



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

MAY – 2020

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
24 April 2020	Surrender of Lease	Lawson Grains and Shire of Jerramungup	CP.US.40	CEO and Shire President

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION
28/01/2020	Charmaine Solomon (Acting CEO)	Jerramungup Community Resource Centre	\$250 donation to Summerfest.
20/03/2020	Martin Cuthbert (CEO)	Bremer Bay Art & Craft	\$61.65 donation for BSL fee

1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 30 May 2020.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
23/04/2020	BAC20-002	Matt Bowen	Phil & Yvonne Polain	Phil Polain	Three Bedroom One Bathroom Renovation	LOot52 Boxwood Hill - Ongerup Road, Boxwood Hill	Approved	14/05/2020
22/01/2020	BP20-004	Matt Bowen	Shire of Jerramungup / Nathan & Wendy Brown	Rantam Pty Ltd T/A Sheds Down South	Park Home	Site 167, Bremer Bay Caravan Park , Bremer Bay	Approved	15/05/2020
24/04/2020	BP20-019	Matt Bowen	Paul Louise Marie Audin & Christine Francoise Soulier	Malcolm Poett	Construction of Free Standing Colour Bond Steel Storage Shed	Lot 110 Magpie Rise , Bremer Bay	Approved	08/05/2020
30/04/2020	BP20-020	Matt Bowen	Carl Andrew Spinks & Melanie Aitchison	Malcolm Poett	New Colour bond shed	5 John Street Bremer Bay	Approved	07/05/2020
30/04/2020	BP20-021	Matt Bowen	Eric Allen Harley - ATF The Eric Harley Family Trust & Terse Pty Ltd ATF Wyatt Family Trust	Malcolm Poett	New Colourbond Garage	20 Barbara Street Bremer Bay	Approved	07/05/2020

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
17/04/2020	OP20-001	Matt Bowen	Viridis Pty Ltd	Auspan Building	Occupancy Permit for Agricultural Storage Shed	South Coast Highway Jerramungup	Approved	21/05/2020

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 29 February 2020.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
20 May 2020	PARTICIPATION IN NATIONAL REDRESS SCHEME	OCM200508	<p>That Council:</p> <ol style="list-style-type: none"> 1. NOTES the consultation undertaken and information provided by the Department of Local Government, Sport and Cultural Industries in regarding the National Redress Scheme and the participation of WA local governments; 2. NOTES that the Shire of Jerramungup will not be included in the WA Government's amended participation declaration (and afforded the associated financial and administrative coverage), unless the Shire of Jerramungup makes a specific and formal decision to be included; 3. ENDORSES the participation of the Shire of Jerramungup in the National Redress Scheme as a State Government institution and included as part of the State Government's declaration; 4. GRANTS authority to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received; and 	CEO	Completed	5 June 2020

			5. NOTES that a confidential report will be provided if a Redress application is received by the Shire of Jerramungup			
20 May 2020	CITIZENSHIP CEREMONIES DRESS CODE POLICY – ADOPTION	OCM200509	That Council: 1. ADOPTS new Council Policy CP4 – Citizenship Ceremonies Dress Code Policy, as attached to this Report; and 2. FORWARD a copy of the adopted Dress Code to the Department of Home Affairs as required under the Australian Citizenship Ceremonies Code 2019.	CEO	Completed	22 May 2020

3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
14 May 2020	Jerramungup	LGPro	Webinar – LG Pro Annual State Conference Committee meeting
14 May 2020	Jerramungup	WALGA	Webinar – Staff Redeployment
14 May 2020	Jerramungup	GSHI	GS Housing Initiative Project Meeting
15 May 2020	Jerramungup	SCA	SCA CEO Teleconference
15 May 2020	Jerramungup	WALGA	COVID-19 Information Session
15 May 2020	Jerramungup	WALGA	COVID 19 Briefing (15/05/20)
18 May 2020	Jerramungup	SCA	South Coast Alliance meeting
18 May 2020	Jerramungup	GSDC	Great Southern COVID 19 Regional Response Group
19 May 2020	Jerramungup	Jerramungup businesses	LEMC – Jerramungup Community Meeting – COVID-19
19 May 2020	Bremer Bay	Bremer Bay businesses	LEMC – Bremer Bay Community Meeting – COVID-19
19 May 2020	Bremer Bay	Graeme Norrish	Meeting with Graeme Norrish – BB Caravan Park
22 May 2020	Jerramungup	SCA	SCA CEO Meeting
22 May 2020	Jerramungup	LGPro	LG Professionals Great Southern Zone Meeting
22 May 2020	Jerramungup	LGPro	Justin Langer – Leadership and recovery after a crisis
25 May 2020	Jerramungup	GS CEO's	Community Drought Funding
25 May 2020	Jerramungup	LEMC	COVID-19 Meeting
28 May 2020	Jerramungup	DLGSCI	Great Southern Recreational Advisory Group
29 May 2020	Plantagenet	SCA	South Coast Alliance meeting
29 May 2020	Albany	First Health	Meeting with Chris Swarts
2 June 2020	Jerramungup	GSHI	GSHI meeting
3 June 2020	Bremer Bay	BBCDC	BBCDC meeting
3 June 2020	Bremer Bay	Arena Media	Meeting with film producer
5 June 2020	Albany	ABC Radio	Interview about BBRF funding
8 June 2020	Jerramungup	LEMC	COVID-19 meeting