

SHIRE OF JERRAMUNGUP



MINUTES

COUNCIL ORDINARY MEETING

16th AUGUST 2017

ORDINARY MINUTES – 16th AUGUST 2017

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Cr Iffla declared a financial interest in item 10.3.1 - Proposed Telecommunications Infrastructure; Lot 2165 Tooreburrup Road, Bremer Bay. The nature of the interest is that she owns shares in Telstra.

Cr Lester declared a financial interest in item 10.3.1 - Proposed Telecommunications Infrastructure; Lot 2165 Tooreburrup Road, Bremer Bay. The nature of the interest is that he owns shares in Telstra.

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 19th July 2017

OC170801 Moved Cr Bailey / Seconded Cr Iffla

That the Minutes of the Ordinary Council Meeting held 19th July 2017 be confirmed.

Carried 6-0

WORKS

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Murray Flett
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1 st August 2017

ATTACHMENT

Attachment 10.1.1(a) - Jerramungup, Bremer Bay & rural road maintenance report
Attachment 10.1.1(b) - Road construction program schedule

ROAD CONSTRUCTION

The Construction crew commenced forming and gravel sheeting 3kms of Rabbit Proof Fence Road. Unfortunately, these works have been suspended due to the gravel being too wet as a result of recent rains. These works will be completed when weather conditions allow.

The wet weather has also hampered Western Stabilisers from finalising the last few cement stabilised pavement failures on Gairdner South Road and seal edge repairs on Borden Bremer Bay Road. These works will be completed when weather conditions improve. Sealing works on these sections will commence later in the year. These pavement repairs have improved the ride-ability on these sections and enhanced traffic safety.

The Bremer Bay Town Centre works are now complete with the last few outstanding items being finished by the contractor. The works have been done to a very high standard and WCP Civil must be congratulated on their professionalism and workmanship not only on the town centre works, but also the Paperbarks area and the numerous other small projects they completed within the Bremer Bay town site which have enhanced the visual amenity of the area.

Attached is the completed 2017 / 2018 construction program

ROAD MAINTENANCE

The roadside spraying program has stalled due to the onset of winter rains and will commence when the weather improves to restrict weed infestations within the road reserve.

Routine Maintenance grading and gravel patching is continuing on roads in both the Bremer Bay and Jerramungup areas with emphasis on patching all the blowouts in the pavement.

Due to the wet weather onset, the crew have commenced maintenance works including gravel sheeting clay sections on bus routes as part of ongoing work to

improve safety on all bus routes. These works will continue over the coming years as part of our routine maintenance schedule.

With the onset of these winter months, please be mindful of the changing road conditions and drive accordingly

The crew are still focused on clearing of back-slopes especially on bends and intersections to improve sight distances for the road user.

TOWN SERVICES

The town services team have been gravel patching various roads and tracks in the Bremer Bay area. They have also been patching potholes in both Jerramungup and Bremer Bay town sites and some of our rural sealed roads. These potholes are reflective of the age of the seals on these roads.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for the month.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt the July works report.

OC170802 Moved Cr Daniel / Seconded Cr Leenhouders

That Council adopt the July works report.

Carried 6-0

FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
AUTHOR:	Kiara Leeson
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1st August 2017

ATTACHMENT

Attachment 10.2.1(a) - List of Accounts Paid to 31st July 2017
Attachment 10.2.1(b) - Credit Card Statement 18/06/2017 – 18/07/2017

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	28128	
	EFT 13608 – 13650	\$ 289,296.48
	EFT 13651 – 13651	CANCELLED
	EFT 13652 – 13652	\$ 166.89
	EFT 13654 – 13690	\$ 68,222.33
	Cheque 28129 – 28132	\$ 15,868.48
	Direct Deposit	\$ 66,038.14
Municipal Account Total		\$ 439,592.32
Trust Account		
	EFT 13607 – 13607	\$ 2,200.00
	EFT 13653 – 13653	\$ 9,900.00
	EFT 13691 – 13692	\$ 4,000.00
Trust Account Total		\$ 16,100.00
<u>Grand Total</u>		<u>\$ 455,692.32</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a. The List of Accounts Paid to 31st July 2017 as detailed in Attachment 10.2.1(a); and
- b. The Credit Card Statement for 18/06/2017 – 18/07/2017 as detailed in Attachment 10.2.1(b)

OC170803 Moved Cr Leenhouwers / Seconded Cr Bailey

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a. The List of Accounts Paid to 31st July 2017 as detailed in Attachment 10.2.1(a); and**
- b. The Credit Card Statement for 18/06/2017 – 18/07/2017 as detailed in Attachment 10.2.1(b)**

Carried 6-0

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Accounts Payable Report

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13607	05/07/2017	ROBERT TOZER	ROBERT TOZER - SUBDIVISION DEED BOND REIMBURSEMENT	2		2,200.00
INV T25	04/07/2017	ROBERT TOZER	ROBERT TOZER - SUBDIVISION DEED BOND REIMBURSEMENT	2	2,200.00	
EFT13608	06/07/2017	BREMER BAY LANDSCAPE	GRIND STUMPS & MOW LAWNS IN BREMER BAY - 03/04 - 26/06/2017	1		1,140.00
INV 0920	30/06/2017	BREMER BAY LANDSCAPE	GRIND STUMPS & MOW LAWNS IN BREMER BAY - 03/04 - 26/06/2017		1,140.00	
EFT13609	06/07/2017	ALBANY MAPPING & SURVEYING SERVICES	MEECHI ROAD LAND SURVEYING AND ROAD DESIGN REVISIONS	1		6,397.05
INV 170630 1	30/06/2017	ALBANY MAPPING & SURVEYING SERVICES	MEECHI ROAD LAND SURVEYING AND ROAD DESIGN REVISIONS		6,397.05	
EFT13610	06/07/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH	1		1,800.00
INV 1279	30/06/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH		1,800.00	
EFT13611	06/07/2017	POOLS SPAS AQUAPONICS	Payment 3 or 3 - 25% - Concrete pool installation at Jerramungup School as per quote 1095	1		15,906.55
INV 243	29/06/2017	POOLS SPAS AQUAPONICS	Payment 3 or 3 - 25% - Concrete pool installation at Jerramungup School as per quote 1095		15,906.55	
EFT13612	06/07/2017	JASON SIGNMAKERS	Replacement Vehicle Sticker (as quoted)	1		434.72
INV 179298	30/06/2017	JASON SIGNMAKERS	Replacement Vehicle Sticker (as quoted)		434.72	
EFT13613	06/07/2017	TOBRUK TRADERS	JP0085 - DIESEL FOR JUNE	1		720.10
INV 28091	30/06/2017	TOBRUK TRADERS	JP0085 - DIESEL FOR JUNE		464.62	
INV 28090	30/06/2017	TOBRUK TRADERS	JP00 - DIESEL FOR JUNE		255.48	
EFT13614	06/07/2017	BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - JANUARY 2017 - LESS COLLECTION FEE - RECTIFYING BALANCING ISSUE FROM JANUARY	1		56.65
INV JANUAR31/01/2017		BUILDING COMMISSION - DEPARTMENT OF COMMERCE	BUILDING SERVICE LEVY FEE - JANUARY 2017 - LESS COLLECTION FEE - RECTIFYING BALANCING ISSUE FROM JANUARY		56.65	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13615	07/07/2017	ITVISION	BPMS RATES SERVICE - JUNE 2017	1		1,947.00
INV 28382	30/06/2017	ITVISION	BPMS RATES SERVICE - JUNE 2017		1,947.00	
EFT13616	07/07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK	1		502.72
INV 0000599002	07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK		62.84	
INV 0000614502	07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK		62.84	
INV 0000612702	07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK		62.84	
INV 0000607802	07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK		62.84	
INV 0000607602	07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK		62.84	
INV 0000607402	07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK		62.84	
INV 0000606802	07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK		62.84	
INV 0000606702	07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & RCD LOG BOOK		62.84	
EFT13617	07/07/2017	BREMER PRODUCE	JUNE 2017 - CONTRACT CLEANING SERVICES BREMER BAY	1		14,401.00
INV 68	30/06/2017	BREMER PRODUCE	JUNE 2017 - CONTRACT CLEANING SERVICES BREMER BAY		14,401.00	
EFT13618	07/07/2017	BN GRADER SERVICES	MAINTENANCE GRADING - CORACKERUP RD & BOXWOOD-ONGERUP RD - 26/06 - 30/06/2017	1		8,151.00
INV 1725	30/06/2017	BN GRADER SERVICES	MAINTENANCE GRADING - CORACKERUP RD & BOXWOOD-ONGERUP RD - 26/06 - 30/06/2017		8,151.00	
EFT13619	07/07/2017	HEWER CONSULTING SERVICES	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JANUARY - FEBRUARY 2017)	1		16,337.79
INV 1335	04/07/2017	HEWER CONSULTING SERVICES	AGRN 743 - FLOODING IN WESTERN AUSTRALIA (JANUARY - FEBRUARY 2017)		15,569.44	
INV 1331	04/07/2017	HEWER CONSULTING SERVICES	AGRN696: HEAVY RAINFALL AND ASSOCIATED FLOODING IN THE SOUTH WEST (18-21 JAN 2016)		768.35	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13620	07/07/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	JUNE 2017 - MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE	1		85.00
INV 22586	30/06/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	JUNE 2017 - MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE		85.00	
EFT13621	07/07/2017	RAMM SOFTWARE PTY PTD	RAMM ANNUAL SUPPORT AND MAINTENANCE FEE FOR THE PERIOD 01/07/2017 - 30/06/2018 - INCLUDES CPI OF 122.51 (2.10%)	1		6,551.97
INV RSL-137801	07/07/2017	RAMM SOFTWARE PTY PTD	RAMM ANNUAL SUPPORT AND MAINTENANCE FEE FOR THE PERIOD 01/07/2017 - 30/06/2018 - INCLUDES CPI OF 122.51 (2.10%)		6,551.97	
EFT13622	07/07/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	JUNE 2017 - RECYCLE MONTHLY SERVICES - 1219 BINS	1		13,945.22
INV 9753334	30/06/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	JUNE 2017 - BIN RENTAL		3,546.18	
INV 9755583	30/06/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	JUNE 2017 - REFUSE MONTHLY COLLECTIONS - 2439 BINS		4,925.80	
INV 9755584	30/06/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	JUNE 2017 - RECYCLE MONTHLY SERVICES - 1219 BINS		5,205.38	
INV 9755585	30/06/2017	CLEANAWAY WASTE MANAGEMENT LIMITED	JUNE 2017 - ADDITIONAL MONTHLY SERVICE		267.86	
EFT13623	07/07/2017	GREEN SKILLS INC	50 % START UP PROJECT PAYMENT - LINKING POINT HENRY TO BREMER BAY TRAIL PROJECT - START DATE 03/07/2017 - COMPLETION 30/01/2018	1		81,400.00
INV BSO3/17001	07/07/2017	GREEN SKILLS INC	50 % START UP PROJECT PAYMENT - LINKING POINT HENRY TO BREMER BAY TRAIL PROJECT - START DATE 03/07/2017 - COMPLETION 30/01/2018		81,400.00	
EFT13624	07/07/2017	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - JUNE 2017	1		104.50
INV JUNE20130	06/06/2017	ALLAN CAMPBELL & CO	FREIGHT CHARGES FROM BREMER BAY TO JERRAMUNGUP AND RETURN - JUNE 2017		104.50	
EFT13625	07/07/2017	MT & HJ POETT	REPLACE DAMAGED BRICK WORK, 2.4 M LONG STAINLESS STEEL BENCH & SINK, REPLACE BROKEN POST.	1		6,325.00

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INV 0967	03/07/2017	MT & HJ POETT	REPLACE DAMAGED BRICK WORK, 2.4 M LONG STAINLESS STEEL BENCH & SINK, REPLACE BROKEN POST.		6,325.00	
EFT13626	07/07/2017	EYERITE SIGNS	REFLECTIVE ALUCOBOND SIGNS	1		1,324.40
INV 789	16/05/2017	EYERITE SIGNS	REFLECTIVE ALUCOBOND SIGNS		1,324.40	
EFT13627	07/07/2017	IGA JERRAMUNGUP	JUNE 2017 - GOODS PURCHASED FOR COUNCIL MEETINGS, GAS FOR EXECUTIVE HOUSING & OTHER ITEMS	1		859.16
INV JUNE20130/06/2017		IGA JERRAMUNGUP	JUNE 2017 - GOODS PURCHASED FOR COUNCIL MEETINGS, GAS FOR EXECUTIVE HOUSING & OTHER ITEMS		859.16	
EFT13628	07/07/2017	CITY OF ALBANY	EMP 165 - IAP2 Certificate in Community Engagement - Held at the City of Albany, June 2017	1		900.00
INV 75157	30/06/2017	CITY OF ALBANY	EMP 165 - IAP2 Certificate in Community Engagement - Held at the City of Albany, June 2017		900.00	
EFT13629	07/07/2017	WA TREASURY CORPORATION	GOVERNMENT GUARANTEE FEE INVOICE - PERIOD ENDING 30TH JUNE 2017	1		3,400.59
INV GFEEJUN1/07/2017		WA TREASURY CORPORATION	GOVERNMENT GUARANTEE FEE INVOICE - PERIOD ENDING 30TH JUNE 2017		3,400.59	
EFT13630	11/07/2017	KATANNING GLAZING & SECURITY	3 X COMMERCIAL GRADE WEATHER GUARDS, 4 X LENGTHS 13MM WHITE ALUMINIUM ANGLE & 4 X LENGTHS 50 X 50 ALUMINIUM ANGLE RIPPED TO42MM	1		303.00
INV 14676	10/07/2017	KATANNING GLAZING & SECURITY	3 X COMMERCIAL GRADE WEATHER GUARDS, 4 X LENGTHS 13MM WHITE ALUMINIUM ANGLE & 4 X LENGTHS 50 X 50 ALUMINIUM ANGLE RIPPED TO42MM		303.00	
EFT13631	11/07/2017	LANDMARK OPERATIONS LIMITED	POOL CHEMICAL	1		797.61
INV 9944590220/06/2017		LANDMARK OPERATIONS LIMITED	POOL CHEMICAL		265.21	
INV 9949303030/06/2017		LANDMARK OPERATIONS LIMITED	POOL CHEMICAL - FREIGHT EMPTY CHLORINE DRUMS TO PERTH		77.00	
INV 9944590320/06/2017		LANDMARK OPERATIONS LIMITED	POOL CHEMICAL		455.40	

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EFT13632	11/07/2017	CLASSIC FUNDING GROUP	JULY 2017 - LEASING COSTS ASSOCIATED WITH PHOTOCOPIER - REFERENCE: 3M04656513	1		1,477.90
INV 031536	28/06/2017	CLASSIC FUNDING GROUP	JULY 2017 - LEASING COSTS ASSOCIATED WITH PHOTOCOPIER - REFERENCE: 3M04656513		1,477.90	
EFT13633	11/07/2017	FIRST HEALTH SERVICES	SERVICE FEE FOR THE MONTH OF JULY 2017, PURSUANT TO CLAUSE 5.1 OF THE BUSINESS SERVICES AGREEMENT WITH THE RESPECT TO THE JERRAMUNGUP MEDICAL CENTRE	1		14,537.84
INV 0000798205	07/2017	FIRST HEALTH SERVICES	SERVICE FEE FOR THE MONTH OF JULY 2017, PURSUANT TO CLAUSE 5.1 OF THE BUSINESS SERVICES AGREEMENT WITH THE RESPECT TO THE JERRAMUNGUP MEDICAL CENTRE		14,537.84	
EFT13634	11/07/2017	DROP IN MECH	MITSUBISHI TRITON JP0033 - REPAIRS TO DOOR & WINDOW	1		528.00
INV INV-032105	07/2017	DROP IN MECH	MITSUBISHI TRITON JP0033 - REPAIRS TO DOOR & WINDOW		528.00	
EFT13635	11/07/2017	MCINERNEY FORD	1 X NEW 2017 FORD RANGER DOUBLE PU XLT AS PER QUOTE 2436	1		53,288.12
INV 1427453	30/06/2017	MCINERNEY FORD	1 X NEW 2017 FORD RANGER DOUBLE PU XLT AS PER QUOTE 2436		53,288.12	
EFT13636	11/07/2017	AUSTRALIA POST	BULK POSTAGE JUNE 2017	1		106.17
INV 1006551203	07/2017	AUSTRALIA POST	BULK POSTAGE JUNE 2017		106.17	
EFT13637	11/07/2017	JERRAMUNGUP TRANSPORT	DELIVERY OF EZ STREET ASPHALT 14/6/17	1		182.38
INV INV-864030	06/2017	JERRAMUNGUP TRANSPORT	DELIVERY OF EZ STREET ASPHALT 14/6/17		182.38	
EFT13638	11/07/2017	LANDGATE	CONSOLIDATED MINING TENEMENT ROLL	1		348.80
INV 331488-1022	06/2017	LANDGATE	CONSOLIDATED MINING TENEMENT ROLL		219.40	
INV 331681-1028	06/2017	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE - SCHEDULE NO:G2017-5 - 20/05 - 16/06/2017		64.70	
INV 331733-1029	06/2017	LANDGATE	RURAL UV'S CHARGEABLE - SCHEDULE NO:R2017/2 - 13/05 - 09/06/2017		64.70	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13639	11/07/2017	HASSELL DISTRICT TRADERS	2017/2018 WORKS UNIFORM ORDER	1		3,698.80
INV 1005735806/07/2017		HASSELL DISTRICT TRADERS	2017/2018 WORKS UNIFORM ORDER		3,698.80	
EFT13640	11/07/2017	WESTERBERG PANEL BEATERS	INSURANCE EXCESS - CLAIM 63-4011462	1		1,000.00
INV 68169	09/06/2017	WESTERBERG PANEL BEATERS	INSURANCE EXCESS - CLAIM 63-4011462		500.00	
INV 68168	09/06/2017	WESTERBERG PANEL BEATERS	INSURANCE EXCESS - CLAIM 63-3560211		500.00	
EFT13641	11/07/2017	JASON SIGNMAKERS	SIGNS	1		1,148.73
INV 179357	30/06/2017	JASON SIGNMAKERS	SIGNS		1,148.73	
EFT13642	11/07/2017	JERRAMUNGUP ELECTRICAL SERVICE	REPLACE BLOWN FLOUROS @ ENT CENTRE STORE	1		76.54
INV 0001060007/07/2017		JERRAMUNGUP ELECTRICAL SERVICE	REPLACE BLOWN FLOUROS @ ENT CENTRE STORE		76.54	
EFT13643	11/07/2017	SOUTHERN TOOL & FASTENER CO	REPAIRS TO CHAINSAWS	1		460.77
INV 1104425703/07/2017		SOUTHERN TOOL & FASTENER CO	REPAIRS TO CHAINSAWS		460.77	
EFT13644	11/07/2017	BREMER BAY RESORT	ACCOMMODATION AND MEALS FOR CR DANIEL FOR THE 06/07/2017, ATTENDING SOUTH COAST MANAGEMENT GROUP MEETING IN BREMER BAY ON 07/07/2017	1		361.50
INV 1177-26107/07/2017		BREMER BAY RESORT	ACCOMMODATION AND MEALS FOR CR DANIEL FOR THE 06/07/2017, ATTENDING SOUTH COAST MANAGEMENT GROUP MEETING IN BREMER BAY ON 07/07/2017		186.50	
INV 0707/32	06/07/2017	BREMER BAY RESORT	CATERING - MORNING TEA AND LUNCH FOR THE SOUTH COAST MANAGEMENT GROUP MEETING - BREMER BAY TOWN HALL, FRIDAY 07/07/2017		175.00	
EFT13645	11/07/2017	MOORE STEPHENS	PROFESSIONAL SERVICES ENGAGED TO FINALISE AND REVIEW SHIRE OF JERRAMUNGUP LONG TERM FINANCIAL PLAN	1		1,014.75
INV 302762	30/06/2017	MOORE STEPHENS	PROFESSIONAL SERVICES ENGAGED TO FINALISE AND REVIEW SHIRE OF JERRAMUNGUP LONG TERM FINANCIAL PLAN		1,014.75	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT13646	11/07/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0011 - WATER PUMP	1		1,264.38
INV IP502142407/07/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0011 - WATER PUMP		629.63	
INV IP502142407/07/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0011 - FLAT BELT		176.68	
INV IP502142406/07/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0011 - WATER PUMP GASKET, BELT TENSIONER, SLEEVE		458.07	
EFT13647	11/07/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	2017/2018 LIBRARY INSTALLMENTS - 01/07 - 30/09/2017	1		12,060.80
INV 0001248107/07/2017		BREMER BAY COMMUNITY RESOURCE CENTRE	JUNE - PRINTING		26.09	
INV 0001248207/07/2017		BREMER BAY COMMUNITY RESOURCE CENTRE	JUNE CLEANING		1,410.00	
INV 0001245607/07/2017		BREMER BAY COMMUNITY RESOURCE CENTRE	2017/2018 LIBRARY INSTALLMENTS - 01/07 - 30/09/2017		9,624.71	
INV 0001241221/06/2017		BREMER BAY COMMUNITY RESOURCE CENTRE	2017-2018 YEARLY INSERTS IN B&W - BREMER BULLETIN		1,000.00	
EFT13648	11/07/2017	EASTERN GREAT SOUTHERN PETROLEUM	4100 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 30/06/2017	1		8,288.47
INV I516672 13/06/2017		EASTERN GREAT SOUTHERN PETROLEUM	Service JP 003 - 1/5hr mginatec 10w 40		51.11	
INV I516772 27/06/2017		EASTERN GREAT SOUTHERN PETROLEUM	LC2 450G		223.05	
INV I257387 30/06/2017		EASTERN GREAT SOUTHERN PETROLEUM	4100 LITRES DIESEL FUEL DELIVERED TO JMP DEPOT 30/06/2017		4,802.70	
INV JUNE20130/06/2017		EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER CARDS - FUEL PURCHASED FOR THE MONTH OF JUNE 2017		3,211.61	
EFT13649	11/07/2017	JERRAMUNGUP COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICES JULY - SEPTEMBER 2017	1		5,637.50
INV 0000652030/06/2017		JERRAMUNGUP COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICES JULY - SEPTEMBER 2017		5,637.50	
EFT13650	11/07/2017	TOLL IPEC	FREIGHT - ALBANY LOCK	1		24.00
INV 0283 30/06/2017		TOLL IPEC	FREIGHT - ALBANY LOCK		24.00	

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EFT13652	13/07/2017	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT12/07/2017		CHILD SUPPORT	Payroll deductions		166.89	
EFT13653	18/07/2017	GHD	DETAILED DESIGN OF JERRAMUNGUP WASTE TRANSFER FACILITY	2		9,900.00
INV 6100427330/06/2017		GHD	DETAILED DESIGN OF JERRAMUNGUP WASTE TRANSFER FACILITY		9,900.00	
EFT13654	20/07/2017	S & E ELECTRICAL	ELECTRICAL LIGHT TESTING BOOKS & ELECTRICAL RCD TESTING BOOKS	1		691.24
INV 0000616912/07/2017		S & E ELECTRICAL	ELECTRICAL LIGHT TESTING BOOKS & ELECTRICAL RCD TESTING BOOKS		628.40	
INV 0000616812/07/2017		S & E ELECTRICAL	ELECTRICAL LIGHT TESTING LOG BOOK & ELECTRICAL RCD TESTING LOG BOOK		62.84	
EFT13655	20/07/2017	DROP IN MECH	ISUZU TRUCK JP009 - REPAIRS TO ENGINE AND FITTING NEW EXHAUST	1		3,379.20
INV INV-032512/07/2017		DROP IN MECH	ISUZU TRUCK JP009 - REPAIRS TO ENGINE AND FITTING NEW EXHAUST		2,024.00	
INV INV-032412/07/2017		DROP IN MECH	JP0011 - Grader - repairs to water pump housing leak		1,355.20	
EFT13656	20/07/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH - 09/07 - 18/07/2017	1		1,800.00
INV 1280	18/07/2017	G FELESINA & K.M FELESINA	MAN TIP & BURY RUBBISH - 09/07 - 18/07/2017		1,800.00	
EFT13657	20/07/2017	AURORA ENVIRONMENTAL	INVOICE FOR CONSULTING SERVICES IN JUNE 2017 - COAST MANAGEMENT PLAN REVIEW	1		13,028.33
INV 20841	06/07/2017	AURORA ENVIRONMENTAL	INVOICE FOR CONSULTING SERVICES IN JUNE 2017 - COAST MANAGEMENT PLAN REVIEW		13,028.33	
EFT13658	20/07/2017	HASSELL DISTRICT TRADERS	WORKS UNIFORM ORDER 2017/2018	1		564.55
INV 1005740412/07/2017		HASSELL DISTRICT TRADERS	WORKS UNIFORM ORDER 2017/2018		564.55	
EFT13659	20/07/2017	SOUTHERN TOOL & FASTENER CO	CHAINSAW & HEDGETRIMMER	1		674.00
INV 1104432012/07/2017		SOUTHERN TOOL & FASTENER CO	CHAINSAW & HEDGETRIMMER		674.00	
EFT13660	20/07/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0011 - ALTERNATOR BELT AIR CON & TIGHTENER	1		562.25

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INV IP50214211/07/2017		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0011 - ALTERNATOR BELT AIR CON & TIGHTENER		562.25	
EFT13661	20/07/2017	BAMLEY PTY LTD	ANNUAL TERMITE INSPECTIONS	1		3,009.60
INV 0000611811/07/2017		BAMLEY PTY LTD	ANNUAL TERMITE INSPECTIONS		3,009.60	
EFT13662	20/07/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 30/06 - 12/07/2017 - 29 HOURS @ \$30 / HOUR	1		870.00
INV 1120	12/07/2017	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION - 30/06 - 12/07/2017 - 29 HOURS @ \$30 / HOUR		870.00	
EFT13663	20/07/2017	HUDSON SEWAGE SERVICES	ROUTINE SERVICE BIOMAX C10 SMALL COMMERCIAL ATU, CHLORINE TABLETS, LA80 AIR FILTER	1		140.25
INV INV-248003/07/2017		HUDSON SEWAGE SERVICES	ROUTINE SERVICE BIOMAX C10 SMALL COMMERCIAL ATU, CHLORINE TABLETS, LA80 AIR FILTER		140.25	
EFT13664	20/07/2017	DX PRINT GROUP PTY LTD	RECIPIENT CREATED TAX INVOICE BOOKS - IN 50'S TRIPLICATE	1		688.60
INV 0008848807/07/2017		DX PRINT GROUP PTY LTD	RECIPIENT CREATED TAX INVOICE BOOKS - IN 50'S TRIPLICATE		688.60	
EFT13665	20/07/2017	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION	WORKS AND PARKS CONFERENCE - ATTENDEE: EMP 169 - AUGUST 9TH - 11TH 2017	1		1,094.50
INV 000777	19/07/2017	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION	WORKS AND PARKS CONFERENCE - ATTENDEE: EMP 169 - AUGUST 9TH - 11TH 2017		1,094.50	
EFT13666	24/07/2017	LANDMARK OPERATIONS LIMITED	GREY CEMENT 20KG X 128 BAGS	1		1,900.80
INV 9938350702/06/2017		LANDMARK OPERATIONS LIMITED	GREY CEMENT 20KG X 64 BAGS		633.60	
INV 9942449014/06/2017		LANDMARK OPERATIONS LIMITED	GREY CEMENT 20KG X 128 BAGS		1,267.20	
EFT13667	24/07/2017	ITVISION	UPLOAD AND REVIEW OF PLANNING AND BUILDING APPLICATION DATA - 5HRS	1		1,210.00
INV 28356	30/06/2017	ITVISION	UPLOAD AND REVIEW OF PLANNING AND BUILDING APPLICATION DATA - 5HRS		1,210.00	
EFT13668	24/07/2017	S & E ELECTRICAL	TEST AND TAG ELECTRICAL APPLIANCES	1		643.50
INV 0000617012/07/2017		S & E ELECTRICAL	TEST AND TAG ELECTRICAL APPLIANCES		643.50	

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EFT13669	24/07/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH PHOTOCOPIER - REFERENCE: 3M04656513 - EXCESS USAGE	1		221.71
INV 031876	20/07/2017	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH PHOTOCOPIER - REFERENCE: 3M04656513 - EXCESS USAGE		221.71	
EFT13670	24/07/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT	1		382.50
INV 22664	20/07/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT		212.50	
INV 22651	13/07/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SOFTWARE SUPPORT		170.00	
EFT13671	24/07/2017	DROP IN MECH	JP008 - REPLACEMENT OF BEARINGS IN PULLEYS & JP006 - CHECK DPD REGEN PROBLEM & WIRING.	1		176.00
INV INV-032618/07/2017		DROP IN MECH	JP008 - REPLACEMENT OF BEARINGS IN PULLEYS & JP006 - CHECK DPD REGEN PROBLEM & WIRING.		176.00	
EFT13672	24/07/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	JP003 - OIL & FUEL FILTERS, AIR CLEANER	1		406.41
INV 1436125	21/06/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	MITSUBISHI TRITON JP0085 - GASKET, EGR PIPE		21.85	
INV 1436649	27/06/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	MITSUBISHI TRITON JP0033 - DOOR HINGES		128.59	
INV 1434798	08/06/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	JP003 - OIL & FUEL FILTERS, AIR CLEANER		229.24	
INV 1435838	19/06/2017	ALBANY AUTOMOTIVE GROUP PTY LTD	TRITON JP0033 - CHECK FRONT DOOR		26.73	
EFT13673	24/07/2017	OZRUSS TRADING CO	WESTERN STAR PRIME MOVER JP008 - 8X NEW TYRES, 4X TYRE DISPOSAL, 2X VALVE EXTENSION	1		7,632.90
INV 2212	30/06/2017	OZRUSS TRADING CO	CASTOR WHEEL, MACHINE BUSHES, AXLE BOLT, FREIGHT & LABOUR		317.90	
INV 2205	12/06/2017	OZRUSS TRADING CO	TRITON JP0033 - 4X NEW TYRES & TRITON JP0021 - 4X NEW TYRES		2,904.00	
INV 2236	28/06/2017	OZRUSS TRADING CO	WESTERN STAR PRIME MOVER JP008 - 8X NEW TYRES, 4X TYRE DISPOSAL, 2X VALVE EXTENSION		4,411.00	
EFT13674	24/07/2017	JERRAMUNGUP TRANSPORT	FREIGHT FOR SIGNS FORM JASON SIGNMAKERS	1		80.08
INV INV-874117/07/2017		JERRAMUNGUP TRANSPORT	FREIGHT FOR SIGNS FORM JASON SIGNMAKERS		80.08	
EFT13675	24/07/2017	JERRAMUNGUP ENTERPRISES	JP009 - GLOBE - DEPOT - CRC & CUT OFF METAL DISCS FOR DEPOT	1		84.57
INV 0007311724/06/2017		JERRAMUNGUP ENTERPRISES	EMERY PAPER		3.80	

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INV 0007311023/06/2017		JERRAMUNGUP ENTERPRISES	JP008 - GLOBE		3.50	
INV 0007310423/06/2017		JERRAMUNGUP ENTERPRISES	JP009 - GLOBE - DEPOT - CRC & CUT OFF METAL DISCS FOR DEPOT		77.27	
EFT13676	24/07/2017	BUNNINGS	2 X DOOR SEALS & 1 X PACKET SCREWS	1		29.27
INV 2272/99712/07/2017		BUNNINGS	2 X DOOR SEALS & 1 X PACKET SCREWS		29.27	
EFT13677	24/07/2017	SHIRE OF RAVENSTHORPE	COMMUNITY EMERGENCY SERVICES OFFICER - 2016/2017 - QUARTER 4	1		3,556.75
INV 2296	30/06/2017	SHIRE OF RAVENSTHORPE	COMMUNITY EMERGENCY SERVICES OFFICER - 2016/2017 - QUARTER 4		3,556.75	
EFT13678	24/07/2017	BOC GASES	R400C OXYGEN MEDICAL C SIZE - 29/5/17 - 27/6/17	1		5.78
INV 5003516528/06/2017		BOC GASES	R400C OXYGEN MEDICAL C SIZE - 29/5/17 - 27/6/17		5.78	
EFT13679	24/07/2017	BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF JUNE 2017	1		335.01
INV JUNE20130/06/2017		BREMER BAY RURAL & HARDWARE	ITEMS ORDERED FOR THE MONTH OF JUNE 2017		335.01	
EFT13680	24/07/2017	ALBANY TOYOTA	PRADO JP00 - OIL FILTER & OIL	1		331.20
INV P113048516/06/2017		ALBANY TOYOTA	HILUX JP001 - OIL FILTER & OIL		162.54	
INV P113018514/06/2017		ALBANY TOYOTA	PRADO JP00 - OIL FILTER & OIL		168.66	
EFT13681	24/07/2017	BREMER BAY COMMUNITY RESOURCE CENTRE	CATERING FOR JULY 2017 COUNCIL LUNCH - 12PPL	1		240.00
INV 0001249220/07/2017		BREMER BAY COMMUNITY RESOURCE CENTRE	CATERING FOR JULY 2017 COUNCIL LUNCH - 12PPL		240.00	
EFT13682	24/07/2017	DC LASER CONTRACTING	BROWN SOUTH ROAD - GRAVEL PUSHING - AGRN743 & NEEDILUP SOUTH ROAD - GRAVEL PUSHING - AGRN743	1		7,990.40
INV INV-015430/06/2017		DC LASER CONTRACTING	BROWN SOUTH ROAD - GRAVEL PUSHING - AGRN743 & NEEDILUP SOUTH ROAD - GRAVEL PUSHING - AGRN743		7,990.40	
EFT13683	24/07/2017	TOBRUK TRADERS	STATIONARY ORDER - JULY 2017	1		298.25
INV 28135	10/07/2017	TOBRUK TRADERS	CATERING FOR BUDGET MEETING - MONDAY 10/07/2017		58.50	
INV 28134	03/07/2017	TOBRUK TRADERS	STATIONARY ORDER - JULY 2017		239.75	

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EFT13684	24/07/2017	TOLL IPEC	FREIGHT FROM PERTH E M U	1		12.14
INV 0284	07/07/2017	TOLL IPEC	FREIGHT FROM PERTH E M U		12.14	
EFT13685	24/07/2017	ABA SECURITY CARAMIA ELECTRICAL	MONITORING OF THE SECURITY ALARM SYSTEM - 1 JULY 2017 - 30 SEPTEMBER 2017	1		173.38
INV 68567	01/07/2017	ABA SECURITY CARAMIA ELECTRICAL	MONITORING OF THE SECURITY ALARM SYSTEM - 1 JULY 2017 - 30 SEPTEMBER 2017		173.38	
EFT13686	24/07/2017	BANKWEST	CREDIT CARD PAYMENT 18/06 - 18/07/2017	1		3,548.00
INV CCPAYM18/07/2017		BANKWEST	CREDIT CARD PAYMENT 18/06 - 18/07/2017		3,548.00	
EFT13687	24/07/2017	TRUCKLINE	JP009 - PARTS FOR ISUZU TRUCK	1		2,200.07
INV 6017941	20/07/2017	TRUCKLINE	JP009 - PARTS FOR ISUZU TRUCK		2,200.07	
EFT13688	24/07/2017	WESTERN POWER	SP043775 L4 SEADRAGON AVE BREMER BAY - COMMERCIAL CONNECTION - REFHFD6K - 3EI 7023	1		6,418.00
INV CORPB019/07/2017		WESTERN POWER	SP043775 L4 SEADRAGON AVE BREMER BAY - COMMERCIAL CONNECTION - REFHFD6K - 3EI 7023		6,418.00	
EFT13689	24/07/2017	FULTON HOGAN INDUSTRIES PTY LTD	EZ STREET BIOBLEND COLD ASPHALT - BREMER BAY AND JERRAMUNGUP STREETS	1		3,676.20
INV 1078560614/07/2017		FULTON HOGAN INDUSTRIES PTY LTD	EZ STREET BIOBLEND COLD ASPHALT - BREMER BAY AND JERRAMUNGUP STREETS		3,676.20	
EFT13690	27/07/2017	CHILD SUPPORT	Payroll deductions	1		166.89
INV DEDUCT26/07/2017		CHILD SUPPORT	Payroll deductions		166.89	
EFT13691	27/07/2017	PAULA KATHLEEN MCLEAN & BRYAN PAUL BULLOCK	BP15-038 - VERGE BOND REIMBURSEMENT	2		2,000.00
INV T80	27/07/2017	PAULA KATHLEEN MCLEAN & BRYAN PAUL BULLOCK	BP15-038 - VERGE BOND REIMBURSEMENT		2,000.00	
EFT13692	27/07/2017	LA ROSA CONSTRUCTIONS PTY LTD	BP16-020 - VERGE BOND REIMBURSEMENT	2		2,000.00
INV T86	27/07/2017	LA ROSA CONSTRUCTIONS PTY LTD	BP16-020 - VERGE BOND REIMBURSEMENT		2,000.00	

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28129	11/07/2017	SYNERGY	SUPPLY PERIOD 25 MAY 2017 TO 24 JUNE 2017	1		4,294.65
			STREETLIGHT TARIFF CHARGE - STREETLIGHTS			
INV 7040728210/07/2017		SYNERGY	SUPPLY PERIOD - 11/05 - 10/07/2017		27.55	
INV 5955058703/07/2017		SYNERGY	SUPPLY PERIOD 25 MAY 2017 TO 24 JUNE 2017		4,267.10	
			STREETLIGHT TARIFF CHARGE - STREETLIGHTS			
28130	11/07/2017	TELSTRA	USAGE CHARGES TO 22/06/2017 & SERVICE & EQUIP RENTAL TO 22/07/2017	1		1,884.42
INV 0985677627/06/2017		TELSTRA	USAGE CHARGES TO 22/06/2017 & SERVICE & EQUIP RENTAL TO 22/07/2017		438.75	
INV 6344067727/06/2017		TELSTRA	USAGE CHARGES TO 22/06/2017 & SERVICE & EQUIP RENTAL TO 22/07/2017		35.72	
INV 6318724527/06/2017		TELSTRA	USAGE CHARGES TO 22/06/2017 & SERVICE & EQUIP RENTAL TO 22/07/2017		217.04	
INV 6335743027/06/2017		TELSTRA	USAGE CHARGES TO 22/06/2017 & SERVICE & EQUIP RENTAL TO 22/07/2017		37.94	
INV 6336743027/06/2017		TELSTRA	SERVICE & EQUIP RENTAL TO 22/07/2017		39.63	
INV 4566063702/07/2017		TELSTRA	USAGE CHARGES TO 22/06/2017 & SERVICE & EQUIP RENTAL TO 22/07/2017		19.36	
INV 6336244001/07/2017		TELSTRA	SMS TEXT MESSAGING SERVICE		999.81	
INV 6273833601/07/2017		TELSTRA	USAGE CHARGES TO 22/06/2017 & SERVICE & EQUIP RENTAL TO 22/07/2017		96.17	
28131	11/07/2017	WATER CORPORATION	WATER USE & SERVICE CHARGE	1		129.96
INV 9007791103/07/2017		WATER CORPORATION	WATER USE & SERVICE CHARGE		129.96	
28132	24/07/2017	SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017	1		9,559.45
INV 2320256511/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		97.65	
INV 2746350111/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		61.10	
INV 5138992511/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		28.75	
INV 2561968911/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		102.40	
INV 5018269211/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		544.00	
INV 7190425111/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		252.25	

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INV 9424435511/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		293.30	
INV 1846624511/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		633.80	
INV 2128644411/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		1,515.05	
INV 2786689011/07/2017		SYNERGY	SUPPLY PERIOD 23/05 - 11/07/2017		302.55	
INV 9833215512/07/2017		SYNERGY	SUPPLY PERIOD 12/05 - 12/07/2017		1,242.35	
INV 1012409912/07/2017		SYNERGY	SUPPLY PERIOD 12/05 - 12/07/2017		232.95	
INV 9647302512/07/2017		SYNERGY	SUPPLY PERIOD 12/05 - 12/07/2017		341.40	
INV 2042033512/07/2017		SYNERGY	SUPPLY PERIOD 12/05 - 12/07/2017		215.05	
INV 9681607512/07/2017		SYNERGY	SUPPLY PERIOD 12/05 - 12/07/2017		35.55	
INV 8962770112/07/2017		SYNERGY	SUPPLY PERIOD 12/05 - 12/07/2017		35.25	
INV 6599052412/07/2017		SYNERGY	SUPPLY PERIOD 12/05 - 12/07/2017		148.55	
INV 2104072513/07/2017		SYNERGY	SUPPLY PERIOD 12/05 - 13/07/2017		80.30	
INV 2150225011/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		558.05	
INV 8041671111/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		748.65	
INV 9499667011/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		41.30	
INV 1130181111/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		178.15	
INV 9667921211/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		638.05	
INV 9359309911/07/2017		SYNERGY	SUPPLY PERIOD 11/05 - 11/07/2017		1,233.00	
DD15159.1	02/07/2017	SHIRE OF JERRAMUNGUP	FLEET LICENSING SCHEDULE - SHIRE OF JERRAMUNGUP - EXPIRY 30.06.2018	1		40,024.05
INV FLEETE201/07/2017		SHIRE OF JERRAMUNGUP	FLEET LICENSING SCHEDULE - SHIRE OF JERRAMUNGUP - EXPIRY 30.06.2018	1	40,024.05	
DD15165.1	12/07/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,696.37
INV SUPER	12/07/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,038.19	

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INV DEDUCT12/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT12/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT12/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	286.88	
INV DEDUCT12/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	418.01	
INV DEDUCT12/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	812.57	
DD15165.2	12/07/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		924.24
INV DEDUCT12/07/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	138.72	
INV DEDUCT12/07/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT12/07/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	57.80	
INV SUPER 12/07/2017		COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	427.72	
DD15165.3	12/07/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT12/07/2017		BT SUPER FOR LIFE	Payroll deductions	1	156.10	
INV SUPER 12/07/2017		BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DD15165.4	12/07/2017	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT12/07/2017		PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER 12/07/2017		PRIME SUPER	Superannuation contributions	1	427.72	
DD15165.5	12/07/2017	AUSTRALIAN SUPER	Superannuation contributions	1		225.20
INV SUPER 12/07/2017		AUSTRALIAN SUPER	Superannuation contributions	1	225.20	
DD15165.6	12/07/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		117.45
INV SUPER 12/07/2017		HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	117.45	
DD15165.7	12/07/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14

Date: 01/08/2017
Time: 2:29:17PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 16

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	12/07/2017	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DD15174.1	19/07/2017	SHIRE OF JERRAMUNGUP	CHANGE PLATES - OLD PLATE 1GHR103 - NEW PLATE JP001	1		16.90
INV CHANGE18/07/2017		SHIRE OF JERRAMUNGUP	CHANGE PLATES - OLD PLATE 1GHR103 - NEW PLATE JP001	1	16.90	
DD15178.1	03/07/2017	ALLEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE CONTRACT E6N0157666001	1		1,394.79
INV RCT03.0703/07/2017		ALLEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE CONTRACT E6N0157666001	1	1,394.79	
DD15186.1	26/07/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,833.83
INV SUPER	26/07/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	7,155.20	
INV DEDUCT26/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT26/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	940.72	
INV DEDUCT26/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	286.88	
INV DEDUCT26/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	418.01	
INV DEDUCT26/07/2017		WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	833.02	
DD15186.2	26/07/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1		924.24
INV DEDUCT26/07/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	138.72	
INV DEDUCT26/07/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	300.00	
INV DEDUCT26/07/2017		COLONIAL SUPER RETIREMENT FUND	Payroll deductions	1	57.80	
INV SUPER	26/07/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	1	427.72	
DD15186.3	26/07/2017	BT SUPER FOR LIFE	Superannuation contributions	1		403.25
INV DEDUCT26/07/2017		BT SUPER FOR LIFE	Payroll deductions	1	156.10	

Date: 01/08/2017
Time: 2:29:17PM

Shire of Jerramungup
Accounts Payable Report

USER: KIARA LEESON
PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	26/07/2017	BT SUPER FOR LIFE	Superannuation contributions	1	247.15	
DDI5186.4	26/07/2017	PRIME SUPER	Superannuation contributions	1		566.44
INV DEDUCT	26/07/2017	PRIME SUPER	Payroll deductions	1	138.72	
INV SUPER	26/07/2017	PRIME SUPER	Superannuation contributions	1	427.72	
DDI5186.5	26/07/2017	AUSTRALIAN SUPER	Superannuation contributions	1		225.84
INV SUPER	26/07/2017	AUSTRALIAN SUPER	Superannuation contributions	1	225.84	
DDI5186.6	26/07/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		120.20
INV SUPER	26/07/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	120.20	
DDI5186.7	26/07/2017	BT SUPER FOR LIFE	Superannuation contributions	1		234.14
INV SUPER	26/07/2017	BT SUPER FOR LIFE	Superannuation contributions	1	234.14	
DDI5190.1	26/07/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1		127.37
INV SUPER	09/08/2017	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	127.37	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	439,592.32
2	TRUST BANK 0042691	16,100.00
TOTAL		455,692.32

Credit Card Payment 18/06/2017 - 18/07/2017

GLA/JOB No.	GL Description	Amount	Date	Comment	Amount
140300	Expenses relating to Administration MUN	\$343.95	5/07/2017	Westnet Bill	\$313.95
			17/11/2017	Survey Monkey - Community Survey	\$30.00
					\$343.95
PC31/170/600	JPO036 - DCEO TOYOTA RUGER	\$40.60	3/07/2017	BP Bremer Bay	\$40.60
040101	Members Conference Expenses MUN	\$2,585.70	6/07/2017	Mount Bay Waters - Accommodation - Local Government Week	\$2,585.70
130300	Expenses Relating to Building Control MUN	\$505.00	13/07/2017	Department of Mines, Industry Regulation & Safety - App & Reg Fee Princ - EMP 154	\$2,585.70
					\$505.00
PS19/173/617	WESTERN STAR PRIME MOVER - JPO08	\$72.75	17/07/2017	Applied Industrial Albany - Ball Bearings	\$72.75
Total		\$3,548.00			\$72.75

SIGN: _____ DATE: _____

10.2.1 (b)

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Adoption of 2017/2018 Budget
LOCATION/ADDRESS:	Shire of Jerramungup
FILE REFERENCE:	FM.BU.1
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	3 rd August 2017

SUMMARY

The purpose of this item is to put the draft budget to Council for adoption.

ATTACHMENT

Attachment 10.2(a) - Shire of Jerramungup 2017/2018 Budget
Attachment 10.2(b) - 2017/2018 Road Construction Program

BACKGROUND

The 2017/2018 budget is heavily focused on delivering and improving Council assets and in particular the road network due to the extensive damage incurred to the roads as a result of a severe storm on the 10th - 12th February 2017 (AGRN743). The cost estimate to reinstate the roads is approximately \$3 million. The majority of the works will be completed by contractors with the Shire's workforce carrying out reinstatement works on Corackerup Road, Boxwood-Ongerup Road and Cardinninup Road totalling approximately \$300,000.

Council will utilise the Effluent Reserve Funds to cover cash flow requirements associated with AGRN 743 as per section 6.11 of the Local Government Act 1995. It is expected that the cash flow requirements will be short term and there will be no material impact on the end of year balance of the Effluent Reserve.

\$2.33 million will be spent on road and transport infrastructure improvements. Major works will be completed on Jacup North, Jerramungup North, Lake Magenta, Meechi and Needilup North Roads.

\$1.285 million in funding will contribute to these works from Main Roads WA (Regional Road Group), Roads to Recovery, and Lotterywest.

\$1.56 million will be spent on the next stage of the Bremer Bay Town Centre Project which will commence in January 2018, the next stage will include the construction of the Civic Square including a nature play area, tables, shelters, street furniture, native landscaping, public art and the construction of the skate park. The skate park project will be funded by Lotterywest \$519,000, local Community Fundraising \$22,000 and utilising funds from the Shire's Community Recreation Reserve of \$50,000.

\$185,000 has been allocated to the Paperbarks Park Project this includes, a new BBQ area, fencing, internal paths and a small play area. The Shire was successful in gaining Lotterywest funding for this project.

The Shire will acquire two new trucks for the road maintenance crew and town services crew to replace ageing fleet in accordance with Council's plant replacement program. Council's light vehicle fleet due for replacement will also be changed over.

There are no major upgrades or additions to Council's buildings however a number of Council houses will receive minor refurbishment of aged fixtures.

CONSULTATION

The draft budget has been developed with consultation between Executive staff, Councillors, community submissions and Moore and Stephens Accountants. The budget is also driven by the Shire's Corporate Business Plan and contains a number of projects and income / expenditure parameters from this document.

COMMENT

Significant areas of operational expenditure within the 2017/18 budget include:

1. Approximately \$48,000 funded through the Point Henry Fire Levy will be put towards the replacement of the fire emergency water supply concrete tank which has been in place since the subdivision was created (early 1990). The Shire will increase the current capacity of 20,000lt to 270,000lt in the form of two tanks which will significantly improve the supply of water for fire suppression. This translates to an increase of approximately 90-100 truckloads of water for fire suppression activities. The Shire will also engage contractors to maintain the strategic access firebreaks in Point Henry.
2. Increase of the Chief Bush Fire Officer allowance to \$7,000 to align the position to Elected Member allowances in recognition of the importance and commitments of the role.
3. \$20,000 allocated to the recruitment of a new General Practitioner and approximately \$180,000 in administrative and business support services for the local General Practitioner.
1. \$415,000 in waste management contractor expenses and internal employee and plant related costs. A portion of expenses is offset by income from rubbish bin charges and tip gate fees.
2. \$115,000 in internal and external costs relate to the provision of public toilet facilities in the town sites and at coastal sites. A further \$35,000 is spent maintaining and cleaning fish cleaning facilities.
3. \$145,000 is spent maintaining townsite parks and gardens and a further \$27,000 is spent maintaining coastal reserves.
4. \$64,000 in employee/plant costs and contractor/material expenses to operate the Jerramungup Swimming Pool. \$32,000 of this expenditure is funded by the Community Pool Fund provided by Royalties for Regions.
5. Approximately \$705,000 will be spent maintaining townsite and rural roads including approximately \$310,000 of materials and contractor resources to assist our works crew particularly through the winter grading period.

STATUTORY REQUIREMENTS

Sections 6.2, 6.11 & 6.47 of the Local Government Act 1995
(*Preparation of annual budget & Concessions*), *Reserve Accounts*

Clauses 24 & 25 of the Local Government (Financial Management) Regulations 1996
(*Service charges & fees and charges*)

Section 67 of the Waste Avoidance and Resource Recovery Act 2007
(*Receptacle Charges for Waste Collections*)

Clause 34(5) of the Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.3 - Healthy and Happy Community To promote and deliver programs, initiatives and infrastructure that contribute to a healthier, happier community.

FINANCIAL IMPLICATIONS

Budget Expenditures and Revenues as detailed in the budget.

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

Staff numbers are forecast to remain however total expenditure on net employee costs is forecast to increase by 5% largely due to a 3.3% Fair Work increase to all works employee and the Shire's Planner no longer in a shared role with Shire of Ravensthorpe.

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

1.1 Adoption of 2017/2018 Budget – Section 6.2 Local Government Act 1995

That Council:

- a. Adopt the budget for the financial year ending 30 June 2018 which has been prepared in accordance with the Local Government Act 1995 and associated Financial Management Regulations 1997; and

- b. Endorse the Rate Setting Statement as detailing the amount to be made up from rates for the financial year ending 30 June 2018 being \$3,222,342.

1.2 Adoption of Rates – Section 6.32 Local Government Act, 1995

That Council:

- a) General Rates: That Council impose the following rates in dollar and minimum rates for properties within the Shire of Jerramungup to generate a 3% yield increase in total rates.

GRV: 11.4850 cents in the dollar

UV: 1.0870 cents in the dollar

GRV: \$785.00 minimum rate

UV: \$785.00 minimum rate

- b) Interest – Section 6.51 Local Government Act 1995

Apply an interest rate of 11% per annum to rates which remain unpaid beyond due dates and where no election has been made to pay rates by instalments.

- c) Rates Instalment Payment Options

Offer the following rates instalment options:

Option 1

To pay the total amount of rates and charges included on the rate notice in full by the 27th September 2017 or the 35th day after the date of issue, whichever is the latter.

OR

Option 2

To pay by four instalments as detailed on the rates notices with the first instalment due on 27th September 2017 and in two monthly intervals thereafter.

Or

Option 3

To pay by two instalments as detailed on the rates notices with the first instalment due on 27th September 2017 and second instalment due four months after.

- d) Administration Charge – Section 6.45(3) Local Government Act 1995

Impose an administration charge of \$8 per instalment and 5.5% simple interest to the amount on the rate notice where payment of a rate is made via the instalment option.

a) Rubbish and Recycling Collection Charges

a) Residential Properties – 240L Bin

- i) \$367.00 per annum per occupied Lot for one 240L General Rubbish Bin serviced weekly.
- ii) \$150.00 per annum per occupied Lot for one 240L Recycling Bin serviced fortnightly
- iii) \$367.00 per annum per additional 240L Rubbish Bin

b) Commercial Collections – 240L Bin

- i) \$367.00 per annum per occupied Lot for one 240L Bin serviced weekly.
- ii) \$150.00 per annum per occupied Lot for a 240L Recycling Bin serviced fortnightly nominated on the assessments rate file.
- iii) \$367.00 per annum per additional 240L Bin as listed on their properties bin count.
- iv) Ad-hoc additional bins for commercial rubbish pickups will be charged in accordance with the existing fees and charges schedule.

f) Effluent Rate – Townsite of Jerramungup

a) That Council impose the following rates in dollar for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.

GRV: 4.630c in the dollar

b) That Council impose the following minimum rate for GRV properties within the townsite of Jerramungup for the management and maintenance of the Jerramungup Effluent System.

GRV: \$303.00
Non Rateable First Fixture: \$303.00
Additional Fixture: \$170.00

g) Point Henry Fire Levy

Impose a levy of \$110 on all properties within the Point Henry Peninsula to be used for the maintenance of fire fighting equipment and firebreaks on the Point Henry Peninsula. Any balance of funds created by the levy is to be put to the Point Henry Fire Levy Reserve.

1.3 Members Meeting Attendance Fees – Section 5.99 Local Government Act 1995

That Council set the annual meeting attendance fee of \$7,000.00 for Council Members and \$14,000.00 for the Shire President.

1.4 Shire President Allowance – Section 5.98 and 5.98A Local Government Act 1995

That Council:

Set the Shire President allowance of \$12,000.00
Set the Deputy Shire President allowance of \$3,000.00

1.5 Telecommunications Allowance – Section 5.99A Local Government Act, 1995

That Council:

Set a telecommunication allowance of \$1,000.00 for elected members.

1.6 Adoption of Material Variance for Monthly Reports – Financial Management Regulation 34

That Council:

Adopt a material variance level of 10% with a minimum \$10,000.00 variance for the 2017/2018 financial year for monthly reporting purposes.

1.7 Statutory Compliance

That Council confirms that it is satisfied that the services and facilities it provides:

(a) Integrate and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public body;

(b) do not duplicate, to an extent that the local government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and

(c) are managed efficiently and effectively.

In accordance with Section 3.18(3) of the Local Government Act 1995.

1.8 Consideration of funding requests

That Council approve the following funding requests:

- Jerramungup Motorcycle Club - \$3,500 contribution towards fencing.
- Bremer Bay Playgroup - \$400 contribution towards Bremer Bay Market Day.
- Bremer Bay Community Resource Centre - \$250 contribution to Bremer Bay Fishing Event Rec-Fish West.
- Bremer Bay Community Resource Centre - \$3000 contribution towards a tourism brochure project.
- Jerramungup Football Club/Winter Sports Committee - \$12,802 contribution towards replacement of hot water system.
- Jerramungup Occasional Childcare Centre - \$250 contribution to annual Christmas Tree event.
- Fitzgerald Biosphere Group - \$5000 contribution towards the launch event following the successful renomination of the Fitzgerald Biosphere.
- Bremer Bay Sports Club - \$2835 contribution towards the installation of a water softening unit and security lighting.
- Gairdner Progress Association - \$921 contribution towards running costs of the Gairdner Hall.
- Boxwood Combined Sports Club - \$9639 contribution towards 1/3 running costs of Boxwood Hall and to rectify drainage issues on the hockey oval.

OC170804 Moved Cr Iffla / Seconded Cr Trevaskis

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- Gairdner Progress Association - \$921 contribution towards running costs of the Gairdner Hall.
- Boxwood Combined Sports Club - \$9639 contribution towards 1/3 running costs of Boxwood Hall and to rectify drainage issues on the hockey oval.

Carried by Absolute Majority 6-0

2.46pm Cr Lester, Cr Iffla and Cr Daniel left the meeting due to a financial interest in item 10.3.1 – Proposed Telecommunications Infrastructure, Lot 2165 Tooreburrup Road, Bremer Bay.

In the absence of the Shire President and Deputy Shire President the Chief Executive Officer called for nominations for the position of Chair to preside over the meeting.

Councillor Leenhouders was nominated by Councillor Trevaskis and seconded by Councillor Bailey for the position of Presiding Member.

Councillor Leenhouders accepted this nomination. There being no further nominations Cr Leenhouders assumed the position of Presiding Member.

OC170805 Moved Cr Trevaskis / Seconded Cr Bailey

That Council allow Cr Iffla, Cr Daniel and Cr Lester to re-join the meeting and participate in voting on the matter noting that their interest is trivial, insignificant, and unlikely to influence their conduct in relation to the matter.

Carried 3-0

2.49pm Cr Lester, Cr Iffla and Cr Daniel re-joined the meeting. Cr Lester reassumed his position as Presiding Member.

SHIRE OF JERRAMUNGUP
BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

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Statement of Comprehensive Income by Program	3
Statement of Cash Flows	5
Rate Setting Statement	6
Notes to and Forming Part of the Budget	7 to 38
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SHIRE OF JERRAMUNGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2018

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue				
Rates	8	3,222,342	3,124,361	3,124,811
Operating grants, subsidies and contributions	15	4,226,643	3,727,319	2,168,709
Fees and charges	14	706,559	872,006	744,143
Interest earnings	2(a)	76,400	79,311	61,755
Other revenue	2(a)	25,000	136,717	482,000
		<u>8,256,944</u>	<u>7,939,714</u>	<u>6,581,418</u>
Expenses				
Employee costs		(1,824,223)	(1,913,020)	(1,872,687)
Materials and contracts		(4,871,455)	(2,878,222)	(2,691,434)
Utility charges		(186,469)	(165,285)	(159,763)
Depreciation on non-current assets	2(a)	(1,732,628)	(1,986,081)	(1,638,717)
Interest expenses	2(a)	(45,503)	(41,900)	(42,194)
Insurance expenses		(228,465)	(224,882)	(233,928)
Other expenditure		(206,882)	102,214	56,352
		<u>(9,095,625)</u>	<u>(7,107,176)</u>	<u>(6,582,371)</u>
		(838,681)	832,538	(953)
Non-operating grants, subsidies and contributions	15	1,977,104	1,103,269	1,886,784
Profit on asset disposals	6	0	46,433	66,654
Loss on asset disposals	6	(100,535)	(41,060)	(36,074)
Net result		1,037,888	1,941,180	1,916,411
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		<u>1,037,888</u>	<u>1,941,180</u>	<u>1,916,411</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF JERRAMUNGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2018

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue (refer notes 1,2,8,10 to 15)				
Governance		0	2,521	0
General purpose funding		4,014,967	3,687,721	4,454,816
Law, order, public safety		149,388	184,753	158,004
Health		7,363	5,058	0
Education and welfare		1,088	1,903	1,093
Housing		135,643	124,468	132,673
Community amenities		532,168	423,276	396,511
Recreation and culture		112,134	101,563	56,567
Transport		3,100,367	2,531,360	654,645
Economic services		37,895	91,392	91,068
Other property and services		165,931	785,699	636,041
		<u>8,256,944</u>	<u>7,939,714</u>	<u>6,581,418</u>
Expenses excluding finance costs (refer notes 1, 2 & 16)				
Governance		(292,195)	(209,906)	(241,458)
General purpose funding		(139,774)	(90,177)	(86,150)
Law, order, public safety		(647,110)	(635,274)	(643,924)
Health		(298,952)	(265,682)	(285,311)
Education and welfare		(80,707)	(70,972)	(83,264)
Housing		(215,599)	(171,246)	(126,274)
Community amenities		(1,144,415)	(916,173)	(948,810)
Recreation and culture		(837,029)	(837,453)	(638,233)
Transport		(5,026,705)	(3,137,492)	(2,756,756)
Economic services		(253,988)	(244,662)	(156,476)
Other property and services		(113,648)	(486,239)	(573,521)
		<u>(9,050,122)</u>	<u>(7,065,276)</u>	<u>(6,540,177)</u>
Finance costs (refer notes 2 & 7)				
Housing		(9,041)	(11,781)	(24,865)
Transport		(25,622)	(18,230)	(17,329)
Other property and services		0	0	0
		<u>(45,503)</u>	<u>(41,900)</u>	<u>(42,194)</u>
		<u>(838,681)</u>	<u>832,538</u>	<u>(953)</u>
Non-operating grants, subsidies and contributions	15	1,977,104	1,103,269	1,886,784
Profit on disposal of assets	6	0	46,433	66,654
(Loss) on disposal of assets	6	(100,535)	(41,060)	(36,074)
		<u>1,876,569</u>	<u>1,108,642</u>	<u>1,917,364</u>
Net result		1,037,888	1,941,180	1,916,411
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		<u>1,037,888</u>	<u>1,941,180</u>	<u>1,916,411</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF JERRAMUNGUP
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		3,262,342	3,075,959	3,124,811
Operating grants, subsidies and contributions		4,899,499	3,118,796	2,168,709
Fees and charges		706,559	872,006	744,143
Interest earnings		76,400	79,311	61,755
Goods and services tax		837,599	575,605	0
Other revenue		25,000	136,717	482,000
		<u>9,807,399</u>	<u>7,858,394</u>	<u>6,581,418</u>
Payments				
Employee costs		(1,824,223)	(2,116,506)	(1,872,687)
Materials and contracts		(4,687,604)	(3,028,800)	(2,691,434)
Utility charges		(186,469)	(165,285)	(159,763)
Interest expenses		(45,503)	(42,195)	(42,194)
Insurance expenses		(228,465)	(224,882)	(233,928)
Goods and services tax		(812,294)	(635,906)	0
Other expenditure		(206,882)	102,214	56,352
		<u>(7,991,440)</u>	<u>(6,111,360)</u>	<u>(4,943,654)</u>
Net cash provided by (used in) operating activities	3(b)	<u>1,815,959</u>	<u>1,747,034</u>	<u>1,637,764</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5	(438,964)	(446,611)	(576,024)
Payments for construction of infrastructure	5	(4,127,063)	(3,606,596)	(5,107,244)
Non-operating grants, subsidies and contributions used for the development of assets		1,977,104	1,103,269	1,886,784
Proceeds from sale of plant & equipment	6	193,855	104,202	295,000
Net cash provided by (used in) investing activities		<u>(2,395,068)</u>	<u>(2,845,736)</u>	<u>(3,501,484)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7	(194,239)	(156,492)	(156,493)
Proceeds from new borrowings	7	0	350,000	350,000
Net cash provided by (used in) financing activities		<u>(194,239)</u>	<u>193,508</u>	<u>193,507</u>
Net increase (decrease) in cash held		<u>(773,348)</u>	<u>(905,194)</u>	<u>(1,670,213)</u>
Cash at beginning of year		<u>2,441,501</u>	<u>3,346,695</u>	<u>3,346,695</u>
Cash and cash equivalents at the end of the year	3(a)	<u>1,668,153</u>	<u>2,441,501</u>	<u>1,676,482</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF JERRAMUNGUP
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Net current assets at start of financial year - surplus/(deficit)	4	1,782,007	1,813,924	1,593,010
		1,782,007	1,813,924	1,593,010
Revenue from operating activities (excluding rates)				
Governance		0	2,521	0
General purpose funding		792,625	563,360	1,330,005
Law, order, public safety		149,388	184,753	158,004
Health		7,363	5,058	0
Education and welfare		1,088	1,903	1,093
Housing		135,643	124,468	132,673
Community amenities		532,168	423,276	396,511
Recreation and culture		112,134	101,563	56,567
Transport		3,100,367	2,577,793	721,299
Economic services		37,895	91,392	91,068
Other property and services		165,931	785,700	636,041
		<u>5,034,602</u>	<u>4,861,787</u>	<u>3,523,261</u>
Expenditure from operating activities				
Governance		(292,195)	(209,906)	(241,458)
General purpose funding		(139,774)	(90,177)	(86,150)
Law, order, public safety		(647,110)	(653,320)	(643,924)
Health		(298,952)	(265,682)	(285,311)
Education and welfare		(80,707)	(70,972)	(83,264)
Housing		(224,640)	(183,027)	(151,139)
Community amenities		(1,166,655)	(928,062)	(948,810)
Recreation and culture		(837,029)	(837,453)	(638,233)
Transport		(5,130,947)	(3,171,191)	(2,801,159)
Economic services		(253,988)	(244,662)	(156,476)
Other property and services		(124,164)	(493,784)	(582,522)
		<u>(9,196,161)</u>	<u>(7,148,236)</u>	<u>(6,618,445)</u>
Operating activities excluded from budget				
(Profit) on asset disposals	6	0	(46,433)	(66,654)
Loss on disposal of assets	6	100,535	41,060	36,074
Depreciation on assets	2(a)	1,732,628	1,986,081	1,638,717
Amount attributable to operating activities		(546,389)	1,508,184	105,963
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	15	1,977,104	1,103,269	1,886,784
Purchase property, plant and equipment	5	(438,964)	(446,611)	(576,024)
Purchase and construction of infrastructure	5	(4,127,063)	(3,606,596)	(5,107,244)
Proceeds from disposal of assets	6	193,855	104,202	295,000
Amount attributable to investing activities		(2,395,068)	(2,845,736)	(3,501,484)
FINANCING ACTIVITIES				
Repayment of borrowings	7	(194,239)	(156,492)	(156,493)
Proceeds from new borrowings	7	0	350,000	350,000
Transfers to cash backed reserves (restricted assets)	9	(717,050)	(331,900)	(305,519)
Transfers from cash backed reserves (restricted assets)	9	630,403	133,591	141,670
Amount attributable to financing activities		(280,886)	(4,801)	29,658
Budgeted deficiency before general rates		(3,222,343)	(1,342,353)	(3,365,863)
Estimated amount to be raised from general rates	8	3,222,342	3,124,361	3,124,811
Net current assets at end of financial year - surplus/(deficit)		0	1,782,007	(241,052)

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The local government reporting eEntity

All funds through which the Shire of Jerramungup controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 17 to the budget.

(b) 2016/17 actual balances

Balances shown in this budget as 2016/17 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(c) Rounding off figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

(e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Forecast fair value adjustments

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

(g) Rates, grants, donations and other contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire of Jerramungup obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(h) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(i) Superannuation

The Shire of Jerramungup contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Jerramungup contributes are defined contribution plans.

(j) Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

(k) Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(m) Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the *Local Government (Financial Management) Regulations* were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire of Jerramungup commenced the process of adopting fair value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at fair value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire of Jerramungup revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire of Jerramungup includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Fixed assets (continued)

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in *Australian Accounting Standard AASB 1051 Land Under Roads* and the fact *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Fixed assets (continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Fair value of assets and liabilities

When performing a revaluation, the Shire of Jerramungup uses a mix of both independent and management valuations using the following as a guide:

Fair value is the price that the Shire of Jerramungup would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire of Jerramungup selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured.

The valuation techniques selected by the Shire of Jerramungup are consistent with one or more of the following valuation approaches:

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Fair value of assets and liabilities (continued)

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire of Jerramungup gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

(o) Financial instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Shire of Jerramungup becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire of Jerramungup commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Financial instruments (continued)

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire of Jerramungup management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Financial instruments (continued)

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire of Jerramungup no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(p) Impairment of assets

In accordance with Australian Accounting Standards the Shire of Jerramungup assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Impairment of assets (continued)

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(q) Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Jerramungup becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(r) Employee benefits

Short-term employee benefits

Provision is made for the Shire of Jerramungup's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Jerramungup's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Jerramungup's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Jerramungup's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire of Jerramungup does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(t) Provisions

Provisions are recognised when the Shire of Jerramungup has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(u) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire of Jerramungup, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(v) Investment in associates

An associate is an entity over which the Shire of Jerramungup has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire of Jerramungup's share of net assets of the associate. In addition, the Shire of Jerramungup's share of the profit or loss of the associate is included in the

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire of Jerramungup's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) Investment in associates (continued)

Profits and losses resulting from transactions between the Shire of Jerramungup and the associate are eliminated to the extent of the Shire of Jerramungup's interest in the associate.

When the Shire of Jerramungup's share of losses in an associate equals or exceeds its interest in the associate, the Shire of Jerramungup discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire of Jerramungup will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(x) Interests in joint arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of Jerramungup's interests, in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 20.

(y) Current and non-current classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Jerramungup's operational cycle. In the case of liabilities where the Shire of Jerramungup does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Jerramungup's intentions to

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

REVENUES AND EXPENSES	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Net result			
The net result includes:			
Charging as an expense:			
Auditors remuneration			
Audit services	15,500	18,450	15,500
Other services	4,000	10,095	8,000
Depreciation by program			
Law, order, public safety	82,450	90,262	101,500
Health	1,200	4,342	9,942
Education and welfare	33,500	34,587	42,000
Housing	77,415	73,690	30,000
Community amenities	30,945	31,868	24,750
Recreation and culture	230,215	358,524	68,250
Transport	1,059,011	1,197,177	1,149,000
Economic services	55,000	52,192	0
Other property and services	162,892	143,439	213,275
	<u>1,732,628</u>	<u>1,986,081</u>	<u>1,638,717</u>
Depreciation by asset class			
Land and buildings	476,460	400,200	238,942
Furniture and equipment	14,783	5,136	10,500
Plant and equipment	202,792	197,248	279,275
Roads	1,038,593	904,030	1,110,000
Footpaths	0	10,317	0
Drainage	0	293,971	0
Parks and ovals	0	120,844	0
Other	0	20,761	0
Sewerage	0	9,576	0
Aerodromes	0	23,998	0
Investment LG Unit Equity	0	0	0
	<u>1,732,628</u>	<u>1,986,081</u>	<u>1,638,717</u>
Interest expenses (finance costs)			
- Borrowings (refer note 7(a))	45,503	41,900	42,194
	<u>45,503</u>	<u>41,900</u>	<u>42,194</u>
Crediting as revenues:			
Interest earnings			
Investments			
- Reserve funds	18,000	16,780	22,000
- Other funds	30,000	34,273	12,000
Other interest revenue (refer note 12)	28,400	28,258	27,755
	<u>76,400</u>	<u>79,311</u>	<u>61,755</u>
Other revenue			
Other	25,000	0	482,000
	<u>25,000</u>	<u>0</u>	<u>482,000</u>

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

REVENUES AND EXPENSES (Continued)

(b) Statement of objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

"Progressive, Prosperous and a Premium Place to Live and Visit"

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Administration and operation of facilities and services to members of Council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants & interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer community.

Activities:

Supervision of various by-laws, fire prevention, emergency services & animal control.

HEALTH

Objective:

To provide an operational framework for good community health.

Activities:

Food quality and pest control, maintenance and contributions to health services and facilities

EDUCATION AND WELFARE

Objective:

To meet the needs of the community in these areas.

Activities:

Operation and provision of services to seniors and child care centres within the Shire.

HOUSING

Objective:

Help ensure adequate housing for key community personnel such as police.

Activities:

Maintenance of staff and rental housing.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

REVENUES AND EXPENSES (Continued)

(b) Statement of objective (Continued)

COMMUNITY AMENITIES

Objective:

Provide services required by the community.

Activities:

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, control and maintenance of coastal reserves and other community/environmental services.

RECREATION AND CULTURE

Objective:

To establish and manage efficiently infrastructure and resources which will help the social and well being of the community.

Activities:

Maintenance of halls, sporting complexes, resource centres, various parks and associated facilities, provision of library services in Jerramungup & Bremer Bay. Maintenance and upgrade of radio repeater services.

TRANSPORT

Objective:

To provide effective and efficient transport services to the community.

Activities:

Construction and maintenance of streets, roads, bridges, cleaning, and lighting of streets, parking facilities, traffic signs, depot maintenance and airstrips maintenance.

ECONOMIC SERVICES

Objective:

To help promote the shire and improve its economic wellbeing.

Activities:

The regulation and provision of tourism, area promotion, building control, saleyards, noxious weeds, vermin control, and water supply including stand pipes.

OTHER PROPERTY & SERVICES

Objective:

Other activities which contribute to the governance and operations of the Shire.

Activities:

Private works operations, plant repairs, and operations costs, administration expenses.

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

NOTES TO THE STATEMENT OF CASH FLOWS

Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Cash - unrestricted	202,573	1,050,027	331,356
Cash - restricted	1,463,341	1,391,474	1,345,126
	<u>1,665,914</u>	<u>2,441,501</u>	<u>1,676,482</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Leave Reserve	63,591	33,226	33,428
Plant Reserve	42,234	41,774	42,025
Community Recreation	181,196	148,922	114,391
Bremer Bay Youth Camp Reserve	52,303	51,734	52,045
Building Reserve	180,209	178,248	177,025
Bremer Bay Retirement Units Reserve	96,740	95,687	96,262
JMP Entertainment Centre Reserve	8,528	8,435	8,486
Effluent Reserve	573,453	508,262	506,806
Point Henry Fire Levy Reserve	291	26,494	14,334
Jerramungup Retirement Units Reserve	94,241	93,216	93,777
Bremer Bay Boat Ramp Reserve	114,396	113,151	113,833
Capital Works Reserve	6,937	38,750	39,070
Swimming Pool Reserve	8,143	8,054	8,102
Roe Park Reserve	41,079	30,741	30,761
Restricted cash	0	14,780	0
	<u>1,463,341</u>	<u>1,391,474</u>	<u>1,330,346</u>

Reconciliation of net cash provided by operating activities to net result

Net result	1,037,888	1,941,180	1,916,411
Depreciation	1,732,628	1,986,081	1,638,717
(Profit)/loss on sale of asset	100,535	(5,373)	(30,580)
Loss on revaluation of non current assets	0	(101,665)	0
(Increase)/decrease in receivables	738,161	(717,226)	0
(Increase)/decrease in inventories	0	0	0
Increase/(decrease) in payables	183,851	(252,694)	0
Increase/(decrease) in employee provisions	0	0	0
Grants/contributions for the development of assets	(1,977,104)	(1,103,269)	(1,886,784)
Net cash from operating activities	<u>1,815,959</u>	<u>1,747,034</u>	<u>1,637,764</u>

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	15,000	15,000	15,000
Credit card balance at balance date	0	0	0
Total amount of credit unused	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Loan facilities			
Loan facilities in use at balance date	<u>992,327</u>	<u>1,186,566</u>	<u>992,327</u>
Unused loan facilities at balance date	<u>0</u>	<u>0</u>	<u>0</u>
	Note	2017/18 Budget \$	2016/17 Actual \$
NET CURRENT ASSETS			
Composition of estimated net current assets			
Current assets			
Cash - unrestricted	3(a)	202,573	1,050,027
Cash - restricted reserves	3(a)	1,463,341	1,361,914
Receivables		268,952	1,007,113
Inventories		<u>31,982</u>	<u>31,982</u>
		1,966,848	3,451,036
Less: current liabilities			
Trade and other payables		(476,186)	(292,335)
Long term borrowings		(203,031)	(194,239)
Provisions		<u>(287,428)</u>	<u>(287,428)</u>
		(966,645)	(774,002)
Unadjusted net current assets		1,000,203	2,677,034
Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with <i>Local Government (Financial Management) Regulation 32</i> as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.			
Adjustments			
Less: Cash - restricted reserves	3(a)	(1,463,341)	(1,376,694)
Add: Current portion of borrowings		203,031	194,239
Add: Current liabilities not expected to be cleared at end of year		<u>287,428</u>	<u>287,428</u>
Adjusted net current assets - surplus/(deficit)		<u>27,321</u>	<u>1,782,007</u>

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program					2017/18 Budget total \$	2016/17 Actual total \$
	Housing \$	Community amenities \$	Recreation and culture \$	Transport \$	Other property and services \$		
<i>Property, Plant and Equipment</i>							
Land and buildings	35,250	35,953	7,900	0	0	79,103	9,147
Furniture and equipment	0	0	3,200	0	8,250	11,450	6,499
Plant and equipment	0	41,101	0	307,310	0	348,411	430,965
	35,250	77,054	11,100	307,310	8,250	438,964	446,611
<i>Infrastructure</i>							
Roads	0	0	0	2,116,646	0	2,116,646	3,166,198
Footpaths	0	0	0	208,992	0	208,992	285,773
Drainage	0	0	0	0	0	0	0
Parks and ovals	0	0	1,801,425	0	0	1,801,425	124,808
Other	0	0	0	0	0	0	29,817
Aerodromes	0	0	0	0	0	0	8,327
Investment LG Unit Equity	0	0	0	0	0	0	131,226
	0	0	1,801,425	2,325,638	0	4,127,063	3,606,596
Total acquisitions	35,250	77,054	1,812,525	2,632,948	8,250	4,566,027	4,053,207

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

6. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net book value \$	Sale proceeds \$	2017/18 Budget		2016/17 Actual		2016/17 Budget	
			Profit \$	Loss \$	Profit \$	Loss \$	Profit \$	Loss \$
Law, order, public safety	0	0	0	0	0	(18,046)	0	0
Community amenities	34,400	23,000	0	(11,400)	0	0	0	0
Transport	224,720	146,100	0	(78,620)	46,433	(15,469)	66,654	(27,074)
Other property and services	35,270	24,755	0	(10,515)	0	(7,545)	0	(9,000)
	294,390	193,855	0	(100,535)	46,433	(41,060)	66,654	(36,074)

<u>By Class</u>	Net book value \$	Sale proceeds \$	2017/18 Budget		2016/17 Actual		2016/17 Budget	
			Profit \$	Loss \$	Profit \$	Loss \$	Profit \$	Loss \$
Land and buildings	0	0	0	0	4,722	0	61,654	0
Plant and equipment	294,390	193,855	0	(100,535)	41,711	(41,060)	5,000	(36,074)
	294,390	193,855	0	(100,535)	46,433	(41,060)	66,654	(36,074)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document.

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

7. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Principal 1-Jul-17	New loans	Principal repayments		Principal outstanding		Interest repayments	
			2017/18 Budget	2016/17 Actual	2017/18 Budget	2016/17 Actual	2017/18 Budget	2016/17 Actual
			\$	\$	\$	\$	\$	\$
Housing								
Loan 259 - Key Personnel	155,403	0	59,232	55,605	96,171	155,403	9,041	11,781
Housing								
Community amenities								
Loan 261 - Housing Bremer Bay	260,144	0	32,592	31,234	227,552	260,144	10,840	11,889
Transport								
Loan 260 - Bremer Bay Town Centre	323,943	0	48,665	46,729	275,278	323,943	12,788	14,114
Loan 262 - Grader	97,076	0	23,450	22,924	73,626	97,076	2,080	2,593
Loan 263 - Bremer Bay Town Centre Stage 2	350,000	0	30,300	0	319,700	350,000	10,754	1,523
	1,186,566	0	194,239	156,492	992,327	1,186,566	45,503	41,900
	1,186,566	0	194,239	156,492	992,327	1,186,566	45,503	41,900

All borrowing repayments will be financed by general purpose revenue.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

7. INFORMATION ON BORROWINGS (Continued)

(b) New borrowings - 2017/18

No new borrowings are planned for 2017/18.

(c) Unspent borrowings

The Shire of Jerramungup had no unspent borrowing funds as at 30th June 2017 nor is it expected to have unspent borrowing funds as at 30th June 2018.

(d) Overdraft

It is the Councils' intention to utilise the Funds held in reserve for the purpose of not extending Councils' municipal overdraft facilities, from time to time, for short periods during the financial year. The direct benefit to Council is reduced financing costs. Council will utilise the Effluent Reserve Funds to cover cash flow requirements associated with WANDRRA event AGRN 743 as per section 6.11 of the Local Government Act 1995. It is expected that the cash flow requirements will be short term and there will be no material impact on the end of year balance of the Effluent Reserve.

AASB 101.10(e)
AASB 101.51
AASB 101.112

LGA s6.2(4)(b)
FM Reg 23(e)

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of properties	Rateable value \$	2017/18 Budgeted rate revenue \$	2017/18 Budgeted interim rates \$	2017/18 Budgeted back rates \$	2017/18 Budgeted total revenue \$	2016/17 Actual \$
General rate								
GRV Properties	0.114850	555	6,431,590	738,668	0	0	738,668	690,204
UV Properties	0.010870	324	204,626,500	2,224,290	(451)	0	2,223,839	2,155,226
Sub-Totals		879	211,058,090	2,962,958	(451)	0	2,962,507	2,845,430
Minimum payment								
GRV Properties	785	291	1,398,238	228,435	0	0	228,435	247,428
UV Properties	785	40	1,190,870	31,400	0	0	31,400	32,103
Sub-Totals		331	2,589,108	259,835	0	0	259,835	279,531
		1,210	213,647,198	3,222,793	(451)	0	3,222,342	3,124,961
							(150)	(600)
							3,222,192	3,124,361
							0	0
							3,222,192	3,124,361

Discounts/concessions (Refer note 13)

Total amount raised from general rates

Specified area rates (Refer note 10)

Total rates

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

8(a). RATING INFORMATION

All land except exempt land in the Shire of Jerramungup is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Jerramungup.

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

9. CASH BACKED RESERVES

	2017/18	2017/18	2017/18	2017/18	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17
	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
	Opening	Transfer	Transfer	Opening	Transfer	Transfer	Transfer	Opening	Transfer	Transfer	Transfer	Opening	Closing
	balance	to	(from)	balance	to	(from)	(from)	balance	to	(from)	(from)	balance	balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	33,226	30,365	0	32,804	422	0	0	32,804	624	0	0	33,428	33,428
Plant Reserve	41,774	460	0	41,242	532	0	0	41,242	763	0	0	42,025	42,025
Community Recreation	148,922	82,274	(50,000)	111,647	82,441	(45,166)	0	111,647	82,744	(80,000)	0	114,391	114,391
Bremer Bay Youth Camp Reserve	51,734	569	0	51,075	659	0	0	51,075	970	0	0	52,045	52,045
Building Reserve	178,248	1,961	0	31,428	146,820	0	0	178,248	31,428	0	0	177,025	177,025
Bremer Bay Retirement Units Reserve	95,687	1,053	0	94,468	1,219	0	0	95,687	1,794	0	0	96,262	96,262
JMP Entertainment Centre Reserve	8,435	93	0	8,328	107	0	0	8,328	158	0	0	8,486	8,486
Effluent Reserve	508,262	565,191	(500,000)	471,618	63,399	(26,755)	0	471,618	35,188	0	0	506,806	506,806
Point Henry Fire Levy Reserve	26,494	21,961	(48,164)	25,955	22,209	(21,670)	0	14,066	21,938	(21,670)	0	14,334	14,334
Jerramungup Retirement Units Reserve	93,216	1,025	0	92,029	1,187	0	0	92,029	1,748	0	0	93,777	93,777
Bremer Bay Boat Ramp Reserve	113,151	1,245	0	111,710	1,441	0	0	111,710	2,123	0	0	113,833	113,833
Capital Works Reserve	38,750	426	(32,239)	77,756	994	(40,000)	0	77,756	1,314	(40,000)	0	39,070	39,070
Swimming Pool Reserve	8,054	89	0	7,951	103	0	0	7,951	151	0	0	8,102	8,102
Roe Park Reserve	30,741	10,338	0	20,374	10,367	0	0	20,374	10,367	0	0	30,761	30,761
	1,376,694	717,060	(630,403)	1,178,385	331,900	(133,591)	0	1,166,497	305,519	(141,670)	0	1,330,346	1,330,346

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

9. CASH BACKED RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Leave Reserve	ongoing	- to be used to fund annual and long service leave requirements
Plant Reserve	ongoing	- to be used for the purchase of major plant
Community Recreation	Sep-17	- to be used to assist local sporting groups to upgrade their facilities.
Bremer Bay Youth Camp Reserve	ongoing	- for the ongoing management and future upgrade of the reserve land on Lot 70 Borden Bremer Bay Road
Building Reserve	ongoing	- to be used for the construction of new Council buildings.
Bremer Bay Retirement Units Reserve	ongoing	- to be used for the provisions required at the units.
JMP Entertainment Centre Reserve	ongoing	- to be used for capital building improvements.
Effluent Reserve	Jul-17	- to be used to maintain the efficient running of the facility.
Point Henry Fire Levy Reserve	Sep-17	- to be used for the provision, maintenance and construction of strategic fire prevention activities within the Point Henry Peninsula
Jerramungup Retirement Units Reserve	ongoing	- to be used for the provisions required at the units.
Bremer Bay Boat Ramp Reserve	ongoing	- to be used to upgrade and maintain the boat ramp facility at Fisheries Beach in Bremer Bay
Capital Works Reserve	ongoing	- to be used to supplement future capital works programs.
Swimming Pool Reserve	ongoing	- to preserve any surplus funds from the Jerramungup Swimming Pool's operations for future financial requirements of the Jerramungup Swimming Pool and associated facilities.
Roe Park Reserve	ongoing	- to provide funding for the replacement of assets within Roe Park Jerramungup.
Restricted Cash Account	ongoing	- to be used for holding funds associated with subdivision works.

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

10. SPECIFIED AREA RATE

There are no specified area rates budgeted for 2017/2018. The Shire of Jerramungup does charge an effluent area rate for the limited effluent system in Jerramungup however this is recorded as a fee and charge in Council's accounts.

11. SERVICE CHARGES

There are no service charges budgeted for 2017/2018.

12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge \$	Instalment plan interest rate %	Unpaid interest rates %
Option one One payment	27/09/2017			11.00%
Option two Two instalments	27/09/2017 24/01/2018	8	5.50%	11.00%
Option three Four instalments	27/09/2017 29/11/2017 24/01/2018 28/03/2018	8	5.50%	11.00%

Check this amount only applies to 4 instalment option

	2017/18 Budget revenue \$	2016/17 Actual \$
Instalment plan admin charge revenue	6,700	6,680
Instalment plan interest earned	16,000	15,921
Unpaid rates interest earned	12,400	12,337
	<u>35,100</u>	<u>34,938</u>

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

13. PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS

Rates discounts	Type	Disc % or Amount (\$)	Not Discounts		Circumstances in which discount is granted
			2017/18 Budget \$	2016/17 Actual \$	
Small interest write-offs	Write Off		150	600	On small balances under the CEO's delegated authority
			150	600	

SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

	2017/18	2016/17
	Budget	Actual
	\$	\$
14. FEES & CHARGES REVENUE		
General purpose funding	13,300	13,236
Law, order, public safety	25,820	27,632
Health	7,363	3,375
Education and welfare	1,088	153
Housing	129,233	124,278
Community amenities	429,668	385,919
Recreation and culture	18,134	15,066
Transport	17,558	5,635
Economic services	37,895	40,764
Other property and services	26,500	255,948
	<u>706,559</u>	<u>872,006</u>
15. GRANT REVENUE		
Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:		
By Program:		
Operating grants, subsidies and contributions		
Governance	0	320
General purpose funding	694,925	1,895,314
Law, order, public safety	123,568	150,553
Health	0	148
Education and welfare	0	842
Housing	6,410	0
Community amenities	102,500	31,423
Recreation and culture	94,000	104,424
Transport	3,082,809	1,370,879
Economic services	0	48,000
Other property and services	122,431	125,416
	<u>4,226,643</u>	<u>3,727,319</u>
Non-operating grants, subsidies and contributions		
Recreation and culture	741,000	0
Transport	1,236,104	1,103,269
	<u>1,977,104</u>	<u>1,103,269</u>

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

	2017/18 Budget \$	2016/17 Actual \$
16. ELECTED MEMBERS REMUNERATION		
The following fees, expenses and allowances were paid to council members and the President.		
Meeting fees	63,000	63,000
President's allowance	12,000	12,000
Deputy President's allowance	3,000	3,000
Travelling expenses	1,500	1,293
Telecommunications allowance	7,000	7,000
	<u>86,500</u>	<u>86,293</u>

17. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-17 \$	Estimated amounts received \$	Estimated amounts paid (\$)	Estimated balance 30-Jun-18 \$
BUILDING BONDS - TRUST	22,000	10,000	(10,000)	22,000
POOL AND JEC KEY BOND - TRUST	570	580	(580)	570
HOUSING BONDS - TRUST	640	960	(960)	640
SUBDIVISION BONDS - TRUST	57,368	0	0	57,368
OTHER BONDS - TRUST	1,170	0	0	1,170
REGIONAL & STRATEGIC WASTE MANAGEMENT	3,038,646	0	(3,038,646)	0
BREMER BAY YOUTH PROJECT FUNDRAISING	20,813	0	(20,813)	0
	<u>3,141,207</u>	<u>11,540</u>	<u>(3,070,999)</u>	<u>81,748</u>

**SHIRE OF JERRAMUNGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

18. MAJOR LAND TRANSACTIONS

There are no planned major land transactions for 2017/18

19. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated any trading undertakings or major trading undertakings will occur in 2017/18.

20. INTERESTS IN JOINT ARRANGEMENTS

The Shire of Jerramungup is currently finalising a joint project with the Shire of Ravensthorpe to construct a Regional Waste Facility and the closure and rehabilitation of waste sites for the Shire's of Gnowangerup, Nyabing and Jerramungup. The Regional Waste Project is nearly complete and it is expected to cost approximately \$3M which is funded by Royalties for Regions.

**2017 / 2018 Budget
Road Infrastructure Construction Program**

Project	Section Information	Construction Crew Weeks to Complete	Proposed Works	Total Budget	Allocated Materials / Contracts	Wages / Plant
C78	Rabbit Proof Fence Road Start at South Coast Highway heading north	5	Form, drain and resheet works	\$115,000	\$41,043	\$73,958
C26	Carney Road Continue of from 16/17 re-sheet heading north	4	Form, drain and resheet works	\$115,000	\$41,043	\$73,958
C12	Brook Road 3km's east of Rabbit Proof Fence Road	4	Form, drain and resheet works	\$145,000	\$46,390	\$98,610
C84	Stock Road East of Brown South Road	2	Cut back vegetation and gravel sheet various 200m sections	\$80,000	\$27,648	\$52,352
	Water Bomber turnaround Bremer Bay airstrip	0		\$25,000	\$18,209	\$6,791
C101	Bremer Bay Town Centre Civil Works Carry Over - Contract completion	0	Final intersection and variations	\$135,097	\$135,097	\$0
	Townsville reseals - Jerramungup	0	Memorial School to South Coast Hwy, Collins Street	\$30,000	\$30,000	\$0
	Townsville reseals - Bremer	0	Bonnet Street, Barbara Street & Margaret Street	\$60,000	\$60,000	\$0
	Council Funded Construction Total	15		\$705,097	\$399,429	\$305,668
P318	George Street Footpath		Concrete Footpath widening Bremer Bay to Point Henry, Project Coordination, the design and development of interpretative signage, promotional project fully funded - cost: \$65,000 & later revised \$84,000. E.R.G. project	\$60,000	\$51,426	\$8,574
P317	Bremer Bay to Point Henry Trail	0		\$149,000	\$149,000	\$0
	Council Footpath Construction Total	0		\$209,000	\$200,426	\$8,574
RRG7	Devils Creek Road - 17/18 funding	1	Reseal, rectify any failures - SILK 0 to 33.5	\$150,000	\$117,563	\$32,438
RG11	Lake Magenta Road - 17/18 funding	8	Widen, form, upgrade drainage & resheet with 150mm thick gravel - SILK 0 to 30.0	\$240,000	\$55,682	\$184,318
RG10	Gairdner South Road - 17/18 funding	0	Rectify pavement failures, widen shoulders / seal edge & resal SILK 0 to 24.2	\$225,000	\$199,050	\$25,950
RRG1	Needilup North Road - 17/18 funding	0	Rectify pavement failures & resal	\$150,000	\$140,299	\$9,701
RG12	Borden Boxwood Road - 17/18 funding	0	Reinstate seal edge & fix shoulder 0.3 to 0.5m wide asphalt SILK 0 to 15	\$60,000	\$52,215	\$7,785
	MRWA Projects Total	9	RRG allocation 17/18 \$550,000	\$825,000	\$564,808	\$260,192
RR16	Jerramungup North Road	4	Form, drain and resheet works	\$146,604	\$42,000	\$104,604
RR17	Meechi Road	5	Project carryover from 17/18 - concrete kerb corner, raise flood crossing to BAV requirements form, drain and re-sheet works. There will be a subdivision of the road to straighten out the adjoining properties to straighten out bend in Meechi Road. \$8k provision will be required for application, surveyor	\$150,000	\$77,340	\$72,660
RR20	Jacup North Road	4	Project carryover from Widen, form, upgrade drainage, gravel resheet and seal with 14mm.	\$210,000	\$115,000	\$95,000
C71	Native Dog Beach Road	0	Second coat seal	\$80,000	\$80,000	\$0
	Roads to Recovery Projects Total	13		\$586,604	\$314,340	\$272,264
	Total Road and Footpath Construction	37		\$2,325,701	\$1,479,004	\$846,697

**HEALTH,
BUILDING
&
TOWN
PLANNING**

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.1
SUBJECT:	Proposed Telecommunications Infrastructure (Use Not Listed)
LOCATION/ADDRESS:	Lot 2165 Tooreburrup Road, Bremer Bay
NAME OF APPLICANT:	Planning Solutions Pty Ltd
FILE REFERENCE:	A1606342
AUTHOR:	Manager of Development, Craig Pursey
DISCLOSURE OF ANY INTEREST:	Cr Lester, Cr Daniel, Cr Iffla
DATE OF REPORT:	4 th August 2017

SUMMARY

Council is required to determine a planning application for telecommunications infrastructure at Lot 2165 Tooreburrup Road, Bremer Bay. The proposal consists of:

- A new 36m high monopole that will accommodate four (4) new omni-directional antennae for Telstra mobile services;
- One GPS antenna mounted on the existing equipment shelter; and
- Removal of three (3) existing omni-directional antennas from the existing guyed mast (which will be retained).

The proposal has been advertised for public comment and only one enquiry was received at the time of writing this report.

Conditional planning approval is recommended.

There is an existing lease that will require amending to accommodate the proposed additional infrastructure.

ATTACHMENT

Attachment 10.3.1 – Plans and supporting documentation

BACKGROUND

Site Description

Lot 2165 Tooreburrup Road, Bremer Bay is currently developed with a 47m high guyed mast, telecommunications equipment shelter, fenced compound and tourist lookout. The existing tower accommodates both the police communications equipment and Telstra.

Access is from Tooreburrup Road up a reasonably steep slope.

There is a low fuel slashed area around the top of Tooreburrup Hill and an access track to the top that require annual maintenance.

Zoning & Scheme Requirements

Lot 2165 is a Local Reserve for Recreation and Open Space under the Shire of Jerramungup Local Planning Scheme No.2 (the Scheme).

Land Use Classification

The proposed land use is defined in the Scheme as 'telecommunications infrastructure' as follows:

“telecommunications infrastructure” means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with, a telecommunications network.

Whilst *Telecommunication Infrastructure* is defined in the Scheme the land use of 'telecommunications infrastructure' is not listed in Table 1 (Zoning Table) and therefore has been processed as a 'Use Not Listed'.

CONSULTATION

Public consultation was undertaken during July 2017, closing on the 3rd August 2017. This included;

- Advertising in the local paper; and
- Information posted on the Shire website, facebook page, information boards and shire offices.

One enquiry from the owner of Lot 131 Black Rocks Road, Bremer Bay was made about whether there was any potential for additional noise to be created from the wind resistance around the proposed telecommunications tower. This query was passed to the applicant who responded:

“Service Stream has not detailed design this site however, we don't anticipate much noise increase from installation of new monopole. Wind vibration of the monopole will be kept as minimum.

Wind noise is an issue with “wind turbines” (noise/hum generate by its rotating fans) but we have never come across such issue for telco pole like structures.

Proposed site is next to existing WAPOL mast, does neighbours experience any wind noise from existing WA Police mast?

Telstra is not aware of any similar issue with other telco poles/towers already operating in heavy windy locations.”

Whilst the top of Tooreburrup Hill is an extremely windy location, the existing tower does not appear to make excessive noise. Discussions with the Environmental Health Officers indicate that any noise from these sorts of structures is usually down to guy wires or small, thinner attachments rather than the tower itself. If anything of this nature causes a nuisance into the future the Noise Regulations may be used to require the applicant to come back and rectify any issues.

COMMENT

The Proposal

Council received an application from Planning Solutions on behalf of Telstra for telecommunications infrastructure at Lot 2165 Tooreburrup Road, Bremer Bay. The application is summarised below;

- A new 36m high monopole that will accommodate four (4) new omni-directional antennae for Telstra mobile services;
- One GPS antenna mounted on the existing equipment shelter; and
- Removal of three (3) existing omni-directional antennas from the existing guyed mast (which will be retained).

The new tower is part of Telstra's roll out of the 4G network and will result in a stronger signal and greater capacity.

The application was supported by a report justifying the proposal; the report conclusion is reproduced below:

1. *The proposed development is consistent with the Scheme provisions of the Shire of Jerramungup Local Planning Scheme No.2;*
2. *The proposed development is consistent with the objectives of the Shire of Jerramungup Local Planning Scheme No.2;*
3. *The proposal is consistent with the Western Australian Planning Commission's State Planning Policy No. 5.2 - Telecommunications Infrastructure;*
4. *The proposal is adequately separated from sensitive sites and residential development;*
5. *The infrastructure associated with the telecommunications facility will be contained within the existing site, and will not involve the removal of any significant vegetation; and*
6. *Works associated with the development are minor, and are not anticipated to detrimentally affect the amenity of the area.*

The proposal is consistent with planning principles derived from state and local levels, and given the minimal impact on the amenity of the area and the locality generally, the Application warrants support from the Shire of Jerramungup. In light of the proposal's demonstrated compliance with the applicable statutory planning instruments, the Shire is respectfully requested to approve the subject application.

A copy of the plans and extracts from the applicant's report are provided at Attachment 10.3.1.

Assessment

Council has to weigh up the benefits of improved and alternative telecommunications services which will in turn benefit local businesses and the wider community, whilst also having regard for normal planning considerations such as visual impact of the structure, access and fire management.

There is an existing communications mast on Tooreburrup Hill that has established a small precedent for the immediate locality. The location has good access to power

supply and is considered to be one of the better locations available for such a use. Telecommunications infrastructure is becoming part of the rural landscape and is expected adjacent to highways, townsites and on hills that provide good coverage.

It is also recognised that the use will have wider community benefits by achieving improved mobile phone coverage which in turn will assist with tourism and business.

On the other hand, State Planning Policy 5.2 requires co-location of telecommunications infrastructure wherever possible. The applicant has stated that the existing guyed mast is inadequate to contain the proposed additional equipment and that a new tower is required.

Whilst it would presumably be possible to demolish the existing guyed tower and co-locate all infrastructure on the proposed monopole, there seems little benefit in pursuing this. An additional tower in this location would provide more flexibility into the future for more telecommunications equipment and the location is already characterised by towers and equipment.

Overall the impact of an additional tower on the hill would be minimal, particularly when compared to the benefits more modern equipment will bring to telecommunications in Bremer Bay.

Fire Management

The application makes brief mention of compliance with State Planning Policy 3.7 'Planning in Bushfire Prone Areas' by identifying the proposed facility as 'unavoidable development' and therefore a Bushfire Management Plan or BAL Assessment is not warranted.

However, the Shire's Bushfire Risk Mitigation Plan identifies the infrastructure on Tooreburrup Hill as essential infrastructure in an emergency event and an important asset that requires adequate mitigation measures to be put in place to protect it in a bushfire.

The Shire currently spends approximately \$1,000-\$1,500p/a maintaining a 20-30m wide low fuel zone around the telecommunications infrastructure present and an adequate access track. Any change to the current lease agreement should require that Telstra provide a contribution toward the mitigation measures and access around Tooreburrup Hill.

Existing Development

The existing compound at Tooreburrup Hill is in very poor condition and will require repair and upgrading as part of any approval.

Access

The proposal entails adding another compound which will affect the access and manoeuvring around the infrastructure on the hill top. Some works will be required by the applicant to ensure that the proposal does not affect access to and around the top of the hill.

Lease

Telstra have a current lease over a small portion of the equipment shelter at Lot 2165. Variation will be required to the existing lease agreement. New terms should account for the expanded area used and an adequate contribution toward bushfire mitigation. This report recommends issuing the CEO delegation to negotiate appropriate terms for the revised lease.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

1.2.4 - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment

3.4.6 - Reliable and fast telecommunications such as mobile phone, internet/broadband

STATUTORY REQUIREMENTS

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the WAPC.

FINANCIAL IMPLICATIONS

All costs in revising the existing lease should be borne by the applicant.

The revised lease should include a greater rental fee and an annual contribution toward fire mitigation and access.

POLICY IMPLICATIONS

The Shire does not currently have a telecommunications policy however the Scheme cites specific matters to be taken into consideration for the assessment of applications. The Western Australian Planning Commissions has a broad Statement of Planning Policy for Telecommunications which lists similar matters to the Scheme, and includes references to '*communications needs of the community*' and '*visual impact on the character and amenity of the surrounding area*'.

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council;

1. Approve the application for Telecommunications Infrastructure (Use Not Listed) at Lot 2165 Tooreburrup Road, Bremer Bay subject to the following conditions:
 - a) Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.
 - b) All runoff from impervious surfaces being contained within the property and disposed of to the Shire's satisfaction.
 - c) Repair and/or replacement of the fencing to the existing compound to the satisfaction of the Chief Executive Officer;
 - d) Improvements being made to the existing access and manoeuvring area to ensure that adequate space for a 4WD fire appliance can access the top of Tooreburrup Hill and manoeuvre around the telecommunications compound to the satisfaction of the Chief Executive Officer.

2. Authorise the Chief Executive Officer to prepare variations to the existing lease between the Shire of Jerramungup and Telstra for Lot 2165 Tooreburrup Road, Bremer Bay that achieves:
 - a) An increase to the yearly rental commiserate with the additional area occupied;
 - b) An annual contribution towards maintenance of the slashed low fuel area around the telecommunications infrastructure and access to the tower. In effect, this payment would be added to the rental and increased annually at 3%; and
 - c) All costs in preparing the lease are to be borne by the proponent.

3. Once the lease has been prepared, authorise the Chief Executive Officer and Shire President to execute the lease agreement.

OC170806 Moved Cr Bailey / Seconded Cr Leenhouders

That Council;

- 1. Approve the application for Telecommunications Infrastructure (Use Not Listed) at Lot 2165 Tooreburrip Road, Bremer Bay subject to the following conditions:**
 - a) Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.**
 - b) All runoff from impervious surfaces being contained within the property and disposed of to the Shire's satisfaction.**
 - c) Repair and/or replacement of the fencing to the existing compound to the satisfaction of the Chief Executive Officer;**
 - d) Improvements being made to the existing access and manoeuvring area to ensure that adequate space for a 4WD fire appliance can access the top of Tooreburrip Hill and manoeuvre around the telecommunications compound to the satisfaction of the Chief Executive Officer.**

- 2. Authorise the Chief Executive Officer to prepare variations to the existing lease between the Shire of Jerramungup and Telstra for Lot 2165 Tooreburrip Road, Bremer Bay that achieves:**
 - a) An increase to the yearly rental commiserate with the additional area occupied;**
 - b) An annual contribution towards maintenance of the slashed low fuel area around the telecommunications infrastructure and access to the tower. In effect, this payment would be added to the rental and increased annually at 3%; and**
 - c) All costs in preparing the lease are to be borne by the proponent.**

- 3. Once the lease has been prepared, authorise the Chief Executive Officer and Shire President to execute the lease agreement.**

Carried by Absolute Majority 6-0

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.2
SUBJECT:	Proposed Home Business – Dive Shop
LOCATION/ADDRESS:	Lot 200 (#1) Wellstead Road, Bremer Bay
NAME OF APPLICANT:	Craig Lebens & Anne Stephens
FILE REFERENCE:	A21432
AUTHOR:	Planning Officer, Craig Pursey
DISCLOSURE OF ANY INTEREST:	None
DATE OF REPORT:	9 th August 2017

SUMMARY

The owners of the Bremer Bay Dive Shop currently located at 11 Gnornbup Terrace have purchased Lot 200 Wellstead Road, Bremer Bay and have applied to convert the existing house into a dive shop and residence.

During the redevelopment of this site it has become apparent that the necessary works to achieve this change of use under the Building Code of Australia will take longer than expected and will prevent the dive shop trading during the next school holidays.

This report asks Council to consider issuing a planning approval for a 'home business' to allow the dive shop to operate from the 'house' in the short term, giving the applicants enough time make the correct adjustments to the building.

ATTACHMENT

Nil

BACKGROUND

Site Description

Lot 200 (#1) Wellstead Road, Bremer Bay is 2377m² in area and developed with an existing house fronting Wellstead Road and a small shed toward the rear of the site. It is adjacent to the Bremer Bay hardware store.

Zoning & Scheme Requirements

Lot 200 is zoned 'Service Commercial' by Local Planning Scheme No.2 (the Scheme). The house is considered to be a 'non-conforming use' by the Scheme. A 'non-conforming use' is defined as follows:

non-conforming use means a use of land which, though lawful immediately before the coming into operation of a planning scheme or amendment to a planning scheme, is not in conformity with a provision of that scheme which deals with a matter specified in Schedule 7 clause 6 or 7;



Lot 200 Wellstead Road, Bremer Bay – existing development

Planning approval is required to vary a 'non-conforming use'.

A 'Home Business' is defined by the scheme as:

*“**home business**” means a business, service or profession carried out in a dwelling or on land around a dwelling by an occupier of the dwelling which —*

(a) does not employ more than 2 people not members of the occupier’s household;

(b) will not cause injury to or adversely affect the amenity of the neighbourhood;

(c) does not occupy an area greater than 50 square metres;

(d) does not involve the retail sale, display, or hire of goods of any nature;

(e) in relation to vehicles and parking, does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of a vehicle more than 3.5 tonnes tare weight; and

(f) does not involve the use of an essential service of greater capacity than normally required in the zone;

Clause 5.5 of the Scheme allows Council to vary any standard or requirement prescribed under the Scheme subject to consulting any party who may be affected by the proposed variation.

CONSULTATION

The current proposal will have no demonstrable effect on any neighbouring landowner and it is recommended that the current proposal may be considered without referral to neighbouring landowners or public advertising.

COMMENT

The Proposal

Council has received an application to redevelop the front portion of the existing house at Lot 200 Wellstead Road as a Dive Shop.

Planning approval was issued for this change of use under delegation on the 29th June 2017. A Building Permit was then required for a change of building classification. The proposal was assessed by an external private building certifier who has issued a Certificate of Design Compliance for the change of building classification; subject to a number of changes to the building. These include new doors, handles, smoke alarms, etc. These works are likely to take the applicant up to 3 months to complete.

A 'Certificate of Occupancy' has to be issued prior to occupying the building for commercial purposes. This can only be issued once the works are complete.

The dive shop needs to relocate from 11 Gnorrbup Terrace to Lot 200 Wellstead Road before the next school holidays (early October 2017).

Therefore, Council is requested to consider relaxing the relevant Scheme provisions to allow for the existing house to be used as a 'Home Business' in the short term, whilst the building works are completed to allow for the formal change of building classification.

The applicant intends on using the existing house as a dive shop in the short term only and is having plans drawn up to construct a new purpose-built shop adjacent to the house in the medium to long term.

Assessment

A Home Business is not permitted in the 'Service Commercial' zone. However, the existing house is considered a non-conforming use and a change to a non-conforming use may be considered if Council is satisfied that:

- (a) *approval of the proposed development would be appropriate having regard to the criteria set out in clause 10.2; and*
- (b) *the non-compliance will not have an adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.*

Therefore the dive shop may be considered as a 'home business' and as a change to the existing non-conforming use.

Additionally, Council is requested to relax the provision for a home business that prohibits the *retail sale, display, or hire of goods of any nature*".

In this case Council is only requested to consider applying this variation until the 31st December 2017 to facilitate the dive shop's relocation in the short term whilst allowing them to make the necessary structural changes by the end of the year.

There is effectively no impact upon neighbouring landowners, this a necessary bureaucratic step to allow for this to occur more quickly than would normally be the case.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

1.2.4 - Ensure that new development is well designed and sustainable, where community needs are met while conserving our natural and built environment

STATUTORY REQUIREMENTS

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the WAPC.

FINANCIAL IMPLICATIONS

None for Council.

POLICY IMPLICATIONS

None

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council;

1. Approve the application for a change of non-conforming use from a single house to a single house and home business subject to the following condition:
 - a) This planning approval is granted for a period of four and half months, expiring on 31st December 2017 after which time a Certificate of Occupancy must have been issued for the change of building classification to shop (Class 6) and caretakers (Class 4).
2. Advise the applicant in footnotes on the planning approval that:
 - a) The terms and conditions of planning approval P17-014 issued on the 29 June 2017 for a proposed change of use to dive shop and two sea containers remain applicable to the use of the subject site.

OC170807 Moved Cr Daniel / Seconded Cr Leenhouders

That Council;

- 1. Approve the application for a change of non-conforming use from a single house to a single house and home business subject to the following condition:**
 - a) This planning approval is granted for a period of four and half months, expiring on 31st December 2017 after which time a Certificate of Occupancy must have been issued for the change of building classification to shop (Class 6) and caretakers (Class 4).**

- 2. Advise the applicant in footnotes on the planning approval that:**
 - a) The terms and conditions of planning approval P17-014 issued on the 29 June 2017 for a proposed change of use to dive shop and two sea containers remain applicable to the use of the subject site.**

Carried 6-0

A D M I N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	Supply of Plant, Equipment and Labour Hire for Storm Damage Related Restoration
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Charmaine Solomon / Les Hewer
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	8 th August 2017

SUMMARY

Award tenders for the Request for Tender 02/17 and 03/17 - Supply of Plant, Equipment and Labour Hire for Storm Damage Related Restoration

ATTACHMENT

CONFIDENTIAL Attachment 10.4.1(a) - Tender Submissions 02/17
CONFIDENTIAL Attachment 10.4.1(b) - Tender Submissions 03/17
CONFIDENTIAL Attachment 10.4.1(c) - Evaluation Report 02/17
CONFIDENTIAL Attachment 10.4.1(d) - Evaluation Report 03/17

BACKGROUND

The Shire has incurred considerable damage to the road network infrastructure as a result of a severe storm on the 10th - 12th February 2017. The Office of Emergency Management (OEM) have proclaimed the event to be an *eligible disaster* stating that both opening up and reinstatement costs for the works are claimable under their Natural Disaster Relief and Recovery Arrangements Fund. One condition of the funding assistance is that for works undertaken to be eligible for payment they have to be contracted out, and not carried out by Shire owned resources.

Hewer Consulting Services were engaged to carry out an initial assessment and provide cost estimates for the restoration of the roads to the Main Roads WA (MRWA) standard and establish administration procedures including the tender assessment.

CONSULTATION

Main Roads WA have inspected the damaged roads and given approval to carry out these works.

COMMENT

The project to reinstate the roads damaged by the storm includes the cleaning of existing culverts, repairs to drainage infrastructure, road shoulder restoration and re-sheeting of gravel roads along with some bitumen repairs.

Tenders were called for contractors with suitable plant, equipment and labour to provide teams that would carry out the work as described. It was preferable that each operation would be carried out by one contractor and would include all plant,

equipment and labour. Materials such as gravel and drainage components are to be supplied by the Shire and claimed under the WANDRRA process in conjunction with the contractor invoices.

The project was divided into two tenders;

- RFT: 02/17 for roadworks reinstatement, and
- RFT: 03/17 for drainage reinstatement.

Twenty (20) tenders were received for the RFT 02/17 tender (three of these were not compliant), and
 Thirteen (13) tenders were received for RFT 03/17.

The contractors were evaluated and ranked according to criteria that would determine the most effective and efficient teams that would benefit the Shire. Apart from assessing technical specification and experience the contractors were assessed on total cost of providing hourly hire rates for resources that comprise a full team for a 12-18 month period.

The evaluation criterion, was weighted in the following manner;

Price and price structure: (score lowest to highest)	50%
Past experience/performance working with contracts of similar nature (score 1-5)	20%
Previous experience in working on local government infrastructure and with the local stakeholders/community: (score 1-5)	15%
Technical and physical capacity: (score 1-5)	15%

The tenders were assessed by the Project Manager and Executive Shire staff according to the above criterion and given a score out 100.

For RFT 02/17 (roadworks) tender, the three (3) with the highest ranking score were;

- Bremer Bay Earthmoving 87.00
- BN Grader Services 85.63
- Denmark Earthmoving 84.00

For RFT 03/17 (drainage) tender, the three (3) with the highest ranking score were;

- Bremer Bay Earthmoving 84.00
- Bill Gibbs Excavations 68.53
- Denmark Earthmoving 67.61

All tenderers are situated in the Great Southern Region and have carried out works of similar nature for both Jerramungup and other shires.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

There are no financial implications. The funding for the 25% contribution to a threshold of \$155,700 to be reallocated from the roads budget. The Shire has already funded approximately \$118,126 of this contribution through opening up and initial reinstatement works in the 16/17 financial year. The remaining contribution has been allocated for in the 17/18 budget.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council accept the tenders RFT 02/17 and RFT 03/17 for the Supply of Plant, Equipment and Labour Hire for Storm Damage Related Restoration and award the tenders in order of ranking to the highest scoring tenderer providing they can commence work in mid-September 2017.

OC170808 Moved Cr Trevaskis / Seconded Cr Leenhouders

That Council accept the tenders RFT 02/17 and RFT 03/17 for the Supply of Plant, Equipment and Labour Hire for Storm Damage Related Restoration and award the tenders in order of ranking to the highest scoring tenderer providing they can commence work in mid-September 2017.

Carried 6-0

C O U N C I L L O R R E P O R T S

11. COUNCILLOR REPORTS

Cr Daniel

Attended the WALGA AGM
Attended the WALGA Conference

Cr Iffla

Attended a draft budget meeting
Attended the WALGA Conference

Cr Bailey

Attended a draft budget meeting
Attended the WALGA Conference

Cr Trevaskis

Attended a draft budget meeting
Attended the WALGA Conference

Cr Leenhouders

Attended a draft budget meeting

Cr Lester

Attended morning tea with the Prime Minister
Attended a draft budget meeting
Attended a dinner with alliance partners
Attended the WALGA Conference

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

Nil

12.2 From Elected Members

Cr Daniel formally advised of her resignation as a Councillor effective from 20th October 2017. Cr Daniel thanked Council for their support.

Mr Bailey thanked Cr Daniel for her commitment to the Shire and its ratepayers during her time on Council.

13. NEXT MEETING/S

Ordinary Meeting – to be held Wednesday 20th September, 2017 commencing 2:00pm at the Council Chambers, Jerramungup.

14. CLOSURE

The President declared the meeting closed at 3:18pm.

I confirm these Minutes to be a true and accurate record of the proceedings of the Council.

Signed: Dated:

(Shire President)