

BOXWOOD HILL COMBINED SPORTS CLUB

boxwoodhillec@gmail.com

26th November 2020



To
The Chief Executive Officer and Deputy Chief Executive Officer
Shire of Jerramungup
8 Vasey Street
Jerramungup WA 6338

26th November 2020

Dear Charmaine and Martin,

RE: REQUEST FOR ADDITIONAL FUNDING

Currently we are well underway to begin the construction phase of our Changeroom Facilities Upgrade Project. We would like to take this opportunity to sincerely thank the Jerramungup Shire for all their support throughout the process to enable the Boxwood Hill Combined Sports Club to achieve this major milestone. The co-contribution the Shire has already committed to this project, together with the administration support provided through Janna Cheshire and Matt Bowen is greatly appreciated by us all.

Due to dedicated and passionate committee members, the BHCSC began the process of seeking funding and options for upgrading the changerooms in 2015, when it was clear that the facilities did not meet the standards and were not substantial enough for our thriving club.

Over the last three years, a lot of time and effort has gone into bringing this project together and we were extremely excited to have been successful in securing funding from the Federal and State Government to enable us to move forward with achieving our goals of providing new changerooms for all our current and future senior and junior members.

H + H Architects has supported us in finalising the concept design for the new change rooms and upgrades to the existing infrastructure like the time keeper's box and in order to ensure the final design would fall into our available funding, we had a pre-tender cost analysis prepared by a qualified quantity surveyor. As the results came in within our budget, we felt confident going in to the request for tenders.

The tender period closed on 6th November at which point we had received three tender submissions. After assessing and evaluating all submissions, we found the tender from Smith's Construction to be the most competitive in all price, schedule, experience, and capacity to carry out the works. Even though the cheapest in price, their tender came in \$289,200 (20%) above the cost estimate as per quantity survey (the highest tender was nearly 90% above cost estimate).

When trying to figure out why their price was so much higher, we were left with two main answers:

The costs increases are due to:

- *High levels of construction (government grants) leading to low subcontractor availability; and*
- *COVID (materials in short supply)*

As Smith's Construction's price was higher than what our budget allowed for, we discussed ways of cutting back on the building scope in order to bring the project across the line and as Smith's proved to be the most competitive tenderer, engaged in contract negotiations including the cut backs.

After Jarrod King and Janna Cheshire met with Adrian from Smith's Construction, Smith's revised their construction costs:

- Amended scope of works bringing savings of \$119,916.04 (ex GST)- breakdown attached to email (this included eliminating Timekeepers Box, water tank, club taking on more demolition works, reducing tiling scope in the bathroom area etc.)

- Further savings of \$30,912 (ex GST) possible by taking off western verandah.

These changes resulted in a revised building budget of \$1,220,871.96 (ex GST).

On top of this, we need to account for the architect and consultant fees, project management fees, provisional sums for decommissioning the existing septic tanks before we can demolish them and building permit levies.

The overall project budget is therefore currently totalling at \$1,293,186.51 (ex GST).

Based on the above figures and to engage the building contractor and continue with the project, we will be committing \$325,111.51 (ex GST) of our own funds, instead of initially contributing \$117,985.

Our contribution is made up by the following components:

Club	Amount contributing to project ex GST	Reserve left for next season
Combined Sports Club	\$150,566.05	\$13,000 + \$7,000 left from club crop
Ladies Auxiliary	\$68,181.82	\$26,000
Football Club	\$79,090.91	\$63,000
Netball Club	\$22,727.27	\$6,000
Hockey Club	\$4,545.45	\$3,000
Total	\$325,111.51	\$118,000

The club is currently still actively running fundraising activities to build up further reserves for contingencies, like the Harvest 2020 Grain Drive Fundraiser. Further fundraising activities for this project are currently being discussed and over the last week, we have managed to procure funding for the required rainwater tank through a combined effort of our sponsors.

This project is of a scale that might only come along once in 20 years and even though we are excited to see it coming together, we are devastated we had to drop off items that are crucial to the design and the flow of the overall area. In particular, dropping off the time keeper's box which badly needs to be upgraded and the western verandah that provides disabled access from the western side of the building as well as shelter for spectators of Netball and Hockey games and will leave a hole in the final product.

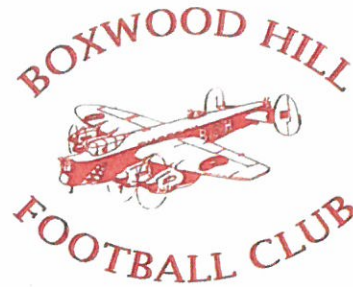
In order to help us to complete the works and deliver high quality and fit for needs facility upgrades we hereby respectfully ask the Shire of Jerramungup to consider providing an additional funding of \$70,000 ex GST to cover the gap in the budget. With the extra funding we could complete all works including adding back the timekeeper's box and the western verandah into the building scope.

For any questions, please do not hesitate to contact us. We are looking forward to hearing back from you.

Sincerely yours

Jarrold King & Ali Hocking
BHCSC President & Secretary

29th November 2020



Jerramungup Shire
8 Vasey Street
Jerramungup WA 6337

To Whom It May Concern,

The Boxwood Hill Football Club currently has \$108,952.50 in our bank account. Please see attached Statement to this letter. We have already contributed \$42,000 towards the BHCSC Changeroom Facility Building Project and we will now contribute another \$45,000.

This will bring the total to \$87,000 being contributed to the BHCSC Changeroom Facility Building Project, which is 60% of our funds. We have also budgeted for the running costs required for the 2021 season.

As part of the BHCSC Strategic 5 Year Plan the Boxwood Hill Football Club are planning to renovate the football oval to improve the quality and coverage of grass and provide a more level and safe playing surface.

We also need to install a vermin fence and gates around the grounds to ensure the ovals are maintained. It has been an ongoing concern to complete our bar refurbishment and improve our bar facilities to be compliant with regulations.

The Boxwood Hill Football Club support the BHCSC Changeroom Facility Building Project and are committed to assist and help complete it and other projects listed as required.

Kind Regards

A handwritten signature in black ink, appearing to read 'A. Davis', is written over the printed name.

Aaron Davis
BHFC President
0427374028

29 November 2020

Jerramungup Shire
8 Vasey Street
Jerramungup WA 6337

To Whom It May Concern,

Boxwood Hill Club Upgrade

Thank you for your ongoing support of our Combined Sports Club upgrades.

As of 29 November 2020, the Boxwood Hill Netball Club has a Balance of \$31,862.38 in our Nab Account. The Boxwood Netball Club is willing to contribute \$25,000 towards upgrades. The remaining \$6862.38 will be utilised for associated costs in running our club for a full season.

In the next 5 years the Boxwood Hill Netball Club will be assessing and maintaining the surface of our netball courts along with our shade structure and matting for team benches.

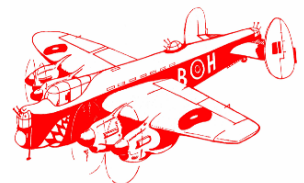
The Boxwood Hill Netball Club cannot thank the Boxwood Combined Sports Club enough for all their hard work with this project. Our community ground and hall is greatly valued by our past and present members who often travel vast distances to attend trainings and games.

Another heartfelt thank you goes to the Jerramungup Shire for their ongoing support with our upgrades. This renovation will ensure the club will continue to operate a vibrant community for the future generations of players and members.

Warm Regards,



Mrs Emma Dawn Smith
Secretary
Boxwood Hill Netball Club



BOXWOOD HILL HOCKEY CLUB

3338 Borden Bremer Bay Rd
Email: boxwoodhillhockeyclub@gmail.com
Mob: 0427 289067

29th November 2020

Jerramungup Shire
8 Vasey Street
Jerramungup WA 6337

To Whom It May Concern,

Boxwood Hill Club Upgrade

The Boxwood Hill Hockey Club bank account balance currently is sitting at \$6,306.88. Please see the attached Statement to this letter.

\$3,000 of this will be going to the Club Upgrade (on top of the \$2,000 we have already contributed).

This will leave our club with a remaining \$3,306.88 which we have budgeted we will require to run our 2021 season in order to cover club insurance, maintaining our oval, line marking, mowing and other associated costs.

In the next 5 years the Boxwood Hill Hockey Club would like to revamp the oval and address the uneven playing areas, core, top dress and reseed the field.

The Boxwood Hill Hockey Club would like to commend the Boxwood Hill Combined Sports Club on a fantastic effort in getting this much needed Club upgrade off the ground. Their professionalism and time the committee is taking to ensure the success of the project is much appreciated and supported by us.

Thankyou to the Jerramungup Shire for your valued and ongoing support. We are incredibly excited to have these upgraded facilities happening and cant wait to see the final result.

With many thanks,

Ellie Stone
Secretary
Boxwood Hill Hockey Club

Boxwood Hill Combined Sports Club Ladies Auxiliary

29th November 2020

Jerramungup Shire
8 Vasey Street
Jerramungup WA 6337

To Whom It May Concern,

The Boxwood Hill Combined Sports Club Ladies Auxiliary support the BHCSC Changeroom Facility Building Project.

The Boxwood Hill Combined Sports Club Ladies Auxiliary currently have a combined total of \$76,062.18 in our two bank accounts. Please see the Bank Statements attached to this letter. We agree to contribute another \$50,000 towards the BHCSC Changeroom Facility Building Project on top of the \$25,000 already contributed (the attached Gold Management Statement does not show this transaction as it is on the next statement).

As part of the BHCSC Strategic 5 year plan we will be purchasing a new cooktop for the outside BBQ and three outdoor heaters for the verandah area. We will need to purchase a new freezer, pie warmer and upgrade the storage shelves. We have also budgeted for running costs to cover the 2021 season and for additional kitchen expenses as they are required.

We are committed to the Boxwood Hill Combined Sports Club and support this project as it is vital to maintain our facilities and infrastructure and to continue encouraging participation in local sporting and social events at our community hub.

Kind Regards



Kate Davis

Boxwood Hill Combined Sports Club Ladies Auxiliary Secretary

cavadalla@bigpond.com 0409374029

