



# SHIRE OF JERRAMUNGUP

## COUNCILLOR INFORMATION BULLETIN

### NOVEMBER-DECEMBER 2025

#### ITEMS

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## 1. DELEGATIONS

### 1.1 EXECUTIVE SERVICES

### 1.2 COMMON SEAL

Use of Common Seal under Delegated Authority – 1 July 2025 – 31 December 2025

| DATE            | DOCUMENT TITLE                      | PARTIES TO DOCUMENT                             | FILE NO | DELEGATED OFFICER   |
|-----------------|-------------------------------------|---|---------|---|
| 17 October 2025 | Restrictive Covenant under S. 129BA | Wauters Building Company                        | LU.SU.1 | Cr Joanne Iffla, Shire President and Martin Cuthbert, Chief Executive Officer |
| 29 October 2025 | Landgate Section 70A Notification   | BVA Investments Pty Ltd<br>Shire of Jerramungup | LU.SU.1 | Cr Nathan Brown, Shire President and Martin Cuthbert, Chief Executive Officer |

### 1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or maximum of \$20 in respect to rates and service charges

| DATE | OFFICER | DESCRIPTION | PERSONS AFFECTED/DEBTOR NO. |
|------|---------|-------------|-----------------------------|
|      |         |             |                             |
|      |         |             |                             |

### 1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 5: Donations 1 July 2025 – 31 December 2025

| DATE | OFFICER | PERSON/ORGANISATION | DESCRIPTION |
|------|---------|---------------------|-------------|
|      |         |                     |             |

## DELEGATIONS

### 1.5 PLANNING – NOVEMBER

Planning application decisions under delegated authority up to 30 November 2025.

| LODGED     | APPLICATION NO. | OFFICER         | OWNER  | APPLICANT<br>(If Different from Owner)  | DESCRIPTION   | ADDRESS                                  | DELEGATED DECISION | DECISION DATE |
|------------|-----------------|-----------------|--|---|---|--|--------------------|---------------|
| 13/08/2025 | P25-030         | Richard Hindley | Banjelungup Aboriginal Corporation               | Tourism Western Australia               | 5x 2brm Accommodation Cabins, Office Admin Building, Shed, Undercover Shelter, 8x Water Tanks | 261 Dillon Bay Road, Bremer Bay 6338     | Approved           | 20/11/2025    |
| 11/09/2025 | P25-039         | Richard Hindley | David J Harder                                   |   | Ancillary Dwelling with attached Garage and Shed  | Lot 400 Wellstead Road, Bremer Bay 6338  | Approved           | 03/11/2025    |
| 12/09/2025 | P25-040         | Richard Hindley | Stoney   | Pique Mod Pty Ltd                       | Residential Dwelling  | 24 Blossoms Avenue, Bremer Bay 6338      | Approved           | 13/11/2025    |
| 16/09/2025 | P25-041         | Richard Hindley | La Casa Delle Api Pty Ltd Atf De Imkertuin Trust | Benson Design                           | New Residential Dwelling and Amendment to Building Envelope                                   | Lot 137 Wellstead Road, Bremer Bay 6338  | Approved           | 04/11/2025    |
| 02/10/2025 | P25-045         | Richard Hindley | Lewis  | CBD Architects                          | Retaining Walls on Vacant Lot   | 44 Margaret Street, Bremer Bay 6338      | Approved           | 13/11/2025    |
| 06/10/2025 | P25-046         | Richard Hindley | David J Harder                                   |   | Retrospective Planning Approval for Second Hand Transportable                                 | 333 Wellstead Road, Bremer Bay 6338      | Approved           | 03/11/2025    |
| 06/10/2025 | P25-047         | Richard Hindley | Melissa A F Strutt                               |   | Proposed Holiday Home   | Lot 72 Point Henry Road, Bremer Bay 6338 | Approved           | 26/11/2025    |
| 06/10/2025 | P25-049         | Richard Hindley | Deborah L Mills                                  |   | Proposed Short-Term Accommodation   | 4 Peppy Avenue, Bremer Bay 6338          | Approved           | 04/11/2025    |
| 06/10/2025 | P25-050         | Richard Hindley | Bremer Bay Developments                          | Down South Water Cartage (Steve Anstee) | Swimming Pool Installation  | 602 Point Henry Road, Bremer Bay 6338    | Approved           | 25/11/2025    |

|            |         |                 |                    |  |  |  |          |            |
|------------|---------|-----------------|--------------------|--|--|--|----------|------------|
| 23/10/2025 | P25-052 | Richard Hindley | Brett A Crabtree   |  | Proposed Holiday Home  | 382 Point Henry Road ,Bremer Bay 6338    | Approved | 21/11/2025 |
| 17/11/2025 | P25-055 | Richard Hindley | Jade A Dyson Moyle |  | Cut In Temporary Road Access, Clear 5-600 Sqm Of Building Envelope | Lot 12 Point Henry Road, Bremer Bay 6338 | Approved | 26/11/2025 |

#### 1.6 BUILDING AND DEMOLITION – NOVEMBER

Building application decisions under delegated authority up to 30 November 2025.

Nil.

| LODGED | APPLICATION NO. | OFFICER | OWNER | APPLICANT (If Different from Owner) | DESCRIPTION | ADDRESS | DELEGATED DECISION | DECISION DATE |
|--------|-----------------|---------|-------|-------------------------------------|-------------|---------|--------------------|---------------|
|        |                 |         |       |                                     |             |         |                    |               |
|        |                 |         |       |                                     |             |         |                    |               |
|        |                 |         |       |                                     |             |         |                    |               |
|        |                 |         |       |                                     |             |         |                    |               |

#### 1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

##### Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

| LODGED | APPLICATION NO. | OFFICER | OWNER | APPLICANT (If Different from Owner) | DESCRIPTION | ADDRESS | DELEGATED DECISION | DECISION DATE |
|--------|-----------------|---------|-------|-------------------------------------|-------------|---------|--------------------|---------------|
| Nil    |                 |         |       |                                     |             |         |                    |               |

#### 1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

##### Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

| LODGED | APPLICATION NO. | OFFICER | OWNER | APPLICANT (If Different from Owner) | DESCRIPTION | ADDRESS | DELEGATED DECISION | DECISION DATE |
|--------|-----------------|---------|-------|-------------------------------------|-------------|---------|--------------------|---------------|
| Nil    |                 |         |       |                                     |             |         |                    |               |

## 2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 5 December 2025.

| COUNCIL RESOLUTIONS |  |                |   |                     |  |           |
|---------------------|--|----------------|---|---------------------|--|-----------|
| MEETING DATE        | REPORT TITLE                                       | RESOLUTION NO. | RESOLUTION  | RESPONSIBLE OFFICER | CURRENT STATUS   | COMPLETED |
| 26/06/24            | Concerns with WACHS Nursing Staff                  | OCM240618      | <p>That Council resolves that the Chief Executive Officer write to the WA Country Health Service (WACHS) to:</p> <ol style="list-style-type: none"><li>1. Express the Shire's concerns relating to the continuity and retention of critical nursing staff within the region;</li><li>2. Advise WACHS that it is the view of the Council that the current staffing arrangements are causing unreasonable and unsustainable fatigue and stress on community volunteers who are required to provide emergency services to the community during periods when WACHS staff are unavailable; and</li><li>3. Encourage WACHS to investigate incentives to help retain and attract nursing staff to and in the region.</li></ol> | A/CEO               | A/CEO met with a WACHS representative and received positive update which addressed issues in Council's resolution. Subsequently a letter has not been sent to WACHS. Ongoing Councillor briefings. Director of Nursing gave update on nursing staff at LEMC meeting held 10/03/25 and LEMC meeting held 9/06/2025. | Ongoing   |
| 23/10/24            | Financial Management Systems Review – Audit Report | OCM241003      | That Council ADOPT the recommendations of the Audit Committee to receive the report prepared by Australian Audit on the appropriateness and effectiveness of the Shire of Jerramungup's systems and procedures in relation to financial management.   | CEO                 |  | Ongoing   |

| COUNCIL RESOLUTIONS |   |                |  |                     |  |                |
|---------------------|---|----------------|--|---------------------|--|----------------|
| MEETING DATE        | REPORT TITLE  | RESOLUTION NO. | RESOLUTION   | RESPONSIBLE OFFICER | CURRENT STATUS                                     | DATE COMPLETED |
| 23/10/24            | CEO Review of Systems and Procedures (Reg 17)         | OCM241004      | That Council ADOPT the recommendations of the Audit Committee to:<br>1. Accept the Chief Executive Officer's Regulation 17 review of the appropriateness and effectiveness of the Shire of Jerramungup systems and procedures in relation to risk management, internal control and legislative compliance, and<br>2. Request that the Chief Executive Officer provide regular updates to the Audit Committee on the progress of the recommendations for improvement identified as part of the review.  | CEO                 |  | Ongoing        |
| 27/11/24            | Delivery of Waste Services                            | OCM241112      | That COUNCIL:<br><br>- Seek formal quotations for the services generally in accordance with the Tender Documents from select suppliers under the provisions of section 11 (2) (c) of the Local Government (Functions and General Regulations) 1996.  | DCEO                |  | In progress    |
| 26/03/25            | Proposed Bush Fire Brigades Local Law – Commence-ment | OCM250316      | That:<br>1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Bush Fire Brigades Local Law, and invite submissions for a minimum six (6) week period –<br>Purpose – to revoke the <i>Shire of Jerramungup Bylaws Relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades</i> published in the Government Gazette on 13 July 1990, and make provisions for establishment, management and administration of Bush Fire Brigades in accordance with the <i>Bush Fires Act 1954</i> .<br>Effect – to align the requirements for bush fire brigades with legislation and local practice. | EAO                 | Waiting on Department of Local Government response | In progress    |

|          |   |           |  |     |  |             |
|----------|---|-----------|--|-----|--|-------------|
|          |   |           | <p>2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be –</p> <ul style="list-style-type: none"> <li>• Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries, and the Commissioner for Fire and Emergency Services.</li> <li>• Made available to any other person requesting a copy.</li> </ul>  |     |  |             |
| 26/03/25 | Proposed Dogs Local Law – Commence-ment | OCM250317 | <p>That:</p> <ol style="list-style-type: none"> <li>1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Dogs Local Law, and invite submissions for a minimum six (6) week period – Purpose – to make provisions about the impounding, the number that may be kept on premises, the manner of keeping dogs and create offences for non-compliance. Effect – to repeal the existing Dogs Local Law published in the Government Gazette on 7 February 2003 and provide for the controls of dogs within the district and impose penalties for non-compliance.</li> <li>2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – <ul style="list-style-type: none"> <li>• Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries;</li> <li>• Made available to any other person requesting a copy.</li> </ul> </li> <li>3. Clause 3.2(3)(a) be amended by replacing “three” with “two”.</li> </ol> | EAO | Waiting on Department of Local Government response | In progress |



| COUNCIL RESOLUTIONS |  |                |  |                     |  |                |
|---------------------|--|----------------|--|---------------------|--|----------------|
| MEETING DATE        | REPORT TITLE   | RESOLUTION NO. | RESOLUTION   | RESPONSIBLE OFFICER | CURRENT STATUS                                     | DATE COMPLETED |
| 26/03/25            | Proposed Dust, Sand and Erosion Local Law – Commencement | OCM250318      | <p>That:</p> <ol style="list-style-type: none"> <li>1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Dust, Sand and Erosion Local Law, and invite submissions for a minimum six (6) week period –<br/>Purpose – to repeal the <i>Shire of Jerramungup Dust and Sand Local Law 2011</i>, and make provisions about the control of dust and sand, and activities causing erosion on land and create offences for non-compliance.<br/>Effect – to provide for the controls of activities creating a nuisance from dust and sand, and those which may cause erosion, and impose penalties for non-compliance.</li> <li>2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – <ul style="list-style-type: none"> <li>• Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries;</li> <li>• Made available to any other person requesting a copy.</li> </ul> </li> </ol> | EAO                 | Waiting on Department of Local Government response | In progress    |

| COUNCIL RESOLUTIONS |  |                |  |                     |  |                |
|---------------------|--|----------------|--|---------------------|--|----------------|
| MEETING DATE        | REPORT TITLE   | RESOLUTION NO. | RESOLUTION   | RESPONSIBLE OFFICER | CURRENT STATUS                                     | DATE COMPLETED |
| 26/03/25            | Proposed Fencing Local Law – Commence-ment                                     | OCM250319      | <p>That –</p> <ol style="list-style-type: none"> <li>1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Fencing Local law, and invite submissions for a minimum six (6) week period – Purpose – to prescribe sufficient fences, the standard for construction of fences and create offences for non-compliance.<br/>Effect – to establish the minimum requirements for fencing, provide for permitted and prohibited fencing, and create offences for non-compliance.</li> <li>2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – <ul style="list-style-type: none"> <li>• Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries;</li> <li>• Made available to any other person requesting a copy.</li> </ul> </li> </ol> | EAO                 | Waiting on Department of Local Government response | In progress    |
| 26/03/25            | Proposed Public Places and Local Government Property Local Law – Commence-ment | OCM250320      | <p>That –</p> <ol style="list-style-type: none"> <li>1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Public Places and Local Government Property Local Law, and invite submissions for a minimum six (6) week period – Purpose – to make provisions for the management of public places, thoroughfares and all local government property.<br/>Effect – to repeal existing local laws, establish necessary controls for public places, thoroughfares and local government property, provide for permitted and prohibited use and activities, and create offences for non-compliance.</li> </ol>   | EAO                 | Waiting on Department of Local Government response | In progress    |

|          |   |           |  |     |  |             |
|----------|---|-----------|--|-----|--|-------------|
|          |   |           | <p>2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be –</p> <ul style="list-style-type: none"> <li>• Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries;</li> <li>• Made available to any other person requesting a copy.</li> </ul>  |     |  |             |
| 26/03/25 | Proposed Animals, Environment & Nuisance Local Law – Commencement | OCM250321 | <p>That –</p> <p>1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make an Animals, Environment and Nuisance Local Law, and invite submissions for a minimum six (6) week period –<br/>Purpose – to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances.<br/>Effect – to establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply.</p> <p>2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be –</p> <ul style="list-style-type: none"> <li>• Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries;</li> <li>• Made available to any other person requesting a copy.</li> </ul> | EAO | Waiting on Department of Local Government response | In progress |

| COUNCIL RESOLUTIONS |   |                |   |                     |  |                |
|---------------------|---|----------------|---|---------------------|--|----------------|
| MEETING DATE        | REPORT TITLE  | RESOLUTION NO. | RESOLUTION  | RESPONSIBLE OFFICER | CURRENT STATUS                                     | DATE COMPLETED |
| 26/03/25            | Proposed Parking and Parking Facilities Amendment Local Law – Commence-ment | OCM250325      | <p>That –</p> <ol style="list-style-type: none"> <li>1. In accordance with the <i>Local Government Act 1995</i> s.3.12(2) and (3) and all other legislation enabling it, local public notice be given that Council intends to make a Parking and Parking Facilities Amendment Local Law, and invite submissions for a minimum six (6) week period –<br/>Purpose – to make amendments to the local law updating for use of disability parking permits, and modified penalties. Effect – to amend references to be consistent with legislation, and increase offences for non-compliance.</li> <li>2. In accordance with the <i>Local Government Act 1995</i> s.3.12(3), copies of the proposed local law be – <ul style="list-style-type: none"> <li>• Sent to the Chief Executive Officer of the Department of Local Government, Sport and Cultural Industries;</li> <li>• Made available to any other person requesting a copy.</li> </ul> </li> </ol> | EAO                 | Waiting on Department of Local Government response | In progress    |
| 1/10/25             | Proposed Modification to Reserve Management Orders – Reserve 51949          | OCM250906      | That Council request the Minister under Section 46(2) of the <i>Land Administration Act 1997</i> to add a power to lease for 21 years to Reserve 51949.   | MoD                 | Request has been sent to DPLH                      | In progress    |

| COUNCIL RESOLUTIONS |  |                |  |                     |                         |                |
|---------------------|--|----------------|--|---------------------|-------------------------|----------------|
| MEETING DATE        | REPORT TITLE   | RESOLUTION NO. | RESOLUTION   | RESPONSIBLE OFFICER | CURRENT STATUS          | DATE COMPLETED |
| 1/10/25             | Disposition of Property – 3 Spitfire Avenue, Jerramungup | OCM250908      | <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approves the disposition of 3 Spitfire Avenue, Jerramungup, by way of lease to Skylar Early Learning for the purpose of operating a childcare centre;</li> <li>2. Authorises the Chief Executive Officer to advertise the proposed disposition in accordance with Section 3.58 of the <i>Local Government Act 1995</i> and, subject to no significant objections being received, draft a lease agreement with Skylar Early Learning;</li> <li>3. Endorses a proposed lease term of five (5) years, with a further term at Council's discretion;</li> <li>4. Agrees to a reduced annual lease amount of \$5,200 per annum, recognising the community benefit of the proposed use.</li> </ol> | DCEO                | Lease is being drawn up | In progress    |
| 1/10/25             | Christmas/ New Year Opening Hours 2025/26                | OCM250909      | <p>That Council NOTES the closure of Council facilities as follows:</p> <ol style="list-style-type: none"> <li>1. Shire Administration Centres at Jerramungup and Bremer Bay from 12.00pm on Wednesday, 24 December 2025 to Friday, 2 January 2026 inclusive; and</li> <li>2. Shire Depot from Friday, 19 December 2025, to Friday, 2 January 2026 inclusive.</li> </ol>   | EAO                 | Advertising in progress | In progress    |

| COUNCIL RESOLUTIONS |   |                |  |                     |   |                |
|---------------------|---|----------------|--|---------------------|---|----------------|
| MEETING DATE        | REPORT TITLE  | RESOLUTION NO. | RESOLUTION   | RESPONSIBLE OFFICER | CURRENT STATUS  | DATE COMPLETED |
| 1/10/25             | Policy Manual Review – Work Health and Safety Policies  | OCM250911      | That Council, pursuant to section 27(2)(b) of the <i>Local Government Act 1995</i> , reaffirm the continued application and operation of each of the following current Council Policies as amended in the report and attached to this report for a further year or such earlier date as Council may determine from time to time:<br>WHS01<br>WHS02<br>WHS04<br>WHS05<br>WHS06<br>WHS07 | EAO                 | Update Policies in Corporate Documents and on Website | Completed      |
| 29/10/25            | Adoption Subject to Modification – Structure Plan – Lot 9500 Borden-Bremer Bay Road, Bremer Bay | OCM251006      | That Council support, in accordance with Clause 20(1)(c) and 20(2) of the Deemed Provisions, that the Proposed Structure Plan for Lot 9500 Borden-Bremer Bay Road, Bremer Bay should be supported by the Commission subject to the following modifications: (a)-(k)  | MoD                 | Lodged with DPLH                                      | In progress    |
| 29/10/25            | Proposed Local Planning Policy – Ancillary Accommodation  | OCM251007      | That Council, in accordance with Clause 4 of the Deemed Provisions (set out in the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Schedule 2) prepare the Local Planning Policy – Ancillary Accommodation as contained in attachment 9.3.2a).   | MoD                 | Advertised for public submissions                     | In progress    |

| COUNCIL RESOLUTIONS |   |                |   |                     |                    |                |
|---------------------|---|----------------|---|---------------------|--------------------|----------------|
| MEETING DATE        | REPORT TITLE  | RESOLUTION NO. | RESOLUTION  | RESPONSIBLE OFFICER | CURRENT STATUS     | DATE COMPLETED |
| 26/11/25            | Request for Quote RFQ 09-25 – Provision of Turf Management Services – Boxwood Hill, Jerramungup and Bremer Bay Sporting Ovals | OCM251104      | That Council:<br>1. Accept the quote submitted by BGL Solutions as the most advantageous quote to form a Contract for the Provision of Turf Management Services – Boxwood Hill, Jerramungup and Bremer Bay Sporting Ovals for a twelve month period.<br>2. Delegates the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.  | MoW                 | Arrange Contract   | Completed      |
| 26/11/25            | Proposed Council Policy OP5 – Temporary Accommodation   | OCM251107      | That Council, by an Absolute Majority:<br>1. Adopt Policy OP5 – Temporary Accommodation and Guidelines as Council Policy as per Attachments a) and b).<br>2. Adopt and advertise under local public notice a new fee of \$125 for temporary accommodation for greater than 5 days to a maximum of 30 days.<br>3. Adopt and advertise under local public notice a new fee of \$600 for temporary accommodation for greater than 30 days to a maximum of 24 consecutive months.<br>4. Adopt and advertise under local public notice a new temporary accommodation renewal fee of \$300. | MoD                 | Advertise new fees | In progress    |
| 26/11/25            | Disposition of Interest in Property – Portion Reserve 51778 Pt. Lot 9001 Bremer Bay Road/Seadragon Avenue, Bremer Bay         | OCM251108      | That Council:<br>1. Formally relinquish its interest in the 3,500m2 parcel of land described as Portion Reserve 51778 Pt. Lot 9001 Bremer Bay Road/Seadragon Avenue, Bremer Bay, identified on Diagram 1.<br>2. Surrender Management Order M847850 and M847851 as set out on Certificate of Title Volume LR3164 Folio 965 in relation to Reserve 51778 over the portion of land to be excised, as identified in Diagram 1.  | MoD                 | In progress        | In progress    |

| COUNCIL RESOLUTIONS |  |                |   |                     |                                    |                |
|---------------------|--|----------------|---|---------------------|------------------------------------|----------------|
| MEETING DATE        | REPORT TITLE   | RESOLUTION NO. | RESOLUTION  | RESPONSIBLE OFFICER | CURRENT STATUS                     | DATE COMPLETED |
| 26/11/25            | Short Term Accommodation – Holiday Home – 46 Margaret Street, Bremer Bay | OCM251109      | That Council, in accordance with the provisions of the Shire of Jerramungup Local Planning Scheme No. 2, approves the development application P25-033 for a Holiday Home at No. 46 Margaret Street, Bremer Bay in accordance with the plans submitted with the application dated 27 August 2025, subject to the following conditions, and with the associated advice notes. Conditions 1-11 and Advice notes 1-6 and Note 1.  | MoD                 | Issue approval                     | Completed      |
| 26/11/25            | Proposed Council Meeting Dates 2026                                      | OCM251111      | That Council, with respect to the 2026 Ordinary Meeting of Council Schedule:<br>1. Approve the following Ordinary Meeting of Council dates, times and venues for the year ahead (refer to table in the Minutes).<br>2. Request that the Chief Executive Officer or his authorised officer advertise the approved dates by Public Notice and on the Shire of Jerramungup website and social media sites.   | EAO                 | Advertise Council Meeting Schedule | In progress    |
| 26/11/25            | Information Statement Review 2025/2026                                   | OCM251112      | That Council adopt the Shire of Jerramungup 2025/2026 Information Statement as presented and attached to this agenda and publish in accordance with the <i>Freedom of Information Act 1992</i> .  | EAO                 | Publish as required                | Completed      |
| 26/11/25            | Local Government Extraordinary Election 2026 – WAEC Postal Voting        | OCM251113      | That Council, by an Absolute Majority:<br>1. Declare, in accordance with section 4.20(4) of the <i>Local Government Act 1995</i> , the Electoral Commissioner to be responsible for the conduct of the 2026 extraordinary election, together with any other elections or polls which may be required;<br>2. Decide, in accordance with section 4.61(2) of the <i>Local Government Act 1995</i> that the method of conducting the election will be as a postal election. | EAO                 | Inform WAEC of Resolution          | Completed      |



| COUNCIL RESOLUTIONS |   |                |   |                     |                          |                |
|---------------------|---|----------------|---|---------------------|--------------------------|----------------|
| MEETING DATE        | REPORT TITLE  | RESOLUTION NO. | RESOLUTION  | RESPONSIBLE OFFICER | CURRENT STATUS           | DATE COMPLETED |
| 26/11/25            | Policy Review – Policy CP3 Elected Member Continuous Professional Development | OCM251114      | That Council acknowledge a review has been undertaken of Policy CP3 – Elected Member Continuing Professional Development Policy, pursuant to section 5.128 of the <i>Local Government Act 1995 (5)</i> and that no changes are recommended. | EAO                 | Update Policy on website | Completed      |

### 3. CEO MEETINGS OF SIGNIFICANCE – NOVEMBER – DECEMBER 2025

| MEETING DATE     | LOCATION    | DEPARTMENT                                 | PURPOSE  |
|------------------|-------------|--|--|
| 24 November 2025 | TEAMS       | Office of the Auditor General and Lincolns | Audit Exit Meeting                                   |
| 8 December 2025  | Jerramungup | Department of Home Affairs                 | Citizenship Ceremony                                 |
| 8 December 2025  | Bremer Bay  | Local Emergency Management Committee       | Meeting  |
| 10 December 2025 | Jerramungup | Urbaqua                                    | Water for Future Strategies Workshop                 |
| 12 December 2025 | TEAMS       | Department of Fire and Emergency Services  | DRFAWA Essential Public Asset Reconstruction Meeting |