

MINUTES

BREMER BAY COMMUNITY DEVELOPMENT COMMITTEE

Held at
Town Hall Meeting Room, Bremer Bay
Tuesday, 11 August 2026
Commencing at 9:30am

This page has been left intentionally blank

Table of Contents

Bremer Bay Community Development Committee | Tuesday 11 August 2026

1.0	DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS.....	4
2.1	ATTENDANCE	4
2.2	APOLOGIES.....	4
3.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	4
3.1	BREMER BAY COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD 6 AUGUST 2025	4
4.0	BUSINESS FROM PREVIOUS MINUTES	4
5.0	MEMBER ITEMS	5
5.1	BREMER BAY COMMUNITY RESOURCE CENTRE AND LIBRARY	5
5.2	FITZGERALD BIOSPHERE GROUP	6
5.3	BREMER BAY REGIONAL TRAILS COMMITTEE	6
5.4	BREMER BAY PROGRESS ASSOCIATION.....	6
5.5	SHIRE OF JERRAMUNGUP	7
6.0	GENERAL BUSINESS.....	8
7.0	NEXT MEETING	9
7.1	DATE OF NEXT MEETING	9
8.0	CLOSURE.....	9
8.2	CLOSURE OF MEETING	9

BREMER BAY COMMUNITY DEVELOPMENT COMMITTEE MEETING

MINUTES

1.0 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 9.39am by the Shire President.

2.0 RECORD OF ATTENDANCE

2.1 ATTENDANCE

MEMBERS:

Cr Nathan Brown	Shire of Jerramungup (Chairperson)
Fiona Murray	Bremer Bay CRC
Kate Dowdell	Bremer Bay Progress Association

STAFF:

Martin Cuthbert	Shire of Jerramungup
Richard Hindley	Shire of Jerramungup
Chloe Norton-Wood	Shire of Jerramungup (Minute Taker)

2.2 APOLOGIES

Tamzin Bowe	Fitzgerald Biosphere Group
-------------	----------------------------

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

3.1 BREMER BAY COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD 6 AUGUST 2025

Moved: Richard Hindley

Seconded: Martin Cuthbert

That the Minutes of the Bremer Bay Community Development Committee Meeting held on 6 August 2025 be CONFIRMED.

CARRIED

4.0 BUSINESS FROM PREVIOUS MINUTES

Nil.

5.0 MEMBER ITEMS

5.1 BREMER BAY COMMUNITY RESOURCE CENTRE AND LIBRARY

Thank you for the opportunity to address the Committee. This is my first meeting since assuming the role of full-time Manager of the Bremer Bay Community Resource Centre (BBCRC).

Organisational Update

Since taking on the position, the BBCRC has undergone a strategic staffing restructuring. This has improved our operational efficiency and strengthened the financial sustainability of the Centre, positioning us well for future service delivery.

Library Services

The library has seen minor enhancements, particularly to the children's play area, which remains our most actively used space. We regularly welcome Skylar and other young families, and I am pleased to report that the facility continues to operate smoothly under Jen's dedicated management.

Jen and I are currently developing additional library programs designed to engage local families and school groups, with further details to be shared in the coming months.

CRC Network and Contract Renewal

The CRC Network will enter a tender process next year as all current CRC contracts conclude. We are confident in our position and expect to continue delivering essential services beyond this transition. We welcome the opportunity to operate under updated contractual arrangements, as the current agreement no longer reflects contemporary service delivery models.

Building Maintenance

We appreciate the Shires' proactive approach to addressing the ongoing flooding issue in the Centre's foyer. Repairs are now planned, and we look forward to their completion to improve building accessibility and safety during inclement weather.

Community Health Partnerships

The BBCRC has strengthened collaborations with WACHS and Livingston Medical to better inform the community about available visiting health services. Many residents are unaware of the full range of support available, and we are committed to fostering stronger inter organisational relationships to enhance community wellbeing.

Community Garden

The Community Garden continues to thrive under Lawrence's excellent stewardship. As we prepare for spring and summer, our priority is to source sufficient mulch to maintain soil health and productivity. It is always rewarding to see young children from Skylar enjoying fresh produce harvested from the garden.

5.2 FITZGERALD BIOSPHERE GROUP

Nil.

5.3 BREMER BAY REGIONAL TRAILS COMMITTEE

The Bremer Bay Regional Trails Group has been focused on progressing a new trail project, which will extend the existing Snail Trail Walk in Bremer Bay.

The proposed extension will commence at the Bremer Bay Beaches Caravan Park and continue through to Fisheries Beach, providing scenic views overlooking the marina. The original concept for the extension was planned as a loop; however, the project has since evolved into an L-shaped trail.

Nathan McQuoid has been working closely with Wagyl Kaip Southern Noongar Aboriginal Corporation throughout the project.

Significant progress has already been made, with the project providing an exciting opportunity to enhance Bremer Bay's recreational trail network. The future potential to connect the town's existing and proposed trails has also been identified, creating opportunities for a more integrated trail network for residents and visitors to enjoy.

5.4 BREMER BAY PROGRESS ASSOCIATION

Rock Cairn Project

The Rock Cairn Project has continued to progress, with the first stage completed quickly with the support of the Shire, in time for the ANZAC Day service. Efforts are underway to engage tradespeople and volunteers to rebuild the Cairn base.

The project sub committee is keen to develop an overall project plan to assist with identifying funding opportunities and establishing a clear pathway for the project moving forward. Seating has also been generously donated by the Jury family, further enhancing the site for visitors.

A recent community survey generated significant feedback regarding improvements to the Rock Cairn, highlighting strong community interest in the site and its future development.

BBPA is looking forward to commencing the planning process for the proposed platform project. Council is supportive of the concept, recognising that the platform would enhance the visitor experience and provide an improved opportunity to appreciate the surrounding area. Council would also like to see a long-term plan developed for the Rock Cairn to ensure the project is undertaken in a considered and sustainable way. This will provide an opportunity for community groups and Council to work collaboratively to ensure the improvements are long-lasting and achieve the best possible outcome for the site.

Richard and Pat were identified as valuable contributors who could provide input and guidance throughout the planning process. It was agreed that a thorough overview of the overall project should be undertaken, including proposed works, timing, priorities and the steps required to progress the project.

‘Welcome to Bremer Bay’ event

The ‘Welcome to Bremer Bay’ event is earmarked for November 2026. A BBQ and welcome event is proposed to be held at the Skate Park, providing an opportunity for new residents to meet local community members and become familiar with the range of groups and activities available in the area. BBPA expressed their appreciation for the donation provided by the Shire.

Gail and Kat have been working together on the upcoming welcome event and are currently reviewing and updating the Bremer Bay Welcome Booklet. The booklet will provide useful information for newcomers to Bremer Bay.

Beach Accessibility Project

BBPA provided an update on the beach accessibility project raised earlier this year, with the aim of working with the Shire to improve access to the beach. They would like to collaborate with the Shire to determine the most suitable beach for improved accessibility, with Main Beach currently being the preferred option.

Jen Dunn has been investigating funding opportunities and met with Jamie to discuss the project. The Department of Communities has also been contacted regarding the Inclusive Beaches Initiative, which may provide up to 100 percent funding for eligible accessibility improvements. The next funding round for 2027/2028 is expected to open shortly.

The project will also consider options such as a small storage shed near the toilet block for beach accessibility equipment. BBPA would consider fundraising to be able to construct the shed. The question of how this can be managed was raised. A keypad can be installed on the shed, with a QR code providing access to a simple request form. The form is submitted to a nominated person who can confirm the request and provide access to the equipment.

The Shire has the next phase of the Coastal Management Plan underway, with funding of \$200,000 secured to address coastal erosion risk with the preparation of a Coastal Hazard Risk Management and Adaption Plan (CHRMAP). The Shire is working with the State Government to develop the plan, which may take a couple of years to complete.

Council sees this as a great opportunity to work with the community groups from the outset and collaborate on the future management and protection of the coastline.

5.5 SHIRE OF JERRAMUNGUP

Draft Council Plan

The Draft Council Plan is currently open for a three-week public comment period. Submissions close on Friday, 21 August 2026.

Rebrand Event

The rebrand consultation received 138 survey responses, the highest response rate to date. There was strong attendance and participation at the community workshops and representation from both Bremer Bay and Jerramungup was noted.

Budget

The Shire's Annual Budget has been adopted for the year.

Bird Hide Project

After around 20 years of work by Nathan McQuoid and Ian Weir, the project is now progressing, with designs completed and grant funding being pursued (Lotterywest).

GP Practice Project

Council is exploring the development of a modular medical facility on Yandil Street, Bremer Bay, on a 1,000 square metre block. The facility would provide space for two doctors and a nurse, as well as accommodating visiting specialists. The project is estimated to commence in 2026, with State and Federal funding opportunities being investigated. A key aim is to support long-term doctor positions and improve medical services in the community.

Provision for the St John site

The proposed site has been cleared, and the project is progressing.

Cultural Precinct Building

The feasibility study is complete, with the next step being the development of a business case and cost-benefit analysis to support future funding applications. Concept plans are complete, with detailed plans to follow. The BBCRC noted that the Post Office building in the concept plans does not meet current size requirements, with Fiona providing this information to the Deputy CEO. Council strongly supports this project.

Road Plan

The final section of Meechi Road is scheduled for completion next, in line with the Shire's road plan. The floodway will receive temporary sealing treatment, with permanent works planned for the next financial year.

The Shire's 10-year Road Strategy guides future works and funding applications. A footpath plan for Jerramungup and Bremer Bay is expected to be presented to Council by the end of the year, with recent repair works focused on Bremer Bay due to high pedestrian activity.

Rates have increased by approximately 4 percent.

6.0 GENERAL BUSINESS

BBPA

The next Car Show will be held in January 2028. It will be scheduled for every second year to relieve volunteers.

Men's Shed

The group would like to thank the Shire for the donation towards the concrete slab, which will support the Men's Shed 'Containers for Change' sorting. The increased revenue from 'Containers for Change' will be reinvested into the community, with potential for a range of future projects.

The next Council meeting will consider progressing the lease for the newly allocated Men's Shed site.

Shire of Jerramungup

New Shire branding will be rolled out on street signs, with Jerramungup signage to be completed first and Bremer Bay signage following the peak season. New branding received positive feedback. A new 'Welcome to Bremer Bay' sign is also planned for the town entrance.

The Shire is planning to host a rebrand release event in September. It will be an informal event with Councillors at the skatepark. BBPA might consider combining the 'Welcome to Bremer Bay' event with the Shire's rebrand release event.

BBCRC

Bremer Bay CRC are planning to hold a market stall day on Saturday, 21 November 2026.

7.0 NEXT MEETING

7.1 DATE OF NEXT MEETING

The next Bremer Bay Community Development Committee meeting will be held at a date to be determined.

8.0 CLOSURE

8.1 CLOSURE OF MEETING

The Chairperson closed the meeting at 11.32am.