

SHIRE OF JERRAMUNGUP



MINUTES

COUNCIL ORDINARY MEETING

16th NOVEMBER 2016

<u>ORDINARY MINUTES – 16th NOVEMBER 2016</u>		
<u>INDEX</u>		
ITEM	DETAILS	PAGE
1	Declaration of Opening / Announcement of Visitors	3
2	Record of Attendance	3
3	Apologies	3
4	Leave of Absence Previously Approved	3
5	Public Question Time	3
6	Applications for Leave of Absence	3
7	Petitions / Deputations / Presentations	3
8	Declarations of Financial Interest	4
9	Confirmation of Minutes	4
WORKS		
10.1.1	Works Report	6
FINANCE		
10.2.1	Accounts Payable – October 2016	10
10.2.2	Monthly Financial Report - October 2016	34
HEATH BUILDING & TOWN PLANNING		
10.3.1	Review of Local Planning Policy 18 - Point Henry Fire Management Strategy	60
10.3.2	Draft Local Planning Policy 22 – BAL Contour Plan for Jerramungup & Bremer Bay	73
ADMIN		
10.4.1	Local Emergency Management Committee Meeting Minutes	85
11	Councillor Reports	87
12	New Business of an Urgent Nature	87
13	Next Meeting	87
14	Closure	87

SHIRE OF JERRAMUNGUP

**ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS,
JERRAMUNGUP ON WEDNESDAY 16th NOVEMBER 2016, COMMENCING AT
8:35AM.**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 8:35am

2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr J Iffla	Deputy President
Cr B Trevaskis	Member
Cr W Bailey	Member
Cr C Daniel	Member
Cr J Leenhouders	Member
Cr R Parsons	Member
Mr B Bailey	Chief Executive Officer
Mrs C Solomon	Deputy Chief Executive Officer
Mr M Flett	Manager of Works
Mr C Pursey	Planning Officer

3. APOLOGIES

Nil

4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8. DECLARATIONS OF FINANCIAL INTEREST

Nil

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 19th October 2016

OC161101 Moved Cr Leenhouders / Seconded Cr Bailey

That the Minutes of the Ordinary Meeting of Council held 19th October 2016 be confirmed.

Carried 7-0

W O R K S

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	5 th November 2016

ATTACHMENT

Attachment 10.1.1(a) – Jerramungup, Bremer Bay & rural road maintenance report
Attachment 10.1.1(b) – Road construction program schedule

ROAD CONSTRUCTION

The Construction crew have been gravel sheeting Lake Magenta Road and these works will be completed in early November. The widened pavement will significantly improve this section of road which had a considerable number of pavement failures. The vegetation on this section of road was pruned instead of the traditional clearing method which has constrained the finished design with increased shoulder and batter slopes to accommodate the new running surface.

Local contractors have commenced works on local roads that were severely affected by the flood event in January 2016. The remaining flood damage works will be undertaken by contractors in the near future.

Focus is still on obtaining appropriate approvals to undertake future works which has been challenging given the extent of surveys and information gathering required to obtain approvals to current standards.

Refer below for the completed 2016 / 2017 construction program:

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for the month.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt the October works report.

OC161102 Moved Cr Iffla / Seconded Cr Trevaskis

That Council adopt the October works report.

Carried 7-0

FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
AUTHOR:	Kiara Leeson
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	3 rd November 2016

ATTACHMENT

Attachment 10.2.1(a) - List of Accounts Paid to 31st October 2016
Attachment 10.2.1(b) - Credit Card Statement September/October

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	28055	
	EFT 12552 – 12664	\$ 377,554.07
	Cheque 28056 – 28063	\$ 12,727.48
	Direct Deposit	\$ 28,951.68
Municipal Account Total		\$ 419,233.23
Trust Account		
	EFT	\$
Trust Account Total		Nil
<u>Grand Total</u>		<u>\$419,233.23</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That the schedule of direct debits and accounts payable, totalling \$419,233.23 submitted to the Full Council on 16th November 2016 be endorsed.

SIGNATURES

Author

Chief Executive Officer

OC161103 Moved Cr Parsons / Seconded Cr Iffla

That the schedule of direct debits and accounts payable, totalling \$419,233.23 submitted to the Full Council on 16th November 2016 be endorsed.

SIGNATURES

Author

Chief Executive Officer

Carried 7-0

Date: 03/11/2016 Time: 12:04:37PM		Shire of Jerramungup Accounts Payable Report		USER: KIARA LEESON PAGE: 1		
Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12552	06/10/2016	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT0510/2016		CHILD SUPPORT	Payroll deductions		166.89	
EFT12553	07/10/2016	ONGERUP TYRES & AUTOMOTIVE	JP0024 - VEHICLE LICENCE INSPECTION	1		94.85
INV 28635	16/08/2016	ONGERUP TYRES & AUTOMOTIVE	JP0024 - VEHICLE LICENCE INSPECTION		94.85	
EFT12554	10/10/2016	SOUTH REGIONAL TAFE	Plant sales 25 august 2016	1		500.00
INV 025176	31/08/2016	SOUTH REGIONAL TAFE	Plant sales 25 august 2016		500.00	
EFT12555	10/10/2016	JERRAMUNGUP TRANSPORT	FREIGHT - JASON SIGNS, J & A HERSEY & EXTERIA	1		583.70
INV INV-59708 1/08/2016		JERRAMUNGUP TRANSPORT	FREIGHT - JASON SIGNS, J & A HERSEY & EXTERIA		583.70	
EFT12556	10/10/2016	JERRAMUNGUP ENTERPRISES	SKID MOUNTED TANKS - METAL TOGGLE SWITCH, ANDERSON PLUG, ELBOW TAIL, HAND LANCE & LABOUR	1		1,881.08
INV 000701582 3/08/2016		JERRAMUNGUP ENTERPRISES	ICPD001 & JP0024 - BRASS NIPPLE, PVC TUBE, KINCROME TOOL CHEST, ETC.		252.57	
INV 000700151 0/08/2016		JERRAMUNGUP ENTERPRISES	SKID MOUNTED TANKS - METAL TOGGLE SWITCH, ANDERSON PLUG, ELBOW TAIL, HAND LANCE & LABOUR		630.40	
INV 000590000 3/08/2016		JERRAMUNGUP ENTERPRISES	JP0023 - HT SHACKLE		5.96	
INV 000589770 5/08/2016		JERRAMUNGUP ENTERPRISES	JP0024 - FIRE EXTINGUISHER, 2 WAY, CABLE, UHF ANTENNA, 2 WAY BRACKET, HEX BOLT, NUT, CLAMPS, TAILS, MINI BALL VALVE		576.23	
INV 000701462 6/08/2016		JERRAMUNGUP ENTERPRISES	ICPD001 - TUBING SPIRAL WRAP		31.00	
INV 000701402 6/08/2016		JERRAMUNGUP ENTERPRISES	ICPD001 - UNC HEX NUTS & BOLTS		29.47	
INV 000701182 4/08/2016		JERRAMUNGUP ENTERPRISES	ICPD001 - THREADED ROD & LABOUR		84.60	
INV 000701162 4/08/2016		JERRAMUNGUP ENTERPRISES	DEPOT - MISC PARTS		80.00	
INV 000700922 3/08/2016		JERRAMUNGUP ENTERPRISES	SIGN HOLDERS - WIRE BRUSH, CRC & GLOVES		62.96	
INV 000700882 2/08/2016		JERRAMUNGUP ENTERPRISES	MT - 40X3MM RHS		88.33	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 2

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0070073	18/08/2016	JERRAMUNGUP ENTERPRISES	JP0010 - GRADER VALVE & ADAPTOR EARTHMOVER		35.76	
INV 000700611	18/08/2016	JERRAMUNGUP ENTERPRISES	JP004 - 2.4V GLOBE		3.80	
EFT12557	10/10/2016	BOC GASES	Argosfield Unit vessel E2 size & Oxygen medical C size	1		16.94
INV 500294862	08/08/2016	BOC GASES	Argosfield Unit vessel E2 size & Oxygen medical C size			16.94
EFT12558	10/10/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT - WORKS & ADMIN	1		637.50
INV 21743	04/10/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT - WORKS & ADMIN		637.50	
EFT12559	10/10/2016	DROP IN MECH	JP008 - SERVICE & REPAIR	1		1,408.00
INV INV-011504/0/2016		DROP IN MECH	REPAIR HONDA MOWER AND REPLACE BLADES		88.00	
INV INV-012105/0/2016		DROP IN MECH	JP003 - REPAIR HOSE FROM TURBO TO INTERCOOLER		88.00	
INV INV-011604/0/2016		DROP IN MECH	JP008 - SERVICE & REPAIR		880.00	
INV INV-011704/0/2016		DROP IN MECH	HONDA MOWER - SERVICE		352.00	
EFT12560	10/10/2016	T & C SUPPLIES	HINGES, SAND BELT & SNIPS WISS	1		120.35
INV 102909060	04/10/2016	T & C SUPPLIES	HINGES, SAND BELT & SNIPS WISS		120.35	
EFT12561	10/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	28 DERRICK STREET - REPOSITION DISHWASHER POWER POINT	1		283.95
INV 000099580	31/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	28 DERRICK STREET - REPOSITION DISHWASHER POWER POINT		179.45	
INV 000099570	31/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	FIND POWER FAULT IN KITCHEN AT SHIRE OFFICE		104.50	
EFT12562	10/10/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICE LEVEL AGREEMENT 01/10/2016 - 31/12/2016	1		10,589.60
INV 000101840	1/10/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICE LEVEL AGREEMENT 01/10/2016 - 31/12/2016		9,389.60	
INV 000101850	1/10/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	SEPTEMBER CLEANING - HALL 14 HRS, CRC 12 HRS & LIBRARY 14 HRS		1,200.00	
EFT12563	10/10/2016	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION & PELICAN PARK	1		1,040.00
INV 0340	05/10/2016	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION & PELICAN PARK		1,040.00	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 3

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12564	10/10/2016	EASTERN GREAT SOUTHERN PETROLEUM	4600 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT	1		6,030.29
			3/10/2016 - LESS EARLY PAYMENT			
INV 1262378	03/10/2016	EASTERN GREAT SOUTHERN PETROLEUM	4600 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT		5,136.91	
			3/10/2016 - LESS EARLY PAYMENT			
INV 471020160470/2016	04/10/2016	EASTERN GREAT SOUTHERN PETROLEUM	800 LITRES DIESEL FUEL DELIVERED TO MOBILE TANKER - LESS EARLY PAYMENT		893.38	
EFT12565	10/10/2016	ABA SECURITY CARAMIA ELECTRICAL	MONITORING OF THE SECURITY ALARM SYSTEM - SITE: JERRAMUNGUP SHIRE CO-LOCATION 1/10 - 31/12/2016	1		173.38
INV 64990	01/10/2016	ABA SECURITY CARAMIA ELECTRICAL	MONITORING OF THE SECURITY ALARM SYSTEM - SITE: JERRAMUNGUP SHIRE CO-LOCATION 1/10 - 31/12/2016		173.38	
EFT12566	10/10/2016	LANDMARK OPERATIONS LIMITED	CHEMICALS FOR SWIMMING POOL	1		3,250.28
INV 984725690809/2016	08/09/2016	LANDMARK OPERATIONS LIMITED	CHEMICALS FOR SWIMMING POOL		1,828.20	
INV 984868891309/2016	09/09/2016	LANDMARK OPERATIONS LIMITED	CHEMICALS FOR SWIMMING POOL		1,302.40	
INV 984629740609/2016	06/09/2016	LANDMARK OPERATIONS LIMITED	SINO ROUNDUP CT BROADACRE 20L AGENCY		119.68	
EFT12567	10/10/2016	ASV SALES & SERVICE (WA) PTY LTD	Insurance excess Post Track JP4888	1		500.00
INV 175782	21/09/2016	ASV SALES & SERVICE (WA) PTY LTD	Insurance excess Post Track JP4888		500.00	
EFT12568	10/10/2016	BREMER BAY TYRE & MECHANICAL	JP 008 - REPLACE INNER VALVE EXTENSION ON PRIME MOVER TYRE	1		110.00
INV 0010021	29/09/2016	BREMER BAY TYRE & MECHANICAL	JP002 1 - 2x wiper blades		11.00	
INV 000099461309/2016	09/09/2016	BREMER BAY TYRE & MECHANICAL	JP 008 - REPLACE INNER VALVE EXTENSION ON PRIME MOVER TYRE		99.00	
EFT12569	10/10/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	2 new towers - Works Manager and Rates Officer & 1 new screen - Rates Officer	1		2,725.00
INV 21737	29/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	2 new towers - Works Manager and Rates Officer & 1 new screen - Rates Officer		2,725.00	
EFT12570	10/10/2016	DROP IN MECH	JP001 - REPAIR AIR CONDITIONER PUMP FOR TRANSPORT TO DEPOT THEN REFIT ASSEMBLY BACK ONTO ENGINE BLOCK	1		1,386.88

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 4

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-00971309/2016		DROP IN MECH	JP0011 - REPAIR AIR CONDITIONER PUMP FOR TRANSPORT TO DEPOT THEN REFIT ASSEMBLY BACK ONTO ENGINE BLOCK		770.88	
INV INV-01112709/2016		DROP IN MECH	SERVICE & REPAIR LAWN MOWERS		264.00	
INV INV-01032309/2016		DROP IN MECH	ICPD-001 - REPAIR FAULTY WIRING TO AIR CONDITIONER UNIT		352.00	
EFT12571	10/10/2016	JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP4816 - maintenance and replacement of alternator	1		1,471.80
INV 000000182409/2016		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP0041 - Maintenance to vibration function		220.00	
INV 000000040109/2016		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP0010 - REPLACE RADIO AERIAL		245.30	
INV 000000123009/2016		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP4816 - maintenance and replacement of alternator		550.00	
INV 0000000030109/2016		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	ICPD001 - Electrical maintenance to Roller		456.50	
EFT12572	10/10/2016	JERRAMUNGUP TRANSPORT	Freight from Fulton & Hogan to Jerramungup Depot	1		324.44
INV INV-62463009/2016		JERRAMUNGUP TRANSPORT	Freight from Fulton & Hogan to Jerramungup Depot		196.75	
INV INV-61441609/2016		JERRAMUNGUP TRANSPORT	Freight from Greenway & Jason signs		127.69	
EFT12573	10/10/2016	CJD EQUIPMENT PTY LTD	JP4816 - Alternator for Volvo loader	1		616.55
INV 1419347	14/09/2016	CJD EQUIPMENT PTY LTD	JP4816 - Alternator for Volvo loader		616.55	
EFT12574	10/10/2016	HASSELL DISTRICT TRADERS	WORKS UNIFORM ORDER 2016-2017 FINANCIAL YEAR	1		5,354.80
INV 100544563009/2016		HASSELL DISTRICT TRADERS	MEECH ROAD - STORMPRO 225MM		1,518.00	
INV 100543512009/2016		HASSELL DISTRICT TRADERS	WORKS UNIFORM ORDER 2016-2017 FINANCIAL YEAR		3,713.55	
INV 100543131509/2016		HASSELL DISTRICT TRADERS	ROSSI ENDURA BROWN 11.5		123.25	
EFT12575	10/10/2016	BUNNINGS	CARRY BAG AND TOOLS FOR TOWN SERVICES	1		269.66
INV 22720021609/2016		BUNNINGS	CARRY BAG AND TOOLS FOR TOWN SERVICES		241.65	
INV 22720021609/2016		BUNNINGS	HAMMER CLAW & KNEE PADS		28.01	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 5

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12576	10/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	WIRE UP Windock tower lights	1		481.21
INV 000099563	06/09/2016	JERRAMUNGUP ELECTRICAL SERVICE	WIRE UP Windock tower lights		481.21	
EFT12577	10/10/2016	FULTON HOGAN INDUSTRIES PTY LTD	Cold Asphalt 1 pallet 60 bags	1		1,980.00
INV 9928948	15/09/2016	FULTON HOGAN INDUSTRIES PTY LTD	Cold Asphalt 1 pallet 60 bags		1,980.00	
EFT12578	10/10/2016	OFFICEMAX	2 x boxes of verte files (records)	1		438.00
INV 385066482	06/09/2016	OFFICEMAX	2 x boxes of verte files (records)		438.00	
EFT12579	10/10/2016	GRAMAX DELIVERIES	Cat loader hire - Green waste 26/08/2016 & 01/09/2016	1		275.00
INV 4800	06/09/2016	GRAMAX DELIVERIES	Cat loader hire - Green waste 26/08/2016 & 01/09/2016		275.00	
EFT12580	10/10/2016	CITY OF ALBANY	BUILDING RESOURCE SHARING INCOME	1		330.00
INV 71915	28/09/2016	CITY OF ALBANY	BUILDING RESOURCE SHARING INCOME		330.00	
EFT12581	10/10/2016	TOBRUK TRADERS	JP0085 - DIESEL FUEL FOR SEPTEMBER 2016	1		839.49
INV 27260	30/09/2016	TOBRUK TRADERS	JP0085 - DIESEL FUEL FOR SEPTEMBER 2016		513.69	
INV 27212	30/09/2016	TOBRUK TRADERS	CLIP BOARD FOR EMP 88		5.80	
INV 27212	30/09/2016	TOBRUK TRADERS	Stationary - September Order		320.00	
EFT12582	10/10/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA TRAINING - PREPARING AGENDAS AND MINUTES - ELIZABETH HYDE	1		544.50
INV 13662271	23/09/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA TRAINING - PREPARING AGENDAS AND MINUTES - ELIZABETH HYDE		544.50	
EFT12583	10/10/2016	EASTERN GREAT SOUTHERN PETROLEUM	4000 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 21/9/2016	1		11,199.23
INV 1262367	15/09/2016	EASTERN GREAT SOUTHERN PETROLEUM	2300 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 15/9/2016		2,655.49	
INV 1262372	21/09/2016	EASTERN GREAT SOUTHERN PETROLEUM	4000 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 21/9/2016		4,618.24	
INV 1262354	09/09/2016	EASTERN GREAT SOUTHERN PETROLEUM	3400 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 9/9/2016		3,925.50	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 6

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12584	10/10/2016	ALBANY LOCK SERVICE	4 BLOCK CORES - TOWN SERVICES	1		292.60
INV 000655593	06/09/2016	ALBANY LOCK SERVICE	4 BLOCK CORES - TOWN SERVICES		292.60	
EFT12585	10/10/2016	S & A MARTIN SMASH REPAIRS	HIRE OF SIDE TIPPER TRAILER FOR 10 DAYS	1		1,540.00
INV INV-00122	06/09/2016	S & A MARTIN SMASH REPAIRS	HIRE OF SIDE TIPPER TRAILER FOR 10 DAYS		1,540.00	
EFT12586	10/10/2016	WARREN BLACKWOOD WASTE	HOOK-LIFT WASTE & RECYCLING BIN PICKUPS FOR SEPTEMBER 2016	1		16,233.90
INV 000005953	06/09/2016	WARREN BLACKWOOD WASTE	HOOK-LIFT WASTE & RECYCLING BIN PICKUPS FOR SEPTEMBER 2016		5,804.64	
INV 000005943	06/09/2016	WARREN BLACKWOOD WASTE	RECYCLING PICKUP FOR THE MONTH OF SEPTEMBER 2016		5,175.24	
INV 000005933	06/09/2016	WARREN BLACKWOOD WASTE	WASTE PICKUP FOR THE MONTH OF SEPTEMBER 2016		4,904.56	
INV 000005963	06/09/2016	WARREN BLACKWOOD WASTE	EXTRA PICK-UPS FOR THE MONTH OF SEPTEMBER 2016		349.46	
EFT12587	10/10/2016	TOLL IPEC	FREIGHT PCS & PATHWEST	1		87.35
INV 0248	02/09/2016	TOLL IPEC	FREIGHT SW PRINT GROUP		25.89	
INV 0250	23/09/2016	TOLL IPEC	FREIGHT PCS & PATHWEST		61.46	
EFT12588	10/10/2016	ALEX BURNS & CO	JP008 - chrome Bezel LED side indicator	1		40.66
INV 000216071	06/09/2016	ALEX BURNS & CO	JP008 - chrome Bezel LED side indicator		40.66	
EFT12589	10/10/2016	ALBANY SIGNS	Construction signage - Point Harry Walk Trail	1		198.00
INV 13777	22/09/2016	ALBANY SIGNS	Construction signage - Point Harry Walk Trail		198.00	
EFT12590	10/10/2016	DAVID CAMPBELL TRANSPORT	JP008 - INSPECT & REPAIR FAULTY VALVE ON REAR SIDE TIPPER	1		156.75
INV INV-62482	06/09/2016	DAVID CAMPBELL TRANSPORT	JP008 - INSPECT & REPAIR FAULTY VALVE ON REAR SIDE TIPPER		156.75	
EFT12591	12/10/2016	CHESH-HIRE	CEILING REPAIRS BREMER BAY TOWN HALL - MATERIALS & LABOUR	1		1,711.00
INV 128	09/09/2016	CHESH-HIRE	CEILING REPAIRS BREMER BAY TOWN HALL - MATERIALS & LABOUR		1,711.00	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 7

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12592	12/0/2016	GRAMAX DELIVERIES	2hrs Cat Loader Hire - Green Waste Bremer Bay	1		275.00
INV 4818	30/09/2016	GRAMAX DELIVERIES	2hrs Cat Loader Hire - Green Waste Bremer Bay		275.00	
EFT12593	12/0/2016	TOLL IPEC	FREIGHT - ALBANY LOCK & PATHWEST	1		60.14
INV 0251	30/09/2016	TOLL IPEC	FREIGHT - ALBANY LOCK & PATHWEST		60.14	
EFT12594	12/0/2016	BRUCE PITTIARD	ENGINEERING CERTIFICATION OF DRAWINGS FOR PROPOSED CREEK WALKWAY CROSSING AT BREMER BAY	1		440.00
INV 12726	06/0/2016	BRUCE PITTIARD	ENGINEERING CERTIFICATION OF DRAWINGS FOR PROPOSED CREEK WALKWAY CROSSING AT BREMER BAY		440.00	
EFT12595	12/0/2016	PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION ADMINISTRATION - WORK COMPLETED 30/09/2016	1		1,100.00
INV 0001657603/0/2016		PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION ADMINISTRATION - WORK COMPLETED 30/09/2016		1,100.00	
EFT12596	12/0/2016	LARRY'S CONTRACTING	LAKE MAGENTA ROAD - CARTING - 22/9 - 8/10 - 48.75 HRS @ \$130/HR, 10.5 HRS @ \$100/HR, 41.5 HRS @ \$170/HR	1		15,886.75
INV 2008	11/0/2016	LARRY'S CONTRACTING	LAKE MAGENTA ROAD - CARTING - 22/9 - 8/10 - 48.75 HRS @ \$130/HR, 10.5 HRS @ \$100/HR, 41.5 HRS @ \$170/HR		15,886.75	
EFT12597	12/0/2016	OCEANSIDE PLUMBING AND GAS	BLACKFLOW TESTING AT BREMER BAY AND JERRAMUNGUP STANDPIPES	1		360.00
INV 0000022303/0/2016		OCEANSIDE PLUMBING AND GAS	BLACKFLOW TESTING AT BREMER BAY AND JERRAMUNGUP STANDPIPES		360.00	
EFT12598	12/0/2016	DROP IN MECH	JP009 - REPAIRS TO TOW HITCH	1		352.00
INV INV-012408/0/2016		DROP IN MECH	JP009 - REPAIRS TO TOW HITCH		176.00	
INV INV-012508/0/2016		DROP IN MECH	Mower / Slasher maintenance		176.00	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 8

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12599	12/10/2016	LUSH FIRE & PLANNING	AMENDMENTS 10, 11 & 14 - PROJECT MEETING, TOWNSITE INSPECTION, SCHEME INFO & NOTES, PROJECT RESEARCH & DOCUMENTATION, CLIENT LIAISON	1		1,320.00
INV LFP074	04/10/2016	LUSH FIRE & PLANNING	AMENDMENTS 10, 11 & 14 - PROJECT MEETING, TOWNSITE INSPECTION, SCHEME INFO & NOTES, PROJECT RESEARCH & DOCUMENTATION, CLIENT LIAISON		1,320.00	
EFT12600	12/10/2016	G HELESINA & K M FELESINA	MAN TIP & BURY RUBBISH - 2/10, 4/10, 9/10 & 11/10	1		1,800.00
INV 1260	10/10/2016	G HELESINA & K M FELESINA	MAN TIP & BURY RUBBISH - 2/10, 4/10, 9/10 & 11/10		1,800.00	
EFT12601	12/10/2016	HASSELL DISTRICT TRADERS	WORKS UNIFORM ORDER 2016-2017 FINANCIAL YEAR & 2 PAIRS OF BOOTS	1		920.30
INV 100545230	5/10/2016	HASSELL DISTRICT TRADERS	WORKS UNIFORM ORDER 2016-2017 FINANCIAL YEAR & 2 PAIRS OF BOOTS		920.30	
EFT12602	12/10/2016	CLASSIC CABINETRY	2 CORAL SEA ROAD - SUPPLY LAMINATED LAUNDRY SPLASH BACK	1		88.00
INV 000135680	7/10/2016	CLASSIC CABINETRY	2 CORAL SEA ROAD - SUPPLY LAMINATED LAUNDRY SPLASH BACK		88.00	
EFT12603	12/10/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	SEPTEMBER PRINTING - B&W A4 218, A3 2, COLOUR A4 683, A3 82	1		183.40
INV 000101860	1/10/2016	BREMER BAY COMMUNITY RESOURCE CENTRE	SEPTEMBER PRINTING - B&W A4 218, A3 2, COLOUR A4 683, A3 82		183.40	
EFT12604	12/10/2016	TOBRUK TRADERS	JP00 - DIESEL FUEL FOR THE MONTH OF SEPTEMBER 2016	1		463.65
INV 27220	3/09/2016	TOBRUK TRADERS	JP 00 - DIESEL 16/92016		89.58	
INV 27259	3/09/2016	TOBRUK TRADERS	JP00 - DIESEL FUEL FOR THE MONTH OF SEPTEMBER 2016		374.07	
EFT12605	12/10/2016	JERRAMUNGUP BOWLING CLUB	SPONSORSHIP 2016 GREAT SOUTHERN BOWLS CLASSIC	1		250.00
INV 37	05/10/2016	JERRAMUNGUP BOWLING CLUB	SPONSORSHIP 2016 GREAT SOUTHERN BOWLS CLASSIC		250.00	
EFT12606	12/10/2016	BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - SEPTEMBER 2016 - LESS COLLECTION FEE	1		575.95

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jeramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 9

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SEPTEMBER 7/0/2016		BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - SEPTEMBER 2016 - LESS COLLECTION FEE		575.95	
EFT12607	12/10/2016	S & A MARTIN SMASH REPAIRS	GRAVEL CARTAGE LAKE MAGENTA ROAD 3/10/2016 & 10.5 HRS	1		2,312.75
INV INV-001307/0/2016		S & A MARTIN SMASH REPAIRS	GRAVEL CARTAGE LAKE MAGENTA ROAD 3/10/2016 & 10.5 HRS		1,963.50	
INV INV-001307/0/2016		S & A MARTIN SMASH REPAIRS	JP3914 - REPAIRS TO SIDE TIPPER		349.25	
EFT12608	12/10/2016	GREAT SOUTHERN ZONE OF WALGA	RECOUP FOR DINNER AND DRINKS AT GARRIBONS RESTAURANT IN ALBANY - MAY 2015	1		170.50
INV 18.02.16	18/02/2016	GREAT SOUTHERN ZONE OF WALGA	RECOUP FOR DINNER AND DRINKS AT GARRIBONS RESTAURANT IN ALBANY - MAY 2015		170.50	
EFT12609	18/10/2016	WA TREASURY CORPORATION	Loan No. 259 Interest payment - Key Personnel Housing	1		55,852.65
INV 259	18/10/2016	WA TREASURY CORPORATION	Loan No. 259 Interest payment - Key Personnel Housing		34,136.71	
INV 261	18/10/2016	WA TREASURY CORPORATION	Loan No. 261 Interest payment - BB HOUSE - MOGLADE		21,715.94	
EFT12610	19/10/2016	BANKWEST	CREDIT CARD PAYMENT 18/09/2016 - 18/10/2016	1		7,569.10
INV CCPAYM 8/10/2016		BANKWEST	CREDIT CARD PAYMENT 18/09/2016 - 18/10/2016		7,569.10	
EFT12611	20/10/2016	CHILD SUPPORT	Pay roll deductions	1		166.89
INV DEDUCT 9/10/2016		CHILD SUPPORT	Pay roll deductions		166.89	
EFT12612	21/10/2016	LGRWA	LGRS PROPERTY 2016/2017 - SECOND INSTALLMENT	1		77,363.23
INV 100-12607 4/10/2016		LGRWA	LGRS WORKCARE 2016/2017 - SECOND INSTALLMENT		29,752.79	
INV 100-12594 4/10/2016		LGRWA	LGRS LIABILITY 2016/2017 - SECOND INSTALLMENT		10,463.90	
INV 100-12618 4/10/2016		LGRWA	LGRS PROPERTY 2016/2017 - SECOND INSTALLMENT		37,146.54	
EFT12613	21/10/2016	THE LAMNEX GROUP	14 x 4.8 x 90 x 3.5 blue pine	1		180.18
INV 7114387 04/10/2016		THE LAMNEX GROUP	14 x 4.8 x 90 x 3.5 blue pine		180.18	
EFT12614	21/10/2016	BIO DIVERSE SOLUTIONS	Updating of BAL Contour Plan - BILLING PERIOD 24/9/2016 - 4/10/2016	1		1,320.00

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 10

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2016-95	04/10/2016	BIO DIVERSE SOLUTIONS	Updating of BAL Contour Plan - BILLING PERIOD 24/9/2016 - 4/10/2016		1,320.00	
EFT12615	21/10/2016	AVON HIA B SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	SLASHING OF ROAD RESERVES AND PUBLIC OPEN SPACES	1		2,381.50
INV 721	19/10/2016	AVON HIA B SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	SLASHING OF ROAD RESERVES AND PUBLIC OPEN SPACES		2,200.00	
INV 1054	13/10/2016	AVON HIA B SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	SLASHING NEW TOWN CENTRE - 13/10 1.5 HRS @ \$110 / HR		181.50	
EFT12616	21/10/2016	BN GRADER SERVICES	FLOOD DAMAGE REPAIRS - STOCK RD, MONKEY ROCK RD, CHITTOWURRUP RD & 800KG OF CEMENT	1		12,331.00
INV 1724	01/10/2016	BN GRADER SERVICES	FLOOD DAMAGE REPAIRS - STOCK RD, MONKEY ROCK RD, CHITTOWURRUP RD & 800KG OF CEMENT		12,331.00	
EFT12617	21/10/2016	GAIRDNER GRAZING CO	FOOD FOR BBQ FOLLOWING TRAINING AT GAIRDNER FIRE SHED	1		68.87
INV 81	07/10/2016	GAIRDNER GRAZING CO	FOOD FOR BBQ FOLLOWING TRAINING AT GAIRDNER FIRE SHED		68.87	
EFT12618	21/10/2016	KLEENHEAT GAS - ACC 455637	45 KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE OCT-2017 YR	1		66.70
INV 4002830	01/10/2016	KLEENHEAT GAS - ACC 455637	45 KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE OCT-2017 YR		66.70	
EFT12619	21/10/2016	FIRST HEALTH SERVICES	SERVICE FEE FOR OCTOBER 2016, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE	1		13,845.57
INV 000078640	01/10/2016	FIRST HEALTH SERVICES	SERVICE FEE FOR OCTOBER 2016, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE		13,845.57	
EFT12620	21/10/2016	OCEANSIDE PLUMBING AND GAS	REMOVE OLD DISHWASHER AND REPLACE WITH NEW - DRAIN AND REPLACE BOTH GAS PICTAILS ON GAS REG	1		400.90
INV 000002220	10/10/2016	OCEANSIDE PLUMBING AND GAS	REMOVE OLD DISHWASHER AND REPLACE WITH NEW - DRAIN AND REPLACE BOTH GAS PICTAILS ON GAS REG		400.90	
EFT12621	21/10/2016	JP PROMOTIONS PTY LTD	27 X POLO SHIRTS	1		1,168.44
INV INV1363	06/10/2016	JP PROMOTIONS PTY LTD	1 X POLO SHIRT - CITY OF ALBANY		36.09	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 11

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV11620510/2016	21/10/2016	JP PROMOTIONS PTY LTD	27 X POLO SHIRTS		1,132.35	
EFT12622	21/10/2016	ONGERUP CONTRACTORS	FLOOD DAMAGE REPAIRS - STOCK RD, MONKEY ROCK RD, CHITTOWURUP RD, MARNIGARUP EAST RD	1		6,160.00
INV 0712	11/10/2016	ONGERUP CONTRACTORS	FLOOD DAMAGE REPAIRS - STOCK RD, MONKEY ROCK RD, CHITTOWURUP RD, MARNIGARUP EAST RD		6,160.00	
EFT12623	21/10/2016	AUSTRALIA POST	BULK MONTHLY POSTAGE SEPTEMBER 2016	1		129.20
INV 100572950310/2016	21/10/2016	AUSTRALIA POST	BULK MONTHLY POSTAGE SEPTEMBER 2016		129.20	
EFT12624	21/10/2016	HASSELL DISTRICT TRADERS	GRIPPLE MEDIUM WIRE JOINER	1		175.60
INV 100546421810/2016	21/10/2016	HASSELL DISTRICT TRADERS	PINE POSTS		83.20	
INV 100546501910/2016	21/10/2016	HASSELL DISTRICT TRADERS	GRIPPLE MEDIUM WIRE JOINER		92.40	
EFT12625	21/10/2016	WESTERBERG PANEL BEATERS	JP 002.5 - INSURANCE EXCESS	1		500.00
INV 66615	14/10/2016	WESTERBERG PANEL BEATERS	JP 002.5 - INSURANCE EXCESS		500.00	
EFT12626	21/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	1 X REMOTE FOR MHI AIR CON	1		38.50
INV 000099931510/2016	21/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	1 X REMOTE FOR MHI AIR CON		38.50	
EFT12627	21/10/2016	NEEDLUP ENGINEERING	DEPOT SHED DOOR - 36.9 meters x30 x 30 rha, 24 meters x40 x 40 dsa 2.4 x .900 mesh	1		519.20
INV 000019050110/2016	21/10/2016	NEEDLUP ENGINEERING	DEPOT SHED DOOR - 36.9 meters x30 x 30 rha, 24 meters x40 x 40 dsa 2.4 x .900 mesh		519.20	
EFT12628	21/10/2016	BREMER BAY RESORT	1 night accommodation for Scott Rabeema & 1 x dinner, 1 x breakfast	1		197.90
INV 11772023410/2016	21/10/2016	BREMER BAY RESORT	1 night accommodation for Scott Rabeema & 1 x dinner, 1 x breakfast		197.90	
EFT12629	21/10/2016	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 7/10 - 19/10 28 HRS @ \$30/HR - BREMER BAY ROAD VERGES 18/10 7 HRS @ \$65/HR	1		1,295.00
INV 0244	19/10/2016	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 7/10 - 19/10 28 HRS @ \$30/HR - BREMER BAY ROAD VERGES 18/10 7 HRS @ \$65/HR		1,295.00	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 12

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT1263.0	21/01/2016	EASTERN GREAT SOUTHERN PETROLEUM	3900 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT	1		6,846.42
INV 1262383	10/01/2016	EASTERN GREAT SOUTHERN PETROLEUM	14/10/2016 - LESS EARLY PAYMENT			
INV 1005743	14/01/2016	EASTERN GREAT SOUTHERN PETROLEUM	2000 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT		2,239.82	
			7/10/2016 - LESS EARLY PAYMENT			
			3900 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT		4,606.60	
			14/10/2016 - LESS EARLY PAYMENT			
EFT1263.1	21/01/2016	TRISSET BOSS PTY LTD	2000 A4 RATE NOTICES	1		1,122.00
INV 10917	10/01/2016	TRISSET BOSS PTY LTD	2000 A4 RATE NOTICES		1,122.00	
EFT1263.2	21/01/2016	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICE LEVEL AGREEMENT OCTOBER TO DECEMBER 2016	1		6,337.49
INV 0000644106/01/2016		JERRAMUNGUP COMMUNITY RESOURCE CENTRE	CLEANING CONTRACT 1/9 - 31/9/2016 & MONTHLY CLEANING SUPPLIES		699.99	
INV 0000644006/01/2016		JERRAMUNGUP COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICE LEVEL AGREEMENT OCTOBER TO DECEMBER 2016		5,637.50	
EFT1263.3	21/01/2016	G & M DETERGENTS	HYGIENE SERVICE AGREEMENT 3215	1		572.00
INV 0001126113/01/2016		G & M DETERGENTS	HYGIENE SERVICE AGREEMENT 3215		572.00	
EFT1263.4	21/01/2016	BREMER WELDING & FABRICATION SERVICE	FABRICATE SAFETY BARRIER POSTS AT WORKSHOP BREMER BAY DEPOT	1		150.00
INV 1027	04/01/2016	BREMER WELDING & FABRICATION SERVICE	FABRICATE SAFETY BARRIER POSTS AT WORKSHOP BREMER BAY DEPOT		150.00	
EFT1263.5	21/01/2016	TOLL IPEC	FREIGHT ALBANY LOCK	1		24.00
INV 0252	07/01/2016	TOLL IPEC	FREIGHT ALBANY LOCK		24.00	
EFT1263.6	21/01/2016	SUNNY SIGN COMPANY PTY LTD	3 x Rural Street Number Signs	1		42.27
INV 345336	13/01/2016	SUNNY SIGN COMPANY PTY LTD	3 x Rural Street Number Signs		42.27	
EFT1263.7	21/01/2016	MCLEODS BARRISTERS AND SOLICITORS	Prepare draft lease agreement for Jerramungup Districts Motorcycle Club (JDMC) to be located on lots 578 and 643 on Gnowangup Jerramungup road, within Reserve 18944, Noodlip	1		341.08
INV 94577	30/09/2016	MCLEODS BARRISTERS AND SOLICITORS	Prepare draft lease agreement for Jerramungup Districts Motorcycle Club (JDMC) to be located on lots 578 and 643 on Gnowangup Jerramungup road, within Reserve 18944, Noodlip		341.08	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 13

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12638	21/10/2016	BREMER BAY ROADHOUSE	24'S DIESEL FUEL BOXWOOD FIRE TRUCK	1		35.00
INV 08	31/08/2016	BREMER BAY ROADHOUSE	24'S DIESEL FUEL BOXWOOD FIRE TRUCK		35.00	
EFT12639	21/10/2016	ITVISON	Short term rate services charged at a rate of \$250 /hr 4gst - 3.5 HRS	1		962.50
INV 27198	30/09/2016	ITVISON	Short term rate services charged at a rate of \$250 /hr 4gst - 3.5 HRS		962.50	
EFT12640	21/10/2016	BOXWOOD HILL ROADHOUSE (BUSH CHOOKS CAFE)	DIESEL FOR BOXWOOD HILL FIRE TRUCK 7/10/2016	1		38.27
INV 87	07/10/2016	BOXWOOD HILL ROADHOUSE (BUSH CHOOKS CAFE)	DIESEL FOR BOXWOOD HILL FIRE TRUCK 7/10/2016		38.27	
EFT12641	21/10/2016	FRONTLINE FIRE & RESCUE	CLASS A FOAM, FULL FACE RESPIRATORS & GLOVES	1		7,646.62
INV 54732	25/08/2016	FRONTLINE FIRE & RESCUE	CLASS A FOAM, FULL FACE RESPIRATORS & GLOVES		7,646.62	
EFT12642	21/10/2016	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE - SCHEDULE NO: G2016/9 13/8/16-9/9/16	1		115.25
INV 124721-12709/2016		LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE - SCHEDULE NO: G2016/9 13/8/16-9/9/16		115.25	
EFT12643	21/10/2016	JERRAMUNGUP ENTERPRISES	LABOUR - CLEAN SPRAY UNIT	1		304.83
INV 0007035123/09/2016		JERRAMUNGUP ENTERPRISES	LAWN MOWER - SPARK PLUGS		31.60	
INV 0007032321/09/2016		JERRAMUNGUP ENTERPRISES	LABOUR - CLEAN SPRAY UNIT		110.00	
INV 0007027615/09/2016		JERRAMUNGUP ENTERPRISES	ICPD001 - V BELT		45.13	
INV 0007027115/09/2016		JERRAMUNGUP ENTERPRISES	CUT OFF DISC METAL		55.80	
INV 0007024212/09/2016		JERRAMUNGUP ENTERPRISES	JP0010 - LONGNOSE PLIERS		42.50	
INV 0007024012/09/2016		JERRAMUNGUP ENTERPRISES	JP0010 - BOLT & FLAT WASHER		19.80	
EFT12644	21/10/2016	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - SEPTEMBER 2016	1		147.40
INV SEPTEMBER 009/2016		ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - SEPTEMBER 2016		147.40	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 14

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12645	21/10/2016	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	201 617 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A	1		2,840.00
INV 143787	29/09/2016	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	201 617 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A		2,840.00	
EFT12646	21/10/2016	MOORE STEPHENS	PROGRESSIVE BILLING IN RELATION TO THE PROVISION OF LONG TERM FINANCIAL PLANNING	1		1,386.00
INV 203713	30/09/2016	MOORE STEPHENS	PROGRESSIVE BILLING IN RELATION TO THE PROVISION OF LONG TERM FINANCIAL PLANNING		1,386.00	
EFT12647	21/10/2016	B H ATKIN	Service of Needilup Fire Truck	1		537.05
INV 2545	30/09/2016	B H ATKIN	Service of Needilup Fire Truck		306.68	
INV 2549	30/09/2016	B H ATKIN	Repair and service Jacup BFB water transfer pump		230.37	
EFT12648	21/10/2016	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS - FUEL PURCHASED FOR THE MONTH OF SEPTEMBER 2016	1		3,633.20
INV SEPTEMBER 09/2016		EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS - FUEL PURCHASED FOR THE MONTH OF SEPTEMBER 2016		3,633.20	
EFT12649	21/10/2016	AUSTRALIAN TAXATION OFFICE	September 2016 BAS	1		32,978.00
INV CSSEPT12/10/2016		AUSTRALIAN TAXATION OFFICE	September 2016 BAS		32,978.00	
EFT12650	26/10/2016	BREMER BAY TYRE & MECHANICAL	JP4816 - TRAVEL TO PIT AND ASSESS MACHINE AND BRAKE DRAG IN TRANSMISSION HOUSING	1		165.00
INV 0001004406/10/2016		BREMER BAY TYRE & MECHANICAL	JP4816 - TRAVEL TO PIT AND ASSESS MACHINE AND BRAKE DRAG IN TRANSMISSION HOUSING		165.00	
EFT12651	26/10/2016	DROP IN MECH	JP006 - REPLACE FRONT STUB AXLE, HUB, BRAKE DRUM, BEARINGS, SEALS AND SHOES	1		3,408.24
INV INV-012912/10/2016		DROP IN MECH	JP006 - REPLACE FRONT STUB AXLE, HUB, BRAKE DRUM, BEARINGS, SEALS AND SHOES		2,924.24	
INV INV-012711/10/2016		DROP IN MECH	REPAIR EXHAUST AND FIT SMALL SOLAR PANEL TO KEEP BATTERY CHARGED & FIT SMALL SOLAR PANEL TO KEEP BATTERY CHARGED AND RUN WIRING		484.00	
EFT12652	26/10/2016	G FELESINA & K M FELESINA	MAN TIP & BURY RUBBISH - 16/10 - 25/10/2016	1		1,800.00
INV 1261	24/10/2016	G FELESINA & K M FELESINA	MAN TIP & BURY RUBBISH - 16/10 - 25/10/2016		1,800.00	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 15

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12653	26/10/2016	RE & ML Lester & Son	SIDE TIPPER HIRE 6 DAYS @ \$140/DAY	1	924.00	924.00
INV 129	17/10/2016	RE & ML Lester & Son	SIDE TIPPER HIRE 6 DAYS @ \$140/DAY		924.00	
EFT12654	26/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	2 CORAL SEA ROAD - disconnect power in bathroom & make safe - retinsate when reno are complete	1		2,686.58
INV 000100041	8/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	20 CORAL SEA RD - REPAIR FAULTY POWER POINT		64.92	
INV 000100121	8/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	2 CORAL SEA ROAD - disconnect power in bathroom & make safe - retinsate when reno are complete		1,009.39	
INV 000100021	8/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	SERVICE AIR- CONS PROVIDE CERTIFICATION		981.53	
INV 000100031	8/10/2016	JERRAMUNGUP ELECTRICAL SERVICE	tag power tools & appliances @ admin, depot & orientament centre		630.74	
EFT12655	26/10/2016	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTHS OF AUGUST & SEPTEMBER 2016	1		3,132.55
INV AUGUST010/2016		BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTHS OF AUGUST & SEPTEMBER 2016		3,132.55	
EFT12656	26/10/2016	LOCAL GOVERNMENT MANAGERS AUSTRALIA (LGMA WA)	LGMA ANNUAL STATE CONFERENCE 2016 - EMP 80	1		1,715.00
INV 4,132	12/10/2016	LOCAL GOVERNMENT MANAGERS AUSTRALIA (LGMA WA)	LGMA ANNUAL STATE CONFERENCE 2016 - EMP 80		1,715.00	
EFT12657	26/10/2016	ASV SALES & SERVICE (WA) PTY LTD	JP4888 - SERVICE MACHINE AND AIR CON	1		1,729.27
INV 175935	23/09/2016	ASV SALES & SERVICE (WA) PTY LTD	JP4888 - SERVICE MACHINE AND AIR CON		1,729.27	
EFT12658	26/10/2016	BREMER BAY TYRE & MECHANICAL	JP001 - REPLACE 4 TYRES AND WHEEL ALIGNMENT	1		2,181.96
INV 000099902	7/09/2016	BREMER BAY TYRE & MECHANICAL	JP001 - REPLACE 4 TYRES AND WHEEL ALIGNMENT		1,694.00	
INV 000099822	2/09/2016	BREMER BAY TYRE & MECHANICAL	JP002 1 - 95,000KM SERVICE		487.96	
EFT12659	26/10/2016	DROP IN MECH	ICPD-001 - FIX AIR CON ON ROLLER	1		308.00
INV INV-00981	4/09/2016	DROP IN MECH	ICPD-001 - FIX AIR CON ON ROLLER		308.00	
EFT12660	26/10/2016	OZ RUSS TRADING CO	JP001 1 - TYRE REPAIR	1		286.00
INV 1318	3/09/2016	OZ RUSS TRADING CO	JP001 1 - TYRE REPAIR		165.00	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jeramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 16

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1256	01/08/2016	OZRUSS TRADING CO	JP7007879 - REMOVE TYRE, REMOVE RUST & DIRT FROM LOCKING RING, REPLACE SEALING RING & FIT TYRE		121.00	
EFT12661	26/10/2016	BOC GASES	GAS BOTTLE RENTAL	1		16.40
INV 500300422	28/09/2016	BOC GASES	GAS BOTTLE RENTAL		16.40	
EFT12662	26/10/2016	HJ MACHINING & WELDING	SUPPLY 25 X 25 RHS GALV TUBE AND 3 SHEETS 1200 X 2.4 MESH & SUPPLY 75 X 6MM X 2.4M FLAT STEEL FOR SIDE TIPPER	1		627.00
INV 3549	20/07/2016	HJ MACHINING & WELDING	SUPPLY 25 X 25 RHS GALV TUBE AND 3 SHEETS 1200 X 2.4 MESH & SUPPLY 75 X 6MM X 2.4M FLAT STEEL FOR SIDE TIPPER		627.00	
EFT12663	26/10/2016	ALBANY TOYOTA	JP001 - SERVICE VEHICLE AND ASSESSMENT OF ENGINE SMOKING INTERMITTENTLY	1		342.19
INV JC1401971	4/09/2016	ALBANY TOYOTA	JP001 - SERVICE VEHICLE AND ASSESSMENT OF ENGINE SMOKING INTERMITTENTLY		342.19	
EFT12664	28/10/2016	CR WILLIAM BAILEY	COUNCILLOR ALLOWANCES 2016/2017	1		8,000.00
INV RCT20160509/2016	20/09/2016	CR WILLIAM BAILEY	COUNCILLOR ALLOWANCES 2016/2017		8,000.00	
28056	10/10/2016	TELSTRA	MOBILE PHONE CHARGES WORKS, PLANNING, EXECUTIVE STAFF, RANGER, BRPC & EHO	1		2,224.42
INV 250381342	3/09/2016	TELSTRA	SERVICE & EQUIP RENTAL TO 18/10/2016 ; USAGE CHARGES TO 18/09/2016		97.81	
INV 456606362	2/09/2016	TELSTRA	MOBILE PHONE CHARGES WORKS, PLANNING, EXECUTIVE STAFF, RANGER, BRPC & EHO		1,292.03	
INV 098567762	7/09/2016	TELSTRA	USAGE CHARGES TO 22/09/2016 & SERVICE & EQUIP RENTAL TO 22/10/2016		428.77	
INV 634406772	7/09/2016	TELSTRA	USAGE CHARGES TO 22/09/2016 & SERVICE & EQUIP RENTAL TO 22/10/2016		35.26	
INV 631872452	7/09/2016	TELSTRA	USAGE CHARGES TO 22/09/2016 & SERVICE & EQUIP RENTAL TO 22/10/2016		291.59	
INV 633674002	7/09/2016	TELSTRA	USAGE CHARGES TO 22/09/2016 & SERVICE & EQUIP RENTAL TO 22/10/2016		41.02	
INV 633574002	7/09/2016	TELSTRA	SERVICE & EQUIP RENTAL TO 22/10/2016		37.94	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jeramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 17

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
28057	10/10/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		19.42
INV 900779112	09/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE		19.42	
28058	12/10/2016	BUILDING AND CONSTRUCTION TRAINING FUND	BUILDING LEVY PAYMENTS SEPTEMBER 2016 - LESS COMMISSION	1		591.75
INV SEPTEMBER 2016	07/10/2016	BUILDING AND CONSTRUCTION TRAINING FUND	BUILDING LEVY PAYMENTS SEPTEMBER 2016 - LESS COMMISSION		591.75	
28059	21/10/2016	TRUCKLINE	JP008 - Lap Clamp & Exhaust tube	1		309.74
INV 5765486	18/10/2016	TRUCKLINE	JP008 - Lap Clamp & Exhaust tube		309.74	
28060	21/10/2016	SYNERGY	SUPPLY PERIOD 25/08/2016 TO 24/09/2016 STREETLIGHT TARIFF CHARGE - STREETLIGHTS	1		4,384.15
INV 595505870	17/10/2016	SYNERGY	SUPPLY PERIOD 25/08/2016 TO 24/09/2016 STREETLIGHT TARIFF CHARGE - STREETLIGHTS		4,384.15	
28061	21/10/2016	TELSTRA	USAGE CHARGES TO 22/09/2016 & SERVICE & EQUIP RENTAL TO 22/10/2016	1		1,945.74
INV 633624400	17/10/2016	TELSTRA	USAGE CHARGES TO 22/09/2016 & SERVICE & EQUIP RENTAL TO 22/10/2016		1,281.28	
INV 456606370	27/10/2016	TELSTRA	SMS TEXT MESSAGING SERVICE		567.82	
INV 627183160	17/10/2016	TELSTRA	USAGE CHARGES TO 22/09/2016 & SERVICE & EQUIP RENTAL TO 22/10/2016		96.64	
28062	21/10/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		39.48
INV 900779111	17/10/2016	WATER CORPORATION	WATER USE & SERVICE CHARGE		39.48	
28063	26/10/2016	TRUCKLINE	JP006 - NEW KNUCKLE ASSEMBLY FRONT HUB AND DRUM	1		3,212.78
INV 5769479	21/10/2016	TRUCKLINE	JP006 - NEW KNUCKLE ASSEMBLY FRONT HUB AND DRUM		3,212.78	
DD14747.1	05/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		11,286.37
INV SUPER	05/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	8,105.71	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 18

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT05/00/2016		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	342.53	
INV DEDUCT05/00/2016		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,196.67	
INV DEDUCT05/00/2016		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT05/00/2016		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,092.72	
INV DEDUCT05/00/2016		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	348.74	
DD14747.2	05/00/2016	PRIME SUPER	Payroll deductions	1		347.26
INV SUPER	05/00/2016	PRIME SUPER	Superannuation contributions	1	212.84	
INV DEDUCT05/00/2016		PRIME SUPER	Payroll deductions	1	134.42	
DD14747.3	05/00/2016	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCT05/00/2016		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT05/00/2016		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT05/00/2016		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER	05/00/2016	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD14747.4	05/00/2016	ONEPATH MASTERFUND	Superannuation contributions	1		202.14
INV SUPER	05/00/2016	ONEPATH MASTERFUND	Superannuation contributions	1	202.14	
DD14747.5	05/00/2016	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT05/00/2016		BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER	05/00/2016	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD14747.6	05/00/2016	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1		48.50
INV SUPER	05/00/2016	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1	48.50	
DD14747.7	05/00/2016	AUSTRALIAN SUPER	Superannuation contributions	1		445.11

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 19

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	05/10/2016	AU STRALIAN SUPER	Superannuation contributions	1	445.11	
DD14747.8	05/10/2016	HO STPLUS SUPERANNUATION FUND	Superannuation contributions	1		75.25
INV SUPER	05/10/2016	HO STPLUS SUPERANNUATION FUND	Superannuation contributions	1	75.25	
DD14747.9	05/10/2016	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER	05/10/2016	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DD14755.1	01/10/2016	AL LEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE	1		1,394.79
INV 01 10 2010	1/10/2016	AL LEASING PTY LTD	CONTRACT E6N0157666001	1	1,394.79	
DD14768.1	19/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,619.92
INV SUPER	19/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,708.29	
INV DEDUCTI	9/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	276.18	
INV DEDUCTI	9/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	993.99	
INV DEDUCTI	9/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCTI	9/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,092.72	
INV DEDUCTI	9/10/2016	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	348.74	
DD14768.2	19/10/2016	PRIME SUPER	Payroll deductions	1		548.89
INV SUPER	19/10/2016	PRIME SUPER	Superannuation contributions	1	414.47	
INV DEDUCTI	9/10/2016	PRIME SUPER	Payroll deductions	1	134.42	
DD14768.3	19/10/2016	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCTI	9/10/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCTI	9/10/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	

Date: 03/11/2016
Time: 12:04:37PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 20

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	19/10/2016	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER	19/10/2016	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD14768.4	19/10/2016	ONEPATH MASTERFUND	Superannuation contributions	1		202.14
INV SUPER	19/10/2016	ONEPATH MASTERFUND	Superannuation contributions	1	202.14	
DD14768.5	19/10/2016	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT	19/10/2016	BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER	19/10/2016	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD14768.6	19/10/2016	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1	56.31	
INV SUPER	19/10/2016	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1	56.31	
DD14768.7	19/10/2016	AUSTRALIAN SUPER	Superannuation contributions	1		457.42
INV SUPER	19/10/2016	AUSTRALIAN SUPER	Superannuation contributions	1	457.42	
DD14768.8	19/10/2016	HO STIPLUS SUPERANNUATION FUND	Superannuation contributions	1		38.19
INV SUPER	19/10/2016	HO STIPLUS SUPERANNUATION FUND	Superannuation contributions	1	38.19	
DD14768.9	19/10/2016	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER	19/10/2016	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DD14768.10	05/10/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		83.67
INV SUPER	05/10/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	83.67	
DD14768.10	19/10/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		61.14
INV SUPER	19/10/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	61.14	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	419,233.23
TOTAL		419,233.23

Credit Card Payment 18/09/2016 - 18/10/2016

GLA/COR No.	GL Description	Amount	Date	Vendor ID	Comment	Amount
1.805.00	WISNET INC ACCOUNT PAYABLE	\$ 293.30	1/10/2016			\$195.90
1.805.08	PHOTOGRAPHY	\$7.24	26/09/2016	Goodman		\$1.24
0.802.40	Merchandise from the company's expenditure	\$93.00	26/09/2016		Revised by Smart	\$45.00
			26/09/2016		Revised by Smart	\$45.00
			26/09/2016		Revised by Smart	\$45.00
1.805.05	Travel Accommodation - Airfare	\$ 333.30	7/10/2016		Accommodation - EMP 153 - Landing Training	\$615.30
1.805.10	Conference Expense - Airfare	\$1,335.00	14/10/2016		10000 State Conference Exp 12	\$1,335.00
0.807/105,6/25	ANNUAL CONFERENCE	\$ 183.00	12/10/2016		South Coast Woodwork Gallery - Hardwood Regue	\$183.00
0.301.12	Bank fee	\$ 203.00	7/10/2016		Payroll fee	\$65.00
			7/10/2016		Annual fee	\$65.00
			26/09/2016		Late Payment fee	\$73.00
1.802.08	Market to market	\$ 305.54	7/10/2016		Western Diagnostic	\$105.14
			7/10/2016		Western Diagnostic	\$105.14
PHOTOGRAPHY	PHOTOGRAPHY	\$ 743.71	4/10/2016		Timothy Allen's Art	\$243.71
PC 1/17/0/000	PHOTOGRAPHY	\$ 47.62	2/10/2016		Office Expense	\$47.62
RR 12/10/02/5	MARKET TO MARKET	\$ 200.00	2/10/2016		Department of Environment - Darling Point	\$200.00
0.707.00	Expense for the company's expenditure	\$1,271.74	2/10/2016		Car Rental - PHOTOS was in the company's	\$1,271.74
0.802.01	Merchandise from the company's expenditure	\$2,332.12	26/09/2016		Expense for the company's expenditure	\$1,485.00
			26/09/2016		Expense for the company's expenditure	\$847.00
			26/09/2016		Expense for the company's expenditure	\$847.00
1.005/105,6/25	MARKET TO MARKET	\$99.93	2/10/2016		Expense for the company's expenditure	\$1,271.74
CDO 10/10/02/5	MARKET TO MARKET	\$ 200.00	2/10/2016		Department of Environment - Darling Point	\$200.00
Total						\$7,569.10

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	15 th November 2016

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 – Monthly Financial Report Period Ending 31st October 2016

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receive the Monthly Financial Report for the period ending 31st October 2016 in accordance with Section 6.4 of the Local Government Act 1995.

OC161104 Moved Cr Trevaskis / Seconded Cr Iffla

That Council receive the Monthly Financial Report for the period ending 31st October 2016 in accordance with Section 6.4 of the Local Government Act 1995.

Carried 7-0

Shire of Jerramungup
MONTHLY FINANCIAL REPORT
For the Period Ended 31st October 2016

TABLE OF CONTENTS

Statement of Financial Activity

Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Major Variances
Note 6	Out of Budget Expense Approvals
Note 7	Receivables
Note 8	Grants and Contributions
Note 9	Cash Backed Reserves
Note 10	Capital Disposals and Acquisitions
Note 11	Trust

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Jerramungup
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
For the Period Ended 31st October 2016

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues							
Grants, Subsidies and Contributions		2,168,709	548,925	620,444	71,519	11.5%	▲
Profit on Asset Disposal	10	66,654	22,216	0	(22,216)	(100.0%)	▼
Fees and Charges		744,143	464,824	467,677	2,853	0.6%	
Service Charges		0	0	0	0		
Interest Earnings		61,755	20,580	32,527	11,947	36.7%	▲
Other Revenue		482,000	160,664	105,192	(55,472)	(52.7%)	▼
Total (Excluding Rates)		3,523,261	1,217,209	1,225,841	8,632		
Operating Expense							
Employee Costs		(1,872,687)	(624,028)	(625,475)	(1,447)	(0.2%)	▼
Materials and Contracts		(2,691,434)	(896,880)	(674,813)	222,067	32.9%	▼
Utilities Charges		(159,763)	(53,128)	(63,660)	(10,532)	(16.5%)	▲
Depreciation (Non-Current Assets)		(1,638,717)	(546,156)	(646,233)	(100,077)	(15.5%)	▲
Interest Expenses		(42,194)	(14,048)	(9,494)	4,554	48.0%	▲
Insurance Expenses		(233,928)	(77,848)	(218,088)	(140,240)	(64.3%)	▲
Loss on Asset Disposal	10	(36,074)	(12,024)	(27,392)	(15,368)	(56.1%)	▲
Other Expenditure		56,352	19,188	(195,436)	(214,624)	(109.8%)	▲
Total		(6,618,445)	(2,204,924)	(2,460,591)	(255,667)		
Funding Balance Adjustment							
Add Back Depreciation		1,638,717	546,156	646,233	100,077	15.5%	▲
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(10,192)	27,392	37,584	137.2%	▲
Movement in Provisions Accruals				81,572	81,572		
Net Operating (Ex. Rates)		(1,407,047)	(451,751)	(479,553)	(27,802)		
Capital Revenues							
Grants, Subsidies and Contributions	8	1,886,784	299,946	480,000	180,054	37.5%	▲
Proceeds from Disposal of Assets	10	295,000	98,333	65,306	(33,033)	(50.6%)	▼
Proceeds from New Debentures		350,000	0	0	0		
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	39,519	(102,151)	(258.5%)	▼
Total		2,673,454	539,949	584,819	44,870		
Capital Expenses							
Land and Buildings	10	(237,780)	(79,260)	(118,324)	(39,064)	(33.0%)	▲
Plant and Equipment	10	(331,644)	(110,548)	(290,852)	(180,304)	(62.0%)	▲
Furniture and Equipment	10	(6,600)	(2,200)	(2,477)	(277)	(11.2%)	▲
Infrastructure Assets - Roads	10	(2,915,402)	(971,801)	(226,232)	745,568	329.6%	▼
Infrastructure Assets - Other	10	(2,191,843)	(730,614)	(38,766)	691,849	1784.7%	▼
Repayment of Debentures		(156,493)	(52,164)	(126,963)	(74,799)	(58.9%)	▲
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(101,839)	(172,783)	(70,944)	(41.1%)	▲
Total		(6,145,280)	(2,048,427)	(976,398)	1,072,029		
Net Capital		(3,471,826)	(1,508,477)	(391,579)	1,116,899		
Total Net Operating + Capital		(4,958,873)	(1,960,228)	(871,131)	1,089,097		
Rate Revenue							
Rate Revenue		3,124,811	3,124,811	3,126,737	1,926	0.1%	
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
Closing Funding Surplus(Deficit)	3	5,947	3,004,592	4,068,410	1,063,818		

Shire of Jerramungup
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st October 2016

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		0	0	389	389	100.0%	
General Purpose Funding		1,330,005	339,708	392,566	52,858	13.5%	▲
Law, Order and Public Safety		158,004	56,198	99,624	43,426	43.6%	▲
Health		0	0	2,794	2,794	100.0%	
Education and Welfare		1,093	364	618	254	41.1%	
Housing		132,673	44,204	40,857	(3,347)	(8.2%)	▼
Community Amenities		396,511	333,166	343,711	10,545	3.1%	
Recreation and Culture		743,567	22,180	2,960	(18,220)	(649.2%)	▼
Transport		1,921,083	485,898	629,395	143,497	22.8%	▲
Economic Services		91,068	26,336	13,486	(12,850)	(95.3%)	▼
Other Property and Services		636,041	209,101	185,542	(23,559)	(12.7%)	▼
Total (Excluding Rates)		5,430,045	1,517,155	1,711,943	194,788		
Operating Expense							
Governance		(241,458)	(80,440)	(130,001)	(49,561)	(38.1%)	▲
General Purpose Funding		(86,150)	(28,704)	(30,637)	(1,933)	(6.3%)	
Law, Order and Public Safety		(643,924)	(214,560)	(222,329)	(7,769)	(3.5%)	
Health		(285,311)	(95,068)	(83,036)	12,032	14.5%	▼
Education and Welfare		(83,264)	(27,712)	(23,973)	3,739	15.6%	
Housing		(151,139)	(50,056)	(73,451)	(23,395)	(31.9%)	▲
Community Amenities		(948,810)	(316,088)	(253,342)	62,746	24.8%	▼
Recreation and Culture		(638,233)	(212,500)	(303,886)	(91,386)	(30.1%)	▲
Transport		(2,801,159)	(933,620)	(862,226)	71,394	8.3%	
Economic Services		(156,476)	(52,140)	(88,564)	(66,424)	(41.1%)	▲
Other Property and Services		(582,522)	(194,036)	(395,249)	(201,213)	(50.0%)	▲
Total		(6,618,445)	(2,204,924)	(2,466,693)	(261,769)		
Funding Balance Adjustment							
Add back Depreciation		1,638,717	546,156	646,233	100,077	15.5%	▲
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(10,192)	27,392	37,584	137.2%	▲
Movement in Provisions Accruals		0	0	81,572	81,572		
Net Operating (Ex. Rates)		399,737	(151,805)	447	152,252		
Capital Revenues							
Proceeds from Disposal of Assets	10	295,000	98,333	65,300	(13,033)	(50.6%)	▼
Proceeds from New Debentures		350,000	0	0	0		
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	39,519	(102,151)	(258.5%)	▼
Total		786,670	240,003	104,819	(135,184)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(237,780)	(79,260)	(118,324)	(39,064)	(33.0%)	▲
Plant and Equipment	10	(331,644)	(110,548)	(290,852)	(180,304)	(82.0%)	▲
Furniture and Equipment	10	(6,600)	(2,200)	(2,477)	(277)	(11.2%)	▼
Infrastructure Assets - Roads	10	(2,915,402)	(971,801)	(226,232)	745,568	329.6%	▼
Infrastructure Assets - Other	10	(2,191,843)	(730,614)	(38,766)	691,849	1784.7%	▼
Purchase of Investments		0	0	0	0		
Repayment of Debentures		(156,493)	(52,164)	(126,963)	(74,799)	(58.0%)	▲
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(101,839)	(172,783)	(70,944)	(41.1%)	▲
Total		(6,145,280)	(2,048,427)	(976,398)	1,072,029		
Net Capital		(5,358,610)	(1,808,423)	(871,579)	936,845		
Total Net Operating + Capital		(4,958,873)	(1,960,228)	(871,131)	1,089,097		
Rate Revenue		3,124,811	3,124,811	3,126,737	1,926	0.1%	
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
Closing Funding Surplus(Deficit)	3	5,947	3,004,592	4,068,410	1,063,818		

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Land	0%
Buildings	2%
Furniture and Internal Equipment	15%
Computers and Computer Equipment	33%
Light Vehicles if replacement is due	
Annually	5%
Every second year	30%
More than every second year	15%
Light Plant	15%
Heavy Plant	30%
Freehold Land For Sale	0%

Sealed Roads and Streets

Clearing and Earthworks	0%
Pavement	2%
Seal	5%
Kerb	3%

Unsealed Roads

Clearing and Earthworks	0%
Pavement	3%
Footpaths	2%
Drainage, Sewerage Fixtures	2%
Other Infrastructure	2%

Shire of Jeerangungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of them included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gain on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rental, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of Council, other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services. In accordance with legislation changes effective July 1997 general administration costs have been allocated to the various programmes of Council to reflect the true costs of the associated services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants, interest revenue and allocated administration costs associated with general purpose funding.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control. Requirements that Council carries out by statute.

HEALTH

Food quality and pest control, maintenance and contributions to health services and facilities.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Provision and maintenance of retirement units in Bremer Bay and Jerramungup, assisting Southern AgCare Services. Assistance to pre-school facilities as well as local primary and high schools

HOUSING

The provision and maintenance of housing to both staff and private residents.

COMMUNITY AMENITIES

Rubbish collection services, maintenance of refuse sites, sewerage maintenance in Jerramungup control and coordination of cemeteries, administration of Town Planning Scheme, coastal reserves and other environmental services

RECREATION AND CULTURE

Maintenance and administration of halls, sporting complexes, resources centres, libraries Bremer Bay Youth Camp, parks and gardens and broadcasting services.

TRANSPORT

Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic facilities townscapes and airstrips.

ECONOMIC SERVICES

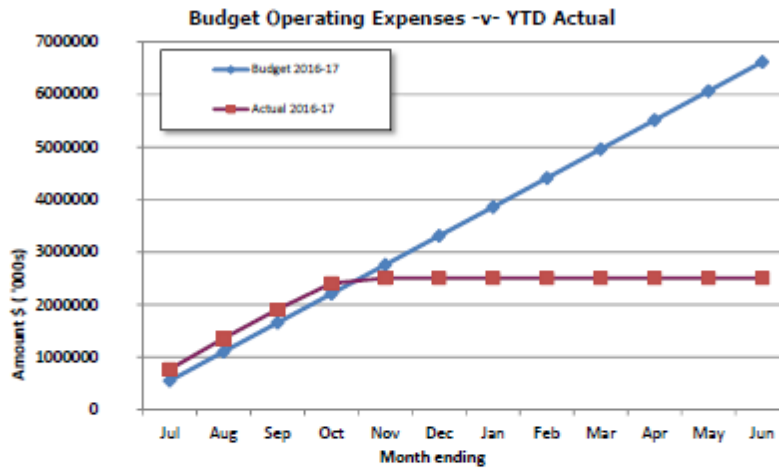
The regulation and provision of tourism, area promotion, building control, saleyards noxious weeds, vermin control and water supply including standpipes.

OTHER PROPERTY & SERVICES

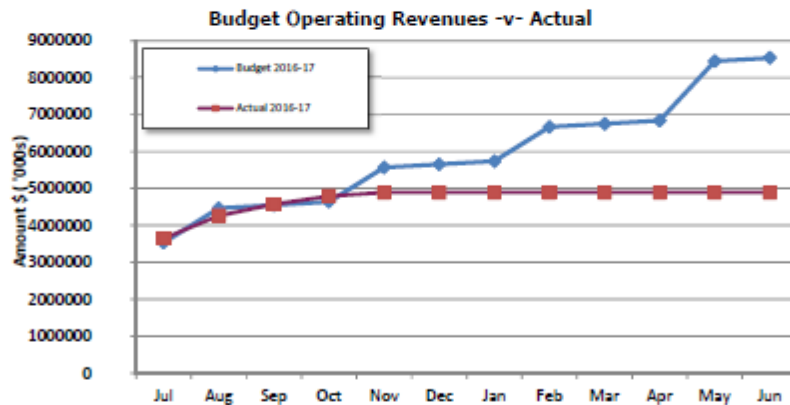
Private works operations, plant maintenance and operation costs.
Police Licensing and other non classified items.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity

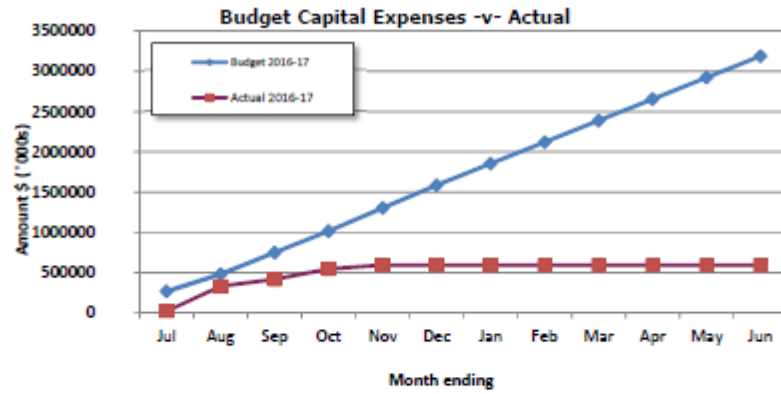


Comments/Notes - Operating Expenses



Comments/Notes - Operating Revenues

Note 2 - Graphical Representation - Source Statement of Financial Activity

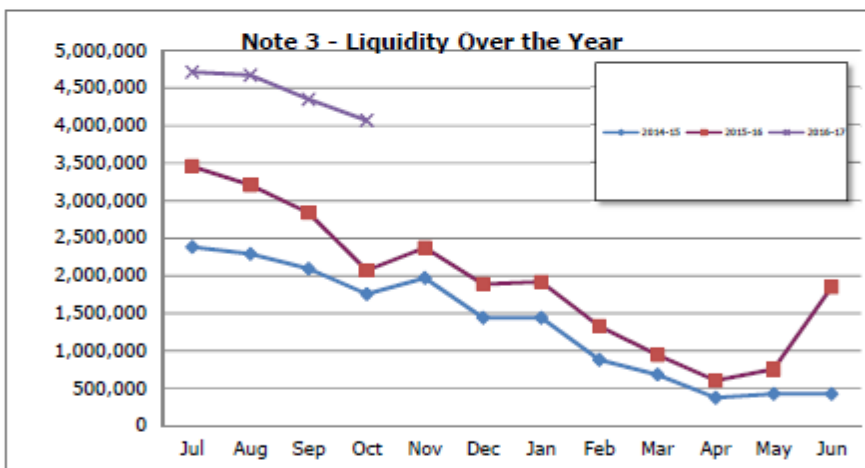


Comments/Notes - Capital Expenses

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
2016-17			
	This Period	Last Period	Opening Balance
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,261,496	1,472,143	457,146
Cash Restricted	1,326,493	1,325,622	1,193,165
Investments	1,703,530	1,701,502	1,696,383
Receivables - Rates and Rubbish	1,151,763	1,277,117	52,361
Receivables -Other	36,695	13,596	102,357
Inventories	58,166	41,091	31,982
	5,538,143	5,831,071	3,533,393
Less: Current Liabilities			
Payables	(143,240)	(154,601)	(527,424)
Provisions	(287,428)	(287,428)	(287,428)
	(430,668)	(442,030)	(814,852)
Less: Cash Restricted	(1,326,493)	(1,325,622)	(1,193,165)
Add Back - Non Cash Provisions Accruals	287,428	287,428	287,428
Net Current Funding Position	4,068,410	4,350,848	1,812,805



Comments - Net Current Funding Position

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Invest \$	Total Amount \$	Institution
(a) Cash Deposits							
Muni Fund	1.75%	1,261,096				1,261,096	Bankwest
Till / Petty Cash	0.00%	400				400	
Committed Funds	1.35%		14,844			14,844	Bankwest
(b) Term Deposits							
Reserves Term Deposit	2.70%		500,000			500,000	Bankwest
Muni Cash Deposit						0	Bankwest
(c) Investments							
Investment Account	1.35%				1,703,530	1,703,530	WA Treasury
Reserves Cash A/c	1.35%		811,649			811,649	Bankwest
Total		1,261,496	1,326,493	0	1,703,530	4,291,518	

Comments/Notes - Investments

\$500,000 transferred to term deposit matures 24/01/2017

Shire of Jeramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 5: MAJOR VARIANCES

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

Comments/Reason for Variance

5.1 OPERATING REVENUE (EXCLUDING RATES)

5.1.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

First payment of FAGS grants has been received, funding from DFES for the BRPC position.

5.1.2 PROFIT ON ASSET DISPOSAL

Assets budgeted to be sold at book profit have not been disposed of to date.

5.1.3 FEES AND CHARGES

Increase in town planning and environmental health services fees and charges. Private works income also now falls part of fees and charges which was identified in Council's adopted fees & charges for 16/17.

5.1.7 INTEREST EARNINGS

Variance due to low interest rates

5.1.8 OTHER REVENUE

5.2 OPERATING EXPENSES

5.2.1 EMPLOYEE COSTS

Variance due to staff long service leave payments and payout of annual leave entitlements.

5.2.2 MATERIAL AND CONTRACTS

YTD expenses on fuel and oils and waste sites are down.

5.2.3 UTILITY CHARGES

Timing difference, note utility charges relating to private rentals and leased properties are recouped in fees & charges

5.2.4 DEPRECIATION (NON CURRENT ASSETS)

Timing due to finalisation of Fair Value Transactions being currently processed. Depreciation will be accounted for after this has been signed off by Auditors.

5.2.5 INTEREST EXPENSES

30th June interest accrued journals have been entered and then reversed 1st July this creates a negative. This will net off when principal payments are made in September.

5.2.6 INSURANCE EXPENSES

First & second insurance instalment has been paid for Scheme and Non-Scheme policies

5.2.7 LOSS ON ASSET DISPOSAL

Timing difference at this stage, sale of old depot has not occurred. The Shire will auction/tender the Terex once the walk trail project has been completed, the Excavator will be auctioned within the next month. The Ariens ride on mower had passed its useful life so no net book value recorded. DFES, Needilup BFB truck disposed of to DFES when received new truck required to bring in the value of the truck even though no consideration received

5.2.8 OTHER EXPENDITURE

Increased Department of Transport payments.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 5: MAJOR VARIANCES

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

Comments/Reason for Variance

5.3 CAPITAL REVENUE

5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

\$1.866 million received in 15/16 for the second stage of the Bremer Bay Town Centre and the shared-use trail projects and first payments of Roads to Recovery & Regional Road Group funding received.

5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Shire did not budget for the trade of the Aelens Ride on Mower there is no net book value recorded as the asset had passed it's useful life.

5.3.3 PROCEEDS FROM NEW DEBENTURES

\$350,000 loan budgeted for Bremer Bay Town Centre will not be taken out until closer to the end of the financial year

5.3.4 PROCEEDS FROM SALE OF INVESTMENT

5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Transfer from Community Recreation Reserve for the Bremer Bay Bowling Green Project has occurred.

5.4 CAPITAL EXPENSES

5.4.1 LAND HELD FOR RESALE

5.4.2 LAND AND BUILDINGS

Budget amount amended to Jerramungup Depot & 8 Derrick St capital projects as per Council resolution OC161005 funds required to be shifted to 20 Coral Sea Road. 2 Coral Sea Rd was over budget as the plumbing pipes had to be replaced in the bathroom before renovating, maintenance officer wages and overheads were booked to asset

5.4.3 PLANT AND EQUIPMENT

The Terex PT-60 Posi Track Loader and the Slasher/Mower came in over budget however this is no impact on the budget as the purchase of the new Backhoe Loader was \$15,000 under budget. DCEO will be purchased towards the end of 2016.

5.4.4 FURNITURE AND EQUIPMENT

Timing difference, 2 new computers to be purchased this financial year.

5.4.5 INFRASTRUCTURE ASSETS - ROADS

Timing difference due to wet weather conditions for the past 6 months and the Shire is waiting on clearing permit approval to complete road construction projects.

5.4.6 INFRASTRUCTURE ASSETS - OTHER

Millers Point/House Beach projects are carried over from 15-16. Millers Point project has been completed, House Beach project has been delayed due to weather conditions.

5.4.7 PURCHASES OF INVESTMENT

5.4.8 REPAYMENT OF DEBENTURES

5.4.9 ADVANCES TO COMMUNITY GROUPS

5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Reserve transfers budgeted for have occurred. Waiting on proceeds for sale of old depot which will be transferred to the building reserve.

5.5 OTHER ITEMS

5.5.1 RATE REVENUE

YTD Actual shows full rates raised

5.5.2 OPENING FUNDING SURPLUS(DEFICIT)

Audited opening balance has been factored into the October finance report.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 6: OUT OF BUDGET EXPENSE APPROVALS

Expense authorisations outside of original budget. Surplus/(Deficit)

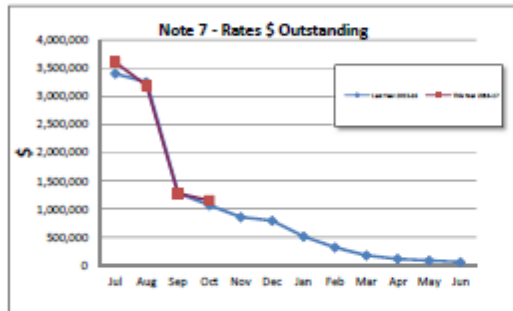
	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption			\$	\$	\$	\$
							5,947
	Materials & Contractors - 20 Coral Sea Road, Jerramungup	OC161005	Capital Expenses			(17,800)	(11,853)
	Materials & Contractors costs allocated to A610	OC161005	Capital Expenses		5,800		(6,053)
	Materials & Contractors costs allocated to A26	OC161005	Capital Expenses		12,000		5,947
	Closing Funding Surplus (Deficit)			0	17,800	(17,800)	5,947

Shire of Jarraungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 7: RECEIVABLES

Receivables - Rates and Rubbish

	Current 2016-17	Previous 2015-16	Total
	\$	\$	\$
Opening Arrears Previous Years		79,470	79,470
Rates, Rubbish Charges Levied this year	3,451,517		3,451,517
Less Collections to date	(2,366,578)	(12,646)	(2,379,224)
Equals Current Outstanding	1,084,939	66,824	1,151,763
Net Rates Collectable			1,151,763
% Collected			67.38%

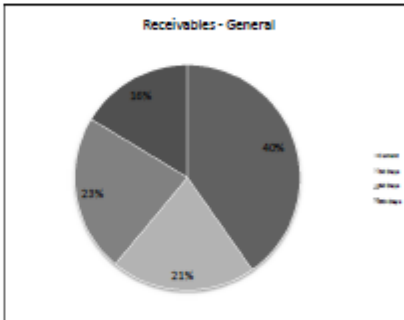


Comments/Notes - Receivables Rates and Rubbish

Receivables - General

	Current	30 Days	60 Days	90+Days
Excluding GST	\$	\$	\$	\$
Receivable	4,611	2,385	2,592	1,871
Total Outstanding				11,459

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

Shire of Jarrahdale
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2018

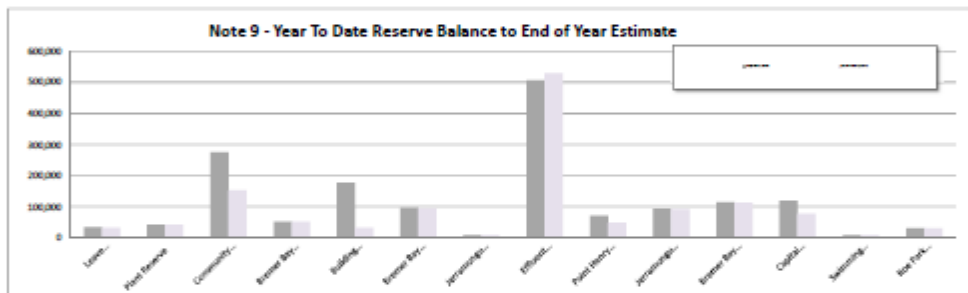
Note 8: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Expected Date of Receipt	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Receipt Status	
						Received	Not Received
GENERAL PURPOSE FUNDING			\$	\$	\$	\$	\$
Grants Commission Grant Received - General	WA Grants Commission	September, December, February, May September,	-\$500,000.00		(500,000)	(152,425)	(454,356)
Grants Commission Grant Received - Roads	WA Grants Commission	September, February, May	-\$500,000.00		(500,000)	(140,624)	(440,872)
Other General Purpose funding received	Cooperative Bulk Handling	July	-\$45,725.04		(46,726)	(46,752)	24
MILLERS POINT CONTRIBUTION	Owners of Sheds	July	\$0.00		0	0	0
GOVERNANCE							
LAW, ORDER, PUBLIC SAFETY							
ESL Operating grant	DFES - ESL Operating Grant	August, October, January, April	-\$29,745.00	(10,188)	(89,883)	(10,188)	(29,746)
Income Relating to Fire Prevention	DFES - SPMC - Public Safety Hazard	September	-\$27,175.00		(27,176)	0	(27,176)
Income Relating to Fire Prevention	Management Strategy	September	-\$5,000.00		(5,000)	0	(5,000)
CCGM Contributions	DFES - RRPFC Position	December, March, June	-\$54,013.00		(64,653)	(64,653)	(0)
FCSA/Busfire admin fee grant	DFES	September	-\$4,000.00		(4,000)	(4,000)	0
Income Relating to Fire Prevention	Western Power & DFES	September	\$0.00	(5,476)	(5,476)	(5,476)	(0)
OTHER INCOME - FIRE AND EMERGENCY SERVICES			\$0.00		0	0	0
HEALTH							
Income Relating to Other Health	Health Services	Monthly	\$0.00	(148)	(148)	(148)	0
EDUCATION AND WELFARE							
Income Relating to Care of Families & Children		Monthly	\$0.00	(458)	(458)	(458)	(0)
COMMUNITY AMENITIES							
Income Relating to Protection Of Environment	Dept of Transport annual water	November	-\$500.00	(6,184)	(6,684)	(6,684)	(0)
Income Relating to Town Planning & Regional Development	contribution - Fisheries		-\$10,220.00		(10,220)	0	(10,220)
Income Relating to Town Planning & Regional Development			\$0.00	(791)	(791)	(791)	(0)
RECREATION AND CULTURE							
Income Relating to Other Recreation & Sport	DSR - Swimming Pool Grant	November	-\$32,000.00		(32,000)	0	(32,000)
Income Relating to Other Recreation & Sport	Kakadu Op Shop		\$0.00	(1,818)	(1,818)	(1,818)	0
Kids Sport payments	Kidsport		\$0.00		0	0	0
TRANSPORT							
Income Relating to Streets, Roads, Bridges & Depot Maintenance	Lease		-\$5,144.00		(5,144)	0	(5,144)
Grant - MTWA Direct	MTWA		-\$132,801.00		(139,801)	(139,801)	0
MEWA - Flood damage	WANDRA	December - June	-\$507,800.00		(507,800)	0	(507,800)
Grant - MTWA Project	MTWA	September, October, January	-\$550,000.00		(550,000)	(220,000)	(330,000)
Grant - Roads to Recovery		September, December, March, June	-\$549,704.00	(186,844)	(886,148)	(380,000)	(506,148)
ECONOMIC SERVICES							
Income Relating to Tourism & Area Promotion	Tourism WA - Campsite Project	October	-\$48,000.00		(48,000)	0	(48,000)
OTHER PROPERTY & SERVICES							
Income Relating to Public Works Overheads	Provision	Infrequent	\$0.00	(6,626)	(6,626)	(6,626)	0
Workers Compensation Reimbursements	GIS	Infrequent	\$0.00	(18,217)	(18,217)	(18,217)	(0)
Drain Fund Rebate		Monthly through BAS	\$0.00	(14,948)	(14,948)	(14,948)	(0)
Income relating to Administration		October	\$0.00	(1,176)	(1,176)	(1,176)	0
TOTALS			(6,624,698)	(180,288)	(1,647,688)	(2,136,648)	(3,120,488)
Comments - Grants and Contributions							

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th October 2025

Note 9: Cash, Restricted Reserves

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (\$)	Actual Transfers In (\$)	Budget Transfers Out (\$)	Actual Transfers Out (\$)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 32,004	\$ 620	\$ 103	\$ -	\$ -	\$ -	\$ -		\$ 33,427	\$ 32,905
Plant Reserve	41,242	794	130	-	-	-	-		42,036	41,371
Community Recreation Reserve	111,647	1,110	350	80,622	80,622	80,000	(80,514)	Bremer Bay Bowling Green CSRP project & Skate Park Project	274,906	153,100
Bremer Bay Youth Camp Reserve	51,075	976	161	-	-	-	-		52,045	51,236
Building Reserve	31,428	547	99	145,000	-	-	-		177,025	31,527
Bremer Bay Retirement Units Reserve	94,468	1,746	290	-	-	-	-		96,264	94,765
Jerramungup Entertainment Centre Re	8,328	154	26	-	-	-	-		8,484	8,354
Effluent Reserve	471,618	8,961	1,523	26,227	56,744	-	-	Expenditure on Point Henry Fire Mitigation	506,806	529,885
Point Henry Fire Levy Reserve	25,954	167	75	21,670	21,670	21,670	-		68,561	47,699
Jerramungup Retirement Units Reserve	92,029	1,744	290	-	-	-	-		94,774	92,319
Bremer Bay Boat Ramp Reserve	111,710	1,110	352	-	-	-	-		114,862	112,062
Capital Works Reserve	77,756	1,164	245	-	-	40,000	-	Corral Sea Road	118,915	78,001
Swimming Pool Reserve	7,951	151	25	-	-	-	-		8,103	7,976
Rose Park Reserve	20,374	487	71	10,000	10,000	-	-		30,761	30,445
	1,076,881	21,994	3,767	288,514	188,036	141,670	(80,514)		1,425,576	1,411,864



Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit/Loss of Asset Disposal			Disposals	Current Budget		
Net Book Value	Proceeds	Profit (Loss)		Replacement		
				Budget	Actual	Variance
\$	\$	\$		\$	\$	\$
53,000	45,454	(7,546)	JPOD - Prado	3,000	6,969	3,969
38,000			JP 0006 - Kluger	3,000	0	(3,000)
60,074			Texas PT-50 Post Track Loader	51,644	0	(51,644)
83,346			State of Old Shire Depot	0	0	0
30,000			Excavator	115,000	0	(115,000)
	18,045	(18,045)	Needilup Fire Truck	0	0	0
	5,803	(5,803)	Arena Ride on Mower	0	0	0
266,420	69,300	(271,120)	Totals	172,644	6,969	(165,675)

Comments - Capital Disposal

Contributions Information				Summary Acquisitions	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	39,519	0	39,519	Property, Plant & Equipment			
0	0	0	0	Land and Buildings	237,780	158,324	(119,456)
0	0	0	0	Plant & Property	331,644	290,852	(40,792)
0	0	0	0	Furniture & Equipment	6,600	2,477	(4,123)
				Infrastructure			
1,470,000	0	0	1,470,000	Roadworks	2,915,402	226,232	(2,689,169)
0	0	0	0	Drainage	0	0	0
0	0	0	0	Bridges	0	0	0
0	40,000	0	40,000	Footpath & Cycleways	316,793	12,113	(304,680)
45,000	0	0	30,000	Parks, Gardens & Reserves	1,875,050	26,453	(1,848,597)
0	0	0	0	Airports	0	0	0
0	0	0	0	Sewerage	0	0	0
0	0	0	0	Other Infrastructure	0	0	0
1,515,000	79,519	0	1,579,519	Totals	5,463,269	676,481	(4,786,788)

Comments - Capital Acquisitions

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Land & Buildings	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance
				0 Collins Street Units Buildings And Improvements	3,000	0	(3,000) ▼
				0 4 Derrick Street Improvements	19,502	20,570	968 ▲
				0 5 Derrick Street Improvements	15,000	0	(15,000) ▼
				0 2 Coral Sea Road Building And Improvements	24,000	30,163	6,163 ▲
				0 Administration Building And Improvements	29,000	0	(29,000) ▼
				0 Gardner Hall Kitchen Gelling Repair	3,000	3,000	0
				0 Jerramungup Entertainment Centre Building And Impr	7,644	5,341	(1,903) ▼
				0 57 Derrick Street Building And Improvement	4,200	0	(4,200) ▼
				0 Jerramungup Depot Building Improvement	21,220	1,777	(19,443) ▼
				0 Paperbarks Abutments	50,000	0	(50,000) ▼
	39,519		39,519	0 Bremer Bay Bowling Green	29,034	39,520	10,486 ▲
				0 Shed - 25 Derrick Street	14,500	8,777	(5,723) ▼
				0 20 Coral Sea Road Building and Improvement	17,600	7,700	(10,100) ▼
				0 Do Airstrip Amenities Facility	0	1,276	1,276 ▲
0	39,519	0	39,519	Totals	297,796	118,324	(118,456)

Contributions				Plant & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance (Under/Over)
				0 Geo Vehicle	53,000	52,423	(577) ▼
				0 Doro Vehicle	25,000	0	(25,000) ▼
				0 Backhoe Loader	150,000	135,000	(15,000) ▼
				0 Tress PH-60 Post Track Loader	84,644	93,338	8,694 ▲
				0 Stephen/Mower	9,000	10,090	1,090 ▲
0	0	0	0	Totals	311,644	290,851	(20,793)

Contributions				Furniture & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance (Under/Over)
				0 Upgrade Library Computer	1,600	0	(1,600) ▼
				0 New Server Computer Network	5,000	2,477	(2,523) ▼
0	0	0	0	Totals	6,600	2,477	(4,123)

Contributions				Roads	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance (Under/Over)
				0 Rabbit Proof Fence Road	115,360	15	(115,345) ▼
				0 Marmagup West	115,000	15	(114,985) ▼
				0 Borewood-Congerup	115,000	42,096	(72,904) ▼
				0 Brook Road	115,014	530	(114,484) ▼
				0 White Trail Road	40,000	0	(40,000) ▼
				0 Bremer Bay Town Centre Construction	835,700	17,257	(818,443) ▼
				0 Memorial Rd/Imp Crp Intersection Raw Approval	60,000	0	(60,000) ▼
				0 Gardner South Road - Regional Road Group	214,700	31	(214,669) ▼
180,000			180,000	0 Lake Magenta Road - Regional Road Group	225,000	131,858	(93,142) ▼
240,000			240,000	0 Borden - Borewood Road	90,235	0	(90,235) ▼
90,000			90,000	0 Newslip North Road	81,000	0	(81,000) ▼
180,000			180,000	0 Devils Creek Road	174,398	29,865	(144,533) ▼
200,000			200,000	0 Jerramungup North Road	202,354	31	(202,323) ▼
130,000			130,000	0 Meech Road	150,963	1,853	(149,110) ▼
260,000			260,000	0 Jacup North Road	273,540	2,450	(270,930) ▼
100,000			100,000	0 Paperbarks Park Development	105,003	31	(104,972) ▼
1,470,000	0	0	1,470,000	Totals	3,415,402	226,232	(3,189,169)

Contributions				Footpaths & Cycleways	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance (Under/Over)
				0 Trail - White Trail Road To Point Henry Road	240,000	11,713	(228,287) ▼
	40,000		40,000	0 Footpath Coral Sea Road	59,750	0	(59,750) ▼
				0 Bremer Bay Footbridge Replacement	12,000	400	(11,600) ▼
0	40,000	0	40,000	Totals	311,750	12,113	(299,637)

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Parks, Gardens & Reserves	Current Budget		
					This Year		Variance
Grants	Revenues	Summing	Total		Budget	Actual	(Under)/Over
\$	\$	\$	\$		\$	\$	\$
			0	Paperbark Redevelopment	200,000	0	(200,000) ▼
15,000			15,000	Milnes Point Toilet Facility	15,000	20,817	5,817 ▲
15,000				Milnes Point Site Works	0	236	236 ▲
15,000			15,000	Houses Beach campsite upgrade project	15,000	0	(15,000) ▼
				Bremer Bay Civic Square Construction	1,123,090	0	(1,123,090) ▼
			0	Bremer Bay Glade Park	522,000	5,300	(516,500) ▼
45,000	0	0	45,000	Totals	1,875,090	26,453	(1,848,637)

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2016

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

	Description	Opening Balance 1-Jul-16 \$	Amount Received \$	Amount Paid \$	Closing Balance 30-Jun-17 \$
210012	Trust Building bonds Receipts	24,000	12,000	12,000	24,000
210011	Trust Key Bonds Receipts	530	360	380	510
210013	Trust Housing bonds Receipts	640	1,380	1,380	640
210014	Trust Developer fees & bonds Receipts	56,228	1,140	0	57,368
210017	Trust Other bonds Receipts	1,170	820	820	1,170
210015	Trust Hall and Shire bonds Receipts	0	50	50	0
992113	FOOTPATH BONDS	0	0	0	0
210019	Trust Waste Management Funds	1,772,397	25,023	23,307	1,774,113
210020	Trust Regional Waste Management Funds	3,176,095	56,219	40,270	3,192,045
210016	Trust BB community funds Receipts	5,327	6,162	(0)	11,490
		5,036,388	103,154	78,206	5,061,336

**HEALTH,
BUILDING
& TOWN
PLANNING**

SUBMISSION TO:	Health, Building & Town Planning
AGENDA REFERENCE:	10.3.1
SUBJECT:	Review of Local Planning Policy 18
LOCATION/ADDRESS:	Point Henry Peninsula
NAME OF APPLICANT:	N/A
FILE REFERENCE:	ES.SP.1
AUTHOR:	Craig Pursey, Planning Officer with Charmaine Solomon, Deputy CEO Melanie Haymont, Bushfire Risk Planning Coordinator
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	4 th November 2016

SUMMARY

Council adopted the Point Henry Fire Management Strategy as a Local Planning Policy at their meeting in October 2014 along with a list of associated actions.

This report provides a summary of the work undertaken in the last two years to improve fire management measures across the Shire of Jerramungup and then goes on to review the Local Planning Policy and Council resolution from October 2014.

ATTACHMENTS

Attachment 10.3.1(a) - Summary of fire management actions in the Shire of Jerramungup.

Attachment 10.3.1(b) - Review of Local Planning Policy 18 - Point Henry Fire Management Strategy

Attachment 10.3.1(c) - Proposed amended Local Planning Policy 18

Attachment 10.3.1(d) - Draft Information Pack for 'Developing in Point Henry'.

BACKGROUND

Previous considerations

Following a serious bushfire to the north of the Bremer Bay townsite in December 2012 Council embarked on a series of improvements to the fire management of the whole Shire and in particular the Point Henry peninsula.

In February 2013 Council considered the engagement of a consultant to prepare a Fire Management Strategy for Point Henry.

Geoffrey Lush from TME Town Planning, Management, Engineering Pty Ltd (TME) was engaged in April 2013 to prepare the Fire Management Strategy.

A draft Strategy was prepared and considered by Council in December 2013 where it was resolved to adopt the draft Strategy for the purposes of advertising for comment.

Council then considered the Point Henry Fire Management Strategy following advertising at their meeting in October 2014 where it was resolved as follows:

That Council,

1. Adopt the Point Henry Fire Management Strategy Policy Statement found at Attachment C of this report as a Local Planning Policy pursuant to Clause 2.4 of the Shire of Jerramungup Local Planning Scheme No.2 for final approval;
2. Retain the draft Point Henry Fire Management Strategy dated January 2014 as a background document to the proposed local planning policy at Attachment C of this report;
3. Consider the following changes to the Fire Control Information Notice:
 - Amend how rural residential areas are referred to by differentiating between Point Henry and other Rural Residential areas;
 - Phase in over a five year period requirements for compliant access, turnarounds for heavy firefighting vehicles, dedicated water source and a 20m Building Protection Zone in accordance with the Point Henry Fire Management Strategy Policy Statement found at Attachment C; and
 - Allow for extended approvals for variations issued under the Fire Control Information Notice.
4. Investigate implementing a reflector system that indicates a property's fire management measures in conjunction with the local volunteer bushfire brigade and DFES;
5. Forward a copy of the Schedule of Submissions at Attachment A to the local volunteer bushfire brigade, LEMC, Bush Fire Advisory Committee, Albany DFES and the Bushfire Ready Group for consideration;
6. Investigate and report back to Council what would be required to have a weather station constructed and administered in Bremer Bay;
7. Thank those people who took the time to lodge submissions on the draft Point Henry Fire Management Strategy;
8. Resolve to use additional funds from the Point Henry Fire Levy to provide rural street numbers to every developed property in Point Henry;
9. Encourage the local volunteer bushfire brigade to consider identifying and keeping a register of those properties with a dedicated firefighting water supply greater than 20,000litres;
10. Seek management of the Unallocated Crown Land on Torreburrup Hill as a reserve managed by the Shire of Jerramungup;
11. Amend the Local Planning Scheme to introduce a general provision relating to bush fire prone land and consider the introduction of a Special Control Area over the Study Area for bushfire management.
12. Review Clause 5.25 of the Local Planning Scheme to ensure consistent terminology and to clarify provisions in relation to trees, vegetation and fire management issues.

Shire-wide Fire Management Measures

Whilst this report largely concerns itself with the Point Henry Rural Residential area it may be informative to briefly describe the fire management measures being undertaken by the Shire of Jerramungup since December 2012.

Fire Management may be generally split into three separate parts:

1. Response & Recovery

Responding to and recovering from bushfire emergency is the responsibility of the local government, volunteer brigades and the emergency services agencies depending upon the nature of the event. The Shire of Jerramungup has a role in resourcing, planning, coordinating and preparing for disasters including fire events.

2. Prevention & Mitigation – public land;

The aim of mitigation works is to reduce the likelihood and severity of a bushfire. Reducing the potential impacts upon assets, people and property is a shared responsibility between government agencies and private landholders and other users. The approach to mitigation needs to be strategic and coordinated in nature, to effectively utilise the limited resources available to the Shire of Jerramungup and the State.

The Shire of Jerramungup has been declared a bushfire prone area by the State Emergency Management Committee (SEMC) as such we are now required under Wesplan fire to develop a Bushfire Risk Management Plan (BRMP).

In late 2015 the Shire of Jerramungup was successful in obtaining funding to develop a BRMP, using a Department of Emergency Services (DFES) and Office of Bushfire Risk Management (OBRM) developed system and supporting software. This project is well progressed.

3. Prevention & Mitigation – privately owned land (development control/land use planning).

The planning and building legislation has recently been updated to raise the importance of bushfire management to the highest level. Bushfire management now needs to be considered at every stage of the planning process from Local Planning Strategies right through to development applications. This is achieved through the application of a bushfire policy framework that includes State Planning Policy 3.7, associated Guidelines and changes to the planning and building Regulations.

The Shire is working toward making the whole shire a safer place through the consistent application of policies. A brief summary of achievements in the last two years include:

- Adoption and implementation of the site specific Point Henry Management Strategy;
- Roads within the Point Henry Peninsula have been upgraded and roadside vegetation slashed to assist in suppression and fire control activities;
- A study is currently underway to map and understand the vegetation communities present in Point Henry and surrounding reserves and come up with best practice mitigation methods and recommendations for land managers and private landowners;
- BAL Contour planning has been developed for our town sites to assist individual landowners and inform townsite mitigation planning;
- A Shire-wide Bushfire Risk Management Plan has been substantially completed which is funded by DFES. Two officers have been employed to prepare this plan and provide considerable professional advice on Shire fire management issues; adopting a tenure blind approach to fire mitigation and preparedness.
- A new water bombing facility is being developed at Bremer Bay Airfield with a 110KI tank and support building established at a new aeroplane turnaround.

Grant applications to establish aircraft turnaround and cross runway have been lodged.

- We have trained and had a key staff member accredited in the Bushfire Attack Level Assessor Course.
- The Shire has engaged consultants to prepare a visual guide for vegetation in the Shire of Jerramungup to assist people in managing the risk to their properties and interpreting AS3959.
- The Shire in partnership with DFES and the Shire of Ravensthorpe employs a Community Emergency Services Officer to provide support to our community and volunteer brigades to plan and prepare for fire events.
- The Shire actively engages with volunteers and agencies to review and maintain response and recovery planning.
- The Shire has adopted an innovative reflector system to inform volunteer fire fighters of properties that have a compliant driveway, turnaround, water source and asset protection zone in an emergency.

As can be seen the Shire has committed a great deal of officer time and resources to fire management in recent years, a more thorough summary of the various fire management measures conducted throughout the Shire of Jerramungup and in particular Point Henry and surrounds since December 2012 is attached to this report at **Attachment 10.3.1(a)**.

It should be noted there are many parties involved in fire management across the shire including state government agencies, local government, volunteers and the general community. Fire prevention and management is a 'shared responsibility' and this a summary of the local government involvement only.

Bushfire Policy Framework

In December 2015 the state government released a suite of reforms in response to the Keelty Report 2011 that apply across the state and elevate bush fire issues to the highest level of planning policy.

The Department of Fire and Emergency Services (DFES), Building Commission and Western Australian Planning Commission (WAPC) collectively released:

- State Planning Policy 3.7 'Planning in Bushfire Prone Areas';
- Amendments to Planning Regulations;
- Amendments to Building Regulations;
- An order by the Fire & Emergency Services Commissioner designating bushfire prone areas;
- Published the Map of Bushfire Prone areas; and
- Published the Guidelines for Planning in Bushfire Prone Areas

These changes have resulted in alterations to the planning approval process for all properties identified as 'bushfire prone'. *Essentially* as it applies to development proposals, this policy framework:

- i) Identifies and declares areas within 100m of bushland as 'bushfire prone'; and
- ii) Requires that new development within an area declared bushfire prone engage a professional to:

- Prepare an assessment of the bushfire risk to the building (BAL Assessment);
- Propose how the development will comply with the new State Planning Policy 3.7 and associated Guidelines by providing a Bushfire Management Plan; and
- Establish the construction standard for the new building in accordance with Australian Standard 3959 (AS3959) *Construction of Buildings in Bushfire Prone Areas*.

This supersedes some of the requirements of the Council's adopted Local Planning Policy 18.

CONSULTATION

Should Council agree to review Local Planning Policy 18 it will be advertised for at least 21 days for public comment before being brought back to Council for a final decision.

COMMENT

Local Planning Policy 18 - Point Henry Fire Management Strategy Policy Statement (LPP18) currently consists of aims, background, definitions, provisions and an implementation section. It also references and includes the 'strategy plan'. As a local planning policy it goes further than stipulating development control measures and includes a number of mitigation proposals and further actions.

LPP18 is proposed for review in light of the following:

- State adoption of Bushfire Policy Framework including SPP3.7, Guidelines and Regulations;
- It recognises that a number of required actions have been completed;
- Knowledge gained through recent minor fire events on Point Henry; and
- The Bushfire Risk Management Plan (BRMP) process and the results of staff reviewing the effectiveness of existing measures.

It is proposed to review Local Planning Policy 18 by:

- Removing completed tasks;
- Acknowledging that the new Bushfire Policy Framework supersedes many of the development requirement listed in the current Local Planning Policy;
- That the policy still needs to respond to local conditions including the landscape, topography, vegetation communities and local community issues beyond what the state Bushfire Policy Framework addresses;
- Some previous clauses are best addressed through other fire management mechanisms including the BRMP;
- Adopting a standard Bushfire Management Statement for development in Point Henry rather than requiring a site specific bushfire management plan prepared by an accredited fire professional;
- Adding a new section "Aspirations" to describe the goals for planning in Point Henry; and

- Reviewing the function and number of strategic fire breaks in Point Henry and proposing the removal of a number of breaks in order to use resources more effectively and efficiently.

A full review of each clause and an associated recommendation is provided at **Attachment 10.3.1(b)**.

Main Issues

There are two major changes proposed in the review that require further discussion; strategic fire breaks and the adoption of a Bushfire Management Statement.

Review of strategic fire breaks

A strategic break network has been established over time throughout Point Henry, these were initially put in as low fuel areas to slow the spread of fire. These breaks were required as each subdivision progressed over time. They were then intended to be maintained by any landowner who had a break on their property, in lieu of individual fire breaks.

As a result of a review of fire protection measures in Point Henry conducted in 2008 the Shire worked to reach formal agreement with individual landowners to allow the Shire access to their properties so that the Shire could maintain the breaks.

The original intention of the breaks was to slow the spread of fire, as a place from which to conduct back burning or defensive actions and potentially as a secondary escape route for residents in dire need.

Review of Strategic Break network

Now that the BRMP staff, ranger and the planning officer have reviewed their condition and role a new approach is advocated because of the following issues:

- a) Many breaks are too rough and inaccessible to put a 4WD fire truck down let alone individual people in 2WD seeking to escape their home in an emergency;
- b) Due to the need to screen them from the surrounding road network (because of trespass issues arising) some do not connect to the surrounding road network or worse are open only at one end.
- c) The local brigade is unaware of either their existence or their condition leading to them not being utilised;
- d) A number of the strategic breaks are not trafficable and are not considered to be a practical place from which to undertake defensive actions; and
- e) Fire calculations against the vegetation types show that a 20m wide low fuel area in this landscape will hardly slow a fire at all. For example, using an average summer day in Bremer Bay and using the flame length calculations from AS3959:
 - Peppermint Woodland on a moderate slope (5 degrees) has a flame length of 13.4m
 - Health land on a moderate slope (5 degrees) has a flame length of ~9m.

- When you factor in the fire intensity and radiant heat; 20m of low fuel area will not slow a fire for any meaningful length of time in an open landscape; particularly one as hilly and windblown as Point Henry.

Therefore if the strategic break network is to perform a meaningful role it needs to act more as an 'emergency access way'. An emergency access way is defined in the Guidelines as:

An emergency access way is to meet all of the following requirements:

- Requirements in Table 4, Column 4;
- No further than 600 metres from a public road;
- Provided as right of way or public access easement in gross to ensure accessibility to the public and fire services during an emergency; and
- Must be signposted.

An extract of the relevant standards from Table 4, column 4 states:

Technical Requirements	Emergency Access Way
Minimum trafficable surface (m)	6
Horizontal clearance (m)	6
Vertical clearance (m)	4.5
Maximum grade <50 metres	1 in 10
Maximum cross fall	1 in 33
Curves minimum inner radius (m)	8.5

A modified, tailored standard is proposed acknowledging the existing circumstances and limited available resources to ensure a practical, minimum standard. It is proposed to upgrade the retained strategic breaks and convert them to emergency access ways as follows:

- Retain the 20m width low fuel area;
- Stabilise a central running track to accommodate 4WD fire fighting vehicles only;
- Install identifying signage so emergency services can orientate themselves quickly in an emergency; and
- Install Interpretive signage to deter public access.

A review of the existing Strategic Break network for Point Henry has been conducted with a view to ensuring that all breaks are:

- Able to perform (or have the ability to be upgraded) as a modified emergency access way;
- Are strategic in nature and cannot be replaced by an existing road; and
- Work to break Point Henry into management cells.

Ideally the remaining unnecessary breaks would be decommissioned in order to allow the resources used for their maintenance to be better used on more meaningful mitigation measures on Point Henry.

The Point Henry Fire Strategy Plan shows the breaks to be retained and those to be removed. An Emergency Access Way as it applies to Point Henry is defined in the revised Local Planning Policy 18.

The benefits of this approach include:

- All access ways would be accessible, clearly identified and the local brigade would know that they are safe to traverse; and
- Resources would be focussed on more meaningful strategic mitigation measures.

Issues:

However there are issues to consider if the strategic break network is to be revised:

- Many landowners in Point Henry have developed with the belief that the breaks will assist in the protection of their home. The most effective mitigation measures that an individual landowner can employ are now mandated through the Fire Control Information Notice (ie APZ, access, turnaround and water available), plus recommendations to be circulated soon about how to effectively manage fuel loads on the balance of their property away from the house.
- The breaks will perform a slightly different role than previously and may need to be improved to make them more trafficable. Some landowners may resist the idea with thought of the changes encouraging more trespassing as the access ways would be more visible. Keeping entries low key and creating a trafficable track that is suitable for 4WD access only, erecting warning/interpretive signage and some active policing may assist in this matter.
- The Shire has entered into agreements with each landowner with a current strategic break running through their property. These either need to be removed (with the landowners consent and at some cost) or a separate arrangement made where the agreement is retained for the current owner only but a written acceptance that the break will not be maintained is reached.
- There will be costs in progressively upgrading these breaks to access way status including some stabilisation of a central running track and installation of gated entryways. These costs should be offset by the decommissioning excess breaks from the network.

Bushfire Management Statement

The 'Guidelines for Planning in Bushfire Prone Areas' state that development applications for housing in bushfire prone areas should include the following information:

- *"A BAL Contour Map or BAL Assessment;*
- *The identification of any issues arising from the BAL Contour Map or BAL Assessment;*
- *An assessment against the bushfire protection criteria contained within these Guidelines demonstrating compliance within the boundary of the development application."*

Appendix four of these Guidelines list four elements which development must comply:

- Location, Siting & Design of Development, Vehicular Access and Water.
- Each of these elements is broken down into 'performance principle' and 'acceptable solutions'; if the development application can meet each of the relevant 'acceptable solutions' then approval is granted.
- Importantly, if one of the relevant 'acceptable solutions' cannot be complied with then assessment of an alternative approach is required and it is to be assessed against the "performance principles". Where this happens the Guidelines strongly

recommended that a full Bushfire Management Plan is prepared by a level 2 or 3 accredited Bushfire professional.

- The expected standard for residential development in Point Henry has been set through LPP18, the updated Fire Control Information Notice and now the new Guidelines. Rather than have an accredited fire professional prepare a site specific bushfire management in every instance, it is recommended that as “Bushfire Management Statement” be included in LPP18 that clearly sets out the Council’s expectations. Failure to meet these requirements, leads to a proponent having to engage an accredited fire professional and prepare a full Bushfire Management Plan.

A template is included as appendix 1 of the revised draft LPP18 at **Attachment 10.3.1(c)**.

Information Pack

When all the various fire management and other Scheme provisions are listed it is acknowledged that developing in Point Henry could start to look quite daunting. An information pack summarising the main requirements for new development has been prepared and is at **Attachment 10.3.1(d)** of this report.

Conclusion

The Shire of Jerramungup has undertaken a great deal of work in the fire management area in the last two years; following through on the Council’s resolutions from October 2014, successfully starting a BRMP for the whole Shire and making improvements around the brigade practices and supporting infrastructure.

Given this work and the fact that the state government has now released a Bushfire Policy Framework it is time to review Local Planning Policy 18 and the actions that contribute to its successful implementation in order to continue to improve the fire management outcomes for Point Henry.

This report recommends a review of LPP18 and other fire management recommendations for Point Henry with the following major changes:

- Update LPP18 to accommodate the state’s Bushfire Policy Framework;
- Add a Bushfire Management Statement to LPP18 to add clarity to Council’s requirements for new development in Point Henry;
- Add a section on ‘aspirations for Point Henry fire management’ to clearly announce what we are aiming to achieve in the long run and to focus all clauses and controls.
- Revise the existing strategic fire break network to ensure that they are safe, effective and meaningful with the benefit of maximising the use of the Point Henry Fire Levy;
- Release an information pack for Developing in Point Henry;
- Prepare a *visual guide* for vegetation types in the Shire of Jerramungup as they relate to AS3959;
- Prepare a Vegetation Management Plan for Point Henry that maps the vegetation communities and provides recommendations on weed control and fire management measures for specific vegetation communities with a view to retaining their ecological values over time and ensuring appropriate management

of fuel loads on the balance of Title (i.e. the part of the property not immediately associated with the development on the property).

- The Council consider preparing an Asset Plan updated annually that documents all development with the status of the fire management elements available at each property.
- Connect the northern and southern portions of Wellstead Road with a suitable trafficable link.
- Adopt a standard for variations to the Fire Control Information Notice as they apply to Point Henry.
- Adopt a specification for roadside slashing that slashes around green domes, avoids areas of Kwongkan Shrubland where practical and addresses weed infestations appropriately.

STATUTORY REQUIREMENTS

Fire management

The Department of Planning have prepared a suite of information sheets, the sheet 'Information for Local Governments' summarises the statutory situation as follows:

Areas within Western Australia have now been designated as bushfire prone by the FES Commissioner. This order was gazetted in tandem with the Planning and Development (Local Planning Scheme) Amendment Regulations 2015 and new State Planning Policy 3.7: Planning in Bushfire Prone Areas (SPP 3.7) which together form the State Government's bushfire planning reforms.

The Map of Bush Fire Prone Areas identify the parts of the State that are designated as bushfire prone and come into effect on 8 December 2015.

The Planning and Development (Local Planning Scheme) Amendment Regulations 2015 (LPS Amendment Regulations 2015) introduce deemed provisions relating to bushfire at Part 10A and came into effect on 8 December 2015. Due to the transitional arrangements provided by the LPS Amendment Regulations 2015, some provisions will not become operational until 8 April 2016.

SPP 3.7 and the Guidelines for Planning in Bushfire Prone Areas were released and took effect on the 7 December 2015. SPP 3.7 provides the foundation for land use planning decisions in designated bushfire prone areas and local governments need to give due regard to the policy provisions.

Policies

Local Planning Policy procedure is now addressed by the 'Deemed Provisions' of the Planning and Development (Local Planning Schemes) Regulations 2015. Clause 5 of the Deemed Provisions establishes the procedure of amending local planning policies. It requires an amended policy to be advertised for 21 days.

Council is then required to consider any submissions received from the advertising of the draft policy and resolve to modify or not proceed with the policy.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 1.2 - Environmental Planning and Restoration To facilitate community programs and initiatives that deliver best practice environmental planning, management and mitigate the impacts of climate change.

In particular **Objective 1.2.4** - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment.

Aspiration 2.4 - Emergency Management To ensure that the Shire of Jerramungup is seen as an industry leader in emergency management and preparedness.

FINANCIAL IMPLICATIONS

Much of the anticipated expenditure in the planning for fire management in Point Henry has already been secured through Council's 2016/17 budget and successful grant applications.

Changes to the strategic break network would allow the Point Henry fire levy to be used on higher priority mitigation.

WORKFORCE IMPLICATIONS

Nil

POLICY IMPLICATIONS

As described in this report.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council,

1. Amend Local Planning Policy No.18 - Point Henry Fire Management Strategy in accordance with the recommendations at Attachment B and as per the draft policy at Attachment C of this report.
2. Advertise the amended Local Planning Policy in accordance with Clause 5 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 by writing to all landowners on Point Henry and publishing a notice of the amended policy once a week for two consecutive weeks in a newspaper circulating in the area, giving details of:

- a) Where the draft policy may be inspected;
 - b) The subject and nature of the Policy; and
 - c) Inviting written submissions and nominating the advertising period (not less than 42 days).
1. Following advertising, a further report be referred to Council to consider any submissions lodged during the advertising period and to consider whether to finally adopt the amended Local Planning Policy (with or without modifications)."
 2. An information pack be prepared summarising all development requirements including the new fire requirements for developing in Point Henry
 3. Prepare a standard for assessing variations to the Fire Control Information Notice as it concerns clause 3 – "Rural Residential Zone – Specific to Point Henry Peninsula".
 4. Prepare and adopt a specification for roadside slashing that slashes around green domes, avoids areas of Kwongan Shrubland where practical and addresses weed infestations appropriately;
 5. Consider linking the two portions of Wellstead Road through to a trafficable standard;
 6. Prepare a Vegetation Management Plan for Point Henry that maps the vegetation communities and provides recommendations on weed control and fire management measures for specific vegetation communities with a view to retaining their ecological values over time.
 7. Provide recommendations for reducing fuel levels on the 'Balance of Title' for private landowners that responds to specific vegetation communities, topography, soil types, resources available and property size.
 8. Prepare a visual guide for vegetation types in the Shire of Jerramungup as they relate to AS3959;
 9. The Council consider preparing an Asset Plan updated annually that documents all development with the status of the fire management elements available at each property.

OC161105 Moved Cr Iffla / Seconded Cr Bailey

That Council,

1. **Amend Local Planning Policy No.18 - Point Henry Fire Management Strategy in accordance with the recommendations at Attachment B and as per the draft policy at Attachment C of this report.**
2. **Advertise the amended Local Planning Policy in accordance with Clause 5 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 by writing to all landowners on Point Henry and publishing a notice of the amended policy once a week for two consecutive weeks in a newspaper circulating in the area, giving details of:**
 - a) **Where the draft policy may be inspected;**
 - b) **The subject and nature of the Policy; and**
 - c) **Inviting written submissions and nominating the advertising period (not less than 42 days).**

3. Following advertising, a further report be referred to Council to consider any submissions lodged during the advertising period and to consider whether to finally adopt the amended Local Planning Policy (with or without modifications)."
4. An information pack be prepared summarising all development requirements including the new fire requirements for developing in Point Henry
5. Prepare a standard for assessing variations to the Fire Control Information Notice as it concerns clause 3 – "Rural Residential Zone – Specific to Point Henry Peninsula".
6. Prepare and adopt a specification for roadside slashing that slashes around green domes, avoids areas of Kwongkan Shrubland where practical and addresses weed infestations appropriately;
7. Consider linking the two portions of Wellstead Road through to a trafficable standard;
8. Prepare a Vegetation Management Plan for Point Henry that maps the vegetation communities and provides recommendations on weed control and fire management measures for specific vegetation communities with a view to retaining their ecological values over time.
9. Provide recommendations for reducing fuel levels on the 'Balance of Title' for private landowners that responds to specific vegetation communities, topography, soil types, resources available and property size.
10. Prepare a visual guide for vegetation types in the Shire of Jerramungup as they relate to AS3959;
11. The Council consider preparing an Asset Plan updated annually that documents all development with the status of the fire management elements available at each property.

Carried 7-0

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.2
SUBJECT:	Draft Local Planning Policy 22 – BAL Contour Plan for Jerramungup & Bremer Bay
LOCATION/ADDRESS:	Jerramungup & Bremer Bay townsites
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Planning Officer, Craig Pursey
DISCLOSURE OF ANY INTEREST:	None
DATE OF REPORT:	8 th November 2016

SUMMARY

The state government adopted a new Bushfire Policy Framework that applies to all new development in areas declared bushfire prone from April 2016.

Essentially this framework as it applies to residential development in townsites:

- i) Identifies and declares areas within 100m of bushland as 'bushfire prone'; and
- ii) Requires that new residential development within an area declared bushfire prone engage a professional to:
 - Prepare an assessment of the bushfire risk to the building (BAL Assessment);and
 - Establish the construction standard for the new building in accordance with Australian Standard 3959 (AS3959) *Construction of Buildings in Bushfire Prone Areas*.

This report recommends adopting a draft local planning policy as it applies to Jerramungup and Bremer Bay townsites that:

- Recognises the requirements of the new Bushfire Policy Framework;
- Acknowledges the cost and difficulty in getting fire professionals to come to the Shire of Jerramungup; and
- Adopts a BAL Contour Plan for the Jerramungup and Bremer Bay townsites that assigns a BAL rating to a property (rather than the landowner engaging a professional)

ATTACHMENT

Attachment 10.3.2(a) - BAL Contour Plans Report for Jerramungup & Bremer Bay
 Attachment 10.3.2(b) - Draft Local Planning Policy 22 - BAL Contour Plan for Jerramungup & Bremer Bay
 Attachment 10.3.2(c) - Fact Sheet – BAL Contour Maps

BACKGROUND

Large areas of the Shire of Jerramungup are prone to bushfires due to topography, vegetation and climate. In 2015 the state government released a suite of reforms in response to the Keelty Report 2011 that apply across the state and elevate bush fire issues to the highest level of planning policy.

The Department of Fire and Emergency Services (DFES), Building Commission and Western Australian Planning Commission (WAPC) collectively released:

- State Planning Policy 3.7 'Planning in Bushfire Prone Areas';
- Amendments to Planning Regulations;
- Amendments to Building Regulations;
- An order by the Fire & Emergency Services Commissioner designating bushfire prone areas;
- Published the Map of Bushfire Prone areas; and
- Published the Guidelines for Planning in Bushfire Prone Areas

Development Assessment process

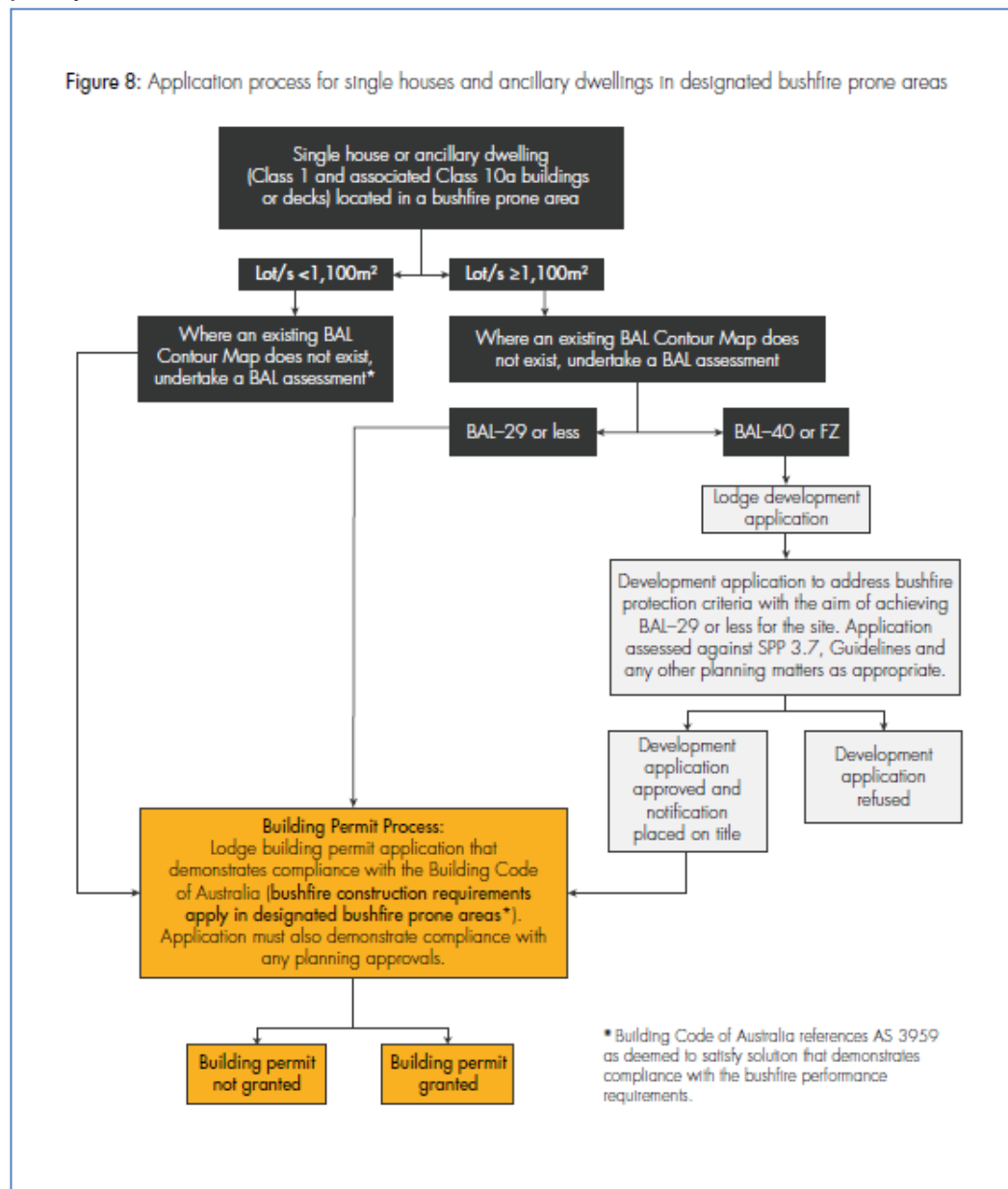
The Bushfire Policy Framework effectively raises this importance of fire management in the planning and building assessment process to the highest level of consideration. Fire Management must be considered at every level of planning from Local Planning Strategies through to development applications.

When assessing a development application the first step is to ascertain if the property has been declared bushfire prone by the DFES Commissioner through the 'Map of Bushfire Prone Areas'. The Map of Bush Fire Prone Areas provides a single means of identifying whether a site is designated under law as being bushfire prone at the state level.



Extract of Map of Bush Fire Prone Areas

Identification as bushfire prone triggers the assessment requirements of the bushfire policy framework as follows:



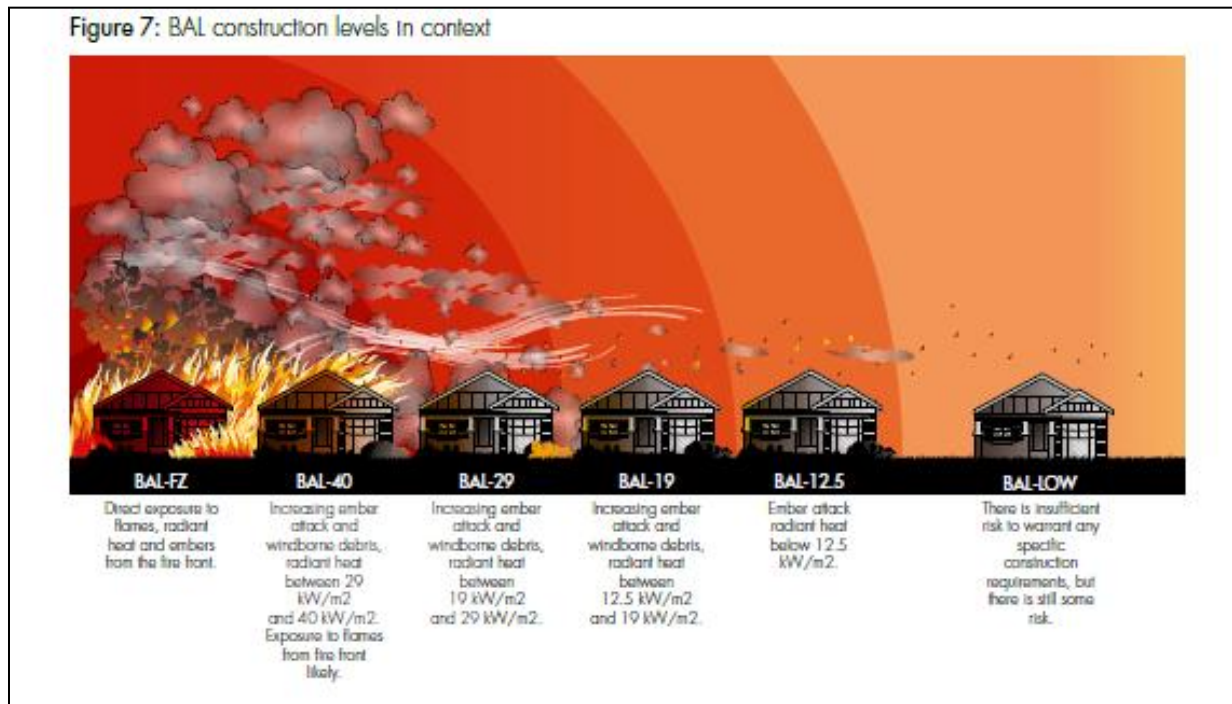
Extract from Guidelines for Planning in Bushfire Prone Areas

The intention of the policy framework is to “implement effective, risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure.”

The assessment measure used in determining bushfire threat to a building is the Bushfire Attack Level (BAL) which is based on the heat flux exposure thresholds. The BAL levels range from:

- BAL LOW where the risk is considered to be very low and there is insufficient risk to warrant any specific construction requirements but there is still some risk; to
- BAL-Flame Zone (Fz) where the risk is considered to be extreme. There is an extremely high risk of ember attack, burning debris, radiant heat and direct flame contact with the building.

In regard to residential development applications the intention is to ensure that all development is BAL29 or less. The image below explains the BAL construction standards in context.



BAL Contour Plan

A BAL Contour Plan is described as follows:

“What is a Bushfire Attack Level (BAL) Contour Map?”

A Bushfire Attack Level (BAL) Contour Map is a scale map of a development site, including the proposed lot layout, which shows indicative BAL ratings across the site and within the immediate surrounding area.

.... A BAL Contour Map is also used for planning and building purposes to determine whether a building or development requires additional measures to manage the threat of bushfire.

A BAL Contour Map can be prepared by an accredited Level 2 or Level 3 Bushfire Planning Practitioner.

If you are proposing to build or develop in a designated bushfire prone area you may be able to use a BAL Contour Map in place of a BAL assessment. Where a BAL Contour Map and accompanying compliance certificate/report exist for your property, you can obtain a copy from the developer of the subdivision or a previous owner.”

An information pack on BAL Contour Plans is provided at **Attachment 10.3.2(c)**.

CONSULTATION

If LPP22 is adopted as a draft policy it will be advertised for public comment for a minimum of 21 days.

Early discussions with the bushfire officers at the Department of Planning gained support for the concept but they qualified this by requiring that any draft policy be referred to both Department of Planning and Department of Fire and Emergency during the public advertising period.

COMMENT

The townships within the Shire of Jerramungup are reasonably small in scale and have a number of undeveloped or 'under-developed' sites. The townships are well established with the majority of remnant vegetation being located within reserve systems.

The recent release of the Bushfire Prone Mapping and the WAPC Bushfire Policy framework has increased the level of complexity when lodging development applications. The majority of landowners and developers are 'owner builders' or reasonably unfamiliar with the development process and requirements.

Additionally, the townships are remote to professional services, any service usually comes with considerable travel costs added.

Large areas of the townships are required to prepare a BAL Assessment being identified as 'bushfire prone' by the recently released State-wide Bushfire Prone mapping.

State Planning Policy 3.7 (SPP3.7) allows for the preparation of BAL Contour Maps where land has a Bushfire Hazard Level above Low. Clause 6.5 of SPP3.7 lists the information required to be lodged with a development proposal, part a (ii) includes a *BAL Contour Map that has been prepared for an approved subdivision clearly showing the indicative acceptable BAL rating across the subject site,...*

In this case it is proposed to adopt a BAL Contour Plan over the Jerramungup and Bremer Bay town sites and effectively treat the townships as a 'subdivision'. It is a reasonably innovative idea proposed with the intention of:

- Prepare a BAL Contour Map for each major township in the Shire of Jerramungup in order to inform landowners of the applicable BAL rating that applies to their property and inform the assessment process by the local government;
- Achieve a consistent application of AS3959 across the townships;
- Save costs, time and reduce the complexity of development applications in recognition of the need to support and encourage development in the Shire's townships;
- Use the BAL Contour Map as an education tool in bushfire awareness and inform landowners of the development expectations early in the development process; and

- Inform the townsite mitigation planning by highlighting areas with high BAL ratings.

Draft Policy

Draft Local Planning Policy 22 - BAL Contour Plan for Jerramungup & Bremer Bay basically proposes to:

1. Assign a BAL rating to each property capable of residential development in Jerramungup and Bremer Bay townsites;
2. Offer the landowner the choice of accepting the BAL Contour Plan BAL rating or allow them to have their own BAL Assessment prepared by an accredited fire consultant; and
3. Confirm that all residential development in the townsite should make every effort to achieve a maximum BAL rating of BAL29. The policy offers recommendations where development on the property cannot practically achieve BAL29 because of bushland beyond the landowners control such as reserve land.

A copy of the draft policy is found at **Attachment 10.3.2(b)** of this report.

BAL Contour Plan

The policy simply references the report the Shire has had prepared by Bio-Diverse Solutions, found at **Attachment 10.3.2(a)**. This report includes plans that apply a BAL rating to all properties capable of residential development. It classifies the vegetation, assesses the slope of land immediately around the townsites, discusses the potential fire impacts and the assumptions around the report and assigns a BAL rating.

The information is available in the report, in a JPEG image or as shape file for use in a GIS system. An example of a BAL Contour Plan as it applies to a specific property is shown over leaf.



Landowner choice

There may be circumstances where a landowner refuses to accept the recommended BAL rating for their property. In this instance it is fair to allow another BAL assessment of the proposed development. However, as the BAL Contour Plan has been prepared by an accredited person, the new BAL Assessment should be prepared by an accredited fire consultant also.

BAL29 Maximum

SPP3.7 and the associated Guidelines are drafted to try to make sure that all residential development achieves a maximum BAL rating of BAL 29. Where a property has a BAL rating of BAL 40 or Fz a planning application is required that must show how the Guidelines have been addressed including reducing the BAL to BAL 29.

There are a number of sites around the townsites where it is not possible to reduce the BAL to BAL29. These sites include properties that front reserve land or where the neighbouring property has certifiable vegetation. An example is shown overleaf.

Where this situation arises the applicant should make every attempt to work with their neighbours to manage the adjacent vegetation. Where it is reserve land managed by the Shire of Jerramungup the Shire becomes the neighbour.

A number of circumstances have been identified already where the Shire does not have any plans to manage the vegetation along the boundary of an existing residential property. Therefore development of the property adjacent to the reserve

has no alternative than to build to BAL40 or BALFz; contrary to the intention of the Bushfire Policy Framework and at great additional cost to the landowner.

This policy recommends allowing that landowner to apply to Council for a licence to manage a portion of the adjoining reserve in perpetuity. This would be to a standard and width that meets the requirements to drop the BAL to BAL29. It would only be offered where there was *no practical alternative* and it was deemed environmentally appropriate.



An example of properties in Bremer Bay with 75% of the property either BAL40 or Fz because of vegetation in neighbouring reserve.

Conclusion

The Bushfire Policy Framework, when applied with discretion, is a satisfactory planning tool for reducing the impact of bushfire on life, property and infrastructure. However, there are issues with the policy framework as it is applied in the Shire of Jerramungup with additional requirements resulting in higher costs and increased assessment times, plus issues with access to appropriately qualified consultants.

This policy seeks to apply a prepared BAL Contour Plan to the townsites of Jerramungup and Bremer Bay in order to assist in streamlining the development process and get a more consistent result to bushfire management.

This approach is an alternative way of using BAL Contour Plans that than anticipated by the WAPC when they prepared their policy framework but it has received qualified support from the Department of Planning staff.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 1.2 - Environmental Planning and Restoration To facilitate community programs and initiatives that deliver best practice environmental planning, management and mitigate the impacts of climate change.

In particular objective **1.2.4** - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment.

Aspiration 2.4 - Emergency Management To ensure that the Shire of Jerramungup is seen as an industry leader in emergency management and preparedness.

STATUTORY REQUIREMENTS

The Department of Planning have prepared a suite of information sheets, the sheet '*Information for Local Governments*' summarises the statutory situation as follows:

Areas within Western Australia have now been designated as bushfire prone by the FES Commissioner. This order was gazetted in tandem with the Planning and Development (Local Planning Scheme) Amendment Regulations 2015 and new State Planning Policy 3.7: Planning in Bushfire Prone Areas (SPP 3.7) which together form the State Government's bushfire planning reforms.

The Map of Bush Fire Prone Areas identify the parts of the State that are designated as bushfire prone and come into effect on 8 December 2015.

The Planning and Development (Local Planning Scheme) Amendment Regulations 2015 (LPS Amendment Regulations 2015) introduce deemed provisions relating to bushfire at Part 10A and came into effect on 8 December 2015. Due to the transitional arrangements provided by the LPS Amendment Regulations 2015, some provisions will not become operational until 8 April 2016.

SPP 3.7 and the Guidelines for Planning in Bushfire Prone Areas were released and took effect on the 7 December 2015. SPP 3.7 provides the foundation for land use planning decisions in designated bushfire prone areas and local governments need to give due regard to the policy provisions.

FINANCIAL IMPLICATIONS

There will a cost in keeping the BAL Contour Mapping up to date, with a review undertaken annually by staff in consultation with the local brigades to determine what mitigation has been undertaken over the last year. The plans would then require updating to remain current.

There will be savings for landowners as they will not have to engage fire professionals to prepare BAL Assessments within townsites.

POLICY IMPLICATIONS

As described in this report.

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council

1. Adopt Local Planning Policy 22 – BAL Contour Plan for Jerramungup & Bremer Bay as shown at Attachment B of this report.
2. Advertise the draft Local Planning Policy in accordance with Part 2 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 publishing a notice of the policy once a week for two consecutive weeks in a newspaper circulating in the area, giving details of:
 - a) Where the draft policy may be inspected;
 - b) The subject and nature of the Policy; and
 - c) Inviting written submissions and nominating the advertising period (not less than 21 days).
3. Following advertising, a further report be referred to Council to consider any submissions lodged during the advertising period and to consider whether to finally adopt the draft Local Planning Policy (with or without modifications).

OC161106 Moved Cr Iffla / Seconded Cr Daniel

That Council

1. **Adopt Local Planning Policy 22 – BAL Contour Plan for Jerramungup & Bremer Bay as shown at Attachment B of this report.**
2. **Advertise the draft Local Planning Policy in accordance with Part 2 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 publishing a notice of the policy once a week for two consecutive weeks in a newspaper circulating in the area, giving details of:**
 - a) Where the draft policy may be inspected;**
 - b) The subject and nature of the Policy; and**
 - c) Inviting written submissions and nominating the advertising period (not less than 21 days).**
3. **Following advertising, a further report be referred to Council to consider any submissions lodged during the advertising period and to consider whether to finally adopt the draft Local Planning Policy (with or without modifications).**

Carried 7-0

A D M I N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	Local Emergency Management Committee Meeting Minutes
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Ashley Peczka
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	7 th November 2016

ATTACHMENT

Attachment 10.4.1(a) – LEMC Meeting Minutes
Attachment 10.4.1(b) – LEMC Meeting Attachments

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the minutes of the Local Emergency Management Committee meeting held on Monday 12th September 2016 be received (copy of the minutes are included in the attachments).

OC161107 Moved Cr Bailey / Seconded Cr Iffla

That the minutes of the Local Emergency Management Committee meeting held on Monday 12th September 2016 be received (copy of the minutes are included in the attachments).

Carried 7-0

COUNCILLOR REPORTS

11. COUNCILLOR REPORTS

Cr Parsons

Attended a Regional Road Group Meeting
Attended a Remembrance Day Service

Cr Iffla

Attended a SEGRA conference
Attended a meeting with Mr Greg Stocks and Mr Robbie Sutton

Cr Lester

Attended a SEGRA conference
Attended a meeting with Mr Greg Stocks and Mr Robbie Sutton
Attended a Regional Road Group meeting
Attended a Remembrance Day Service
Attended a meeting with Mr Andrew Duffield and Mr Jim Chown

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

Nil

12.2 From Elected Members

OC161108 Moved Cr Iffla / Seconded Cr Trevaskis

Council would like to formally congratulate Mrs Rhonda Williams for being awarded the Australian Government's Individual Landcarer Award at the National Landcare Conference in Melbourne for her tireless work supporting local and regional landcare.

Carried 7-0

13. NEXT MEETING/S

Ordinary Meeting – to be held Wednesday 21st December 2016 commencing 8:30am at the Town Hall, Bremer Bay.

14. CLOSURE

The President declared the meeting closed at 9.45am.

I confirm these Minutes to be a true and accurate record of the proceedings of the Council.

Signed: Dated:
(Shire President)