

Food Act 2008 Notification/Registration Form

☐ New Business ☐ Change of ownership of existing business ☐ Alteration to existing business

Proprietor/Business details

Proprietor Name:		
Postal Address:		
ABN:		
Phone:	A/H:	Fax:
Email:		
Primary language spoken:	Number of equivalent full time staff:	

Premises details

(if food vehicle / temporary food business please provide details of where the vehicle is garaged)

Trading Name:
Address of Premises:
Phone:
Email:
Name of person in charge and title (if different from proprietor):
Details of food vehicle (make, model, registration plate):
Details of any associated premises:

Description of use of premises

Please tick **all** boxes that apply (there may be more than one).

- | | |
|---|---|
| ☐ Manufacturer/processor | ☐ Hotel/motel/guesthouse |
| ☐ Retailer | ☐ Pub/tavern |
| ☐ Food Service | ☐ Canteen/kitchen |
| ☐ Distributor/importer | ☐ Hospital/nursing home |
| ☐ Packer | ☐ Childcare centre |
| ☐ Storage | ☐ Home delivery |
| ☐ Transport | ☐ Temporary food premises |
| ☐ Restaurant/café | ☐ Mobile food operator |
| ☐ Snack bar/takeaway | ☐ Market stall |
| ☐ Caterer | ☐ Charitable or community organisation |
| ☐ Meals-on-wheels | ☐ Other |
-

Please provide more details about your type of business

(For example: butcher, bakery, seafood processor, soft drink manufacturer, milk vendor, service station. If business is a catering business, please provide maximum patrons estimate)

Do you provide, produce or manufacture any of the following foods?

Please tick **all** boxes that apply.

- | | |
|--|---|
| ☐ Prepared, ready to eat ¹ table meals | ☐ Processed fruit and vegetables |
| ☐ Frozen meals | ☐ Confectionary |
| ☐ Raw meat, poultry or seafood (i.e. oysters) | ☐ Infant or baby foods |
| ☐ Processed meat, poultry or seafood | ☐ Bread, pastries or cakes |
| ☐ Fermented meat products | ☐ Egg or egg products |
| ☐ Meat pies, sausage rolls or hot dogs | ☐ Dairy products |
| ☐ Sandwiches or rolls | ☐ Prepared salads |
| ☐ Soft drinks/juices | ☐ Other: |
| ☐ Raw fruit and vegetables | |
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¹ 'Ready to eat' means food that is ordinarily consumed in the same state as in which it is sold

Please provide detail regarding the water source for your food business.

I am using:

*Please tick **all** boxes that apply.*

- ☐ Bore water
- ☐ Rain water
- ☐ Scheme water, **if yes, is your scheme water stored in a tank before being used?**
 - ☐ No
 - ☐ Yes
- ☐ Other, please specify:

Do you have a treatment system installed on your water supply?

*Please tick **all** boxes that apply.*

- ☐ No
- ☐ Yes, **if yes, please specify the system you are using:**
 - ☐ Ultra Violet
 - ☐ Automatic or manual dose chlorination
 - ☐ Ozone
 - ☐ Reverse osmosis
 - ☐ Other, please specify:

How do you use the water at your food business?

*Please tick **all** boxes that apply.*

- ☐ Drinking water for patrons
- ☐ Food processing
- ☐ Food production
- ☐ Cleaning
- ☐ Hand washing

Nature of food business

	Yes	No
Are you a small business ² ?		
Is the food that you provide, produce or manufacture ready-to-eat when sold to the customer?		
Do you process the food that you produce or provide before sale or distribution?		
Do you directly supply or manufacturer food for organisations that cater to vulnerable persons ³ ?		
To be answered by manufacturing/processing businesses only:		
Do you manufacture or produce products that are not shelf stable?		
Do you manufacture or produce fermented meat products such as salami?		
To be answered by food service and retail businesses only (including charitable and community organisations, market stalls and temporary food premises):		
Do you sell ready-to-eat food at a different location from where it is prepared?		

Hours of operation:

Monday		Friday	
Tuesday		Saturday	
Wednesday		Sunday	
Thursday			

Recall contact:

First name			
Last name			
Phone	A/H:	Fax:	
Email			

Declaration:

I, the person making this application declare that:

- the information contained in this application is true and correct in every particular
- a prescribed fee is payable with this application.

Signature of applicant: _____

In the case of a company, the signing officer must state position in the company

Date: _____

² Is a business that employs less than 50 people in the 'manufacturing sector' or less than 10 people in the 'food services' sector

³ Standard 3.3.1 Australia New Zealand Food Standards Code