

SHIRE OF JERRAMUNGUP



MINUTES

COUNCIL ORDINARY MEETING

15th MARCH 2017

ORDINARY MINUTES – 15th MARCH 2017

INDEX

ITEM	DETAILS	PAGE
1	Declaration of Opening / Announcement of Visitors	3
2	Record of Attendance	3
3	Apologies	3
4	Leave of Absence Previously Approved	3
5	Public Question Time	3
6	Applications for Leave of Absence	3
7	Petitions / Deputations / Presentations	3
8	Declarations of Financial Interest	4
9	Confirmation of Minutes	4
WORKS		
10.1.1	Works Report	6
FINANCE		
10.2.1	Accounts Payable - February 2017	11
10.2.2	Monthly Financial Report - February 2017	32
10.2.3	Budget Review 2017	57
HEATH BUILDING & TOWN PLANNING		
10.3.1	Point Henry Vegetation Mapping and Management Project	85
ADMIN		
10.4.1	Compliance Audit Return 2016	89
10.4.2	CEO Review Committee Meeting Minutes	92
10.4.3	Lease - Portion of Jerramungup Depot Reserve 37080, Lot 289 Newton Street, Jerramungup	94
11	Councillor Reports	100
12	New Business of an Urgent Nature	100
13	Next Meeting	100
14	Closure	101

8. DECLARATIONS OF FINANCIAL INTEREST

Cr Bailey declared an indirect financial interest in item 10.4.2 - CEO Review Committee Meeting Minutes. The nature of the interest is that he is the Father of the CEO.

Mr Bailey declared a financial interest in item 10.4.2 - CEO Review Committee Meeting Minutes. The nature of the interest is that it relates to his employment contract.

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 15th February 2017

9.2 Annual Meeting of Electors held 15th February 2017

OC170301 Moved Cr Parsons / Seconded Cr Bailey

That the Minutes of the Ordinary Council Meeting held 15th February 2017 be confirmed.

Carried 6-0

OC170302 Moved Cr Parsons / Seconded Cr Leenhouders

That the Minutes of the Annual Meeting of Electors held 15th February 2017 be confirmed.

Carried 6-0

WORKS

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	7 th March 2017

ATTACHMENT

Attachment 10.1.1(a) - Jerramungup, Bremer Bay & rural road maintenance report
Attachment 10.1.1(b) - Current road construction program schedule
Attachment 10.1.1(c) - Proposed road construction program schedule

ROAD CONSTRUCTION

The Construction program has been reviewed by staff due to inclement weather, flood damage and the need for environmental approvals to be obtained for Jacup North Road. Accordingly the revised road construction program has been presented to Council for endorsement.

It is proposed that Carney Road be prioritised over the final 3km section of Marnigarup West Road for the following reasons;

- Carney Road is a school bus route
- Only minor vegetation pruning is required prior to gravel sheeting
- Gravel has been located on the adjacent property to the site
- Marnigarup West Road fronts Peniup Nature Reserve and environmental clearances would be required for formation widening.
- The identified section 3kms north from Cowalellup Road has required substantial maintenance over the last few years due to persistent failures in the pavement.

It is also proposed that Jacup North Road be deferred until next financial year to enable appropriate environmental clearances to be established.

The revised program proposes to utilise Roads to Recovery funds allocated to Jacup North Road on the following roads:

Road	Current Budget	Proposed Revised Budget	Works
Swamp Road	\$0	\$50,000	Floodway improvements and upgrades.
Boxwood Ongerup Road	\$115,000	\$205,000	Floodway improvements and additional 2km of gravel sheeting and rehabilitation works.
Bremer Bay Street	\$0	\$60,000	Intersection overlays and reseals.

The section of Swamp Road between South Coast Highway and Gairdner South Road sustained severe damage to the road pavement, drain lines, and drainage structures in the January 2016 and February 2017 storm events. The reallocation of funds will leverage the identified flood damage reinstatement works to improve flood crossings and undertake re-sheeting not covered by flood damage funds.

The floodways will be cement stabilised gravel with depth indicator markers. In addition the existing bunds will be upgraded to slow the water velocity and ensure the water is channelled into the existing water courses eliminating longitudinal water flows.

The additional \$90,000 of works on Boxwood Ongerup Road will provide an upgrade to the flood crossing to install new box culverts and complete an additional 2km of gravel sheeting on sections of the road where existing clearing and widening has been undertaken. It will also provide for rehabilitation works to sections of the road which have been realigned for safety purposes.

\$60,000 of funding is proposed to undertake reseals and intersection upgrades in Bremer Bay. A scope of works has not been finalised however works will be prioritised on roads with single coat seals that are susceptible to potholes.

The balance of funds identified for Jacup North Road will be carried over to next financial year. In addition, the proposed road construction program also identifies that construction works on Meechi Road are unlikely to proceed due to weather delays experienced to date. The funds allocated to this project will also be deferred to next financial year.

ROAD MAINTENANCE

Given the recent rains, the roadside spraying program will commence shortly to restrict weed infestations.

Routine maintenance grading and gravel patching is continuing on roads in both the Bremer Bay and Jerramungup areas with emphasis on patching pavement failures prior to the wet weather onset. The crew are still focused on maintaining back-slopes especially on bends and intersections to improve sight distances for the road user.

TOWN SERVICES

The town services team has completed forming and gravel sheeting Stage 2 of the Walk Trail in Bremer Bay. The asphalt surfacing of the path will be undertaken in conjunction with the Town Centre works. The trail has been well utilised by pedestrians since it was opened. The new bridge near Bennett Street has also been completed.

The team have been kept busy on weed eradication in both towns which has been a great effort by those involved. They are also undertaking maintenance of the parks and gardens in Jerramungup and Bremer Bay.

STATUTORY REQUIREMENTS

This item seeks an endorsement of a budget amendment to facilitate the redistribution of Roads to Recovery funding.

Section 6.8 of the Local Government Act 1995 - Expenditure from municipal fund not included in annual budget.

1. *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
 - b) ***is authorised in advance by resolution****; or
 - c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

The revised road construction program provides for a redistribution of Roads to Recovery funding. Approximately \$50,000 of funding will be carried forward to be utilised on Jacup North Road next financial year.

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for the month.

VOTING REQUIREMENTS

Absolute Majority

COMMENTS

Nil

RECOMMENDATION

That Council;

1. Adopt the February works report.
2. Endorse the revised road construction program and approve the following amendments to the project budgets;
 - a) Increase the Boxwood Ongerup Road budget to \$205,000 (increase of \$90,000);
 - b) Allocate \$50,000 to Swamp Road floodway improvements and resheeting;
 - c) Allocate \$60,000 to Bremer Bay Streets – asphalt overlays and reseals; and
 - d) Reduce the budget allocated to Jacup North Road in 2016/2017 by \$200,000.

OC170303 Moved Cr Iffla / Seconded Cr Leenhouwers

That Council;

1. **Adopt the February works report.**
2. **Endorse the revised road construction program and approve the following amendments to the project budgets noting the additional reallocation from Marnigarup West Road to Carney Road;**
 - a) Increase the Boxwood Ongerup Road budget to \$205,000 (increase of \$90,000);**
 - b) Allocate \$50,000 to Swamp Road floodway improvements and resheeting;**
 - c) Allocate \$60,000 to Bremer Bay Streets – asphalt overlays and reseals; and**
 - d) Reduce the budget allocated to Jacup North Road in 2016/2017 by \$200,000.**
 - e) Reallocate funds of \$115,000 from Marnigarup West Road to Carney Road.**

Carried by Absolute Majority 6-0

FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
AUTHOR:	Kiara Leeson
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1 st March 2017

ATTACHMENT

Attachment 10.2.1(a) - List of Accounts Paid to 28th February 2017
Attachment 10.2.1(b) - Credit Card Statement 18/01/2017 – 20/02/2017

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	28086	
	EFT 12997 – 13067	\$ 161,071.80
	EFT 13069 – 13102	\$ 62,473.14
	Cheque 28087 – 28093	\$ 14,538.49
	Direct Deposit	\$ 25,071.70
Municipal Account Total		\$ 263,155.13
Trust Account		
	EFT 13068 – 13068	\$ 2000.00
	EFT 13103 – 13103	\$ 20.00
Trust Account Total		\$ 2020.00
<u>Grand Total</u>		<u>\$265,175.13</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- The List of Accounts Paid to 28th February 2017 as detailed in Attachment 10.2.1(a); and
- The Credit Card Statement for 18/01/2017 – 20/02/2017 as detailed in Attachment 10.2.1(b)

OC170304 Moved Cr Trevaskis / Seconded Cr Parsons

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- **The List of Accounts Paid to 28th February 2017 as detailed in Attachment 10.2.1(a); and**
- **The Credit Card Statement for 18/01/2017 – 20/02/2017 as detailed in Attachment 10.2.1(b)**

Carried 6-0

2:26pm Cr Daniel entered the room

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 1

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12997	02/02/2017	CS LEGAL	DEBT RECOVERY - A11697	1		406.00
INV 019651	12/01/2017	CS LEGAL	DEBT RECOVERY - A11697		406.00	
EFT12998	02/02/2017	QUISS CORNERS FRAMING	4 x Certificates Framed @ \$85.00 each for Citizen, Community Group, Senior & Junior Sportserson of the Year 2016, Australia Day awards 2017	1		340.00
INV 18	17/01/2017	QUISS CORNERS FRAMING	4 x Certificates Framed @ \$85.00 each for Citizen, Community Group, Senior & Junior Sportserson of the Year 2016, Australia Day awards 2017		340.00	
EFT12999	02/02/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 17/1 - 31/1/2017	1		3,000.00
INV 1268	31/01/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 17/1 - 31/1/2017		3,000.00	
EFT13000	02/02/2017	MATHO'S ENGINEERING PTY LTD	weld stainless- steel handrails for pool (x 3)	1		55.00
INV 1063	31/01/2017	MATHO'S ENGINEERING PTY LTD	weld stainless- steel handrails for pool (x 3)		55.00	
EFT13001	02/02/2017	T & C SUPPLIES	12 x DYNA BOLTS & 3 X WALL PLUGS	1		73.92
INV 1031782931/01/2017	01/2017	T & C SUPPLIES	12 x DYNA BOLTS & 3 X WALL PLUGS		73.92	
EFT13002	02/02/2017	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE HOT WATER SYSTEM	1		164.47
INV 0001023130/09/2016	09/2016	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE HOT WATER SYSTEM		164.47	
EFT13003	02/02/2017	PACIFIC BRANDS - THE WORKWEAR GROUP	UNIFORM EMP 162 - 2016/2017	1		85.80
INV 0115703811/01/2017	01/2017	PACIFIC BRANDS - THE WORKWEAR GROUP	UNIFORM EMP 162 - 2016/2017		85.80	
EFT13004	02/02/2017	BREMER BAY EARTHMOVING CONTRACTORS	Reserve 511 & Point Henry Strategic Access Project	1		4,301.00
INV 1828	10/01/2017	BREMER BAY EARTHMOVING CONTRACTORS	Reserve 511 & Point Henry Strategic Access Project		4,301.00	
EFT13005	02/02/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	CR JOANNE IFILA WALGA TRAINING - UNDERSTANDING FINANCIAL REPORTS AND BUDGETS, ALBANY, FEBRUARY 2017	1		55.00

10.2.1 (a)

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 13063437	19/01/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	CR JOANNE IFILA WALGA TRAINING - UNDERSTANDING FINANCIAL REPORTS AND BUDGETS, ALBANY, FEBRUARY 2017		55.00	
EFT13006	02/02/2017	HUDSON SEWAGE SERVICES	QUARTERLY SERVICE CMALL COMMERCIAL BIOMAX FISHERIES BEACH ABLUTION BLOCKS	1		129.25
INV INV-231203/01/2017	01/2017	HUDSON SEWAGE SERVICES	QUARTERLY SERVICE CMALL COMMERCIAL BIOMAX FISHERIES BEACH ABLUTION BLOCKS		129.25	
EFT13007	02/02/2017	THE TROPHY SHOP	2 x Engravings for Australia Day & Correction Plate (Engraving re-done). Citizen and Community Group of the Year 2016	1		22.50
INV 1798	17/01/2017	THE TROPHY SHOP	2 x Engravings for Australia Day & Correction Plate (Engraving re-done). Citizen and Community Group of the Year 2016		22.50	
EFT13008	02/02/2017	TRUCKLINE	PURCHASE OF CENTRE BEARING ASSEMBLY, WATER PUMP AND REAR SHOCK ABSORBER FOR CREW CAB	1		571.90
INV 5840089	18/01/2017	TRUCKLINE	PURCHASE OF CENTRE BEARING ASSEMBLY, WATER PUMP AND REAR SHOCK ABSORBER FOR CREW CAB		571.90	
EFT13009	02/02/2017	BREMER BAY DIVE & SPORTS	DIVER HAD TO REMOVE LARGE ROCK FROM IN FRONT OF BOAT LAUNCHING RAMP	1		100.00
INV 17	14/01/2017	BREMER BAY DIVE & SPORTS	DIVER HAD TO REMOVE LARGE ROCK FROM IN FRONT OF BOAT LAUNCHING RAMP		100.00	
EFT13010	02/02/2017	DROP IN MECH	JP004 - REPLACE REAR SHOCK ABSORBERS, CENTRE BEARING AND NEW WATER PUMP	1		880.00
INV INV-021318/01/2017	01/2017	DROP IN MECH	JP004 - REPLACE REAR SHOCK ABSORBERS, CENTRE BEARING AND NEW WATER PUMP		880.00	
EFT13011	02/02/2017	LUSH FIRE & PLANNING	AMENDMENTS 10, 11 & 14	1		2,750.00
INV LFP098	12/01/2017	LUSH FIRE & PLANNING	AMENDMENTS 10, 11 & 14		2,750.00	
EFT13012	02/02/2017	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE FLUROS - ADMIN OFFICE	1		466.02
INV 0001019217/01/2017	01/2017	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE FLUROS - ADMIN OFFICE		466.02	
EFT13013	02/02/2017	ASH-MON LAWN MOWING SERVICE	C	1		1,070.00
INV 0251	15/01/2017	ASH-MON LAWN MOWING SERVICE	C		1,070.00	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13014	02/02/2017	G & M DETERGENTS	5 x 16400 handtowels, 5 x jumbo toilet rolls, 1x 20 ltr lemon detergent & soap dispenser	1		640.00
INV 0001163420/01/2017		G & M DETERGENTS	5 x 16400 handtowels, 5 x jumbo toilet rolls, 1x 20 ltr lemon detergent & soap dispenser		640.00	
EFT13015	02/02/2017	TOLL IPEC	FREIGHT FOUNDATION ELECTRICAL & ALBANY LOCK	1		48.00
INV 0264	13/01/2017	TOLL IPEC	FREIGHT FOUNDATION ELECTRICAL & ALBANY LOCK		48.00	
EFT13016	02/02/2017	A D CONTRACTORS	1200 LITRES OF EMULSION TO SEAL BITUMEN SURFACES ON BREMER BAY & JERRAMUNGUP STREETS	1		1,702.80
INV 0020743923/01/2017		A D CONTRACTORS	1200 LITRES OF EMULSION TO SEAL BITUMEN SURFACES ON BREMER BAY & JERRAMUNGUP STREETS		1,702.80	
EFT13017	02/02/2017	ONGERUP TYRES & AUTOMOTIVE	Tyre Repair to James Lyall Vehicle - Trevor Daniels Fire	1		448.00
INV 0002943813/12/2016		ONGERUP TYRES & AUTOMOTIVE	Tyre Repair to James Lyall Vehicle - Trevor Daniels Fire		448.00	
EFT13018	02/02/2017	ALBANY OFFICE PRODUCTS DEPOT	GC18 Cupboard 3 Shelves 910W X 450D X 1830H Mm Graphite Ripple	1		350.00
INV 511980	16/12/2016	ALBANY OFFICE PRODUCTS DEPOT	GC18 Cupboard 3 Shelves 910W X 450D X 1830H Mm Graphite Ripple		350.00	
EFT13019	02/02/2017	BREMER PRODUCE	CONTRACT CLEANING SERVICES BREMER BAY - JANUARY 2017	1		14,401.00
INV 63	31/01/2017	BREMER PRODUCE	CONTRACT CLEANING SERVICES BREMER BAY - JANUARY 2017		14,401.00	
EFT13020	02/02/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH K/MINOLTA C554E COPIER - FEBRUARY 2017	1		1,477.90
INV 029261	27/01/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH K/MINOLTA C554E COPIER - FEBRUARY 2017		1,477.90	
EFT13021	02/02/2017	UDLA	Update Concept Design and Complete Detailed Design / Tender Documentation for Bremer Bay Civic Square. Prepare detailed design to 30%	1		11,311.61
INV 02	31/01/2017	UDLA	Update Concept Design and Complete Detailed Design / Tender Documentation for Bremer Bay Civic Square. Prepare detailed design to 30%		11,311.61	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 4

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13022	02/02/2017	CONVIC	BREMER BAY SKATE PARK - INCEPTION SITE MEETING, SITE ANALYSIS & PRE-DESIGN WORKSHOP - FINAL CONCEPT DESIGN & FINAL REVIEW	1	5,632.00	5,632.00
INV INV-025881/01/2017	CONVIC		BREMER BAY SKATE PARK - INCEPTION SITE MEETING, SITE ANALYSIS & PRE-DESIGN WORKSHOP - FINAL CONCEPT DESIGN & FINAL REVIEW		5,632.00	
EFT13023	02/02/2017	LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE: R2016 8 - 26/11/2016 - 09/12/2016	1	159.80	159.80
INV 327645-1023/01/2017	LANDGATE		RURAL UV'S CHARGEABLE SCHEDULE: R2016 8 - 26/11/2016 - 09/12/2016		159.80	
EFT13024	02/02/2017	BREMER BAY RESORT	1x Night Accommodation for EHO City of Albany	1	172.50	172.50
INV 1177-22425/01/2017	BREMER BAY RESORT		1x Night Accommodation for EHO City of Albany		172.50	
EFT13025	02/02/2017	JERRAMUNGUP SPORTS CLUB INC	POWER CHARGES FOR JERRAMUNGUP ENTERTAINMENT CENTRE - 14/11/2016 & 23/01/2017	1	564.08	564.08
INV 0000103723/01/2017	JERRAMUNGUP SPORTS CLUB INC		POWER CHARGES FOR JERRAMUNGUP ENTERTAINMENT CENTRE - 14/11/2016 & 23/01/2017		564.08	
EFT13026	02/02/2017	IGA JERRAMUNGUP	GOODS PURCHASED FOR JANUARY 2017	1	387.36	387.36
INV JANUAR31/01/2017	IGA JERRAMUNGUP		GOODS PURCHASED FOR JANUARY 2017		387.36	
EFT13027	02/02/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	JANUARY CLEANING HALL 15HRS, CRC 15 HRS & LIBRARY 11 HRS	1	1,350.99	1,350.99
INV 0001133731/01/2017	BREMER BAY COMMUNITY RESOURCE CENTRE		JANUARY CLEANING HALL 15HRS, CRC 15 HRS & LIBRARY 11 HRS		1,230.00	
INV 0001134031/01/2017	BREMER BAY COMMUNITY RESOURCE CENTRE		JANUARY PRINTING		120.99	
EFT13028	02/02/2017	CITY OF ALBANY	CITY OF ALBANY HEALTH SERVICES PROVIDED NOVEMBER 2016 - JANUARY 2017	1	4,471.19	4,471.19
INV 73341	24/01/2017	CITY OF ALBANY	CITY OF ALBANY HEALTH SERVICES PROVIDED NOVEMBER 2016 - JANUARY 2017		4,471.19	
EFT13029	02/02/2017	EASTERN GREAT SOUTHERN PETROLEUM	5100 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 12/1/2017 - LESS EARLY PAYMENT	1	16,046.97	16,046.97
INV 1262343	12/01/2017	EASTERN GREAT SOUTHERN PETROLEUM	5100 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 12/1/2017 - LESS EARLY PAYMENT		6,393.72	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1262350	18/01/2017	EASTERN GREAT SOUTHERN PETROLEUM	3500 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 18/1/2017 - LESS EARLY PAYMENT		4,387.84	
INV 1281359	25/01/2017	EASTERN GREAT SOUTHERN PETROLEUM	4200 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 25/1/2017 - LESS EARLY PAYMENT		5,265.41	
EFT13030	02/02/2017	BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - JANUARY 2017 - LESS COLLECTION FEE	1		462.65
INV JANUAR31/01/2017		BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - JANUARY 2017 - LESS COLLECTION FEE		462.65	
EFT13031	02/02/2017	ALBANY LOCK SERVICE & SUPERIOR SECURITY	2 X BARRELLS KEYED FOR DEPOT FRONT GATE	1		210.00
INV 0000088509/01/2017		ALBANY LOCK SERVICE & SUPERIOR SECURITY	2 X BARRELLS KEYED FOR DEPOT FRONT GATE		210.00	
EFT13032	02/02/2017	BANKWEST	CREDIT CARD PAYMENT 18/12/2016 - 18/12/2017	1		915.65
INV CCPAYM18/01/2017		BANKWEST	CREDIT CARD PAYMENT 18/12/2016 - 18/12/2017		915.65	
EFT13033	09/02/2017	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT08/02/2017		CHILD SUPPORT	Payroll deductions		166.89	
EFT13034	13/02/2017	LANDMARK OPERATIONS LIMITED	SINO ROUNDUP CT BROADACRE 20L AGENCY	1		119.68
INV 9892532701/02/2017		LANDMARK OPERATIONS LIMITED	SINO ROUNDUP CT BROADACRE 20L AGENCY		119.68	
EFT13035	13/02/2017	LANDGATE - ONLINE	ONLINE TRANSACTION SUMMARY JANUARY 2017	1		74.55
INV JANUAR02/02/2017		LANDGATE - ONLINE	ONLINE TRANSACTION SUMMARY JANUARY 2017		74.55	
EFT13036	13/02/2017	PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION ADMINISTRATION - CLAIM FOR WORK COMPLETED TO 27/1/2017	1		5,500.00
INV 0001703001/02/2017		PORTER CONSULTING ENGINEERS	BREMER BAY TOWN CENTRE STAGE 2 - DETAILED DESIGN, TENDER AND CONSTRUCTION ADMINISTRATION - CLAIM FOR WORK COMPLETED TO 27/1/2017		5,500.00	
EFT13037	13/02/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT	1		170.00

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 22060	07/02/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT		170.00	
EFT13038	13/02/2017	FIRST HEALTH SERVICES	SERVICE FEE FOR FEBRUARY 2017, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE	1		13,845.57
INV 0000791907/02/2017	07/02/2017	FIRST HEALTH SERVICES	SERVICE FEE FOR FEBRUARY 2017, PURSUANT TO CLAUSE 5.1 OF THE BSA WITH RESPECT TO JERRAMUNGUP MEDICAL CENTRE		13,845.57	
EFT13039	13/02/2017	OCEANSIDE PLUMBING AND GAS	INSTALL EYEWASH STATION AT DEPOT & SWIMMING POOL	1		4,772.28
INV 0000002003/02/2017	02/02/2017	OCEANSIDE PLUMBING AND GAS	4 KOKODA RD - connect waterservice back direct to meter		501.98	
INV 0000002403/02/2017	02/02/2017	OCEANSIDE PLUMBING AND GAS	AIR STRIP SHED - INSTALL NEW BASIN TAP		371.43	
INV 0000002203/02/2017	02/02/2017	OCEANSIDE PLUMBING AND GAS	SWAP HOT WATER SYSTEMS - DEPOT & 8 DERRICK STREET		1,250.75	
INV 0000002503/02/2017	02/02/2017	OCEANSIDE PLUMBING AND GAS	8 DERRICK STREET - INSTALL NEW BASIN TAPS		212.92	
INV 0000002303/02/2017	02/02/2017	OCEANSIDE PLUMBING AND GAS	JERRAMUNGUP CHURCH - repair urinal cistem- repair any other fault that is evident		453.20	
INV 0000002103/02/2017	02/02/2017	OCEANSIDE PLUMBING AND GAS	INSTALL EYEWASH STATION AT DEPOT & SWIMMING POOL		1,982.00	
EFT13040	13/02/2017	M & K HOBBS EARTHMOVING	GRADING BREMER BAY - 2/2 - 3/2 - 10 HOURS	1		1,980.00
INV 1754	03/02/2017	M & K HOBBS EARTHMOVING	GRADING BREMER BAY - 2/2 - 3/2 - 10 HOURS		1,980.00	
EFT13041	13/02/2017	Great Southern Equipment Repair	Compressor inspection and registration with WorkSafe	1		413.90
INV 431	07/02/2017	Great Southern Equipment Repair	Compressor inspection and registration with WorkSafe		413.90	
EFT13042	13/02/2017	AUSTRALIA POST	BULK MONTHLY POSTAGE JANUARY 2017	1		122.02
INV 1006086203/02/2017	02/02/2017	AUSTRALIA POST	BULK MONTHLY POSTAGE JANUARY 2017		122.02	
EFT13043	13/02/2017	HASSELL DISTRICT TRADERS	HOSE GREY SUCTION 3"	1		129.12
INV 1005562802/02/2017	02/02/2017	HASSELL DISTRICT TRADERS	HOSE GREY SUCTION 3"		129.12	
EFT13044	13/02/2017	JR & A HERSEY	100 GUIDE POSTS	1		935.00

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000393830302/2017		JR & A HERSEY	100 GUIDE POSTS		935.00	
EFT13045	13/02/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 27/1 - 8/2/2017 - 28 HOURS @ \$30/HR	1		840.00
INV 0252	08/02/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 27/1 - 8/2/2017 - 28 HOURS @ \$30/HR			840.00
EFT13046	13/02/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE - TERMINATION OF AGREEMENT	1		858.57
INV 96333	31/01/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE - TERMINATION OF AGREEMENT			858.57
EFT13047	13/02/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	BIN RENTAL JANUARY 2017	1		22,724.88
INV 9731509	31/01/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	REFUSE MONTHLY COLLECTIONS - 2436 BINS - JANUARY 2017			4,919.73
INV 9731510	31/01/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	RECYCLE MONTHLY SERVICE - 1216 BINS - JANUARY 2017			5,192.57
INV 9731511	31/01/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	EXTRA PICK UPS FOR THE MONTH OF JANUARY 2017			1,559.83
INV 9727047	31/01/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	BIN RENTAL JANUARY 2017			10,625.45
INV 9726745	31/12/2016	CLEANAWAY WASTE MANAGEMENT LIMITED	EXTRA PICK UPS DECEMBER 2016			427.30
EFT13048	13/02/2017	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - JANUARY 2017	1		77.00
INV JANUAR31/01/2017		ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - JANUARY 2017			77.00
EFT13049	13/02/2017	JERRAMUNGUP ELECTRICAL SERVICE	replace faulty downlights @ cameron business centre	1		374.25
INV 0001024631/01/2017		JERRAMUNGUP ELECTRICAL SERVICE	replace faulty downlights @ cameron business centre			374.25
EFT13050	13/02/2017	BREMER BAY GENERAL STORE	Breakfast Food for Australia Day Breakfast held on 26th January 2017 at Bremer Bay Sports Club	1		1,049.35
INV 25.01.20125/01/2017		BREMER BAY GENERAL STORE	Breakfast Food for Australia Day Breakfast held on 26th January 2017 at Bremer Bay Sports Club			1,049.35
EFT13051	13/02/2017	TOBRUK TRADERS	JP0085 - DIESEL FUEL FOR THE MONTH OF JANUARY 2017	1		1,040.14

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 27612	31/01/2017	TOBRUK TRADERS	JP00 - DIESEL PURCHASED FOR THE MONTH OF JANUARY 2017		384.21	
INV 27572	31/01/2017	TOBRUK TRADERS	CATERING COST FOR TREVOR BAILEY'S FIRE		178.00	
INV 27613	31/01/2017	TOBRUK TRADERS	JP0085 - DIESEL FUEL FOR THE MONTH OF JANUARY 2017		477.93	
EFT13052	13/02/2017	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS - FUEL PURCHASED FOR THE MONTH OF JANUARY 2017	1		4,619.07
INV 1514947	04/01/2017	EASTERN GREAT SOUTHERN PETROLEUM	ENERGREGASE LC2 20KG, ENGERGREASE LC2 450G X 12 & VANELLUS MPPLUS		505.71	
INV 1514975	16/01/2017	EASTERN GREAT SOUTHERN PETROLEUM	1 x 20ltr ENGINE OIL FOR SERVICING THE CREW CAB		122.07	
INV JANUAR31/01/2017		EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS - FUEL PURCHASED FOR THE MONTH OF JANUARY 2017		3,991.29	
EFT13053	13/02/2017	G & M DETERGENTS	1 X 20 LTR EXTRACLEAN	1		102.00
INV 22476	31/01/2017	G & M DETERGENTS	1 X 20 LTR EXTRACLEAN		102.00	
EFT13054	16/02/2017	LANDMARK OPERATIONS LIMITED	AGNT KRYSTAL CHEM LIQ POOL CHLORINE 20L & AGNT KRYSTAL CHEM DRUM FEE CHLORINE 20L	1		2,745.60
INV 9888182117/01/2017		LANDMARK OPERATIONS LIMITED	AGNT KRYSTAL CHEM LIQ POOL CHLORINE 20L & AGNT KRYSTAL CHEM DRUM FEE CHLORINE 20L		1,372.80	
INV 9886504711/01/2017		LANDMARK OPERATIONS LIMITED	AGNT KRYSTAL CHEM LIQ POOL CHLORINE 20L & AGNT KRYSTAL CHEM DRUM FEE CHLORINE 20L		1,372.80	
EFT13055	16/02/2017	BREMER BAY TYRE & MECHANICAL	JP 0021 - 110,302KM SERVICE	1		1,878.25
INV 0001044419/01/2017		BREMER BAY TYRE & MECHANICAL	JP 0021 - 110,302KM SERVICE		1,163.80	
INV 0001045220/01/2017		BREMER BAY TYRE & MECHANICAL	JP 0024 - 253 HR SERVICE		714.45	
EFT13056	16/02/2017	JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP004 - REPLACE AIR CONDITIONER COMPRESSOR, CONDENSOR FAN AND RE-GAS SYSTEM	1		2,197.78
INV 0000011310/12/2016		JERRAMUNGUP AUTO ELECTRICAL & AIR CONDITIONING	JP004 - REPLACE AIR CONDITIONER COMPRESSOR, CONDENSOR FAN AND RE-GAS SYSTEM		2,197.78	
EFT13057	16/02/2017	WOOD AND GRIEVE ENGINEERS	PROVIDE CONCEPT DESIGN FOR PATHWAY EXTENSION	1		687.50
INV 205811	31/01/2017	WOOD AND GRIEVE ENGINEERS	PROVIDE CONCEPT DESIGN FOR PATHWAY EXTENSION		687.50	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13058	16/02/2017	BOC GASES	GAS BOTTLE RENTAL	1	16.94	16.94
INV 5003256829/01/2017		BOC GASES	GAS BOTTLE RENTAL			
EFT13059	16/02/2017	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF JANUARY 2017	1	389.30	389.30
INV JANUAR31/01/2017		BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF JANUARY 2017			
EFT13060	16/02/2017	DC LASER CONTRACTING	PUSH UP GRAVEL FOR JERRAMUNGUP NORTH ROAD	1	10,560.00	10,560.00
INV INV-013131/01/2017		DC LASER CONTRACTING	PUSH UP GRAVEL FOR JERRAMUNGUP NORTH ROAD		9,768.00	
INV INV-013231/01/2017		DC LASER CONTRACTING	HIRE OF BACKHOE FOR GRAVEL SEARCHING		792.00	
EFT13061	16/02/2017	NEWMAN'S CONCRETE	6 x 375 CONCRETE HEADWALLS	1	1,795.20	1,795.20
INV D1621	19/01/2017	NEWMAN'S CONCRETE	6 x 375 CONCRETE HEADWALLS		1,346.40	
INV D1624	20/01/2017	NEWMAN'S CONCRETE	2 x 300MM CONCRETE HEADWALLS		448.80	
EFT13062	16/02/2017	DAVID CAMPBELL TRANSPORT	HIRE OF DROP DECK FLOAT TO SHIFT LOADER	1	1,133.00	1,133.00
INV INV-729424/01/2017		DAVID CAMPBELL TRANSPORT	HIRE OF DROP DECK FLOAT TO SHIFT LOADER		968.00	
INV INV-729524/01/2017		DAVID CAMPBELL TRANSPORT	JP70078 - REPLACE 1 BRAKE BOOSTER		165.00	
EFT13063	16/02/2017	DROP IN MECH	JP0019 - REPAIR AUTO GREASER AND CLEAR GREASE LINES	1	1,320.00	1,320.00
INV INV-021701/02/2017		DROP IN MECH	JP0019 - REPAIR AUTO GREASER AND CLEAR GREASE LINES		1,056.00	
INV INV-021601/02/2017		DROP IN MECH	JP 008 - REPAIR FAULTY INDICATORS AND REPLACE TRAILER PLUG		132.00	
INV INV-021903/02/2017		DROP IN MECH	CHANGE OIL AND SERVICE BIG COMPRESSOR		132.00	
EFT13064	16/02/2017	G FELESINA & K.M FELESINA	MAN TIP AND BURY RUBBISH 5/2 - 14/2	1	2,100.00	2,100.00
INV 1269	14/02/2017	G FELESINA & K.M FELESINA	MAN TIP AND BURY RUBBISH 5/2 - 14/2		2,100.00	
EFT13065	16/02/2017	D NOEL	CP16-004 - CROSSOVER SUBSIDY PAYMENT	1	500.00	500.00
INV CP16-00403/02/2017		D NOEL	CP16-004 - CROSSOVER SUBSIDY PAYMENT		500.00	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13066	16/02/2017	ALBANY TOYOTA	JP0014 - 60,000KM SERVICE	1	372.05	372.05
INV JC14022708/02/2017		ALBANY TOYOTA	JP0014 - 60,000KM SERVICE		372.05	
EFT13067	16/02/2017	ALBANY LOCK SERVICE & SUPERIOR SECURITY	6 x bc2 keys for Jerramungup airstrip shed	1		238.55
INV 0000131507/02/2017		ALBANY LOCK SERVICE & SUPERIOR SECURITY	Jerramungup Airstrip - Supply nightlatch & bi lock system		105.35	
INV 0000135008/02/2017		ALBANY LOCK SERVICE & SUPERIOR SECURITY	6 x bc2 keys for Jerramungup airstrip shed		133.20	
EFT13068	16/02/2017	LA ROSA CONSTRUCTIONS PTY LTD	VERGE BOND REIMBURSEMENT - BP15-025	2		2,000.00
INV I75	16/02/2017	LA ROSA CONSTRUCTIONS PTY LTD	VERGE BOND REIMBURSEMENT - BP15-025	2	2,000.00	
EFT13069	27/02/2017	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT22/02/2017		CHILD SUPPORT	Payroll deductions		166.89	
EFT13070	27/02/2017	MCLEODS BARRISTERS AND SOLICITORS	LEASE - BREMER BAY COMMUNITY RESOURCE CENTRE	1		268.56
INV 96079	31/01/2017	MCLEODS BARRISTERS AND SOLICITORS	LEASE - BREMER BAY COMMUNITY RESOURCE CENTRE		268.56	
EFT13071	27/02/2017	HEWER CONSULTING SERVICES	AGRN 696: HEAVY RAINFALL AND ASSOCIATED FLOODING IN THE SOUTH WEST (18-21-JAN-2016) PREPARING CONTRACT DOCUMENTS AND TENDER LETTERS, WORK SCHEDULES	1		680.90
INV 1286	03/01/2017	HEWER CONSULTING SERVICES	AGRN 696: HEAVY RAINFALL AND ASSOCIATED FLOODING IN THE SOUTH WEST (18-21-JAN-2016) PREPARING CONTRACT DOCUMENTS AND TENDER LETTERS, WORK SCHEDULES		680.90	
EFT13072	27/02/2017	OZRUSS TRADING CO	Steer Tyre Triangles & tyre change & straighten	1		2,857.24
INV 1699	09/01/2017	OZRUSS TRADING CO	removal and disposal of 2x tyres		88.00	
INV 1697	17/01/2017	OZRUSS TRADING CO	Steer Tyre Triangles & tyre change & straighten		1,512.50	
INV 1678	31/01/2017	OZRUSS TRADING CO	Globes x 6		21.00	
INV 1605	11/12/2016	OZRUSS TRADING CO	DESEL FUEL - JACUP 4.4B (PFB6)		790.00	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 11

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1584	11/12/2016	OZRUS TRADING CO	DIESEL FUEL - JACUP 4.4B (PFB6)		280.74	
INV 1694	31/01/2017	OZRUS TRADING CO	Tyre change for trailer		165.00	
EFT13073	27/02/2017	JERRAMUNGUP ELECTRICAL SERVICE	provide trench approx. 30 mtrs for water fountain @ roe park	1		165.00
INV 0001026430/09/2016		JERRAMUNGUP ELECTRICAL SERVICE	provide trench approx. 30 mtrs for water fountain @ roe park		165.00	
EFT13074	27/02/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	1000hr service for John Deere 624KZ-BAR non BOM kit delivered	1		4,463.64
INV WS5021031/01/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	1000hr service for John Deere 624KZ-BAR non BOM kit delivered		2,676.43	
INV WS5021031/01/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	Supply cutting edge for John Deere Loader		1,787.21	
EFT13075	27/02/2017	BREMER BAY EARTHMOVING CONTRACTORS	push up gravel for Bremner Bay Air strip turnaround for water bombers	1		17,644.00
INV 0098	23/01/2017	BREMER BAY EARTHMOVING CONTRACTORS	push up gravel for Bremner Bay Air strip turnaround for water bombers		17,644.00	
EFT13076	27/02/2017	HARLEY DYKSTRA	PREPARE PLAN FOR PORTION OF LOT 1548 ON DEPOSITED PLAN 194377, HANGAR SITE P, FOR THE LEASE BETWEEN THE SHIRE OF JERRAMUNGUP AND ST JOHN AMBULANCE	1		462.00
INV 11216	31/01/2017	HARLEY DYKSTRA	PREPARE PLAN FOR PORTION OF LOT 1548 ON DEPOSITED PLAN 194377, HANGAR SITE P, FOR THE LEASE BETWEEN THE SHIRE OF JERRAMUNGUP AND ST JOHN AMBULANCE		462.00	
EFT13077	27/02/2017	ALEX BURNS & CO	Isuzu JP009 - service and repairs	1		1,780.69
INV 0002219916/01/2017		ALEX BURNS & CO	Isuzu JP009 - service and repairs		1,780.69	
EFT13078	27/02/2017	TRUCKLINE	2 x FRONT SHOCK ABSORBERS AND 2 x CAB SHOCK ABSORBERS	1		680.59
INV 5865886	17/02/2017	TRUCKLINE	2 x FRONT SHOCK ABSORBERS AND 2 x CAB SHOCK ABSORBERS		680.59	
EFT13079	27/02/2017	ISWEEP TOWN & COUNTRY	STREET SWEEPING - JERRAMUNGUP & BREMER BAY	1		2,970.00
INV 0000235527/02/2017		ISWEEP TOWN & COUNTRY	STREET SWEEPING - JERRAMUNGUP & BREMER BAY		2,970.00	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 12

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13080	27/02/2017	HEWER CONSULTING SERVICES	AGRN 696 FLOOD EVENT CONSULTANCY FEES	1		5,589.45
INV 1290	03/02/2017	HEWER CONSULTING SERVICES	AGRN 696 FLOOD EVENT CONSULTANCY FEES		5,589.45	
EFT13081	27/02/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT - BRPC	1		255.00
INV 22087	16/02/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT - BRPC		255.00	
EFT13082	27/02/2017	DROP IN MECH	service & repairs Grader JP0010 & service & repairs to Compressor on JP004	1		1,995.84
INV INV-022109/02/2017		DROP IN MECH	JP008 - RE-GAS AIR CONDITIONER		162.80	
INV INV-022420/02/2017		DROP IN MECH	service & repairs Grader JP0010 & service & repairs to Compressor on JP004		1,129.04	
INV INV-022215/02/2017		DROP IN MECH	Service on Roller JP004 & Service on Truck JP006		704.00	
EFT13083	27/02/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 19/2 - 28/2/2017	1		1,800.00
INV 1270	28/02/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH 19/2 - 28/2/2017		1,800.00	
EFT13084	27/02/2017	CENTRAL REGIONAL TAFE	EMP 170 - Municipal Law Enforcement A & B - CATERING	1		541.14
INV 10000491 16/02/2017		CENTRAL REGIONAL TAFE	EMP 170 - Municipal Law Enforcement A & B		253.94	
INV 10000524 21/02/2017		CENTRAL REGIONAL TAFE	EMP 170 - Municipal Law Enforcement A & B - CATERING		287.20	
EFT13085	27/02/2017	BREMER BAY PLAYGROUP	DONATION TO BREMER BAY PLAYGROUP SUMMER MARKET DAY	1		400.00
INV 001	10/02/2017	BREMER BAY PLAYGROUP	DONATION TO BREMER BAY PLAYGROUP SUMMER MARKET DAY		400.00	
EFT13086	27/02/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	REPLACEMENT LABELS FOR PUMP PANEL	1		105.31
INV 56153	23/02/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	REPLACEMENT LABELS FOR PUMP PANEL		105.31	
EFT13087	27/02/2017	LANDGATE	ANNUAL LAND INFORMATION SUBSCRIPTION - LANDGATE JOB NO. 610/16-17	1		805.20
INV 2100509617/02/2017		LANDGATE	ANNUAL LAND INFORMATION SUBSCRIPTION - LANDGATE JOB NO. 610/16-17		805.20	
EFT13088	27/02/2017	HASSELL DISTRICT TRADERS	WORKS UNIFORM ORDER 2016-2017 FINANCIAL YEAR	1		281.80

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 13

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1005572613	02/2017	HASSELL DISTRICT TRADERS	WORKS UNIFORM ORDER 2016-2017 FINANCIAL YEAR		242.35	
INV 1005568	09/02/2017	HASSELL DISTRICT TRADERS	SHOVEL POST HOLE SQ MOUTH		39.45	
EFT13089	27/02/2017	WESTERBERG PANEL BEATERS	JP0036 - INSURANCE EXCESS	1		500.00
INV 67381	08/02/2017	WESTERBERG PANEL BEATERS	JP0036 - INSURANCE EXCESS		500.00	
EFT13090	27/02/2017	JASON SIGNMAKERS	450x600 sign on 1.6 ALUM - SS PRO 127 - "DOGS MUST BE ON LEASH AT ALL TIMES" & VARIOUS ROAD NAME SIGNS	1		593.45
INV 175855	08/02/2017	JASON SIGNMAKERS	450x600 sign on 1.6 ALUM - SS PRO 127 - "DOGS MUST BE ON LEASH AT ALL TIMES" & VARIOUS ROAD NAME SIGNS		593.45	
EFT13091	27/02/2017	JERRAMUNGUP ELECTRICAL SERVICE	replace faulty exit indicator	1		461.89
INV 0001028516	02/2017	JERRAMUNGUP ELECTRICAL SERVICE	replace faulty exit indicator		307.89	
INV 0001028416	02/2017	JERRAMUNGUP ELECTRICAL SERVICE	replace bowser flouro - depot		154.00	
EFT13092	27/02/2017	SOUTHERN TOOL & FASTENER CO	2x Stihl Chain	1		75.48
INV 1104335221	02/2017	SOUTHERN TOOL & FASTENER CO	2x Stihl Chain		75.48	
EFT13093	27/02/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	Repairs & parts for front wheel drive on John Deere 672G	1		5,686.48
INV WS5021007	02/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	Repairs & parts for front wheel drive on John Deere 672G		5,686.48	
EFT13094	27/02/2017	PACIFIC BRANDS - THE WORKWEAR GROUP	UNIFORM EMP 162 - 2016/2017	1		119.90
INV 0125033327	02/2017	PACIFIC BRANDS - THE WORKWEAR GROUP	UNIFORM EMP 162 - 2016/2017		119.90	
EFT13095	27/02/2017	GRAMAX DELIVERIES	6hrs D6d Cat Dozer hire - push up white goods and timber waste, create fire breaks at transfer station	1		1,133.00
INV 4851	09/02/2017	GRAMAX DELIVERIES	6hrs D6d Cat Dozer hire - push up white goods and timber waste, create fire breaks at transfer station		1,133.00	
EFT13096	27/02/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	COLOUR ADVERT FOR FIRE MITIGATION IN MARCH BULLETIN	1		98.40

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 14

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0001151322	2017-02-02	BREMER BAY COMMUNITY RESOURCE CENTRE	COLOUR ADVERT FOR FIRE MITIGATION IN MARCH BULLETIN		98.40	
EFT13097	2017-02-27	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 10/2 - 22/2/2017 - 28 HRS @ \$30 / HR	1		840.00
INV 0253	2017-02-22	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 10/2 - 22/2/2017 - 28 HRS @ \$30 / HR		840.00	
EFT13098	2017-02-27	EASTERN GREAT SOUTHERN PETROLEUM	3500 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 13/2/2017 - LESS EARLY PAYMENT	1		7,617.08
INV 1281365	2017-02-02	EASTERN GREAT SOUTHERN PETROLEUM	2600 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 2/2/2017 - LESS EARLY PAYMENT		3,169.17	
INV 1106432	2017-03-13	EASTERN GREAT SOUTHERN PETROLEUM	3500 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 13/2/2017 - LESS EARLY PAYMENT		4,447.91	
EFT13099	2017-02-27	SOUTH WEST PRINT GROUP	1000 x B4 Plain Faced Envelop	1		870.00
INV 28206	2017-02-16	SOUTH WEST PRINT GROUP	1000 x B4 Plain Faced Envelop		436.00	
INV 28208	2017-02-16	SOUTH WEST PRINT GROUP	5000 x DL Plain Faced Envelopes		434.00	
EFT13100	2017-02-27	TOLL IPEC	FREIGHT ALBANY LOCK	1		60.14
INV 0268	2017-10-10	TOLL IPEC	FREIGHT ALBANY LOCK		48.00	
INV 0267	2017-03-03	TOLL IPEC	FREIGHT PATHWEST		12.14	
EFT13101	2017-02-27	PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA LTD	LICENCE 0636415 - VALID 01/03/2017 - 28/02/2018	1		164.07
INV 3016758	2017-01-02	PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA LTD	LICENCE 0636415 - VALID 01/03/2017 - 28/02/2018		164.07	
EFT13102	2017-02-27	JERRAMUNGUP B&B & CATERING	CATERING FOR COUNCIL MEETING 15/02/2017 - 17 PEOPLE	1		340.00
INV 390371	2017-05-15	JERRAMUNGUP B&B & CATERING	CATERING FOR COUNCIL MEETING 15/02/2017 - 17 PEOPLE		340.00	
EFT13103	2017-02-28	GEORGINA GRIFFITHS	POOL KEY BOND REIMBURSEMENT	2		20.00
INV 133	2017-02-27	GEORGINA GRIFFITHS	POOL KEY BOND REIMBURSEMENT	2		20.00

Date: 28/02/2017
 Time: 3:35:48PM

Shire of Jerramungup
 Accounts Payable Report

USER: KIARA LEESON
 PAGE: 15

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
28087	02/02/2017	SYNERGY	SUPPLY PERIOD 25 NOVEMBER 2016 TO 24 DECEMBER 2016 STREETLIGHT TARIFF CHARGE - STREETLIGHTS	1		4,139.15
INV 5955058724/01/2017		SYNERGY	SUPPLY PERIOD 25 NOVEMBER 2016 TO 24 DECEMBER 2016 STREETLIGHT TARIFF CHARGE - STREETLIGHTS		4,139.15	
28088	02/02/2017	KANDOO WINDSCREEN	JP001 - REPLACE DAMAGED WINDSCREEN	1		385.00
INV 5774	18/01/2017	KANDOO WINDSCREEN	JP001 - REPLACE DAMAGED WINDSCREEN		385.00	
28089	02/02/2017	TELSTRA	MOBILE PHONE CHARGES WORKS DEPARTMENT, PLANNING, EXECUTIVE OFFICERS, RANGER, BRPC, & BUILDING	1		1,319.67
INV 2503813423/01/2017		TELSTRA	SERVICE & EQUIP RENTAL TO 18/02/2017 ; USAGE CHARGES TO 18/01/2017		82.04	
INV 4566063622/01/2017		TELSTRA	MOBILE PHONE CHARGES WORKS DEPARTMENT, PLANNING, EXECUTIVE OFFICERS, RANGER, BRPC, & BUILDING		1,237.63	
28090	02/02/2017	BUILDING AND CONSTRUCTION TRAINING FUND	BUILDING LEVY PAYMENTS JANUARY 2017 - LESS COMMISSION	1		291.75
INV JANUAR31/01/2017		BUILDING AND CONSTRUCTION TRAINING FUND	BUILDING LEVY PAYMENTS JANUARY 2017 - LESS COMMISSION		291.75	
28091	13/02/2017	TELSTRA	USAGE CHARGES TO 22/01/2017 & SERVICE & EQUIP RENTAL TO 22/02/2017	1		1,734.81
INV 6336244030/01/2017		TELSTRA	USAGE CHARGES TO 22/01/2017 & SERVICE & EQUIP RENTAL TO 22/02/2017		941.72	
INV 6273833630/01/2017		TELSTRA	USAGE CHARGES TO 22/01/2017 & SERVICE & EQUIP RENTAL TO 22/02/2017		95.10	
INV 6344067727/01/2017		TELSTRA	USAGE CHARGES TO 22/01/2017 & SERVICE & EQUIP RENTAL TO 22/02/2017		36.64	
INV 6335743027/01/2017		TELSTRA	SERVICE & EQUIP RENTAL TO 22/02/2017		37.94	
INV 6318724527/01/2017		TELSTRA	USAGE CHARGES TO 22/01/2017 & SERVICE & EQUIP RENTAL TO 22/02/2017		164.53	
INV 6336743027/01/2017		TELSTRA	SERVICE & EQUIP RENTAL TO 22/02/2017		37.94	
INV 0985677627/01/2017		TELSTRA	USAGE CHARGES TO 22/01/2017 & SERVICE & EQUIP RENTAL TO 22/02/2017		420.94	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 16

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
28092	27/02/2017	SYNERGY	SUPPLY PERIOD 25 DEC 16 TO 24 JAN 17 STREETLIGHT	1		4,277.15
INV 5955058707/02/2017		SYNERGY	TARIFF CHARGE - STREETLIGHTS		4,277.15	
			SUPPLY PERIOD 25 DEC 16 TO 24 JAN 17 STREETLIGHT			
			TARIFF CHARGE - STREETLIGHTS			
28093	27/02/2017	TELSTRA	SMS TEXT MESSAGING SERVICE	1		2,390.96
INV 4566063702/02/2017		TELSTRA	SMS TEXT MESSAGING SERVICE		2,390.96	
DD14915.1	08/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,022.12
INV SUPER	08/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,204.39	
INV DEDUC	08/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	970.07	
INV DEDUC	08/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUC	08/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,092.72	
INV DEDUC	08/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	274.81	
INV DEDUC	08/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	280.13	
DD14915.2	08/02/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUC	08/02/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUC	08/02/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUC	08/02/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER	08/02/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD14915.3	08/02/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUC	08/02/2017	BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER	08/02/2017	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD14915.4	08/02/2017	PRIME SUPER	Superannuation contributions	1		548.89

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT08/02/2017	08/02/2017	PRIME SUPER	Payroll deductions	1	134.42	
INV SUPER 08/02/2017	08/02/2017	PRIME SUPER	Superannuation contributions	1	414.47	
DD14915.5	08/02/2017	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1		59.54
INV SUPER 08/02/2017	08/02/2017	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1	59.54	
DD14915.6	08/02/2017	AUSTRALIAN SUPER	Superannuation contributions	1		212.84
INV SUPER 08/02/2017	08/02/2017	AUSTRALIAN SUPER	Superannuation contributions	1	212.84	
DD14915.7	08/02/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		73.95
INV SUPER 08/02/2017	08/02/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	73.95	
DD14915.8	08/02/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER 08/02/2017	08/02/2017	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DD14931.1	22/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		10,191.88
INV SUPER 22/02/2017	22/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,338.07	
INV DEDUCT22/02/2017	22/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,001.37	
INV DEDUCT22/02/2017	22/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT22/02/2017	22/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,092.72	
INV DEDUCT22/02/2017	22/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	278.98	
INV DEDUCT22/02/2017	22/02/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	280.74	
DD14931.2	22/02/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		904.90
INV DEDUCT22/02/2017	22/02/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	134.42	
INV DEDUCT22/02/2017	22/02/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	

Date: 28/02/2017
Time: 3:35:48PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 18

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUC	22/02/2017	COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	56.01	
INV SUPER	22/02/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	414.47	
DD14931.3	22/02/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUC	22/02/2017	BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER	22/02/2017	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD14931.4	22/02/2017	PRIME SUPER	Superannuation contributions	1		548.89
INV DEDUC	22/02/2017	PRIME SUPER	Payroll deductions	1	134.42	
INV SUPER	22/02/2017	PRIME SUPER	Superannuation contributions	1	414.47	
DD14931.5	22/02/2017	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1		59.54
INV SUPER	22/02/2017	BENDIGO SUPERANNUATION PLAN	Superannuation contributions	1	59.54	
DD14931.6	22/02/2017	AUSTRALIAN SUPER	Superannuation contributions	1		212.84
INV SUPER	22/02/2017	AUSTRALIAN SUPER	Superannuation contributions	1	212.84	
DD14931.7	22/02/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		56.63
INV SUPER	22/02/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	56.63	
DD14931.8	22/02/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER	22/02/2017	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	

Date: 28/02/2017
 Time: 3:35:48PM

Shire of Jerramungup
 Accounts Payable Report

USER: KIARA LEESON
 PAGE: 19

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
----------------	------	------	---------------------	-----------	------------	--------

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	263,155.13
2	TRUST BANK 0042691	2,020.00
TOTAL		265,175.13

TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	6 th March 2017

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 – Monthly Financial Report Period Ending 28th February 2017

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receive the Monthly Financial Report for the period ending 28th February 2017 in accordance with Section 6.4 of the Local Government Act 1995.

OC170305 Moved Cr Iffla / Seconded Cr Leenhouders

That Council receive the Monthly Financial Report for the period ending 28th February 2017 in accordance with Section 6.4 of the Local Government Act 1995.

Carried 7-0

Shire of Jerramungup
MONTHLY FINANCIAL REPORT
For the Period Ended 28th February 2017

TABLE OF CONTENTS

Statement of Financial Activity	
Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Major Variances
Note 6	Out of Budget Expense Approvals
Note 7	Receivables
Note 8	Grants and Contributions
Note 9	Cash Backed Reserves
Note 10	Capital Disposals and Acquisitions
Note 11	Trust

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Jerramungup
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
For the Period Ended 28th February 2017

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	
Operating Revenues		\$	\$	\$	\$	%	
Grants, Subsidies and Contributions		2,168,709	1,625,775	1,423,391	(202,384)	(14.2%)	▼
Profit on Asset Disposal	10	66,654	44,432	46,443	2,011	4.3%	
Fees and Charges		744,143	604,384	574,731	(29,653)	(5.2%)	
Service Charges		0	0	0	0		
Interest Earnings		61,755	41,160	58,171	17,011	29.2%	▲
Other Revenue		482,000	321,328	232,614	(88,714)	(38.1%)	▼
Total (Excluding Rates)		3,523,261	2,637,079	2,335,350	(301,729)		
Operating Expense							
Employee Costs		(1,872,687)	(1,248,056)	(1,292,251)	(44,195)	(3.4%)	▼
Materials and Contracts		(2,691,434)	(1,793,760)	(1,455,858)	337,902	23.2%	▼
Utilities Charges		(159,763)	(106,256)	(107,688)	(1,432)	(1.3%)	
Depreciation (Non-Current Assets)		(1,638,717)	(1,092,312)	(1,275,262)	(182,950)	(14.3%)	▲
Interest Expenses		(42,194)	(28,096)	(10,862)	17,234	158.7%	▼
Insurance Expenses		(233,928)	(220,550)	(221,187)	(637)	(0.3%)	
Loss on Asset Disposal	10	(36,074)	(24,048)	(41,060)	(17,012)	(41.4%)	▲
Other Expenditure		56,352	14,718	(681)	(15,399)	(2261.5%)	▲
Total		(6,618,445)	(4,498,360)	(4,404,849)	93,511		
Funding Balance Adjustment							
Add Back Depreciation		1,638,717	1,092,312	1,275,262	182,950	14.3%	▲
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(20,384)	(5,383)	15,001	(278.7%)	
Movement in Provisions Accruals				(169,033)	(169,033)		
Net Operating (Ex. Rates)		(1,487,047)	(789,353)	(968,653)	(179,300)		
Capital Revenues							
Grants, Subsidies and Contributions	8	1,886,784	899,838	604,597	(295,241)	(48.8%)	▼
Proceeds from Disposal of Assets	10	295,000	196,667	227,663	30,996	13.6%	▲
Proceeds from New Debentures		350,000	0	0	0		
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	39,519	(102,151)	(258.5%)	▼
Total		2,673,454	1,238,175	871,779	(366,396)		
Capital Expenses							
Land and Buildings	10	(237,780)	(158,520)	(174,744)	(16,224)	(9.3%)	▲
Plant and Equipment	10	(331,644)	(221,096)	(290,852)	(69,756)	(24.0%)	▲
Furniture and Equipment	10	(6,600)	(4,400)	(5,712)	(1,312)	(23.0%)	▲
Infrastructure Assets - Roads	10	(2,915,402)	(1,943,601)	(935,113)	1,008,489	107.8%	▼
Infrastructure Assets - Other	10	(2,191,843)	(1,461,229)	(176,108)	1,285,121	729.7%	▼
Repayment of Debentures		(156,493)	(104,329)	(100,941)	3,388	3.4%	
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(203,679)	(325,725)	(122,046)	(37.5%)	▲
Total		(6,145,280)	(4,096,853)	(2,009,194)	2,087,659		
Net Capital		(3,471,826)	(2,858,679)	(1,137,415)	1,721,264		
Total Net Operating + Capital		(4,958,873)	(3,648,031)	(2,106,068)	1,541,964		
Rate Revenue		3,124,811	3,124,811	3,128,676	3,865	0.1%	
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
Closing Funding Surplus(Deficit)	3	5,947	1,316,789	2,835,413	1,518,625		

Shire of Jerramungup
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28th February 2017

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
Operating Revenues							
Governance		\$ 0	\$ 0	\$ 1,932	\$ 1,932	100.0%	
General Purpose Funding		1,330,005	990,268	1,022,402	32,134	3.1%	
Law, Order and Public Safety		158,004	123,458	116,511	(6,947)	(6.0%)	
Health		0	0	4,647	4,647	100.0%	
Education and Welfare		1,093	728	1,480	752	50.8%	
Housing		132,673	88,408	83,737	(4,671)	(5.6%)	
Community Amenities		396,511	366,918	400,989	34,071	8.5%	
Recreation and Culture		743,567	40,360	85,495	45,135	52.8%	▲
Transport		1,921,083	1,435,178	806,320	(628,858)	(78.0%)	▼
Economic Services		91,068	64,672	26,482	(38,190)	(144.2%)	▼
Other Property and Services		636,041	426,927	389,951	(36,976)	(9.5%)	
Total (Excluding Rates)		5,410,045	3,536,917	2,939,947	(596,970)		
Operating Expense							
Governance		(241,458)	(171,144)	(166,690)	4,454	2.7%	
General Purpose Funding		(86,150)	(57,408)	(54,661)	2,747	5.0%	
Law, Order and Public Safety		(643,924)	(433,754)	(392,468)	41,286	10.5%	▼
Health		(285,311)	(190,136)	(163,202)	26,934	16.5%	▼
Education and Welfare		(83,264)	(55,424)	(45,564)	9,860	21.6%	
Housing		(151,139)	(100,112)	(115,479)	(15,367)	(13.3%)	▲
Community Amenities		(948,810)	(632,176)	(558,139)	74,037	13.3%	▼
Recreation and Culture		(638,233)	(430,475)	(532,835)	(102,360)	(19.2%)	▲
Transport		(2,801,159)	(1,867,240)	(1,789,934)	77,306	4.3%	
Economic Services		(156,476)	(104,280)	(166,340)	(62,060)	(37.3%)	▲
Other Property and Services		(582,522)	(456,211)	(419,538)	36,673	8.7%	
Total		(6,618,445)	(4,498,360)	(4,404,849)	93,511		
Funding Balance Adjustment							
Add back Depreciation		1,638,717	1,092,312	1,275,262	182,950	14.3%	▲
Adjust (Profit)/Loss on Asset Disposal	10	(30,580)	(20,384)	(5,383)	15,001	(278.7%)	
Movement in Provisions Accruals		0	0	(169,033)	(169,033)		
Net Operating (Ex. Rates)		399,737	110,485	(364,056)	(474,541)		
Capital Revenues							
Proceeds from Disposal of Assets	10	295,000	196,667	227,663	30,996	13.6%	▲
Proceeds from New Debentures		350,000	0	0	0		
Proceeds from Sale of Investments		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	9	141,670	141,670	39,519	(102,151)	(258.5%)	▼
Total		786,670	338,337	267,182	(71,155)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(237,780)	(158,520)	(174,744)	(16,224)	(9.3%)	
Plant and Equipment	10	(331,644)	(221,096)	(290,852)	(69,756)	(24.0%)	▲
Furniture and Equipment	10	(6,600)	(4,400)	(5,712)	(1,312)	(23.0%)	
Infrastructure Assets - Roads	10	(2,915,402)	(1,943,601)	(935,113)	1,008,489	107.8%	▼
Infrastructure Assets - Other	10	(2,191,843)	(1,461,229)	(176,108)	1,285,121	729.7%	▼
Purchase of Investments		0	0	0	0		
Repayment of Debentures		(156,493)	(104,329)	(100,941)	3,388	3.4%	
Advances to Community Groups		0	0	0	0		
Transfer to Reserves	9	(305,518)	(203,679)	(325,725)	(122,046)	(37.5%)	▲
Total		(6,145,280)	(4,096,853)	(2,009,194)	2,087,659		
Net Capital		(5,358,610)	(3,758,517)	(1,742,012)	2,016,505		
Total Net Operating + Capital							
		(4,958,873)	(3,648,031)	(2,106,068)	1,541,964		
Rate Revenue		3,124,811	3,124,811	3,128,676	3,865	0.1%	
Opening Funding Surplus(Deficit)		1,840,009	1,840,009	1,812,805	(27,204)	(1.5%)	
Closing Funding Surplus(Deficit)	3	5,947	1,316,789	2,835,413	1,518,625		

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Land	0%
Buildings	2%
Furniture and Internal Equipment	15%
Computers and Computer Equipment	33%
Light Vehicles if replacement is due	
Annually	5%
Every second year	10%
More than every second year	15%
Light Plant	15%
Heavy Plant	10%
Freehold Land For Sale	0%

Sealed Roads and Streets

Clearing and Earthworks	0%
Pavement	2%
Seal	5%
Kerb	3%

Unsealed Roads

Clearing and Earthworks	0%
Pavement	3%

Footpaths	2%
Drainage, Sewerage Fixtures	2%
Other Infrastructure	2%

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of Council, other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services. In accordance with legislation changes effective July 1997 general administration costs have been allocated to the various programmes of Council to reflect the true costs of the associated services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants, interest revenue and allocated administration costs associated with general purpose funding.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control. Requirements that Council carries out by statute.

HEALTH

Food quality and pest control, maintenance and contributions to health services and facilities.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Provision and maintenance of retirement units in Bremer Bay and Jerramungup, assisting Southern AgCare Services. Assistance to pre-school facilities as well as local primary and high schools

HOUSING

The provision and maintenance of housing to both staff and private residents.

COMMUNITY AMENITIES

Rubbish collection services, maintenance of refuse sites, sewerage maintenance in Jerramungup control and coordination of cemeteries, administration of Town Planning Scheme, coastal reserves and other environmental services

RECREATION AND CULTURE

Maintenance and administration of halls, sporting complexes, resources centres, libraries Bremer Bay Youth Camp, parks and gardens and broadcasting services.

TRANSPORT

Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic facilities townscapes and airstrips.

ECONOMIC SERVICES

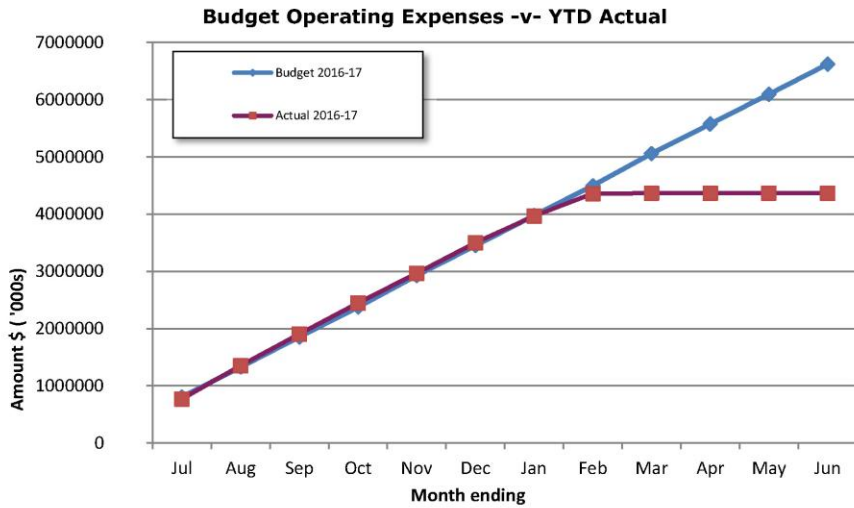
The regulation and provision of tourism, area promotion, building control, saleyards noxious weeds, vermin control and water supply including standpipes.

OTHER PROPERTY & SERVICES

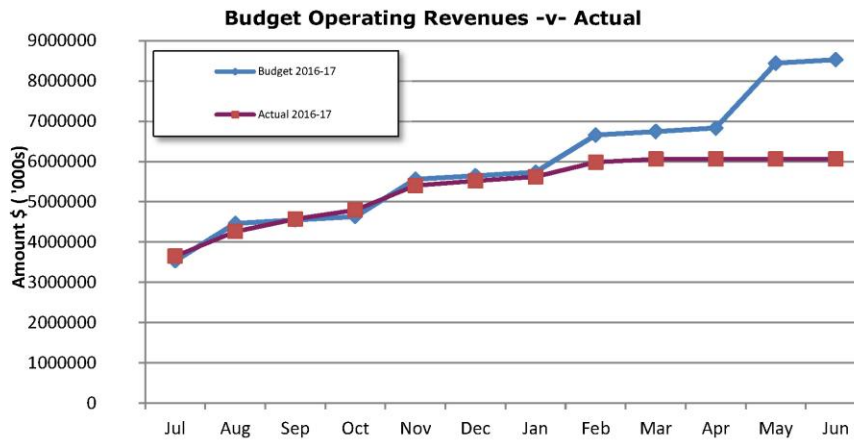
Private works operations, plant maintenance and operation costs.
Police Licensing and other non classified items.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28th February 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity

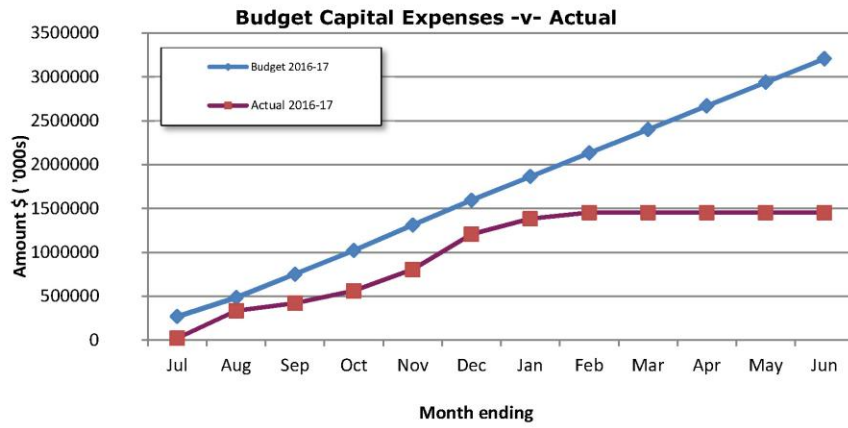


Comments/Notes - Operating Expenses



Comments/Notes - Operating Revenues

Note 2 - Graphical Representation - Source Statement of Financial Activity

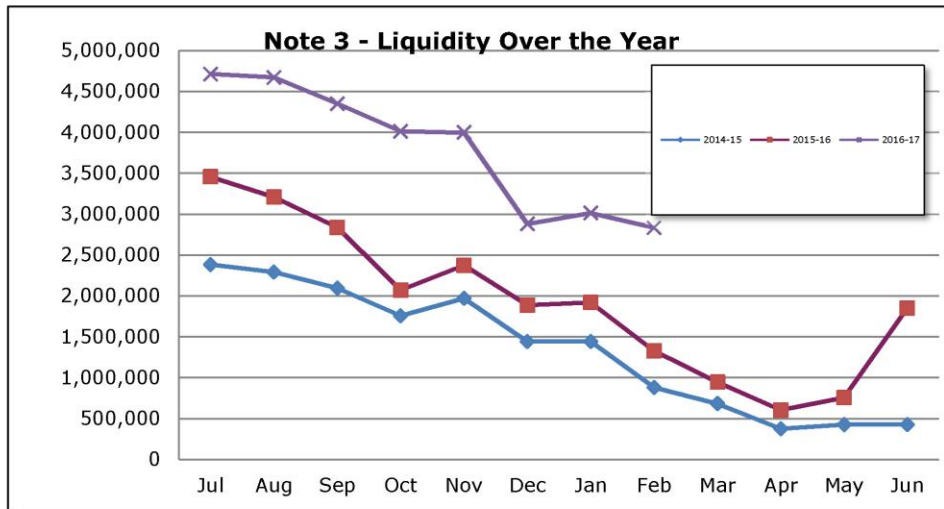


Comments/Notes - Capital Expenses

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 3: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	2016-17		
	This Period	Last Period	Opening Balance
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,017,172	1,022,051	457,146
Cash Restricted	1,479,488	1,478,531	1,193,165
Investments	1,711,869	1,709,764	1,696,383
Receivables - Rates and Rubbish	385,221	433,963	52,361
Receivables - Other	105,250	73,473	102,357
Inventories	54,040	42,122	31,982
	4,753,041	4,759,904	3,533,393
Less: Current Liabilities			
Payables	(438,139)	(268,334)	(527,424)
Provisions	(287,428)	(287,428)	(287,428)
	(725,567)	(555,762)	(814,852)
Less: Cash Restricted	(1,479,488)	(1,478,531)	(1,193,165)
Add Back - Non Cash Provisions Accruals	287,428	287,428	287,428
Net Current Funding Position	2,835,413	3,013,039	1,812,805



Comments - Net Current Funding Position

\$272,357 of the amount showing as payables relates to an invoice for the Shire of Ravensthorpe Regional Landfill Site. This amount is reimbursed from the Trust account (Trust Regional Waste Management Funds) in March.

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Invest \$	Total Amount \$	Institution
(a) Cash Deposits							
Muni Fund	1.75%	1,016,772				1,016,772	Bankwest
Till / Petty Cash	0.00%	400				400	Bankwest
Committed Funds	1.35%		14,898			14,898	Bankwest
(b) Term Deposits							
Reserves Term Deposit	2.45%		600,000			600,000	Bankwest
Muni Cash Deposit						0	Bankwest
(c) Investments							
Investment Account	1.35%				1,711,869	1,711,869	WA Treasury
Reserves Cash A/c	1.35%		864,591			864,591	Bankwest
Total		1,017,172	1,479,488	0	1,711,869	4,208,530	

Comments/Notes - Investments

\$600,000 transferred to term deposit expires 16th May 2017

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 5: MAJOR VARIANCES

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

Comments/Reason for Variance
5.1 OPERATING REVENUE (EXCLUDING RATES)
5.1.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS
5.1.2 PROFIT ON ASSET DISPOSAL Proceeds from the sale of the old depot has been received
5.1.3 FEES AND CHARGES Increase in town planning and environmental health services fees and charges. Private works income also now falls part of fees and charges which was identified in Council's adopted fees & charges for 16/17.
5.1.7 INTEREST EARNINGS Variance due to higher interest received on bank accounts and instalment interest
5.1.8 OTHER REVENUE A large Department of Transport licensing receipt occurred 30/06/16, automated direct debit payment did not occur until 4/7/16.
5.2 OPERATING EXPENSES
5.2.1 EMPLOYEE COSTS Variance due to workers compensation higher than budgeted which is recouped through insurance, paid parental leave which is recouped through Centrelink. There were also 3 payruns in December which accounts for approximately \$45,000 of the difference.
5.2.2 MATERIAL AND CONTRACTS YTD expenses on fuel are significantly down and maintenance on Shire buildings due to capital projects being completed on Shire houses in the first half of the financial year. Tender for the majority of flood damage works were presented to Council, Contractors will commence works in January 2017.
5.2.3 UTILITY CHARGES Utility charges relating to private rentals and leased properties are recouped in fees & charges, Shire administration building and depot lights have been replaced with LED lights which should reduce utility charges, doctors house will also have lights replaced with LED.
5.2.4 DEPRECIATION (NON CURRENT ASSETS) Depreciation rates changed slightly due to fair value.
5.2.5 INTEREST EXPENSES
5.2.6 INSURANCE EXPENSES
5.2.7 LOSS ON ASSET DISPOSAL The Ariens ride on mower had passed its useful life so no net book value recorded. DFES, Needilup BFB truck disposed of to DFES when received new truck required to bring in the value of the truck even though no consideration received. Sale of Excavator was less than budgeted for.
5.2.8 OTHER EXPENDITURE Increased Department of Transport payments (Approximately \$20,000 of invoices posted to other expenditure however budgeted as materials and contractors)

Shire of Jerramungup
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28th February 2017

Note 5: MAJOR VARIANCES

Note: Where material variance is caused by timing differences between actual and budgeted expenditure or income a comment is generally not provided.

Comments/Reason for Variance
5.3 CAPITAL REVENUE
5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS
5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS
The proceeds from the sale of the old depot have been transferred to the building reserve, the Shire did not budget for the trade of the Ariens Ride on Mower there is no net book value recorded as the asset had passed it's useful life
5.3.3 PROCEEDS FROM NEW DEBENTURES
\$350,000 loan budgeted for Bremer Bay Town Centre will not be taken out until closer to the end of the financial year
5.3.4 PROCEEDS FROM SALE OF INVESTMENT
5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)
Transfer from Community Recreation Reserve for the Bremer Bay Bowling Green Project has occurred, Point Henry transfer will occur once all mitigation works have been completed for 16/17. Transfer from Capital Works Reserve will occur once the Coral Sea Road footpath project has been completed this is likely to occur around April 2017. Transfer from the Community Recreation Reserve for the skate park will occur once funding has been announced and the project commences.
5.4 CAPITAL EXPENSES
5.4.1 LAND HELD FOR RESALE
5.4.2 LAND AND BUILDINGS
Upgrades to the Paperbarks abultions will occur after Easter 2017
5.4.3 PLANT AND EQUIPMENT
Variance due to the DCEO vehicle not being purchased. This will occur in the new year
5.4.4 FURNITURE AND EQUIPMENT
Waiting on advice from State Library on when the new Spydus program will be rolled out for the Bremer Bay & Jerramungup libraries, purchase of a new computer for the library will not occur until the program is rolled out
5.4.5 INFRASTRUCTURE ASSETS - ROADS
Timing difference due to wet weather conditions for first 6 months of the financial year. The Shire is waiting on clearing permit approval to complete other road construction projects
5.4.6 INFRASTRUCTURE ASSETS - OTHER
At the Special meeting of Council held 6th December 2016, Council awarded the contract in Tender 01/16 Bremer Bay Town Centre Stage 2, this will see a significant change to the variance in the new year. The Point Henry trail project has commenced and is expected to be completed early next year. The Shire is waiting on funding approval for the Bremer Bay Skate Park and Paperbarks projects, this should be announced in December.
5.4.7 PURCHASES OF INVESTMENT
5.4.8 REPAYMENT OF DEBENTURES
5.4.9 ADVANCES TO COMMUNITY GROUPS
5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)
Reserve transfers budgeted for have occurred, sale proceeds of old depot has been transferred to the building reserve. Remaining funds from the effluent project in 15-16 was transferred to reserve which was not budgeted for
5.5 OTHER ITEMS
5.5.1 RATE REVENUE
5.5.2 OPENING FUNDING SURPLUS(DEFICIT)
Audited opening balance has been factored into the finance report from October 2016

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 6: OUT OF BUDGET EXPENSE APPROVALS

Expense authorisations outside of original budget. Surplus/(Deficit)

	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption			\$	\$	\$	\$ 5,947
	Materials & Contractors - 20 Coral Sea Road, Jerramungup	OC161005	Capital Expenses			(17,800)	(11,853)
	Materials & Contractors costs allocated to A610	OC161005	Capital Expenses		5,800		(6,053)
	Materials & Contractors costs allocated to A26	OC161005	Capital Expenses		12,000		5,947
	Closing Funding Surplus (Deficit)			0	17,800	(17,800)	5,947

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28th February 2017

Note 7: RECEIVABLES

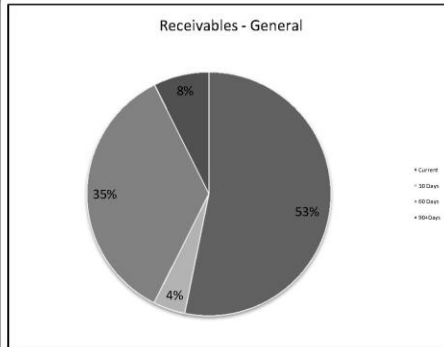
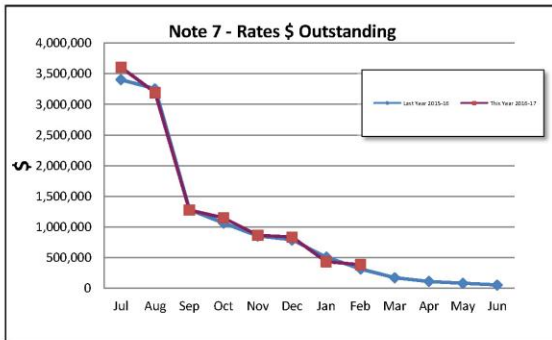
Receivables - Rates and Rubbish

	Current 2016-17	Previous 2015-16	Total
Opening Arrears Previous Years	\$	\$ 79,470	\$ 79,470
Rates, Rubbish Charges Levied this year	3,456,109		3,456,109
Less Collections to date	(3,132,596)	(17,762)	(3,150,359)
Equals Current Outstanding	323,513	61,708	385,221
Net Rates Collectable			385,221
% Collected			89.10%

Receivables - General

	Current	30 Days	60 Days	90+Days
Excluding GST Receivable	\$ 33,347	\$ 2,664	\$ 22,082	\$ 4,618
Total Outstanding				62,711

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish

Comments/Notes - Receivables General

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 8: GRANTS AND CONTRIBUTIONS

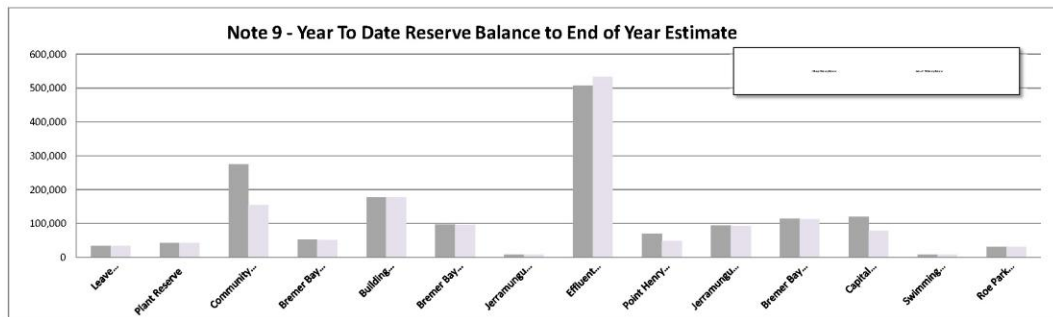
Program/Details GL	Provider	Expected Date of Receipt	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
			\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING							
Grants Commission Grant Received - General	WA Grants Commission	September, December, February, May September, December,	-\$906,681.00		(606,681)	(457,276)	(149,405)
Grants Commission Grant Received- Roads Other General Purpose funding received	WA Grants Commission Cooperative Bulk Handling	February, May July	-\$590,000.00 -\$46,729.04	(23)	(590,000) (46,752)	(444,069) (46,752)	(145,931) (0)
GOVERNANCE							
Other Income Relating to Members	Kokoda Op-Shop	Infrequent	\$0.00	(320)	(320)	(320)	0
LAW, ORDER, PUBLIC SAFETY							
ESL Operating grant	DFES - ESL Operating Grant	August, October, January, April	-\$29,745.00		(29,745)	(20,275)	(9,470)
Income Relating to Fire Prevention	DFES - NRMP Funding & insurance recoup DFES sheds	December	-\$27,176.00		(27,176)	0	(27,176)
Income Relating to Fire Prevention	Western Power & DFES bushfire mitigation works	Infrequent	\$0.00	(6,478)	(6,478)	(6,478)	(0)
Income Relating to Fire Prevention	SEMC - Point Henry Hazard Management Strategy	September December,	-\$6,000.00		(6,000)	0	(6,000)
CESM Contributions	DFES - BRPC Position	March, June	-\$64,013.00		(64,013)	(64,013)	(0)
FESA/bushfire admin fee grant	DFES	September	-\$4,000.00		(4,000)	(4,000)	0
HEALTH							
Income Relating to Other Health	Health Services	Monthly	\$0.00	(148)	(148)	(148)	0
EDUCATION AND WELFARE							
Income Relating to Care of Families & Children		Monthly	\$0.00	(663)	(663)	(663)	0
COMMUNITY AMENITIES							
Income Relating to Protection Of Environment	Dept of Transport annual water contribution - Fisheries	November	-\$500.00	(6,596)	(7,096)	(5,853)	(1,243)
Income Relating to Town Planning & Regional Development			-\$16,220.00	(24,500)	(40,720)	(40,720)	0
Income Relating to Town Planning & Regional Development			\$0.00	(791)	(791)	(791)	(0)
RECREATION AND CULTURE							
Income Relating to Other Recreation & Sport	DSR - Swimming Pool Grant	November	-\$32,000.00	(32,678)	(64,678)	(64,678)	0
Income Relating to Other Recreation & Sport	Kokoda Op Shop		\$0.00	(1,818)	(1,818)	(1,818)	0
Income - Department Sport & Rec (kids sport)	Kidsport & Club Development Officer Scheme Funding		-\$9,000.00		(9,000)	(5,000)	(4,000)
TRANSPORT							
Income Relating to Streets, Roads, Bridges & Depot Maintenance	Lease		-\$6,144.00		(6,144)	(6,121)	(24)
Grant - MRWA Direct	MRWA		-\$139,801.00		(139,801)	(139,801)	0
Grants MRWA - Flood damage	WANDRA	December - June	-\$507,800.00		(507,800)	0	(507,800)
Grant - MRWA Project	MRWA	September, October, January	-\$550,000.00		(550,000)	(220,000)	(330,000)
Grant - Roads to Recovery		September, December, March, June	-\$649,784.00		(649,784)	(384,597)	(265,187)
ECONOMIC SERVICES							
Income Relating to Tourism & Area Promotion	Tourism WA - Campsite Project Millers & House	October	-\$48,000.00		(48,000)	0	(48,000)
OTHER PROPERTY & SERVICES							
Income Relating to Public Works Overheads	Provision	Infrequent	\$0.00	(6,623)	(6,623)	(6,623)	0
Workers Compensation Reimbursements	LGIS	Infrequent	-\$24,000.00	(39,843)	(63,843)	(39,843)	(24,000)
Diesel Fuel Rebate		Monthly through BAS	\$0.00	(31,097)	(31,097)	(31,097)	(0)
Income relating to Administration	LGIS & Dept Transport training refund	Infrequent	\$0.00	(6,079)	(6,079)	(6,079)	0
Income relating to Administration	LGIS - Member dividend & insurance claims	Infrequent	-\$10,900.00		(10,900)	(10,033)	(867)
Income Paid Parental leave	Centrelink - Paid Parental leave	Infrequent	\$0.00	(12,107)	(12,107)	(12,107)	(0)
TOTALS			(3,368,493)	(169,764)	(3,538,257)	(2,027,988)	(1,510,269)

Comments - Grants and Contributions

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 9: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	32,804	623	283						33,427	33,087
Plant Reserve	41,242	784	355						42,026	41,597
Community Recreation Reserve	111,647	2,121	1,185	80,622	80,622	80,000	(39,519)	Bremer Bay Bowling Green CSRF project & Skate Park Project	274,390	153,935
Bremer Bay Youth Camp Reserve	51,075	970	440						52,045	51,515
Building Reserve	31,428	597	1,063	145,000	145,000				177,025	177,491
Bremer Bay Retirement Units Reserve	94,468	1,795	814						96,263	95,282
Jerramungup Entertainment Centre Res	8,328	158	72						8,486	8,400
Effluent Reserve	471,618	8,961	4,411	26,227	56,744				506,806	532,773
Point Henry Fire Levy Reserve	25,954	267	335	21,670	21,670	21,670		Expenditure on Point Henry Fire Mitigation	69,561	47,959
Jerramungup Retirement Units Reserve	92,029	1,749	793						93,778	92,822
Bremer Bay Boat Ramp Reserve	111,710	2,122	963						113,832	112,673
Capital Works Reserve	77,756	1,314	670			40,000		Coral Sea Road	119,070	78,426
Swimming Pool Reserve	7,951	151	69						8,102	8,020
Roe Park Reserve	20,374	387	237	10,000	10,000				30,761	30,611
	1,178,385	21,999	11,689	288,515	314,036	141,670	(39,519)		1,625,573	1,464,591



Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit(Loss) of Asset Disposal				Disposals	Current Budget Replacement		
Net Book Value	Proceeds	Profit (Loss)	Budget		Actual	Variance	
\$	\$	\$	\$		\$	\$	
53,000	45,454	(7,546)	JP00 - Prado	3,000	6,969	3,969	
38,000			JP 0036 - Kluger	3,000	0	(3,000)	
60,074			Terex PT-50 Posi Track Loader	51,644	0	(51,644)	
100,586	145,000	44,414	Sale of Old Shire Depot	0	0	0	
29,002	17,363	(11,639)	Excavator	0	0	0	
0	18,045	(18,045)	Needilup Fire Truck	0	0	0	
0	1,801	(1,801)	Ariens Ride on Mower	0	0	0	
280,662	227,663	5,383	Totals	57,644	6,969	(50,675)	

Comments - Capital Disposal

Contributions Information				Summary Acquisitions	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	45,166	0	45,166	Property, Plant & Equipment			
0	0	0	0	Land and Buildings	237,780	174,744	(63,036) ▼
0	0	0	0	Plant & Property	331,644	290,852	(40,792) ▼
0	0	0	0	Furniture & Equipment	6,600	5,712	(888) ▼
				Infrastructure			
1,470,000	0	0	1,470,000	Roadworks	2,915,402	935,113	(1,977,148) ▼
0	0	0	0	Drainage	0	0	0
0	0	0	0	Bridges	0	0	0
245,000	40,000	0	285,000	Footpath & Cycleways	316,793	99,651	(217,142) ▼
685,000	0	0	685,000	Parks, Gardens & Reserves	1,875,050	76,456	(1,798,594) ▼
0	0	0	0	Airports	0	0	0
0	0	0	0	Sewerage	0	0	0
0	0	0	0	Other Infrastructure	0	0	0
2,400,000	85,166	0	2,485,166	Totals	5,683,269	1,582,529	(4,097,599)

Comments - Capital Acquisitions

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Land & Buildings	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance
			0	Collins Street Units Buildings And Improvements	3,000	0	(3,000) ▼
			0	4 Derrick Street Improvements	19,582	23,026	3,444 ▲
			0	8 Derrick Street Improvements	15,000	0	(15,000) ▼
			0	2 Coral Sea Road Building And Improvements	24,000	31,361	7,361 ▲
			0	Administration Building And Improvements	29,000	9,640	(19,360) ▼
			0	Gairdner Hall Kitchen Ceiling Repair	3,000	3,000	0
			0	Jerramungup Entertainment Centre Building And Impr	7,444	5,541	(1,903) ▼
			0	37 Derrick Street Building And Improvement	4,200	0	(4,200) ▼
			0	Jerramungup Depot Building Improvement	21,220	14,094	(7,126) ▼
			0	Paperbarks Abutions	50,000	243	(49,757) ▼
	45,166		45,166	Bremer Bay Bowling Green	29,034	45,166	16,132 ▲
			0	Shed - 28 Derrick Street	14,500	19,278	4,778 ▲
			0	20 Coral Sea Road Building and Improvement	17,800	22,058	4,258 ▲
			0	Bb Airstrip Amenities Facility	0	1,276	1,276 ▲
0	45,166	0	45,166	Totals	237,780	174,744	(63,036)

Contributions				Plant & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance (Under)Over
			0	Ceo Vehicle	53,000	52,423	(577) ▼
			0	Dceo Vehicle	35,000	0	(35,000) ▼
			0	Backhoe Loader	150,000	135,000	(15,000) ▼
			0	Terex Pt-60 Posi Track Loader	84,644	93,339	8,695 ▲
			0	Slasher/Mower	9,000	10,090	1,090 ▲
0	0	0	0	Totals	331,644	290,852	(40,792)

Contributions				Furniture & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance (Under)Over
			0	Upgrade Library Computer	1,600	0	(1,600) ▼
			0	New Server Computer Network	5,000	5,712	712 ▲
0	0	0	0	Totals	6,600	5,712	(888)

Contributions				Roads	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance (Under)Over
			0	Rabbit Proof Fence Road	115,360	674	(114,686) ▼
			0	Marrigarup West	115,000	49	(114,951) ▼
			0	Boxwood-Ongerup	115,000	54,969	(60,031) ▼
			0	Brook Road	115,014	136,891	21,877 ▲
			0	White Trail Road	40,000	51,716	11,716 ▲
			0	Bremer Bay Town Centre Construction	835,700	135,662	(700,038) ▼
			0	Memorial Rd/Jmp Gnp Intersection Flav Approval	60,000	0	(60,000) ▼
180,000			180,000	Gairdner South Road - Regional Road Group	214,700	9,507	(205,193) ▼
240,000			240,000	Lake Magenta Road - Regional Road Group	225,000	216,888	(8,112) ▼
90,000			90,000	Borden - Boxwood Road	92,326	143	(92,183) ▼
90,000			90,000	Needilup North Road	81,000	4,109	(76,891) ▼
180,000			180,000	Devils Creek Road	174,398	113,013	(61,386) ▼
200,000			200,000	Jerramungup North Road	202,358	171,234	(31,124) ▼
130,000			130,000	Meechi Road	150,963	31,357	(119,606) ▼
260,000			260,000	Jacup North Road	273,580	8,804	(264,776) ▼
100,000			100,000	Paperbarks Park Development	105,003	97	(104,906) ▼
			0	Carney Road	0	2,735	2,735 ▲
			0	Needilup North Road	0	406	406 ▲
1,470,000	0	0	1,470,000	Totals	2,915,402	935,113	(1,977,148)

Contributions				Footpaths & Cycleways	Current Budget		
Grants	Reserves	Borrowing	Total		This Year		
\$	\$	\$	\$		Budget	Actual	Variance (Under)Over
245,000			245,000	Trail - White Trail Road To Point Henry Road	245,000	97,091	(147,909) ▼
	40,000		40,000	Footpath Coral Sea Road	59,793	0	(59,793) ▼
			0	Bremer Bay Footbridge Replacement	12,000	2,561	(9,439) ▼
245,000	40,000	0	285,000	Totals	316,793	99,651	(217,142)

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Parks, Gardens & Reserves	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance	
\$	\$	\$	\$		Budget	Actual	(Under)Over	
200,000			200,000	Paperbarks Redevelopment	200,000	0	(200,000)	▼
15,000			15,000	Millers Point Toilet Facility	15,000	20,917	5,917	▲
				Millers Point Site Works	0	236	236	▲
15,000			15,000	House Beach campsite upgrade project	15,000	7,476	(7,524)	▼
455,000			455,000	Bremer Bay Civic Square Construction	1,123,050	26,507	(1,096,543)	▼
				Bremer Bay Skate Park	522,000	5,500	(516,500)	▼
685,000	0	0	685,000	Totals	1,875,050	76,456	(1,798,594)	

Shire of Jerramungup
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2017

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-16 \$	Amount Received \$	Amount Paid \$	Closing Balance 30-Jun-17 \$
210012 Trust Building bonds Receipts	24,000	12,000	10,000	26,000
210011 Trust Key Bonds Receipts	530	360	260	630
210013 Trust Housing bonds Receipts	640	1,380	900	1,120
210014 Trust Developer fees & bonds Receipts	56,228	1,140	0	57,368
210017 Trust Other bonds Receipts	1,170	820	820	1,170
210015 Trust Hall and Shire bonds Receipts	0	50	50	0
992113 FOOTPATH BONDS	0	0	0	0
210019 Trust Waste Management Funds	1,772,397	25,023	1,263,671	533,749
210020 Trust Regional Waste Management Funds	3,176,095	56,219	24,637	3,207,678
210016 Trust BB community funds Receipts	5,327	13,498	(0)	18,826
	5,036,388	110,490	1,300,338	3,846,540

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.3
SUBJECT:	Budget Review 2017
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	8 th March 2017

SUMMARY

This item addresses Council's annual statutory budget review and gives an indication and projection of the end of year financial position. Based on current expenditure patterns and review of road construction projects the forecast end of year position is expected to be a surplus of \$321,514. The recommendation seeks to adopt the budget review.

ATTACHMENT

Attachment 10.2.3 - Budget Review Report

BACKGROUND

Under Regulation 33A (2) and (3) of the *Financial Management Regulations*, a budget review is to be undertaken by Senior Staff, the results of which are to be presented to Council within 30 days of completion and then forwarded to the Department of Local Government and Regional Development, along with Council's determination.

A budget review was undertaken by the Deputy Chief Executive Officer and the Chief Executive Officer using figures to 28th February 2017. The attached financials take on a similar format to Council's monthly statements. The results are hereby reviewed and submitted to be adopted by Council.

CONSULTATION

Senior Officers
Council Financial Accounts

COMMENT

These projections are estimates done to the best of the abilities of the staff involved consulting with current accounts, forecasted expenditures and current budgets. These estimates do not guarantee that the 2016/2017 projected results will match the end of year result as there are many external influences through the remainder of the financial year that can have a bearing on Council's capacity for expenditure.

Contained in the attachments in Note 2 is a detailed discussion regarding areas of material variance within the budget forecasts for this financial year.

There are variances at account levels and these are discussed in the budget review report.

Summary:

In summary the overall income and expenditure pattern is tracking well this financial year with some major projects expected to carry over into the 2017/18 financial year. In anticipation of Council adopting the amended road construction program at the March 2017 Ordinary Meeting the budget review allows for reallocation of funds from Jacup North Road to Carney Road, Swamp Road, Bremer Bay Streets and an allocation of additional funds to Boxwood Ongerup Road. Due to the delay of obtaining clearing permit approvals the Meechi Road and Jacup North Road projects will now be completed next financial year.

Towards the end of the financial year Council will review its position on major projects such as the Bremer Bay Skate Park and Paperbarks development, it is forecast that there will be carryover funds associated with these projects and an item will be brought to allocate unutilised funds to the Capital Works Reserve.

The transfer of \$50,000 from the Community Sport and Recreation Reserve identified for the Bremer Bay skate park has also been predicted to carryover into the next financial year.

The Bremer Bay Civic Square construction will be tendered in April and it is unlikely that construction will commence until the 17/18 financial year. These funds and interest will be recommended to be transferred into the Capital Works Reserve towards the end of the financial year. A report on all reserve transfers will be presented to the June Ordinary Meeting of Council.

A contractor has been engaged to reinstate the toddler's pool at the Jerramungup Swimming Pool. There will be nil impact on Council's budget as the quote received to reinstate the toddlers pool is \$63,606.20 and this will be financed through this year's Community Pool Revitalisation Program funding and the funding from last year which has been returned to the Shire by the Department of Education. Due to the pool refurbishment stalling the Shire requested a refund of our \$32,000 contribution from 15/16 so we could carry out the toddler pool project on our own this financial year.

In summary the surplus to be carried forward is due to capital projects which will be carried forward for delivery next financial year. To ensure the funds for these projects are separated from general municipal funds an item will be presented to Council in June for applicable reserve transfers. Further details on specific areas of over and under expenditure and income items are contained in the budget review report.

STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996
Part 3 Annual budget — s. 6.2

33A. Review of budget

(1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.

(3) A Council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

**Absolute majority required.*

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

STRATEGIC IMPLICATIONS

The Shire's Annual Budget is the primary tool for the implementation of the Strategic Community Plan.

FINANCIAL IMPLICATIONS

End of Year Financial Forecast as attached.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council;

1. Adopt the Budget Review for the financial year 2016/2017 that was conducted in accordance with Regulation 33A (2) and (3) of the *Local Government (Financial Management) Regulations 1996*.

OC170306 Moved Cr Daniel / Seconded Cr Leenhouders

That Council;

1. **Adopt the Budget Review for the financial year 2016/2017 that was conducted in accordance with Regulation 33A (2) and (3) of the *Local Government (Financial Management) Regulations 1996*.**

Carried by Absolute Majority 7-0

Shire of Jerramungup

Budget Review 2016-2017

Using figures to 28th February 2017

TABLE OF CONTENTS

Statement of Financial Activity

Note 1 Significant Accounting Policies

Note 2 Predicted Variances

Note 3 Budget Amendments

Note 4 Detailed Capital Works and Asset Acquisitions Summary

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

Shire of Jerramungup
STATEMENT OF BUDGET REVIEW
(Nature or Type)
Using figures to 28th February 2017

Note	Budget v Actual		Predicted		
	Revised Annual Budget \$ (a)	YTD Actual \$ (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Projected Year End \$ (a)+(c)+(d)
Operating Revenues	\$	\$	\$	\$	\$
Rate Revenue	3,124,811	3,128,676	3,841		3,128,652
Grants, Subsidies and Contributions	2,168,709	1,423,391	168,539		2,337,248
Profit on Asset Disposal	66,654	46,443	(20,211)		46,443
Fees and Charges	744,143	574,731	(30,743)		713,400
Service Charges	0	0	0		0
Interest Earnings	61,755	58,171	21,185		82,940
Other Revenue	482,000	232,614	(83,234)		398,766
	6,648,072	5,464,026	59,378	0	6,707,450
Operating Expense					
Employee Costs	(1,872,687)	(1,292,251)	(10,927)		(1,883,614)
Materials and Contracts	(2,691,434)	(1,440,038)	(76,734)		(2,768,168)
Utilities Charges	(159,763)	(107,688)	(22,547)		(182,310)
Depreciation (Non-Current Assets)	(1,638,717)	(1,275,262)	(547,447)		(2,186,164)
Interest Expenses	(42,194)	(10,862)	376		(41,818)
Insurance Expenses	(233,928)	(221,187)	12,741		(221,187)
Loss on Asset Disposal	(36,074)	(41,060)	(38,060)		(74,134)
Other Expenditure	56,352	(681)	(46,370)		9,982
	(6,618,445)	(4,389,029)	(728,967)	0	(7,347,412)
Funding Balance Adjustment					
Add Back Depreciation	1,638,717	1,275,262	547,447		2,186,164
Adjust (Profit)/Loss on Asset Disposal	(30,580)	(5,383)	58,271		27,691
Adjust Provisions and Accruals					0
Net Operating	1,637,764	2,344,877	(63,871)	0	1,573,892
Capital Revenues					
Grants, Subsidies and Contributions	1,886,784	604,597	(26,083)	(687,000)	1,173,701
Proceeds from Disposal of Assets	295,000	227,663	(4,337)		290,663
Proceeds from New Debentures	350,000	0	0		350,000
Proceeds from Sale of Investments	0	0	0		0
Proceeds from Advances	0	0	0		0
Self-Supporting Loan Principal	0	0	0		0
Transfer from Reserves	141,670	39,519	(84,834)	50,000	106,836
	2,673,454	871,779	(115,254)	(637,000)	1,921,200
Capital Expenses					
Land and Buildings	(237,780)	(174,744)	(28,842)		(266,622)
Plant and Equipment	(331,644)	(290,852)	5,792		(325,852)
Furniture and Equipment	(6,600)	(5,712)	0		(6,600)
Infrastructure Assets - Roads	(2,915,402)	(942,982)	231,430	150,000	(2,533,972)
Infrastructure Assets - Other	(2,191,843)	(177,624)	18,119	1,768,289	(405,435)
Purchase of Investments	0	0	0		0
Repayment of Debentures	(156,493)	(100,941)	0		(156,493)
Advances to Community Groups	0	0	0		0
Transfer to Reserves	(305,518)	(325,725)	(985,890)		(1,291,408)
	(6,145,280)	(2,018,580)	(759,392)	1,918,289	(4,986,383)
Net Capital	(3,471,826)	(1,146,801)	(874,646)	1,281,289	(3,065,183)
Net Operating + Capital	(1,834,062)	1,198,076	(938,517)	1,281,289	(1,491,290)
Opening Funding Surplus(Deficit)	1,840,009	1,812,805	(27,204)		1,812,805
Add Back Opening Balance items			0		0
Closing Funding Surplus(Deficit)	5,947	3,010,880	(965,721)	1,281,289	321,514

Shire of Jerramungup
STATEMENT OF BUDGET REVIEW
(Statutory Reporting Program)
Using figures to 28th February 2017

Note	Budget v Actual		Predicted		
	Revised Annual Budget \$ (a)	YTD Actual \$ (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End \$ (a)+(c)+(d)
Operating Revenues	\$	\$	\$	\$	\$
Governance	0	1,932	3,084		3,084
General Purpose Funding	4,454,816	4,151,078	30,277		4,485,093
Law, Order and Public Safety	158,004	116,511	14,344		172,348
Health	0	4,647	5,450		5,450
Education and Welfare	1,093	1,480	971		2,064
Housing	132,673	83,737	(1,722)		130,951
Community Amenities	396,511	400,989	(3,343)		393,168
Recreation and Culture	743,567	85,495	34,140	(687,000)	90,707
Transport	1,921,083	806,320	(29,802)		1,891,281
Economic Services	91,068	26,482	2,330		93,398
Other Property and Services	636,041	389,951	(22,435)		613,606
	8,534,856	6,068,623	33,295	(687,000)	7,881,151
Operating Expense					
Governance	(241,458)	(166,690)	6,298		(235,160)
General Purpose Funding	(86,150)	(54,661)	(10,177)		(96,327)
Law, Order and Public Safety	(643,924)	(392,468)	(14,733)		(658,657)
Health	(285,311)	(163,202)	3,661		(281,650)
Education and Welfare	(83,264)	(45,564)	1,520		(81,744)
Housing	(151,139)	(115,479)	(66,381)		(217,520)
Community Amenities	(948,810)	(558,139)	(33,660)		(982,470)
Recreation and Culture	(638,233)	(517,015)	(318,428)		(956,661)
Transport	(2,801,159)	(1,789,934)	(411,189)		(3,212,348)
Economic Services	(156,476)	(166,340)	(118,747)		(275,222)
Other Property and Services	(582,522)	(419,538)	232,870		(349,652)
	(6,618,445)	(4,389,029)	(728,967)	0	(7,347,412)
Funding Balance Adjustment					
Add Back Depreciation	1,638,717	1,275,262	547,447		2,186,164
Adjust (Profit)/Loss on Asset Disposal	(30,580)	(5,383)	58,271		27,691
Adjust Provisions and Accruals					0
Net Operating	3,524,548	2,949,474	(89,954)	(687,000)	2,747,593
Capital Revenues					
Proceeds from Disposal of Assets	295,000	227,663	(4,337)	0	290,663
Proceeds from New Debentures	350,000	0	0		350,000
Proceeds from Sale of Investments	0	0	0		0
Proceeds from Advances	0	0	0		0
Self-Supporting Loan Principal	0	0	0		0
Transfer from Reserves	141,670	39,519	(84,834)	50,000	106,836
	786,670	267,182	(89,171)	50,000	747,499
Capital Expenses					
Land Held for Resale	0	0	0		0
Land and Buildings	(237,780)	(174,744)	(28,842)	0	(266,622)
Plant and Equipment	(331,644)	(290,852)	5,792	0	(325,852)
Furniture and Equipment	(6,600)	(5,712)	0		(6,600)
Infrastructure Assets - Roads	(2,915,402)	(942,982)	231,430	150,000	(2,533,972)
Infrastructure Assets - Other	(2,191,843)	(177,624)	18,119	1,768,289	(405,435)
Purchase of Investments	0	0	0		0
Repayment of Debentures	(156,493)	(100,941)	0		(156,493)
Advances to Community Groups	0	0	0		0
Transfer to Reserves	(305,518)	(325,725)	(985,890)		(1,291,408)
	(6,145,280)	(2,018,580)	(759,392)	1,918,289	(4,986,383)
Net Capital	(5,358,610)	(1,751,398)	(848,563)	1,968,289	(4,238,884)
Net Operating + Capital	(1,834,062)	1,198,076	(938,517)	1,281,289	(1,491,290)
Opening Funding Surplus(Deficit)	1,840,009	1,812,805	(27,204)		1,812,805
Add Back Opening Balance items			0		
Closing Funding Surplus(Deficit)	5,947	3,010,880	(965,721)	1,281,289	321,514

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be raised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Land	Not Depreciated
Buildings	2.00%
Furniture and Internal	15.00%
-Computers	33.30%
Light Vehicles - replacement due	
- Every Year	5.00%
- Every Two Years	10.00%
- More Than Two Years	15.00%
Light Plant and External	15.00%
Heavy Plant and External	10.00%
Sealed Roads and Streets:	
- Clearing and Earth	0.00%
- Pavement	2.00%
- Kerb	5.00%
- Seal	3.33%
Unsealed Roads and Streets	
- Clearing and Earth	0.00%
- Pavement	3.33%
Footpaths	2.00%
Drainage, Sewerage Pipes	2.00%
Other Infrastructure	2.00%

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2010.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

(q) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Council does not have any service charges.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details expenses related to Councils seven councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

RECREATION AND CULTURE

Maintenance of hall, the aquatic centre, library and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

OTHER PROPERTY & SERVICES

Private works carried out by council and indirect cost allocation pools. Public Works Overheads, plant operation and administrative costs are allocated to the various functions works and services provided by Council.

Shire of Jerramungup
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
Using figures to 28th February 2017

Note 2: PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
2.1 OPERATING REVENUE (EXCLUDING RATES)		
2.1.1 PROFIT ON ASSET DISPOSAL		
Additional book profit yield on Fire truck transfer and Depot.	(20,211)	0
2.1.2 FEES AND CHARGES		
Minor additional income items including tipsite income \$6,000, Planning Fees \$6,000, Health fees \$3500 and unbudgeted lease on Western Power Communications facilities \$6,000	(30,743)	0
2.1.3 GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Reimbursement of 15/16 Swimming Pool Grant \$32,000, additional FAGS grants \$7,800, Diesel fuel rebate has been booked under this income code \$53,309 - was not included in budget estimates. The majority of the balance relates to workers compensation reimbursements greater than budget forecast.	168,539	0
2.1.7 INTEREST EARNINGS		
Interest earnings are up on budget projections due to grant income funds associated with the Civic Square project gaining interest.	21,185	0
2.1.8 OTHER REVENUE		
A large Department of Transport licensing receipt occurred 30/06/16 automated direct debit payment occurred 4/7/16 which has resulted in \$63,283 over projection of Transport Licensing Income. This will likely be offset at the end of this year assuming the bulk licensing is undertaken again at the end of June. Department of Transport commissions are also down by approximately \$6,000 due to declining volume of over the counter transactions.	(83,234)	0
Predicted Variances Carried Forward	55,537	0

Shire of Jerramungup
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
Using figures to 28th February 2017

Note 2: PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	55,537	0
2.2 OPERATING EXPENSES		
2.2.1 EMPLOYEE COSTS		
Variance due to paid parental leave which was not budgeted but is offset by reimbursements from Centrelink.	(10,927)	0
2.2.2 MATERIAL AND CONTRACTS		
An additional \$30,000 of contract expenditure is projected for the new toddlers pool, offset by additional grant income advised above. Additional \$33,000 forecast on road maintenance and depot maintenance contracts. Balance relates to minor overspend forecasts in various expenditure areas.	(76,734)	0
2.2.3 UTILITY CHARGES		
Electricity expenses on major buildings underbudgeted accounts for approximately \$15,000 of the difference. Remaining difference relates to various minor overspends and purchase of mobile phones which were budgeted as materials.	(22,547)	0
2.2.4 DEPRECIATION (NON CURRENT ASSETS)		
Increase in projected depreciation costs due to increase in asset valuations through fair value implementation from July 1st 2016. Non cash item which will not effect net position.	(547,447)	0
2.2.4 INTEREST EXPENSES		
	376	0
2.2.5 INSURANCE EXPENSES		
Decrease in annual property and motor vehicle insurance	12,741	0
2.2.6 LOSS ON ASSET DISPOSAL		
Book value of Excavator and Terex Positrac were higher than actual / projected sales figures. Non cash item.	(38,060)	0
2.2.7 OTHER EXPENDITURE		
Plant depreciation rates have been reduced following assessment under new fair value guidelines and total reallocations have reduced accordingly.	(46,370)	0
Predicted Variances Carried Forward	(673,430)	0

Shire of Jerramungup
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
Using figures to 28th February 2017

Note 2: PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(673,430)	0
2.3 CAPITAL REVENUE		
2.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Income for Paperbarks, Skate Park will be forthcoming next financial year. Devils Creek Road RRG funds reduced by \$26k due to project savings.	(26,083)	(687,000)
2.3.2 PROCEEDS FROM DISPOSAL OF ASSETS		
	(4,337)	0
2.3.3 PROCEEDS FROM NEW DEBENTURES		
	0	0
2.3.4 PROCEEDS FROM SALE OF INVESTMENT		
	0	0
2.3.5 PROCEEDS FROM ADVANCES		
	0	0
2.3.6 SELF-SUPPORTING LOAN PRINCIPAL		
	0	0
2.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
Transfer of \$50,000 from the Community Recreation Reserve for the skate park project will occur in the next financial year.	(84,834)	50000
Predicted Variances Carried Forward	(788,684)	(637,000)

Shire of Jerramungup
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
Using figures to 28th February 2017

Note 2: PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(788,684)	(637,000)
2.4 CAPITAL EXPENSES		
2.4.1 LAND HELD FOR RESALE		
2.4.2 LAND AND BUILDINGS Bremer Bay Bowling Green Project will be offset from the Community Recreation Reserve, employee costs booked to the asset rather than maintenance.	(28,842)	0
2.4.3 PLANT AND EQUIPMENT Purchase of backhoe was less than budget.	5,792	0
2.4.4 FURNITURE AND EQUIPMENT	0	0
2.4.5 INFRASTRUCTURE ASSETS - ROADS Detailed summary of roads is provided in Note 4.	231,430	150,000
2.4.6 INFRASTRUCTURE ASSETS - OTHER The Bremer Bay Civic Square Construction is projected to carryover into the 2017/18 financial year, site works only for Millers Point and House Beach were not factored into the budget this will be offset by the Campsite Development Grant.	18,119	1,768,289
2.4.7 PURCHASES OF INVESTMENT	0	0
2.4.8 REPAYMENT OF DEBENTURES No Variance projected.	0	0
2.4.9 ADVANCES TO COMMUNITY GROUPS	0	0
Predicted Variances Carried Forward	(562,185)	1,281,289

Shire of Jerramungup
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
Using figures to 28th February 2017

Note 2: PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(562,185)	1,281,289
2.5 OTHER ITEMS		
2.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)		
	(985,890)	0
2.5.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
	0	0
2.5.1 RATE REVENUE		
Increase in rates	3,841	0
2.5.2 OPENING FUNDING SURPLUS(DEFICIT)		
Audited opening balance.	(27,204)	0
2.5.3 NON-CASH WRITE BACK OF PROFIT (LOSS), DEPRECIATION		
As discussed above depreciation rates higher due to to fair value adjustments.	605,717	0
	0	0
Total Predicted Variances as per Annual Budget Review	(965,721)	1,281,289

Shire of Jerramungup
 NOTES TO THE BUDGET REVIEW REPORT
 Using figures to 28th February 2017

Note 3: Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus(Deficit)				5,947
	Materials & Contractors - 20 Coral Sea Road, Jerramungup	OC161005	Capital Expenses			(17,800)	(11,853)
	Materials & Contractors costs allocated to A610	OC161005	Capital Expenses		5,800		(6,053)
	Materials & Contractors costs allocated to A26	OC161005	Capital Expenses		12,000		5,947
	Amended Budget Cash Position as per Council Resolution			0	17,800	(17,800)	5,947

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

Note 4: Detailed Capital Works and Asset Acquisitions Summary

Classification	Description	Data	Total
Buildings	4 Derrick Street Improvements	Sum of YTD Actual	\$23,026
		Sum of Current Budget	\$19,582
		Sum of Adjusted Forecast	\$23,026
		Sum of Variance	\$3,444
	2 Coral Sea Road - Building Additions	Sum of YTD Actual	\$31,361
		Sum of Current Budget	\$24,000
		Sum of Adjusted Forecast	\$31,361
		Sum of Variance	\$7,361
	Jerramungup Waste Site Capital Expenditure	Sum of YTD Actual	\$60
		Sum of Current Budget	\$0
		Sum of Adjusted Forecast	\$60
		Sum of Variance	\$60
	Collins Street Units Buildings And Improvements	Sum of YTD Actual	\$0
		Sum of Current Budget	\$3,000
Sum of Adjusted Forecast		\$0	
Sum of Variance		-\$3,000	
20 Coral Sea Road Building And Improvements	Sum of YTD Actual	\$22,058	
	Sum of Current Budget	\$17,800	
	Sum of Adjusted Forecast	\$22,058	
	Sum of Variance	\$4,258	
Administration Building - Renovations	Sum of YTD Actual	\$9,640	
	Sum of Current Budget	\$29,000	
	Sum of Adjusted Forecast	\$29,000	
	Sum of Variance	\$0	
8 Derrick Street	Sum of YTD Actual	\$0	
	Sum of Current Budget	\$15,000	
	Sum of Adjusted Forecast	\$15,000	
	Sum of Variance	\$0	
Gairdner Hall	Sum of YTD Actual	\$3,000	
	Sum of Current Budget	\$3,000	
	Sum of Adjusted Forecast	\$3,000	
	Sum of Variance	\$0	
28 Derrick Street	Sum of YTD Actual	\$19,278	
	Sum of Current Budget	\$14,500	
	Sum of Adjusted Forecast	\$19,278	
	Sum of Variance	\$4,778	
Bb Airstrip Amenities Facility	Sum of YTD Actual	\$1,276	
	Sum of Current Budget	\$0	
	Sum of Adjusted Forecast	\$1,276	
	Sum of Variance	\$1,276	
Jerramungup Entertainment Centre	Sum of YTD Actual	\$5,541	
	Sum of Current Budget	\$7,444	
	Sum of Adjusted Forecast	\$7,725	
	Sum of Variance	\$281	

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

Note 4: Detailed Capital Works and Asset Acquisitions Summary

Classification	Description	Data	Total
Buildings	37 Derrick Street	Sum of YTD Actual	\$0
		Sum of Current Budget	\$4,200
		Sum of Adjusted Forecast	\$4,200
		Sum of Variance	\$0
	Paperbarks Ablutions	Sum of YTD Actual	\$243
		Sum of Current Budget	\$50,000
		Sum of Adjusted Forecast	\$50,243
		Sum of Variance	\$243
	Jerramungup Depot	Sum of YTD Actual	\$14,094
		Sum of Current Budget	\$21,220
		Sum of Adjusted Forecast	\$15,229
		Sum of Variance	-\$5,991
	Roe Park War Memorial	Sum of YTD Actual	\$0
		Sum of Current Budget	\$0
		Sum of Adjusted Forecast	\$0
		Sum of Variance	\$0
	Bremer Bay Bowling Green	Sum of YTD Actual	\$45,166
		Sum of Current Budget	\$29,034
		Sum of Adjusted Forecast	\$45,166
		Sum of Variance	\$16,132
Buildings Sum of YTD Actual			\$174,744
Buildings Sum of Current Budget			\$237,780
Buildings Sum of Adjusted Forecast			\$266,622
Buildings Sum of Variance			\$28,842

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

Note 4: Detailed Capital Works and Asset Acquisitions Summary

Classification	Description	Data	Total
Parks	Millers Point Campsite - Toilet	Sum of YTD Actual	\$20,917
		Sum of Current Budget	\$15,000
		Sum of Adjusted Forecast	\$20,917
		Sum of Variance	\$5,917
	House Beach Campsite - Site Works	Sum of YTD Actual	\$1,517
		Sum of Current Budget	\$0
		Sum of Adjusted Forecast	\$1,517
		Sum of Variance	\$1,517
	Millers Point Campsite - Siteworks	Sum of YTD Actual	\$236
		Sum of Current Budget	\$0
		Sum of Adjusted Forecast	\$236
		Sum of Variance	\$236
	House Beach Campsite - Building	Sum of YTD Actual	\$7,476
		Sum of Current Budget	\$15,000
		Sum of Adjusted Forecast	\$7,476
		Sum of Variance	-\$7,524
	Paperbarks Redevelopment	Sum of YTD Actual	\$0
		Sum of Current Budget	\$200,000
		Sum of Adjusted Forecast	\$10,000
		Sum of Variance	-\$190,000
	Bremer Bay Skate Park	Sum of YTD Actual	\$21,320
		Sum of Current Budget	\$522,000
		Sum of Adjusted Forecast	\$21,320
		Sum of Variance	-\$500,680
Bremer Bay Civic Square Construction	Sum of YTD Actual	\$26,507	
	Sum of Current Budget	\$1,123,050	
	Sum of Adjusted Forecast	\$45,441	
	Sum of Variance	-\$1,077,609	
Parks Sum of YTD Actual			\$77,973
Parks Sum of Current Budget			\$1,875,050
Parks Sum of Adjusted Forecast			\$106,907
Parks Sum of Variance			-\$1,768,143

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

Note 4: Detailed Capital Works and Asset Acquisitions Summary

Classification	Description	Data	Total
Plant	Dceo 2016 Vehicle	Sum of YTD Actual	\$0
		Sum of Current Budget	\$35,000
		Sum of Adjusted Forecast	\$35,000
		Sum of Variance	\$0
	Backhoe	Sum of YTD Actual	\$135,000
		Sum of Current Budget	\$150,000
		Sum of Adjusted Forecast	\$135,000
		Sum of Variance	-\$15,000
	Terex Pt-60 Posi Track Loader	Sum of YTD Actual	\$93,339
		Sum of Current Budget	\$84,644
		Sum of Adjusted Forecast	\$93,339
		Sum of Variance	\$8,695
	Slasher/Mower	Sum of YTD Actual	\$10,090
		Sum of Current Budget	\$9,000
		Sum of Adjusted Forecast	\$10,090
Sum of Variance		\$1,090	
Ceo Vehicle 2016	Sum of YTD Actual	\$52,423	
	Sum of Current Budget	\$53,000	
	Sum of Adjusted Forecast	\$52,423	
	Sum of Variance	-\$577	
Plant Sum of YTD Actual			\$290,852
Plant Sum of Current Budget			\$331,644
Plant Sum of Adjusted Forecast			\$325,852
Plant Sum of Variance			-\$5,792

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

Note 4: Detailed Capital Works and Asset Acquisitions Summary

Classification	Description	Data	Total
Roads	Boxwood Ongerup Road	Sum of YTD Actual	\$54,969
		Sum of Current Budget	\$115,000
		Sum of Adjusted Forecast	\$205,001
		Sum of Variance	\$90,001
	Devils Creek Road	Sum of YTD Actual	\$113,013
		Sum of Current Budget	\$174,398
		Sum of Adjusted Forecast	\$135,269
		Sum of Variance	-\$39,129
	Rabbit Proof Fence Road	Sum of YTD Actual	\$674
		Sum of Current Budget	\$115,360
		Sum of Adjusted Forecast	\$115,360
		Sum of Variance	\$0
	Brook Road	Sum of YTD Actual	\$136,891
		Sum of Current Budget	\$115,014
		Sum of Adjusted Forecast	\$136,891
		Sum of Variance	\$21,877
	Needilup North Road	Sum of YTD Actual	\$406
		Sum of Current Budget	\$0
		Sum of Adjusted Forecast	\$406
		Sum of Variance	\$406
Gairdner South Road - Regional Road Grip	Sum of YTD Actual	\$9,507	
	Sum of Current Budget	\$214,700	
	Sum of Adjusted Forecast	\$217,902	
	Sum of Variance	\$3,202	
Lake Magenta Road - Regional Road Group	Sum of YTD Actual	\$216,888	
	Sum of Current Budget	\$225,000	
	Sum of Adjusted Forecast	\$216,888	
	Sum of Variance	-\$8,112	
Jerramungup North Road - R2R	Sum of YTD Actual	\$171,234	
	Sum of Current Budget	\$202,358	
	Sum of Adjusted Forecast	\$191,234	
	Sum of Variance	-\$11,124	
Meechi Road - R2R	Sum of YTD Actual	\$31,357	
	Sum of Current Budget	\$150,963	
	Sum of Adjusted Forecast	\$51,357	
	Sum of Variance	-\$99,606	
Bb Airstrip Turnaround Area	Sum of YTD Actual	\$4,727	
	Sum of Current Budget	\$0	
	Sum of Adjusted Forecast	\$4,727	
	Sum of Variance	\$4,727	
Bb Town Centre Construction - Seadragon Ave	Sum of YTD Actual	\$135,662	
	Sum of Current Budget	\$835,700	
	Sum of Adjusted Forecast	\$836,935	
	Sum of Variance	\$1,235	
	Sum of Variance	\$0	
Marnigarup West Road Construction	Sum of YTD Actual	\$49	
	Sum of Current Budget	\$115,000	
	Sum of Adjusted Forecast	\$49	
	Sum of Variance	-\$114,951	
Carney Road Construction	Sum of YTD Actual	\$2,735	
	Sum of Current Budget	\$0	
	Sum of Adjusted Forecast	\$116,105	
	Sum of Variance	\$116,105	
White Trail Road	Sum of YTD Actual	\$51,716	

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

Note 4: Detailed Capital Works and Asset Acquisitions Summary

Classification	Description	Data	Total
Roads	White Trail Road	Sum of Current Budget	\$40,000
		Sum of Adjusted Forecast	\$51,716
		Sum of Variance	\$11,716
	Paperbarks Park Development	Sum of YTD Actual	\$97
		Sum of Current Budget	\$105,003
		Sum of Adjusted Forecast	\$105,003
		Sum of Variance	\$0
	Jacup North Road - R2R	Sum of YTD Actual	\$8,804
		Sum of Current Budget	\$273,580
		Sum of Adjusted Forecast	\$8,804
		Sum of Variance	-\$264,776
	Needilup North	Sum of YTD Actual	\$4,109
		Sum of Current Budget	\$81,000
		Sum of Adjusted Forecast	\$81,000
		Sum of Variance	\$0
	Swamp Road - R2R	Sum of YTD Actual	\$0
		Sum of Current Budget	\$0
		Sum of Adjusted Forecast	-\$40,000
		Sum of Variance	-\$40,000
	Bremer Bay Streets	Sum of YTD Actual	\$0
		Sum of Current Budget	\$0
		Sum of Adjusted Forecast	-\$53,000
		Sum of Variance	-\$53,000
	Borden Bremer Bay Road - Mrwa	Sum of YTD Actual	\$143
Sum of Current Budget		\$92,326	
Sum of Adjusted Forecast		\$92,326	
Sum of Variance		\$0	
Roads Sum of YTD Actual			\$942,982
Roads Sum of Current Budget			\$2,915,402
Roads Sum of Adjusted Forecast			\$2,533,972
Roads Sum of Variance			-\$381,430
Furniture	New Server Computer Network	Sum of YTD Actual	\$5,712
		Sum of Current Budget	\$5,000
		Sum of Adjusted Forecast	\$5,000
		Sum of Variance	\$0
	Library Computer	Sum of YTD Actual	\$0
		Sum of Current Budget	\$1,600
		Sum of Adjusted Forecast	\$1,600
		Sum of Variance	\$0
Furniture Sum of YTD Actual			\$5,712
Furniture Sum of Current Budget			\$6,600
Furniture Sum of Adjusted Forecast			\$6,600
Furniture Sum of Variance			\$0

Shire of Jerramungup
NOTES TO THE BUDGET REVIEW REPORT
Using figures to 28th February 2017

Note 4: Detailed Capital Works and Asset Acquisitions Summary

Classification	Description	Data	Total
Footpath	Trail - White Trail Road To Bremer Bay Townsite	Sum of YTD Actual	\$97,091
		Sum of Current Budget	\$245,000
		Sum of Adjusted Forecast	\$223,999
		Sum of Variance	-\$21,001
	Bb Footbridge Replacement	Sum of YTD Actual	\$2,561
		Sum of Current Budget	\$12,000
		Sum of Adjusted Forecast	\$14,736
		Sum of Variance	\$2,736
	Coral Sea Road (Monash To Spitfire)	Sum of YTD Actual	\$0
		Sum of Current Budget	\$59,793
		Sum of Adjusted Forecast	\$59,793
		Sum of Variance	\$0
Footpath Sum of YTD Actual			\$99,651
Footpath Sum of Current Budget			\$316,793
Footpath Sum of Adjusted Forecast			\$298,528
Footpath Sum of Variance			-\$18,265
Total Sum of YTD Actual			\$1,591,915
Total Sum of Current Budget			\$5,683,269
Total Sum of Adjusted Forecast			\$3,538,482
Total Sum of Variance			-\$2,144,787

**HEALTH,
BUILDING
& TOWN
PLANNING**

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.1
SUBJECT:	Point Henry Vegetation Mapping and Management Project
LOCATION/ADDRESS:	Point Henry, Reserve 511 and 51494
NAME OF APPLICANT:	Nathan McQuoid & Gary McMahan
FILE REFERENCE:	ES.SP.1
AUTHOR:	Planning Officer, Craig Pursey
DISCLOSURE OF ANY INTEREST:	None
DATE OF REPORT:	7 March 2017

SUMMARY

Nathan McQuoid and Gary McMahan were engaged in March 2016 to prepare a study which maps the vegetation communities in Point Henry and key reserves in Bremer Bay and provide recommendations as to the best practice fire management responses to the identified communities.

The report is now complete and Council is requested to formally 'receive' the report.

ATTACHMENT

Attachment 10.3.1(a) - Scope of Works - Point Henry Vegetation Hazard Mapping and Protection Strategy
Attachment 10.3.1(b) - Contents and introduction of Bremer Bay Point Henry Vegetation Mapping and Management Project (full report uploaded to DropBox)

BACKGROUND

Council adopted the Point Henry Fire Management Strategy following advertising at their meeting in October 2014 as a Local Planning Policy. Point 33 of the implementation section recommended:

33. *That the Shire consider preparing Vegetation Management Plan for Point Henry that maps the vegetation communities and provides recommendations on weed control and fire management measures for specific vegetation communities with a view to retaining their ecological values over time.*

A grant application to prepare this study through the 'National Bushfire Mitigation Program' was successful in February 2016.

A scope of works for the project was prepared in house with input from the staff working on the Bushfire Risk Mitigation Plan (BRMP), this is attached to this report at 10.3.1(a); this scope fully explains the expectations for the project. Tenders were called in March 2016 with the successful company being Nathan McQuoid and Gary McMahan.

The project is now complete with the production of a report entitled "Bremer Bay Point Henry Vegetation Mapping and Management Project" (the Report).

A copy of the introduction and contents page is at Attachment 10.3.1(b) of this report. A full copy of the report will be made available to Councillors.

CONSULTATION

The report has not been through a formal public consultation period initiated by staff. However, considerable consultation was undertaken by the consultants in the preparation of the study with local landowners, brigade representatives and involved agencies.

COMMENT

The Report consists of:

- Identification of 29 vegetation communities in the study area;
- Mapping of the identified communities with hard copy and GIS layers produced;
- Vegetation Management Guide as a core product. The Guide provides landowners and managers information about the vegetation, its values and its sustainable management, in particular its reduced bushfire hazard. The layout of the guide first provides context and then a comprehensive set of management recommendations and methods as a central table. It also provides specifics and detail on management methods and techniques.
- A section that explores the listed or 'significant species and communities' in the study area and provides recommendations.
- Proposes a hazard reduction trial program and sets the parameters to achieve this. That is, the report sets up a system for testing the results of the current study.
- Finally a training program is recommended for landowners, land managers and people working in this landscape as to how to sustainably manage their vegetation communities.

Staff consider that the Strategy meets the requirements set out in the scope of works prepared and the original Point Henry Fire Management Strategy. It will be used to inform the BRMP, reserve management (including road reserves), future fire management policy work and in information/guidance provided to landowners in Point Henry.

This is another key measure in improving the fire management outcomes for Point Henry and it is recommended that Council formally 'receive' the strategy.

STRATEGIC IMPLICATIONS

The proposal aligns with a variety of the aspirations of the Strategic Community Plan:

Aspiration 1.2 - Environmental Planning and Restoration To facilitate community programs and initiatives that deliver best practice environmental planning, management and mitigate the impacts of climate change.

Objective 1.2.4 Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment.

Aspiration 2.4 - Emergency Management To ensure that the Shire of Jerramungup is seen as an industry leader in emergency management and preparedness.

STATUTORY REQUIREMENTS

The Shire of Jerramungup entered into an agreement with the State Emergency Management Committee Secretariat when funding was provided for this project.

FINANCIAL IMPLICATIONS

One final payment is expected from the funding body after completion of the report.

POLICY IMPLICATIONS

The report and associated documentation will be used to inform future land use policies, particularly as they relate to fire and landscape management.

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council receive the “Bremer Bay Point Henry Vegetation Mapping and Management project report 2017” prepared by Nathan McQuoid and Gary McMahan.

OC170307 Moved Cr Bailey / Seconded Cr Parsons

That Council receive the “Bremer Bay Point Henry Vegetation Mapping and Management project report 2017” prepared by Nathan McQuoid and Gary McMahan.

Carried 7-0

A D M I N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	Compliance Audit Return 2016
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	3 rd March 2017

SUMMARY

This agenda item discusses the compliance audit return for 2016. The recommendation is to adopt the compliance return.

ATTACHMENT

Attachment 10.4.1 - Compliance Audit Return 2016

BACKGROUND

The compliance return is a statutory requirement which Council is to complete each year evaluating areas of compliance with the Local Government Act 1995 and relevant regulations. The compliance period ranges from 1st January 2016 to 31st December 2016.

Council is to receive and adopt the Compliance Audit Return after it has been reviewed by the Audit Committee.

CONSULTATION

Executive Officers
Audit Reports

COMMENT

In carrying out the compliance return for 2016 there were no areas of non-compliance identified.

STATUTORY REQUIREMENTS

Local Government Audit Regulations 1996

14. Compliance audits by local governments
 - (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
 - (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

- (3A) The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Compliance audit return, certified copy of etc. to be given to Executive Director

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- (2) In this regulation —
 - certified* in relation to a compliance audit return means signed by —
 - (a) the mayor or president; and
 - (b) the CEO.

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council receive and adopt the Compliance Audit Return for 2016.

OC170308 Moved Cr Trevaskis / Seconded Cr Iffla

Council receive and adopt the Compliance Audit Return for 2016.

Carried by Absolute Majority 7-0

OC170309 Moved Cr Leenhouders / Seconded Cr Iffla

**That the meeting be closed to the public to discuss confidential item 10.4.2 -
CEO Review Committee Meeting Minutes.**

Carried 7-0

2:37pm Cr Bailey, Mr Pursey, Mrs Solomon and Ms Hyde left the meeting

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.2
SUBJECT:	CEO Review Committee Meeting Minutes
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Mr Bailey declared a financial interest Cr Bailey declared an indirect financial interest
DATE OF REPORT:	3 rd March 2017

ATTACHMENT

CONFIDENTIAL Attachment 10.4.2(a) - Minutes for the CEO Review Committee
CONFIDENTIAL Attachment 10.4.2(b) - Review Committee Report

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

1. That the minutes of the CEO Review Committee meeting held on Thursday 2nd March 2017 be received and the recommendations within the Review Committee Report be endorsed.
2. That Council approve a variation of the contract of employment for the CEO to reflect endorsement of support for the CEO's post graduate MBA study in accordance with the Human Resources Policy, as well as variation of clause 9.4(3) so that there is no further accrual of the 'cashing out' option of sick leave credits, and is capped at 211.92 hours.

OC170310 Moved Cr Daniel / Seconded Cr Parsons

1. That the minutes of the CEO Review Committee meeting held on Thursday 2nd March 2017 be received and the recommendations within the Review Committee Report be endorsed.
2. That Council approve a variation of the contract of employment for the CEO to reflect endorsement of support for the CEO's post graduate MBA study in accordance with the Human Resources Policy, as well as variation of clause 9.4(3) so that there is no further accrual of the 'cashing out' option of sick leave credits, and is capped at 211.92 hours.

Carried 6-0

OC170311 Moved Cr Iffla / Seconded Cr Leenhouders

That the meeting be reopened to the public.

Carried 6-0

2:48pm Cr Bailey, Mr Pursey, Mrs Solomon and Ms Hyde returned to the meeting.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.3
SUBJECT:	Lease - Portion of Jerramungup Depot
LOCATION/ADDRESS:	Reserve 37080, Lot 289 Newton Street, Jerramungup
NAME OF APPLICANT:	Western Power
FILE REFERENCE:	
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	2 nd March 2017

SUMMARY

Western Power has requested a lease be established for the pole storage yard located on Reserve 37080, Lot 289 Newton Street, Jerramungup.

A draft lease has been prepared for Council consideration for an initial five year term with the option of an additional five years.

The recommendation supports establishing a lease for the pole storage yard unless a better value offer is received during the advertising period.

ATTACHMENT

Attachment 10.4.3(a) - Draft Lease - Pole Storage Yard

Attachment 10.4.3(b) - Valuation Report, Lot 289 Newton Street, Jerramungup

BACKGROUND

Western Power (Electricity Networks Corporation) has been occupying an approximately 5000m² area in the Shire Depot for use as a pole storage facility for the past 18 months while they attempted to secure a better site for themselves. In recognition of the site's usage Western Power agreed to construct and repair a perimeter fence around the site costing \$18,670. As the period of occupancy has extended beyond original forecasts a formal lease arrangement is recommended to formalise the land use.

CONSULTATION

Western Power – Property Unit

COMMENT

Western Power has requested a lease be entered into for an initial five year period with the option of an additional five years. Western Power have met the costs of lease preparation which is attached to this item.

The essential terms of the lease agreement include:

Term: 5 years

Extension: 5 years

Rent Amount: \$8,100 per annum excluding GST

Rent Review: CPI and Market Review after 5 years.

There is currently no water or electricity supplied to the hardstand area so the site has limited capacity for other private business uses.

STATUTORY REQUIREMENTS

As Western Power is a Western Australian State Government owned corporation with the purpose of connecting people with electricity in a way that is safe, reliable and affordable, the provisions relating to the disposal of property are not applicable.

3.58. Disposing of property

- (1) In this section —
 - dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;
 - property** includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and

- (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

30. Dispositions of property excluded from Act s. 3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

- (c) the land is disposed of to —
 - (i) the Crown in right of the State or the Commonwealth; or
 - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government;

Land Administration Act 1997

18. Various transactions relating to Crown land to be approved by Minister

- (1) A person must not without authorisation under subsection (7) assign, sell, transfer or otherwise deal with interests in Crown land or create or grant an interest in Crown land.
- (2) A person must not without authorisation under subsection (7) —
 - (a) grant a lease or licence under this Act, or a licence under the *Local Government Act 1995*, in respect of Crown land in a managed reserve; or
 - (b) being the holder of such a lease or licence, grant a sublease or sublicence in respect of the whole or any part of that Crown land.

- (3) A person must not without authorisation under subsection (7) mortgage a lease of Crown land.
- (4) A lessee of Crown land must not without authorisation under subsection (7) sell, transfer or otherwise dispose of the lease in whole or in part.
- (5) The Minister may, before giving approval under this section, in writing require —
 - (a) an applicant for that approval to furnish the Minister with such information concerning the transaction for which that approval is sought as the Minister specifies in that requirement; and
 - (b) information furnished in compliance with a requirement under paragraph (a) to be verified by statutory declaration.
- (6) An act done in contravention of subsection (1), (2), (3) or (4) is void.
- (7) A person or lessee may make a transaction under subsection (1), (2), (3) or (4) —
 - (a) with the prior approval in writing of the Minister; or
 - (b) if the transaction is made in circumstances, and in accordance with any condition, prescribed for the purposes of this paragraph.
- (8) This section does not apply to a transaction relating to an interest in Crown land if —
 - (a) that land is set aside under, dedicated or vested for the purposes of an Act other than this Act, and the transaction is authorised under that Act;
 - (b) that interest may be created, granted, transferred or otherwise dealt with under an Act other than —
 - (i) this Act; or
 - (ii) a prescribed Act;
 - (c) an agreement, ratified or approved by another Act, has the effect that consent to the transaction was not required under section 143 of the repealed Act; or
 - (d) the transaction is a lease, sublease or licence and the approval of the Minister is not required under section 46(3b).

[Section 18 amended by No. 59 of 2000 s. 8(1)-(5) ⁵.]

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.1 - Industry Development To provide an attractive environment for industry development and expansion.

FINANCIAL IMPLICATIONS

The monthly rent for the lease on the pole storage yard is \$8,100 exclusive of GST payable monthly in advance. This is reviewed annually at each anniversary of the commencement date and increased by CPI, except for every 5th anniversary which shall be based on market rent.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council;

1. Grant a lease to Electricity Networks Corporation for a term of five (5) years commencing 1st March 2017 and expiring 28th February 2022 with a further five (5) year option for the pole storage yard located on a portion of Reserve 37080, Lot 289 Newton Street, Jerramungup subject to the Shire gaining consent from the Minister for Lands.
2. Authorise the Shire President and Chief Executive Officer to execute the lease for the pole storage yard.

OC170312 Moved Cr Daniel / Seconded Cr Leenhouders

That Council;

1. **Grant a lease to Electricity Networks Corporation for a term of five (5) years commencing 1st March 2017 and expiring 28th February 2022 with a further five (5) year option for the pole storage yard located on a portion of Reserve 37080, Lot 289 Newton Street, Jerramungup subject to the Shire gaining consent from the Minister for Lands.**
2. **Authorise the Shire President and Chief Executive Officer to execute the lease for the pole storage yard.**

Carried 7-0

**C O U N C I L L O R
R E P O R T S**

11. COUNCILLOR REPORTS

Cr Daniel

Attended a sundowner for the Nationals candidate for Albany Mr Robert Sutton
Attended a sundowner for the Liberal candidate for Albany Mr Greg Stocks
Attended a WALGA Zone Meeting in Katanning

Cr Iffla

Attended Interviews for the CEO's annual review
Attended a CEO Review Committee Meeting
Attended a Meeting of the Audit Committee

Cr Bailey

Attended a Meeting of the Audit Committee

Cr Trevaskis

Attended a CEO Review Committee Meeting
Attended a Meeting of the Audit Committee

Cr Leenhouders

Attended a CEO Review Committee Meeting
Attended a Meeting of the Audit Committee

Cr Lester

Attended a sundowner for the Nationals candidate for Albany Mr Robert Sutton
Attended a sundowner for the Liberal candidate for Albany Mr Greg Stocks
Attended a CEO Review Committee Meeting
Attended a LEMC Meeting
Attended a Lunch in Albany with the board of WACHS
Attended a Meeting of the Audit Committee

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

Nil

12.2 From Elected Members

Cr Iffla recently attended a Meeting of the GSDC and noted that it would be interesting to see the Commission's role within the Great Southern and their future funding under the new State Government.

13. NEXT MEETING/S

Ordinary Meeting – to be held Wednesday 19th April 2017 commencing 2:00pm at the Town Hall, Bremer Bay.

14. CLOSURE

The President declared the meeting closed at 3:02pm.

I confirm these Minutes to be a true and accurate record of the proceedings of the Council.

Signed: Dated:
(Shire President)