

# SHIRE OF JERRAMUNGUP



## MINUTES

### COUNCIL ORDINARY MEETING

15<sup>th</sup> NOVEMBER 2017

**ORDINARY MINUTES – 15<sup>th</sup> NOVEMBER 2017****INDEX**

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## SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS,  
JERRAMUNGUP ON WEDNESDAY 15<sup>th</sup> NOVEMBER 2017, COMMENCING AT  
8:41AM.

### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open 8:41am.

### 2. RECORD OF ATTENDANCE

Cr R Lester	President
Cr J Iffla	Deputy President
Cr W Bailey	Member
Cr J Leenhouders	Member
Cr R Parsons	Member
Cr A Price	Member
Cr B Trevaskis	Member
Mr B Bailey	Chief Executive Officer
Ms C Solomon	Deputy Chief Executive Officer
Mr C Pursey	Manager of Development
Mr M Flett	Manager of Works
Ms J Kleszewski	Building Surveyor / EHO Administration Officer
Ms S Van Elden	Rates Officer
Ms E Hyde	Executive Assistant

### 3. APOLOGIES

Nil

### 4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

### 5. PUBLIC QUESTION TIME

Nil

### 6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

### 7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

**8. DECLARATIONS OF FINANCIAL INTEREST**

Cr Parsons declared in impartiality interest in item 10.4.1 - Leeuwin Ocean Adventure Project. The nature of the interest is that he is the Vice President of the Jerramungup Lions Club.

**9. CONFIRMATION OF MINUTES**

**9.1** Ordinary Council Meeting held 18<sup>th</sup> October 2017

**OCR171101 Moved Cr Leenhouders / Seconded Cr Parsons**

**That the Minutes of the Ordinary Council Meeting held 18<sup>th</sup> October 2017 be confirmed.**

**Carried 7-0**

# WORKS

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<b>SUBMISSION TO:</b>	<b>Works</b>
<b>AGENDA REFERENCE:</b>	10.1.1
<b>SUBJECT:</b>	Works Report
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	
<b>AUTHOR:</b>	Murray Flett
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	6 <sup>th</sup> November 2017

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## **ATTACHMENT**

Attachment 10.1.1(a) - Jerramungup, Bremer Bay & rural road maintenance report  
Attachment 10.1.1(b) - Road construction program schedule

## **ROAD CONSTRUCTION**

The Construction crew finished gravel sheeting a 3km section on Jacup North Road commencing at South Coast Highway. Unfortunately, the last 750m section which was windrowed and ready to lay in, received 20mm of rain overnight which saturated the material. These works will recommence after harvest the section will be reworked and the 3km section will then be sealed.

Bremer Bay Earthmoving commenced flood damage reinstatement works in the south western section of the shire. These works will progress over the coming months and include multiple crews working in different locations so please drive accordingly and adhere to the signage around these works for both your safety and the workers at these sites.

Works on Meechi Road were due to commence in October/November however the Shire is still awaiting on environmental approvals from the Department of Water and Environment Regulation (DWER).

The Road Construction crew will now move onto Brook Road.

Attached is the completed 2017 / 2018 construction program.

## **ROAD MAINTENANCE**

The Road Maintenance team has been completing preventative maintenance works on gravel roads ready for when harvest traffic commences.

Due to the sufficient amount of ground moisture still available the team has continued re-shaping and crowning roads ensuring adequate compaction before harvest.

Over the next months the team will be moving through the Boxwood Hill and Bremer Bay area to carry out maintenance grading activities and then continuing on their cycle around the Shire.

The roadside spraying program has stalled due to recent rains and will commence when the weather improves to restrict weed infestations within the road reserve.

Routine gravel patching is continuing on roads in both the Bremer Bay and Jerramungup areas with emphasis on patching all the blowouts in the pavement. Contract grader operators have been supporting Council staff to maximise winter grading conditions.

## **TOWN SERVICES**

The town services team is carrying out slashing and firebreaks works of all council's laneways, reserves & buildings throughout October and November ensuring they are ready for the upcoming summer. Contractors have also been engaged to carry out works on Council's Public Open Spaces.

The gardening team has continued with ongoing maintenance around all Council parks and gardens.

The Shire announced earlier this month that we were lucky enough to secure two qualified personnel to undertake the ranger role in both Bremer Bay and Jerramungup. Mike McManus a current Shire employee, will be based out of Bremer Bay and a new employee Matthew Musgrave who is from Albany will be working mainly out of Jerramungup.

The positions will work as team to perform ranger and asset management roles and carry out town services project such as the George Street Footpath which works are anticipated to commence in the coming weeks.

The town services team has also taken delivery of the new Hino truck in October with the 2 x Mitsubishi utes and the UD tandem axle tip truck due to arrive in November.

## **STATUTORY REQUIREMENTS**

Nil

## **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

**Aspiration 3.4:** To lobby, advocate for and deliver a first class transport and telecommunications network.

## **FINANCIAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **WORKFORCE IMPLICATIONS**

This report provides an overview of the outside workforce operations for the month.

**VOTING REQUIREMENTS**

Simple Majority

**COMMENTS**

Nil

**RECOMMENDATION**

That Council adopt the October works report.

**OCR171102 Moved Cr Price / Seconded Cr Bailey**

**That Council adopt the October works report.**

**Carried 7-0**



# **FINANCE**

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<b>SUBMISSION TO:</b>	<b>Finance</b>
<b>AGENDA REFERENCE:</b>	10.2.1
<b>SUBJECT:</b>	Accounts Payable
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>NAME OF APPLICANT:</b>	
<b>AUTHOR:</b>	Kiara Leeson
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	2 <sup>nd</sup> November 2017

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### **ATTACHMENT**

Attachment 10.2.1(a) - List of Accounts Paid to 31<sup>st</sup> October 2017  
Attachment 10.2.1(b) - Credit Card Statement 18/09/2017 – 18/10/2017

### **BACKGROUND**

<b>FUND</b>	<b>VOUCHERS</b>	<b>AMOUNTS</b>
<b>Municipal Account</b>		
Last Cheque Used	28149	
	EFT 13955 – 14076	\$ 633,751.28
	Cheque 28150 - 28154	\$ 5440.99
	Direct Deposit	\$ 32,903.42
<b>Municipal Account Total</b>		<b>\$ 672,095.69</b>
<b>Trust Account</b>		
	EFT	\$
<b>Trust Account Total</b>		<b>\$</b>
<b><u>Grand Total</u></b>		<b><u>\$ 672,095.69</u></b>

### **CERTIFICATE**

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

## **VOTING REQUIREMENTS**

Simple Majority.

## **RECOMMENDATION**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a) The List of Accounts Paid to 31st October 2017 as detailed in Attachment 10.2.1(a); and
- b) The Credit Card Statement for 18/09/2017 – 18/10/2017 as detailed in Attachment 10.2.1(b)

### **OCR171103 Moved Cr Parsons / Seconded Cr Bailey**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a) The List of Accounts Paid to 31<sup>st</sup> October 2017 as detailed in Attachment 10.2.1(a); and
- b) The Credit Card Statement for 18/09/2017 – 18/10/2017 as detailed in Attachment 10.2.1(b)

**Carried 7-0**

Shire of Jerramungup  
Accounts Payable Report

Date: 02/11/2017  
Time: 2:17:01PM

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13955	02/10/2017	WA TREASURY CORPORATION	Loan No. 259 Interest payment - Police House	1		55,852.65
INV 259	02/10/2017	WA TREASURY CORPORATION	Loan No. 259 Interest payment - Police House		34,136.71	
INV 261	02/10/2017	WA TREASURY CORPORATION	Loan No. 261 Interest payment - BB HOUSE - McGlade		21,715.94	
EFT13956	06/10/2017	Naja Business Consulting Services	Literature review, reserach, albany meeting and advocacy on the Greath Southern Housing Initiative	1		1,787.50
INV 0117	03/10/2017	Naja Business Consulting Services	Literature review, reserach, albany meeting and advocacy on the Greath Southern Housing Initiative		1,787.50	
EFT13957	06/10/2017	Local Community Insurance Services	Public and Products Liability - Stallholders and entertainers	1		726.00
INV 051-564005/10/2017	06/10/2017	Local Community Insurance Services	Public and Products Liability - Stallholders and entertainers		726.00	
EFT13958	11/10/2017	TRUCKLINE	Vibromax roller - assorted parts (fan belt, water pump, tensioner, rocker cover gasket)	1		969.48
INV 6090401	04/10/2017	TRUCKLINE	Vibromax roller - assorted parts (fan belt, water pump, tensioner, rocker cover gasket)	1	556.76	
INV 6090402	04/10/2017	TRUCKLINE	Skid mounted water tanks - assorted parts (tubes, elbow, air switch, bulkhead, quick fit tee)	1	412.72	
EFT13959	11/10/2017	PEPPERMINT GRAZING CO	Supply Water to Bremer Bay Cemetery - Private Boar arrangements	1		825.00
INV 2	01/10/2017	PEPPERMINT GRAZING CO	Supply Water to Bremer Bay Cemetery - Private Boar arrangements	1	825.00	
EFT13960	11/10/2017	AVON HIAB SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	Annual slashing of road reserves and POS - Bremer Bay	1		2,420.00
INV 830	09/10/2017	AVON HIAB SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	Annual slashing of road reserves and POS - Bremer Bay	1	2,420.00	
EFT13961	11/10/2017	HEWER CONSULTING SERVICES	Consultancy Services for AGRN 743 - Flooding in Western Australia (January - February 2017)	1		24,715.82
INV 1339	02/10/2017	HEWER CONSULTING SERVICES	Consultancy Services for AGRN 743 - Flooding in Western Australia (January - February 2017)	1	24,715.82	
EFT13962	11/10/2017	FIRST HEALTH SERVICES	Service fee for the month of October 2017 - First Health Services	1		14,537.84
INV 0000800805/10/2017	11/10/2017	FIRST HEALTH SERVICES	Service fee for the month of October 2017 - First Health Services	1	14,537.84	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13963	11/10/2017	G FELESINA & K.M FELESINA	Man tip, bury rubbish - Jerramungup Tip	1		1,800.00
INV RCT1128410	10/2017	G FELESINA & K.M FELESINA	Man tip, bury rubbish - Jerramungup Tip	1	1,800.00	
EFT13964	11/10/2017	CONSULTING GREAT SOUTHERN	Consultancy Services CSRFF application - Jerramungup Swimming Pool	1		5,544.00
INV 000283	02/10/2017	CONSULTING GREAT SOUTHERN	Consultancy Services CSRFF application - Jerramungup Swimming Pool	1	5,544.00	
EFT13965	11/10/2017	JERRAMUNGUP ENTERPRISES	17xUNC Bolt only Grade 5, 17xUNC Hex Nut Grade 5, 34x5/16(M8) Black Washer	1		88.06
INV 0007346514	08/2017	JERRAMUNGUP ENTERPRISES	17xUNC Bolt only Grade 5, 17xUNC Hex Nut Grade 5, 34x5/16(M8) Black Washer	1	88.06	
EFT13966	11/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - Contract works on Carney Road, Jacup North Road, mobilisation and road signs	1		16,666.10
INV 8301	03/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN743 - Contract works on Carney Road, Jacup North Road, mobilisation and road signs	1	16,666.10	
EFT13967	11/10/2017	NEWMAN'S CONCRETE	Headwall to suit 450mm pipe - Lake Magenta Road	1		1,346.40
INV D2302	02/10/2017	NEWMAN'S CONCRETE	Headwall to suit 450mm pipe - Lake Magenta Road	1	1,346.40	
EFT13968	11/10/2017	TOBRUK TRADERS	Catering - Intro to Bush Fire Course 9/10/17	1		100.00
INV 28419	09/10/2017	TOBRUK TRADERS	Catering - Intro to Bush Fire Course 9/10/17	1	100.00	
EFT13969	11/10/2017	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	Provision of Library Service Agreement October - December 2017 - Jerramungup	1		6,337.49
INV 0000662901	10/2017	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	September Cleaning Contract - Jerramungup Community Resource Centre	1	699.99	
INV 0000663101	10/2017	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	Provision of Library Service Agreement October - December 2017 - Jerramungup	1	5,637.50	
EFT13970	11/10/2017	BAREFOOT CLOTHING MANUFACTURERS	Uniform Order - Employee #94	1		274.85
INV 23612	02/10/2017	BAREFOOT CLOTHING MANUFACTURERS	Uniform Order - Employee #94	1	274.85	
EFT13971	11/10/2017	GREAT SOUTHERN ZONE OF WALGA	Annual Subscription - Great Southern Zone of WALGA 2017/2018	1		935.00
INV 1 JULY 101	10/2017	GREAT SOUTHERN ZONE OF WALGA	Annual Subscription - Great Southern Zone of WALGA 2017/2018	1	935.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13972	11/10/2017	ABA SECURITY CARAMIA ELECTRICAL	Monitoring of security alarm system October 2017 - December 2017	1		173.38
INV 69860	01/10/2017	ABA SECURITY CARAMIA ELECTRICAL	Monitoring of security alarm system October 2017 - December 2017	1	173.38	
EFT13973	11/10/2017	MCLEODS BARRISTERS AND SOLICITORS	Licence Agreement - Mobile Recreational Equipment Hire	1		2,423.72
INV 99934	29/09/2017	MCLEODS BARRISTERS AND SOLICITORS	Rate Recovery - A70166		611.56	
INV 99935	29/09/2017	MCLEODS BARRISTERS AND SOLICITORS	Rates Recovery - A1601978		723.10	
INV 100003	29/09/2017	MCLEODS BARRISTERS AND SOLICITORS	Rates Recovery - A1601914		329.07	
INV 99936	29/09/2017	MCLEODS BARRISTERS AND SOLICITORS	Licence Agreement - Mobile Recreational Equipment Hire		759.99	
EFT13974	11/10/2017	ITVISION	BPMS Rates service monthly fee	1		1,947.00
INV 28753	30/09/2017	ITVISION	BPMS Rates service monthly fee		1,947.00	
EFT13975	11/10/2017	CS LEGAL	Debt Collection Services -A1601914 & A1602227	1		44.00
INV 021409	29/09/2017	CS LEGAL	Debt Collection Services -A1601914 & A1602227		44.00	
EFT13976	11/10/2017	CLASSIC FUNDING GROUP	Monthly leasing costs associated with photocopier	1		1,477.90
INV 032861	27/09/2017	CLASSIC FUNDING GROUP	Monthly leasing costs associated with photocopier		1,477.90	
EFT13977	11/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	Zoodata onto server, load up and update play account	1		340.00
INV 22897	29/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	Monthly fee for daily monitoring, management and resolution computer software - September 2017		85.00	
INV 22881	28/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	Zoodata onto server, load up and update play account		255.00	
EFT13978	11/10/2017	OCEANSIDE PLUMBING AND GAS	Service taps at lions park and replace pan come washer	1		401.46
INV 0000017820	09/2017	OCEANSIDE PLUMBING AND GAS	Service taps at lions park and replace pan come washer		237.50	
INV 0000017924	09/2017	OCEANSIDE PLUMBING AND GAS	Remove plug from bath at Works Manager house swap with sink & order in new pop plug for sink		163.96	
EFT13979	11/10/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	September - domestic recycle bins	1		12,990.98

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9769526	30/09/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	Monthly pickups		5,059.56	
INV 9769528	30/09/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	Extra pickups		313.94	
INV 9767545	30/09/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	Rent on bins		2,278.32	
INV 9769527	30/09/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	September - domestic recycle bins		5,339.16	
EFT13980	11/10/2017	JERRAMUNGUP ENTERPRISES	20xHose air brake 1/4, 2x1/4 Joiners - Tandem Axle Truck	1		418.31
INV 000736922	09/2017	JERRAMUNGUP ENTERPRISES	6x Hose clamp, 1xCRC Prevent rust zinc-it, 1x75x5 flat		109.33	
INV 000736451	09/2017	JERRAMUNGUP ENTERPRISES	2xDisc metal cust off disc metal 3.55x3x25, 1x ear muffis		81.43	
INV 000736251	09/2017	JERRAMUNGUP ENTERPRISES	1x sealant ultra blue 80ml		19.89	
INV 000737042	09/2017	JERRAMUNGUP ENTERPRISES	4x cut off disc metal & 1x grinding disc metal - Volvo loader		42.21	
INV 000736651	09/2017	JERRAMUNGUP ENTERPRISES	1x CRC glass cleaner 500ml		25.85	
INV 000736872	09/2017	JERRAMUNGUP ENTERPRISES	20xHose air brake 1/4, 2x1/4 Joiners - Tandem Axle Truck		139.60	
EFT13981	11/10/2017	HASSELL DISTRICT TRADERS	Metalshield etch primer 4L, etch primer thinner 1L, weathershield L/Sheen vivid white 4L	1		228.34
INV 100580872	09/2017	HASSELL DISTRICT TRADERS	Roller kit acrylic 7.5mm		5.95	
INV 100580812	09/2017	HASSELL DISTRICT TRADERS	Metalshield etch primer 4L, etch primer thinner 1L, weathershield L/Sheen vivid white 4L		222.39	
EFT13982	11/10/2017	ALLAN CAMPBELL & CO	Freight charges from Bremer Bay to Jerramungup	1		110.00
INV SEPT2017	09/2017	ALLAN CAMPBELL & CO	Freight charges from Bremer Bay to Jerramungup		110.00	
EFT13983	11/10/2017	JASON SIGNMAKERS	Saddle bag filled	1		825.00
INV 181642	29/09/2017	JASON SIGNMAKERS	Saddle bag filled		825.00	
EFT13984	11/10/2017	BOC GASES	Oxygen medical C size	1		5.78
INV 500364502	09/2017	BOC GASES	Oxygen medical C size		5.78	
EFT13985	11/10/2017	MOORE STEPHENS	Review of Long Term Financial Plan	1		3,588.75

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 303815	20/09/2017	MOORE STEPHENS	Review of Long Term Financial Plan		3,588.75	
EFT13986	11/10/2017	BAMLEY PTY LTD	Treat 2 beehives in wall cavity of church	1		330.00
INV 0000618823	09/2017	BAMLEY PTY LTD	Treat 2 beehives in wall cavity of church		330.00	
EFT13987	11/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	3520L Diesel Fuel	1		14,042.19
INV 1075835	29/09/2017	EASTERN GREAT SOUTHERN PETROLEUM	3000L Dissel Fuel		3,749.79	
INV 1109818	20/09/2017	EASTERN GREAT SOUTHERN PETROLEUM	3520L Diesel Fuel		4,346.32	
INV 1109984	05/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	1800L Diesel Fuel		2,275.81	
INV 0009646130	09/2017	EASTERN GREAT SOUTHERN PETROLEUM	September fuel		3,670.27	
EFT13988	11/10/2017	ALBANY WORLD OF CARS (NORTHSIDE MITSUBISHI,MAZDA,HYUNDAI,LANDROVER )	Check and attend to engine light on dash	1		410.00
INV 1442051	21/08/2017	ALBANY WORLD OF CARS (NORTHSIDE MITSUBISHI,MAZDA,HYUNDAI,LANDROVER )	Check and attend to engine light on dash		410.00	
EFT13989	13/10/2017	S & A MARTIN SMASH REPAIRS	Cartage of gravel on Jacup Nth road	1		11,349.25
INV 00279	12/10/2017	S & A MARTIN SMASH REPAIRS	Cartage of gravel on Jacup Nth road		11,349.25	
EFT13990	18/10/2017	ONGERUP TYRES & AUTOMOTIVE	SEMI SIDE TIPPER JP3914 - STRIP AND FIT TYRES	1		60.00
INV 30777	06/09/2017	ONGERUP TYRES & AUTOMOTIVE	SEMI SIDE TIPPER JP3914 - STRIP AND FIT TYRES		60.00	
EFT13991	18/10/2017	TRUCKLINE	VOLVO LOADER JP4816 - ASSORTED PARTS (BEARING BUSHING, BOTL RAM PIVOT, SPHERICAL PLAIN BEARING, RETAINING RING)	1		1,258.62
INV 6087060	29/09/2017	TRUCKLINE	VOLVO LOADER JP4816 - ASSORTED PARTS (BEARING BUSHING, BOTL RAM PIVOT, SPHERICAL PLAIN BEARING, RETAINING RING)		1,258.62	
EFT13992	18/10/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	PURCHASE 91.95 TONNE 10MM STONE FOR SEALING 5KMS NEEDILUP NORTH ROAD	1		3,919.38
INV 7084544610	10/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	PURCHASE 91.95 TONNE 10MM STONE FOR SEALING 5KMS NEEDILUP NORTH ROAD		3,919.38	



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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13993	18/10/2017	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES	1		2,688.29
INV 3202379	19/09/2017	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES		2,688.29	
EFT13994	18/10/2017	LINCOLNS ACCOUNTANTS & BUSINESS ADVISERS	FINANCIAL MANAGEMENT REVIEW AUDIT	1		3,300.00
INV 3104	05/10/2017	LINCOLNS ACCOUNTANTS & BUSINESS ADVISERS	FINANCIAL MANAGEMENT REVIEW AUDIT		3,300.00	
EFT13995	18/10/2017	BOXWOOD HILL ROADHOUSE (BUSH CHOOKS CAFE)	CATERING FOR BUSHFIRE TRAINING FOR 15 X PEOPLE @ \$15.00 PER HEAD ON THE 6TH OCTOBER 2017	1		376.25
INV 90	28/09/2017	BOXWOOD HILL ROADHOUSE (BUSH CHOOKS CAFE)	BOXWOOD FIRETRUCK (1DFU098) - 105.11L DIESEL		151.25	
INV 91	08/10/2017	BOXWOOD HILL ROADHOUSE (BUSH CHOOKS CAFE)	CATERING FOR BUSHFIRE TRAINING FOR 15 X PEOPLE @ \$15.00 PER HEAD ON THE 6TH OCTOBER 2017		225.00	
EFT13996	18/10/2017	TROPICAL SHADE N SAILS	ROE PARK - REPAIRS TO SHADE SAILS X 2 & PELICAN PARK- REPAIRS TO SHADE SAIL	1		308.00
INV 0575	04/10/2017	TROPICAL SHADE N SAILS	ROE PARK - REPAIRS TO SHADE SAILS X 2 & PELICAN PARK- REPAIRS TO SHADE SAIL		308.00	
EFT13997	18/10/2017	LARRY'S CONTRACTING	JACUP NORTH RD GRAVEL CARTING - 2.10.2017 - 12.10.2017 & JACUP NORTH RD ROAD REPAIRS - 10.10.2017 - 12.10.2017	1		12,017.50
INV 147	13/10/2017	LARRY'S CONTRACTING	JACUP NORTH RD GRAVEL CARTING - 2.10.2017 - 12.10.2017 & JACUP NORTH RD ROAD REPAIRS - 10.10.2017 - 12.10.2017		12,017.50	
EFT13998	18/10/2017	OCEANSIDE PLUMBING AND GAS	INSTALL NEW TOILET SEAT AT ROOT PICKERS HALL	1		145.15
INV 000020814	10/10/2017	OCEANSIDE PLUMBING AND GAS	INSTALL NEW TOILET SEAT AT ROOT PICKERS HALL		145.15	
EFT13999	18/10/2017	DROP IN MECH	VOLVO LOADER JP4816 - REPAIRS TO BUCKET, TILT CYLINDER AND ARMS	1		4,048.00
INV INV-037511/10/2017		DROP IN MECH	TRITON JP003, 116491KM SERVICE		352.00	
INV INV-037613/10/2017		DROP IN MECH	TOYOTA PRADO JP00, 55,205KM SERVICE		352.00	
INV INV-036902/10/2017		DROP IN MECH	800L.T SLIP ON FIRE FIGHTER - REPAIRS AND MAINTENANCE TO GET ENGINE RUNNING.		528.00	

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INV INV-036802	18/10/2017	DROP IN MECH	ISUZU GIGA JP006 - REPLACEMENT OF SHOCKS ON BACK OF CAB		352.00	
INV INV-037102	18/10/2017	DROP IN MECH	VOLVO LOADER JP4816 - REPAIRS TO BUCKET, TILT CYLINDER AND ARMS		2,464.00	
EFT14000	18/10/2017	SOUTH REGIONAL TAPE	EMP 177 (ID Y094351) - TRAFFIC MANAGEMENT COURSE FEES	1		490.35
INV 10003023	13/10/2017	SOUTH REGIONAL TAPE	EMP 177 (ID Y094351) - TRAFFIC MANAGEMENT COURSE FEES		490.35	
EFT14001	18/10/2017	LUSH FIRE & PLANNING	MODIFICATIONS TO SCHEME AMENDMENT 11	1		1,155.00
INV LFP194	03/10/2017	LUSH FIRE & PLANNING	MODIFICATIONS TO SCHEME AMENDMENT 11		1,155.00	
EFT14002	18/10/2017	AURORA ENVIRONMENTAL	CONSULTING SERVICES IN SEPTEMBER 2017 - COAST MANAGEMENT REVIEW	1		5,043.45
INV 20866	04/10/2017	AURORA ENVIRONMENTAL	CONSULTING SERVICES IN SEPTEMBER 2017 - COAST MANAGEMENT REVIEW		5,043.45	
EFT14003	18/10/2017	ZOODATA	SETUP, INSTALLATION & TRAINING & ANNUAL LICENCE FOR INSPECT SYSTEM - 3 USERS 14/08/2017 - 13/08/2018	1		7,095.00
INV 4706	17/08/2017	ZOODATA	SETUP, INSTALLATION & TRAINING & ANNUAL LICENCE FOR INSPECT SYSTEM - 3 USERS 14/08/2017 - 13/08/2018		7,095.00	
EFT14004	18/10/2017	JASON NEWTON LIVINGSTONE	Rates refund for assessment A1607259 LOT E70/04684 MINING TENEMENT JERRAMUNGUP WA	1		53.45
INV A1607259	16/10/2017	JASON NEWTON LIVINGSTONE	Rates refund for assessment A1607259 LOT E70/04684 MINING TENEMENT JERRAMUNGUP WA		27.71	
INV A1607489	16/10/2017	JASON NEWTON LIVINGSTONE	Rates refund for assessment A1607489 LOT E70/04832 MINING TENEMENT JERRAMUNGUP WA 6357		25.74	
EFT14005	18/10/2017	OZRUSS TRADING CO	SEMI SIDE TIPPER JP3914 - 4X NEW TYRES	1		1,771.00
INV 2477	06/09/2017	OZRUSS TRADING CO	PRIME MOVER JP008 - GLOBES		33.00	
INV 2473	03/09/2017	OZRUSS TRADING CO	DOLLY AND SIDE TIPPER JP70078 - TRAILER TYRE		319.00	
INV 2498	19/09/2017	OZRUSS TRADING CO	SEMI SIDE TIPPER JP3914 - 4X NEW TYRES		1,419.00	
EFT14006	18/10/2017	AUSTRALIA POST	BULK MONTHLY POSTAGE FOR THE MONTH OF SEPTEMBER 2017	1		297.93

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INV 1006810503	18/10/2017	AUSTRALIA POST	BULK MONTHLY POSTAGE FOR THE MONTH OF SEPTEMBER 2017		297.93	
EFT14007	18/10/2017	JERRAMUNGUP TRANSPORT	DELIVERY OF FREIGHT - CUTTING EDGES & JASON SIGNMAKERS	1		451.15
INV INV-936329	09/2017	JERRAMUNGUP TRANSPORT	DELIVERY OF GOODS FROM TRACK SPARES		103.18	
INV INV-948916	10/2017	JERRAMUNGUP TRANSPORT	DELIVERY OF FREIGHT - CUTTING EDGES & JASON SIGNMAKERS		347.97	
EFT14008	18/10/2017	JERRAMUNGUP ENTERPRISES	MIGWIRE	1		135.12
INV 0007372028	09/2017	JERRAMUNGUP ENTERPRISES	HOSE & HOSE CLAMPS		59.47	
INV 0007372528	09/2017	JERRAMUNGUP ENTERPRISES	MIGWIRE		75.65	
EFT14009	18/10/2017	HASSELL DISTRICT TRADERS	COLD GALV & 4 LTR WEATHERSHIELD	1		205.38
INV 1005818610	10/2017	HASSELL DISTRICT TRADERS	COLD GALV & 4 LTR WEATHERSHIELD		205.38	
EFT14010	18/10/2017	JR & A HERSEY	100 X GUIDE POSTS	1		935.00
INV 0003994212	10/2017	JR & A HERSEY	100 X GUIDE POSTS		935.00	
EFT14011	18/10/2017	HJ MACHINING & WELDING	JACUP NORTH RD - REMOVE TREES, LOAD TREES AND CLEAN ROAD SIDES - 08/09 - 14/09/2017	1		7,854.00
INV 3201	30/09/2017	HJ MACHINING & WELDING	JACUP NORTH RD - REMOVE TREES, LOAD TREES AND CLEAN ROAD SIDES - 08/09 - 14/09/2017		7,854.00	
EFT14012	18/10/2017	ALBANY TOYOTA	TOYOTA PRADO JP00 - FUEL FILTER, OIL FILTER & DIESEL OIL	1		239.39
INV PH13020141	10/2017	ALBANY TOYOTA	TOYOTA PRADO JP00 - FUEL FILTER, OIL FILTER & DIESEL OIL		239.39	
EFT14013	18/10/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 22/09 - 04/10/2017	1		600.00
INV 3055	04/10/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 22/09 - 04/10/2017		600.00	
EFT14014	18/10/2017	DC LASER CONTRACTING	GRAVEL PUSHING JACUP NORTH ROAD, BROOK ROAD & LAKE MAGENTA ROAD	1		14,245.00
INV INV-016116	10/2017	DC LASER CONTRACTING	GRAVEL PUSHING JACUP NORTH ROAD, BROOK ROAD & LAKE MAGENTA ROAD		14,245.00	

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EFT14015	18/10/2017	TOBRUK TRADERS	JP0085 - DIESEL FOR THE MONTH OF SEPTEMBER 12/10/2017 - LESS EARLY PAYMENT	1		854.51
INV 28375	30/09/2017	TOBRUK TRADERS	JP00 - DIESEL FUEL FOR THE MONTH OF SEPTEMBER 2017		403.82	
INV 28376	30/09/2017	TOBRUK TRADERS	JP0085 - DIESEL FOR THE MONTH OF SEPTEMBER		450.69	
EFT14016	18/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	4400 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 12/10/2017 - LESS EARLY PAYMENT	1		5,565.97
INV 1517258	18/09/2017	EASTERN GREAT SOUTHERN PETROLEUM	POSI TRACK LOADER - IX 20LT AWH46		101.61	
INV 1110093	12/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	4400 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 12/10/2017 - LESS EARLY PAYMENT		5,464.36	
EFT14017	18/10/2017	BUILDING COMMISSION - Department of Mines, Industry Regulation and Safety (DMIRS)	BUILDING SERVICE LEVY FEE - SEPTEMBER 2017 - LESS COLLECTION FEE	1		489.21
INV SEPTEMBER09/2017		BUILDING COMMISSION - Department of Mines, Industry Regulation and Safety (DMIRS)	BUILDING SERVICE LEVY FEE - SEPTEMBER 2017 - LESS COLLECTION FEE		489.21	
EFT14018	18/10/2017	G & M DETERGENTS	240 BIN LINERS	1		372.00
INV 0001252914/09/2017		G & M DETERGENTS	240 BIN LINERS		372.00	
EFT14019	18/10/2017	S & A MARTIN SMASH REPAIRS	CARTAGE OF GRAVEL FROM EXCHANGE RD TO RABIT PROOF FENCE RD USING A ROAD TRAIN SIDE TIPPER - 18/09/2017, 19/09/2017, 20/09/2017 = 27HRS	1		5,049.00
INV INV-002727/09/2017		S & A MARTIN SMASH REPAIRS	CARTAGE OF GRAVEL FROM EXCHANGE RD TO RABIT PROOF FENCE RD USING A ROAD TRAIN SIDE TIPPER - 18/09/2017, 19/09/2017, 20/09/2017 = 27HRS		5,049.00	
EFT14020	18/10/2017	DAVID CAMPBELL TRANSPORT	HIRE OF DROP DECK 14/08/2017	1		66.00
INV INV-957828/09/2017		DAVID CAMPBELL TRANSPORT	HIRE OF DROP DECK 14/08/2017		66.00	
EFT14021	18/10/2017	AUSTRALIAN TAXATION OFFICE	SEPTEMBER 2017 BAS	1		12,526.00
INV SEPT 17 18/10/2017		AUSTRALIAN TAXATION OFFICE	SEPTEMBER 2017 BAS		12,526.00	
EFT14022	20/10/2017	LGISWA	LGIS PROPERTY CONTRIBUTION - SECOND INSTALLMENT - 2017/2018	1		65,594.36
INV 100-129703/10/2017		LGISWA	CONTRIBUTION DISCOUNT CREDIT SECOND INSTALLMENT 2017/2018		-7,493.54	

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INV 100-129202/10/2017		LGISWA	LGIS WORKCARE - INSTALMENT 2 - 2017/2018		27,644.96	
INV 100-129202/10/2017		LGISWA	LGIS LIABILITY - INSTALMENT 2 - 2017/2018		10,463.75	
INV 100-129402/10/2017		LGISWA	LGIS PROPERTY CONTRIBUTION - SECOND INSTALMENT - 2017/2018		34,979.19	
EFT14023	20/10/2017	MOTEL LE GRANDE	08/10 - 12/10/2017 - TRAINING ACCOMMODATION & MEALS - EMP 170, 172 & 177	1		2,038.30
INV 40483	12/10/2017	MOTEL LE GRANDE	08/10 - 12/10/2017 - TRAINING ACCOMMODATION & MEALS - EMP 170, 172 & 177		2,038.30	
EFT14024	20/10/2017	BN GRADER SERVICES	SHOULDER GRADING & BOBCAT BROOM SWEEPING - 04/10 - 13/10/2017	1		26,812.50
INV 3103	19/10/2017	BN GRADER SERVICES	SHOULDER GRADING & BOBCAT BROOM SWEEPING - 04/10 - 13/10/2017		19,940.25	
INV 3104	19/10/2017	BN GRADER SERVICES	SHOULDER GRADING & BOBCAT BROOM SWEEPING - 16/10 - 18/10/2017		6,872.25	
EFT14025	20/10/2017	M & K HOBBS EARTHMOVING	MAINTENANCE GRADING - 09/10 - 10/10/2017	1		3,168.00
INV 3001	10/10/2017	M & K HOBBS EARTHMOVING	MAINTENANCE GRADING - 09/10 - 10/10/2017		3,168.00	
EFT14026	20/10/2017	WA Hino Sales & Services	PURCHASE NEW HINO 300 SERIES 717 MEDIUM DUMP	1		64,101.83
INV F2723	02/10/2017	WA Hino Sales & Services	PURCHASE NEW HINO 300 SERIES 717 MEDIUM DUMP		64,101.83	
EFT14027	20/10/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA (LGPA)	LG PROFESSIONALS ANNUAL STATE CONFERENCE 2017 - EMP 80	1		845.00
INV 6,889	17/10/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA (LGPA)	LG PROFESSIONALS ANNUAL STATE CONFERENCE 2017 - EMP 80		845.00	
EFT14028	20/10/2017	ALBANY TOYOTA	PURCHASE 1 NEW KLUGER 2WD V6 WAGON AS PER QUOTE 8931.	1		16,012.33
INV R111100816/10/2017		ALBANY TOYOTA	PURCHASE 1 NEW KLUGER 2WD V6 WAGON AS PER QUOTE 8931.		16,012.33	
EFT14029	20/10/2017	OPTEON (ALBANY & GREAT SOUTHERN WA)	VALUATION OF COMMERCIAL LOTS IN BREMER BAY / MARY STREET REZONING AREA.	1		1,100.00
INV 8352500-17/10/2017		OPTEON (ALBANY & GREAT SOUTHERN WA)	VALUATION OF COMMERCIAL LOTS IN BREMER BAY / MARY STREET REZONING AREA.		1,100.00	

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EFT14030	20/10/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 06/10 - 18/10/2017	1		840.00
INV 0356	18/10/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 06/10 - 18/10/2017		840.00	
EFT14031	20/10/2017	WATER CORPORATION	APPLICATION ACCOUNT - YANDIL ST BREMER BAY LOT 4	1		6,212.86
INV 9022564418/10/2017	18/10/2017	WATER CORPORATION	APPLICATION ACCOUNT - YANDIL ST BREMER BAY LOT 4		6,212.86	
EFT14032	25/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017) - CARNEY RD, MARNIGARUP WEST RD & CORACKERUP RD	1		88,351.45
INV 8303	16/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN-FEB 2017) - CARNEY ROAD		42,545.25	
INV 8302	02/10/2017	BREMER BAY EARTHMOVING CONTRACTORS	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JAN - FEB 2017) - CARNEY RD, MARNIGARUP WEST RD & CORACKERUP RD		45,806.20	
EFT14033	25/10/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	PURCHASE 183.45 TONNE 10MM STONE FOR SEALING 5KMS NEEDILUP NORTH ROAD	1		15,664.71
INV 7086418519/10/2017	19/10/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	PURCHASE 138.40 TONNE 10MM STONE FOR SEALING 5KMS GAIRDNER SOUTH ROAD		5,899.31	
INV 7084931912/10/2017	12/10/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	PURCHASE 183.45 TONNE 10MM STONE FOR SEALING 5KMS NEEDILUP NORTH ROAD		7,819.57	
INV 7085660915/10/2017	15/10/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	PURCHASE 45.65 TONNE 10MM STONE FOR SEALING 5KMS NEEDILUP NORTH ROAD		1,945.83	
EFT14034	25/10/2017	LGIS RISK MANAGEMENT	LGISWA GREAT SOUTHERN REGIONAL RISK COORDINATION PROGRAMME - PROJECT NUMBER 9425 - SERVICES 30/09/2017	1		2,616.90
INV 156-016302/10/2017	10/2017	LGIS RISK MANAGEMENT	LGISWA GREAT SOUTHERN REGIONAL RISK COORDINATION PROGRAMME - PROJECT NUMBER 9425 - SERVICES 30/09/2017		2,616.90	
EFT14035	25/10/2017	MOTEL LE GRANDE	EMP 172 - TRAINING ACCOMMODATION & MEALS - 18/10/2017	1		162.50
INV 40616	19/10/2017	MOTEL LE GRANDE	EMP 172 - TRAINING ACCOMMODATION & MEALS - 18/10/2017		162.50	
EFT14036	25/10/2017	BREMER BAY LANDSCAPE	MOW LAWNS IN BREMER BAY 13/09 - 23/10/2017	1		1,220.00

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INV 1305	24/10/2017	BREMER BAY LANDSCAPE	MOW LAWN IN BREMER BAY 13/09 - 23/10/2017		1,220.00	
EFT14037	25/10/2017	AVON HIAB SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	SLASH STRATEGIC FIREBREAKS AS PER MAP PROVIDED BY THE SHIRE AS PER QUOTE PROVIDED	1		8,564.08
INV 831	22/10/2017	AVON HIAB SERVICES BOBCAT AND EXCAVATOR HIRE PTY LTD	SLASH STRATEGIC FIREBREAKS AS PER MAP PROVIDED BY THE SHIRE AS PER QUOTE PROVIDED			8,564.08
EFT14038	25/10/2017	KLEENHEAT GAS - ACC 455637	45 KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE OCT-2018 YR	1		67.03
INV 4087855	01/10/2017	KLEENHEAT GAS - ACC 455637	45 KG VAP CYL - FACILITY FEE / CYLINDER SERVICE CHARGE OCT-2018 YR			67.03
EFT14039	25/10/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH PHOTOCOPIER - REFERENCE: 3M04656513 - EXCESS USAGE	1		661.80
INV 033156	19/10/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH PHOTOCOPIER - REFERENCE: 3M04656513 - EXCESS USAGE			661.80
EFT14040	25/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	2 X NEW COMPUTER TOWERS AND SCREENS FOR EMP 162 & 165	1		2,790.00
INV 22963	19/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	2 X NEW COMPUTER TOWERS AND SCREENS FOR EMP 162 & 165			2,790.00
EFT14041	25/10/2017	FOUNDATION ELECTRICAL PTY LTD	QUOTE QU-878 - ATTEND SITE TO PROVIDE STAFF INSTRUCTION OF PUMPING FILTRATION AND CHEMICAL DOSING EQUIPMENT FOR POOL. ALSO REPLACE TIMER AND SOLAR NRV	1		1,425.14
INV 65659	20/10/2017	FOUNDATION ELECTRICAL PTY LTD	QUOTE QU-878 - ATTEND SITE TO PROVIDE STAFF INSTRUCTION OF PUMPING FILTRATION AND CHEMICAL DOSING EQUIPMENT FOR POOL. ALSO REPLACE TIMER AND SOLAR NRV			1,425.14
EFT14042	25/10/2017	DROP IN MECH	JP003 - REPAIRS	1		264.00
INV INV-038321/10/2017		DROP IN MECH	JP003 - REPAIRS			264.00
EFT14043	25/10/2017	JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP0041 - VARIOUS WORK TO RELAYS	1		371.80
INV 0000033916/10/2017		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP0041 - VARIOUS WORK TO RELAYS			371.80

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EFT14044	25/10/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH - 15/10 - 24/10/2017	1		1,800.00
INV 1287	24/10/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH - 15/10 - 24/10/2017		1,800.00	
EFT14045	25/10/2017	Bremer Bay Mechanical	ANNUAL SERVICE OF GAIRDNER FIRE TRUCK 2.4R	1		1,840.00
INV 278	22/10/2017	Bremer Bay Mechanical	ANNUAL SERVICE OF BOXWOOD HILL FIRE TRUCK 2.4R		816.00	
INV 283	22/10/2017	Bremer Bay Mechanical	ANNUAL SERVICE OF GAIRDNER FIRE TRUCK 2.4R		1,024.00	
EFT14046	25/10/2017	MT BARKER SERVICE CENTRE	JP70078 - HEAVY VEHICLE INSPECTION	1		309.00
INV 24,562	18/10/2017	MT BARKER SERVICE CENTRE	JP70078 - HEAVY VEHICLE INSPECTION		154.50	
INV 24,563	18/10/2017	MT BARKER SERVICE CENTRE	JP3914 - HEAVY VEHICLE INSPECTION		154.50	
EFT14047	25/10/2017	ALBANY MEDICAL CENTRE	EMP 179 - PRE PLACEMENT MEDICAL	1		110.00
INV 157329D709/10/2017		ALBANY MEDICAL CENTRE	EMP 179 - PRE PLACEMENT MEDICAL		110.00	
EFT14048	25/10/2017	HASSELL DISTRICT TRADERS	ETCH PRIMER THINNER 1L	1		33.76
INV 1005828523/10/2017		HASSELL DISTRICT TRADERS	ETCH PRIMER THINNER 1L		19.44	
INV 1005828323/10/2017		HASSELL DISTRICT TRADERS	2 X PAINT BRUSHES		14.32	
EFT14049	25/10/2017	BUNNINGS	1 X CROW BAR & 3 X RUBBISH PICK UP AND REACH TOOLS	1		109.08
INV 2272/997811/10/2017		BUNNINGS	1 X CROW BAR & 3 X RUBBISH PICK UP AND REACH TOOLS		109.08	
EFT14050	25/10/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2017/2018 ESL IN ACCORDANCE WITH FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - ESL - SECTION 36L & 36M	1		3,000.00
INV 145986	02/10/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2017/2018 ESL IN ACCORDANCE WITH FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - ESL - SECTION 36L & 36M		3,000.00	
EFT14051	25/10/2017	BREMER BAY RESORT	CATERING FOR THE BUSINESS AFTER HOURS / AMAZING SOUTH COAST PRESENTATION - BREMER BAY , WEDNESDAY 11TH OCTOBER 2017	1		250.00



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INV 110132	11/10/2017	BREMER BAY RESORT	CATERING FOR THE BUSINESS AFTER HOURS / AMAZING SOUTH COAST PRESENTATION - BREMER BAY , WEDNESDAY 11TH OCTOBER 2017		250.00	
EFT14052	25/10/2017	MARSHALL MOWERS	FASTRAK RIDE-ON LAWN MOWER - REPLACEMENT MOWER BLADES	1		228.00
INV 21158	19/10/2017	MARSHALL MOWERS	FASTRAK RIDE-ON LAWN MOWER - REPLACEMENT MOWER BLADES		228.00	
EFT14053	25/10/2017	PACIFIC BRANDS - THE WORKWEAR GROUP	EMP 129 17/18 UNIFORM	1		110.00
INV 0274715904	10/2017	PACIFIC BRANDS - THE WORKWEAR GROUP	EMP 129 17/18 UNIFORM		110.00	
EFT14054	25/10/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	2017/2018 LIBRARY INSTALLMENTS - 01/10 - 31/12/2017	1		10,550.71
INV 0001267212	10/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	SEPTEMBER PRINTING		26.00	
INV 0001267112	10/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	SEPTEMBER CLEANING		900.00	
INV 0001269520	10/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	2017/2018 LIBRARY INSTALLMENTS - 01/10 - 31/12/2017		9,624.71	
EFT14055	25/10/2017	CITY OF ALBANY	EMP 154 & EMP 165- WALGA TRAINING - PLANNING PRACTICES, THE ESSENTIALS - WEDNESDAY 11TH OCTOBER 2017, ALBANY	1		500.00
INV 77130	10/10/2017	CITY OF ALBANY	EMP 154 & EMP 165- WALGA TRAINING - PLANNING PRACTICES, THE ESSENTIALS - WEDNESDAY 11TH OCTOBER 2017, ALBANY		500.00	
EFT14056	25/10/2017	TOBRUK TRADERS	OCTOBER 2017 STATIONARY ORDER	1		137.05
INV 28441	17/10/2017	TOBRUK TRADERS	OCTOBER 2017 STATIONARY ORDER		137.05	
EFT14057	25/10/2017	B H ATKIN	FIRE TRUCK - 'A' MAIN SERVICE - JACUP 4.4B	1		3,151.83
INV 2602	06/10/2017	B H ATKIN	FIRE TRUCK - 'A' MAIN SERVICE - JACUP 4.4B		1,930.26	
INV 2601	06/10/2017	B H ATKIN	FIRE TRUCK - 'A' MAIN SERVICE - NEEDILUP 4.4B		1,221.57	
EFT14058	25/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	6100 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 20/10/2017 - LESS EARLY PAYMENT	1		7,575.59

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INV 1110232	20/10/2017	EASTERN GREAT SOUTHERN PETROLEUM	6100 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 20/10/2017 - LESS EARLY PAYMENT		7,575.59	
EFT14059	25/10/2017	BAREFOOT CLOTHING MANUFACTURERS	EMP 94 - UNIFORM 2017/2018	1		164.85
INV 143413	05/10/2017	BAREFOOT CLOTHING MANUFACTURERS	EMP 94 - UNIFORM 2017/2018		164.85	
EFT14060	25/10/2017	ALBANY MONUMENTAL MASONS	PLAQUE MONUMENT FOR ERNEST PAULL LUDLOW FOR BREMER BAY NICHE WALL - E9	1		326.70
INV 11PPTG216	10/2017	ALBANY MONUMENTAL MASONS	PLAQUE MONUMENT FOR ERNEST PAULL LUDLOW FOR BREMER BAY NICHE WALL - E9		326.70	
EFT14061	25/10/2017	KOSTER'S OUTDOOR	SERVICE ROLLER DOORS	1		543.00
INV 0000579813	10/2017	KOSTER'S OUTDOOR	SERVICE ROLLER DOORS		543.00	
EFT14062	25/10/2017	DAVID CAMPBELL TRANSPORT	HIRE OF FRONT END LOADER - 4 HOURS 29/09/2017	1		616.00
INV INV-957816	10/2017	DAVID CAMPBELL TRANSPORT	HIRE OF FRONT END LOADER - 4 HOURS 29/09/2017		616.00	
EFT14063	25/10/2017	MARK COLIN WHITE	Rates refund for assessment A11673 12B RODERICK ST BREMER BAY 6338	1		389.18
INV A11673	24/10/2017	MARK COLIN WHITE	Rates refund for assessment A11673 12B RODERICK ST BREMER BAY 6338		389.18	
EFT14064	25/10/2017	LANDGATE	GRV'S CHARGEABLE - SCHEDULE NO: G2017/07 - 29/07 - 25/08/2017	1		131.00
INV 334089-1028	09/2017	LANDGATE	GRV'S CHARGEABLE - SCHEDULE NO: G2017/07 - 29/07 - 25/08/2017		65.50	
INV 334133-1028	09/2017	LANDGATE	RURAL UV'S CHARGEABLE - SCHEDULE: R2017/3 - 10/06 - 18/08/2017		65.50	
EFT14065	25/10/2017	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF SEPTEMBER 2017	1		1,164.22
INV SEPTEMBER09	09/2017	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF SEPTEMBER 2017		1,164.22	
EFT14066	25/10/2017	TOBRUK TRADERS	CATERING FOR EMP 146 SEND OFF	1		154.32
INV 28315	30/09/2017	TOBRUK TRADERS	2 X VEHICLE LOG BOOKS		11.60	

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INV 28315	30/09/2017	TOBRUK TRADERS	FAREWELL CARD & WRAPING PAPER FOR CR DANIEL AND EMP 146		12.00	
INV 28315	30/09/2017	TOBRUK TRADERS	CATERING FOR EMP 146 SEND OFF		99.00	
INV 28338	30/09/2017	TOBRUK TRADERS	NEEDLUP FIRE TRUCK DIESEL - 15/09/2017		31.72	
EFT14067	27/10/2017	BANKWEST	CREDIT CARD PAYMENT 18/09 - 18/10/2017	1		2,403.76
INV CCPAY1818/10/2017		BANKWEST	CREDIT CARD PAYMENT 18/09 - 18/10/2017		2,403.76	
EFT14068	27/10/2017	BIO DIVERSE SOLUTIONS	UPDATE OF BAL CONTOUR PLANS - JERRAMUNGUP AND BREMER BAY TOWNSITES	1		2,750.00
INV 2017-072 24/10/2017		BIO DIVERSE SOLUTIONS	UPDATE OF BAL CONTOUR PLANS - JERRAMUNGUP AND BREMER BAY TOWNSITES		2,750.00	
EFT14069	27/10/2017	H & H ARCHITECTS	DETAILED DESIGN OF SWIMMING POOL PLANS SUBMITTED FOR CSRFF APPLICATION	1		541.20
INV 0000472924/10/2017		H & H ARCHITECTS	DETAILED DESIGN OF SWIMMING POOL PLANS SUBMITTED FOR CSRFF APPLICATION		541.20	
EFT14070	27/10/2017	ASV SALES & SERVICE (WA) PTY LTD	TEREX PT-60 TRACK LOADER - COUPLER	1		176.33
INV 191713 24/08/2017		ASV SALES & SERVICE (WA) PTY LTD	TEREX PT-60 TRACK LOADER - COUPLER		176.33	
EFT14071	27/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT	1		552.50
INV 22977 23/10/2017		PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE SUPPORT		552.50	
EFT14072	27/10/2017	JP PROMOTIONS PTY LTD	12 X POLO SHIRTS	1		484.88
INV INV154427/10/2017		JP PROMOTIONS PTY LTD	12 X POLO SHIRTS		484.88	
EFT14073	27/10/2017	CONSULTING GREAT SOUTHERN	CSRFF FUNDING APPLICATION AND ASSOCIATED DOCUMENTS - JERRAMUNGUP SWIMMING POOL (FINAL INVOICE)	1		1,769.35
INV 000286 23/10/2017		CONSULTING GREAT SOUTHERN	CSRFF FUNDING APPLICATION AND ASSOCIATED DOCUMENTS - JERRAMUNGUP SWIMMING POOL (FINAL INVOICE)		1,769.35	
EFT14074	27/10/2017	JERRAMUNGUP ELECTRICAL SERVICE	TAG ELECTRICAL ITEMS AT JERRAMUNGUP DEPOT	1		26.13

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0001088525/07/2017		JERRAMUNGUP ELECTRICAL SERVICE	TAG ELECTRICAL ITEMS AT JERRAMUNGUP DEPOT		26.13	
EFT14075	27/10/2017	BEST OFFICE SYSTEMS	EB-2165 PROJECTOR, SPEAKERS AND CEILING MOUNT FOR THE JERRAMUNGUP COUNCIL CHAMBERS	1		2,902.90
INV 532092	11/10/2017	BEST OFFICE SYSTEMS	EB-2165 PROJECTOR, SPEAKERS AND CEILING MOUNT FOR THE JERRAMUNGUP COUNCIL CHAMBERS			2,902.90
EFT14076	27/10/2017	PRE-EMPTIVE STRIKE	HIGHWAY SIGNS - PHARMACY, CRC, TORBRUK TRADERS, FORMAN RURAL & IGA	1		418.00
INV 0009221116/10/2017		PRE-EMPTIVE STRIKE	HIGHWAY SIGNS - PHARMACY, CRC, TORBRUK TRADERS, FORMAN RURAL & IGA			418.00
28150	18/10/2017	SYNERGY	SUPPLY PERIOD 25 AUGUST TO 24 SEPTEMBER 2017	1		4,387.65
INV 5955058702/10/2017		SYNERGY	STREETLIGHT TARIFF CHARGE - STREETLIGHTS			4,387.65
28151	18/10/2017	Doral Mineral Sands Pty Ltd	Rates refund for assessment A1607461 LOT E70/04791 MINING	1		17.16
INV A1607461/16/10/2017		Doral Mineral Sands Pty Ltd	TENEMENT JERRAMUNGUP WA 6337			17.16
28152	18/10/2017	TELSTRA	Rates refund for assessment A1607461 LOT E70/04791 MINING	1		954.14
INV 4566063702/10/2017		TELSTRA	TENEMENT JERRAMUNGUP WA 6337			954.14
28154	27/10/2017	TELSTRA	SMS TEXT MESSAGING SERVICE	1		82.04
INV 2503813423/10/2017		TELSTRA	SMS TEXT MESSAGING SERVICE			82.04
DD15268.1	04/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	SERVICE & EQUIP RENTAL TO 18/11/2017 ; USAGE CHARGES TO 18/10/2017	1		9,455.70
INV SUPER	04/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	SERVICE & EQUIP RENTAL TO 18/11/2017 ; USAGE CHARGES TO 18/10/2017	1		6,639.62
INV DEDUCT04/10/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		944.33
INV DEDUCT04/10/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1		200.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT04/10/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT04/10/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	282.44	
INV DEDUCT04/10/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	448.59	
DD15268.2	04/10/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		924.24
INV DEDUCT04/10/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	138.72	
INV DEDUCT04/10/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT04/10/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	57.80	
INV SUPER 04/10/2017		COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	427.72	
DD15268.3	04/10/2017	BT SUPER FOR LIFE	Superannuation contributions	1		468.82
INV DEDUCT04/10/2017		BT SUPER FOR LIFE	Payroll deductions	1	181.48	
INV SUPER 04/10/2017		BT SUPER FOR LIFE	Superannuation contributions	1	287.34	
DD15268.4	04/10/2017	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT04/10/2017		PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER 04/10/2017		PRIME SUPER	Superannuation contributions	1	427.72	
DD15268.5	04/10/2017	AUSTRALIAN SUPER	Superannuation contributions	1		225.84
INV SUPER 04/10/2017		AUSTRALIAN SUPER	Superannuation contributions	1	225.84	
DD15268.6	04/10/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		115.39
INV SUPER 04/10/2017		HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	115.39	
DD15268.7	04/10/2017	BT SUPER FOR LIFE	Superannuation contributions	1		272.22
INV SUPER 04/10/2017		BT SUPER FOR LIFE	Superannuation contributions	1	272.22	
DD15268.8	04/10/2017	CBUS SUPERANNUATION FUND	Superannuation contributions	1		166.75

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	04/10/2017	CBUS SUPERANNUATION FUND	Superannuation contributions	1	166.75	
DD15272.1	06/10/2017	DEPARTMENT OF TRANSPORT	Plate swap	1		33.80
INV 49343	05/10/2017	DEPARTMENT OF TRANSPORT	Plate swap	1		33.80
DD15274.1	06/10/2017	WATER CORPORATION	Water use and service charge	1		237.11
INV 9007792716/08/2017		WATER CORPORATION	Water use and service charge	1		237.11
DD15274.2	06/10/2017	WATER CORPORATION	Service Charge	1		734.47
INV 9007792716/08/2017		WATER CORPORATION	Service Charges	1		42.53
INV 9007792716/08/2017		WATER CORPORATION	Service charge	1		42.53
INV 9007792816/08/2017		WATER CORPORATION	Water Use and service charge	1		53.63
INV 9007792916/08/2017		WATER CORPORATION	Water Use and Service Charges	1		52.05
INV 9007793016/08/2017		WATER CORPORATION	Water Use and Service Charges	1		310.62
INV 9007794516/08/2017		WATER CORPORATION	Water Use and Service Charges	1		178.69
INV 9007796816/08/2017		WATER CORPORATION	Water Use and Service Charges	1		33.84
INV 9007791116/08/2017		WATER CORPORATION	Service Charge	1		20.58
DD15280.1	10/10/2017	TELSTRA	Service charges and uses	1		3,411.72
INV 2503813423/09/2017		TELSTRA	Usage and services	1		97.35
INV 4566063622/09/2017		TELSTRA	Service charges and use	1		1,388.64
INV 6335743027/09/2017		TELSTRA	Calls and charges	1		37.94
INV 6318724527/09/2017		TELSTRA	Usage and service charges	1		242.73
INV 6344067727/09/2017		TELSTRA	Service equipment and rental	1		35.26
INV 6336743027/09/2017		TELSTRA	Service charges and rental	1		38.86
INV 098567627/09/2017		TELSTRA	Services and equipment rental	1		414.29
INV 6273833601/10/2017		TELSTRA	Service and equipment rental	1		96.11

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 6356244001/10/2017		TELSTRA	Service charges and uses	1	1,060.54	
DD15296.1	18/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,426.22
INV SUPER	18/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,638.30	
INV DEDUCT	18/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	933.33	
INV DEDUCT	18/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT	18/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT	18/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	286.88	
INV DEDUCT	18/10/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	426.99	
DD15296.2	18/10/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		924.24
INV DEDUCT	18/10/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	138.72	
INV DEDUCT	18/10/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT	18/10/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	57.80	
INV SUPER	18/10/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	427.72	
DD15296.3	18/10/2017	BT SUPER FOR LIFE	Superannuation contributions	1		468.82
INV DEDUCT	18/10/2017	BT SUPER FOR LIFE	Payroll deductions	1	181.48	
INV SUPER	18/10/2017	BT SUPER FOR LIFE	Superannuation contributions	1	287.34	
DD15296.4	18/10/2017	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT	18/10/2017	PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER	18/10/2017	PRIME SUPER	Superannuation contributions	1	427.72	
DD15296.5	18/10/2017	AUSTRALIAN SUPER	Superannuation contributions	1		225.84
INV SUPER	18/10/2017	AUSTRALIAN SUPER	Superannuation contributions	1	225.84	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15296.6	18/10/2017	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		159.35
INV SUPER	18/10/2017	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	159.35	
DD15296.7	18/10/2017	BT SUPER FOR LIFE	Superannuation contributions	1		272.22
INV SUPER	18/10/2017	BT SUPER FOR LIFE	Superannuation contributions	1	272.22	
DD15296.8	18/10/2017	CBUS SUPERANNUATION FUND	Superannuation contributions	1		212.99
INV SUPER	18/10/2017	CBUS SUPERANNUATION FUND	Superannuation contributions	1	212.99	
DD15307.1	12/10/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		2,037.86
INV 9007796411/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	1,289.95	
INV 9017715411/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	176.93	
INV 9007793511/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	14.35	
INV 9016615311/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	253.14	
INV 9013976911/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	105.01	
INV 9007794511/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	198.48	
DD15307.2	11/10/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		602.15
INV 9007793210/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	72.11	
INV 9007791410/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	88.92	
INV 9007791110/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	43.53	
INV 9007792110/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	31.08	
INV 9007792010/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	100.69	
INV 9007792010/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	78.83	
INV 9007793310/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	28.69	
INV 9007793210/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	43.53	
INV 9007792410/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	98.03	



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007792310/10/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE	1	16.74	
DD15318.1	03/10/2017	ALLEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE CONTRACT E6N0157666001	1		1,394.79
INV RCT03.103/10/2017		ALLEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE CONTRACT E6N0157666001	1	1,394.79	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	672,095.69
TOTAL		672,095.69

Credit Card Payment 18/09/2017 - 18/10/2017

GLA/JOB No.	GL Description	Amount	Date	Comment	Amount
140300	Expenses relating to Administration MUN	\$ 129.95	4/10/2017	Westmet Bill	\$129.95
PC34/170/600	TOYOTA HRADO - CEO	\$ 118.09	9/10/2017	Catex Cockburn	\$118.09
040113	Other expenses relating to members MUN	\$506.22	21/09/2017	Emp 146 - Leaving gift	\$66.22
			22/09/2017	Cr Daniel - Flowers	\$90.00
			22/09/2017	Cr Daniel - Leaving gift	\$350.00
					<del>\$506.22</del>
1187/190/634	JERIMUNUS POOL OPERATIONAL EXPENSES	\$342.60	12/10/2017	EMP 94 - Auschem training	\$342.60
140206	Medical Examination Costs MUN	\$1,100.00	28/09/2017	SO 7 Alere erectect saliva kit	<del>\$342.60</del> \$1,100.00
1288/190/634	TRAINING AND SEMINARS	\$38.90	18/09/2017	EMP 172 - Whitecard	\$38.90
030112	Bank Fees MUN	\$168.00	6/10/2017	Facility Fee	\$99.00
			6/10/2017	Annual Fee	\$69.00
					<del>\$168.00</del>
<b>Total</b>					<b>\$2,403.76</b>

SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

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<b>SUBMISSION TO:</b>	<b>Finance</b>
<b>AGENDA REFERENCE:</b>	10.2.2
<b>SUBJECT:</b>	Monthly Financial Report
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>AUTHOR:</b>	Charmaine Solomon
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	7 <sup>th</sup> November 2017

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## **SUMMARY**

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

## **ATTACHMENT**

Attachment 10.2.2 – Monthly Financial Report Period Ending 31<sup>st</sup> October 2017

## **BACKGROUND**

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

## **CONSULTATION**

Council financial records.

## **COMMENT**

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

## **STATUTORY REQUIREMENTS**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

## **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

**Aspiration 2.5:** To provide strong civic leadership and governance systems that are open and transparent and ethical.

## **FINANCIAL IMPLICATIONS**

As detailed within the Monthly Financial Report

## **POLICY IMPLICATIONS**

Accounting policies as detailed within the Monthly Financial Report

## **WORKFORCE IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council receive the Monthly Financial Report for the period ending 31st October 2017 in accordance with Section 6.4 of the Local Government Act 1995.

**OCR171104 Moved Cr Leenhouders / Seconded Cr Bailey**

**That Council receive the Monthly Financial Report for the period ending 31<sup>st</sup> October 2017 in accordance with Section 6.4 of the Local Government Act 1995.**

**Carried 7-0**

**SHIRE OF JERRAMUNGUP**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 October 2017**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF JERRAMUNGUP**  
**Information Summary**  
**For the Period Ended 31 October 2017**

**Key Information**

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34.*

**Overview**

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

**Statement of Financial Activity by reporting program**

Is presented on page 5 and shows a surplus as at 31 October 2017 of \$3,007,347.

**Items of Significance**

The material variance adopted by the Shire of Jerramungup for the 2017/18 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	%				
	Collected /				
	Completed	Annual Budget	YTD Budget	YTD Actual	
<b>Significant Projects</b>					
Bremer Bay Civic Square Construction	10%	\$ 1,055,310	\$ 351,772	\$ 105,404	
Bremer Bay Skate Park	6%	\$ 558,250	\$ 186,084	\$ 32,713	
Paperbark Park Redevelopment	8%	\$ 187,865	\$ 62,048	\$ 15,643	
Replace ablution block - Blossoms Beach	0%	\$ 35,953	\$ 11,984	\$ -	
Bremer Bay To Point Henry Trail	50%	\$ 149,000	\$ 49,668	\$ 74,000	
<b>Grants, Subsidies and Contributions</b>					
Operating Grants, Subsidies and Contributions	11%	\$ 4,226,643	\$ 1,060,786	\$ 451,107	
Non-operating Grants, Subsidies and Contributions	0%	\$ 1,977,104	\$ 531,151	\$ -	
	7%	\$ 6,203,747	\$ 1,591,937	\$ 451,107	
Rates Levied	100%	\$ 3,222,342	\$ 3,222,342	\$ 3,223,495	

*% Compares current ytd actuals to annual budget*

Financial Position		This Time Last Year	Current
Adjusted Net Current Assets	75%	\$ 4,013,300	\$ 3,008,412
Cash and Equivalent - Unrestricted	28%	\$ 2,965,026	\$ 838,777
Cash and Equivalent - Restricted	120%	\$ 1,326,493	\$ 1,594,011
Receivables - Rates	95%	\$ 1,151,763	\$ 1,091,409
Receivables - Other	282%	\$ 48,437	\$ 136,516
Payables	50%	\$ 296,927	\$ 148,801

*% Compares current ytd actuals to prior year actuals at the same time*

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**Preparation**

Prepared by: Charmaine Solomon  
Reviewed by: Brent Bailey  
Date prepared: 5th November 2017

**SHIRE OF JERRAMUNGUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 October 2017**

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	1,782,007	1,782,007	<b>1,782,007</b>	0	0%	
<b>Revenue from operating activities</b>							
Rates	9	3,222,342	3,222,342	<b>3,223,495</b>	1,153	0%	
Operating Grants, Subsidies and Contributions	11	4,226,643	1,060,786	<b>451,467</b>	(609,319)	(57%)	▼
Fees and Charges		706,559	457,676	<b>503,884</b>	46,208	10%	▲
Service Charges		0	0	<b>0</b>	0		
Interest Earnings		76,400	22,964	<b>29,381</b>	6,417	28%	
Other Revenue		25,000	6,914	<b>10,561</b>	3,647	53%	
Profit on Disposal of Assets	8	0	0	<b>0</b>	0		
		<b>8,256,944</b>	<b>4,770,682</b>	<b>4,218,787</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(1,824,223)	(607,940)	<b>(602,213)</b>	5,727	1%	
Materials and Contracts		(4,871,455)	(1,644,880)	<b>(813,223)</b>	831,657	51%	▲
Utility Charges		(186,469)	(62,024)	<b>(57,831)</b>	4,193	7%	
Depreciation on Non-Current Assets		(1,732,628)	(577,468)	<b>(368,211)</b>	209,257	36%	▲
Interest Expenses		(45,503)	(15,156)	<b>(6,374)</b>	8,782	58%	▲
Insurance Expenses		(228,465)	(228,404)	<b>(207,116)</b>	21,288	9%	
Other Expenditure		(206,881)	(101,535)	<b>(96,744)</b>	4,791	5%	
Loss on Disposal of Assets	8	(100,535)	(33,508)	<b>(21,532)</b>			
		<b>(9,196,159)</b>	<b>(3,270,915)</b>	<b>(2,173,245)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,732,628	577,468	<b>368,211</b>	(209,257)	(36%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	100,535	33,508	<b>21,532</b>	(11,976)	(36%)	▼
Adjust Provisions and Accruals			0	<b>33,916</b>	33,916		▲
<b>Amount attributable to operating activities</b>		<b>893,948</b>	<b>2,110,743</b>	<b>2,469,201</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	1,977,104	531,151	<b>0</b>	(531,151)	(100%)	▼
Proceeds from Disposal of Assets	8	193,855	64,618	<b>47,482</b>	(17,136)	(27%)	▼
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(79,103)	(26,364)	<b>(15,668)</b>	10,696	41%	▲
Infrastructure Assets - Roads	13	(2,116,648)	(705,556)	<b>(544,075)</b>	161,481	23%	▲
Infrastructure Assets - Public Facilities	13	(1,801,425)	(600,476)	<b>(153,759)</b>	446,717	74%	▲
Infrastructure Assets - Footpaths	13	(208,991)	(69,668)	<b>(74,000)</b>	(4,332)	(6%)	
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0		
Heritage Assets	13	0	0	<b>0</b>	0		
Plant and Equipment	13	(348,411)	(116,136)	<b>(225,763)</b>	(109,627)	(94%)	▼
Furniture and Equipment	13	(11,450)	(3,820)	<b>(5,175)</b>	(1,355)	(35%)	
<b>Amount attributable to investing activities</b>		<b>(2,395,069)</b>	<b>(926,251)</b>	<b>(970,958)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Transfer from Reserves	7	630,403	0	<b>0</b>	0		
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(194,239)	(64,746)	<b>(69,356)</b>	(4,610)	(7%)	
Transfer to Reserves	7	(717,050)	(239,017)	<b>(202,482)</b>	36,534	15%	▲
<b>Amount attributable to financing activities</b>		<b>(280,886)</b>	<b>(303,763)</b>	<b>(271,839)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>0</b>	<b>2,662,737</b>	<b>3,008,412</b>	345,675	13%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF JERRAMUNGUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 October 2017**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	1,782,007	1,782,007	<b>1,782,007</b>	0	0%	
<b>Revenue from operating activities</b>							
Governance		0	0	<b>3,139</b>	3,139		
General Purpose Funding - Rates	9	3,222,342	3,222,342	<b>3,223,495</b>	1,152	0%	
General Purpose Funding - Other		792,624	78,214	<b>240,951</b>	162,737	208%	▲
Law, Order and Public Safety		149,388	126,297	<b>70,378</b>	(55,919)	(44%)	▼
Health		7,363	7,363	<b>10,021</b>	2,658	36%	
Education and Welfare		1,088	272	<b>1,312</b>	1,040	382%	
Housing		135,643	38,717	<b>52,264</b>	13,547	35%	▲
Community Amenities		532,168	365,418	<b>401,228</b>	35,810	10%	
Recreation and Culture		112,134	47,523	<b>10,494</b>	(37,029)	(78%)	▼
Transport		3,100,367	833,041	<b>156,246</b>	(676,795)	(81%)	▼
Economic Services		37,895	5,723	<b>20,451</b>	14,728	257%	▲
Other Property and Services		165,931	45,772	<b>28,807</b>	(16,965)	(37%)	▼
		<b>8,256,944</b>	<b>4,770,682</b>	<b>4,218,787</b>			
<b>Expenditure from operating activities</b>							
Governance		(292,195)	(135,316)	<b>(80,646)</b>	54,670	40%	▲
General Purpose Funding		(139,774)	(68,440)	<b>(27,568)</b>	40,872	60%	▲
Law, Order and Public Safety		(647,110)	(224,646)	<b>(184,224)</b>	40,422	18%	▲
Health		(298,952)	(99,892)	<b>(77,127)</b>	22,765	23%	▲
Education and Welfare		(80,707)	(27,381)	<b>(19,436)</b>	7,945	29%	▲
Housing		(224,640)	(79,678)	<b>(52,868)</b>	26,810	34%	▲
Community Amenities		(1,166,653)	(391,646)	<b>(302,899)</b>	88,747	23%	▲
Recreation and Culture		(837,029)	(304,253)	<b>(238,699)</b>	65,554	22%	▲
Transport		(5,130,947)	(1,711,482)	<b>(821,404)</b>	890,078	52%	▲
Economic Services		(253,988)	(88,530)	<b>(80,619)</b>	7,911	9%	▲
Other Property and Services		(124,164)	(139,655)	<b>(288,820)</b>	(149,165)	(107%)	▼
		<b>(9,196,159)</b>	<b>(3,270,919)</b>	<b>(2,174,310)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,732,628	577,468	<b>368,211</b>	(209,257)	(36%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	100,535	33,508	<b>21,532</b>	(11,976)	(36%)	▼
Adjust Provisions and Accruals		0	0	<b>33,916</b>	33,916		▲
<b>Amount attributable to operating activities</b>		<b>893,948</b>	<b>2,110,739</b>	<b>2,468,135</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	1,977,104	531,151	<b>0</b>	(531,151)	(100%)	▼
Proceeds from Disposal of Assets	8	193,855	64,618	<b>47,482</b>	(17,136)	(27%)	▼
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(79,103)	(26,364)	<b>(15,668)</b>	10,696	41%	▲
Infrastructure Assets - Roads	13	(2,116,648)	(705,556)	<b>(544,075)</b>	161,481	23%	▲
Infrastructure Assets - Public Facilities	13	(1,801,425)	(600,476)	<b>(153,759)</b>	446,717	74%	▲
Infrastructure Assets - Footpaths	13	(208,991)	(69,668)	<b>(74,000)</b>	(4,332)	(6%)	
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0		
Heritage Assets	13	0	0	<b>0</b>	0		
Plant and Equipment	13	(348,411)	(116,136)	<b>(225,763)</b>	(109,627)	(94%)	▼
Furniture and Equipment	13	(11,450)	(3,820)	<b>(5,175)</b>	(1,355)	(35%)	
<b>Amount attributable to investing activities</b>		<b>(2,395,069)</b>	<b>(926,251)</b>	<b>(970,958)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Transfer from Reserves	7	630,403	0	<b>0</b>	0		
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(194,239)	(64,746)	<b>(69,356)</b>	(4,610)	(7%)	
Transfer to Reserves	7	(717,050)	(239,017)	<b>(202,482)</b>	36,534	15%	▲
<b>Amount attributable to financing activities</b>		<b>(280,886)</b>	<b>(303,763)</b>	<b>(271,839)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>2,662,735</b>	<b>3,007,347</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



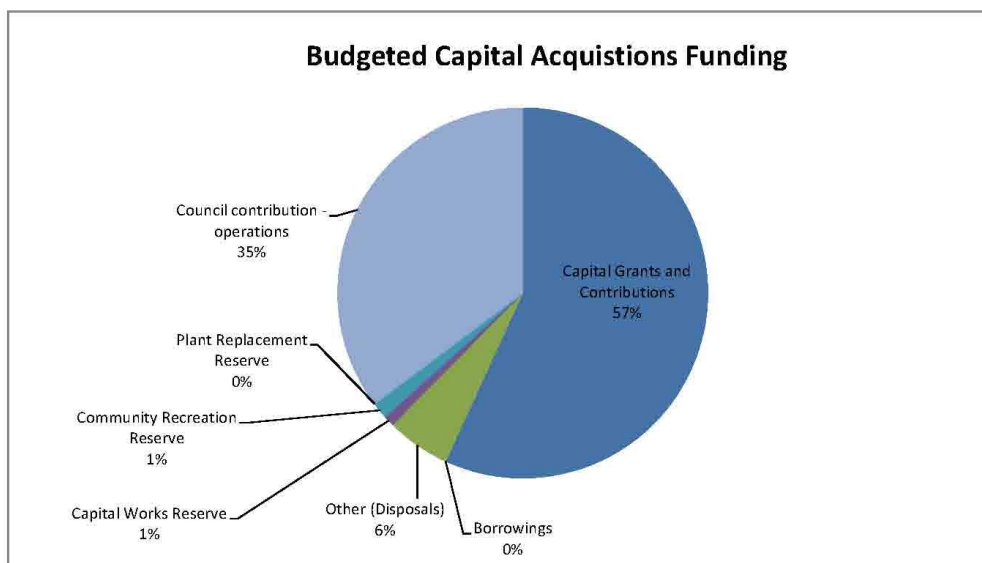
**SHIRE OF JERRAMUNGUP**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 October 2017

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a) \$	YTD Actual (Renewal Expenditure) (b) \$	Amended YTD Budget (d) \$	Amended Annual Budget \$	YTD Actual Total (c) = (a)+(b) \$	Variance (d) - (c) \$
Land and Buildings	13	889,632	521,974	26,364	79,103	15,668	-10,696
Infrastructure Assets - Roads	13	0	543,039	705,556	2,116,648	544,075	-161,481
Infrastructure Assets - Public Facilities	13	178,235	651,636	600,476	1,801,425	153,759	-446,717
Infrastructure Assets - Footpaths	13	6,038	37,020	69,668	208,991	74,000	4,332
Infrastructure Assets - Drainage	13	334	90	0	0	0	0
Heritage Assets	13	0	20,141	0	0	0	0
Plant and Equipment	13	0	228,295	116,136	348,411	225,763	109,627
Furniture and Equipment	13	7,920	11,860	3,820	11,450	5,175	1,355
<b>Capital Expenditure Totals</b>		<b>1,082,159</b>	<b>2,014,055</b>	<b>1,522,020</b>	<b>4,566,028</b>	<b>1,018,440</b>	<b>-503,580</b>

**Capital acquisitions funded by:**

Capital Grants and Contributions	531,151	1,977,104	0
Borrowings	0	0	0
Other (Disposals)	64,618	193,855	47,482
Grants Carried Forward		1,088,006	
Council contribution - Cash Backed Reserves			
Capital Works Reserve	0	32,239	0
Community Recreation Reserve	0	50,000	0
Plant Replacement Reserve	0	0	0
Council contribution - operations	926,251	1,224,824	970,958
<b>Capital Funding Total</b>	<b>1,522,020</b>	<b>4,566,028</b>	<b>1,018,440</b>



**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 1: Significant Accounting Policies**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 1: Significant Accounting Policies**

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 1: Significant Accounting Policies**  
**(r) Program Classifications (Function/Activity)**

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

**Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control City/Town/Shire overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Rates	1,153	0%		Timing	
Operating Grants, Subsidies and					
Contributions	(609,319)	-57%	▼	Timing	Claims have been sent through to Main Roads for approval relating to WANDRRA claims relating to AGRN 743. Increase in private rental income received for Unit B Collins Street & planning fees associated with proposed telecommunications tower
Fees and Charges	46,208	10%	▲	Timing	
Service Charges	0			Timing	
Interest Earnings	6,417	28%		Timing	
Other Revenue	3,647	53%		Timing	
Profit on Disposal of Assets	0				
<b>Operating Expense</b>					
Employee Costs	5,727	1%		Timing	
Materials and Contracts	831,657	51%	▲	Timing	Contractor works continuing on with flood damage relating AGRN743
Utility Charges	4,193	7%		Timing	
Depreciation on Non-Current Assets	209,257	36%	▲	Timing	Timing due to finalisation of Fair Value Transactions being currently processed. Depreciation will be accounted for after this has been signed off by Auditors.
Interest Expenses	8,782	58%	▲	Timing	30th June interest accrued journals have been entered and then reversed 1st July this creates a negative. This will net off when principal payments are made.
Insurance Expenses	21,288	9%		Timing	
Other Expenditure	4,791	5%		Timing	
Loss on Disposal of Assets	0	0%	±	Timing	
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(531,151)	-100%	▼	Timing	Quarterly report has been sent in for Roads to Recovery Projects and claims for RRG jobs have been forwarded onto Main Roads. Lotterywest grant funds for Skatepark and Paperbarks will be received once projects are completed.
Proceeds from Disposal of Assets	(17,136)	-27%	▼	Timing	Pickles Auctions will be carrying out valuations on the trucks and works utilities to be sold. It is anticipated the vehicles will all be sold via Auction or tender in December 2017
<b>Capital Expenses</b>					
Land and Buildings	10,696	41%	▼	Timing	Patio at 37 Derrick Street will be completed over next 2 weeks, quotes are being sourced for the abutment block at Blossoms Beach
Infrastructure Assets - Roads	161,481	23%	▼	Timing	Waiting on approval from DER to carry out works on Meechi Road and less expenditure incurred on Lake Magenta Road with gravel already sourced for project.
Infrastructure Assets - Public Facilities	446,717	74%		Timing	
Infrastructure Assets - Footpaths	(4,332)	-6%	▲	Timing	Timing difference major capital works will commence following adoption of budget
Infrastructure Assets - Drainage	0		▲	Timing	N/A
Plant and Equipment	(109,627)	-94%		Timing	
Furniture and Equipment	(1,355)	-35%		Timing	
<b>Financing</b>					
Repayment of Debentures	(4,610)	(7%)		Timing	

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
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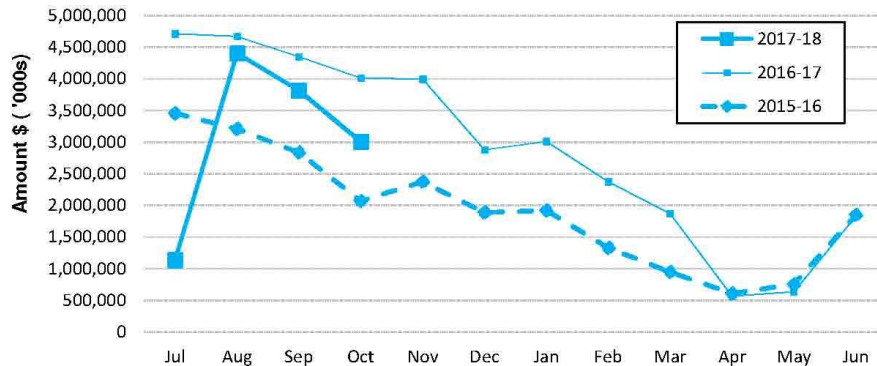
**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	31 Oct 2016	31 Oct 2017
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	(52,761)	1,261,496	838,777
Investments		1,088,006	1,703,530	1,021,761
Cash Restricted	4	1,391,475	1,326,493	1,594,011
Receivables - Rates	6	98,546	1,151,763	1,091,409
Receivables - Other	6	910,331	48,437	136,516
Inventories		31,982	44,493	68,750
		<u>3,467,579</u>	<u>5,536,211</u>	<u>4,751,224</u>
<b>Less: Current Liabilities</b>				
Payables		(296,927)	(196,418)	(148,801)
Provisions		(319,202)	(287,428)	(319,202)
		<u>(616,129)</u>	<u>(483,846)</u>	<u>(468,003)</u>
Less: Cash Reserves / Restricted	7	(1,391,475)	(1,326,493)	(1,594,011)
Add Back - Non Cash Provisions Accruals		319,202	287,428	319,202
Difference to Budgeted Opening Balance		2,830		
<b>Net Current Funding Position</b>		<u><b>1,782,007</b></u>	<u><b>4,013,300</b></u>	<u><b>3,008,412</b></u>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**



**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) <b>Cash Deposits</b>								
Municipal Bank Account	838,677				838,677	BankWest	1.50%	At Call
Till / Petty Cash	100				100	BankWest	0.00%	At Call
Committed Funds		14,834			14,834	BankWest	1.05%	At Call
(b) <b>Term Deposits</b>								
Reserves Term Deposit								
Muni Cash Deposit								
(c) <b>Investments</b>								
Investment Account				1,021,761	1,021,761	WA Treasury	1.45%	At Call
Reserves Cash A/c		1,579,177			1,579,177	BankWest	1.05%	At Call
<b>Total</b>	<b>838,777</b>	<b>1,594,011</b>	<b>0</b>	<b>1,021,761</b>	<b>3,454,550</b>			

**Comments/Notes - Investments**

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2017

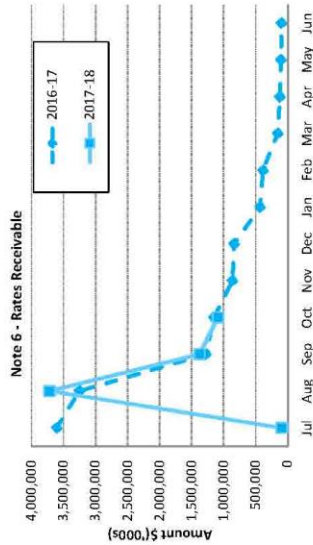
Note 5: Budget Amendments  
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase In Available Cash	Decrease In Available Cash	Amendment Budget Running Balance
	Budget Adoption Permanent Changes		Opening Surplus	\$ 0	\$ 0	\$ 0	\$ 0

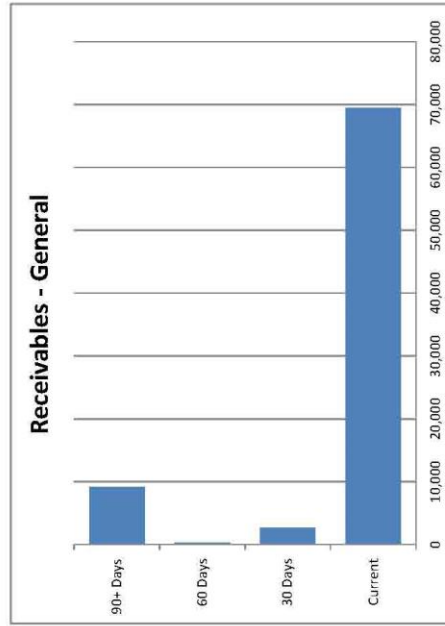
**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 31 October 2017

	31 Oct 2017	30 June 2017	Receivables - General	Current	30 Days	60 Days	90+ Days	Credit Balances
<b>Note 6: Receivables</b>								
<b>Receivables - Rates Receivable</b>	\$	\$						
Opening Arrears Previous Years		98,546	Receivables - General	69,502	2,700	309	9,113	(590)
Rates Levied this year	3,223,495		GST Receivable	55,480				
Rubbish, Recycling and Fire Levy this year	398,264							
Less Collections to date	2,614,178	14,717						
Equals Current Outstanding	<b>1,007,580</b>	<b>83,829</b>						
<b>Net Rates Collectable</b>	<b>1,007,580</b>	<b>83,829</b>	<b>Total Receivables General Outstanding</b>					<b>136,514</b>
% Collected	72.18%	14.93%						

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

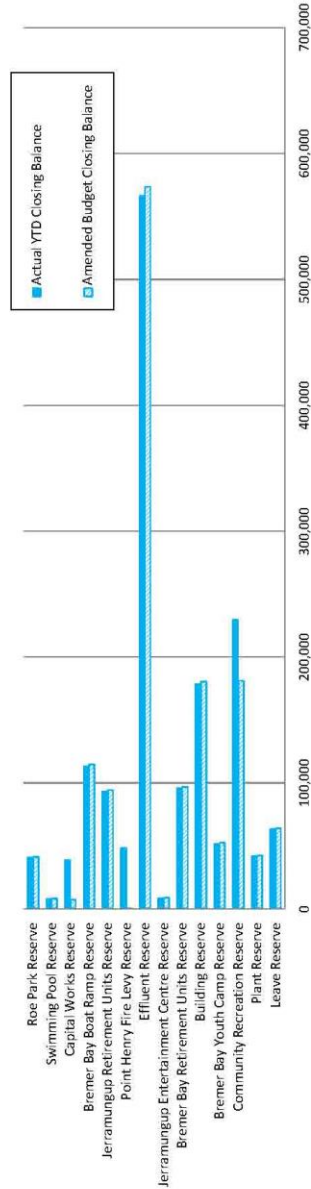


**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2017

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 33,228	\$ 366	\$ 83	\$ 30,000	\$ 30,000			\$ 63,593	\$ 63,310
Plant Reserve	41,774	460	104					42,233	41,878
Community Recreation Reserve	148,922	1,638	371	80,636	80,636	(50,000)		181,196	229,930
Bremer Bay Youth Camp Reserve	51,734	569	129					52,303	51,863
Building Reserve	178,247	1,961	444					180,208	178,692
Bremer Bay Retirement Units Reserve	95,686	1,053	239					96,739	95,925
Jerramungup Entertainment Centre Reserve	8,435	93	21					8,528	8,456
Effluent Reserve	508,262	8,447	1,267	556,744	56,744	(500,000)		573,453	566,273
Point Henry Fire Levy Reserve	26,494	291	66	21,670	21,670	(48,164)		291	48,230
Jerramungup Retirement Units Reserve	93,216	1,025	232					94,242	93,449
Bremer Bay Boat Ramp Reserve	113,152	1,245	282					114,396	113,434
Capital Works Reserve	38,751	426	97			(32,239)		6,938	38,847
Swimming Pool Reserve	8,054	89	20					8,143	8,074
Roe Park Reserve	30,741	338	77	10,000	10,000			41,079	40,818
Restricted Cash	14,780							14,780	14,834
	<b>1,391,475</b>	<b>18,000</b>	<b>3,432</b>	<b>699,050</b>	<b>199,050</b>	<b>(630,403)</b>	<b>0</b>	<b>1,478,121</b>	<b>1,594,011</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Value	Proceeds	Profit (Loss)	Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
<b>Plant and Equipment</b>							
A844	JP007 - Works Manager Vehicle	45,390			45,390	33,000	(12,390)
A848	2016 DCEO vehicle	35,270	24,755	-10,515	35,270	24,755	(10,515)
A845	JP0014 - Planners Vehicle	33,745	22,727	-11,018	34,400	23,000	(11,400)
A814	JP0016 - Town Services Utility	16,640			16,640	5,000	(11,640)
A766	JP005 - Construction utility	26,560			26,560	13,100	(13,460)
A737	JP009 - Rural Maintenance Truck	62,210			62,210	50,000	(12,210)
A718	JP0015 - Isuzu Tip Truck Town Services	20,720			20,720	15,000	(5,720)
A782	Skid Steer Loader	53,200			53,200	30,000	(23,200)
		<b>293,735</b>	<b>47,482</b>	<b>0</b>	<b>294,390</b>	<b>193,855</b>	<b>0</b>
				<b>(21,533)</b>			<b>(100,535)</b>

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2017

RATE TYPE	Rate in \$	Number of Properties	Ratesable Value \$	YTD Actual			Amended Budget					
				Rate Revenue \$	Interim Rates \$	Back Rates \$	Rate Revenue \$	Interim Rate \$	Back Rate \$			
<b>Differential General Rate</b>												
GRV	11.4850	555	6,431,590	0	0	0	0	738,668	0	0	738,668	0
UV	1.0870	324	204,626,500	0	0	0	0	2,224,290	0	0	2,224,290	0
<b>Sub-Totals</b>		<b>879</b>	<b>211,058,090</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,962,958</b>	<b>0</b>	<b>0</b>	<b>2,962,958</b>	<b>0</b>
<b>Minimum Payment</b>												
GRV	785.00	291	1,398,238	0	0	0	0	228,435	0	0	228,435	0
UV	785.00	40	1,190,870	0	0	0	0	31,400	0	0	31,400	0
<b>Sub-Totals</b>		<b>331</b>	<b>2,589,108</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>259,835</b>	<b>0</b>	<b>0</b>	<b>259,835</b>	<b>0</b>
<b>Totals</b>		<b>1,210</b>	<b>213,647,198</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,222,793</b>	<b>0</b>	<b>0</b>	<b>3,222,793</b>	<b>0</b>
Concession												
Amount from General Rates												(451)
Ex-Gratia Rates												3,222,342
Specified Area Rates												0
<b>Totals</b>												<b>3,222,342</b>

**Comments - Rating Information**

Rates were raised in August after the adoption of the budget.

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 10: Information on Borrowings**  
(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
<b>Housing</b>			\$	\$	\$	\$	\$	\$
Loan 259 - Key Personnel Housing	155,403		29,148	59,232	126,255	96,171	2,508	9,041
<b>Community Amenities</b>								
Loan 261 - Housing Bremer Bay	260,144		16,123	32,592	244,021	227,552	3,026	10,840
<b>Transport</b>								
Loan 260 - Bremer Bay Town Centre	323,943		24,085	48,665	299,858	275,278	2,418	12,788
Loan 262 - Grader	97,076		0	23,450	97,076	73,626	(54)	2,080
Loan 263 - Bremer Bay Town Centre Stage 2	350,000		0	30,300	350,000	319,700	(1,523)	10,754
	1,186,566	0	69,356	194,239	1,117,210	992,327	6,374	45,503

All debenture repayments were financed by general purpose revenue.  
Negative interest payments reflect end of year accrual journals.

(b) New Debentures

No new debentures were raised during the reporting period.

31/10/2017

SHIRE OF JERRAMUNGUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2017

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Operating Capital	YTD Budget	Annual Budget Variations (e)	Post Variations (e)	Expected Revenue (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)-(c)
			\$	\$	\$	\$	\$	\$	\$	\$
<b>General Purpose Funding</b>										
11	030201	Grants Commission Grant Received - General	0	317,554	0	0	317,554	317,554	76,872	0
11	030202	Grants Commission Grant Received- Roads	0	329,216	0	0	329,216	329,216	71,023	0
11	030205	Other General Purpose Funding received	0	48,155	0	48,155	48,155	48,155	47,976	0
<b>Law, Order and Public Safety</b>										
11	050102	Income Relating to Fire Prevention	0	51,761	0	51,761	51,761	51,761	1,689	0
11	050106	ESL Operating grant	0	29,340	0	7,335	29,340	29,340	10,375	0
11	050107	CSWV Contributions	0	38,467	0	38,467	38,467	38,467	25,108	0
11	050109	FESA/ bushfire admin fee grant	0	4,000	0	4,000	4,000	4,000	4,000	0
<b>Education and Welfare</b>										
11	080302	Income Relating to Care of Families & Children	0	0	0	0	0	0	45	0
<b>Housing</b>										
11	090124	Income From Staff House- 37 (Lot 338) Derrick Street	0	6,410	0	6,410	6,410	6,410	6,410	0
<b>Community Amenities</b>										
11	100501	Income Relating to Protection Of Environment	0	500	0	500	500	500	3,439	0
11	100601	Income Relating to Town Planning & Regional Development	0	102,000	0	102,000	102,000	102,000	791	0
11	100701	Income Relating to Other Community Amenities	0	0	0	0	0	0	4,318	0
<b>Recreation and Culture</b>										
11	110301	Income Relating to Other Recreation & Sport	0	94,000	0	30,664	94,000	94,000	0	0
11	110311	Kids Sport payments	0	0	0	0	0	0	0	0
11	110601	Income Relating to Other Culture	0	0	0	0	0	0	45	0
18	110301	Income Relating to Other Recreation & Sport	0	0	741,000	247,000	741,000	741,000	0	0
<b>Transport</b>										
11	120212	Grant - MRWA Direct	0	82,809	0	82,809	82,809	82,809	143,766	0
11	120218	Grants MRWA - Flood Damage	0	3,000,000	0	3,000,000	3,000,000	3,000,000	0	0
18	120201	Income Relating to Streets, Roads, Bridges & Depot Main	0	99,500	0	99,500	99,500	99,500	0	0
18	120211	Grant - MRWA Project	0	550,000	137,500	550,000	550,000	550,000	0	0
18	120216	Grant - Roads to Recovery	0	386,604	146,651	386,604	386,604	386,604	0	0
<b>Other Property and Services</b>										
11	140210	Workers Compensation Reimbursements	0	5,000	0	1,664	5,000	5,000	20	0
11	140311	M/V Insurance claim Reimbursement	0	31,094	0	31,094	31,094	31,094	0	0
11	140404	Diesel Fuel Rebate	0	48,000	0	48,000	48,000	52,000	11,172	0
11	140512	Income relating to Administration	0	38,337	0	8,264	38,337	38,337	32,592	0
11	140515	Income Paid Parental leave	0	0	0	0	0	0	12,510	0
	<b>TOTALS</b>		0	<b>4,226,643</b>	<b>1,977,104</b>	<b>1,591,937</b>	<b>6,203,747</b>	<b>6,208,247</b>	<b>451,151</b>	<b>(45,102)</b>
<b>SUMMARY</b>										
		Operating Grants, Subsidies and Contributions	0	1,226,643	0	310,786	1,226,643	4,500	1,231,143	451,107
		Tied - Operating Grants, Subsidies and Contributions	0	3,000,000	0	750,000	3,000,000	0	3,000,000	0
		Non-operating Grants, Subsidies and Contributions	0	1,977,104	1,977,104	531,151	1,977,104	0	1,977,104	0
	<b>TOTALS</b>		0	<b>4,226,643</b>	<b>1,977,104</b>	<b>1,591,937</b>	<b>6,203,747</b>	<b>4,500</b>	<b>6,208,247</b>	<b>451,107</b>



**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Received
	01 Jul 2017			31 Oct 2017
	\$	\$	\$	\$
Trust Building Bond receipts	22,000	0	4,000	18,000
Trust Key Bonds receipt	570	0		570
Trust Housing bonds receipt	640	1,180		1,820
Trust Developer fees & bonds receipts	57,368	0	2,000	55,368
Trust Other Bonds receipts	1,170	560		1,730
Trust Hall and Shire bonds receipts	0	0		0
Footpath bonds	0	0		0
Trust Waste Management Funds	0	0		0
Trust Regional Waste Management Funds	3,038,646	10,801		3,049,446
Trust BB Community Funds receipts	20,813	210		21,023
	<b>3,141,207</b>	<b>12,751</b>	<b>6,000</b>	<b>3,147,957</b>

SHIRE OF JERRAMUNGUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

Assets	YTD Actual			Amended Budget			Strategic Reference / Comment
	Asset / Job #	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	
		\$	\$	\$	\$	\$	\$
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>							
<b>Buildings</b>							
<b>Housing</b>							
Enclose outdoor patio area & back gate (double) - 37							
Derrick St	A479	15,668	0	15,668	16,300	5,432	(10,868)
Refurbish kitchen cupboards & carpet - 4 Derrick St	A25	0	0	0	10,000	3,332	(6,668)
Tile Fire - 20 Coral Sea Rd	A31A	0	0	0	2,450	816	(1,634)
Water softening unit / cupboard in study / door in hallway - 37 McGlade Close	A37	0	0	0	6,500	2,168	(4,332)
<b>Housing Total</b>		<b>15,668</b>	<b>0</b>	<b>15,668</b>	<b>35,250</b>	<b>11,748</b>	<b>(23,502)</b>
<b>Community Amenities</b>							
Replace ablution block - Blossoms Beach	A12B	0	0	0	35,953	11,984	(23,969)
<b>Community Amenities Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>35,953</b>	<b>11,984</b>	<b>(23,969)</b>
<b>Recreation And Culture</b>							
Replace last set of side exit doors - Jerramungup Entertainment Centre	A46	0	0	0	7,900	2,632	(5,268)
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>7,900</b>	<b>2,632</b>	<b>(5,268)</b>

SHIRE OF JERRAMUNGUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	YTD Budget	Annual Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Buildings Total</b>		15,668	0	15,668	79,103	26,364	(52,739)	
<b>Footpaths</b>								
<b>Transport</b>								
George Street Footpath	P318	0	0	0	59,991	20,000	(39,991)	
Bremer Bay To Point Henry Trail	P317	74,000	0	74,000	149,000	49,668	(99,332)	
<b>Transport Total</b>		74,000	0	74,000	208,991	69,668	(139,323)	
<b>Footpaths Total</b>		74,000	0	74,000	208,991	69,668	(139,323)	
<b>Furniture &amp; Office Equip.</b>								
<b>Other Property and Services</b>								
New Computer Equipment X.3 Admin & Projector Council Chambers	A700		5,175	5,175	8,250	2,752	(5,498)	
<b>Other Property and Services Total</b>		0	5,175	5,175	8,250	2,752	(5,498)	
<b>Recreation And Culture</b>								
Upgrade Library Computer X2	A853		0	0	3,200	1,068	(2,132)	
<b>Recreation And Culture Total</b>		0	0	0	3,200	1,068	(2,132)	
<b>Furniture &amp; Office Equip. Total</b>		0	5,175	5,175	11,450	3,820	(7,630)	

SHIRE OF JERRAMUNGUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

Assets	YTD Actual			Amended Budget			Strategic Reference / Comment
	Asset / Job #	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	
		\$	\$	\$	\$	\$	\$
<b>Plant , Equip. &amp; Vehicles</b>							
<b>Community Amenities</b>							
Manager Of Development Vehicle	A888	0	36,988	36,988	41,101	13,700	(27,401)
<b>Community Amenities Total</b>		0	36,988	36,988	41,101	13,700	(27,401)
<b>Transport</b>							
Mitsubishi Triton Construction	A891	0	0	0	28,622	9,540	(19,082)
Mitsubishi Triton Rural Maintenance	A890	0	0	0	28,622	9,540	(19,082)
2017 U4 6X4 Truck - Rural Maintenance	A889	130,500	130,500	130,500	186,146	62,048	(124,098)
2017 Hino Truck - Town Services	A892	58,274	58,274	58,274	63,920	21,308	(42,612)
<b>Transport Total</b>		0	188,774	188,774	307,310	102,456	(204,874)
<b>Plant , Equip. &amp; Vehicles Total</b>		0	225,763	225,763	348,411	116,136	(232,275)

SHIRE OF JERRAMUNGUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st July 2017

Note 13: Capital Acquisitions

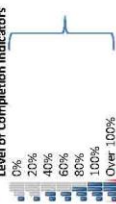
Assets	YTD Actual			Amended Budget			Strategic Reference / Comment
	Asset / Job #	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	
		\$	\$	\$	\$	\$	\$
<b>Public Facilities</b>							
<b>Recreation And Culture</b>							
Paperbarks Redevelopment	A854		15,643	15,643	187,865	62,620	(125,245)
Bremer Bay Skate Park	A855		32,713	32,713	598,250	186,084	(372,166)
Bremer Bay Civic Square Construction	A856		105,404	105,404	1,055,310	351,772	(703,538)
<b>Recreation And Culture Total</b>		0	153,759	153,759	1,801,425	600,476	(1,200,949)
<b>Public Facilities Total</b>		0	153,759	153,759	1,801,425	600,476	(1,200,949)

**SHIRE OF JERRAMUNGUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31st July 2017

**Note 13: Capital Acquisitions**

Assets	YTD Actual				Amended Budget				Strategic Reference / Comment
	Asset / Job #	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance		
	\$	\$	\$	\$	\$	\$	\$		
<b>Roads (Non Town)</b>									
<b>Transport</b>									
Rabbit Proof Fence Road	C78		72,548	72,548	115,000	38,332	(76,668)		
Boxwood Ongerup Road	C10		360	360	0	0	0		
Carney Road	C26		254	254	115,000	38,332	(76,668)		
Brook Road	C12		3,294	3,294	145,000	48,336	(96,664)		
Stock Road	C84		221	221	79,986	26,664	(53,322)		
Water Bomber Turnaround	C177	0		0	25,000	8,332	(16,668)		
Devils Creek Road	RRG7	28,343		28,343	150,000	50,000	(100,000)		
Lake Magenta Road	RG11	122,301		122,301	240,001	80,000	(160,001)		
Gairdner South Road	RG10	23,891		23,891	225,000	75,004	(149,996)		
Needilup North Road	RRG1	23,198		23,198	150,000	50,004	(99,996)		
Borden Boxwood Road	RG12		23	23	60,000	20,000	(40,000)		
Jerramungup North Road	RR16		864	864	146,595	48,864	(97,731)		
Meechi Road	RR17	1,349		1,349	150,000	50,000	(100,000)		
Jacup North Road	RR20	50,476		100,952	209,969	69,988	(139,981)		
Swamp Road	RR21	2,870		2,870	0	0	0		
<b>Transport Total</b>		<b>226,359</b>	<b>176,477</b>	<b>402,837</b>	<b>1,811,551</b>	<b>603,856</b>	<b>(1,207,695)</b>		
<b>Roads (Non Town) Total</b>		<b>226,359</b>	<b>176,477</b>	<b>402,837</b>	<b>1,811,551</b>	<b>603,856</b>	<b>(1,207,695)</b>		
<b>Town Streets</b>									
<b>Transport</b>									
Bremner Bay Town Centre Civil Works	C101	141,196		141,196	135,097	45,032	(90,065)		
Townsite Reveals - Jerramungup	C175		0	0	30,000	10,000	(20,000)		
Townsite Reveals - Bremer Bay	C176		0	0	60,000	20,000	(40,000)		
Native Dog Beach Road	RR71	43		43	80,000	26,668	(53,332)		
<b>Transport Total</b>		<b>141,238</b>	<b>0</b>	<b>141,238</b>	<b>305,097</b>	<b>101,700</b>	<b>(203,397)</b>		
<b>Town Streets Total</b>		<b>141,238</b>	<b>0</b>	<b>141,238</b>	<b>305,097</b>	<b>101,700</b>	<b>(203,397)</b>		
<b>Capital Expenditure Total</b>		<b>457,266</b>	<b>561,175</b>	<b>1,018,440</b>	<b>4,566,028</b>	<b>1,522,020</b>	<b>(3,044,008)</b>		

Percentage YTD Actual to Annual Budget  
Expenditure over Budget (highlighted in red).



**HEALTH,  
BUILDING  
&  
TOWN  
PLANNING**

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<b>SUBMISSION TO:</b>	<b>Health, Building and Town Planning</b>
<b>AGENDA REFERENCE:</b>	10.3.1
<b>SUBJECT:</b>	Draft Coastal Management Plan
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup coastline
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	LU.PR.3
<b>AUTHOR:</b>	Manager of Development, Craig Pursey Consultant, Melanie Price
<b>DISCLOSURE OF ANY INTEREST:</b>	None
<b>DATE OF REPORT:</b>	3 <sup>rd</sup> November 2017

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## **SUMMARY**

Council is requested to approve a draft Shire of Jerramungup Coastal Management Plan 2017-2027 (CMP) for the purposes of advertising for public comment.

The CMP reviews and builds on the previously adopted Coastal Management Plan from 2005.

The overall aim of the project is to review and update the existing Shire of Jerramungup Coastal Management Plan 2005 to ensure the provision of suitable and practical recommendations on coastal management in accordance with State Planning Policy 2.6 and in line with the strategic objectives of the Southern Shores Strategy 2009-2030.

The revised CMP will guide and prioritise actions for the Shire of Jerramungup coastline for the next 10 years.

## **ATTACHMENT**

Attachment 10.3.1(a) - Contents page and Executive Summary  
Attachment 10.3.1(b) - Scope of Works for project

## **BACKGROUND**

- A review of the Shire's Coastal Management Plan 2005 was identified as part of the 2016 - 2026 Community Plan;
- Council was successful in a grant application with the Department of Planning in July 2016;
- Steering Committee formed with membership from Council, community and involved government agencies;
- Scope of works (see attachment 10.3.1(b)) prepared in collaboration with Department of Planning (as provider of grant and project partner);
- Steering Committee meeting to consider scope of works in December 2016;
- Project tendered, proposals reviewed by both staff and Steering Committee;
- Aurora Environmental in conjunction with MP Rogers Coastal Engineers appointed in January 2017;



- MP Rogers prepare First Pass Coastal Hazard Assessment intended to:
  - i) Identify the areas of the coastline that may be impacted by coastal hazards over the following timeframes:
    - Imminent (0-5 years).
    - Expected (5-25 years).
    - Projected (25-100 years).
  - ii) Make recommendations on useful data to be collected, further assessment or areas for development of a Coastal Hazard Risk Management and Adaptation Planning.
  - iii) Produce coastal hazard maps showing the areas potentially impacted in the timeframes.
- Aurora Environmental have reviewed the 2005 Plan, visited, assessed and made recommendations on managing all of the coastal nodes along the entire Shire of Jerramungup coast and have drafted the current CMP before Council for consideration.
- Steering Committee meeting held in May 2017 to consider draft CMP documentation.
- On the 18<sup>th</sup> October 2017 a presentation was made to Council followed by a Steering Committee meeting to discuss prioritising actions.

## **CONSULTATION**

A Community and Stakeholder Engagement Strategy was prepared and commenced with actions including:

- Market stall at the Bremer Bay Easter Markets;
- One on one meetings with key stakeholders including businesses, holders of fishing leases and government agencies; and
- On line and paper surveys

Should Council choose to adopt the draft CMP, it will go out to advertising seeking public comment for at least 35 days. The advertising period will be over the Christmas holidays when many holiday makers and users of the coast will be in town.

## **COMMENT**

Council is being asked to consider adopting the draft Coastal Management Plan 2017-2027 (CMP) for the purposes of advertising for public comment.

A copy of the contents page and executive summary from the CMP is found at Attachment 10.3.1(a). The entire document is available on request and a full copy will be provided at the Council meeting.

The major findings of the CMP process so far include:

- One of the highest values of the coastline is its remoteness, the fact that it is relatively untouched and can provide a wilderness experience.

- A First Pass Coastal Hazard Assessment has been undertaken which has identified areas which may be prone to erosion, inundation and effects related to sea level rise in the short, medium and long terms. This information can be incorporated in the Shire of Jerramungup Local Planning Strategy.
- The Shire of Jerramungup coast has a complicated tenure with only a few reserves with management orders in favour of the Shire. Most reserves are unallocated crown land (UCL) or unmanaged crown reserves (UMR).
- UCL and UMR may be subject to the native title settlement agreement process. This could provide opportunities for joint management and funding for better management of these areas.
- The greatest threats facing the coastline include *Phytophthora* dieback, weed invasion (impacts on biodiversity) and uncontrolled access (erosion and visual amenity).
- Several reserves have been noted to have significant visitor risks (including Little Boat Harbour, Dillon Beach, Banky Beach and Doubtful Island peninsula).
- There is a critical mass of tourism activities in the area (Bremer Canyon, snorkeling, diving, fishing and land based activities) which relate to the coast and provide opportunities for local businesses.
- Opportunities for coastal tourism have been identified (e.g. iconic interpretive location at Rock Cairn lookout).
- The need for review of facilities at the Fishery Beach marina has been identified by the State government and is being progressed by Department of Transport, in consultation with the Shire of Jerramungup.
- Actions identified in the CMP (where the Shire of Jerramungup is responsible) can be incorporated in the Shire's Corporate Business Plan.
- A partnership approach between all land managers will be necessary to achieve the recommendations in the CMP.

The CMP lists a total of 132 actions and strategies but prioritises the top 15 strategic activities and 10 top priority actions and areas as potentially achievable over the life of the Plan. These priorities would be reviewed as part of the community consultation period.

To progress the development of this project it is recommended that Council adopt the draft CMP for the purposes of advertising for public comment. Once the public submission period has been completed the CMP will be brought back to Council to endorse and consider any submissions which are made.

## **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

1.2.2 - Undertake a review of the Coastal Management Plan

1.2.4 - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment

1.2.5 - Maintain a proactive approach to climate change and minimise its effects on community assets

2.2.3 - Beach infrastructure and amenities replacement and renewal

2.2.9 - Improve user facilities at Little Boat Harbour

3.1.2 - Improvement/Expansion of the Fisheries Beach Marina

3.3.3 - Maximise the economic value of the Shire's natural attractions including the Fitzgerald National Park, Bremer Canyon and local coastline

### **STATUTORY REQUIREMENTS**

The Grant Agreement with the Department of Planning outlines the process required to prepare the Coastal Management Plan.

Support from Council followed by public advertising is required by December 2017 and final consideration by Council due in March 2018.

### **FINANCIAL IMPLICATIONS**

Council received a \$50,000 grant to prepare the Coastal Management Plan from the Department of Planning under the Coastal Management Plan Assistance Program 2016/17.

### **POLICY IMPLICATIONS**

Findings of the Coastal Management Plan will need to be incorporated into the Local Planning Strategy and Scheme over time.

### **VOTING REQUIREMENTS**

Simple majority

### **RECOMMENDATION**

That Council receive the Draft Shire of Jerramungup Coastal Management Plan 2017 - 2027 as prepared by Aurora Environmental for the purposes of advertising for public comment.

**OCR171105 Moved Cr Trevaskis / Seconded Cr Bailey**

**That Council receive the Draft Shire of Jerramungup Coastal Management Plan 2017 - 2027 as prepared by Aurora Environmental for the purposes of advertising for public comment.**

**Carried 7-0**

**A D M I N**

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.1
<b>SUBJECT:</b>	Leeuwin Ocean Adventure Project Scholarship
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>NAME OF APPLICANT:</b>	Lions Club / Jerramungup District High School
<b>AUTHOR:</b>	Brent Bailey
<b>DISCLOSURE OF ANY INTEREST:</b>	Cr Parsons declared an impartiality interest in the item.
<b>DATE OF REPORT:</b>	6 <sup>th</sup> November 2017

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## **SUMMARY**

This item addresses the continuation of the annual contribution towards the Jerramungup Leeuwin Ocean Adventure Project Scholarship.

## **ATTACHMENT**

Nil

## **BACKGROUND**

In July 2015 the Jerramungup Lions Club approached the Shire with a proposal to co-invest in an annual scholarship for a locally based high school student to participate in the Leeuwin Ocean Adventure Project. Council subsequently supported the initiative and in December 2017 the third student will partake in the experience.

The programs value was also recognised during the development of the Community Plan and the initiative is reflected in the Shire's Corporate Business Plan.

At present the Shire has provided \$1,000 annually to the project in 2015, 2016 and 2017. This expense was approximately half of the value of the admission to the program. Jerramungup District High School provide a direct contribution to the parents of the winner to assist with travel costs.

## **CONSULTATION**

Jerramungup Lions Club  
Jerramungup District High School

## **COMMENT**

The current methodology provides that the selection of the scholarship winner will be based on the same principals as the existing Leeuwin scholarship programs and awarded based on the following:

- 1) Actively engaged in school studies at Jerramungup District High School
- 2) Age groups from years 8-10
- 3) Nominations are presented by the student's teachers
- 4) The winner is selected by a committee formed from the scholarship providers

There are a number of other Local Governments and Lions Clubs who also provide scholarships to participate in the Leeuwin programs. A full list of these providers can be found at <http://www.sailleeuwin.com/content/scholarships> but include the Shire's of Esperance, Albany, Harvey, Dardanup and Katanning.

A number of positive outcomes have been identified in the planning of this scholarship centred on supporting the local District High School enrolment numbers, building values and aspirations in local youths and providing unique opportunities to geographically disadvantaged individuals in the Shire.

The initiative has been very popular amongst high school students with teachers advising it has been the most talked about award at the end of year presentations. It has also contributed significantly to the development of the award winners, building leadership, resilience and social skills.

It is recommended that Council continue to support the proposal by matching the Jerramungup Lions Club's contribution to the project for a further three years. It is estimated that the annual contribution to the project will be \$1,200 - \$1,400. By matching the Jerramungup Lions Club contribution the actual amount can vary slightly each year depending on the program cost.

#### **STATUTORY REQUIREMENTS**

Nil

#### **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

**Aspiration 2.3 - Healthy and Happy Community** To promote and deliver programs, initiatives and infrastructure that contribute to a healthier, happier community.

2.3.9 - Advocate for high standards of education to be delivered locally including K-12 (*The continuation of the Leeuwin Scholarship has been identified as an action item under this objective of the Community Plan*).

#### **FINANCIAL IMPLICATIONS**

An annual financial commitment of approximately \$1,200 to \$1,400 will be required to support this initiative.

#### **WORKFORCE IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil.

## **VOTING REQUIREMENTS**

Simple Majority.

## **RECOMMENDATION**

That Council commit to matching the Jerramungup Lions Club's contribution towards the Leeuwin Ocean Adventure Project Scholarship for 3 years commencing in 2019.

### **OCR171106 Moved Cr Leenhouders / Seconded Cr Price**

**That Council commit to matching the Jerramungup Lions Club's contribution towards the Leeuwin Ocean Adventure Project Scholarship for 3 years commencing in 2019.**

**Carried 7-0**

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.2
<b>SUBJECT:</b>	Medical Services Agreement
<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	PL.RE.1
<b>AUTHOR:</b>	Brent Bailey
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	2 <sup>nd</sup> November 2017

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## **SUMMARY**

In April 2017 the Shire was notified that Dr Roemer would be resigning from his position as the Shire's General Practitioner. Since this time the Shire and First Health Services have been making arrangements for recruitment and securement of a new General Practitioner.

Dr Gemma Yardley has been endorsed by both organisations as the preferred new General Practitioner and this item seeks Council acceptance and authorisation to execute the Medical Services Agreement.

## **ATTACHMENT**

CONFIDENTIAL Attachment 10.4.2 - Medical Services Agreement

## **BACKGROUND**

First Health Services Pty Ltd provide the Shire with support services to assist recruiting a suitably qualified General Practitioner and provides the successful candidate with business support services to allow the incumbent to focus on clinical roles.

The model recognises that the administrative and compliance burden placed on all medical practices is restrictive, highly specialised and presents a barrier for smaller operators and marginal businesses. The model allows a new Doctor to focus on the customer aspects of the practice and essentially outsources the administration, compliance and accreditation requirements to a larger and more appropriately resourced organisation.





*Figure 01: Relationship of incentives to run a profitable and sustainable clinical business*

The services offered under the agreement include administration, practice efficiency, advice (fees and charges), income maximisation, staff recruitment, dispute resolution, IT support, banking, financial reporting, payroll, superannuation and clinical compliance support and advice. The contract with First Health Pty Ltd for the provision of these services expires in 2019.

Following the General Practitioner position becoming available Dr Gemma Yardley expressed an interest subject to successful completion of her Western Australian General Practice Education and Training exams and appropriate registrations to work independently. Dr Yardley has been working in private practice in Albany and also undertakes regular shifts within the Albany Regional Hospital Emergency Department. Her past work history and recommendations from supervisors and peers commend her suitability for the role in the Shire of Jerramungup.

This item seeks Council's acceptance of the Medical Services Agreement between the Shire of Jerramungup and Dr Gemma Yardley.

### **CONSULTATION**

The Shire has issued media releases advising of successful recruitment.

### **COMMENT**

The execution of this agreement finalises the way in which the Shire will provide direct resources and support to Dr Yardley. The contract is slightly different to the previous General Practitioner contract in that the Shire will now provide a cash allowance instead of a vehicle and the provision of a house has been removed noting that Dr Yardley has chosen to provide her own accommodation.

In addition, the agreement contains some key elements that have been highlighted below;

1. The agreement is for a period of 3 years.
2. The Shire will meet with the Doctor after the first 3 months, and at each anniversary date of the contract to discuss the contract performance and General Practitioner arrangements in general.
3. The Shire will provide an annual contribution for IT Equipment and a vehicle allowance.
4. The Shire will ensure that appropriate consulting rooms are available in Jerramungup and Bremer Bay at the local medical centres.

### **STATUTORY REQUIREMENTS**

Nil.

### **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026;

**Aspiration 2.3 - Healthy and Happy Community** To promote and deliver programs, initiatives and infrastructure that contribute to a healthier, happier community.

### **FINANCIAL IMPLICATIONS**

Provisions are currently provided in the annual budget and the Long Term Financial Plan for the costs associated with this contract.

The execution of the contract will negate the requirement for the Shire to own a vehicle for the Doctor's use. The current Toyota Kluger GXL will be disposed of and recognised through the budget review process.

### **WORKFORCE IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council;

1. Endorse the Medical Services Agreement between the Shire of Jerramungup and Dr Gemma Yardley as presented within the confidential agenda attachments.
2. Authorise the Shire President and Chief Executive Officer to execute the Medical Services Agreement.

### **OCR171107 Moved Cr Bailey / Seconded Cr Price**

That Council;

1. Endorse the Medical Services Agreement between the Shire of Jerramungup and Dr Gemma Yardley as presented within the confidential agenda attachments.
2. Authorise the Shire President and Chief Executive Officer to execute the Medical Services Agreement.

**Carried 7-0**

**C O U N C I L L O R  
R E P O R T S**

## **11. COUNCILLOR REPORTS**

### **Cr Parsons**

Attended a Special Meeting of Council to swear in the newly elected Councillors  
Attended a Regional Road Group Meeting in Cranbrook

### **Cr Price**

Attended a Special Meeting of Council to swear in the newly elected Councillors  
Attended elected member training - Serving on Council  
Attended elected member training - Meeting Procedures and Debating

### **Cr Iffla**

Attended a Special Meeting of Council to swear in the newly elected Councillors

### **Cr Bailey**

Attended a Special Meeting of Council to swear in the newly elected Councillors

### **Cr Trevaskis**

Attended a Special Meeting of Council to swear in the newly elected Councillors

### **Cr Leenhouders**

Attended a Special Meeting of Council to swear in the newly elected Councillors

### **Cr Lester**

Attended a Special Meeting of Council to swear in the newly elected Councillors  
Attended a Regional Road Group Meeting in Cranbrook

## **12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER**

### **12.1 From Officers**

The CEO noted that the minutes for the Special Council Meeting held 1<sup>st</sup> November 2017 had been overlooked for confirmation.

**OCR171108 Moved Cr Leenhouders / Seconded Cr Trevaskis**

**That the Minutes of the Ordinary Council Meeting held 1<sup>st</sup> November 2017 be confirmed.**

**Carried 7-0**

### **12.2 From Elected Members**

Nil

**13. NEXT MEETING/S**

Ordinary Meeting – to be held Wednesday 20<sup>th</sup> December, 2017 commencing 8:30am at the Council Chambers, Jerramungup.

**14. CLOSURE**

The President declared the meeting closed at 9:33am

I confirm these Minutes to be a true and accurate record of the proceedings of the Council.

Signed: ..... Dated: .....  
(Shire President)