



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

DECEMBER – 2021

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
9 April 2021	CEO Contract of Employment	Shire of Jerramungup and CEO	Personnel File	Cr Robert Lester, Shire President
15 July 2021	Sub Lease Agreement	Shire of Jerramungup, Bremer Bay CRC, Thuchan Pty Ltd (Bremer Bay Pharmacy)	CP.US.34	Martin Cuthbert, Chief Executive Officer
9 August 2021	Deed of Variation of Lease – Reserve 21496, Lot 130 (72) Bremer Bay Road, Bremer Bay	Shire of Jerramungup, Megatime P/L, Maroni, Norrish, Browning, Parsons and Want.	CP.US.33 & CP.US.36	Martin Cuthbert, Chief Executive Officer
3 September 2021	Deed of Variation of Lease – Portion of Lot 250 Tobruk Road, Jerramungup	Shire of Jerramungup, Jerramungup Community Resource Centre Inc	CP.US.28	Martin Cuthbert, Chief Executive Officer
24 September 2021	Contract for the Provision of Medical Services	Shire of Jerramungup and Livingston Medical	CA.CT.11	Martin Cuthbert, Chief Executive Officer

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED
2020/21	Martin Cuthbert	Various Rates Write-Offs under \$5.00	Various

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION

1.5 PLANNING

Planning application decisions under delegated authority up to 30 November 2021.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
05/10/2021	P21-043	Noel Myers	Craig John Lebens		Proposed short term holiday accommodation	15A George Street, Bremer Bay	Approved	25/11/2021
19/10/2021	P21-044	Noel Myers	Angus Duthie	Modularis Pty Ltd T/AS Modular WA	Proposed new single storey modular residence	Lot 66 Native Dog Beach Road, Bremer Bay	Approved	12/11/2021
25/10/2021	P21-045	Noel Myers	Mark Coleman	Actis Superannuation Fund – Mark Coleman/Belinda Datson	Proposed short term holiday accommodation – two separate houses	209 Black Rocks Road, Bremer Bay	Approved	25/11/2021
02/11/2021	P21-046	Noel Myers	Liza Murphy	Sheds N Homes	Proposed dwelling and shed	43 Templetonia Road Bremer Bay	Approved	05/11/2021

1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 30 November 2021.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
13/10/2021	BP21-048	Matt Bowen	Paul Andrew & Lynley Jane Keley		Transportable house installation	14 Buck Street, Bremer Bay	Approved	13/11/2021
29/10/2021	BP21-049	Matt Bowen	Nicole Lee & Andrew Benjamin Hollis		Shed	31 Derrick Street, Jerramungup	Approved	11/11/2021
27/10/2021	BP21-050	Matt Bowen	Gramsan Rockade Pty Ltd	Grahame & Susan Green	Install roof over existing front timber deck area	12 Margaret Street, Bremer Bay	Approved	04/11/2021
04/11/2021	BP21-052	Matt Bowen	Nola White	Malcolm Poett	New colourbond storage shed	25 McGlade Close, Bremer Bay	Approved	12/11/2021
16/11/2021	BP21-053	Matt Bowen	John Richard Burt & Sally Anne Harding	Fox Transportables	Ancillary accommodation	341 Cardininup Road, Needilup	Approved	23/11/2021

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 19 August 2021.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
27 October 2021	PROPOSED LEASE (DISPOSITION OF LAND). JERRAMUNGUP LANDING GROUND.	OCM211007	That COUNCIL: 1. Delegates authority to the Chief Executive Officer to negotiate the terms of a lease with Joyce Air concerning the area of land required within Reserve 41532, Lot 2116 on DP2175110 and as to the term of the lease for a period up to a maximum term of 21 years or less; 2. Grants delegation to the Chief Executive Officer to negotiate the lease on the basis that negotiations pertaining to the annual rental are to be as per those rates identified within the Valuation Report dated 6 September 2021 as prepared by Opteon Valuers; and 3. Authorises the Chief Executive Officer to proceed with the necessary actions as set out under section 3.58 of the <i>Local Government Act 1995</i> to dispose of the land once negotiations have been finalised in accordance with Points 1 and 2 above and to his satisfaction.	Martin Cuthbert	Ongoing	
24 November 2021	TENDER CONSIDERATION – CONSTRUCTION OF NEW BOAT RAMP AND JETTY	MOTION: OCM211112	That COUNCIL by Absolute Majority: • Award Tender RFT 06/21 to Neo Civil for Design Option 2: Boat Ramp and Jetty Refurbishment (37m x 2.0m) with New Concrete Piles, New Steel Substructure and Micromesh Decking, Timber Chafers, Single Ramp Surface (Waffle Pattern) and Steel Ladders at Fishery Beach Marina for the sum included in the attachment as the most advantageous tender, in accordance with the specifications, terms and conditions specified in the tender documentation;	Martin Cuthbert/ Charmaine Solomon	Ongoing	

			<ul style="list-style-type: none"> • Authorise the CEO to liaise with the successful tenderer to achieve design outcomes and cost savings; • Authorises the CEO, in accordance with section 9.49A(4) of the <i>Local Government Act 1995</i>, to execute the contract for Tender RFT 06/21 to Neo Civil for the Construction of a new boat ramp and jetty at Fishery Beach Marina, in accordance with the specifications, terms and conditions specified in the tender documentation once the above matters are addressed. 			
24 November 2021	E-QUOTE CONSIDERATION – PURCHASE OF GRADER AND DISPOSAL OF JOHN DEERE GRADER 670G	MOTION: OCM211113	<p>That COUNCIL by Absolute Majority:</p> <ol style="list-style-type: none"> 1. Accepts AFGRI Equipment Australia’s quotation for a John Deere 672GP Motor Grader at \$455,000 ex GST. 2. Accepts AFGRI Equipment Australia’s trade-in offer for Council’s John Deere 670G Motor Grader at \$150,000 ex GST. 3. Delegates authority to the CEO to execute the transaction with AFGRI Equipment Australia. 	Martin Cuthbert/ Charmaine Solomon	Ongoing	

3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
24 November 2021	Jerramungup	Shire of Jerramungup	Toolbox Meeting
25 November 2021	Denmark	South Coast Alliance	Meeting of the SCA CEO's
26 November 2021	Denmark	South Coast Alliance	South Coast Alliance AGM and Ordinary Meetings
3 December 2021	Perth	LGPro	LG Professionals WA Board Meeting
7 December 2021	Jerramungup	Vizona Pty Ltd	LED Lighting, Poles and Solar
8 December 2021	Jerramungup	Auditor General	Audit Exit Meeting
9 December 2021	Jerramungup	LGPro	IPR Committee Meeting
9 December 2021	Jerramungup	Lotterywest	Meeting
9 December 2021	Jerramungup	WAPOL	Meeting with Sergeant David Atkins