAPPING & PROTECTION STRATEGY		10,725.00	
EFT13273	07/04/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT	1		170.00
INV 22264	04/04/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT		170.00	
EFT13274	07/04/2017	FIRST HEALTH SERVICES	SERVICE FEE FOR APRIL 2017, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE	1		13,845.57
INV 0000794805	04/2017	FIRST HEALTH SERVICES	SERVICE FEE FOR APRIL 2017, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE		13,845.57	
EFT13275	07/04/2017	AUSTRALIAN TAX COLLEGE	Annual Subscription	1		1,695.00
INV 01802	06/04/2017	AUSTRALIAN TAX COLLEGE	Annual Subscription		1,695.00	
EFT13276	07/04/2017	DROP IN MECH	JP006 - SERVICE	1		510.40
INV INV-026606	04/2017	DROP IN MECH	JP006 - SERVICE		510.40	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13277	07/04/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH - 2/04 - 11/04/2017	1	1,800.00	1,800.00
INV 1273	11/04/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH - 2/04 - 11/04/2017		1,800.00	
EFT13278	07/04/2017	EDGE PLANNING & PROPERTY	PREPARATION OF SCHEME AMENDMENT I3	1	8,250.00	8,250.00
INV 0963	03/04/2017	EDGE PLANNING & PROPERTY	PREPARATION OF SCHEME AMENDMENT I3		8,250.00	
EFT13279	07/04/2017	ITV CONSTRUCTION	37 DERRICK STREET - RETILE BATHROOM DAMAGED BY WATER SEEPAGE	1	5,890.50	5,890.50
INV 0000006403/04/2017		ITV CONSTRUCTION	37 DERRICK STREET - RETILE BATHROOM DAMAGED BY WATER SEEPAGE		5,890.50	
EFT13280	07/04/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	MARCH CLEANING	1	1,477.50	1,477.50
INV 0001184804/04/2017		BREMER BAY COMMUNITY RESOURCE CENTRE	MARCH CLEANING		1,477.50	
EFT13281	07/04/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 24/3 - 5/4 28HRS @ \$30/HR, PELICAN PARK & PAPERBARKS 28/3 - 30/3	1	1,240.00	1,240.00
INV 0256	05/04/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 24/3 - 5/4 28HRS @ \$30/HR, PELICAN PARK & PAPERBARKS 28/3 - 30/3		1,240.00	
EFT13282	07/04/2017	ABA SECURITY CARAMIA ELECTRICAL	MONITORING OF THE SECURITY ALARM SYSTEM - SITE: JERRAMUNGUP SHIRE CO-LOCATION - 01/04 - 30/06/17	1	173.38	173.38
INV 67369	01/04/2017	ABA SECURITY CARAMIA ELECTRICAL	MONITORING OF THE SECURITY ALARM SYSTEM - SITE: JERRAMUNGUP SHIRE CO-LOCATION - 01/04 - 30/06/17		173.38	
EFT13283	07/04/2017	WA RANGERS ASSOCIATION	Leather Id wallet with metal badge and Id card	1	80.00	80.00
INV 21	30/03/2017	WA RANGERS ASSOCIATION	Leather Id wallet with metal badge and Id card		80.00	
EFT13284	07/04/2017	BREMER BAY OCCASIONAL CHILD CARE CENTRE	INSURANCE	1	466.40	466.40
INV 0000015831/03/2017		BREMER BAY OCCASIONAL CHILD CARE CENTRE	INSURANCE		466.40	
EFT13285	07/04/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE - FEBRUARY 2017	1	85.00	85.00

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Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 22241	31/03/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE - FEBRUARY 2017		85.00	
EFT13286	07/04/2017	MARKETFORCE	advertising of the major land transaction - great southern housing initiative	1		297.51
INV 13144	31/03/2017	MARKETFORCE	advertising of the major land transaction - great southern housing initiative		297.51	
EFT13287	07/04/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	ADDITIONAL MONTHLY SERVICE - FEBRUARY 2017	1		640.95
INV 9736277	28/02/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	ADDITIONAL MONTHLY SERVICE - FEBRUARY 2017		640.95	
EFT13288	07/04/2017	CJD EQUIPMENT PTY LTD	JP4816 - FITTING & TUBE	1		198.04
INV 1502701	30/03/2017	CJD EQUIPMENT PTY LTD	JP4816 - FITTING & TUBE		198.04	
EFT13289	07/04/2017	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - MARCH 2017	1		110.00
INV MARCH231/03/2017		ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - MARCH 2017		110.00	
EFT13290	07/04/2017	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF MARCH 2017	1		183.50
INV MARCH231/03/2017		IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF MARCH 2017		183.50	
EFT13291	07/04/2017	ALBANY TOYOTA	JP001 & JP00 - FILTERS	1		487.16
INV P113016921/02/2017		ALBANY TOYOTA	JP001 & JP00 - FILTERS		487.16	
EFT13292	07/04/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - PUSHING UP GRAVEL	1		24,453.00
INV 1845	24/03/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - PUSHING UP GRAVEL		24,453.00	
EFT13293	07/04/2017	TOBRUK TRADERS	Meals for John Phillips from JCP Consulting - Monday 27/02/2017 to Thursday 02/03/2017	1		33.40
INV 27685	31/03/2017	TOBRUK TRADERS	Meals for John Phillips from JCP Consulting - Monday 27/02/2017 to Thursday 02/03/2017		33.40	

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EFT13294	07/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER CARDS - FUEL PURCHASED FOR THE MONTH OF MARCH 2017	1		4,597.11
INV MARCH231/03/2017		EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER CARDS - FUEL PURCHASED FOR THE MONTH OF MARCH 2017		3,520.23	
INV 1515820	15/03/2017	EASTERN GREAT SOUTHERN PETROLEUM	1/205LT TF10		1,076.88	
EFT13295	07/04/2017	TOLL IPEC	FREIGHT PATHWEST & LISWA	1		75.89
INV 0273	24/03/2017	TOLL IPEC	FREIGHT PATHWEST & LISWA		75.89	
EFT13296	07/04/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - GRAVEL,PUSHING	1		25,707.00
INV 1846	24/03/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - GRAVEL,PUSHING		25,707.00	
EFT13297	18/04/2017	WCP CIVIL PTY LTD	Supply & Lay 92m of mountable kerb, Box out and re-work pavement failures, Apply 2 coat seal 500mm (w) Bremer Bay Stage 2 - Supply & Lay 42m of mountable kerb	1		6,835.73
INV 600682	31/03/2017	WCP CIVIL PTY LTD			1,568.49	
INV 600681	31/03/2017	WCP CIVIL PTY LTD	Supply & Lay 92m of mountable kerb, Box out and re-work pavement failures, Apply 2 coat seal 500mm (w)		5,267.24	
EFT13298	18/04/2017	TREVORS CARPETS	renew floor coverings at admin, - carpet tiles; 4 x offices& admin area,- commercial grd vinyl planks; reception & behind, kitchen & 2 x passages	1		19,360.00
INV 0105293017/03/2017		TREVORS CARPETS	renew floor coverings at admin, - carpet tiles; 4 x offices& admin area,- commercial grd vinyl planks; reception & behind, kitchen & 2 x passages		19,360.00	
EFT13299	18/04/2017	JERRAMUNGUP ELECTRICAL SERVICE	test red's & smoke alarms	1		166.38
INV 0001040330/03/2017		JERRAMUNGUP ELECTRICAL SERVICE	test red's & smoke alarms		166.38	
EFT13300	18/04/2017	ALEX BURNS & CO	JP008 - SERVICE 172,081km	1		2,600.98
INV 0002245630/03/2017		ALEX BURNS & CO	JP008 - SERVICE 172,081km		2,600.98	
EFT13301	18/04/2017	OCEANSIDE PLUMBING AND GAS	JERRAMUNGUP CHURCH - replace roof sheeting - (storm damage)	1		2,275.52
INV 0000006509/04/2017		OCEANSIDE PLUMBING AND GAS	JERRAMUNGUP CHURCH - replace roof sheeting - (storm damage)		1,501.01	

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INV 000006809/04/2017		OCEANSIDE PLUMBING AND GAS	37 DERRICK ST - renew tapware etc. 37 derrick st (damaged form shower cubicle leak)		396.00	
INV 000005809/04/2017		OCEANSIDE PLUMBING AND GAS	UNIT A COLLINS ST - unblock shower drain		162.81	
INV 000006709/04/2017		OCEANSIDE PLUMBING AND GAS	37 MCGLADE CLOSE - repair in - line water filter		127.70	
INV 000006909/04/2017		OCEANSIDE PLUMBING AND GAS	JERRAMUNGUP POOL - investigate water leak		88.00	
EFT13302	18/04/2017	CONSULTING GREAT SOUTHERN	ASSIST WITH THE DEVELOPMENT OF A NEW WORKFORCE PLAN (FINAL INVOICE)	1		1,815.00
INV 000249	13/04/2017	CONSULTING GREAT SOUTHERN	ASSIST WITH THE DEVELOPMENT OF A NEW WORKFORCE PLAN (FINAL INVOICE)		1,815.00	
EFT13303	18/04/2017	JERRAMUNGUP ELECTRICAL SERVICE	6 MEMORIAL - repair living room light	1		61.46
INV 0001041512/04/2017		JERRAMUNGUP ELECTRICAL SERVICE	6 MEMORIAL - repair living room light		61.46	
EFT13304	20/04/2017	BANKWEST	CREDIT CARD PAYMENT 18/03 - 18/04/2017	1		333.65
INV CC18/03-18/04/2017		BANKWEST	CREDIT CARD PAYMENT 18/03 - 18/04/2017		333.65	
EFT13305	20/04/2017	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT19/04/2017		CHILD SUPPORT	Payroll deductions		166.89	
EFT13306	20/04/2017	10TH LIGHT HORSE ALBANY TROOP INCORPORATED	2 x Australian Light Horse Association Memberships - Tina Parsons & Graeme Baldwin	1		150.00
INV 18.04.20118/04/2017		10TH LIGHT HORSE ALBANY TROOP INCORPORATED	2 x Australian Light Horse Association Memberships - Tina Parsons & Graeme Baldwin		150.00	
EFT13307	20/04/2017	SHIRE OF RAVENSTHORPE	REIMBURSEMENTS - OPUS WASTE CONSULTING SERVICE	2		18,200.60
INV 2230	07/04/2017	SHIRE OF RAVENSTHORPE	REIMBURSEMENTS - OPUS WASTE CONSULTING SERVICE	2	18,200.60	
EFT13308	20/04/2017	RIVERHILL CONTRACTING	AGRN743 - FLOODING WESTERN AUSTRALIA (JANUARY-FEBRUARY 2017) SUPPLY OF PLANT AND LABOUR FOR ROAD REPAIRS FROM STORM DAMAGE	1		8,901.75
INV 0000115531/03/2017		RIVERHILL CONTRACTING	AGRN743 - FLOODING WESTERN AUSTRALIA (JANUARY-FEBRUARY 2017) SUPPLY OF PLANT AND LABOUR FOR ROAD REPAIRS FROM STORM DAMAGE		8,901.75	

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EFT13309	21/04/2017	JERRAMUNGUP ENTERPRISES	ITEMS ORDERED BETWEEN 07/12/2016 - 23/12/2016	1		1,648.50
INV 0007130901/01/2017		JERRAMUNGUP ENTERPRISES	ITEMS ORDERED BETWEEN 07/12/2016 - 23/12/2016		1,537.80	
INV 0007199608/03/2017		JERRAMUNGUP ENTERPRISES	INOX SPRAY		22.75	
INV 0007199408/03/2017		JERRAMUNGUP ENTERPRISES	SPRAK PLUG		8.80	
INV 0007198508/03/2017		JERRAMUNGUP ENTERPRISES	UTILUX CLIPS		18.25	
INV 0007208217/03/2017		JERRAMUNGUP ENTERPRISES	O RING		1.50	
INV 0007209420/03/2017		JERRAMUNGUP ENTERPRISES	RADIATOR CAP		15.00	
INV 0007214424/03/2017		JERRAMUNGUP ENTERPRISES	GREASE GUN HEAD & DEGREASER		44.40	
EFT13310	21/04/2017	BOC GASES	R065E2 Argoshield Universal E2 size & R400C Oxygen Medical C size	1		15.24
INV 5003321329/03/2017		BOC GASES	R065E2 Argoshield Universal E2 size & R400C Oxygen Medical C size		15.24	
EFT13311	21/04/2017	COLRAY EXHAUST / ALBANY EXHAUST & TOW BAR	assorted parts - 4" tube, 45* elbow, single coupler, HP flange, clamp	1		210.00
INV 50135	27/03/2017	COLRAY EXHAUST / ALBANY EXHAUST & TOW BAR	assorted parts - 4" tube, 45* elbow, single coupler, HP flange, clamp		210.00	
EFT13312	21/04/2017	TRUCKLINE	JP008 - 6 boxes of breaks & 3 axel seals	1		498.17
INV 5927873	18/04/2017	TRUCKLINE	JP008 - 6 boxes of breaks & 3 axel seals		498.17	
EFT13313	21/04/2017	CLASSIC FUNDING GROUP	EXCESS USAGE - ASSOCIATED WITH K/MINOLTA C554E COPIER	1		581.89
INV 030422	12/04/2017	CLASSIC FUNDING GROUP	EXCESS USAGE - ASSOCIATED WITH K/MINOLTA C554E COPIER		581.89	
EFT13314	21/04/2017	DROP IN MECH	JP70078 -repairs to wheels (bearings, hubs, new brake shoes)	1		1,124.00
INV INV-026809/04/2017		DROP IN MECH	JP006 - repairs to lights on dash and truck shutting down, main plug under truck fixed		264.00	
INV INV-027513/04/2017		DROP IN MECH	JP0015 - truck slipping out of 6th gear, problem identified as inside gearbox (further repairs required) & JP005 - air to air hose from turbo to cooler repaired		176.00	
INV INV-027613/04/2017		DROP IN MECH	JP70078 -repairs to wheels (bearings, hubs, new brake shoes)		484.00	

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INV INV-027721/04/2017		DROP IN MECH	JP70078 - Axle & km Gauge repairs		200.00	
EFT13315	21/04/2017	Integrated Recycling	8x Bollards for walk trail barrier	1		2,509.46
INV SIN0004718/04/2017		Integrated Recycling	8x Bollards for walk trail barrier			2,509.46
EFT13316	21/04/2017	ALBANY V BELT & RUBBER SPEC.	15kg bag of rags	1		32.59
INV IN24550712/04/2017		ALBANY V BELT & RUBBER SPEC.	15kg bag of rags			32.59
EFT13317	21/04/2017	HASSELL DISTRICT TRADERS	SAFEGUARD CARGO NET STRAPS (2PACK)	1		55.00
INV 1005640810/04/2017		HASSELL DISTRICT TRADERS	SAFEGUARD CARGO NET STRAPS (2PACK)			55.00
EFT13318	21/04/2017	T & C SUPPLIES	socket impact deep 3/4DR x 32mm	1		37.48
INV 1033432812/04/2017		T & C SUPPLIES	socket impact deep 3/4DR x 32mm			37.48
EFT13319	21/04/2017	JASON SIGNMAKERS	Warning sign for Native Dog beach - No Swimming, Surf beach only Size: 600w x 900h	1		300.74
INV 177490	18/04/2017	JASON SIGNMAKERS	Warning sign for Native Dog beach - No Swimming, Surf beach only Size: 600w x 900h			300.74
EFT13320	21/04/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 7/4 - 19/4/2017 - 28 HRS @ \$30 / HR	1		840.00
INV 0257	19/04/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 7/4 - 19/4/2017 - 28 HRS @ \$30 / HR			840.00
EFT13321	21/04/2017	CITY OF ALBANY	BUILDING SURVEYING 0.5 HRS 14/04/2017	1		55.00
INV 74273	19/04/2017	CITY OF ALBANY	BUILDING SURVEYING 0.5 HRS 14/04/2017			55.00
EFT13322	21/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	4200 LITRES DIESEL FUEL DELIVERED TO IMP DEPOT 13/4/2017 - LESS EARLY PAYMENT	1		9,295.37
INV I281402	13/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	4200 LITRES DIESEL FUEL DELIVERED TO IMP DEPOT 13/4/2017 - LESS EARLY PAYMENT			5,116.19
INV I006047	06/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	3500 LITRES DIESEL FUEL DELIVERED TO IMP DEPOT 06/4/2017 - LESS EARLY PAYMENT			4,179.18

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EFT13323	21/04/2017	S & A MARTIN SMASH REPAIRS	Transport of JP0015 - from Jerramungup to Westerberg Panel Beaters Albany	1		660.00
INV INV-002012/04/2017		S & A MARTIN SMASH REPAIRS	Transport of JP0015 - from Jerramungup to Westerberg Panel Beaters Albany		660.00	
EFT13324	26/04/2017	CLASSIC FUNDING GROUP	MAPS MPS AGREEMENT 3M04656513	1		2,754.37
INV 028777	13/12/2016	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH K/MINOLTA C554E COPIER		595.51	
INV 029186	17/01/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH K/MINOLTA C554E COPIER		674.16	
INV 3M0465629/08/2016		CLASSIC FUNDING GROUP	MAPS MPS AGREEMENT 3M04656513		1,484.70	
EFT13325	26/04/2017	OZRUSS TRADING CO	295/85R22.5 continental steer tyre x 2, Replace valve system drive tyre & Tyre Disposal x 2 light bulb	1		6,676.50
INV 1883	31/03/2017	OZRUSS TRADING CO	replace sealing ring on 2012 grader		16.00	
INV 1844	31/03/2017	OZRUSS TRADING CO	Tyre Repair - 2012 Grader		93.50	
INV 1864	31/03/2017	OZRUSS TRADING CO	11R22.5 trailer tyre x 6 & disposal of old tyres		132.00	
INV 1874	14/03/2017	OZRUSS TRADING CO	trailer tyre change x 3 & tyre disposal x 2		2,013.00	
INV 1859	22/03/2017	OZRUSS TRADING CO	295/85R22.5 continental steer tyre x 2, Replace valve system drive tyre & Tyre Disposal x 2		231.00	
INV 1833	31/03/2017	OZRUSS TRADING CO	SN150 Battery x 2 for Drop in Mesh		3,531.00	
INV 1895	31/03/2017	OZRUSS TRADING CO			660.00	
EFT13326	26/04/2017	CITY OF ALBANY	BUILDING SURVEYING 03/02/2017	1		330.00
INV 73551	08/02/2017	CITY OF ALBANY	BUILDING SURVEYING 03/02/2017		330.00	
EFT13327	26/04/2017	HEWER CONSULTING SERVICES	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JANUARY-FEBRUARY 2017)	1		15,472.20
INV 1307	03/04/2017	HEWER CONSULTING SERVICES	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JANUARY-FEBRUARY 2017)		9,530.55	
INV 1302	03/04/2017	HEWER CONSULTING SERVICES	HEAVY RAINFALL AND ASSOCIATED FLOODING IN THE SOUTH WEST 18-12 JAN 2016		5,941.65	
EFT13328	26/04/2017	AUSTRALIA POST	BULK MONTHLY POSTAGE MARCH 2017	1		160.88

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INV 1006270403/04/2017		AUSTRALLA POST	BULK MONTHLY POSTAGE MARCH 2017		160.88	
EFT13329	26/04/2017	STATE LAW PUBLISHER, DEPARTMENT OF PREMIER & CABINET	Govt Gazette - Appointment of Ranger EMP 170	1		86.40
INV 159982	10/04/2017	STATE LAW PUBLISHER, DEPARTMENT OF PREMIER & CABINET	Govt Gazette - Appointment of Ranger EMP 170		86.40	
EFT13330	26/04/2017	BAMLEY PTY LTD	INSTALL EXTERNAL VERMIN BATES AT JERRAMUNGUP HALL	1		99.00
INV 0000602716/04/2017		BAMLEY PTY LTD	INSTALL EXTERNAL VERMIN BATES AT JERRAMUNGUP HALL		99.00	
EFT13331	26/04/2017	BEST OFFICE SYSTEMS	STRIP OUT EJECTOR UNIT AND PUT DRIVE BELTS BACK INTO PLACE ON PHOTOCOPIER	1		77.00
INV 523772	10/04/2017	BEST OFFICE SYSTEMS	STRIP OUT EJECTOR UNIT AND PUT DRIVE BELTS BACK INTO PLACE ON PHOTOCOPIER		77.00	
EFT13332	26/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	3400 LITRES DIESEL FUEL DELIVERED TO IMP DEPOT 21/04/2017	1		4,208.25
INV 1006078	21/04/2017	EASTERN GREAT SOUTHERN PETROLEUM	3400 LITRES DIESEL FUEL DELIVERED TO IMP DEPOT 21/04/2017		4,208.25	
EFT13333	26/04/2017	JERRAMUNGUP & DISTRICTS BASKETBALL ASSOCIATION	DONATION TOWARDS PURCHASE OF TWO NEW SCORE BOARDS	1		3,500.00
INV 57	03/04/2017	JERRAMUNGUP & DISTRICTS BASKETBALL ASSOCIATION	DONATION TOWARDS PURCHASE OF TWO NEW SCORE BOARDS		3,500.00	
EFT13334	26/04/2017	ALBANY TOYOTA	DCEO - TOYOTA KLUGER	1		40,354.84
INV R111100726/04/2017		ALBANY TOYOTA	DCEO - TOYOTA KLUGER		40,354.84	
EFT13335	26/04/2017	B H ATKIN	JP0085 - 150,000KM SERVICE	1		589.01
INV 2584	18/04/2017	B H ATKIN	JP0085 - 150,000KM SERVICE		589.01	
EFT13336	27/04/2017	WCP CIVIL PTY LTD	PROGRESS CLAIM 2 - BREMER BAY TOWN CENTER STAGE 2	1		244,743.42
INV 600683	31/03/2017	WCP CIVIL PTY LTD	PROGRESS CLAIM 2 - BREMER BAY TOWN CENTER STAGE 2		244,743.42	

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EFT13337	27/04/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	RECTIFY OIL LEAK	1	3,304.57	3,304.57
INV WS5021027/03/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	RECTIFY OIL LEAK		3,304.57	
EFT13338	27/04/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 13/4 - 25/4	1	2,100.00	2,100.00
INV 1274	25/04/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 13/4 - 25/4		2,100.00	
EFT13339	27/04/2017	GAIA CIVIL	AGRN696 - HEAVY RAINFALL & ASSOCIATED FLOODING	1	81,170.10	81,170.10
INV 47	31/03/2017	GAIA CIVIL	AGRN696 - HEAVY RAINFALL & ASSOCIATED FLOODING		81,170.10	
EFT13340	28/04/2017	Geoffrey MCGRATH	Rates refund for assessment A80202 8360 BORDEN-BREMER BAY RD BOXWOOD HILL - 6338	1	527.45	527.45
INV A80202	27/04/2017	Geoffrey MCGRATH	Rates refund for assessment A80202 8360 BORDEN-BREMER BAY RD BOXWOOD HILL - 6338		527.45	
28103	05/04/2017	BUILDING AND CONSTRUCTION TRAINING FUND	BUILDING LEVY PAYMENTS MARCH 2017 - LESS COMMISSION	1	563.50	563.50
INV MARCH231/03/2017		BUILDING AND CONSTRUCTION TRAINING FUND	BUILDING LEVY PAYMENTS MARCH 2017 - LESS COMMISSION		563.50	
28104	05/04/2017	SYNERGY	SUPPLY PERIOD 25 FEBRUARY TO 24 MARCH 2017 - STREETLIGHTS	1	3,865.20	3,865.20
INV 595508703/04/2017		SYNERGY	SUPPLY PERIOD 25 FEBRUARY TO 24 MARCH 2017 - STREETLIGHTS		3,865.20	
28105	07/04/2017	TELSTRA	USAGE CHARGES TO 22/03/2017 & SERVICE & EQUIP RENTAL TO 22/04/2017	1	1,834.88	1,834.88
INV 634406727/03/2017		TELSTRA	SERVICE & EQUIP RENTAL TO 22/04/2017		34.95	
INV 0985677627/03/2017		TELSTRA	USAGE CHARGES TO 22/03/2017 & SERVICE & EQUIP RENTAL TO 22/04/2017		425.35	
INV 6275833630/03/2017		TELSTRA	USAGE CHARGES TO 22/03/2017 & SERVICE & EQUIP RENTAL TO 22/04/2017		95.40	
INV 6336244030/03/2017		TELSTRA	USAGE CHARGES TO 22/03/2017 & SERVICE & EQUIP RENTAL TO 22/04/2017		1,015.65	
INV 6335743027/03/2017		TELSTRA	SERVICE & EQUIP RENTAL TO 22/04/2017		37.94	

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INV 6336743027	03/2017	TELSTRA	USAGE CHARGES TO 22/03/2017 & SERVICE & EQUIP RENTAL TO 22/04/2017		38.25	
INV 6318724527	03/2017	TELSTRA	USAGE CHARGES TO 22/03/2017 & SERVICE & EQUIP RENTAL TO 22/04/2017		187.34	
28106	18/04/2017	WATER CORPORATION	BREMER BAY TOWN CENTRE STAGE 2 - WATER LINK-IN CONNECTION FEE	1		4,600.20
INV 9022274311	04/2017	WATER CORPORATION	BREMER BAY TOWN CENTRE STAGE 2 - WATER LINK-IN CONNECTION FEE		4,600.20	
28107	21/04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		2,877.00
INV 9016615311	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		272.12	
INV 9009825511	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		2.26	
INV 9007794511	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		250.94	
INV 9007793511	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		4.51	
INV 9007796412	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		1,194.55	
INV 9013976912	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		96.81	
INV 9017715412	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		351.94	
INV 9007796812	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE		703.87	
28108	26/04/2017	TELSTRA	SMS TEXT MESSAGING SERVICE	1		12.20
INV 4566063702	04/2017	TELSTRA	SMS TEXT MESSAGING SERVICE		12.20	
28109	26/04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGES	1		2,348.64
INV 9007792013	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGES		123.54	
INV 9007792113	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGES		273.23	
INV 9007792113	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGES		288.77	
INV 9007792313	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGES		4.51	
INV 9007792313	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGES		18.05	
INV 9007792413	04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGES		87.98	

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INV 9007792713/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		39.48	
INV 9007792713/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		428.94	
INV 9007792713/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		39.48	
INV 9007793013/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		143.93	
INV 9007793218/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		29.96	
INV 9007793213/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		44.24	
INV 9007793313/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		112.80	
INV 9007792813/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		60.10	
INV 9007791113/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		50.58	
INV 9007791213/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		120.37	
INV 9007791413/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		94.98	
INV 9007792013/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGES		385.70	
28110	27/04/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		94.11
INV 9007791113/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		47.20	
INV 9007791913/04/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		46.91	
DD15012.1	05/04/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,068.92
INV SUPER	05/04/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,256.21	
INV DEDUCT05/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT05/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT05/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	278.98	
INV DEDUCT05/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	413.43	
INV DEDUCT05/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	979.58	

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Shire of Jerramungup
Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15012.2	05/04/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCT05/04/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT05/04/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT05/04/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER 05/04/2017		COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD15012.3	05/04/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT05/04/2017		BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER 05/04/2017		BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD15012.4	05/04/2017	PRIME SUPER	Superannuation contributions	1		548.89
INV DEDUCT05/04/2017		PRIME SUPER	Payroll deductions	1	134.42	
INV SUPER 05/04/2017		PRIME SUPER	Superannuation contributions	1	414.47	
DD15012.5	05/04/2017	AUSTRALIAN SUPER	Superannuation contributions	1		212.84
INV SUPER 05/04/2017		AUSTRALIAN SUPER	Superannuation contributions	1	212.84	
DD15012.6	05/04/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		107.51
INV SUPER 05/04/2017		HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	107.51	
DD15012.7	05/04/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER 05/04/2017		BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DD15031.1	03/04/2017	AL LEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE CONTRACT E6N0157666001	1		1,394.79
INV RCT03/0-03/04/2017		AL LEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE CONTRACT E6N0157666001	1	1,394.79	
DD15034.1	19/04/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,280.84
INV SUPER 19/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,454.25	

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 Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT19/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT19/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT19/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	270.11	
INV DEDUCT19/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	412.12	
INV DEDUCT19/04/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,003.64	
DD15034.2	19/04/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCT19/04/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT19/04/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT19/04/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER 19/04/2017		COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD15034.3	19/04/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT19/04/2017		BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER 19/04/2017		BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD15034.4	19/04/2017	PRIME SUPER	Superannuation contributions	1		548.89
INV DEDUCT19/04/2017		PRIME SUPER	Payroll deductions	1	134.42	
INV SUPER 19/04/2017		PRIME SUPER	Superannuation contributions	1	414.47	
DD15034.5	19/04/2017	AUSTRALIAN SUPER	Superannuation contributions	1		212.84
INV SUPER 19/04/2017		AUSTRALIAN SUPER	Superannuation contributions	1	212.84	
DD15034.6	19/04/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		116.76
INV SUPER 19/04/2017		HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	116.76	
DD15034.7	19/04/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14

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Shire of Jerramungup
 Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	19/04/2017	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	947,310.76
2	TRUST BANK 0042691	18,200.60
TOTAL		965,511.36

Credit Card Payment 18/03/2017 - 18/04/2017

GLA/JOB No.	GL Description	Amount	Date	Comment	Amount
140500	WESTNET DATA COMMUNICATIONS M/LIN	\$188.80	22/03/2017	Westnet Bill	\$58.85
			5/04/2017	Westnet Bill	\$129.95
PC31/170/600	IP0986 - DEED TOYOTA KLUGER	\$49.85	7/04/2017	Cather Albany	\$188.80
040113	Other expenses relating to members M/LIN	\$95.00	27/03/2017	Fiona Stanley Florist	\$49.85
Total		\$333.65			\$95.00
					\$95.00

SIGN: _____ DATE: _____

TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	2 nd May 2017

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 – Monthly Financial Report Period Ending 30th April 2017

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receive the Monthly Financial Report for the period ending 30th April 2017 in accordance with Section 6.4 of the Local Government Act 1995.

OC170504 Moved Cr Iffla / Seconded Cr Trevaskis

That Council receive the Monthly Financial Report for the period ending 30th April 2017 in accordance with Section 6.4 of the Local Government Act 1995.

Carried 6-0

Cr Iffla left the room at 3:38pm

Shire of Jerramungup
MONTHLY FINANCIAL REPORT
For the Period Ended 30th April 2017

TABLE OF CONTENTS

Statement of Financial Activity	
Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Major Variances
Note 6	Out of Budget Expense Approvals
Note 7	Receivables
Note 8	Grants and Contributions
Note 9	Cash Backed Reserves
Note 10	Capital Disposals and Acquisitions
Note 11	Trust

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Jerramungup
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
For the Period Ended 30th April 2017

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	
Operating Revenues		\$	\$	\$	\$	%	
Grants, Subsidies and Contributions		2,168,709	1,627,275	1,534,782	(92,493)	(6.0%)	
Profit on Asset Disposal	10	66,654	55,540	46,443	(9,097)	(19.6%)	
Fees and Charges		744,143	674,164	694,146	19,982	2.9%	
Service Charges		0	0	0	0		
Interest Earnings		61,755	51,450	65,155	13,705	21.0%	▲
Other Revenue		482,000	401,660	287,727	(113,933)	(39.6%)	▼
Total (Excluding Rates)		3,523,261	2,810,089	2,628,254	(181,835)		
Operating Expense							
Employee Costs		(1,872,687)	(1,560,070)	(1,581,486)	(21,416)	(1.4%)	
Materials and Contracts		(2,691,434)	(2,242,200)	(2,688,654)	(446,454)	(16.6%)	▲
Utilities Charges		(159,763)	(132,820)	(137,613)	(4,793)	(3.5%)	
Depreciation (Non-Current Assets)		(1,638,717)	(1,365,390)	(1,438,431)	(73,041)	(5.1%)	
Interest Expenses		(42,194)	(35,120)	(29,814)	5,306	17.8%	
Insurance Expenses		(233,928)	(227,106)	(223,973)	3,133	1.4%	
Loss on Asset Disposal	10	(36,074)	(30,060)	(41,060)	(11,000)	(26.8%)	▲
Other Expenditure		56,352	16,188	70,549	54,361	(77.1%)	
Total		(6,618,445)	(5,576,578)	(6,070,484)	(493,906)		
Funding Balance Adjustment							
Add Back Depreciation		1,638,717	1,365,390	1,438,431	73,041	5.1%	
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(25,480)	(5,383)	20,097	(373.3%)	
Movement in Provisions Accruals				56,222	56,222		
Net Operating (Ex. Rates)		(1,487,047)	(1,426,579)	(1,952,960)	(526,381)		
Capital Revenues							
Grants, Subsidies and Contributions	8	1,886,784	899,838	690,843	(208,995)	(30.3%)	▼
Proceeds from Disposal of Assets	10	295,000	245,833	227,663	(18,170)	(8.0%)	
Proceeds from New Debentures		350,000	0	0	0		
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	45,166	(96,504)	(213.7%)	▼
Total		2,673,454	1,287,341	963,672	(323,669)		
Capital Expenses							
Land and Buildings	10	(237,780)	(198,150)	(195,027)	3,123	1.6%	
Plant and Equipment	10	(331,644)	(276,370)	(327,130)	(50,760)	(15.5%)	▲
Furniture and Equipment	10	(6,600)	(5,500)	(5,712)	(212)	(3.7%)	
Infrastructure Assets - Roads	10	(2,915,402)	(2,429,502)	(1,629,082)	800,420	49.1%	▼
Infrastructure Assets - Other	10	(2,191,843)	(1,826,536)	(213,282)	1,613,254	756.4%	▼
Repayment of Debentures		(156,493)	(130,411)	(144,965)	(14,554)	(10.0%)	▲
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(254,598)	(327,586)	(72,987)	(22.3%)	▲
Total		(6,145,280)	(5,121,067)	(2,842,783)	2,278,284		
Net Capital		(3,471,826)	(3,833,725)	(1,879,111)	1,954,615		
Total Net Operating + Capital		(4,958,873)	(5,260,304)	(3,832,071)	1,428,233		
Rate Revenue		3,124,811	3,124,811	3,131,507	6,696	0.2%	
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
Closing Funding Surplus(Deficit)	3	5,947	(295,484)	1,112,241	1,407,726		

Shire of Jerramungup
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30th April 2017

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
Operating Revenues							
Governance		\$ 0	\$ 0	\$ 1,617	\$ 1,617	100.0%	
General Purpose Funding		1,330,005	1,004,696	1,030,024	25,328	2.5%	
Law, Order and Public Safety		158,004	124,356	146,320	21,964	15.0%	▲
Health		0	0	4,428	4,428	100.0%	
Education and Welfare		1,093	910	1,422	512	36.0%	
Housing		132,673	110,510	104,061	(6,449)	(6.2%)	
Community Amenities		396,511	379,614	405,888	26,274	6.5%	
Recreation and Culture		743,567	44,450	99,546	55,096	55.3%	▲
Transport		1,921,083	1,446,436	952,613	(499,823)	(51.8%)	▼
Economic Services		91,068	71,840	88,269	16,429	18.6%	▲
Other Property and Services		636,041	527,115	484,910	(42,205)	(8.7%)	
Total (Excluding Rates)		5,410,045	3,709,927	3,319,097	(390,830)		
Operating Expense							
Governance		(241,458)	(221,280)	(180,104)	41,176	22.9%	▼
General Purpose Funding		(86,150)	(71,760)	(65,386)	6,374	9.7%	
Law, Order and Public Safety		(643,924)	(538,724)	(474,187)	64,537	13.6%	▼
Health		(285,311)	(237,670)	(198,863)	38,807	19.5%	▼
Education and Welfare		(83,264)	(69,280)	(53,030)	16,250	30.6%	▼
Housing		(151,139)	(125,140)	(139,896)	(14,756)	(10.5%)	▲
Community Amenities		(948,810)	(790,220)	(712,483)	77,737	10.9%	▼
Recreation and Culture		(638,233)	(536,001)	(614,449)	(78,448)	(12.8%)	▲
Transport		(2,801,159)	(2,334,050)	(2,920,784)	(586,734)	(20.1%)	▲
Economic Services		(156,476)	(130,350)	(205,027)	(74,677)	(36.4%)	▲
Other Property and Services		(582,522)	(522,103)	(506,276)	15,827	3.1%	
Total		(6,618,445)	(5,576,578)	(6,070,484)	(493,906)		
Funding Balance Adjustment							
Add back Depreciation		1,638,717	1,365,390	1,438,431	73,041	5.1%	
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(25,480)	(5,383)	20,097	(373.3%)	
Movement in Provisions Accruals		0	0	56,222	56,222		
Net Operating (Ex. Rates)		399,737	(526,741)	(1,262,117)	(735,376)		
Capital Revenues							
Proceeds from Disposal of Assets	10	295,000	245,833	227,663	(18,170)	(8.0%)	
Proceeds from New Debentures		350,000	0	0	0		
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	45,166	(96,504)	(213.7%)	▼
Total		786,670	387,503	272,829	(114,674)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(237,780)	(198,150)	(195,027)	3,123	1.6%	
Plant and Equipment	10	(331,644)	(276,370)	(327,130)	(50,760)	(15.5%)	▲
Furniture and Equipment	10	(6,600)	(5,500)	(5,712)	(212)	(3.7%)	
Infrastructure Assets - Roads	10	(2,915,402)	(2,429,502)	(1,629,082)	800,420	49.1%	▼
Infrastructure Assets - Other	10	(2,191,843)	(1,826,536)	(213,282)	1,613,254	756.4%	▼
Purchase of Investments		0	0	0	0		
Repayment of Debentures		(156,493)	(130,411)	(144,965)	(14,554)	(10.0%)	▲
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(254,598)	(327,586)	(72,987)	(22.3%)	▲
Total		(6,145,280)	(5,121,067)	(2,842,783)	2,278,284		
Net Capital		(5,358,610)	(4,733,563)	(2,569,954)	2,163,610		
Total Net Operating + Capital							
		(4,958,873)	(5,260,304)	(3,832,071)	1,428,233		
Rate Revenue							
Rate Revenue		3,124,811	3,124,811	3,131,507	6,696	0.2%	
Opening Funding Surplus(Deficit)							
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
Closing Funding Surplus(Deficit)							
Closing Funding Surplus(Deficit)	3	5,947	(295,484)	1,112,241	1,407,726		

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Land	0%
Buildings	2%
Furniture and Internal Equipment	15%
Computers and Computer Equipment	33%
Light Vehicles if replacement is due	
Annually	5%
Every second year	10%
More than every second year	15%
Light Plant	15%
Heavy Plant	10%
Freehold Land For Sale	0%

Sealed Roads and Streets

Clearing and Earthworks	0%
Pavement	2%
Seal	5%
Kerb	3%

Unsealed Roads

Clearing and Earthworks	0%
Pavement	3%

Footpaths	2%
Drainage, Sewerage Fixtures	2%
Other Infrastructure	2%

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of Council, other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services. In accordance with legislation changes effective July 1997 general administration costs have been allocated to the various programmes of Council to reflect the true costs of the associated services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants, interest revenue and allocated administration costs associated with general purpose funding.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control. Requirements that Council carries out by statute.

HEALTH

Food quality and pest control, maintenance and contributions to health services and facilities.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Provision and maintenance of retirement units in Bremer Bay and Jerramungup, assisting Southern AgCare Services. Assistance to pre-school facilities as well as local primary and high schools

HOUSING

The provision and maintenance of housing to both staff and private residents.

COMMUNITY AMENITIES

Rubbish collection services, maintenance of refuse sites, sewerage maintenance in Jerramungup control and coordination of cemeteries, administration of Town Planning Scheme, coastal reserves and other environmental services

RECREATION AND CULTURE

Maintenance and administration of halls, sporting complexes, resources centres, libraries Bremer Bay Youth Camp, parks and gardens and broadcasting services.

TRANSPORT

Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic facilities townscapes and airstrips.

ECONOMIC SERVICES

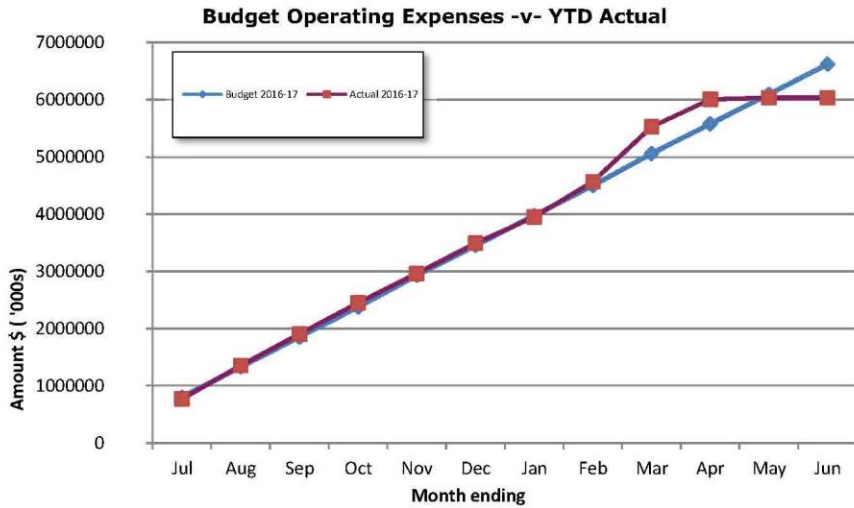
The regulation and provision of tourism, area promotion, building control, saleyards noxious weeds, vermin control and water supply including standpipes.

OTHER PROPERTY & SERVICES

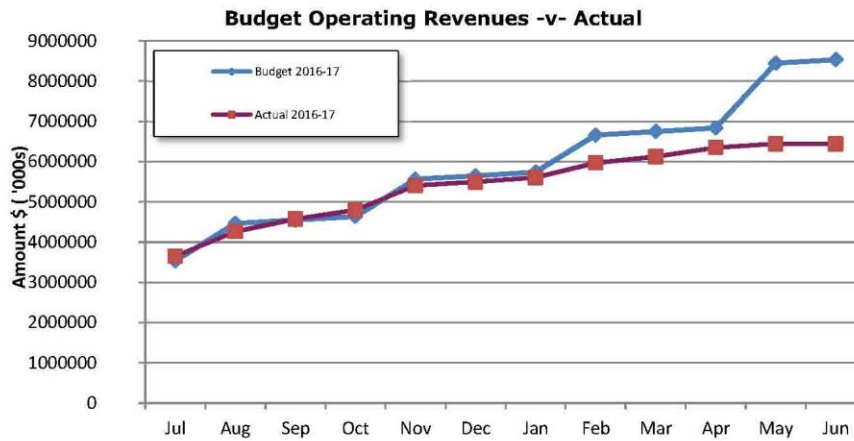
Private works operations, plant maintenance and operation costs.
Police Licensing and other non classified items.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30th April 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity

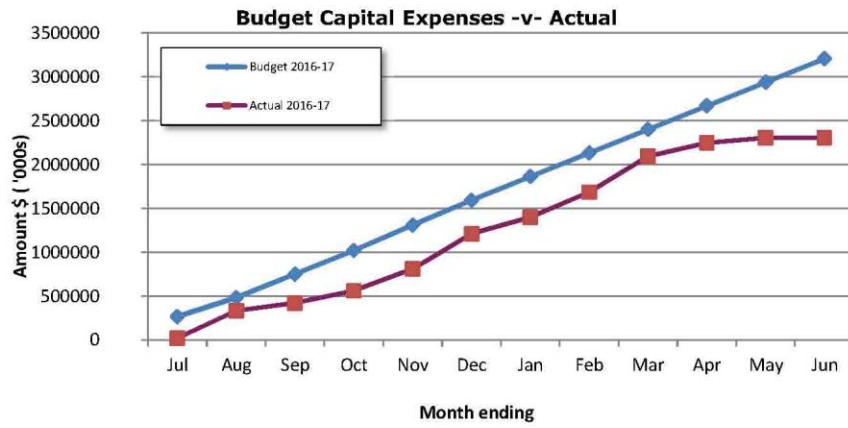


Comments/Notes - Operating Expenses



Comments/Notes - Operating Revenues

Note 2 - Graphical Representation - Source Statement of Financial Activity

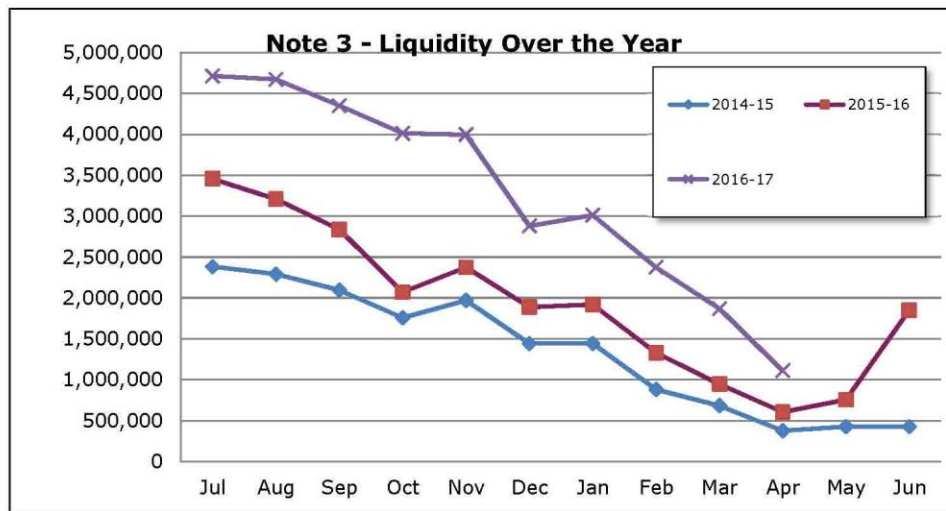


Comments/Notes - Capital Expenses

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 3: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit) 2016-17		
	This Period	Last Period	Opening Balance
	\$	\$	\$
Current Assets			
Cash Unrestricted	(537,739)	210,697	457,146
Cash Restricted	1,475,729	1,474,855	1,193,165
Investments	1,502,460	1,500,485	1,696,383
Receivables - Rates and Rubbish	122,328	160,051	52,361
Receivables - Other	117,288	107,268	102,357
Inventories	65,794	50,593	31,982
	2,745,861	3,503,948	3,533,393
Less: Current Liabilities			
Payables	(157,890)	(467,110)	(527,424)
Provisions	(287,428)	(287,428)	(287,428)
	(445,318)	(754,538)	(814,852)
Less: Cash Restricted	(1,475,729)	(1,474,855)	(1,193,165)
Add Back - Non Cash Provisions Accruals	287,428	287,428	287,428
Net Current Funding Position	1,112,242	1,561,984	1,812,805



Comments - Net Current Funding Position

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Invest \$	Total Amount \$	Institution
(a) Cash Deposits							
Muni Fund	1.75%	(538,139)				(538,139)	Bankwest
Till / Petty Cash	0.00%	400				400	Bankwest
Committed Funds	1.35%		14,925			14,925	Bankwest
(b) Term Deposits							
Reserves Term Deposit	2.45%		600,000			600,000	Bankwest
Muni Cash Deposit						0	Bankwest
(c) Investments							
Investment Account	1.35%				1,502,460	1,502,460	WA Treasury
Reserves Cash A/c	1.35%		860,804			860,804	Bankwest
Total		(537,739)	1,475,729	0	1,502,460	2,440,451	

Comments/Notes - Investments

Council is currently utilising Reserve funds to cover Contractor expenses associated with flood damage AGRN696 & AGRN743, claims have been sent to Main Roads for approval. \$600,000 transferred to term deposit expires 16th May 2017

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 5: MAJOR VARIANCES

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

Comments/Reason for Variance

5.1 OPERATING REVENUE (EXCLUDING RATES)

5.1.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Waiting on approval and payment through WANDRRA (AGRN 696) - Claim 3 & 4 have been submitted to Main Roads total outstanding is approximately \$602,000. Claim 1 for AGRN743 has been processed totalling \$252,000, it is expected to receive payment on outstanding claims prior to 30th June. Final FAG's payment is expected in May.

5.1.2 PROFIT ON ASSET DISPOSAL

Net book value proceeds from the sale of excavator was less than forecasted in budget

5.1.3 FEES AND CHARGES

5.1.7 INTEREST EARNINGS

Interest earnings are up on budget projections due to grant income funds associated with the Civic Square project gaining interest.

5.1.8 OTHER REVENUE

A large Department of Transport licensing receipt occurred 30/06/16, automated direct debit payment did not occur until 4/7/16.

5.2 OPERATING EXPENSES

5.2.1 EMPLOYEE COSTS

5.2.2 MATERIAL AND CONTRACTS

The variance is significantly due to Contractor expenses relating to flood damage AGRN696 & AGRN743. The flood event in February 2017 (AGRN743) was not factored into the 16/17 budget.

5.2.3 UTILITY CHARGES

5.2.4 DEPRECIATION (NON CURRENT ASSETS)

Depreciation rates changed slightly due to fair value.

5.2.5 INTEREST EXPENSES

Interest payments on Loan 262 is due 22nd June 2017

5.2.6 INSURANCE EXPENSES

5.2.7 LOSS ON ASSET DISPOSAL

Toyota kluger will go to auction towards the end of the financial year it is currently being utilised by the BRPC. The Shire will call for local tenders for the Terex in early June.

5.2.8 OTHER EXPENDITURE

Increased Department of Transport payments (Approximately \$20,000 of invoices posted to other expenditure however budgeted as materials and contractors)

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 5: MAJOR VARIANCES

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

Comments/Reason for Variance
5.3 CAPITAL REVENUE
5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS
Lotterywest income for Paperbarks & Skate Park will be forthcoming next financial year.
5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS
5.3.3 PROCEEDS FROM NEW DEBENTURES
\$350,000 loan budgeted for Bremer Bay Town Centre has been approved by WA Treasury. Loan advance is expected early May.
5.3.4 PROCEEDS FROM SALE OF INVESTMENT
5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)
Transfer of \$50,000 from the Community Recreation Reserve for the skate park project is likely to occur next financial year. Coral Sea Road footpath project has commenced, reserve transfer will occur in May
5.4 CAPITAL EXPENSES
5.4.1 LAND HELD FOR RESALE
5.4.2 LAND AND BUILDINGS
5.4.3 PLANT AND EQUIPMENT
All plant & equipment has been purchased as budgeted for this financial year with a surplus of \$451 ⁴
5.4.4 FURNITURE AND EQUIPMENT
5.4.5 INFRASTRUCTURE ASSETS - ROADS
Council endorsed a revised road construction program at the March Ordinary Council meeting; Funds of \$115,000 were reallocated from Marnigarup West Road to Carney Road. The budget allocated to Jacup North Road was also reduced by \$200,000. \$60,000 was allocated to Bremer Bay streets - asphalt overlays and reseals, \$50,000 allocated to Swamp Road floodway improvements and resheeting. Boxwood-Ongerup Road project was increased by \$90,000. Construction works on Meechi Road are unlikely to proceed due to weather delays experienced to date. The funds allocated to this project is likely to be deferred to 17/18 financial year.
5.4.6 INFRASTRUCTURE ASSETS - OTHER
The Bremer Bay Civic Square Construction and Skate Park is projected to carryover into the 2017/18 financial year. Coral Sea Road footpath project will commence next month. Community consultation will occur at the Easters Markets in Bremer Bay on the designs proposed for the Paperbarks development
5.4.7 PURCHASES OF INVESTMENT
5.4.8 REPAYMENT OF DEBENTURES
Capital repayments on Loan 262 due on 22nd April.
5.4.9 ADVANCES TO COMMUNITY GROUPS
5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)
Reserve transfers budgeted for have occurred, sale proceeds of old depot has been transferred to the building reserve. Remaining funds from the effluent project in 15-16 was transferred to reserve which was not budgeted for
5.5 OTHER ITEMS
5.5.1 RATE REVENUE
5.5.2 OPENING FUNDING SURPLUS(DEFICIT)
Audited opening balance has been factored into the finance report from October 2016

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 6: OUT OF BUDGET EXPENSE APPROVALS

Expense authorisations outside of original budget. Surplus/(Deficit)

	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption						5,947
	Materials & Contractors - 20 Coral Sea Road, Jerramungup	OC161005	Capital Expenses			(17,800)	(11,853)
	Materials & Contractors costs allocated to A610	OC161005	Capital Expenses		5,800		(6,053)
	Materials & Contractors costs allocated to A26	OC161005	Capital Expenses		12,000		5,947
	Reallocate funds from Marnigarup West Road to Carney Road	OC170303	Capital Expenses			(115,000)	
	16-17 Budget - Funds allocated to Marnigarup West Road	OC170303	Capital Expenses		115,000		115,000
	Increase the Boxwood-Ongerup Road budget by \$90,000	OC170303	Capital Expenses			(90,000)	25,000
	Allocate funds to Swamp Road - floodway improvements and resheeting	OC170303	Capital Expenses			(50,000)	(25,000)
	Allocate funds to Bremer Bay Streets - asphalt overlays and reseals	OC170303	Capital Expenses			(60,000)	(85,000)
	Reduce the budget allocated to Jacup North Road	OC170303	Capital Expenses		200,000		115,000
	Closing Funding Surplus (Deficit)			0	332,800	(332,800)	5,947

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30th April 2017

Note 7: RECEIVABLES

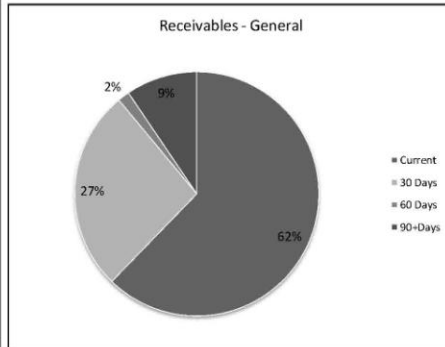
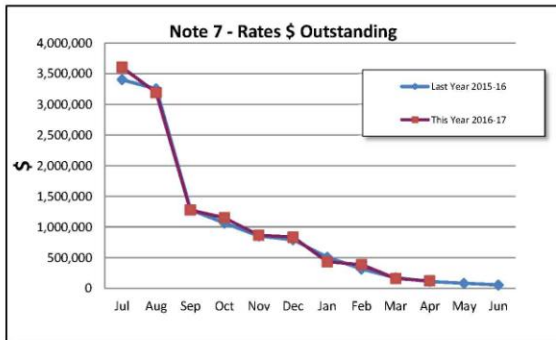
Receivables - Rates and Rubbish

	Current 2016-17	Previous 2015-16	Total
Opening Arrears Previous Years	\$	\$ 79,470	\$ 79,470
Rates, Rubbish Charges Levied this year	3,464,594		3,464,594
Less Collections to date	(3,397,398)	(24,338)	(3,421,736)
Equals Current Outstanding	67,196	55,132	122,328
Net Rates Collectable			122,328
% Collected			96.55%

Receivables - General

	Current	30 Days	60 Days	90+Days
Excluding GST Receivable	\$ 24,677	\$ 10,584	\$ 619	\$ 3,756
Total Outstanding				39,636

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish

Comments/Notes - Receivables General

Shire of Jarraungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 8: GRANTS AND CONTRIBUTIONS

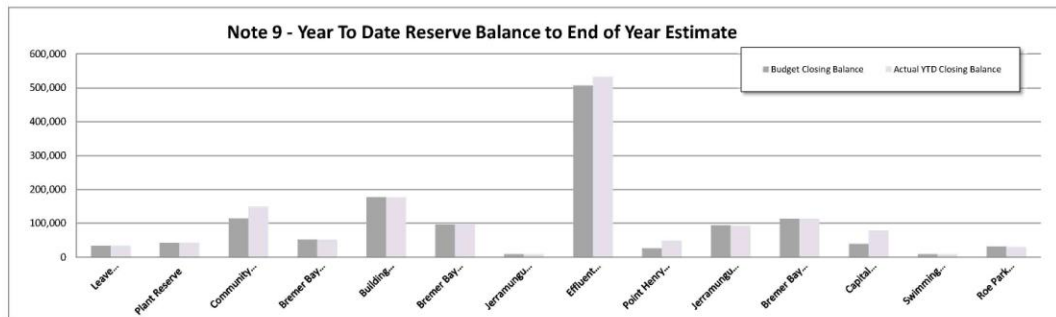
Program/Details GL	Provider	Expected Date of Receipt	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
			\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING							
Grants Commission Grant Received - General	WA Grants Commission	September, December, February, May	-\$606,681.00		(606,681)	(457,276)	(149,405)
Grants Commission Grant Received - Roads	WA Grants Commission	September, December, February, May	-\$590,000.00		(590,000)	(444,069)	(145,931)
Other General Purpose funding received	Cooperative Bulk Handling	July	-\$46,729.04	(23)	(46,752)	(46,752)	(0)
GOVERNANCE							
Other Income Relating to Members	Kokoda Op-Shop	Infrequent	\$0.00	(320)	(320)	(320)	(0)
LAW, ORDER, PUBLIC SAFETY							
ESL Operating grant	DFES - ESL Operating Grant	August, October, January, April	-\$29,745.00	(668)	(30,413)	(30,413)	(1)
Income Relating to Fire Prevention	DFES - NRMP Funding & Insurance recoup DFES sheds	December	-\$27,176.00		(27,176)	(0)	(27,176)
Income Relating to Fire Prevention	Western Power & DFES bushfire mitigation works	Infrequent	\$0.00	(6,478)	(6,478)	(6,478)	(0)
Income Relating to Fire Prevention	SEMC - Point Henry Hazard Management Strategy	September	-\$6,000.00		(6,000)	(0)	(6,000)
CESM Contributions	DFES - BRPC Position	March, June	-\$64,013.00		(64,013)	(64,013)	(0)
FESA/bushfire admin fee grant	DFES	September	-\$4,000.00		(4,000)	(4,000)	(0)
HEALTH							
Income Relating to Other Health	Health Services	Monthly	\$0.00	(148)	(148)	(148)	(0)
EDUCATION AND WELFARE							
Income Relating to Care of Families & Children		Monthly	\$0.00	(734)	(734)	(734)	(0)
COMMUNITY AMENITIES							
Income Relating to Protection Of Environment	Dept of Transport annual water contribution - Fisheries	November	-\$500.00	(6,871)	(7,371)	(6,871)	(500)
Income Relating to Town Planning & Regional Development			-\$16,220.00	(24,500)	(40,720)	(20,720)	(20,000)
Income Relating to Town Planning & Regional Development			\$0.00	(791)	(791)	(791)	(0)
Income Relating to Other Culture			\$0.00	(91)	(91)	(91)	(0)
RECREATION AND CULTURE							
Income Relating to Other Recreation & Sport	DSR - Swimming Pool Grant	November	-\$32,000.00	(32,678)	(64,678)	(64,678)	(0)
Income Relating to Other Recreation & Sport	Kokoda Op Shop		\$0.00	(1,818)	(1,818)	(1,818)	(0)
Income Relating to Other Recreation & Sport		Infrequent - Bench seating	-\$687,000.00		(687,000)	(0)	(687,000)
Income Relating to Other Recreation & Sport	Kokoda & Pelican Op-Shop		\$0.00	(11,309)	(11,309)	(11,309)	(0)
Income - Department Sport & Rec (kids sport)	Kidsport & Club Development Officer Scheme Funding		-\$9,000.00		(9,000)	(5,000)	(4,000)
TRANSPORT							
Income Relating to Streets, Roads, Bridges & Depot Maintenance Grant - MRWA Direct	Lease MRWA		-\$6,144.00		(6,144)	(6,121)	(24)
Grants MRWA - Flood damage	WANDRRA - AGRN 696	December - June	-\$507,800.00		(507,800)	(60,744)	(447,056)
Grant - MRWA Project	MRWA	September, October, January	-\$550,000.00		(550,000)	(306,246)	(243,754)
Grant - Roads to Recovery		September, December, March, June	-\$649,784.00		(649,784)	(384,597)	(265,187)
ECONOMIC SERVICES							
Income Relating to Tourism & Area Promotion	Tourism WA - Campsite Project Millers & House	October	-\$48,000.00		(48,000)	(48,000)	(0)
OTHER PROPERTY & SERVICES							
Income Relating to Public Works Overheads	Provision LGIS	Infrequent	\$0.00	(6,623)	(6,623)	(6,623)	(0)
Workers Compensation Reimbursements		Infrequent	-\$24,000.00	(39,843)	(63,843)	(39,885)	(23,958)
Diesel Fuel Rebate	LGIS & Dept Transport training	Monthly through EAS	\$0.00	(39,909)	(39,909)	(39,909)	(0)
Income relating to Administration	refund	Infrequent	\$0.00	(6,079)	(6,079)	(6,079)	(0)
Income relating to Administration	LGIS - Member dividend & insurance claims	Infrequent	-\$10,900.00		(10,900)	(10,033)	(867)
Income Paid Parental leave	Centrelink - Paid Parental leave	Infrequent	\$0.00	(12,107)	(12,107)	(12,107)	(0)
TOTALS			(4,055,493)	(190,990)	(4,246,483)	(2,225,625)	(2,020,858)

Comments - Grants and Contributions

Shire of Jerramungup
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30th April 2017

Note 9: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	32,804	623	325						33,427	33,129
Plant Reserve	41,242	784	408					Bremer Bay Bowling Green CSRRF project & Skate Park Project	42,026	41,650
Community Recreation Reserve	111,647	2,121	1,377	80,622	80,622	(80,000)	(45,166)		114,390	148,481
Bremer Bay Youth Camp Reserve	51,075	970	506						52,045	51,581
Building Reserve	31,428	597	1,290	145,000	145,000				177,025	177,718
Bremer Bay Retirement Units Reserve	94,468	1,795	935						96,263	95,403
Jerramungup Entertainment Centre Re	8,328	158	82						8,486	8,410
Effluent Reserve	471,618	8,961	5,089	26,227	56,744			Expenditure on Point Henry Fire Mitigation	506,806	533,451
Point Henry Fire Levy Reserve	25,954	267	396	21,670	21,670	(21,670)			26,221	48,021
Jerramungup Retirement Units Reserve	92,029	1,749	911						93,778	92,940
Bremer Bay Boat Ramp Reserve	111,710	2,122	1,106						113,832	112,816
Capital Works Reserve	77,756	1,314	770			(40,000)		Coral Sea Road Footpath	39,070	78,526
Swimming Pool Reserve	7,951	151	79						8,102	8,030
Roe Park Reserve	20,374	387	276	10,000	10,000				30,761	30,650
	1,178,385	21,999	13,550	283,519	314,036	(141,670)	(45,166)		1,342,233	1,460,804



Shire of Jarraamungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit/Loss of Asset Disposal			Disposals	Current Budget		
Net Book Value	Proceeds	Profit (Loss)		Budget	Actual	Variance
\$	\$	\$		\$	\$	\$
53,000	45,454	(7,546)	LP00 - Fracto	3,000	6,969	3,969
38,000			LP 0036 - Kluger	3,000	0	(3,000)
80,974			Terex PT-50 Post Track Loader	51,644	0	(51,644)
148,278	145,400	(2,878)	Sale of Old Shire Depot	0	0	0
79,000	17,363	(61,637)	Excavator	0	0	0
0	18,241	18,241	Knockdown Fire Truck	0	0	0
0	1,801	1,801	Trains Ride on Mower	0	0	0
326,954	227,663	(99,291)	Totals	57,644	6,969	(50,675)

Comments - Capital Disposal

Contributions Information				Summary Acquisitions	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	45,166	0	45,166	Property, Plant & Equipment	227,760	195,027	(42,733)
0	0	0	0	Land and Buildings	331,644	327,110	(4,534)
0	0	0	0	Plant & Property	6,600	5,712	(888)
0	0	0	0	Furniture & Equipment			
1,470,000	0	0	1,470,000	Infrastructure	2,915,402	1,629,082	(1,286,320)
0	0	0	0	Roadworks	0	0	0
0	0	0	0	Drainage	0	0	0
0	0	0	0	Bridges	0	0	0
245,000	40,000	0	285,000	Footpaths & Cycleways	316,793	123,254	(193,539)
790,000	0	0	790,000	Parks, Gardens & Reserves	3,875,050	30,028	(3,845,022)
0	0	0	0	Airports	0	0	0
0	0	0	0	Sewerage	0	0	0
0	0	0	0	Other Infrastructure	0	0	0
2,415,000	85,166	0	2,485,166	Totals	5,683,265	2,370,232	(3,313,033)

Comments - Capital Acquisitions

Shire of Jarraamungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Land & Buildings	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	45,166	0	45,166	Collins Street Units Buildings And Improvements	3,000	0	(3,000)
0	0	0	0	4 Derrick Street Improvements	19,963	23,004	3,041
0	0	0	0	8 Derrick Street Improvements	15,000	0	(15,000)
0	0	0	0	2 Cone Sea Road Building And Improvements	24,000	31,361	7,361
0	0	0	0	Jarraamungup Waste Site Capital Expenditure	0	60	60
0	0	0	0	Administration Building And Improvements	29,000	27,240	(1,760)
0	0	0	0	Guardner Hall Kitchen Ceiling Repair	3,000	3,000	0
0	0	0	0	Jarraamungup Entertainment Centre Building And Impr	2,484	2,096	(388)
0	0	0	0	37 Derrick Street Building And Improvement	4,200	0	(4,200)
0	0	0	0	Jarraamungup Depot Building Improvement	21,220	14,094	(7,126)
0	0	0	0	Paperworks Auditions	10,000	1,371	(8,629)
0	45,166	0	45,166	Bromer Bay Bowling Green	29,034	45,166	16,132
0	0	0	0	Shed - 28 Derrick Street	14,500	19,278	4,778
0	0	0	0	20 Cone Sea Road Building and Improvement	12,800	22,658	9,858
0	0	0	0	EB Anstrop Antennas Facility	0	1,276	1,276
0	45,166	0	45,166	Totals	227,760	195,027	(42,733)

Contributions				Plant & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	0	0	0	Ceo Vehicle	53,000	52,423	(577)
0	0	0	0	Dobo Vehicle	35,000	36,277	1,277
0	0	0	0	Backhoe Loader	190,000	176,000	(14,000)
0	0	0	0	Terex PT-50 Post Track Loader	86,644	83,373	(3,271)
0	0	0	0	Slasher/Mower	9,500	10,000	1,000
0	0	0	0	Totals	384,144	358,100	(26,044)

Contributions				Furniture & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	0	0	0	Upgrade Library Computer	1,600	0	(1,600)
0	0	0	0	New Server Computer Network	5,000	5,712	712
0	0	0	0	Totals	6,600	5,712	(888)

Shire of Jarraamungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	(Under/Over)
				0 Rabbit Proof Fence Road	115,360	1,045	(114,315) ▼
				0 Namaganj West	0	2,791	2,791 ▲
				0 Boxwood-Ongeup	205,000	377,144	(27,654) ▼
				0 Brook Road	115,014	143,233	28,219 ▲
				0 White Trail Road	40,000	51,718	11,718 ▲
				0 Bremer Bay Town Centre Construction	895,700	600,461	(295,239) ▼
				0 Memorial Rd/Imp Crp Intersection Rev Approval	60,000	0	(60,000) ▼
180,000			180,000	Gardner South Road - Regional Road Group	214,700	5,592	(209,108) ▼
240,000			240,000	Lake Magenta Road - Regional Road Group	225,000	224,172	(828) ▼
90,000			90,000	Borden - Boxwood Road	92,328	143	(92,185) ▼
90,000			90,000	Rosedip North Road	81,000	4,314	(76,686) ▼
180,000			180,000	Devils Creek Road	124,338	113,494	(10,844) ▼
200,000			200,000	Jarraamungup North Road	202,358	377,778	(24,580) ▼
130,000			130,000	Meech Road	150,963	31,441	(119,522) ▼
260,000			260,000	Jaup North Road	73,580	8,804	(64,776) ▼
100,000			100,000	Paperbarka Park Development	105,000	182	(104,818) ▼
				Carney Road	115,000	74,896	(40,104) ▼
				Swamp Road	50,000	0	(50,000) ▼
				Eb Anstrop Turnaround Area	0	8,327	8,327 ▲
				Bremer Bay Streets	60,000	155	(59,845) ▼
1,470,000	0	0	1,470,000	Totals	2,515,402	1,629,082	(886,320)

Contributions				Footpaths & Cycleways	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	(Under/Over)	
245,000			245,000	Trail - White Trail Road To Point Henry Road	245,000	110,793	(134,207) ▼
	40,000		40,000	Footpath Cord Sea Road	52,793	1,456	(51,337) ▼
				Bremer Bay Footbridge Replacement	12,500	11,261	(1,239) ▼
245,000	40,000	0	285,000	Totals	310,293	123,510	(186,783)

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Shire of Jarraamungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Parks, Gardens & Reserves	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	(Under/Over)	
200,000			200,000	Paperbarka Redevelopment	200,000	6,000	(194,000) ▼
15,000			15,000	Milera Point Toilet Facility	15,000	20,917	5,917 ▲
				Milera Point Site Works	0	234	234 ▲
15,000			15,000	House Beach campsite upgrade project	15,000	7,476	(7,524) ▼
15,000			15,000	House Beach Campsite - Site Works	0	1,517	1,517 ▲
				Bremer Bay Civic Square Construction	1,121,664	32,862	(1,088,802) ▼
455,000			455,000	Bremer Bay Skate Park	522,000	21,320	(500,680) ▼
700,000	0	0	700,000	Totals	1,873,664	90,026	(683,638)

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Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th April 2017

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-16 \$	Amount Received \$	Amount Paid \$	Closing Balance 30-Jun-17 \$
210012 Trust Building bonds Receipts	24,000	12,000	12,000	24,000
210011 Trust Key Bonds Receipts	530	360	260	630
210013 Trust Housing bonds Receipts	640	1,380	1,380	640
210014 Trust Developer fees & bonds Receipts	56,228	1,140	0	57,368
210017 Trust Other bonds Receipts	1,170	820	820	1,170
210015 Trust Hall and Shire bonds Receipts	0	50	50	0
992113 FOOTPATH BONDS	0	0	0	0
210019 Trust Waste Management Funds	1,772,397	25,023	1,512,625	284,795
210020 Trust Regional Waste Management Funds	3,176,095	56,219	17,111	3,215,203
210016 Trust BB community funds Receipts	5,327	15,215	0	20,542
	5,036,388	112,207	1,544,247	3,604,348

A D M I N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	Tender – Provision of Cleaning Services in the Bremer Bay Area
LOCATION/ADDRESS:	Bremer Bay
NAME OF APPLICANT:	n/a
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Cr Iffla declared a proximity and indirect financial interest Ms Solomon declared an impartiality interest. Mr Bailey declared an impartiality interest.
DATE OF REPORT:	8 th May 2017

SUMMARY

This item addresses the outcome of a request for tender issued for the provision of cleaning services to the Bremer Bay area and recommends the awarding of a two year contract to Bremer Produce for a fixed price of \$306,218 for the two years.

ATTACHMENT

CONFIDENTIAL Attachment 10.4.1 - Tender Evaluation Document
CONFIDENTIAL Attachment 10.4.1(b) - Financial Assessment

BACKGROUND

The Shire of Jerramungup has called tenders for the Provision of Cleaning Services for the Bremer Bay Area. The service has been under contract previously by a local business – Bremer Produce.

The scope of works includes cleaning of the following facilities:

- barbecues;
- bins;
- fishing cleaning stations;
- fish offal bins;
- public toilets; and
- gazebos.

The provision of cleaning services is the largest value contract which Council has issued for ongoing services. Accordingly the tender process has been managed with the assistance from WALGA to mitigate financial and reputational risks associated with the procurement. The tender was advertised in the West Australian on 1st April 2017 and also promoted locally through notice boards and social media.

Each tenderer was required to provide a representative to the mandatory site meeting to discuss the tender requirements and expectations of each party.

Two (2) Tenders were received by the Deadline of the Request for Tender. The Tender submissions were reviewed by an Evaluation Panel consisting of Shire of Jerramungup and WALGA staff. Each tender was evaluated under a three criteria selection process:

- Stage 1 Compliance Criteria
- Stage 2 Qualitative Criteria
- Stage 3 Value Assessment

The key qualitative criteria were as follows:

Qualitative Criteria		Weighting
a)	<p>Relevant Experience</p> <p>Provide details of recent similar projects completed by your organisation during the last 5 years, including a detailed description of the cleaning services provided and the roles. RFT 01/17 Relevant Experience has been attached to this criterion in the WALGA Provider Portal.</p>	25%
b)	<p>Personnel</p> <p>i. Detail the Tenderer’s proposed personnel (both managerial and operational) to be utilised in conducting the Requirements of this Request inclusive of any relevant current registrations or licenses held, police clearances, their intended role and any relevant experience and qualifications held. RFT 01/17 Project Team has been attached to this criterion in the WALGA Provider Portal.</p> <p>ii. Provide details as to how you will ensure that your personnel are kept current with any training requirements and industry best practice.</p>	25%
c)	<p>Pricing</p> <p>Tenderer’s must complete and attach the spreadsheet (RFT 01/17 Price Schedule) which has been attached to this criterion in the WALGA provider Portal.</p>	50%

CONSULTATION

Tenderers
WALGA

COMMENT

As detailed in the tender evaluation document the assessment panel has recommended the incumbent contractor be provided with a new 2 year contract with a 1 year extension at Council's sole discretion.

The table below provides the results of the assessment undertaken by the panel:

Tenderer	Qualitative Score	Ranking
Bremer Produce	71.67%	1
Saffron Iffla	49.33%	2

Alternatively Council can elect to reject all tenders and direct the CEO to negotiate a lower service level with the preferred tenderer or deliver the service utilising employees and Council equipment rather than by a contractual arrangement. The implications from a financial perspective are discussed below and an implementation timeframe would need to allow adequate time for employee recruitment and workplace restructure.

STATUTORY REQUIREMENTS

Tendering for this supply contract was undertaken in accordance with the Local Government (Functions and General) Regulations 1996. Part 4 – Tenders for Provision of Goods or Services.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.2 - Improved Liveability To develop initiatives and programs, supported by high quality infrastructure that improves lifestyle outcomes and makes the Shire of Jerramungup an attractive place to live.

FINANCIAL IMPLICATIONS

The preferred tenderer has submitted costing which is \$19,703 less than the existing contract.

In comparison an assessment of the cost to coordinate the service internally has been carried out. It is estimated that the same level of service would cost \$250,527 over 2 years.

This costing however does not factor in risks of staff vacancy, staff redeployment to cover leave or overtime costs required for response after hours or on public holidays. Council would also be required to purchase a new light vehicle to facilitate the role.

A solution for the disposal of fish offal would also need to be explored and resourced.

WORKFORCE IMPLICATIONS

The provision of these services would need to be resourced by Council staff if a contract arrangement is not supported.

POLICY IMPLICATIONS

Tendering for this supply contract is in accordance with Council's Policy No.6 for Purchasing Policy

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council;

1. Endorse the assessment panel recommendation for the appointment of Bremer Produce (ABN 30 762 434 870) to RFT 01/17 Provision of Cleaning Services for the Bremer Bay Area, subject to the satisfactory outcome of the financial assessment:

Recommended Tenderer	Overall Score	Contract Price (Inc GST)
Bremer Produce	71.67%	\$306,218.00

2. Authorise the Chief Executive Officer to execute contractual documentation associated with the Provision of Cleaning Services for the Bremer Bay Area.

OC170505 Moved Cr Trevaskis / Seconded Cr Daniel

That Council;

1. **Endorse the assessment panel recommendation for the appointment of Bremer Produce (ABN 30 762 434 870) to RFT 01/17 Provision of Cleaning Services for the Bremer Bay Area, subject to the satisfactory outcome of the financial assessment:**

Recommended Tenderer	Overall Score	Contract Price (Inc GST)
Bremer Produce	71.67%	\$306,218.00

2. **Authorise the Chief Executive Officer to execute contractual documentation associated with the Provision of Cleaning Services for the Bremer Bay Area.**

Carried 5-0

That Council note that it is satisfied with the Financial Due Diligence Assessment provided by WALGA.

OC170506 Moved Cr Parsons / Seconded Cr Trevaskis

That Council note that it is satisfied with the Financial Due Diligence Assessment provided by WALGA.

Carried 5-0

Cr Iffla returned to the room at 3:55pm

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.2
SUBJECT:	Code of Conduct Review
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	GV.CC.3
AUTHOR:	Elizabeth Hyde / Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	3 rd May 2017

SUMMARY

The Shire of Jerramungup's Code of Conduct is due for review in May 2017.

A review has been completed and an amended document has been produced for Council consideration.

ATTACHMENT

Attachment 10.4.2(a) - Current Code of Conduct
Attachment 10.4.2(b) - Proposed Code of Conduct

BACKGROUND

The current Code of Conduct was adopted by Council in May 2014, this has been reviewed against WALGA's current Model Code of Conduct with some minor changes required.

The Code of Conduct provides Council Members, Committee Members and employees of the Shire of Jerramungup with consistent guidelines for an acceptable standard of professional conduct. The Code addresses in a concise manner the broader issue of ethical responsibility and encourages greater transparency and accountability.

The Code is complementary to the principles adopted in the Local Government Act and regulations which incorporates four fundamental aims to result in;

- a) better decision-making;
- b) greater community participation;
- c) greater accountability; and
- d) greater efficiency and effectiveness.

The Code provides a guide and a basis of expectations for Council Members, Committee Members and employees. It encourages a commitment to ethical and professional behaviour and outlines principles in which individual and collective responsibilities may be based.

CONSULTATION

WALGA

COMMENT

As outlined with the background section of this report, the number of proposed changes is minor. The proposed document mirrors the Model Code of Conduct produced by WALGA and builds on the existing Code by providing more detail in the personal benefit section.

STATUTORY REQUIREMENTS

This Code of Conduct observes the statutory requirements of the Local Government Act 1995 (S 5.103 – Codes of Conduct) and Local Government (Administration) Regulations 1996 (Regs 34B and 34C).

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5 - Civic Leadership To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

The Code of Conduct provides employees of the Shire of Jerramungup with consistent guidelines for an acceptable standard of professional conduct.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council adopts the amended Code of Conduct for the Shire of Jerramungup to address in a concise manner, the broader issue of ethical responsibility, greater transparency and accountability.

OC170507 Moved Cr Bailey / Seconded Cr Parsons

That Council adopts the amended Code of Conduct for the Shire of Jerramungup to address in a concise manner, the broader issue of ethical responsibility, greater transparency and accountability, subject to the removal of the reference to 'Committee Members' in section 2.1(c).

Carried 6-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.3
SUBJECT:	Jerramungup Bushfire Advisory Committee AGM Meeting Minutes
AUTHOR:	Ashley Peczka
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	9 th May 2017

ATTACHMENT

Attachment 10.4.3(a) - Jerramungup Bushfire Advisory Committee AGM Meeting Minutes
Attachment 10.4.3(b) - Draft Camping & Cooking Fire Policy

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the minutes of the Jerramungup Bushfire Advisory Committee AGM meeting held on Wednesday 27th April 2017 be received and the following recommendations be adopted;

1. That the following appointments for the Shire of Jerramungup be gazetted;

ELECTION OF OFFICE BEARERS

- a) Chief Bush Fire Control Officer
Mr David Edwards was elected to the position of Chief Bush Fire Control Officer for a one year term.
- b) Deputy Chief Bush Fire Control Officers
Mr Trevor Ross and Mr Alex Jones were declared elected to the positions of Deputy Chief Fire Control Officer.
- c) Chief Fire Weather Officer
Mr David Edwards was declared elected to the position of Chief Fire Weather Officer.
- d) Deputy Chief Fire Weather Officer
Mr Paul Hislop was declared elected to the position of Deputy Chief Fire Weather Officer.

- e) Brigade Fire Weather Officers
- | | |
|---------------------------|-------------------|
| Boxwood Bushfire Brigade | Mr Anthony Thomas |
| Bremer Bay VFES | Mr Wesley Thomas |
| Gairdner Bushfire Brigade | Mr Brad Shelton |
| Jacup Bushfire Brigade | Mr Michael Lester |
| Jerramungup VFES | Mr Paul Hislop |
| Needilup Bushfire Brigade | Mr Quentin Brown |
- f) Authorised Radio Broadcaster of Harvest Bans
- Mr David Edwards was declared elected to the position of Authorised Radio Broadcaster of Harvest Bans.
- g) Dual Fire Control Officers
- | | |
|----------------------------|--------------------|
| Jerramungup / Ravensthorpe | Mr Peter Wisewould |
| Jerramungup / Kent | Mr Quentin Brown |
| Jerramungup / Lake Grace | Mr Paul Hislop |
| Jerramungup / Gnowangerup | Mr Ray Trevaskis |
| Jerramungup / Albany | Mr Rohan Murdoch |

h) 2016/17 Fire Control Officers

NAME	POSITION	BRIGADE	CONTACT#	RADIO CALL SIGN
Dave Edwards	CBFCO	Jerramungup VFES	0429 100 007	Jerry Chief
Trevor Ross	DCBFCO	Jacup BFB	0427 355 023	Jacup 1
Alex Jones	DCBFCO	Gairdner BFB	0429 361 034	Gairdner 4
Rohan Murdoch	FCO/Capt.	Boxwood Hill BFB	0448 166 065	Boxwood 1
Anthony Thomas	FCO/FWO	Boxwood Hill BFB	0429 366 021	Boxwood 2
Stuart Hocking	FCO	Boxwood Hill BFB	0438 287 280	Boxwood 3
Daniel Smart	FCO	Boxwood Hill BFB	0427 366 058	Boxwood 4
Steve Tomasini	FCO/Fire Capt.	Bremer Bay VFES	0427 374 340	Bremer 1
Wes Thomas	FCO/FWO	Bremer Bay VFES	0429 374 065	Bremer 2
Stacey Francis	FCO	Bremer Bay VFES	0437 611 759	Bremer 3
Peter Buckenara	FCO	Bremer Bay VFES	0429 371 003	Bremer 4
John Iffla	O.I.C	Bremer Bay VFES	0427 374 298	Bremer 5
Bryan Hunter	Permit Issuing	Bremer Bay VFES	0427 083 979	
Damon Parker	FCO/Capt.	Gairdner BFB	0418 935 241	Gairdner 1
Brad Shelton	FCO/FWO	Gairdner BFB	0457 679 413	Gairdner 2
Bruce Hill	FCO	Gairdner BFB	0427 371 025	Gairdner 3
Alex Jones	FCO	Gairdner BFB	0429 361 034	Gairdner 4
Trevor Ross	FCO/Capt.	Jacup BFB	0427 355 023	Jacup 1
Michael Lester	FCO/FWO	Jacup BFB	0429 374 268	Jacup 2
Brad Bailey	FCO	Jacup BFB	0427 291 078	Jacup 3
Peter Wisewould	FCO	Jacup BFB	0427 356 086	Jacup 4
Mark Spinks	FCO	Jacup BFB	0428 354 065	Jacup 5
Anthony Armstrong	O.I.C/FCO/Capt.	Jerramungup VFES	0427 651 561	Jerry 1
Paul Hislop	FCO/FWO	Jerramungup VFES	0427 354 037	Jerry 2
Kim Parsons	FCO	Jerramungup VFES	0428 351 128	Jerry 3
Wayne Barrett	FCO	Jerramungup VFES	0427 351 187	Jerry 4
Mark Tapscott	FCO/Capt.	Needilup BFB	0427 352 030	Needilup 1
Quentin Brown	FCO/FWO	Needilup BFB	0427 352 062	Needilup 2
Ray Trevaskis	FCO	Needilup BFB	0429 352 022	Needilup 3
Ronald Pocock	FCO	Needilup BFB	0429 353 005	Needilup 4
Grantly Morton	Ranger (Jacup)	Parks & Wildlife	0408 095 259	Fitzgerald 3
Deon Grantham	Ranger (Gairdner)	Parks & Wildlife	0428 371 022	Fitzgerald 4
Ash Peczka	CESO	Jerramungup Shire	0438 498 221	Jerry CESM
Stephen Wadsworth	Shire Ranger	Jerramungup Shire	0429 351 022	Shire Ranger

2. That the Shire of Jerramungup seek approval from DFES for the following gazettal dates for the restricted and prohibited burning periods for the 2017/2018 financial year.

	Zone 1, 2, 3, 4	Zone 5
Restricted Burning Time	1st October 2017 to 31st October 2017	1st September 2017 to 31st October 2017
Prohibited Burning Time	1st November 2017 to 4th February 2018	1st November 2017 to 4th February 2018
Restricted Burning Time	5th February 2018 to 20th April 2018	5th February 2018 to 31st May 2018

3. That Council adopt the Camping & Cooking Fire Policy for the Shire of Jerramungup endorsed by the Jerramungup Bushfire Advisory Committee.

OC170508 Moved Cr Daniel / Seconded Cr Bailey

That the minutes of the Jerramungup Bushfire Advisory Committee AGM meeting held on Wednesday 27th April 2017 be received and the following recommendations be adopted;

1. **That the following appointments for the Shire of Jerramungup be gazetted;**

ELECTION OF OFFICE BEARERS

a) Chief Bush Fire Control Officer

Mr David Edwards was elected to the position of Chief Bush Fire Control Officer for a one year term.

b) Deputy Chief Bush Fire Control Officers

Mr Trevor Ross and Mr Alex Jones were declared elected to the positions of Deputy Chief Fire Control Officer.

c) Chief Fire Weather Officer

Mr David Edwards was declared elected to the position of Chief Fire Weather Officer.

d) Deputy Chief Fire Weather Officer

Mr Paul Hislop was declared elected to the position of Deputy Chief Fire Weather Officer.

e) Brigade Fire Weather Officers

Boxwood Bushfire Brigade	Mr Anthony Thomas
Bremer Bay VFES	Mr Wesley Thomas
Gairdner Bushfire Brigade	Mr Brad Shelton
Jacup Bushfire Brigade	Mr Michael Lester
Jerramungup VFES	Mr Paul Hislop
Needilup Bushfire Brigade	Mr Quentin Brown

f) Authorised Radio Broadcaster of Harvest Bans

Mr David Edwards was declared elected to the position of Authorised Radio Broadcaster of Harvest Bans.

g) Dual Fire Control Officers

Jerramungup / Ravensthorpe	Mr Peter Wisewould
Jerramungup / Kent	Mr Quentin Brown
Jerramungup / Lake Grace	Mr Paul Hislop
Jerramungup / Gnowangerup	Mr Ray Trevaskis
Jerramungup / Albany	Mr Rohan Murdoch

h) 2016/17 Fire Control Officers

NAME	POSITION	BRIGADE	CONTACT#	RADIO CALL SIGN
Dave Edwards	CBFCO	Jerramungup VFES	0429 100 007	Jerry Chief
Trevor Ross	DCBFCO	Jacup BFB	0427 355 023	Jacup 1
Alex Jones	DCBFCO	Gairdner BFB	0429 361 034	Gairdner 4
Rohan Murdoch	FCO/Capt.	Boxwood Hill BFB	0448 166 065	Boxwood 1
Anthony Thomas	FCO/FWO	Boxwood Hill BFB	0429 366 021	Boxwood 2
Stuart Hocking	FCO	Boxwood Hill BFB	0438 287 280	Boxwood 3
Daniel Smart	FCO	Boxwood Hill BFB	0427 366 058	Boxwood 4
Steve Tomasini	FCO/Fire Capt.	Bremer Bay VFES	0427 374 340	Bremer 1
Wes Thomas	FCO/FWO	Bremer Bay VFES	0429 374 065	Bremer 2
Stacey Francis	FCO	Bremer Bay VFES	0437 611 759	Bremer 3
Peter Buckenara	FCO	Bremer Bay VFES	0429 371 003	Bremer 4
John Iffla	O.I.C	Bremer Bay VFES	0427 374 298	Bremer 5
Bryan Hunter	Permit Issuing	Bremer Bay VFES	0427 083 979	
Damon Parker	FCO/Capt.	Gairdner BFB	0418 935 241	Gairdner 1
Brad Shelton	FCO/FWO	Gairdner BFB	0457 679 413	Gairdner 2
Bruce Hill	FCO	Gairdner BFB	0427 371 025	Gairdner 3
Alex Jones	FCO	Gairdner BFB	0429 361 034	Gairdner 4
Trevor Ross	FCO/Capt.	Jacup BFB	0427 355 023	Jacup 1
Michael Lester	FCO/FWO	Jacup BFB	0429 374 268	Jacup 2
Brad Bailey	FCO	Jacup BFB	0427 291 078	Jacup 3
Peter Wisewould	FCO	Jacup BFB	0427 356 086	Jacup 4
Mark Spinks	FCO	Jacup BFB	0428 354 065	Jacup 5
Anthony Armstrong	O.I.C/FCO/Capt.	Jerramungup VFES	0427 651 561	Jerry 1
Paul Hislop	FCO/FWO	Jerramungup VFES	0427 354 037	Jerry 2
Kim Parsons	FCO	Jerramungup VFES	0428 351 128	Jerry 3
Wayne Barrett	FCO	Jerramungup VFES	0427 351 187	Jerry 4
Mark Tapscott	FCO/Capt.	Needilup BFB	0427 352 030	Needilup 1
Quentin Brown	FCO/FWO	Needilup BFB	0427 352 062	Needilup 2
Ray Trevaskis	FCO	Needilup BFB	0429 352 022	Needilup 3
Ronald Pocock	FCO	Needilup BFB	0429 353 005	Needilup 4
Grantly Morton	Ranger (Jacup)	Parks & Wildlife	0408 095 259	Fitzgerald 3
Deon Grantham	Ranger (Gairdner)	Parks & Wildlife	0428 371 022	Fitzgerald 4
Ash Peczka	CESO	Jerramungup Shire	0438 498 221	Jerry CESM
Stephen Wadsworth	Shire Ranger	Jerramungup Shire	0429 351 022	Shire Ranger

2. That the Shire of Jerramungup seek approval from DFES for the following gazettal dates for the restricted and prohibited burning periods for the 2017/2018 financial year.

	Zone 1, 2, 3, 4	Zone 5
Restricted Burning Time	1st October 2017 to 31st October 2017	1st September 2017 to 31st October 2017
Prohibited Burning Time	1st November 2017 to 4th February 2018	1st November 2017 to 4th February 2018
Restricted Burning Time	5th February 2018 to 20th April 2018	5th February 2018 to 31st May 2018

3. That Council advertises the intent to adopt the Camping & Cooking Fire Policy for the Shire of Jerramungup endorsed by the Jerramungup Bushfire Advisory Committee and seek comment from the community before final adoption.

Carried 6-0

Reason for Variation from Officer's Recommendation: Council decided to advertise the Camping & Cooking Fire Policy for public comment given that it is the first time a policy has been introduced to address camping and cooking fires.

**C O U N C I L L O R
R E P O R T S**

11. COUNCILLOR REPORTS

Cr Parsons

Attended a Regional Road Group Meeting

Cr Daniel

Attended the Shire's ANZAC Day Service in Jerramungup

Attended an AGM of the South Coast Management Group in Albany

Cr Bailey

Attended the Shire's ANZAC Day Service in Jerramungup

Cr Trevaskis

Attended the Shire's ANZAC Day Service in Jerramungup

Cr Lester

Attended a Regional Road Group Meeting

Attended the Shire's ANZAC Day Service in Jerramungup

Attended a Great Southern Development Commission Lunch and Community Meeting in Bremer Bay

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

Nil

12.2 From Elected Members

Cr Bailey noted that the leafy sea dragon, found in waters around Bremer Bay, had recently been added to the endangered list and could be of relevance to the Amazing South Coast project.

Cr Bailey also queried whether the funds requested to be contributed by the Shire of Jerramungup for the "Amazing South Coast" project were equitable when compared to the amount contributed by other, much larger local governments, such as the City of Albany.

Mr Bailey acknowledged the point made by Cr Bailey on contributions to the Amazing South Coast project but pointed out that amount still represents value for money considering the amount it would cost to develop marketing or advertising campaigns individually.

13. NEXT MEETING/S

Ordinary Meeting – to be held Wednesday 21st June 2017 commencing 2:00pm at the Council Chambers, Jerramungup.

14. CLOSURE

The President declared the meeting closed at 4:32pm.

I confirm these Minutes to be a true and accurate record of the proceedings of the Council.

Signed: Dated:
(Shire President)